

EVENT OPERATIONAL MANAGEMENT PLAN

Royal Randwick Racecourse

Night Racing



AUSTRALIAN TURF CLUB

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Document Control			
Date	Name	Position	Version
15/04/2021	Hayden Kegg	Senior Project Manager	Draft v1
30/11/2021	Richard Barry	Senior Consultant	Revised Draft v2 – SSD-8706

1.0 Introduction

This Draft Event Operational Management Plan (EOMP) supports State Significant Development Application (SSDA) SSDA 8706 for Night Racing events at Royal Randwick Racecourse, which is submitted to the Minister for Planning pursuant to Part 4 of the *Environmental Planning and Assessment Act 1979* (EP&A Act).

The SSDA proposes the installation of new lighting infrastructure to facilitate the operation of 16 night racing events per annum, as described in the Environmental Impact Statement (EIS) prepared by Urbis.

The Australian Turf Club (ATC) is the proponent for this SSDA.

1.1 Objective and Overview

This Draft EOMP has been prepared specifically for Night Racing events at Royal Randwick Racecourse only and is not proposed to supersede other approved operations on the site. This Draft EOMP contains management plans that deal with all categories of Night Racing events that will occur on the site.

This Draft EOMP is intended to inform and guide the respective managers and staff of the ATC when preparing to host a Night Racing event, whilst also outlining the appropriate procedures to be undertaken throughout the running of a Night Racing event. The plans or guidelines within this document are aimed at minimising impacts on the respected neighbours of the Royal Randwick Racecourse.

The Australian Turf Club (ATC) proactively manages the operations and events at Royal Randwick Racecourse in a responsible manner which extends to its commitment to comply with approval conditions.

1.2 Background

The ATC is responsible for administering horse racing at the four major racetracks in the Sydney Metropolitan Area including: Warwick Farm, Canterbury Park, Rosehill Gardens and Royal Randwick. A key part of the ATC business is aimed at fully utilising the Royal Randwick Racecourse site and facilities.

Royal Randwick Racecourse has a long history of use, both as a host to horse racing events and non-horse racing events. The Royal Randwick Racecourse has evolved to be an important part of Sydney City's Entertainment and Recreation Precinct and is an event precinct in its own right. The completion of the multi-purpose Queen Elizabeth II grandstand in 2013, and the Winx Stand in 2021 has made the facilities on site industry-best and able to cater for the widest range of large entertainment events the city can offer.

Together with the regular race day events that the site was originally designed around, the site frequently hosts non-race day events – including corporate events such as trade exhibitions, corporate seminars, award nights, end of year functions and so forth catering for anywhere between 1,000 – 5,000 requests. Further to this, the ATC plays host to the university exams for the University of NSW catering for approximately 30,000 students.

In terms of existing daytime race meetings held at Royal Randwick Racecourse, these range from approximately 5,000 patrons for smaller meetings, to 52,000 patrons for signature Group 1 events. Annually there is approximately 40 race meetings held at Randwick Racecourse. Each of these events, irrespective of size and category, require considerable resources to ensure they run smoothly, both

internally and externally, whilst ensuring minimal impact and disruption to the surrounding areas is maintained at all times.

Planning provisions and development approvals provide for the use of the site for all types of race day and non-race day events. Non-race day events below 5,000 patrons can be operated as exempt development.

An extensive number of bodies, committees and processes are already in place to manage these events. These bodies are listed within the table below:

Body	Role	Responsibility / Details
ATC	Principal organiser and administrator of events at the site	ATC Event and Hospitality Department responsible for: <ul style="list-style-type: none"> • Taking event bookings • Communications to key stakeholders • Implementing event management plan • Running the event with any event promoter
Moore Park Event Operations Group (MEOG)	Coordinating and communicating transport infrastructure and provision for all events in the Moore Park Precinct. Meets Monthly	Consisting of key organisers and stakeholders, including: <ul style="list-style-type: none"> • TFNSW (STA, TMC) • Randwick City Council (RCC) • City of Sydney Council (CSC) • ATC • Fox Studio owners and occupiers • SCG/SGS Trust • Centennial Parklands • NSW Police
Department of Planning, Infrastructure & Environment Minister	Consent Authority for the Royal Randwick Racecourse – a State Significant Development – Identified Site	Administer existing approvals: <ul style="list-style-type: none"> • Minor Non-Race Day Events (patrons less than 5,000) Consent Authority for new development: <ul style="list-style-type: none"> • Non-race day events greater than 5,000 patrons Any new buildings or infrastructure with a Capital Investment Value greater than \$10m.

Body	Role	Responsibility / Details
Festival Key Stakeholder Group	Oversee environmental performance of each festival event, including endorsement of the event details and management plan	Comprises of: <ul style="list-style-type: none"> • Randwick City Council (RCC) • TFNSW (STA, TMC) • NSW Police • MEOG 2 community representatives

1.3 Format

This Draft EOMP for Night Racing has been updated from the original EOMP that was prepared and implemented in 2014 for standard daytime racing events.

The Draft EOMP collates the details and processes already implemented by the ATC, whilst addressing new processes and procedures to manage the Night Racing events on the site, and provides a framework for these events and their management going forward. The Draft EOMP outlines the key characteristics of Night Racing events that are proposed to be held on the site whilst remaining consistent with existing processes, prescribed management plans, roles and responsibilities that are to be implemented in each instance.

Section 1 outlines the race day and non-race day events that are current catered by the ATC.

Section 2 describes the Royal Randwick Site and identifies its major attributes and the way it is typically used for various events.

Section 3 outlines management plans for each of the key areas of event management. These include:

- Pedestrian, Traffic and Access Management
- Noise
- Security, Safety, Emergencies and Medical Support
- Alcohol
- Waste and Odour

In each instance the aims, objectives and key management initiative are outlined and addressed.

Section 4 outlines how this Event Operational Management Plan is to be implemented and the process of consultation.

Appendices include a copy of each of the detailed operational procedural plans under each of the key areas.

2.0 The Site

Royal Randwick Racecourse is located at the southern end of Sydney's entertainment and park precinct extending south from the Sydney Football Stadium, Sydney Cricket Ground, Fox Studios, Moore Park, Centennial Park to the Racecourse site. This precinct is host to most of the premier outdoor events in Sydney's east including sporting events to music festivals.

The Royal Randwick Racecourse site is an 80 hectare area of public open space that has had horse racing as its principle use for over 150 years (since 1853). As a racecourse, the site is secured as a large tract of accessible open space with a host of buildings built specially for hosting events.

The QEII Grandstand, completed in 2013, was designed to be a truly multi-functional space with the ability to host a wide range of events. The building serves both east and west open areas and allows interaction with the outdoor area either sides. In addition, the site accommodates the "Theatre of the Horse", a sunken 4,500 capacity amphitheatre to the rear of the grandstand.

The Winx Stand, completed in 2021, is designed as a multi-purpose facility with aim of providing greater amenity for the general public on race days, whilst providing additional venue choices for non race day events within the spectator precinct.

The site has a number of access points around its perimeter and a number of car parking areas that can accommodate over 4,000 vehicles (the infield can accommodate up to 3,500 vehicles, whilst the on premises Multi Deck Car Park can cater for 574 vehicles). Upgrades to the transport infrastructure in 2007 saw the introduction of significant bus drop off, taxi drop off and entrance gateway facilities associated with the main Spectator Precinct on site. The existing transport facilities on site include the following features:

- Alison Road
 - Gate 1 – serves as the main entrance gate off Alison Road. Gate 1 has recently been realigned following the construction of the CBD & South East Sydney Light Rail stabling yard to the west of the racecourse. Gate 1 serves as the main entrance for vehicles during non race day events. During race day events Gate 1 is secured for pedestrian access and hire car movements only.
- Wansey Road
 - Gate 10 – recently realigned as part of the development of the CBD & South East Sydney Light Rail. Gate 10 is predominately used for horse related vehicles requiring access to the stripping stalls precinct on the eastern side of the track. Gate 10 is only used on race days during peak events to as an alternative overflow to the High St vehicle tunnel
 - Gate 11 – the introduction of the CBD & South East Sydney Light Rail, has seen the operation of Gate 11 change to exit only. This gate is only to be used by industry personnel.
- Darley Road – entrance to bus drop off area used for large events and a car park for 150 vehicles for minor events.
- Doncaster Road – two entrances, the main entrance via Ascot Street provides access to the taxi drop-off and pick-up area accommodating 10 taxi stands and the Multi Deck Car Park. The secondary entrance being Bowral Lane.
- High Street – main entrance providing access to the infield (car parking for 3,500 vehicles) and stables precinct.

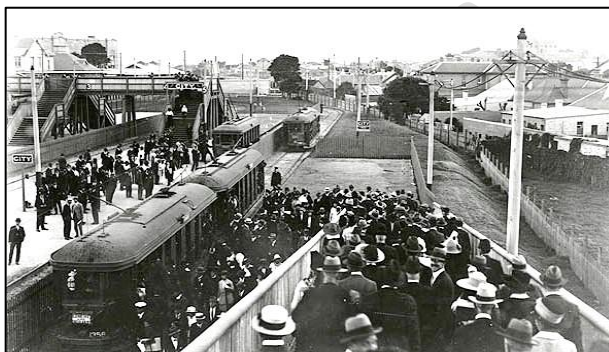
Transport for NSW completed the CDB & South East Sydney Light Rail (CSELR) in 2019, a 12 km route integrating major interchanges with other transport modes at Circular Quay, Wynyard, Town Hall,

Central, Randwick and Kingsford. The expanding light rail network connects people to jobs, homes, entertainment precincts and forms part of an integrated public transport solution to ease congestion and improve services. The Randwick Light Rail stop on Alison Rd to the north of the Gate 1 entrance to Royal Randwick Racecourse will serve as a key partner for the movement of patrons to and from the precinct.

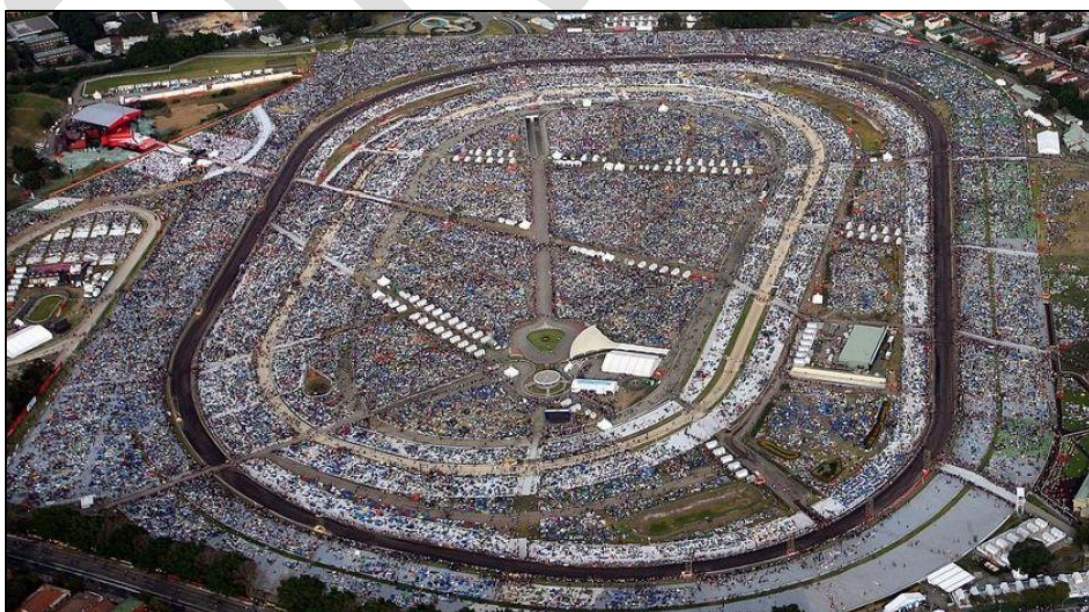
The site sits adjacent to two main transport corridors in Alison Road and Anzac Parade. These routes currently carry frequent bus services to and from the City and directly into Central Station, with the inclusion of the light rail, this will be another transport mode to move patrons to and from the precinct. This corridor has been utilised to egress large numbers of patrons from the site quickly away from the area.

The substantial uninterrupted open space together with the purpose-built entertainment buildings and transport infrastructure make the Royal Randwick Racecourse an ideal entertainment venue not just for horse racing events, but for any style of entertainment event.

A plan of the site indicating the key features of the site including access points, vehicle routes, pedestrian routes, car parking areas and event precincts. The zones indicated in this plan are not definitive but serve to provide a general indication as to how the site might be used for a large event. The entire racecourse has been modified to accommodate even larger events in exceptional circumstances (e.g. World Youth Day 2008, Approx. 300,000).



Royal Randwick Racecourse – Historic Photographs



Royal Randwick Racecourse – World Youth Day 2008

ROYAL RANDWICK PRECINCT MAP



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ROYAL RANDWICK

Royal Randwick Racecourse – Spectator Precinct Map

DRAFT

2.1 Description of Night Racing Event Operations

The following describes the operational details of the Night Racing events at Royal Randwick Racecourse as proposed in SSD 8706.

2.1.1 Night Racing Events

Component	Characteristics
Regularity – Night Events	<p>SSDA (8706) Royal Randwick Racecourse – Night Racing allows 16 night events per year, between the months of October and April to coincide with day light saving time. The consent for night racing allows events to be held between a Thursday – Saturday evening and where applicable public holidays. The consent for night racing allows events to be held between 6pm – 10pm.</p> <p><i>Night Racing events will not be held on the same day as Day racing events.</i></p>
Categories / Patronage – Night Events	<p>SSDA (8706) Royal Randwick Racecourse – Night Racing allows for the following capacity of patrons:</p> <ul style="list-style-type: none"> - Class 3 Events – 0 – 10,000 patrons - Class 2 Events – 10,001 – 15,000 patrons
Staffing	Royal Randwick has 100 permanent staff and approximately 1,500 temporary staff.
Hours of Operation (General)	Royal Randwick Racecourse operates 24 hours a day, 7 days a week and 365 days a year. While the primary activity occurs during the hours of 7am to midnight, the completion of any day (resupply of essential stocks) overlaps with the preparation of the next day (cooking, site reinstatement, etc.) resulting in a truly around the clock venue. Training work of horses occurs daily between 3:30am and 9:30am.
Parking	<p>Parking for race day events occurs in the following areas:</p> <ul style="list-style-type: none"> - On premises Multi Deck Car Park – parking for 574 vehicles - On premises Infield parking – for up to 3,500 vehicles
Access	<p>Access to the site is via the following*:</p> <ul style="list-style-type: none"> - Gate 1 – main entrance, pedestrian and hire car - Ascot Street – Multi Deck Car Park, taxi and hire car - Alison Road – buses - High Street – infield access (vehicular only) <p><i>*Access to the site is also subject to mitigation measures. Refer to Section 3.1</i></p>

2.2 Assessment requirements

This Draft EOMP is provided to meet the assessment requirements as outlined in the Secretary's Environmental Assessment Requirements (SEARs) issued for SSD 8706. It is anticipated that this Draft EOMP will be finalised in accordance with approval conditions.

