

Mt Owen Complex and Integra Underground Mine
Community Consultative Committee Meeting Minutes

Independent Chairperson:	Lisa Andrews
Independent Minute Taker:	Jacqueline Thomas
Date:	11 th October 2018
Time:	9:00am
Location:	Glendell Training Room

1. Opening of Meeting & Welcome	Meeting opened at 09:12am by LA. LA Welcomed all to her first meeting as Independent Chairperson. Stating that she was looking forward to working with all members. LA introduced guests, Greg Collins from RAPT Consulting (Noise Master Class) and Craig Milton [CM] from NSW Mining to present on the Upper Hunter Mining Dialogue (UHMD). Each attendee introduced themselves and stated their position on the CCC.					
	<i>Community Representatives:</i> Graeme Cheetham [GCh], Deidre Olofsson [DO] <i>Singleton Council:</i> Cr Sue George [SG] <i>Government Department Representatives:</i> None <i>Mt Owen Complex (MOC):</i> Ned Stephenson [NS], David Currey [DC], Melanie Dillon [MD], Ashley McLeod [AM], Brad Sneddon [BS] arrived at 9.16am, Mike Pereira [MP] left at 9.40am. <i>Integra Underground (IUG):</i> Chloe Piggford [CP]					
2. Apologies	<i>Community Representatives:</i> Gillian Holmes, Jenny Marshall & David Moran <i>Government Department Representatives:</i> Neil McElhinney & Heidi Watters					
3. Correspondence	• 28/8/18 - Email from Secretary - DPE appointment of LA as chair of this CCC • 6/9/18 – Email to members with an introduction from LA, providing the CCC guidelines, and governance requirements. • 6/9/18 – Email from Cr Val Scott advising that she was standing down as Council’s representative on this CCC. • 26/9/18 - Email to members with the meeting notice & agenda for this meeting • 9/10/18 – Email from David Moran with an apology for this meeting. • 10/10/18 – Email to members with a reminder for this meeting.					
4. Declaration of Pecuniary Interests	LA declared that she is an approved Independent Chairperson with the Department of Planning & Environment, appointed by the Secretary and engaged by Glencore to chair this meeting.					
5. Previous Minutes and Actions	The minutes from the previous meeting held on 19 th April 2018 were accepted as a true record of the meeting. Moved by GC and seconded by SG. The actions required from the previous meeting were addressed as follows: <table><tr><td>Speak with the Glennies Creek Rural Fire Service regarding funding.</td><td>MD</td><td>Hard copy made available at CCC meeting. Page 4 CCC Meeting Presentation: Need identified -Petrol Operated Blowers for Glennies Creek RFS Group 2 Total Community Investment \$1500-\$2000</td></tr></table>			Speak with the Glennies Creek Rural Fire Service regarding funding.	MD	Hard copy made available at CCC meeting. Page 4 CCC Meeting Presentation: Need identified -Petrol Operated Blowers for Glennies Creek RFS Group 2 Total Community Investment \$1500-\$2000
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	Provide all CCC members with a summary of the complaints from 2017.	MD	Hard copy made available at CCC meeting – also published on external website monthly
	Review private agreements in relation to tank cleaning and provide response to CCC members.	MD	Hard copy made available at CCC meeting Page 5 CCC Meeting Presentation: Glendell- Old Consent doesn't require tank inspections or cleaning MTO- Has a recent consent, tank inspections biennially. Cleaning offered if necessary. Next offered in 2019 Another 7 residents receive assistance as an act of good will.
	Approach Rixs Creek and ask them to contact GCh about supplying water records.	CP	CP contacted E&C Manager at Rixs Creek on a number of occasions and informed GCh of this, he's received no information to date. Outside Glencore's control. GCh is still in contact with Rixs Creek.
	Organise a meeting with GCh and DM to further discuss mining impacts and operating plans	CF	NS confirmed on CF behalf - meetings were organised with GCh on June 21 and with DM on June 12.
	Report back to CCC when meetings have been held with GCh and DM.	NS	NS confirmed on CF behalf - meetings were held with GCh and with DM - also in attendance was Shane Lakmaker.
	Engage an air quality expert to present training at the next CCC meeting. ACTION: NS to organise Air Quality Master Class for next CCC Meeting in April 2019.	SP now MP	DO asked if air or noise quality was being discussed. NS apologised for mistake – should be air quality. Enlisted Greg Collins from RAPT Consulting to provide Noise Master Class for today.
6. Presentation on Community Consultative Guidelines for SSD	LA provided a briefing on the Community Consultative Guidelines for State Significant Developments, approved by the Minister in November 2016 and under which this CCC will operate. LA explained governance requirements, in relation to the completion of Code of Conduct and Pecuniary/Non Pecuniary Interest forms. Hard copies of forms were distributed. Independent Minute Taker – it was agreed that an independent minute taker will be provided to record the meeting. Meeting minutes will be sent to members seeking feedback, then finalised three weeks after the CCC and posted on the mines' websites.		
7. Upper Hunter Mining Dialogue Presentation	At 9.22am Craig Milton provided a brief overview of the UHMD – its origins, structure, projects and priorities for 2018, website information and an invitation for the community to attend the 2018 Annual Forum. Multiple questions from the floor re impartiality, how performance or success are measured, how is productivity rated, management of final voids, health studies, benefits of web submissions, objective of the health study, whether UHMD is a lobbying group, politics vs facts.		

