

Draft Operational Management Plan

Cobra Waste Solutions

Proposed Resource Recovery Facility

30 Loftus Road, Yennora

Prepared For: Cobra Waste Solutions Pty Ltd

**Approval body
Council:** Cumberland Council

Prepared By: Carlo Ranieri
Projects Manager

Document: Draft Operation Management Plan for consideration as part of the Development Approvals phase

Report ID: 201156-OMP-V3
Issue: Draft
Issue date:

Contents

1	Plan Objective	3
2	Environmental Policy	4
3	Safety Policy	5
4	Roles and Responsibilities	6
5	Facility Operation Procedure	7
6	Plant Layout	8
7	Part Site Plan	9
8	Other Documentation	10

1 Plan Objectives

The objectives of this plan in its operations is to ensure the health and safety of all employees and to respect the surrounding environment by strict compliance with the current statutory regulations and Development Consent and EPA Licence conditions.

It is the objective of the owners and managers of this facility to:

- Operate a state-of-the-art Resource Recovery Facility which has clear outcomes both environmentally and safety for employees and other associated personnel.
- To recover the maximum percentage of reusable resource materials from the incoming waste stream.
- To continuously improve the plant performance and achieve quality products that can be readily reused in all aspects of construction and manufacturing.
- To develop alternative solutions for waste reuse and significantly assist state and local government in their overall objects to reduce the amount of waste sent to landfill.
- To provide a sound sustainable recycling facility which provides long term employment to the local community.
- Provide ongoing training for all its employees.
- Stay ahead of emerging resource recovery technologies to ensure the plant is run to its optimum at all times.
- To be a good corporate citizen and ensure resource recovery and recycling is readily available in the local community.

2 Environmental Policy

Cobra Waste Solutions are committed to providing waste management solutions that are both efficient and environmentally friendly. We do this by offering a comprehensive catalogue of waste management services including collection, processing, separation, recycling and disposal.

Cobra Waste Solutions pledge to meet the needs of our customers through continuous improvement in the environmental performance of our activities. We will work with customers, suppliers and the community to ensure consideration is given to all environmental aspects of our site operations. We will strive to achieve the highest waste recovery rates for waste reuse and reduce the amount of material being sent to landfill.

We commit to:

- As a minimum standard, ensure our activities comply with relevant environmental legislation and standards;
- Identify and manage any relevant environmental risks associated with our operations and apply best practice principles to the prevention of pollution;
- Promote environmental awareness among company personnel to increase understanding of environmental matters; and
- Identify and implement methods to improve the efficiency with which we consume energy, water, raw materials and other resources.

Environmental leadership and adherence to this policy is the responsibility of all company personnel, sub-contractors and suppliers.

This policy will be reviewed periodically to ensure relevancy and appropriateness.

.....
Company Director

.....
Signature

...../...../.....
Date

3 Safety Policy

Cobra Waste Solutions believe that the well-being of people at work, or people affected by our work is a priority and must be considered during all work performed at our business locations, by our personnel and on our behalf.

The objectives of our WH&S Policy are:

- To achieve an accident free workplace;
- To make health and safety an integral part of every managerial and supervisory position;
- To ensure health and safety is considered in all planning and work activities;
- To involve our employees in the decision making processes through regular communication, consultation and training;
- To provide a continuous program of education and learning to ensure that our employees work in the safest possible manner;
- To identify and control all potential hazards in the workplace through hazard identification and risk analysis;
- To ensure all potential accidents/incidents are controlled and prevented; and
- Provide effective injury management and rehabilitation for all employees.

The success of our WH&S management is dependent on:

1. Pro-active planning of all work activities with due consideration given to implementing occupational health and safety controls (WHS) that are suitable to each given situation.
2. Understanding the total work process and associated WHS risk.
3. Ensuring the work team is totally committed to achieving our objectives.
4. Ensuring that open and honest communication exists between management and all employees and sub-contractors.