An overview of the requirements of the SEARs is as follows:

Requirement	Where addressed
5. Residential Amenity The EIS shall: <ul style="list-style-type: none"> • address the relationship between the proposed uses and surrounding residential land uses • assess the impact of the proposal of the amenity of the surrounding area, including light, noise, traffic and parking, safety and security • outline any mitigation measures required to minimise impacts of the proposal on surrounding residential areas and provide a high level of environmental and residential amenity • detail how event notification/information is to be provided to surrounding residents, as well as details of an appropriate system for managing complaints. 	Residential Amenity is addressed holistically through all measures in Section 3
7. Noise impacts <ul style="list-style-type: none"> • Include a noise management plan, which outlines appropriate event specific operational and design mitigation measures. • include an acoustic monitoring plan to outline results of noise compliance testing which can be used to inform any necessary additional acoustic mitigation measures 	Refer to Section 3.2
8. Transport and accessibility Include a Pedestrian, Transport and Traffic Management Plan in accordance with the RMS's Guide to Traffic Generating Developments and developed in consultation with TfNSW.	Refer to Section 3.1

Requirement	Where addressed
9. Safety and Security Include a Security Management Plan which: <ul style="list-style-type: none"> • details measures (including but not limited to Crime Prevention Through Environmental Design) to minimise opportunities for crime and anti-social behaviour of patrons prior to, during and after the events. The assessment should cover the racecourse site and a wide catchment area around the site, taking into consideration a broad range of likely origins and destinations of the patrons • includes measures (e.g. use of security/marshals) to direct patrons along primary travel routes to and from the events and away from surrounding residential areas • details any strategies/plans agreed upon by stakeholders including event promoters, Randwick City Council, other government agencies and the Eastern Beaches Local Area Command relating to event security and safety (including but not limited to an operational management plan details to minimise anti-social behaviour, crowd control and traffic). 	Refer to Section 3.3
10. Operation Include an operational framework to address any ongoing operational and management issues, including: <ul style="list-style-type: none"> • a key stakeholder group to be established to oversee the environmental performance of the events for the duration of the consent. • requirement for a coordinated process including consultation and endorsement by the key stakeholder group of any proposed event dates, to avoid racing events on consecutive nights and overlaps/clashes with other major events. • preparation of updated management plans (i.e. security management plan, risk management plan, pedestrian transport and traffic management plan, noise management plan and waste management plan) tailored to each event, to be reviewed and endorsed by the key stakeholder group and relevant government authorities. 	Refer to Section 4
11 Emergency Provisions Include a draft Emergency Evacuation Plan detailing potential site risks and provide a framework for the management of such risks.	Refer to Section 3.3
13. Servicing and Waste Include a Waste Management Plan providing details of how waste will be managed on/off site during and after the event. The Plan shall specifically include details of facilities for recycling of waste.	Refer to Section 3.5

3.0 Event Operational Management Plans – Night Racing

During Night Racing Events at Royal Randwick Racecourse, the following operation management conditions are to be implemented.

3.1 Pedestrian, Traffic and Access Management

Objective:

- Outline the key issues relating to pedestrian, traffic and access management.
- Describe the current management processes that are undertaken as part of operations.
- Outline an overarching Traffic Management Plan that addresses the various Night Racing events and associated operations that occur at the site.
- Provide a framework within which detailed Traffic Management Plans are prepared and coordinated including formal stakeholder consultation processes in accordance with the RMS Guide to Traffic and Transport Management for Special Events.

Process and Systems:

- Implement mitigation measures recommended by Parking and Traffic Consultants (PTC) in relation to Night Racing events:
 - o Prepare a detailed Transport Management Plan (TMP) for Night Racing events to be developed in consultation with Transport for NSW (TfNSW).
 - o Prepare a Traffic Control Plan (TCP) and submit to TfNSW with each TMP prior to Night Racing events.
 - o Consult regularly with the MEOG to coordinate events with other development or major events in the local area to mitigate/prevent cumulative impacts to the Moore Park Precinct and local road network.
 - o Notify local residents prior to events, with details of the events and contact details for enquiries.
 - o Promote public transport as the primary method of transport for patrons at Night Racing events at Royal Randwick Racecourse, through the release of Travel Access Guide information available on appropriate websites and media channels.
 - o Undertake a taxi management strategy to review alternative access arrangements and management measures to reduce impacts on Doncaster Avenue.
 - o ATC are to consult with TfNSW to revise agreement for public transport capacity to include Night Racing events.

3.1.1 Traffic Management – Road Restrictions

Timings

08:30AM – 10:00PM

General Outline:

The signalised intersection on Alison Road at Gate 1 is the primary vehicle access point for typical operations at the site.

3.1.2 Traffic Management – Vehicle Access

General Outline:

- Stagger arrivals by promoting early-bird parking prior to 5:00pm. Incentives may include premium parking, discounts on drinks, food or future tickets.
- Promote car-pooling, with Premium parking for vehicles with 3+ passengers.
- No stopping permitted along Alison Road at any time.

Restrictions (08:30AM – 10:00PM):

- Taxis, Rideshares (Uber), Hire cars/limousines enter and exit Royal Randwick Racecourse via Ascot Street roundabout, off Doncaster Avenue.
- NSW Taxi Council will deploy up to 3 officers during Night Racing events (to end of event).
- Gate 19 access for authorised staff, service vehicles, industry and media.
- Gate 21 access for Directors, VIPs, authorised members and Jockeys.
- Police are to be located at the Ascot Street/Doncaster Avenue intersection to release queued traffic, discourage illegal driver behaviour and protect pedestrian safety.
- Private vehicle drop-off/pick-up is in the Infield Carpark turnstiles, accessed via High Street.

Restrictions (8:00PM – 10:00PM):

- Ascot Street is closed to taxis, Rideshares (Uber), Hire cars/limousines and are to be diverted to enter and exit via Gate 1 on Alison Road.
- Ascot Street is to be exit only for vehicles exiting the Multi-deck Car Park.
- Police are to be located at the Ascot Street/Doncaster Avenue intersection and Gate 1 to discourage illegal driver behaviour and protect pedestrian safety.

3.1.3 Night Racing Parking

Timings

08:30AM – 10:00PM

General Outline:

Parking for all events will be located on site in any one of the car parking areas, subject to variation by a detailed Operational Traffic Management Plan that might be prepared in relation to special events. Approximate car parking provision includes:

Location	Capacity
Multi Deck Car Park	574
Taxiway	80
Busway	150
Racecourse In-Field	3,500

- Free parking within the Racecourse infield, access via High Street.
- Allocated members, industry, disabled and GA parking within the Multi-deck Car Park.
- Parking IAW as shown in Appendix 1.
- Both lanes of the vehicle tunnel will be used during egress.
- Wansey Road exit (Gate 10) is available after the last race for members and industry.
- ATC Parking attendants will be deployed as required to manage and direct traffic flow.

3.1.4 Public Transport Access Management

- Establish event-specific sustainable travel plans in the lead up to events to promote public transport.
- Integrate free public transport services with pre-purchased tickets.
- Support increased shuttle services between hotels.
- Continued patron surveys, to track travel trends and identify barriers and opportunities to encouraging public and active travel access.
- Regularly update the website and wayfinding to incorporate changes in local travel infrastructure and timetables, and seek opportunities to promote them.
- Continue organising additional event bus services and light rail services, to be coordinated with the MEOG.

3.1.5 Pedestrian Management – Access

Timings

05:30PM – 8:00PM

Restrictions:

- Pedestrian access is permitted via Gate 1 on Alison Road only.

3.1.6 Pedestrian Management – Egress

Timings

05:30PM – 10:00PM

General Outline:

- User Charges police will control the Alison Road/Darley Road pedestrian crossing and the Alison Road crossing to the Royal Randwick Light rail stop.
- NSW Mounted Police / ATC Mounted Unit will support ground police in controlling these crossing points.

Restrictions:

- Pedestrian egress is permitted via Gate 1 on Alison Road only.
- No pedestrian exit is available via the infield.
- No pedestrian exit is available via Ascot Street.
- No pedestrian access via High St vehicle tunnel.

3.1.7 Bump in and bump-out management:

- Details of typical bump-in and bump-out arrangement are outlines in the table below:

Event	Typical Equipment	Bump-in / bump-out details
Night Racing Events	Hire Equipment (food, fencing, seating etc)	1200hr / following day

3.1.8 Security Measures and Management:

- In addition to parking attendants employed for Night Racing events outlined above, security personnel will be employed to man entrance points within the Spectator Precinct and doors in relation to function spaces within the grandstand building.
- Security solutions for each particular event are resolved at the weekly event coordination meeting and prior to each event. Typically security will be deployed at a ratio of one person per 100 patrons and these personnel will be managed in accordance with this Event Operational Management Plan.
- An example of onsite management solution for a standard event and one demanding greater resourcing is outlined in the table below:

	Class 3 Events (up to 10,000 patrons)	Class 2 Events (up to 15,000 patrons)
Parking area location	Perimeter of Spectator Precinct (except for busway) in field car park and multi deck carpark.	Perimeter of Spectator Precinct (except for busway) in field car park and multi deck carpark.
Car parking attendants / security personnel and location	Attendants to be deployed at each car park entrance – Alison Road, High Street, Doncaster Ave / Ascot St, as and where required.	Attendants to be deployed at each car park entrance – Alison Road, High Street, Doncaster Ave / Ascot St.
Taxi operation	Designated taxi area in operation with attendants.	Designated taxi area in operation with attendants.
Busway operation	To be used as a bus drop-off, if required.	To be used as a bus drop off, and pick-up, if required for events

3.1.9 Key Contact Details

#	Role	Name	Phone
1	GM Venue Operations	Adam Smith	0422 271 555
2	GM Facilities	John Winter	0438 629 983
3	Head of Security & Access	Gary Colston	0437 503 087
4	ATC Security (24/7)	Royal Randwick	0419 223 660
5	Towing Service	Combined Towing	(02) 9319 3434
6	STA –Sydney Buses	Lucinda Cook	0400 453 509
7	RMS	Transport Management Centre	131 700
8	Taxi Service	Taxi Control	(02) 9020 2325

3.2 Noise Management

Objective:

- Outline the key issues relating to noise management.
- Describe the current management processes that are undertaken as part of operations.
- Outline an overarching Noise Management Plan that addresses the various Night Racing events and associated operations that occur at the site.
- Provide a framework within which minimises noise impacts on surrounding sensitive receivers from racing operations and movement of patrons.

Process and Systems:

- Implement mitigation measures recommended in the Noise Management Plan prepared by GHD and submitted as part of SSD-8706 in relation to Night Racing events:
 - o Implement recommended noise limits for amplified noise and generators.
 - o Maintain appropriate security measures to ensure patrons are entering and egressing the site in a quiet and orderly manner and are not loitering in areas that may impact the nearby sensitive receivers.
 - o Erect signage at all exits informing patrons to leave the site in a quiet and orderly manner and to consider the residential receivers in the vicinity of the racecourse.
 - o Pedestrian access to Ascot Street should be blocked after 8:00PM and patrons are to be directed to exit via Gate 1 on Alison Road.
 - o Staff and security staff training is to be implemented on the requirements of noise management, including the Noise Management Plan, Acoustic Monitoring Plan and dealing with noise complaints.
 - o Community consultation channels are to be maintained to respond to noise complaints.
 - o The Noise Management Plan is to be frequently reviewed.

The following should be read in conjunction with the Noise Management Plan prepared by GHD.

3.2.1 Noise Limits

Amplified Commentary and Music (before 10:00PM)

The maximum noise levels presented below relate to any amplified sound emanating from the site, including the permanent sound amplification equipment installed on site and any additional temporary sound amplification equipment installed for individual events.

The **A-weighted** maximum sound pressure level (LA_{max}) of amplified commentary and music should be managed so that the noise level does not exceed 65 dB when assessed at the nearest sensitive receiver. The **C-weighted** maximum sound pressure level (LC_{max}) of amplified commentary and music should be managed so that the noise level does not exceed 80 dB when assessed at the nearest sensitive receiver.

Amplified Commentary and Music (after 10:00PM)

Temporary amplified sound at the rear of the grandstand should be limited to the above noise limits. Operators should be encouraged to locate and orientate the speakers to reduce the impact of the receivers to the west.

This should also take into account reflections of the grandstand and other structures. Base noise levels should be limited to reduce the impact on the nearest sensitive receivers. The dBC maximum noise level should be controlled to exceed the dBA maximum noise level by a maximum of 15 dB.

3.2.2 Patron attendance times

Events are proposed to be held between 6:00PM and 10:00PM. It is expected that patrons will enter the site in the hour prior to this between 5:00PM and 6:00PM and exit the site in the hour following completion of the event, between the hours of 10:00PM and 11:00PM.

To reduce the impact of patrons exiting the site following completion of the event, the final race is to commence no later than 9:45PM.

All bars and food outlets should be closed within the times as shown in Section 3.4 to encourage patrons to commence exiting the site. All onsite activities including commentary and music should conclude at or before 10:00PM.

3.2.3 Management Plan Review

Following completion of the first round of monitoring for Class 2 and Class 3 events (see acoustic monitoring plan below and will be approximately 3 months), a review of the Noise Management Plan should be undertaken to determine the appropriateness of the measures in the plan.

The Noise Management Plan should be reviewed and updated based on the following:

- Community consultation sessions
- Emails received from the community
- Noise monitoring undertaken at the Class 2 and Class 3 events
- Complaints received during race events
- Any resolution actions taken by the ATC based on the complaints received

3.2.4 Community Consultation

Refer to Section 7 of the Noise Management Plan.

3.2.5 Acoustic Monitoring Plan

Refer to Section 9 of the Noise Management Plan.

