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Sydney NSW 2000

RE: Alterations and Additions to Meriden School (SSD-9692) – Request for Additional Information

This is further supported by the restrictive approach Meriden School takes to students driving to Site, which is actively discouraged. Students are not to drive to School unless absolutely necessary and following

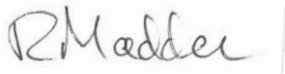
provision of a permission note from parents. This is outlined in the Statement of Privileges and Responsibilities statement (provided as **Attachment 1**), which is issued to the senior students and their parents every year.

On this basis, it is not expected that the additional students would create any additional parking demand; with the only additional demand in the form of 1 staff parking space. Noting that the School currently has a total of 104 car parking spaces, this demand represents less than 1% of the current total provision. With vehicular demand generated by the School to be monitored as part of the GTP, any changes to the current parking demand (whether it be an increase or decrease) can be addressed as part of this process.

Therefore, it is entirely appropriate to not provide additional car parking for the Proposal. Hence, it is concluded that the Proposal is supportable on car parking grounds.

I trust the above adequately responds to the DPIE's Request for Additional information pertaining to SSD-9692. Should the DPIE have any further queries, please contact the undersigned.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'R Madden'.

Rebecca Butler-Madden

**Senior Transport Planner – Ason Group**

Email: [rebecca.bmadden@asongroup.com.au](mailto:rebecca.bmadden@asongroup.com.au)

## Attachment 1



# MERIDEN

AN ANGLICAN SCHOOL FOR GIRLS

22 October 2019

## Statement of Privileges and Responsibilities

Dear Year 12 Girls

As a member of the senior year group, you hold a particularly responsible role in the School because you have the capacity to influence values, attitudes and actions in the community. Some information that will assist you and your family to meet our expectations of you as a Year 12 Meriden student is set out below. Please read it carefully.

### Attendance

- Individual teachers will keep a record of attendance in every lesson.

You should note that a satisfactory record of attendance and application to your studies is an eligibility requirement for the HSC.

- Assembly on Mondays and School Chapel on Wednesdays are compulsory for all students, including girls in Year 12. Thursday Student Chapel is optional for Year 12 students. This privilege begins in Term 1, 2020.
- From the beginning of Term 2, Year 12 students may leave school at the beginning of lunch, or any time thereafter, if the afternoon lessons are timetabled as study periods. Girls who leave the school early must sign out at Reception if leaving before Period 5. If leaving during Period 5, students may sign out at a Kiosk.
- From Term 3, Year 12 girls may arrive up to the end of recess or at any time leading up until recess, if periods 1 and 2 are timetabled as study periods. Year 12 students must sign in at a Kiosk if they arrive during Period 1. They must sign in at Reception if arriving after 9:20am.

At the beginning of Term 2, you should submit a copy of your timetable to Mrs Kershaw, showing the days you will be leaving early; in Term 3, this timetable should be amended to indicate those days on which you may choose to arrive late.

Students who have study periods at the beginning or at the end of the school day may, of course, choose to study in the School Library and Research Centre, or in the Common Room. Often this is the most effective way to study and is highly recommended by your teachers.

- The privilege of arriving late and leaving early does not apply if there is a school activity at which Year 12 is expected to be present, e.g. when special seminars or House Competitions are scheduled or other occasions as indicated by the School.
- Year 12 students are not excused from Carnival days and are expected to be present to assist and provide a leadership role at these important community events. The Fun Run is an optional day for Year 12.

If these procedures are not observed, privileges may be withdrawn.





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## HSC Assessment Program

A Year 12 assessment program booklet will be issued to you. The first section deals with procedures and must be read carefully and followed closely to ensure you do not disadvantage yourself. Exact dates for these assessments will be given during Term 4, 2019. You should note these in your Planner and plan your program of work accordingly.

## Use of Study Periods

- While you are free to use your study periods according to your own planning, you are expected to use this study time purposefully and without disturbing the rest of the School.
- You will normally be expected to be in the Senior Learning Commons area of the Library and Research Centre, independent learning areas or in the work area of the Senior Common Room. The Canteen is available to Year 12 students outside normal trading hours.
- You should also note that your study periods are a worthwhile opportunity for you to seek out the Tertiary Adviser for a meeting.

## Keeping Fit and Healthy

- Eating well, balancing study with exercise to keep fit and having adequate relaxation time should be your goal. We usually find that those girls who keep up regular exercise through Saturday sport or other activity fare well in exams and in keeping up their study program. The pool and courts are available for your use if booked with PE staff and not needed by other classes. Speak to the Sport staff if you wish to use this facility.
- Your emphasis should be on quiet, controlled and purposeful use of available time.

We encourage you to design a consistent work pattern – organising your study and work to meet assessment deadlines and spending time in an organised study program, punctuated by a reasonable amount of relaxation, so that your Higher School Certificate examinations can be faced with confidence. Remember to practise your resilience skills. If you are disappointed with your achievement in a particular task or assessment, reflect on why it happened, seek assistance and then let it go and focus on the next task. Keep asking the questions until you understand the answers you receive.

