

Meeting Minutes – Transport Working Group No. 4 New primary school in Edmondson Park

Date and Time	Monday 9 August 2021 at 1:00pm – 2:00pm
Venue	Video Conference via. MS Teams
Meeting Chair	SINSW/CIPL

Invitees	Organisation	Role	Initials
Matt Rheuben	SINSW	Project Director, Infrastructure Delivery	MR
Rebecca Lehman	SINSW	Sustainable Transport Technical Advisor, Infrastructure Delivery	RL
David Surplice	TfNSW	Acting Policy Manager	DS
John Broady	TfNSW	Service Planner	JB
Jacqui Hicks	TfNSW	Project Manager	JH
Rahath Islam	TfNSW	Transport Service Planner	RI
Charles Wiafe	CW	Liverpool City Council (LCC)	CW
Stella Qu	LCC	Liverpool City Council (LCC)	SQ
Conor Maguire	CIPL	Director	CM
Berri Jones	CIPL	Project Engineer	BJ
Cecile Tran	CIPL	Senior Project Engineer	CT
Isaac Pinkerton	ECI	Site Engineer (RCC)	IP
Daniel Vidovic	ECI	Design Manager (RCC)	DV
Tom Hemmett	ECI	Project Engineer (RCC)	TH
Kasia Balsam	PTC	PTC Consulting Engineers (PTC)	KB
Helen Mulcahy	SINSW	Principle Development Planner	HM
Apologies			

Item	Description	Responsibility
1	Introductions, Apologies and Objectives	
1.1	- Objective of this Transport Working Group 04 is step through each of the responses to the submissions made by Council and TfNSW.	Note
2	Response to Submissions	
2.1	<p><u>Roundabout discussion</u></p> <ul style="list-style-type: none"> - CW noted that the school is being developed at a four-way intersection and will impact on a T-intersection (Soldiers Parade). - KB noted that the traffic modelling included the school, and that AECOM did not identify Soldiers Parade or Buchan Avenue as an issue. - SQ noted that the Landcom Mod 5 is currently being reviewed by DPIE and therefore traffic advice has not been confirmed. The AECOM report has not been endorsed by council. The request for the roundabout has been made based on volume that will be generated from the primary school. SQ noted that the dwellings in Edmondson Park have significantly increased from 350 to 5000. Council's concerns include that the traffic will be increased at the peak times of arrival and departure for the school students. - CW noted that a school development that is on or near a four-way intersection need a roundabout installed. In the longer term, this may need to be upgraded to signals but short term the roundabout is required to control traffic movements. - KB noted that the DCP doesn't mention a requirement for a roundabout and a school was considered in this report. KB also noted that roundabouts do not provide a safe solution for school aged pedestrians. - CW noted that the SEARs asked for a traffic assessment that should include any intersection treatment and SQ noted that a school of this size does require intersection treatment as do all schools in the Liverpool Council area. - RL reiterated that this requirement was not in the DCP or traffic modelling and that council was imposing on the project the delivery of infrastructure that doesn't match demand. - DS advised that TfNSW require a green travel plan or school travel plan. The purpose of this is to understand relevant mode share and propose initiatives for the public and active transport to site. This was submitted as part of the SSDA. - CW agreed that the council travel plan is important however council's view is that parents will still want to drive for the primary school students. The roundabout will regulate traffic and slow down movement around pedestrians. - The discussion around the roundabout was tabled in the interest of time to revisit offline. 	All
2.2	<p><u>Pedestrian Crossings and Bus Bays</u></p> <ul style="list-style-type: none"> - KB noted that a crossing supervisor will be applied for once SSDA is approved. - JB confirmed that the bus operators are ok to proceed with left in/left out of Buchan Avenue only. Alternative bus routes have been confirmed and will use Henderson Road, Bernera Road where required. 	PTC

	<ul style="list-style-type: none"> - KB noted that sign and line-marking plans were prepared and provided as part of SSDA submission. CW noted that council would like to see civil drawings package as well once detailed design is completed. - JB noted that the preference would be for two bus bays as staggered buses cannot be guaranteed. He noted that the same buses will likely be servicing St Francis as well. - MR noted that Landcom have already delivered the bus bay and it will accommodate two buses. - JB noted that the parking behind the bus bay can be utilised as a bus zone if required. Confirmed ok with current bus bay proposals. - KB to send timetable and bell times to JB. - SQ noted that the roundabout will have crossings and there will need to be separate access to the bus bay or additional pedestrian crossings. 	
2.3	<p><u>Waste Collection</u></p> <ul style="list-style-type: none"> - SQ noted that the queries regarding the waste vehicles were in relation to completion of the South and East Roads. CM confirmed these are Landcom's responsibility and will be delivered prior to school opening. 	Note
2.4	<p><u>Carparking</u></p> <ul style="list-style-type: none"> - MR noted that the project and SINSW aim is to provide an educational space, not a carpark. Increasing the carpark size reduces the useable space for students. The location of this primary school is in walking distance to a train station and provides good opportunities for students to walk to school. - DS noted that TfNSW is supportive of a reduction in carpark provisions. DS noted that if the school provides more parking, it will inherently induce demand. DS also reiterated that public transport is accessible. PTC have provided strong measures in the GTP to support the carparks proposed and TfNSW agree with the reduced carparks. However, DS also agreed that primary school students are unlikely to use public transport. - CW noted that wherever there is available space on the road or street parents will use that for drop off and pick up. CW noted that council will need to manage these spaces. - SQ noted that council would like to see more initiatives on how teachers will be encouraged to use public transport. - KB noted that these are outlined in the school transport plan that has already been submitted and PTC and the project are happy to receive any feedback from council in relation to the plan. 	Note
3	Any Other Business	
3.1	<ul style="list-style-type: none"> - CW noted that any comments regarding the plan will be given once the development is approved. The only outstanding item issue from council's perspective is the construction of the roundabout. CW noted he will leave this with Rebecca and DPIE to consult and advise. - RL queried when council's next session with Landcom is, as council stated that they are pending information from Landcom in regards to Mod 5. - CW indicated there is no session booked in, however the Mod 5 has no significant bearing on this project. The commentary regarding roundabout is in relation to the traffic generated by the school. 	RL/DPIE