8.	Mt Owen/Glendell Operations Update
8.1 Mt Owen & Glendell Incidents 2018 YTD (Delivered by NS)	Page 7 – Hard Copy Supplied
8.2 Mt Owen & Glendell Complaints 2018 YTD (Delivered by NS)	Page 8 – Hard Copy Supplied
8.3 Rehabilitation Works Summary and Monitoring (Delivered by NS)	Page 9-10 – Hard Copy Supplied – Use of drones • DO -Is a licence required for drone use? Can photos taken by drones be provided? • DC -Explained drone users are required to undertake a course. Drones used on mine site for survey information and photos. • LA -Supported response – EPA has a policy on the use of drones as they are being used for compliance investigations. ACTION: LA – Provide link to CCC for EPA policy on use of drones.
8.4 Noise (Delivered by NS)	Page 11 – Hard Copy Supplied
8.5 Air Quality (Delivered by NS)	Air Quality Pages 12-13 – Hard Copy Supplied
8.6 Water Management (Delivered by NS)	Water Management Page 14 – Hard Copy Supplied
8.7 Offset Properties (Delivered by NS)	Offset Properties Page 15 – Hard Copy Supplied Discussion around Crown Land portion of offset land. GCh –Asked how do you get permission to use crown land as offset land? NS –Set out in 2004 consent. A precedent had been set elsewhere prior. Now looking like it will be very difficult to use the TSR as a Conservation Area. There are alternatives, the most likely one is to pay into the Biodiversity Conservation Trust.
8.8 Community Contributions and Events (Delivered by MD)	Pages 16-22 – Hard Copy Supplied SG -Stream Health Education Program – Suggested to join with Stream Watch for maximum benefit. MD -Umwelt to participate as well. NS -Agreed joining with Stream Watch was an excellent idea. If the program is repeated Glencore will consider then.
8.9 Community Investment Programme (Delivered by MD)	Details Page 23 – Hard Copy Supplied
8.10 Community Gathering (Delivered by MD)	21/11/2018 Mt Olive Hall Details Page 24 – Hard Copy Supplied
8.11 Open Day (Delivered by MD)	York's Creek Conservation Area Page 25 – Hard Copy Supplied
8.12 Glendell Mod 4 (Delivered by NS)	Approved Glendell Mine Operations Vs Proposed Modification - <i>Pages 27-29 – Hard Copy Supplied</i> • Slight reduction in total disturbance area of 10ha • Advised by DPE that the MOD would not be placed on public exhibition due to it being a minor change. <i>(Since the meeting Glencore has been advised by DP&E that whether the application is put on public exhibition will be decided by the Department at the time of submission).</i> • No change with the exception of minor changes to water management infrastructure • Ecology, Noise, Air Quality, and Groundwater – currently with ongoing assessments and reviews, but minimal affects anticipated.

