

NEW SOUTH WALES REGIONAL CYCLING CONSULTATIVE FORUMS

Draft terms of reference

1. A Regional Cycling Consultative Forum is responsible for bringing together cycling community stakeholders, local councils, the Roads and Traffic Authority and other NSW Government agencies in order to:
 - Jointly address regional cycling issues
 - Monitor the implementation of NSW BikePlan actions from a regional perspective
 - Form cross-sectoral partnerships to deliver NSW BikePlan actions, where appropriate.
2. In carrying out this role an RCCF aims to achieve benefits for the community across these State Plan priority areas:
 - *Road network and safety* – Improve the effectiveness and efficiency of the road system by maximising the safe use of cycling for everyday transport.
 - *Natural environment* – Improve air quality, and reduce greenhouse gas emissions, by encouraging cycling as a substitute for motor vehicle use.
 - *Healthy lifestyles* – Make it easier to incorporate physical activity into day-to-day travel in order to reduce obesity and improve personal health.
 - *Active children* – Increase young people's participation in safe cycling for transport and fun, to improve health and well-being.
 - *Community participation* – Build more connected communities by encouraging access by bicycle to open spaces and local events.
 - *Public transport* – Improve cycling access from local communities to regional train, ferry and bus services.
 - *(Sydney only) Metropolitan travel* – Increase the mode share of bicycle trips made in the Greater Sydney region to achieve adopted targets.
3. As a minimum, RCCFs report to the Premier's Council for Active Living via the PCAL Active Transport Working Group. Any other reporting arrangements are as agreed by each RCCF.
4. RCCF membership comprises the RTA, Bicycle NSW and/or its affiliated Bicycle User Groups, other community organisations and/or representatives as appropriate, local councils and/or Regional Organisations of Councils, and invited representatives from NSW Government agencies for relevant portfolio areas including Environment and Climate Change, Planning, Health, Sport and Recreation, Education and Training, Police, and Tourism.
5. RCCF members agree to:
 - Participate in scheduled RCCF meetings, and in ongoing communication between stakeholders outside meetings
 - Exchange views and information in a spirit of openness, and with the aim of jointly resolving issues in a timely way and at the most appropriate level
 - Consult with, engage and brief their own organisation's stakeholders in order to maximise the effectiveness of RCCF work and a wider awareness of RCCF achievements
 - Complete agreed actions.
6. Secretariat support for each RCCF is provided by the relevant RTA Region. The RTA additionally provides reasonable resources to facilitate the operation of RCCFs, including assistance towards travel costs incurred by non-government members.
7. The schedule and chairing arrangements for RCCF meetings are as agreed by members. The minimum meeting frequency for RCCFs is aligned to PCAL's periodic reporting to the Premier on the NSW BikePlan and associated State Plan priorities.