3.3 Security, Safety, Emergencies and Medical Support

Objective:

- To ensure a comprehensive suite of plans and procedures to account for all situations at events including emergencies.
- To ensure management and staff understand the procedures and protocols in dealing with all situations at events.
- To ensure a safe environment for all patrons and staff during Night Racing events, and minimise potential impacts on neighbours.

Process and Systems:

- Implement mitigation measures recommended in the Security Management Plan prepared by Sheridan Consulting Group and submitted as part of SSD-8706 in relation to Night Racing events:
 - o Implement Access Control Management practices throughout Royal Randwick Racecourse to manage, monitor and record all staff and visitors attending the site.
 - o Utilise the existing security procedures as used during Day Racing events, using a combination of fulltime ATC security personnel, contracted security personnel for race meetings and events and user pay Police.
 - o Implement security screening at main entrances by security personnel and throughout Royal Randwick Racecourse.
 - o Utilise the existing Security Alert and Escalation Plan for Day Racing events to outline the various levels of security alert and procedures in dealing with each circumstance.
 - o Prepare and implement a Lighting Plan to improve lighting and perimeter security after dark.
 - o Prepare and implement a COVID Safe Plan for Royal Randwick Racecourse in accordance with public health guidelines.
 - o A Crowd Management Plan is to be developed and implemented, detailing how patrons will be guided to exit the site via Gate 1 on Alison Road and around the Royal Randwick light rail stop.
- An overarching Emergency Management and Procedures Manual applies to all of the ATC land assets including Randwick. This document should be used to brief staff and as a reference tool in understanding the emergency resources and procedures on site.
- An Emergency Response and Contingency Plan is in place to ensure authorities are appropriately briefed to deal with emergencies.
- A Medical Plan is in place to outline the key contacts and resources that might be used in the event of an emergency.
- A Safety Plan is in place to ensure that all staff are appropriately briefed on safety procedures and risk management processes.
- A Security and Risk Information Plan is to be prepared specifically for Night Racing events to outline the key contacts and resources that might be used in the event of an emergency.

3.3.1 Crowd Management Plan

Objective:

- To ensure a comprehensive and adhesive crowd management plan is known and implemented for night racing events and emergency situations.
- To ensure all management and staff understand the procedures and procedures in dealing with managing patrons entering and exiting the premises during night racing events.
- To ensure a safe environment for all patrons and staff during Night Racing events, and minimise potential impacts on neighbours.

Process and Systems:

- ATC will ensure that all entrances and exits at Royal Randwick Racecourse are clearly marked and indicated, adequately lit, and large enough to allow for a coordinated and timely manner following Night Racing events;
- ATC provide 24/7 security personnel across the entire Royal Randwick Racecourse precinct. ATC also engaged security for race day events whom are trained in crowd management.
- ATC will provide sufficient facilities to ensure the health and safety of all patrons irrespective of capacity, including readily available and accessible facilities and water provision.
- ATC in accordance with its licence will monitor the sale of alcohol across its venue throughout Night Racing events.
- ATC will seek to staggering the closing times of bars throughout the facility to encourage the orderly departure of patrons from leaving the premises.

As outlined in section 1.2 ATC are an active member of the Moore Park Event Operations Group (MEOG). This collective of key institutions and authorities consult regularly on planned events to minimise the impact on the local region. Each respective member will nominate key events that are being undertaken at each respective venue, along with input from authorities to ensure the safe management of crowds into and out of the various venues.

Management Measures:

- See details and procedures outlined in the following plans:
 - o Security Management Plan (submitted as part of SSD-8706)
 - o Safety Plan (refer to Appendix G)
 - o Emergency Management Plan and Procedures Manual (refer to Appendix E)
 - o Security Alert and Escalation Plan (refer to Appendix B)
 - o Medical Plan (refer to Appendix F)
 - o Security and Risk Information (refer to Appendix C)

3.4 Alcohol

Objective:

- The broad nature of the Royal Randwick Racecourse business dictates that a range of event types will be undertaken throughout the site including race events, conference centre events, temporary pavilions and other outdoor temporary setup events.
- The racecourse has an On-Premises Liquor Licence that covers the entire site including Temporary pavilions.
- The main management objective of the ATC is compliance with associated State Government Act and Regulations to ensure the protection of the Club's liquor licence.
- The ATC recognises the need to minimise the harm associated with the misuse of alcohol and is stringent in its application of Responsible Service of Alcohol & Harm Minimisation Strategy.
- One of the key objectives is to improve the safety of patrons on Alison Road at the end of an event.
- A separate on-premise license is in place for Level 4 of the QEII Grandstand. This license works within the confines of the existing ATC Royal Randwick license.

Process and Systems:

- The ATC recognises the need to minimise the harm associated with the misuse of alcohol. As a business the ATC encourages responsible attitudes and practices towards the promotion, sale and consumption of liquor.
- The racecourse guidelines for the sale of alcohol as a minimum require compliance with associated State Government Act and Regulations. The legislation dictates the level of compliance required i.e. signage, Responsible Service of Alcohol (RSA) and the definition of intoxication.
- To achieve total compliance an overall strategy was developed to ensure that the ATC effectively delivers on its policies, procedures and corporate responsibility.
- ATC's Responsible Alcohol Management Operations Register (AMOR) (**Appendix H**).
- Summary of strategic initiatives to date:
 - o Introduction of ATC Responsible Service of Alcohol Policy – 2004
 - o Introduction of the ATC Liquor Harm Minimisation Plan – 2006
 - o Active member of the Eastern Beaches Liquor Committee and Accord – ongoing
 - o Self-Imposed Alcoholic Beverage Sale / Transaction Restrictions – 2006 and ongoing
 - o Implementation of RSA Monitors - 2007 o Live CCTV monitoring on Race Days & Special Events – 2008
 - o RSA & Liquor Act 2007 Awareness Training Program - 2008
- Additional alcohol safety practices have been self-imposed by the ATC including two drinks per person policy, limited package for hirers and no sprints in packages in some instances to reinforce the RSA strategy.

Operational requirements:

- The operational requirement for serving alcohol at Night Racing events is as follows:
 - The responsible service of alcohol in accordance with the existing Royal Randwick Racecourse Liquor Licence.
 - The sale of liquor at Night Racing events may occur from 1 hour before the first scheduled race.
 - The sale of liquor on site is to be closed in a staged manner in an effort to manage the number of people vacating the premises at one time:
 - Stage 1 – 2 drink limit in public bars 2 hours prior to scheduled last race.
 - Stage 2 – Public bar closure commencing from 1 hour prior to last race.
 - Stage 3 – Members close at start of last scheduled Sydney race.

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3.5 Waste and Odour

Objectives:

- The incumbent cleaning contractor has appointed an internal Waste Management Consultant. Cleaning and waste management will be done in accordance with the ATC Waste Management Plan.
- The waste collection and cleaning of Royal Randwick Racecourse is outsourced to a third-party cleaning contractor who have a presence on site.

Management Measures:

- Refer to Waste Management Plan at **Appendix I**.

DRAFT

4.0 Implementation and Consultation

4.1 Implementation

All Night Racing events at the Royal Randwick Racecourse site are to be managed in accordance with this Event Operational Management Plan. In the lead up to each event, the ATC will undergo a process of consultation with other key stakeholders. The degree of consultation will depend upon the characters and size of each individual event, but broadly, the length of preparation and extent of consultation will be more extensive the larger the event. The events can be broadly categorised as one of the following:

1. **Class 3 Event (Minor)** - any event with up to 10,000 patrons not an exempt event.
2. **Class 2 Event (Medium)** – any event with between 10,001 and 15,000 patrons.

The following reference chart outlines how the provisions of the management plan should be applied for each event category.

Event Category	Approval	Consultation	Management Plan
Class 3 Event (Minor)	Night Racing events approved. Development Consent SSDA 8706	MEOG: <ul style="list-style-type: none"> - TNSW (STA, TMC) - Randwick City Council (RCC) - City of Sydney Council (CSC) - Fox Studio owners and occupiers - SCG/SGS Trust - Centennial Parklands - NSW Police 	Event Operational Management Plan – Night Racing (this plan)
Class 2 Event (Minor)	Night Racing events approved. Development Consent SSDA 8706	MEOG: <ul style="list-style-type: none"> - TNSW (STA, TMC) - Randwick City Council (RCC) - City of Sydney Council (CSC) - Fox Studio owners and occupiers - SCG/SGS Trust - Centennial Parklands - NSW Police 	Event Operational Management Plan – Night Racing (this plan)

4.2 Consultation and Complaints Handling

Objectives:

- The key management objective is to exceed the expectations of the diverse range of customers and provide a framework for resolution-based complaints management. It is key objective of the racecourse to grow membership and spectator attendance. To enable this growth a high-quality service must be delivered which will be based around continual improvement.
- Due to the diverse nature of the business at the ATC there are varying levels of customer needs that require attending to. From race day guests to racecourse members and corporate clients to non-race day event managers, there are a variety of expectations to meet.
- Consideration for complaint management also extends outside the racecourse to the local community who are included in our event considerations and planning.

Process and Systems:

- The racecourse has in place a complaints process and complaints register which enables the registering of the type and level of complaint. This enables a system to be implemented where all reports are dealt with both swiftly and thoroughly.
- The system covers all areas of management ranging from customer complaints in relation to food and beverage or security. For all types of complaints, a strict process and protocol is followed.
- Regarding complaints that include the local community the ATC have a specified contact at Randwick Council to refer complaints to.
- Depending on the level of the complaint certain procedures are followed and a register is maintained. Complaints are taken and maintained with resolution and customer satisfaction at the forefront.
- Complaints are logged on a register and level of complaint assessed and based on the nature of the complaint the relevant manager is contacted to provide resolution. Complaints are received, processed and assessed by Executive Management and then filtered accordingly.
- Complaints can be logged online via the ATC website. The ATC website also provides a contact number for out of hours recording of complaints.
- Hotline signage on all external fencing which is manned 24hrs per day.