9.	Mt Owen Complex Projects and Exploration Update
9.1 Mt Owen Continued Operations – Mod 2	Page 31 Hard Copy Supplied
9.2 Glendell Continued Operations Project (Delivered by BS)	Page 32 Hard Copy Supplied - SEARS have been issued. - Ravensworth Homestead – consultation process to be held at the Singleton Library or in a shopping centre, a newsletter and Heritage Flyer will be distributed. - AMc -Asking for public submissions either in a mail out or advertised in the Singleton Argus - Opportunities for submissions to DPE will also be available when the EIS is placed on public exhibition. - DO -Does that include submissions against the relocation? - LA -Will there be a working committee and if so, who are the stakeholders? - BS -A committee has been established; with the former Ravensworth Homestead owners, local land holders, Historical Society members, TOCAL College member, Singleton Business Chamber & Lions Club. Lindy Hyam is Chairperson for the committee. ACTION: BS – Send Notification to CCC Chair of any community consultation meetings and newsletters re Ravensworth Homestead for distribution to CCC members.
9.3 Mt Owen, Glendell and Integra Exploration Update (Delivered by NS)	Page 33 - Hard Copy Supplied
10.	Integra Underground Update
10.1 Mine Progression (Delivered by CP)	Page 35 - Hard Copy Supplied - DO – how much have you been pumping from Integra? Response: Approx. 40ML per month. - DO -How do you establish that you are within your lease at all times? - LA -Does it come up in your Annual Review - CP –Yes, Glencore’s Ground Disturbance Permit is a key control carried out before disturbing the ground. This is checked and surveys are undertaken as part of the Mine Plan which is held by DPE.
10.2 Land Management (Delivered by CP)	Page 36 - Hard Copy Supplied
10.3 Environmental Monitoring (Delivered by CP)	Page 37 - Hard Copy Supplied
10.4 Mining Operation Plan (Delivered by CP)	Page38 - Hard Copy Supplied
10.5 Environmental Management Plans (Delivered by CP)	Page 39- Hard Copy Supplied
Meeting Break – CCC reconvened at 11.25am	
11. Noise Master Class	<i>Greg Collins provided a noise presentation and answered questions from the floor. The committee was unanimous that the Fundamentals of Sound presentation was very informative. (Noted that the action item from the previous meeting required a presentation on air quality. NS advised that this was an error on his part and that he would arrange for an air quality Master Class at the next CCC).</i>
12. General Business	DO - Asked whether the RAPT information can be disseminated to public

	• LA -Presentation is seen as a tool supporting the minutes, the style may require some editing. • NS - Each slide needs to be linked to its corresponding notes so information isn't taken out of context. These meeting minutes reflect that by including the page number against each discussion. • LA -Suggested adding a disclaimer at the bottom and suggested that in future because the information will be publicly available it will be necessary to link slides to corresponding minutes. • GCh -Dilapidated and knocked down buildings are unsightly, including ones on Glennies Creek Rd near railway that have fallen over. It only encourages trespassing and theft. • NS -It is GCAA policy for this kind of clean up to be included in the budget. ACTION: MD – Report on a plan for the clean-up of the dilapidated/derelict buildings and farm debris on Glennies Creek Road at next CCC meeting. • DO -Advised work commitments may not allow for her attendance at next year's CCC meetings. To be advised.
13. Meeting Dates for 2019	Discussions regarding the meeting schedule for 2019. It was agreed to continue with the existing cycle of two CCC's per year. Proposed dates: • 9am Thursday, 11th April, 2019 • 9am Thursday, 10th October, 2019
14. Meeting Closed	12:17pm with LA thanking all for their attendance.

Action Items

No.	Item	Person Responsible	Timing
1.	As part of the Guidelines for CCC members are required to complete a <i>Code of Conduct Agreement</i> and a <i>Declaration of Pecuniary and Non-Pecuniary Interests</i>	Lisa Andrews	Hard copy made available at CCC meeting to all attendees – to be completed and returned to LA asap.
2.	Engage an air quality expert to present training at the next CCC meeting.	Ned Stephenson	11/11/2018
3.	Provide link for EPA policy on use of drones	Lisa Andrews	By next meeting
4.	Send Notification to CCC Chair of any future community consultation meetings and newsletters etc re Ravensworth Homestead for distribution to CCC members.	Brad Sneddon Lisa Andrews	7 days in advance of proposed meetings
5.	Report on plan for the clean-up of the dilapidated/derelict buildings and farm debris on Glennies Creek Road.	Melanie Dillon	Next meeting