

## WASTE MANAGEMENT AND RESOURCE RECOVERY POLICY – NSCCAHS

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<b>Summary</b>	This policy has been written to outline the responsibility of all personnel within NSCCAHS in relation to waste management and resource recovery.
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<b>Endorsed By</b>	Area Manager, Environmental Operations Director, Corporate Support NSCCAHS Area Executive
<b>Sector/Service</b>	All Services within NSCCAHS
<b>Audience</b>	All NSCCAHS Personnel
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<b>Previous Reference No.</b>	Nil
<b>Related Policy/s</b>	<a href="#">PD2005_132 Waste Management Guidelines for Health Care Facilities – August 1998</a> <a href="#">PD2008_004 Community Sharps Disposal by Area Health Services</a> <a href="#">PD2007_036 NSW Health Infection Control Policy</a> NSW Health Waste Reduction and Purchasing Policy Purchasing and Supply Manual for NSW Health System
<b>Key Words</b>	Waste, Resource, Recycling
<b>Status</b>	Active

# WASTE MANAGEMENT AND RESOURCE RECOVERY POLICY – NSCCAHS

## 1. Scope of Practice

- All Area Health Staff and establishments

## 2. Expected Outcome

- A decrease in the generation of waste
- Correctly segregated waste streams
- Increase in recycling

## 3. Definitions:

- **NSCCAHS** – Northern Sydney Central Coast Area Health Service

## 4. Policy

### 4.1 Waste Management and Resource Recovery Policy

NSCCAHS is committed to develop, implement and maintain a waste management and resource recovery system throughout all levels of the business, which:

- avoids waste production through purchasing strategies, reuse, maximised recycling and proper handling and disposal of the remaining refuse
- complies with all relevant legislation relating to waste and resource recovery, environmental protection, and occupational health and safety, NSW Government Waste Reduction and Purchasing Policy, NSW Health Infection Control Policy (PD2007\_036) and the NSW Health Waste Management Guidelines for Health Care Facilities, Aug. 1998
- is based on measurable objectives and continual improvement methods, and
- will provide a safe work environment and protect our environment from damage
- maintains licences as appropriate at all sites as outlined in the Waste Legislation

### 4.2 Waste Management and Resource Recovery Policy Responsibilities

#### 4.2.1 Departmental Management:

- Identify Waste Streams generated within the department using the Waste Stream Protocols
- Identify collection methods for recognised Waste Streams
- Achieve a waste segregation rate of 90% within the department
- Ensure compliance to achieve an EQIP rating of EA for 3.2.3
- Train staff in complying with collection methods according to the Waste Stream Protocols

#### 4.2.2 Environmental Operations Staff:

- Provide a training program for all staff in relation to waste management and resource recovery. The training program should be incorporated with Area Orientation, Individual Departmental Inductions, and to Managers with a focus on performance reporting

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- Provide appropriate reports, including benchmarking
- Provide training support to assist in achieving an EQulP rating of EA for 3.2.3

#### 4.2.3 All Staff:

- Ensure all staff are aware of the waste streams generated within their department
- Segregate waste stream according to the collection plan

### 4.3 Waste Management and Resource Recovery Policy Objectives

The objective is to:

- Maintain the standards set by relevant professional and statutory bodies, ISO 14001:2004 and other regulatory / legislative requirements
- Determine and meet the waste management requirements of all departments through structured and continued feedback
- Foster commitment from all staff and management to actively participate in waste avoidance, reduction, reuse and recycling programs
- Provide a continuing waste and resource management education program for staff to increase awareness of waste minimisation principles, Occupational Health and Safety issues and quality improvement ethics
- Establish and maintain effective mechanisms to monitor, review, analyse and evaluate the waste management system and enable its continual improvement
- Provide regular reports on the progress to Corporate & Clinical Support Management, Hospital Executive Directors and Department Heads
- Establish systems for implementing and reporting progress of the NSW Waste Reduction and Purchasing Policy
- Develop benchmarking partnerships with facilities within and beyond Northern Sydney Central Coast Health
- Provide a point of contact for Corporate Support quality improvement activities
- Promote a working relationship with preferred suppliers of Corporate & Clinical Support products and services
- Manage the services within available resources
- Implement the Waste Management and Resource Recovery Operating Procedures and Work Instructions, throughout each facility to minimise the environmental impact of waste treatment and disposal, and additionally promote staff health and safety

### 5. References:

- [PD2005\\_132 Waste Management Guidelines for Health Care Facilities – August 1998](#)
- [PD2008\\_004 Community Sharps Disposal by Area Health Services](#)
- [PD2007\\_036 NSW Health Infection Control Policy](#)
- NSW Health Waste Reduction and Purchasing Policy
- ISO 14001:2004 Environmental Management Systems Standard
- HB 202-2000 & AS NZS 3816:1998 DR 06374 : Management of Clinical & Related Wastes
- Purchasing and Supply Manual for NSW Health System
- EQulP 4 Guidelines
- Department of Environmental and Climate Change
- Waste Legislation <http://www.environment.nsw.gov.au/waste/index.htm>

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