Appendix A – Traffic Management Plan

Figure 1. Indicative Parking Pass

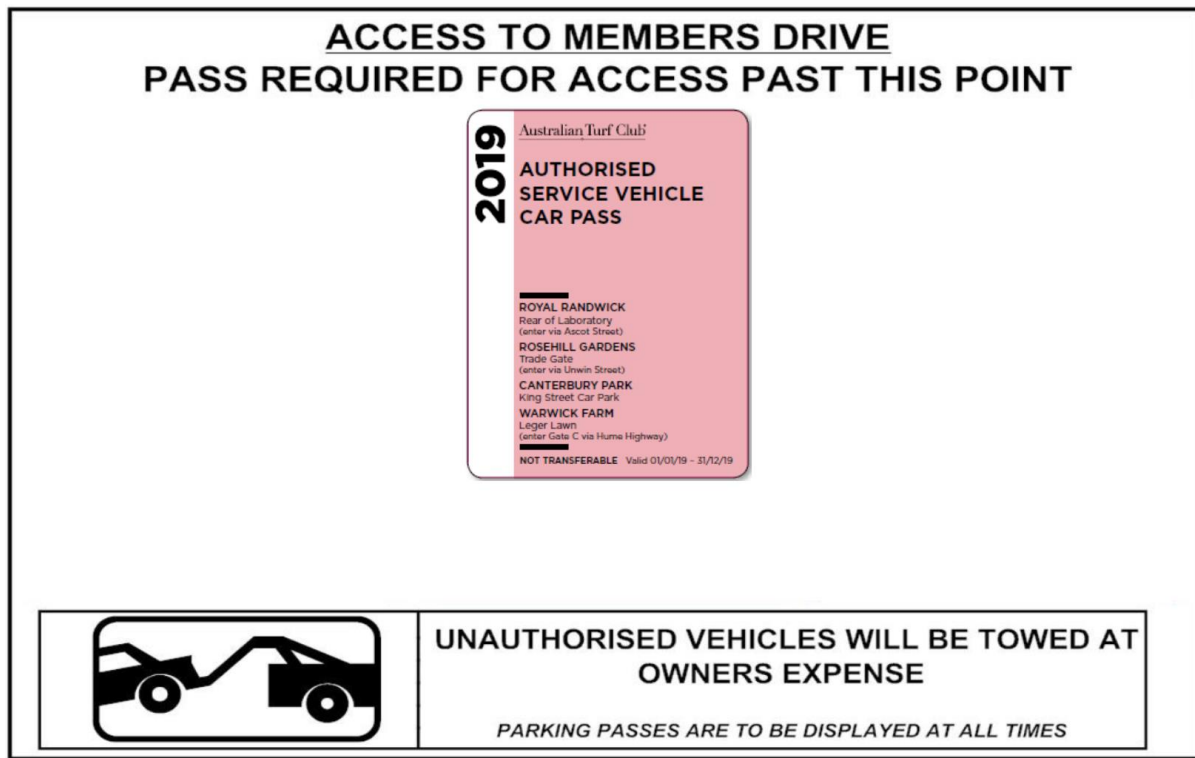


Figure 2. Indicative Parking Pass

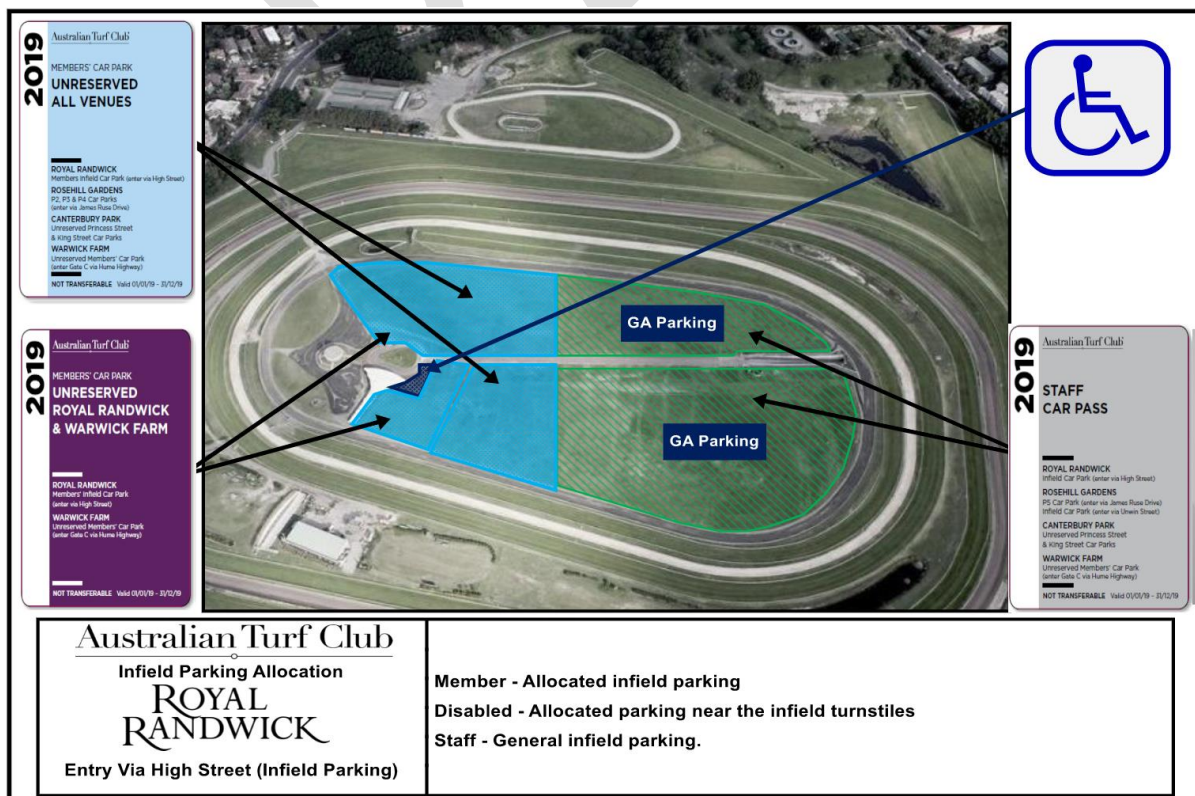
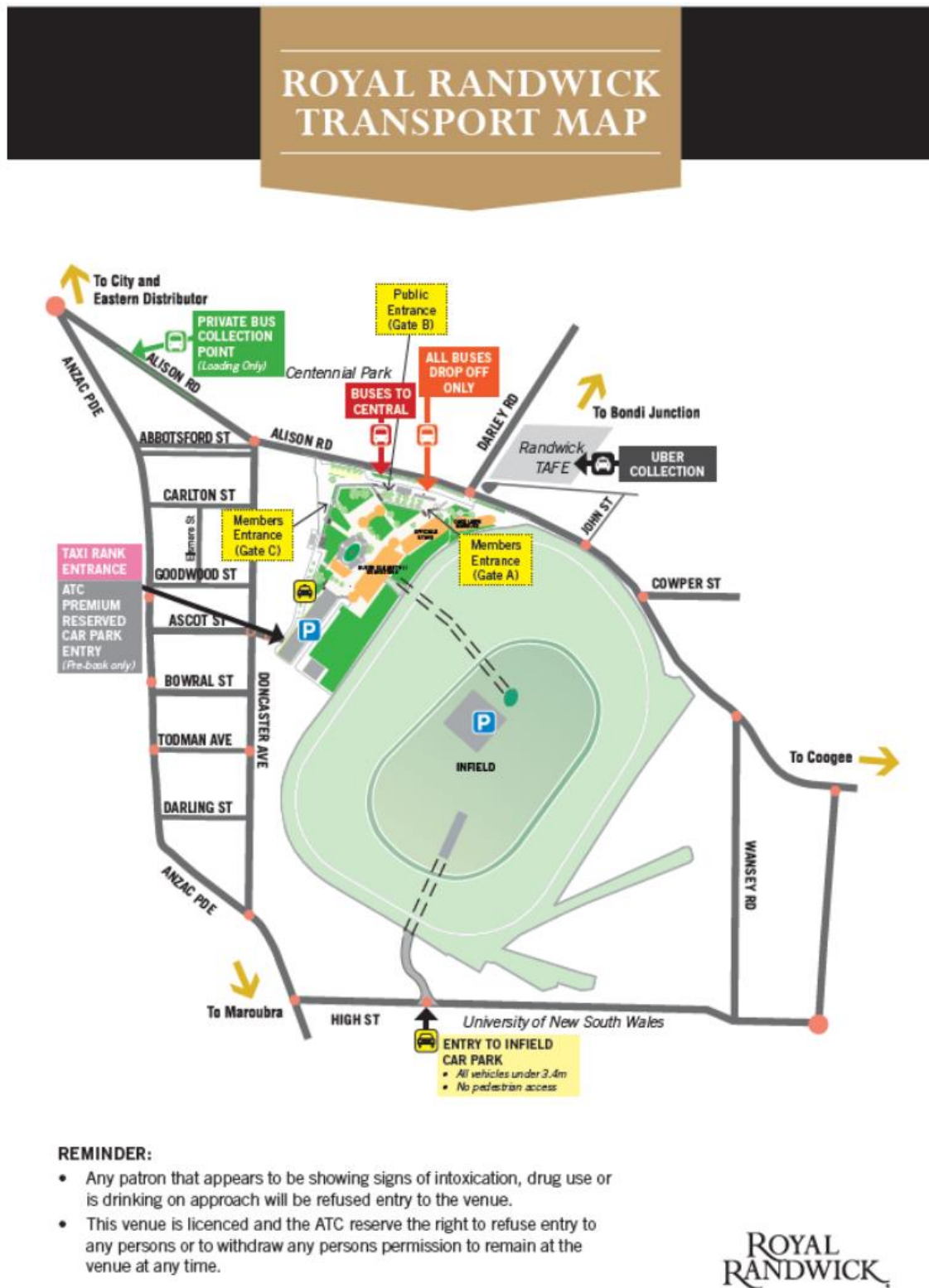


Figure 3. Transport Map





Appendix B – Security & Alert Escalation Plan

DRAFT

Australian Turf Club

Security Alert & Escalation Plan

This document is to be used in conjunction with:

ATC Terrorist threat Risk Assessment
ATC Incident & Emergency Manual
ATC Occupational Health and Safety Management System
Rosehill Gardens Critical Infrastructure & Shutdown Procedures
ATC Security Standard Operating Procedures

January 2012

For the information of:

New South Wales Police
Australian Turf Club Security Personnel
Australian Concert & Entertainment Security (ACES)

Australian Turf Club

SECURITY ALERT & ESCALATION PLAN

INTRODUCTION

1. The Australian Turf Club (ATC) is committed to ensuring that its staff, members, visitors and contractors enjoy a safe and secure environment in which to work and relax. In order to minimise any adverse security incidents on the welfare of staff, members, visitors and contractors the ATC has developed a Security Alert and Escalation Plan (SAEP). The SAEP is applicable to all four (4) ATC facilities; Royal Randwick, Warwick Farm, Canterbury Park and Rosehill Gardens

The SAEP makes the following assumptions:

- staff safety is paramount;
- the security response must be appropriate to the level of evaluated risk; and
- the security response must not cause undue alarm for staff, members, visitors, contractors the community or stakeholders.

AIM

2. The SAEP has been developed to ensure that the arrangements in place are adequate to:

- manage a security incident;
- minimise injuries to staff, members, visitors or contractors;
- reduce the impact of damage to property; and
- restore the ATC to normal operations as quickly as possible.

LINKS

3. The SAEP is linked to the Security Standard Operating Procedures (SOPs), the security risk assessment, the security gap analysis and the strategic security plan.

SECURITY ALERT AND ESCALATION GUIDELINES

4. The following table provides generic guidelines for minimum-security considerations to be implemented against various security or counter-terrorism alert levels. It expands upon the ATC Strategic Security Plan. The purpose of implementing these security considerations is for the protection of staff, members, visitors and contractors and limiting the destruction, degradation or unavailability of infrastructure for extended periods.

5. It should be remembered that this is specific to the ATC and whilst there may be a national security alert level of **Medium**, this level may not reflect the threat to ATC operations.

6. The guidelines are not exhaustive; however, they form a basis for further security measures to be implemented by the ATC. Furthermore, these guidelines should be supported by current threat assessments, security risk assessments and security plans.

7. In addition, any changes to the threat level may be dramatic and without warning therefore, the ATC should ensure that crisis management plans, disaster recovery plans and business continuity plans are regularly monitored and exercised for effectiveness and applicability.

8. Although it may not be necessary for all staff to know the substance of the SAEP, security staff, including external security providers, should be fully conversant with their responsibilities in the event of an emergency or security alert.

ALERT LEVEL: LOW

Level	Security Considerations
Low	<p>No information of threat to the ATC. A criminal incident or terrorist act is not expected.</p> <ul style="list-style-type: none">• Identify the risks associated with the normal business-operating environment, for example natural disasters and accidents.• Ensure security reviews and security plans are current (should be reviewed annually by the Security, Risk & Transport Manager with a report to the ATC GM Security & Risk)• Ensure that normal emergency evacuation procedures are current and practiced. The Chief Warden to coordinate and report any evacuation problems.• Ensure a Business Continuity Plan has been developed. The BCP, which forms part of the Business Continuity Strategy of the ATC, should identify ATC critical activities, single points of failure and recovery time objectives.• Report unusual activity or telephone calls to the police. Security, Risk & Transport Manager to monitor activity for trends etc.• Have the necessary plans, processes and systems in place to respond to increased levels of risk or threats. Security, Risk & Transport Manager to coordinate.• Ensure after hours contact details are current and the police are provided with contact details of key personnel.• Any security breaches are reported within 48 hours to the Security, Risk & Transport Manager.

ALERT LEVEL: MEDIUM

Level	Security Considerations
Medium	<p>Medium risk of security incident involving the ATC. A criminal incident or terrorist act is possible but there is no evidence to indicate it will occur.</p> <p>Includes considerations for Low, plus:</p> <ul style="list-style-type: none">• Reinforce security practices and policies through staff security awareness training. Security, Risk & Transport Manager to coordinate.• Increase vigilance using existing resources.• Activate warning system, including notifying key personnel of the increase in the Alert Level. Chief Warden to coordinate.• Establish contact with local police and other emergency services. Chief Warden to coordinate.• Pay particular attention to abandoned packages or unusual articles and introduce mail screening.• Have the necessary plans, processes and procedures in place and current to enable a rapid respond to increased levels of risk or threats. Security, Risk & Transport Manager to coordinate.• Identification checks on entry and exit points, visitors to critical areas to be monitored and, if necessary, escorted.• Ensure Business Continuity Plan has been tested and apparent shortfalls rectified. Security, Risk & Transport Managers & GM Security & Risk to coordinate.• Detect and report within 24 hours any security breaches to the Security, Risk & Transport Manager.

ALERT LEVEL: HIGH

Level	Security Considerations
High	<p>Credible intelligence indicates that a risk of serious criminal activity or terrorist activity is likely.</p> <p>ATC action includes considerations for Low and Medium plus:</p> <ul style="list-style-type: none">• CEO to be notified of the threat level by the GM Security & Risk• Activate Crisis Management Plan. Crisis Manager to assume command with Emergency Manager as the Deputy.• Consider extending Contract Security Employees rosters to 24/7.• Conduct White Level Inspections.• Prepare and disseminate Incident Analysis Bulletin to senior managers.• Activate media liaison officer.• First Aid Centre to be staffed.• Deploy additional security resources, particularly on entry/exit points. Security, Risk & Transport Manager to coordinate.• Compulsory identification of staff and visitors at all times.• Activate security control room as required and consider preliminary activation of the Business Continuity Plan.• Heightened alert to unattended vehicles and equipment adjacent to ATC premises.• Facilitate closer liaison with police and emergency services. Security, Risk & Transport Manager to coordinate.• Have the necessary systems, plans and processes in place to respond to increased levels of risk or threats.• Contract Security Employees to be briefed to detect and report security breaches to Security, Risk & Transport Manager within 12 hours.

ALERT LEVEL: EXTREME

Level	Security Considerations
Extreme	<p>A terrorist attack or serious criminal activity is imminent or has occurred</p> <p>Includes considerations for Low, Medium, and High plus:</p> <ul style="list-style-type: none">• CEO to notify Board Chairman. Police and emergency service presence may be required.• If injuries have occurred prepare for emergency evacuation.• Continuous patrolling of facilities and static guard of critical assets. Security, Risk & Transport Manager to supervise• All staff on station to be aware that radio transmissions can activate a bomb.• Restrict access to essential personnel only.• Chief warden to:• Evacuate non-essential personnel to evacuation assembly point or sent home and advised not to attend until further notice. Activate 1800 number; or• Advise staff to remain in place depending on the situation.• All gates to remain closed except for essential traffic and emergency vehicles. Security, Risk & Transport Manager to supervise.• Deploy resources to provide constant monitoring and guarding of ATC premises.• Implement perimeter security and restrict parking in the near vicinity.• Activate Operations Centre on a 24/7 basis.• Activate Business Continuity Plan.• Detect and report security breaches immediately to Security, Risk & Transport Manager.



Appendix C – Security & Risk Reference Book

DRAFT



Australian Turf Club

The heart of Sydney racing

Royal Randwick Spring Carnival 2019 Security & Risk Reference Book

This document is to be used in conjunction with:

*ATC Incident & Emergency Manual
ATC RR Sydney Carnival Safety Plan
ATC RR Sydney Carnival AMOR*

For the information of:

*New South Wales Emergency Services
NSW Office of Liquor, Gaming & Racing
E-Group Security Pty Ltd
ATC Medical Personnel*

September 2019

ROYAL RANDWICK

Spring Carnival 2019 Security & Risk Reference Book

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1. Sydney Spring Carnival 2019 – Summary



Colgate Optic White Stakes – George Main

Gate 2nd Sept^{er} 2019

Gates Open 11.00 am

First Race 2.00 pm

Last Race 5.55 pm

Ticket Prices

Course Admission 2.00

Concession Admission 1.00

Members Test 1.00

Feature:

Group 5 Colgate Optic White Stakes

and host Group 2 and Group 3 races

Met Octagona

TAB Epsom Day

Gate 5th October 2019

Gates Open 11.05 am

First Race 2.20 am

Last Race 5.20 pm

Ticket Prices

Course Admission 1.00

Concession Admission 2.00

Members Test 25.00

Feature:

Racing on the track in the east close to 2 million in prize money across three

Group 1s including the 1 million the Star 1000 Handicap

including the 1000 Grand



Moet & Chandon Spring Champion Stakes

Date 22nd October 2020

Gates Open 11.20 AM

First Race 2.30 PM

Last Race 5.30 PM

Ticket Prices

Course Admission 2000

Concession Admission 1000

Members Test 1000

Feature:

Group 5 Moet & Chandon Spring Champion Stakes
 Merlins on the Field Octagona

The Everest

Date 23rd October 2020

Gates Open 11.20 AM

First Race 2.35 PM

Last Race 5.30 PM

Ticket Prices

Course Admission 2000

Concession Admission 1000

Members Test 1000

Feature:

Group 3 5000 The Division
 Listed 5000 1000attersa's
 Group 2 3000000 Desert



City Tattersalls Club Cup Day

Date 2nd October 2020

Gates Open 11.20 AM

First Race 2.30 PM

Last Race 5.30 PM

Ticket Prices

Course Admission 2.00

Concession Admission 1.00

Members Best 0.00

Feature:

Group 5 Mott & Handon Spring Champion Stakes

Member Fashions on the Field Octagon Lawn

The Agency Cup Day

Date 5th November 2020

Gates Open TBC

First Race TBC

Last Race TBC

Ticket Prices

Course Admission 3.00

Concession Admission 1.75

Members Best 0.50

Feature:

2. Neighbourhood Helpline

The Council has established a Neighbourhood Helpline to allow the local community a means of communicating issues or concerns during the Spring Carnival period with the goal of assisting in a timely and appropriate response.

