

APPENDIX C CONSULTATION

Maxwell Solar Project Community Consultation Strategy

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1 PURPOSE AND SCOPE

This Community Consultation Strategy has been prepared for the Maxwell Solar Project. This strategy outlines Maxwell Solar Pty Ltd's approach to its community consultation obligations. The purpose of the Community Consultation Strategy is to provide a management framework, to assist in identifying and consulting with the local community. The key objective of the Community Consultation Strategy is to support effective, accessible and timely communication with the project stakeholders. Other objectives include recording feedback from the community and providing measures to address specific community enquiries.

2 ACTIVITY PROPOSED

The Maxwell Solar Project is a proposed solar farm to be located at the Maxwell Infrastructure site on mine site rehabilitation (see attachment 1). It is proposed that the solar farm will have an installed capacity of 25MW AC and will provide more new jobs for the local community during construction and operation.

3 STAKEHOLDER IDENTIFICATION

A range of community stakeholders have been identified for the project based on available land ownership information. Given the small nature of the project and the minimal environmental impacts associated with this type of project, the community stakeholders to be consulted will include all privately-owned residences along Balmoral Road, Pamger Drive and a small section along the New England Highway (see attachment 2). Contact details for these residents are provided in table 1 below.

Table 1: Contact details for residents identified for community consultation

ID Number	Name	Phone Number
1	Michael and Veronica Doherty	6543 4507
2	Peter and Samantha Ryan	0427 244 981 (Sam), 0432 477 993 (Peter)
3	Kyle Ryan	*
4	Colin and Leanne Duck	6542 5201
5	John Nash	0448 043 262
6	Raymond and Debra Osborn	*
7	Roger and Lorraine Skinner	0407 002 777 (Roger)
8	Robert Halloran	6543 1472
9	Ron and Irene Baxter	6543 3231
10	Gerrit and Pamela De Boer	6543 2707
11	Paul and Kellie Cavanagh	0428 887 827 (Paul)
12	Paul and Kathleen Clifton	6541 4521
13	Barbara Jones	6541 2063
14	Louise Nash	*
15	Eric and Camilla Sharman	6543 1568
16	Peter and Ruth Horder	6543 3125
17	Brad and Ngaire (Nari) Robertson	6543 1468

* No contact number on file, contact resident by letter.

In addition, neighbouring mines, Muswellbrook Local Council and the existing Maxwell Infrastructure Community Consultative Committee (CCC) will also be consulted regarding the project.

4 CONSULTATION PROCESS

4.1 Types of Consultation

1. Maxwell Solar to call privately owned residences to:

- a. Provide an overview of the project.
 - b. Discuss any concerns regarding the project.
 - c. Document any support for the project
 - d. If issues or concerns cannot be resolved over the phone, arrange to visit the resident to discuss further.
2. Maxwell Solar to distribute a community newsletter with information on the project.
 3. Maxwell Solar to present the project to the existing Maxwell Infrastructure (CCC).
 4. Maxwell Solar to engage directly with neighbouring mines to provide information on the project.
 5. Maxwell Solar to engage directly with Muswellbrook Shire Council to provide information on the project.
 6. Maxwell Solar to engage directly with State and Federal members to provide information on the project.
 7. Maxwell Solar to maintain a website with information on the project.
 8. Maxwell Solar to maintain a 24-hour community hotline for any feedback on the project.

4.2 Feedback and Response

During initial telephone calls, DRA_4-012.6_FRM_Community Complaints Form will be used to capture feedback from residents. Residents and other community stakeholders will also be provided with the contact details of the Maxwell Solar Manager Environment and Community and the 24-hour community hotline number should they wish to enquire, provide feedback or lodge a complaint regarding the project at a later date.

Any complaints or enquiries will be managed as per DRA_6-012_PRO_Community Complaints and Enquiries Procedure. In most cases, Maxwell Solar will attempt to call the stakeholder back within 48 hours of receiving the complaint or enquiry.

4.3 Records Management

Records of all consultation for the Solar Project will be captured in the complaints and enquiries database.

5 REVIEW

This procedure shall be subject to review every three years or more often as required.

6 REFERENCES

[DRA_6-012_PRO_Community Complaints and Enquiries Procedure](#)
[DRA_4-012.6_FRM_Community Complaints Form](#)



Attachment 1: Map of proposed Maxwell Solar Project