.....
Company Director

.....
Signature

...../...../.....
Date

4 Roles and Responsibilities

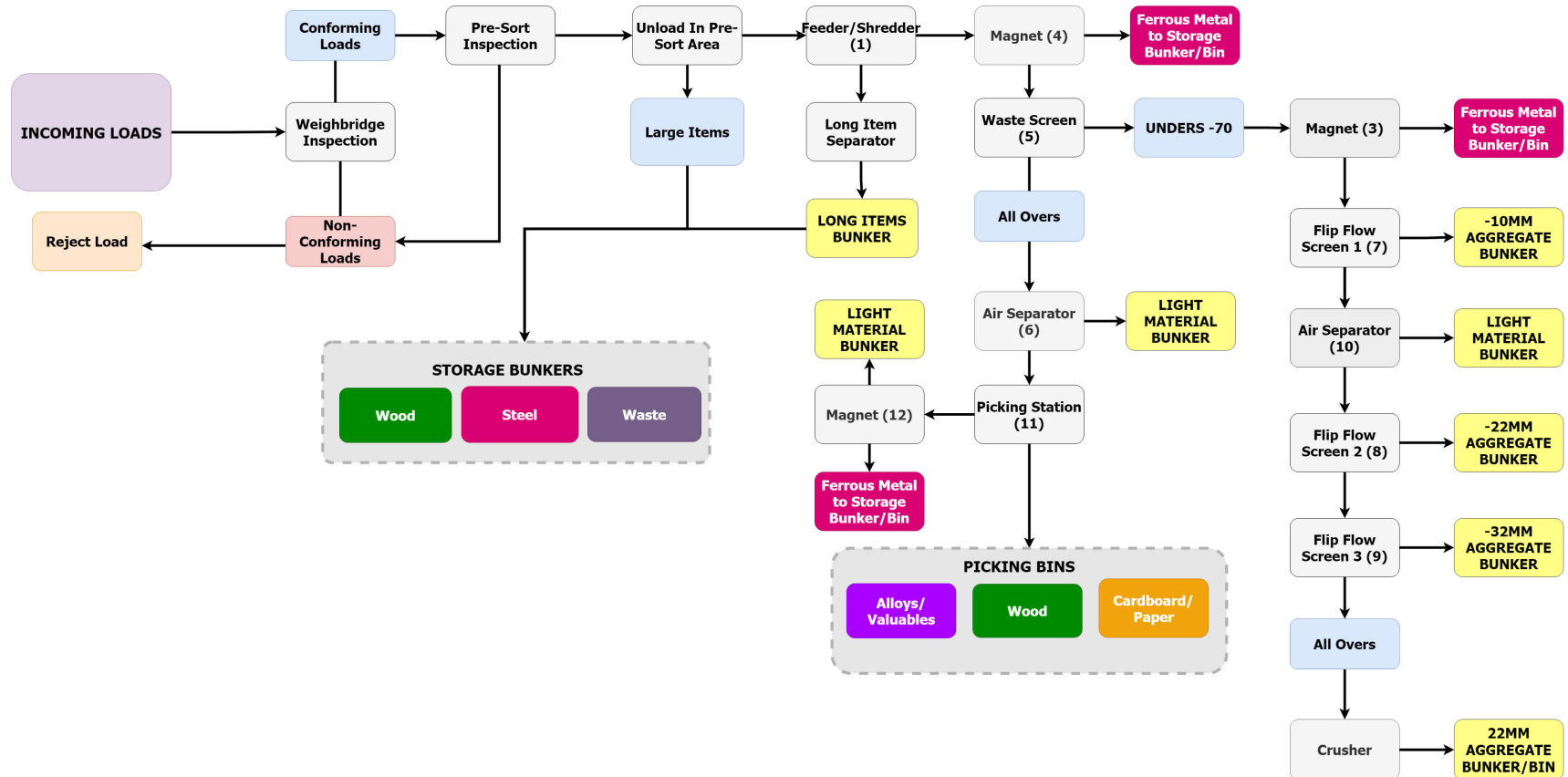
Operational Personnel and Responsibilities

