



19<sup>th</sup> August, 2013

**Karimbla Constructions Services (NSW) Pty Ltd**  
Level 11  
528 Kent Street  
Sydney NSW 2000

Attention : Walter Gordon

Dear Walter,

**Proposed Child Care Centre**  
**14 – 18 Boondah Road**  
**Warriewood**

We hereby confirm that the design and documentation of the proposed child care centre for up to ninety (90) children, aged between 0 and 5 years of age, has been completed and is in accordance with the requirements of the **Education and Care Services National Regulations** (Regulations) under the **Education and Care Services National Law** (Law), including the **Children (Education and Care Services) Supplementary Provisions Regulation 2012**.

The current application seeks Council's approval for the following accommodation in the centre :-

- 24 children aged 0 to 2 years with a cot room for 9 children;
- 26 children aged 2 to 3 years;
- 40 children aged 3 to 5 years;
- Associated internal amenities and facilities;
- Car parking for twenty-five (25) vehicles to accommodate four (4) visitors with disabilities by providing two (2) shared zones.

The required staffing levels for the centre will require the following :-

- 6 staff for the 24 children aged 0 to 2 years (1 per 4 children);
- 4 staff for the 26 children aged 2 to 3 years (1 per 8 children);
- 4 staff for the 40 children aged 3 to 5 years (1 per 10 children);

The Law and Regulations establishes the minimum operating requirements for education and care services, relating to matters such as staffing, physical environment and educational programs.

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The framework of the Regulations is very extensive and comprehensive. The Regulations include the centre-based service provisions, under **Chapter 4 – Operation Requirements** and specifically for New South Wales requirements are specified under **Part 7.3**.

The Department of Community Services (DOCS) now requires the designer, preferably a registered architect, to certify that the child care centre is in accordance with the appropriate regulations. The writer is a qualified architect, registered in New South Wales and Queensland as such and has designed and constructed over fifty (50) child-care centres in the last ten (10) years.

The final design was therefore developed after past experiences with the Department of Community Services and ultimately developed as presented in the following documentation to form the application now submitted.

Should further information be required, please contact our office for assistance.

Yours faithfully,

**architex**



**Robert Del Pizzo**

Associate of the Australian Institute of Architects  
NSW Board of Architects Reg. No. 3972  
QLD Board of Architects Reg. No. 3761