Neighbourhood Helpline signage has been erected on:

- Concaster Centre
- Chase Road
- Ison Road

The helpline runs 24 hours a day, 7 days a week. It is manned from 08:30 hrs – 20:30 hrs on a programmed race days. All calls received will be logged and where possible an appropriate response (police/cleaners etc) will be dispatched to the location specified.

Signage example:

Raceday
Neighbourhood
Helpline
9663 8500

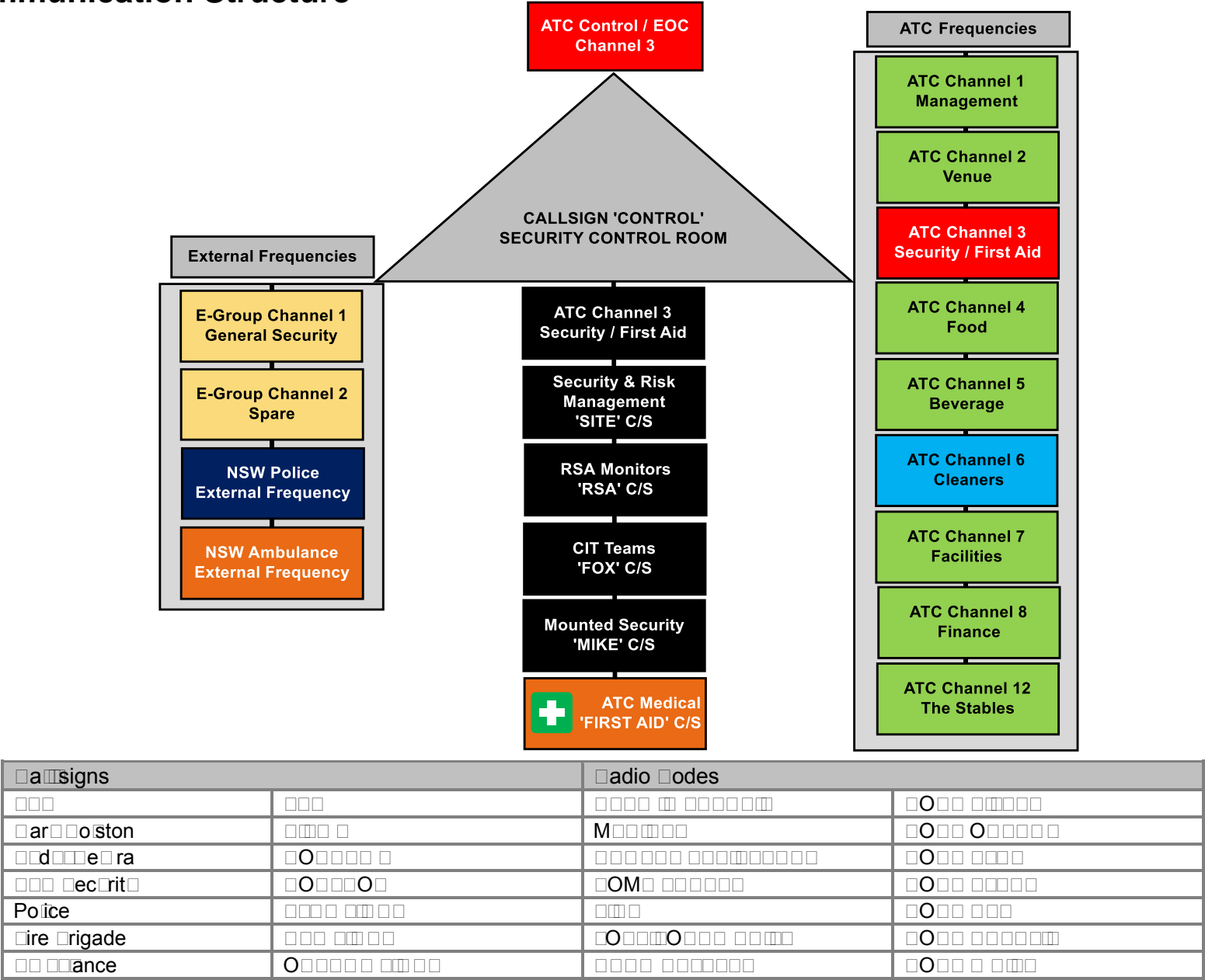
3. Contact Details

OMP	OMP	OMP	OMP
ent ecrit onto entre ent Operating entre	Pri ar 3 37		
eight oo – randstand		t 2 3 t 55	
licensee	Matt a anos		22 7
ead o ecrit ccess	ar o ston	3 O	37 5 3 7
ecrit is Manager	da Per ins		7 2 2
M o a and ic ar ic ar ospita lit ents	da ith		22 27 555
ecrit – d in iding	ire atch	2	
ception			3
ase ent an	o in cott	t 2	3 7
irst id oo	ATC RN's	t 2 3	
Main itchen– and ic stand o er ro nd	george M en	t 2 2	
rop	d e ra		22
Police o o and er ent	Inspector O	3 O	3
Police or ard o o and er	A/Inspector SECKOLD		
Prince o a es ospita	2 ho r e ergenc	3 2 2222	
Medica entre n ac Parade ensington	On site re erra s	3 555	
eaning Manager – e e tate	rro i ott		27 5
ndne ses	a id ho as		3 2
a i ontro		2 2325	
o o ined o o ing		3 3 3	
	ecrit ontro oo	3 5	

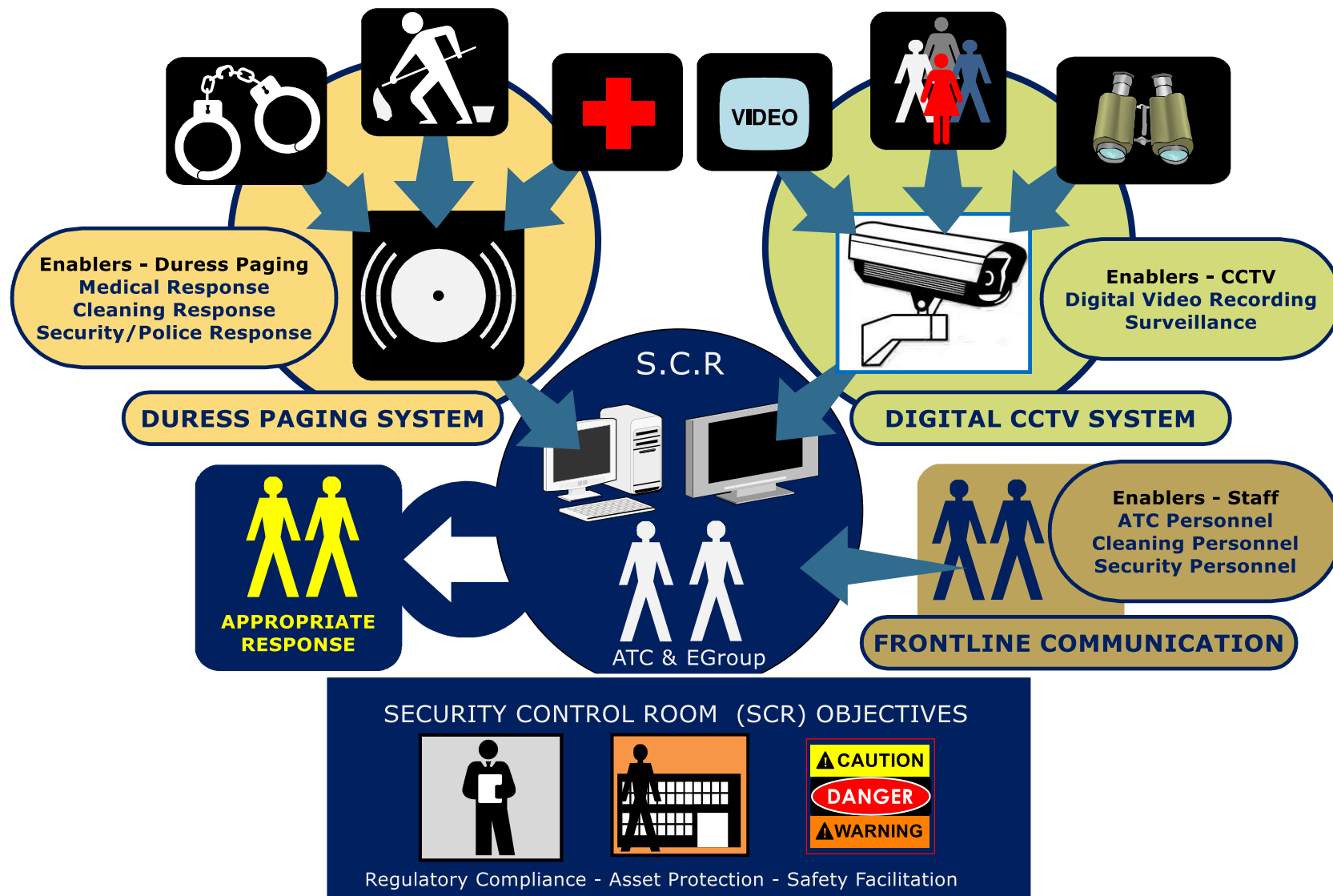
4. Outlet Contact Details

OUTLET NAME	LOCATION	EXT
Control Room	Base ment	55
Technical	Base ment	2
Control	Base ment	223 22
Training	Base ment	23
Main Kitchen	Base ment	22
Ensington Bar	Ensington Room Public	2
Cafe Main Bar	Ensington Room	3
His Bar	Ensington Room	
Triple Room Bar	Ensington Room Members	
Office	Ensington Room	7 335
Public Room South	Round Room Public	2
Members Information Desk North	Round Room Members	
Octagon Bar	Concasser Bar	3
Owners Pavilion	Board	3
Reception		25
Chairman's Bar		2
Chairman's Reception	Room	25
Grand Bar		255
Centennial Bar	3 Public	35
Line Bar	3 Members	37
Line Bar	3 Members	3

5. Communication Structure



6. Security Control Room Operations



7. Security Control Room - Objectives



1. Regulatory Compliance

The Club recognises the need to minimise the harm associated with the misuse of alcohol as a business. The Club encourages responsible attitudes and practices towards the promotion, sale and consumption of alcohol to ensure the protection of the Club's liquor licence, one of the Club's main objectives is compliance with associated state government act and regulations.

The Club adheres to the predetermined roof capacities within the grandstands to achieve total compliance. An overall strategy has developed to ensure that the Club effectively delivers on its policies, procedures and corporate responsibility.

The Security Control Room is an integral mechanism for achieving compliance with the following:

- Liquor Act 2007
- Liquor Regulations 2008
- Responsible Service of Alcohol
- Security and Protection Act 2007
- Work Health and Safety Act 2011



2. Asset Protection

The Security Control Room is to ensure that the security and integrity of the Australian Football Club's assets is maintained.

This is achieved through the timely identification of potential threats via the Club's electronic security measures, building systems and direct communication from the front-line staff. Following the proactive identification of an incident, act within the premises, the function of the Security Control Room is to facilitate the appropriate response to ensure that the matter is dealt with in an effective and timely manner and that any evidence or crime scene is preserved.



3. Safety Facilitation

The Security Control Room is an integral facet of the Club's responsibility to ensure the safety and security of the Club premises, guests, employees and horses.

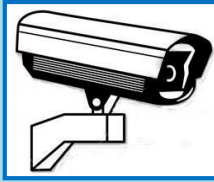
Enhanced safety facilitation is achieved through the operational application of the People Count Technology and the patron monitoring. The maximum allowable number of persons within a room is predetermined and entered into the networked system. It alerts the Security operator via a visual display when the room capacity is being approached. This initiates operational adjustments to be made in a timely manner and ensures adherence to the Club's harm minimization responsibilities. In addition an IP based duress paging system allows frontline staff to alert the Security Control Room and management of an issue that requires an immediate response from Security, Police, Cleaning or Medical personnel.

In an emergency or major incident the Security Control Room assists the frontline staff in managing communication and responses from Club departments and the emergency services. The Security Control Room is also the primary emergency Operating Centre for the Club and its facilities.

8. Grandstand Capacities

Level	Population that can be accommodated (BCA)	
Royal Randwick		
Ground	Wentworth Room	700
Level 1	Grandview & Chairman's Club	200
Level 2	Dining	2000
Level 3	Centennial Room Line Rooms	2000
	Dining Deck – Centennial 503 & Line 505	
Level 4	The Suites & Private Suites	200
Official's Stand		
Ground	Oaks Bar	700
Level 1	Boncaster Stairs & Champagne Bar	200
Level 2	Dining	2000
Leger Lawn		
Pond Pads		4000
Leger Main Race Side		4000

9. Security Control Room - Enablers



1. CCTV

The facility's IP based surveillance (CCTV) system consists of 5 digital cameras servers. In addition, the system is equipped with people counting technology within the platform and the networked cameras exchange information and allow a real-time display of the number of persons within the room. This allows the ease of movement and data recording of the number of persons in the room at any one time. It also tracks the pedestrian traffic entering and leaving at each entrance. This information is available in real-time or as statistical data for later reference.

VIDEO

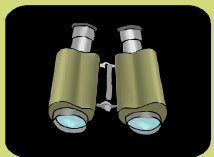
Image Recording / Retention

The system records a video to assist in the retrospective analysis of events and can be utilized as evidence in court if necessary.



People Counting

The real-time count of each room's current occupancy is displayed for the CCTV Operator. The operator must monitor this display to ensure that the capacity is adhered to at all times.