## Use of Cars

Students are discouraged from driving to school because of limited parking available in streets around the School. However, you may drive after the School has received a permission note from your parents. Before other girls are carried as passengers in student-driven cars, permission must be given by parents of both the passenger and the driver. (Guidelines – Students' Use of Cars forms are available from the School Office and are kept on file).

Cars must not be used during the school day without permission. There is no student parking in the School grounds and cars must not be moved during the day. Students must keep car keys safe and definitely not allow others to drive their cars.





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## Guidelines for use of Common Room

- A roster should be drawn up to ensure the Common Room is tidied at the end of each day. For health reasons do not let dirty mugs and plates accumulate. Please ensure all dishes are washed and put away at the end of each day. I hope you enjoy the facilities and look to you to ensure that they are cared for appropriately and remain in good condition for those who follow you. You should remember that while this is a Year 12 area, it is also a school community facility and the usual regulations about care of property apply. Any decorations, photographs, posters and such like must be appropriate for all to see and able to be easily removed without damaging paintwork for when the Common Room is handed over to the next group.
- One radio or CD player only should be in the Common Room with the music or station agreed to by consensus vote. It should be played only in breaks and when agreed upon so as not to disturb those inside or outside – especially staff, volunteers and visitors.
- The Common Room is a privilege reserved for Year 12. No students from other year groups are allowed in the Common Room. This includes sisters of Year 12 girls. Nor should Year 12 students heat food for students in other year groups.
- Year 12 girls may stay on in the Year 12 Common Room to work until the cleaner turns out the light at approximately 8.00pm Monday – Thursday (and 5.30pm on Fridays), if the attached permission form has been returned. After 5.30pm, any girls in the Year 12 Common Room should keep the door locked for safety. No girl is to remain after 6pm on her own.

## Leaving the grounds during the day

You may only leave the grounds during lunch or study periods to go to Strathfield Plaza. The usual rules about eating in public and sitting in cafes apply. This privilege begins after the second complete cycle in Week 5 Term 4, 2019. Girls are not allowed to go to Strathfield Plaza during Recess.

Girls must sign out at any Kiosk for lunch. You, and you only, are to swipe out. Please do not sign your friends out and in. It is expected that you would not be out of the School for more than 30 minutes. Full school uniform must be worn outside the school grounds, including your hat.

## Year 12 Responsibilities

We are very aware of the pressures of HSC study but feel there is still an opportunity for you to set a high personal example by participating fully in class and other school activities. Example is important and your behaviour and enthusiasm will encourage others.

We would like your help in the following areas:

- As volunteers
- Providing care and support of each other and of the younger students
- Seeking assistance if you have any concerns for your year group or for other students
- Watching out for younger girls when travelling to and from school
- Reading in Chapel – the Chapel Prefect will draw up a roster



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- Participating in and/or supporting cocurricular activities
- Assisting Prefects in their duties and activities
- Wearing your school uniform, including your hat, with pride and observing school community expectations as an example to younger girls. Year 12 jerseys can be worn on Fridays at School from Term 2 over your uniform. They must not be worn to and from School.

We hope you will enjoy the year and experience success. Remember that you do not have to cope alone. Seek assistance if you find things difficult. A conversation with an adult sometimes helps develop perspective. With the support and encouragement of your families and staff together with sustained effort on your part, we believe you will do well and have a fulfilling final year. Those who have gone before you have set a wonderful example and we know you will do the same.

Please remember that Mrs Anstey, Mrs Kenny and I operate an 'Open Door' policy whenever possible. It may mean that we have to negotiate another time if we have another commitment. We are keen to hear about your ideas, successes, joys, challenges and concerns or difficulties. All Senior Staff are also available to help you, of course.

## A Summary of Privileges

- Week 5, Term 4, 2019 - Access to Strathfield Plaza at lunch time or in study period.
- 14 November, 2019 - Use of Common Room
- Term 1, 2020 - Optional attendance at Thursday Student Chapel.
- Term 2, 2020 - Leaving school at the beginning of lunch or thereafter if study lessons are timetabled.
- Term 2, 2020 - Wearing of jersey at school on Fridays.
- Term 3, 2020 - Arriving up to the end of recess or earlier, if study lessons are timetabled

We will take pleasure in following your career during the academic year and in the years to come, and wish you well in the year ahead.

Yours sincerely,

Dr Julie Greenhalgh  
Principal





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## Acknowledgement

We have read and understand the Statement of Privileges and Responsibilities of Year 12 at Meriden.

Student Name/Tutor Group:

Student Signature:

Parent Name:

Parent/Guardian Signature:

Date:

26/10/19

**Please return to Mrs Kershaw by 8 November 2019**