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 Contact: Arthur Brown

22 September 2017

Department of Planning & Environment  
 Arts, Screen & Culture Division  
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 SYDNEY NSW 2000  
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Dear Madam,

**Draft Emergency Management Strategy  
 Walsh Bay Arts and Cultural Precinct**

I refer to your correspondence dated 14 September 2017 regarding the proposed Walsh Bay Arts and Cultural Precinct and the draft Emergency Management Strategy (EMS). Your application, submitted on your Division's behalf by your consultant Mr Tom Kennedy, was submitted to Fire & Rescue NSW (FRNSW) for review and comment.

The following submitted documents were reviewed by FRNSW:

1. Draft Emergency Management Strategy (N.b. which comprises of a proposed Table of Contents only) for Walsh Bay Arts and Cultural Precinct (WBACP)
2. An extract from section 7 of a Building Code of Australia (BCA) Report
3. The website for NSW Major Project Assessments State Significant Development (SSD) 17\_8671

FRNSW have reviewed the above documentation and we also note condition 16 (f) of the relevant Secretary's Environmental Assessment Requirements (SEARs), issued on 1 September 2017, requires a mass emergency evacuation plan/strategy to be prepared in consultation with FRNSW.

Based upon our review the following comments and recommendations are made:

- Section 6.1: In addition to a location map of the WBACP that will show the site in relation to its geographical surrounds, FRNSW recommends that the emergency plan includes a detailed map of the site and precinct.





- Section 8.5: It is recommended that the incident scope of emergency management be widened to also include 'medical emergencies'.
- Section 9.3: FRNSW recommends that the role of all relevant emergency first responders be included and articulated in the plan. This will include other emergency services agencies, such as the NSW Police.
- Section 9: The circumstances that will initiate the various proposed evacuation levels (i.e. 'tenancy, building and precinct') must be clearly defined and articulated in the plan.
- Section 9: In addition, it is highly important that on-site responsibility for initiating evacuation and determining the level of evacuation (and potentially evacuation escalation) is assigned to an organisational position rather than a specific person. This ensures that the responsibility for evacuation is permanently assigned when changes in personnel inevitably occur.

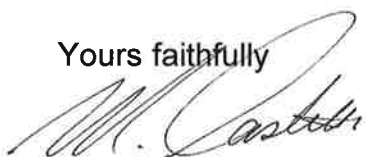
To ensure that the responsibility for evacuation has a high degree of continuity and reliability, a secondary organisational evacuation position should be identified in the plan. This will ensure that an appropriate level of redundancy, during short term absences of the primary organisational position responsible for evacuation is provided.

- Section 11: Reviews of the plan are recommended to be conducted annually. This ensures that at a minimum the plans emergency contact list is kept up to date. Training in the plan is also recommended to be conducted annually. The plan should also be reviewed following an incident or evacuation exercises that are conducted.

The above recommendations are also highlighted in the revised draft EMS Table of Contents (which is attached). FRNSW looks forward to reviewing the completed emergency management strategy document (that will address mass evacuation) once it has been further developed.

For further information, please contact Arthur Brown of the Fire Safety Assessment Unit, referencing FRNSW file number BFS17/2252. Please ensure that all correspondence in relation to this matter is submitted electronically to [firesafety@fire.nsw.gov.au](mailto:firesafety@fire.nsw.gov.au).

Yours faithfully



Station Officer Mark Castelli  
Team Leader  
Fire Safety Assessment Unit

Copy to: Mr Tom Kennedy  
GTK consulting  
CC: [tom@gthkconsulting.com.au](mailto:tom@gthkconsulting.com.au)