Surveillance

The surveillance cameras incorporate risk areas e.g. stairs, escalator, entrance, exits, crowd control 'hotspots' and additional cash handling areas. The CCTV Operator is required to proactively monitor patrons and areas during race days and major events. As a part of the club's incident management strategy, the SCR is to evaluate and monitor incidents as they are occurring.

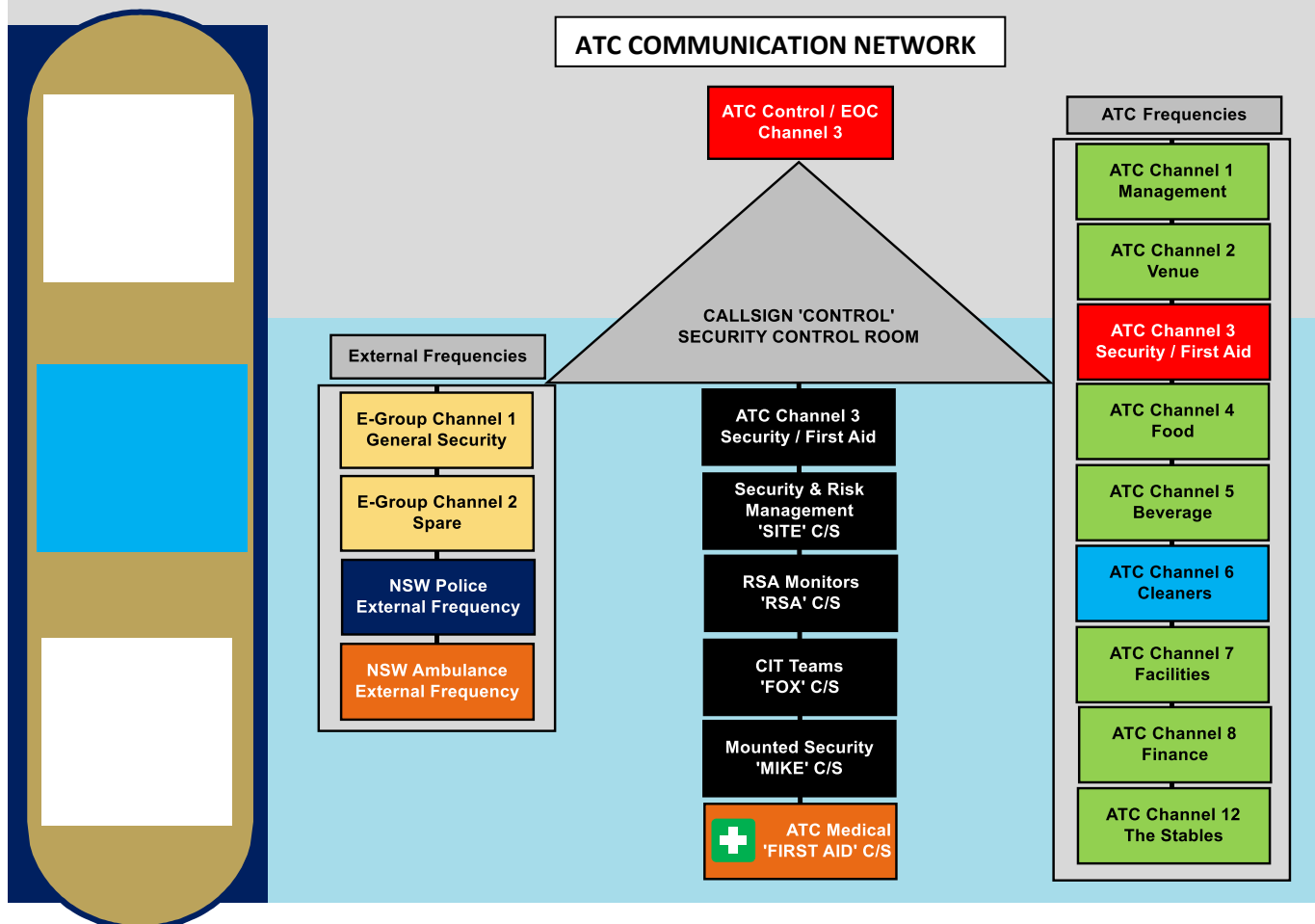


2. Frontline Communication

The Security Control Room is the communication link between the three main entities on race days and during major events. It consists of two radio operators for the cleaning and security providers and the Police radio Operator for the Police. It is of paramount importance that an open line of communication is maintained between the personnel running the event. In addition the Police radio Operator is also within this location. The room is also equipped with landline and mobile telephone capabilities.

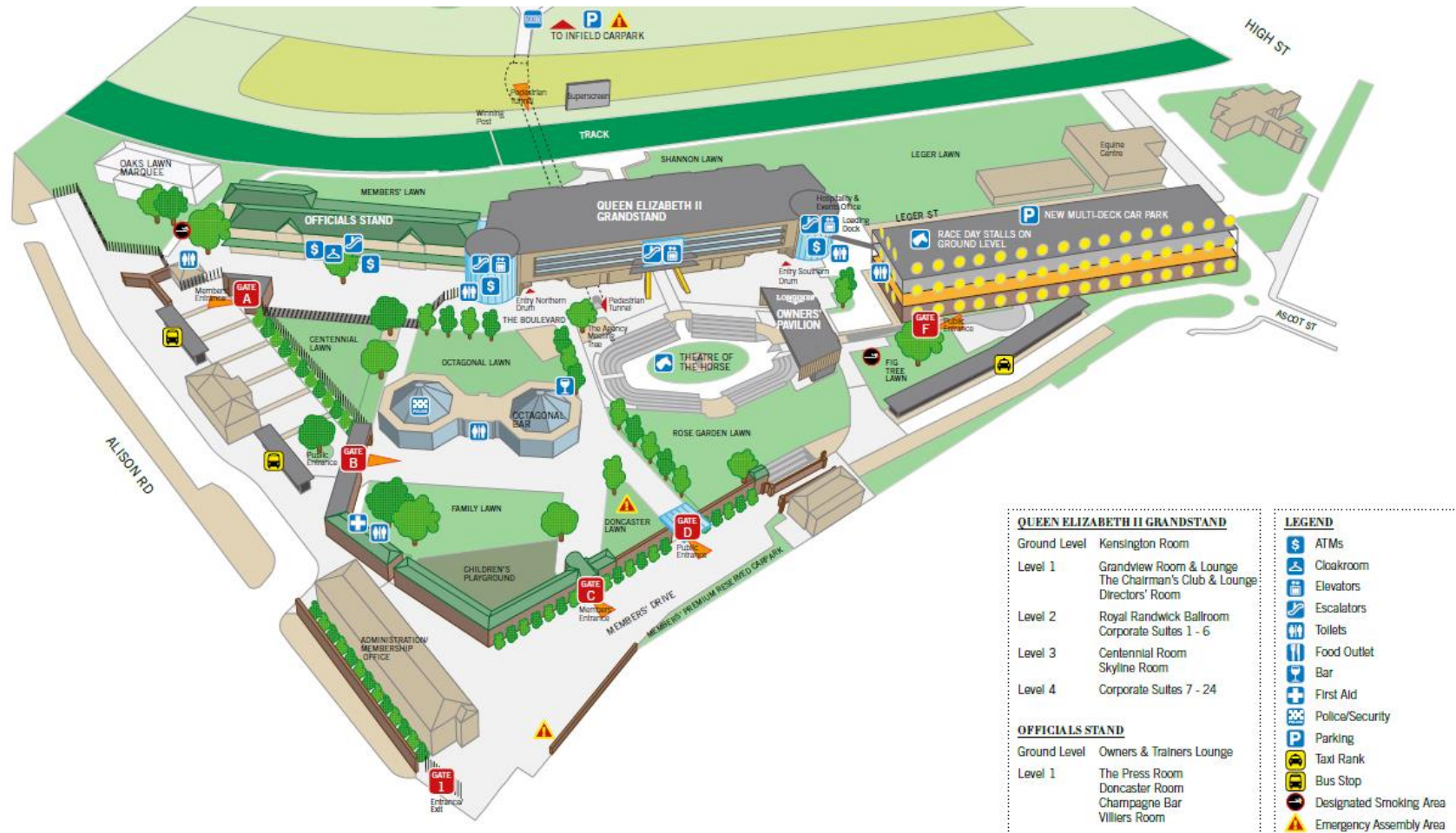
Frontline personnel report an issue or incident to the Security Control Room. The room logs the incident and records the information. The room also includes the nature of the issue and the resolution to the incident.

The Security Control Room is required to direct the response with the appropriate entity to ensure that an adequate and timely response is dispatched to an reported or observed incident.



10. Precinct Map

ROYAL RANDWICK PRECINCT MAP



11. General Information

STAFF CHECK IN



CATERING

ATC catering staff check in ☐ in table place ☐ at entrance staff area ☐
access ☐ at southern end ☐

Agency catering staff check in ☐ in the place in the base/ent sta
area/access ☐ in southern end

VENUE SERVICES

- enable services on storage service to attach in iintake place in base ent sta area access via southern end

SECURITY

- ☐ e c r i t ☐ t a ☐ c h e c ☐ i n ☐ i ☐ t a ☐ e p l a c e ☐ w i t h i n t h e ☐ e c r i t ☐ O f f i c e ☐
☐ a t e ☐ a d j a c e n t t o ☐ i s o n ☐ b o a r d

CLEANERS

- estate tax checked in interstate place in the estate office behind the Oaks again Mar-ee

POLICE

- ☐ **serpa** Police chec in iitate p ace in the O Octagona
☐ **iding**

STAFF INFORMATION



STAFF BREAKS

- The main stairway entrance is located in the basement stairway entrance
- Security stairs are to take crews at security signon
- Stairs must stop in the designated stopping area which is located rear of the building



**STAFF
PARKING**

- There is **limited parking** available for staff who are encouraged to catch public transport to the race course
- For those that have no option but to drive, limited parking is available in the infield access is available via liaison and after 1700hr please refer to the above map
- Those are catching a taxi please ensure you are dropped off at the designated taxi rank
- **You are not permitted** to alight on liaison road as this interferes with the Traffic Management Plan

PATRON INFORMATION

ALL STAFF PLEASE NOTE RSA POLICY FOR SYDNEY CARNIVAL



Public Bars

There is a **(4) drink limit per person** in every public bar with the on-site provision being bottles of Moët or Chandon and two fine Chandon 2 drink limit is strictly enforced from 11:00 PM

Members Bars

There is a **(4) drink limit per person** in every members bar please note the sale of bottles of sparkling wine and champagne is permitted until 10:00 PM bottles of wine and champagne purchased in the Members area is to be consumed in the Members area on-site

Please ensure alcohol is served in compliance with RSA guidelines/procedures, including:

- No alcohol to be served to patrons under the age of 18 years old
- No sales or service to patrons showing signs of intoxication
- Ensuring patron behaviour doesn't adversely impact on the experience of other patrons
- Ensure all incidents are correctly logged in the registers in conjunction with bar supervisors
- All products must be served open in accordance with the liquor licence

"No ATC staff member is to sell, supply or serve alcohol without having his/her photo competency card in their possession"

WATER POINTS

- Free cold tap water is available for patrons from every bar
- Please ensure that hot water stations are monitored and topped up



FOOD AND BEVERAGE

- Food and soft drinks are available from bars opening to bars closing.

- There will be food and beverage available to patrons in the seating areas

- Food vans along Doncaster St

Members – Official Stand:

There is food and beverage available on the ground and first levels of the Official Stand

Oaks Coffee Shop – Ground level, Officials Stand (southern end)

- Espresso coffees, govt and sandwiches, pastries, toasted sandwiches and pastries

Oaks Sandwich – Ground Floor, Officials Stand



- Espresso coffees, made to order sandwiches, pastries


Villiers Bistro – Level 1, Officials Stand






- Instantiated, hot roast, meat, govt and sandwiches and hot and cold vegetarian options

Doncaster Deli – Level 1 Officials Grandstand

- Instantiated, hot roast, meat, govt and sandwiches and pies

	TOILETS	<p>Toilets are located in the following areas</p> <p>Members</p> <ul style="list-style-type: none"> Round door southern end of the Oaks lounge First door northern and southern ends Separate toilets are located at the rear of the Official stand Additional separate toilets are located behind the Pavilion adjacent the Pia ground <p>Special Needs Toilets</p> <ul style="list-style-type: none"> Chapagne bar Round door Official stand Close to main Each end of the Grandstand
	MEDICAL	<ul style="list-style-type: none"> The Medical room will be in operation 30 mins before gates open until patrons clear the event Located north of the Pia ground next to Gate 11 Panado and sunscreen are available for purchase from the information booth and cloakrooms. Please report any patron and staff medical incidents to our supervisor

	MEMBERS DRESS CODE	<p>Acceptable attire for Gentlemen</p> <p>Gentlemen are required to wear a tie and coloured shirt. A jacket, sports coat or blazers are optional.</p> <p>Unacceptable attire for Gentlemen</p> <p>Knickerbockers or sports shoe such as joggers, track shoes and runners are unacceptable.</p> <p>Sandals, thongs, flip-flops, slippers and any footwear without socks are not permitted.</p> <p>Denim jeans, hoodies, shorts or non-tailored slacks, open neck shirts and shirts without a collar are unacceptable as are baseball caps or beanies.</p> <p>Polo shirts or cardigans without a jacket, long tops and footie jerseys, even if wearing a tie are also unacceptable.</p> <p>Acceptable attire for Ladies</p> <p>Generally, a standard of revealing skirts or dresses and tailored suits. Ladies are expected to maintain a suitable standard in keeping with the dignity of the Members' Enclosure.</p> <p>Unacceptable attire for Ladies</p> <p>Shorts, jeans, denim or athletic clothing are unacceptable.</p> <p>Polo shirts, cardigans, parkas, hoodies, coats or waist length jackets, jeans and shorts as outer wear are not permitted.</p> <p>Slipping shoes including sandals, flip-flops or thongs are also unacceptable.</p>
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	MEMBERS TICKETS	<ul style="list-style-type: none">Members guest tickets are available for purchase from the Members concierge located on the ground level of the northern drive and <u>can online purchased from the Member</u>
	CIGARETTES	<p>Cigarettes are <u>ONLY</u> available for purchase from</p> <ul style="list-style-type: none">OwnersTrainers24 Hour Mail
	ATM'S / EFTPOS	<p>ATMs are located</p> <ul style="list-style-type: none">located in each drive at all levelsnear the Official and Members onOctagon
	INFO BOOTH	<ul style="list-style-type: none">Information Booth located in the Plaza adjacent to the concourse <p>Items for sale:</p> <ul style="list-style-type: none">face books, and official Pens, Panado, ponchos and a variety of refreshments
	SMOKING	<ul style="list-style-type: none">Smoking is only permitted in designated area on the big tree lawnCigarettes are only available for purchase from licensed bars and are not for sale from food outlets or temporary bars
PROMOTIONS / ACTIVITIES		
LEGER LAWN ROSE GARDEN LAWN OCTAGONAL LAWN		<ul style="list-style-type: none">Get 1st Marlose Garden onfashions on the field

