

Tarnjit Chahal  
Project Director  
Westconnex 3B Rozelle Interchange  
20-44 Ennis Road  
Milsons Point NSW 2061

05/11/2021

Dear Tarnjit,

**WestConnex Rozelle Interchange (SSI 7485)  
Communication Strategy Revision 17**

I refer to the revised Communication Strategy (CS) Revision 17, dated 1 November 2021 submitted in accordance with condition B3 of SSI 7485.

I note that the revised Communication Strategy:

- removes the WestConnex Community Reference Group from the CS;
- includes an additional communication tool – the Transport Community Forum (**'the forum'**);
- includes minor changes to complaint handling timeframes;
- has been reviewed by Transport for NSW who raised no issues with the Department; and
- has been prepared to address the requirements of the conditions of approval.

As nominee of the Planning Secretary, I approve the Communication Strategy (Revision 17, dated 1 November 2021) under condition B3 of SSI 7485.

I note that the forum is addressed in the CS in Table 6 *Communication Tools*. Whilst the forum will be a valuable tool for the project in communicating information to the community it should also function as a tool for community driven feedback. Therefore, the Department strongly encourages Transport for NSW to allow a reasonable amount of time for the community to raise issues in advance of the forum so that sufficient time can be allocated for discussion.

I remind you of your commitments to:

- conduct the first forum before the end of this year (2021);
- appoint an independent chairperson from the DPIE approved panel prior to the first forum;
- provide a community survey prior to the forum allowing sufficient time for the community to raise issues;
- ensure the key issues raised during the survey are included in the agenda of the forum;
- launch an interactive website prior to the first forum so that community members unable to participate in real time can access information, provide feedback and have access to relevant project personnel;
- ensure the website is kept up to date with video recordings of the forum, including topics and questions from the community;
- provide email invites to relevant state and local government stakeholders and previous attendees of reference groups to attend the forum;
- conduct the forum at least four times per 12-month period.

Whilst you have committed to running the forum at least four times per 12-month period, please ensure that these meetings are evenly spaced throughout the year so the community has some certainty of

when the forums will occur. I suggest that the timing and frequency should be raised as an item for discussion at the first forum so that these can be clearly defined and agreed to (i.e. calendar year / financial year etc).

I also encourage you to be proactive in communicating, assisting, and supporting the WestConnex Community Reference Group members in the transition to the forum and that you provide regular monthly updates to the Department.

Please note if there are any inconsistencies between the approved document and the conditions of approval, then the requirements of the conditions of approval will prevail.

Please ensure that the CS is placed on the project website in accordance with condition of approval B17.

If you wish to discuss the matter further, please contact Shelley Reed at [shelley.reed@dpie.nsw.gov.au](mailto:shelley.reed@dpie.nsw.gov.au).

Yours sincerely

A handwritten signature in blue ink, appearing to read 'Jake Shackleton', written in a cursive style.

**Jake Shackleton**  
**Director – Infrastructure Management**

As nominee of the Planning Secretary