Table of Responsibilities

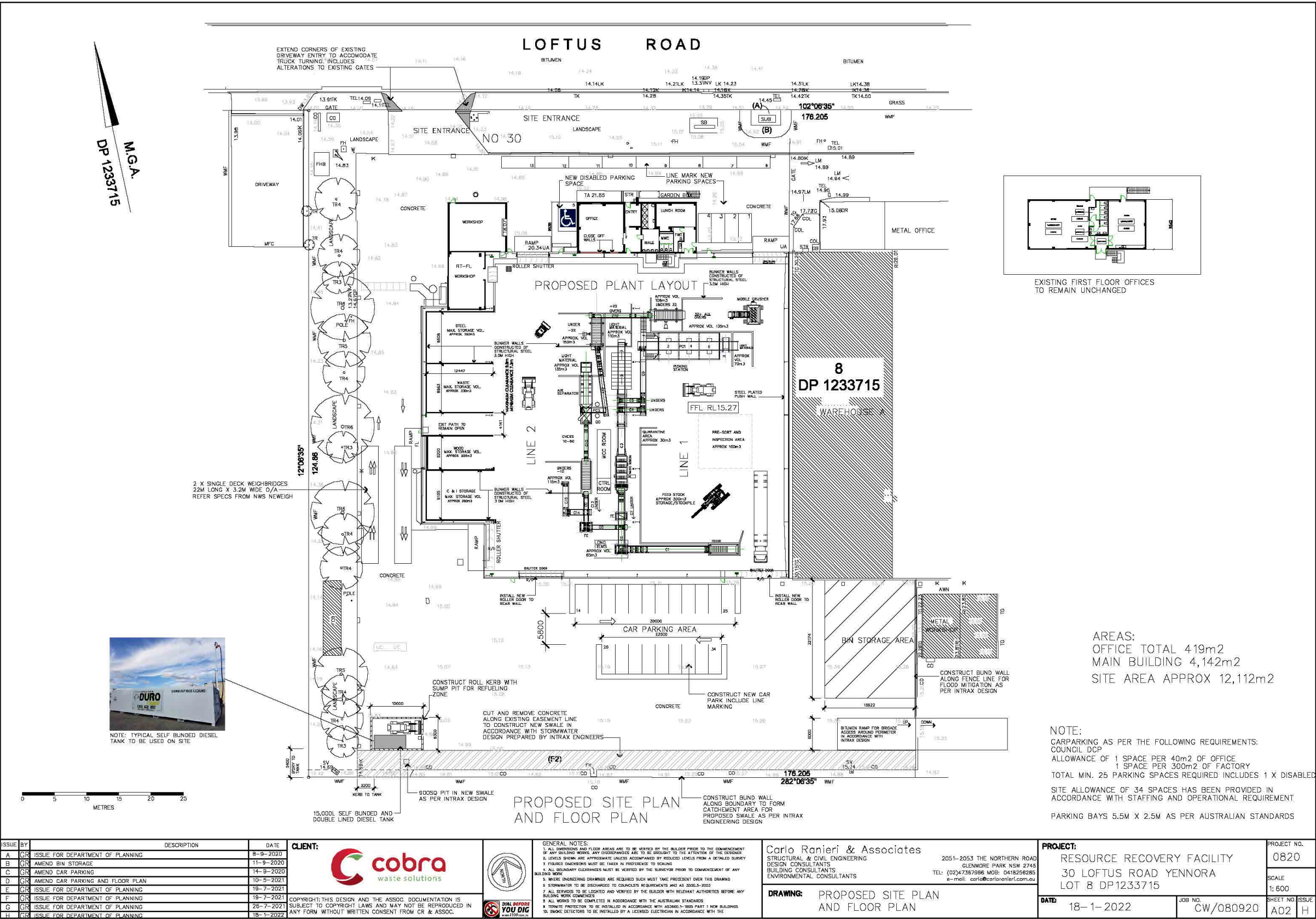
Item	Position	Level of Responsibility
1	General Manager	Overall site management responsibilities Including; 1. Legislative requirements management 2. Plant operation strategies 3. Site environment and safety procedures 4. Overall site management 5. Management of clerical staff 6. Accounts 7. Sales
2	Plant Supervisor	1. Site and plant operations management 2. General site activities and incoming material specifications compliance. 3. Plant personnel management 4. Quality control
3	Leading hand	1. Directly assisting plant operators 2. Working with operational personnel 3. Maintaining plant operations
4	Weighbridge Operator	1. Load inspection and compliance controls 2. Manage non-compliant loads 3. Load reporting 4. EPA Licence controls
5	Maintenance Supervisor	1. Maintaining plant reliability 2. Management of spare parts 3. General site and building maintenance 4. Sub-contractors
6	Operations Personnel	1. Plant operations 2. House keeping 3. Equipment operations