12. Media Access

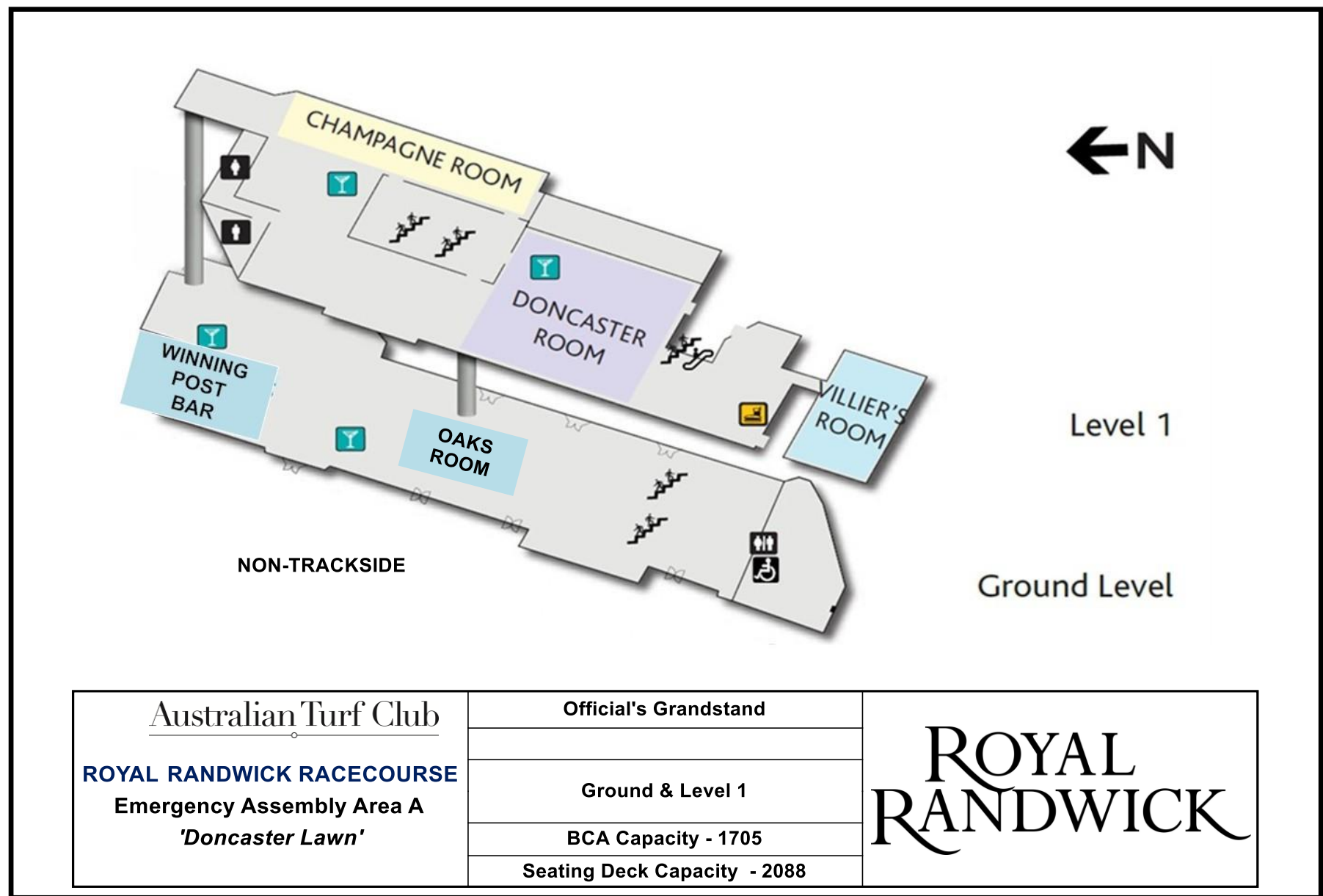
Media are permitted at Ascot Racecourse and must either have the Media Pass or a race day pass. Non-media personnel without either of these passes will be required to pay the general admission fee to the racecourse.

The on-site television media permitted to film the racecourse are Sky Sports and Channel 7.

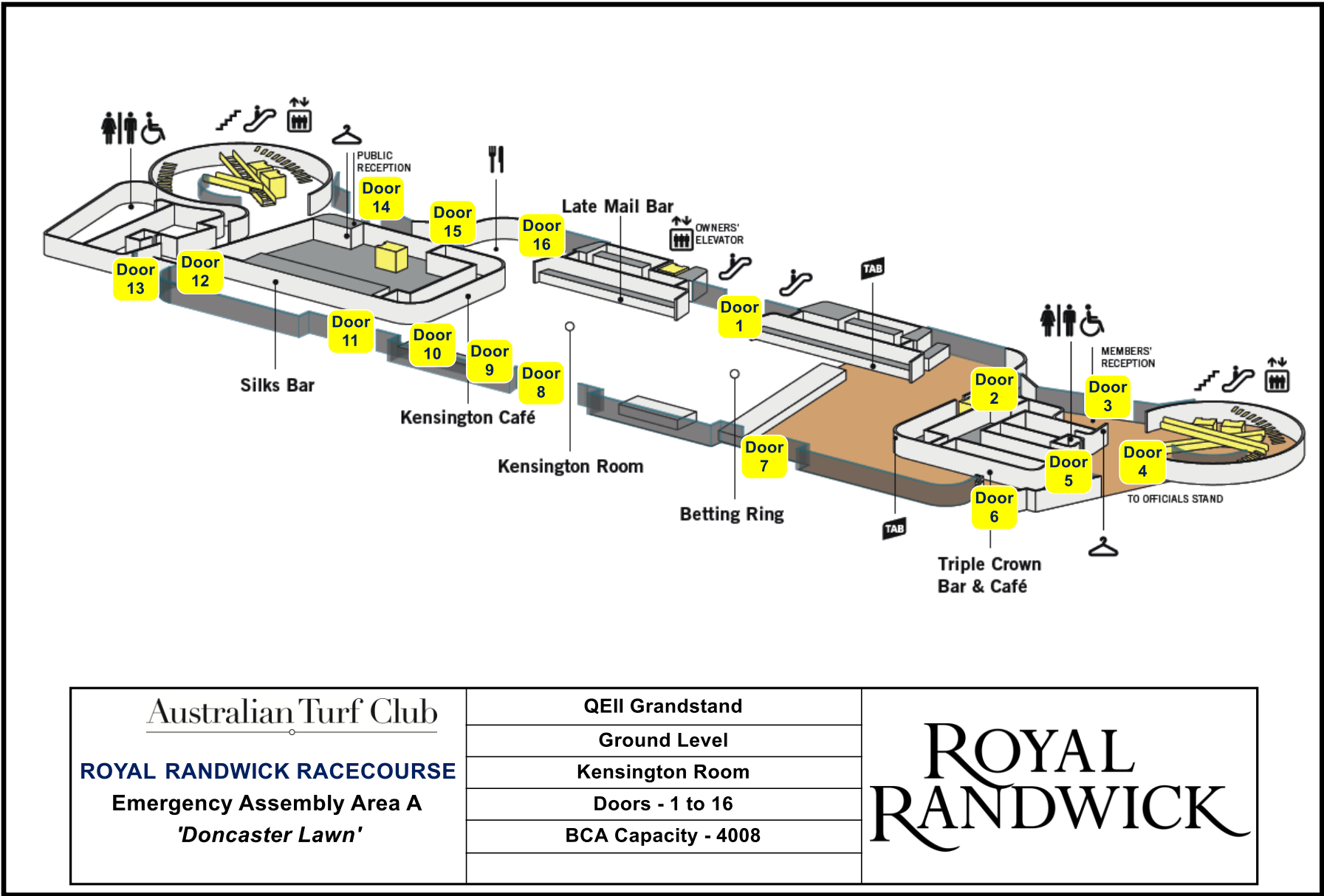
Media inquiries will be referred to Brett de Vries, Media & PR Manager.
Mobile – 0800 333 55

