

**WORKPLACE TRAVEL PLAN**  
**NORWEST PRIVATE HOSPITAL**  
**NO. 7-11 NORBRIK DRIVE, BELLA VISTA NSW 2153**

<b>Property address</b>	7-11 Norbrik Drive, Bella Vista NSW 2153
<b>Client</b>	Healthscope Ltd
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**A LIST OF POSSIBLE MEASURES TO REDUCE CAR TRAVEL**

- **Public transport**
  - Develop a Transport Access Guide (TAG) – a concise presentation of how to reach a site using public transport, walking or cycling.
    - Promote the availability of the TAG to all staff via corporate orientation for new staff, online newsletter, the intranet and noticeboards.
    - Print and place copies of the TAG at all main hospital entrances.
  - Promote use of real time public transport applications for smart phones (e.g. TripView)
    - Organise sessions of personal travel planning for staff, including education on use of smartphone travel apps.
- **Walking and cycling**
  - Develop a Go Active 2 Work program to encourage and support active, healthy and environmentally sustainable forms of transport.
  - Develop Cycling Procedure to promote safe and supportive conditions and practices for staff who cycle to/from work and during work.
    - Promote Cycling Procedure in hospital newsletters, staff e-mail correspondence, Health Promotion website, intranet and so on.
  - Promote and participate in September events.
  - Provide secure bicycle parking facilities for staff.
    - Ensure any bike racks, lockers and shower information is included in the Transport Access Guide.
  - Provide and promote use of showers and lockers for staff who walk, run or cycle to work.
    - Audit current shower and changing facilities to ensure facilities are clean, accessible and in working order.
  - Maintain links with local Bicycle User Groups (BUGs) to encourage cycling.
  - Provide Cyclists' equipment (pump, puncture repair kit etc.).
  - Promote National Walk to Work Day, National Ride to Work Day and NSW Bike Week.
  - Support initiatives to encourage staff living within 5 kilometres from work to consider a shift in their travel to work patterns from vehicle to bicycle/walking/public transport.
  - Offer free safe cycling education programs for staff.
  - Annually run campaigns to promote walk to work day and cycle to work days.

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- **All modes**
  - Direct all visitors and contractors coming on site to a 'how to get here' link/ map online, with information on public transport routes and stops, cycle parking availability, taxi ranks, time to travel to site, cost of tickets, etc.
    - Add the aforementioned information onto the website.
- **Better use of on-site parking**
  - Promote on-site parking as a more secure option compared with on-street parking.
    - Ensure staff get subsidised parking.