

St. Catherine's School, Waverley

Preliminary Plan of Management for Community Use of Facilities

7 August 2014

This plan has been prepared by St. Catherine's School, Waverley ("School") to ensure that the operation of the new facilities proposed (Auditorium and Aquatic Centre) are managed responsibly.

The Site

The School campus is located at 26 Albion St, Waverley and is surrounded by Albion St, Macpherson St, Leichhardt St and Bronte Rd. The new facilities proposed are located on the south-eastern corner of the site fronting Macpherson St and will be operated by the School.

Operating Hours

School base operating hours:

- Mon-Fri: 08:20 to 15:20

Aquatic Centre proposed operating hours:

- Mon – Fri: 06:00 to 20:00
- Sat: 08:00 to 18:00
- Sun: 08:00 to 18:00

Auditorium proposed operating hours:

- Dependent on use – refer to indicative Usage Profile (Rev 8).

Multi-Purpose Hall proposed operating hours:

- Dependent on use – refer to indicative Usage Profile (Rev 8).

Access, Staff and Security

- o It is anticipated that there will be dedicated staff members operating the Aquatic Centre at any one time managing the day-to-day activities.
- o The Auditorium and Multi-Purpose Hall will be resourced according to the nature and capacity of each event proposed. This approach is currently utilised for existing events held within the School.
- o Additional staff members will be employed as required.
- o Public access to the new facilities will be restricted to the dedicated entry foyer proposed from Macpherson St.
- o On site security patrols currently occur outside of school hours. Hours vary between term and non-term time, as well as between week day and weekend times. Additional licensed security may be employed as required.
- o Appropriate security systems (CCTV, Passive Infrared Detectors etc.) will be installed throughout the new facilities.

- New facilities will be fitted with access control. Programmable passes with varied levels of access will be issued to staff members – access permissions will be relative to the performance needs of their roles.
- Signage will be erected indicating primary access, prohibited access, emergency egress, location of amenities, waste storage areas etc. Temporary signage may be provided identifying hours of event and requesting consideration of noise when exiting the premises.

Cleaning

- Cleaning of common areas will take place daily outside of operating hours.
- Cleaning will occur immediately after events held within the Auditorium and Multi-Purpose Hall.
- A cleaning register will be maintained and updated daily.
- Waste storage hubs will be provided and collection practices followed in accordance with the Waste Management Plan prepared by Waste Audit.

Deliveries

- Equipment will be delivered to the rear of the Auditorium via Leichhardt Lane traversing through the external undercroft area beneath the proposed Research Centre
- No deliveries, loading or unloading will occur between 10pm and 6am on any day.

Noise

- Noise mitigation strategies developed by the appointed Acoustician will be implemented to minimise the impact on adjoining residences and the surrounding public domain.
- Entry/exit will be restricted to Macpherson St to ensure attendees can be managed effectively.
- All attendees will be encouraged to leave the premises in a quiet/orderly fashion.
- Loitering at the front of the premises will be monitored and actively discouraged.
- A register of complaints will be utilised to record the details of any complaints made by a person to staff including time, date, and nature of complaint.