5 Facility Operation Procedure

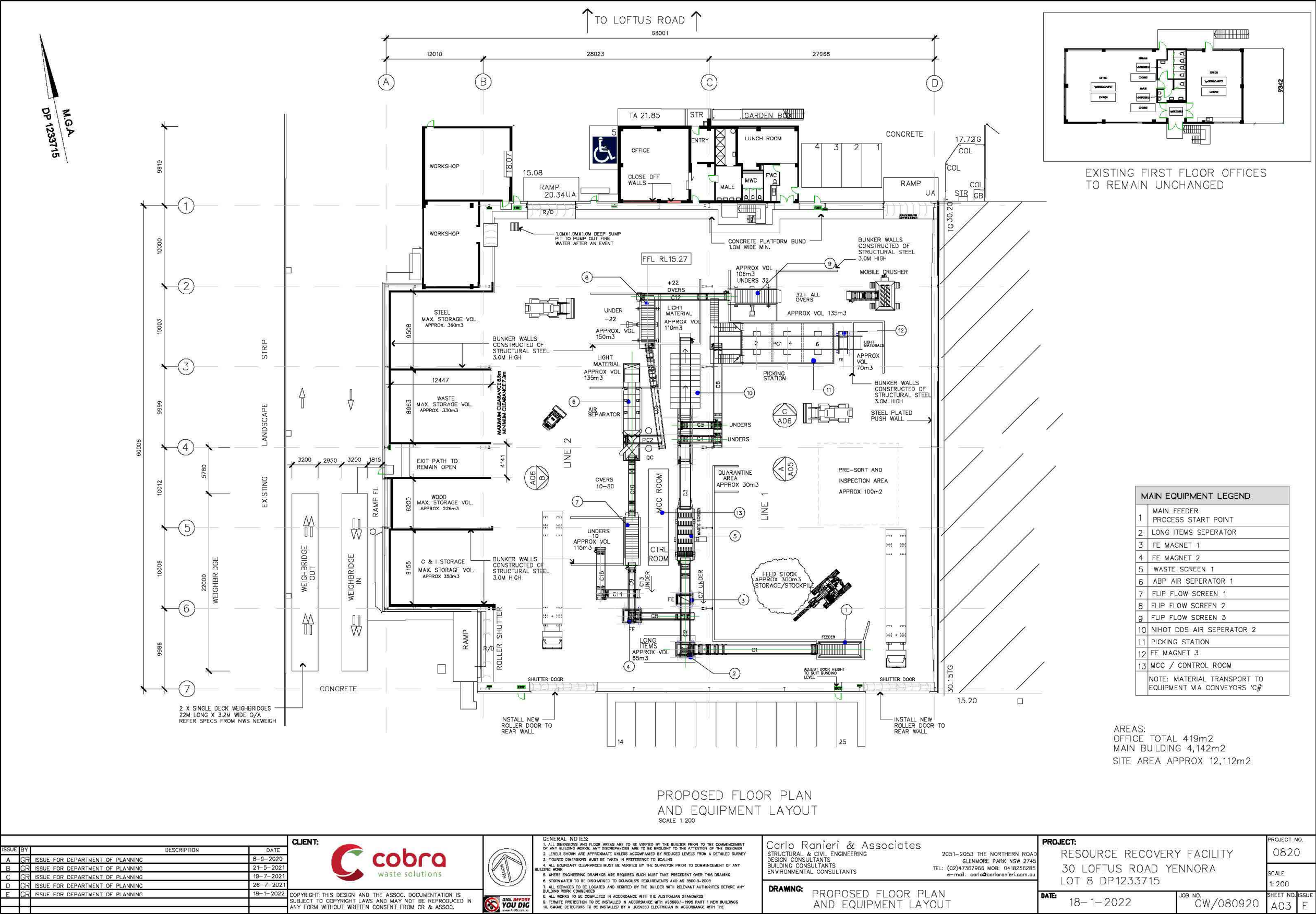
Process Flow Diagram



6 Plant Layout



7 Floor Plan & Equipment Layout



8 Other Documentation

Other documentation to be added to this plan;

1. Site Traffic Management
2. Weighbridge operations
3. Site Security
4. Operational Risk Management
5. Emergency Response Management
6. Emergency Evacuation Plan
7. Emergency Services Access Plan
8. Sub-Contractor Management
9. Visitor Management