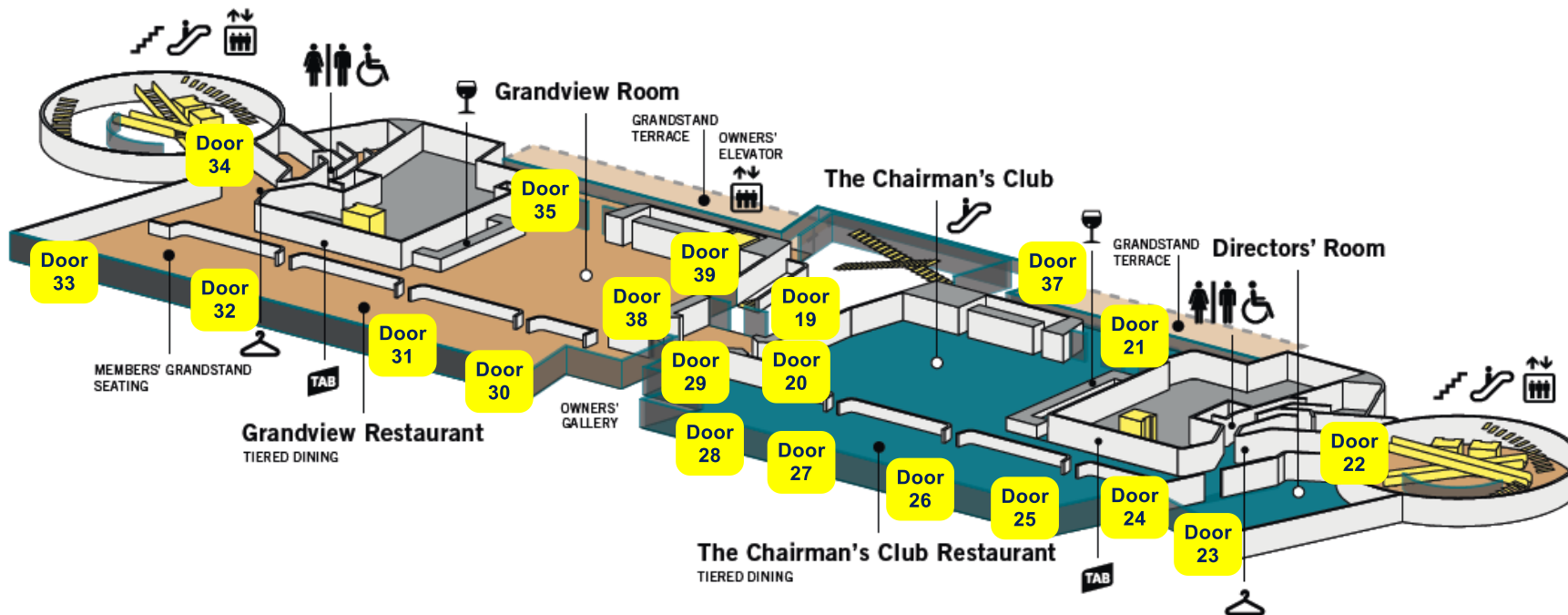


13. Floor Plan – Member’s (Officials) Stand

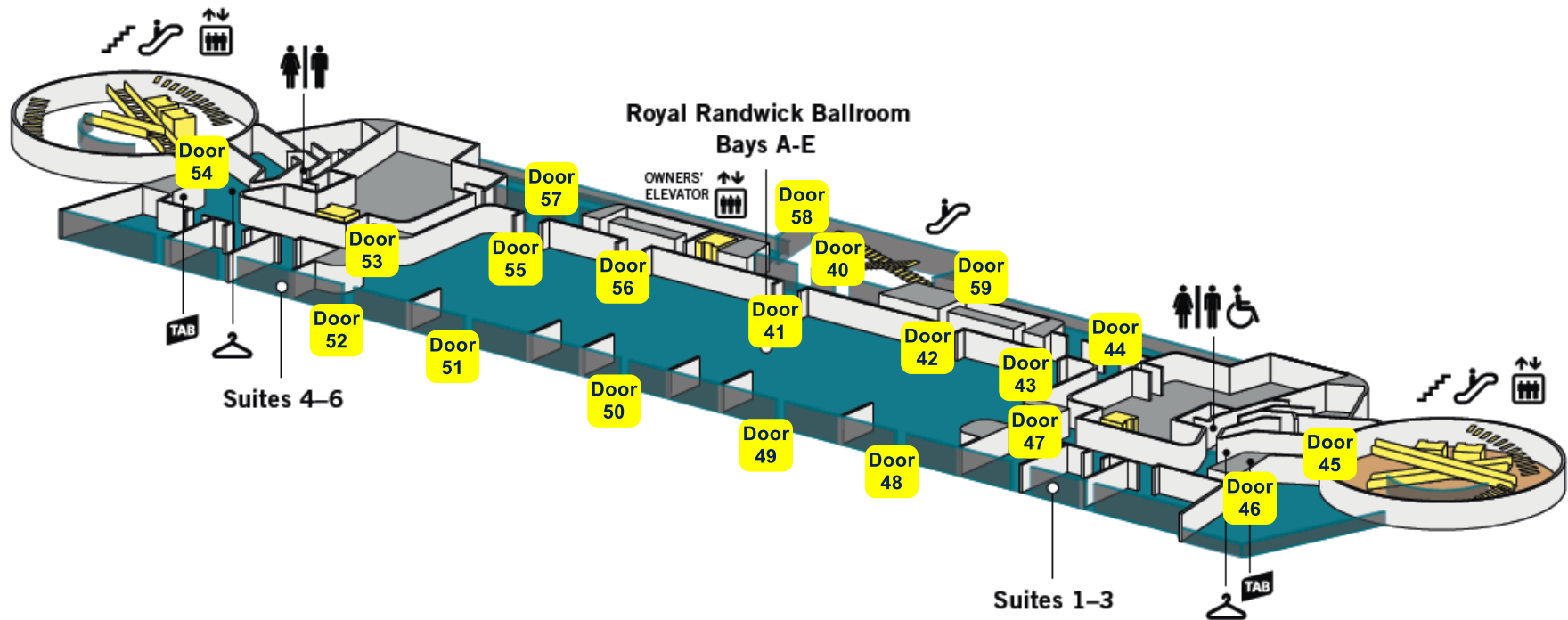


14. Floor Plan – Royal Randwick Grandstand

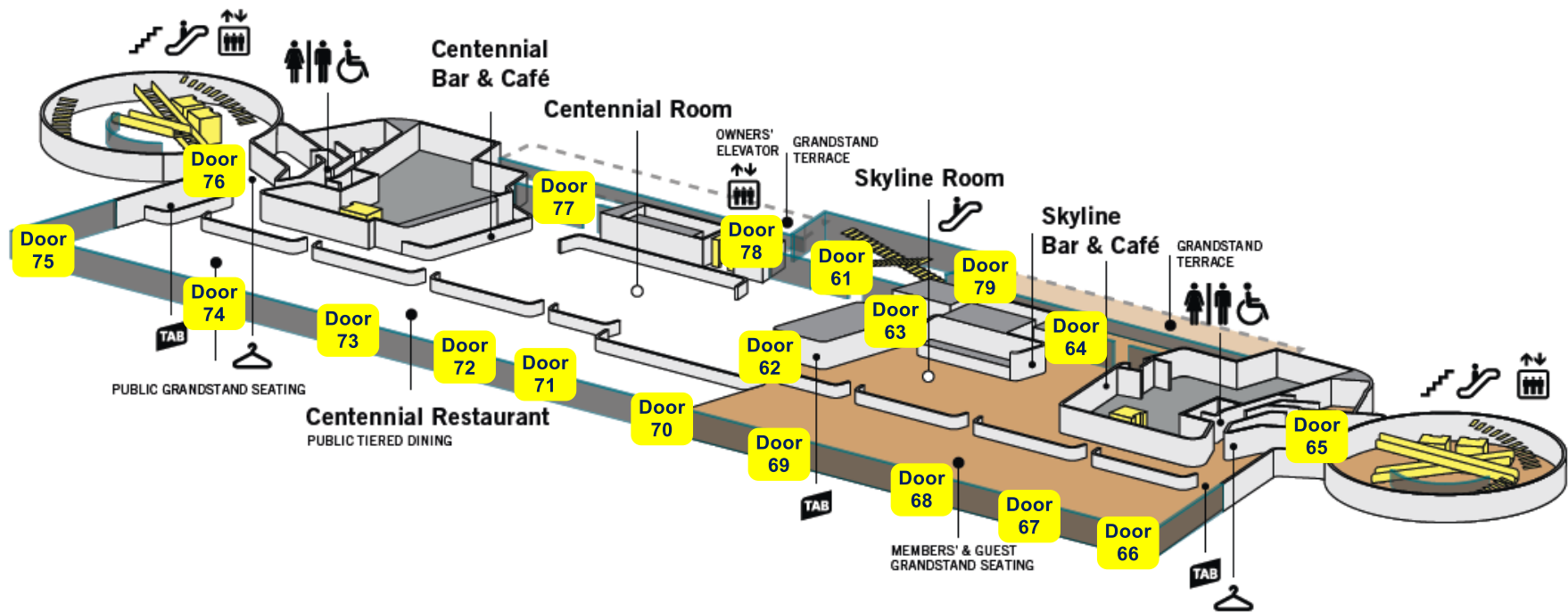




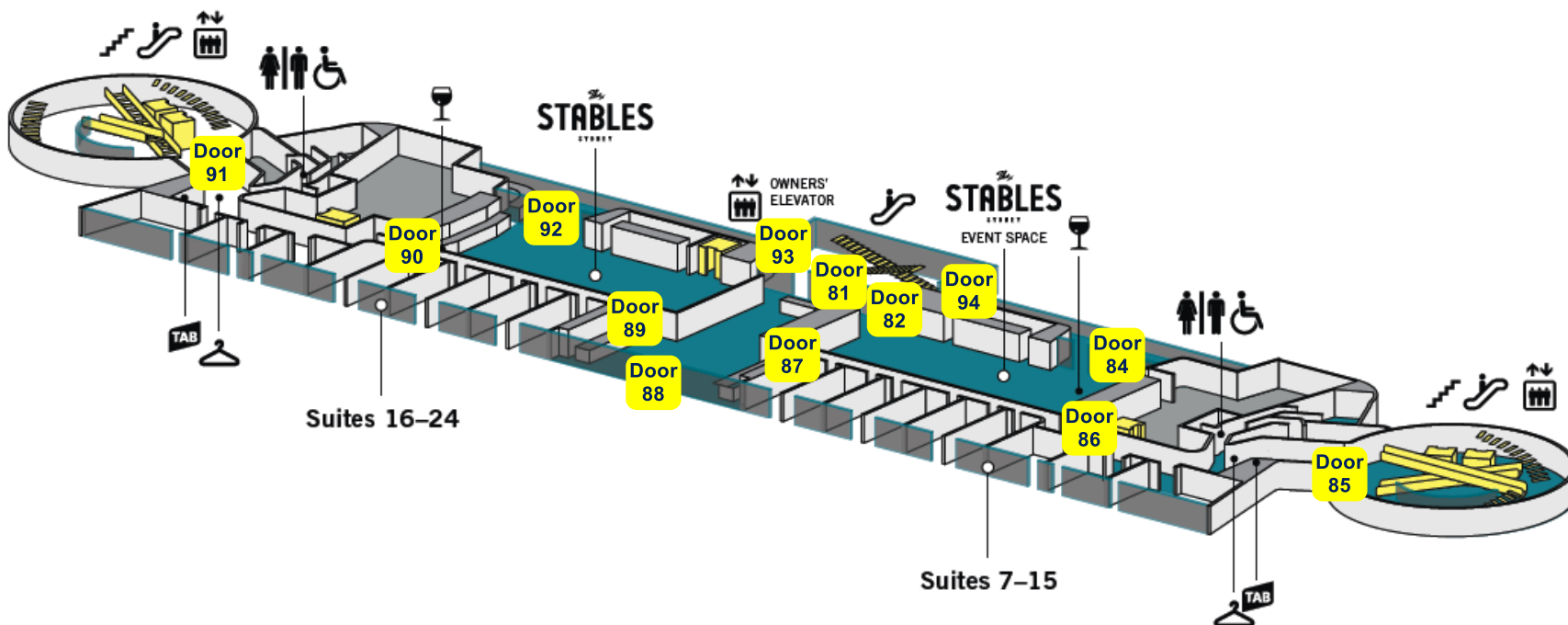
<p>Australian Turf Club</p> <p>ROYAL RANDWICK RACECOURSE</p> <p>Emergency Assembly Area A <i>'Doncaster Lawn'</i></p>	QEI Grandstand	<p>ROYAL RANDWICK</p>
	Level 1	
	Chairman's Club & Grandview Room & Director's Room	
	Doors - 19 to 37	
	BCA Capacity - 3076	



<p>Australian Turf Club</p> <p>ROYAL RANDWICK RACECOURSE</p> <p>Emergency Assembly Area A</p> <p><i>'Doncaster Lawn'</i></p>	QEI Grandstand	<p>ROYAL RANDWICK</p>
	Level 2	
	Royal Randwick Ballroom & Suites 1 to 6	
	Doors - 40 to 59	
	BCA Capacity - 2080	

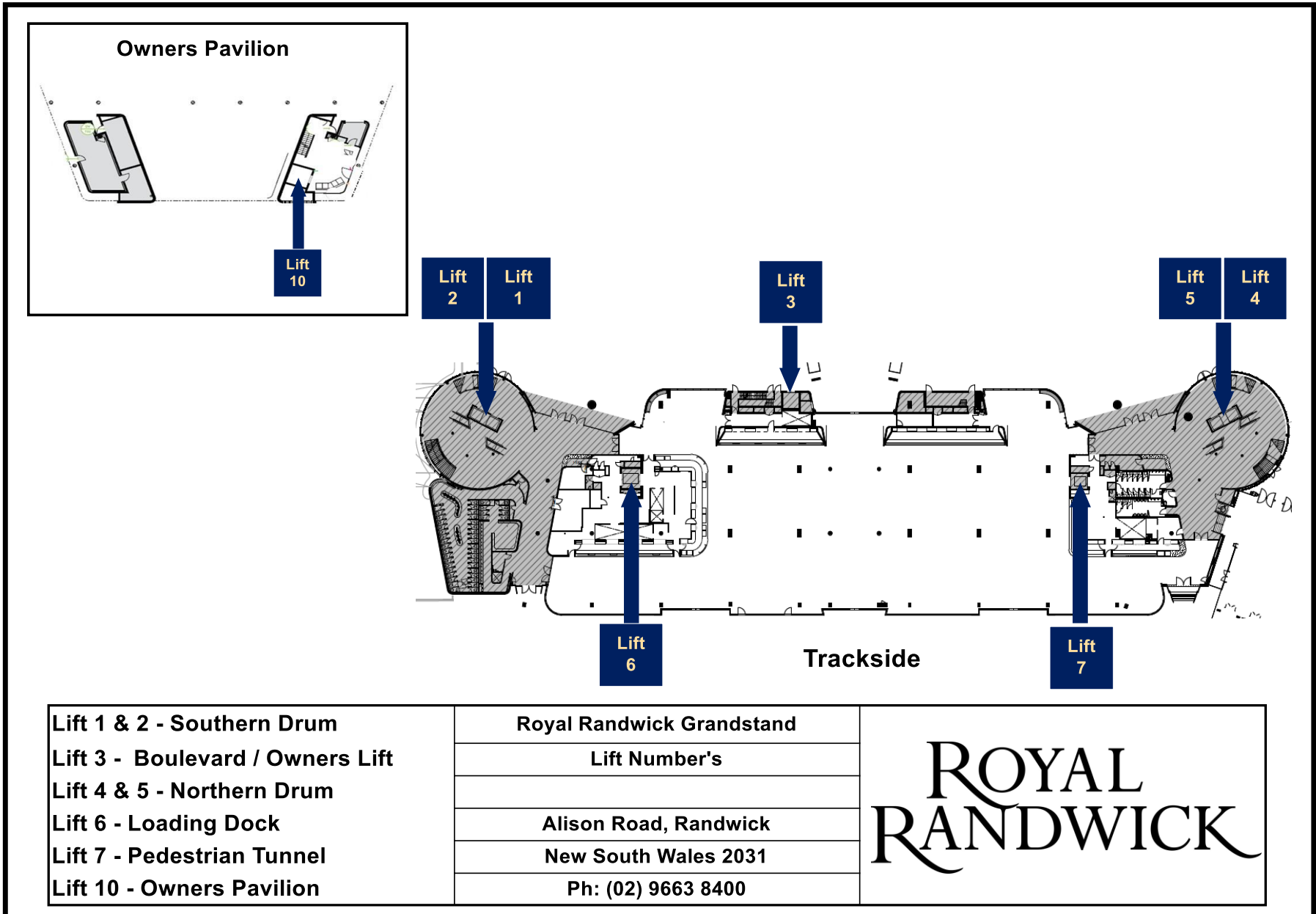


<p>Australian Turf Club</p> <p>ROYAL RANDWICK RACECOURSE</p> <p>Emergency Assembly Area A</p> <p><i>'Doncaster Lawn'</i></p>	QEII Grandstand	<p>ROYAL RANDWICK</p>
	Level 3	
	Skyline & Centennial Room's	
	Doors - 51 to 79	
	BCA Capacity - 2988	



<p><u>Australian Turf Club</u></p> <p>ROYAL RANDWICK RACECOURSE</p> <p>Emergency Assembly Area A</p> <p><i>'Doncaster Lawn'</i></p>	QEI Grandstand	<p>ROYAL</p> <p>RANDWICK</p>
	Level 4	
	The Stables & Corporate Suites 7 to 24	
	Doors - 81 to 94	
	BCA Capacity - 2070	

15. Lift Numbers – Royal Randwick Grandstand



16. Security Operational Orders (OPORD)

References

- A. NSW Liquor Act 2007
- B. NSW Liquor Regulations 2008
- C. Sydney Spring Carnival 2019 Security & Risk Handbook
- D. Royal Randwick Site Map
- E. E-GROUP Security Roster's
- F. User- Pay Police Roster's

1. Situation

Patrons

- It is expected that a crowd's between 15,000 to 25,000 will attend each day of the Sydney Spring Carnival. It is expected that the majority of the crowd will be well behaved and order throughout the day however it is expected that those patrons that are elected due to disorderly behaviour or approaching intoxication will become a significant factor.
- It is noted that a minor percentage of the crowd will have an expectation that disorderly behaviour is acceptable during egress from the event and will have an adverse effect on the neighbourhood.

Licensing Operation

- Inspectors from the Officer responsible for issuing and issuing licences will conduct operations throughout each day. Licensing police will also conduct covert and overt operations during the Sydney Spring Carnival race days.

Drug Operation

- The NSW Police is currently conducting a drug detection operation on one day of the Sydney Spring Carnival.

Security Personnel

- **ATC Security** – 2000 Security Management 2000 security officer during each day.
- **E-Group Contracted Security** – 100 Security Manager, 100 Forward Senior Supervisor, 100 Area Supervisor, 100 Security Operatives will be deployed throughout the day during each day of the Sydney Spring Carnival.
- **User-Pay Police** – up to 200 user-paid police will be deployed during each day of the Sydney Spring Carnival.
 - Crowd and control elements
 - Crowd control
 - Traffic control
- **RSA Monitors** – 100 Monitors will be deployed within the course and each main bar during each day.

2. Mission

Compliance personnel are to provide crowd control and police duties at the Grandstand during the Grandstand in order to ensure compliance with the relevant liquor laws and safety regulations.

3. Execution

General Outline The Australian Open will stage race days over the Spring Grandstand period as part of the Club's ongoing RSA strategy, the policy of 'zero tolerance' approach to drugs, intoxication, anti-social, indecent and disorderly behaviour will continue at the Grandstand to reduce the impact on the neighbourhood. Continuous entry points will be manned by the local police and the local police along the Grandstand and the local police hotline will be established with the nearest police station on the external perimeter to handle neighbourhood complaints and issues.

Coordinating Instructions –

Timings (timings may vary)

Event	21 September 2019	5 October 2019	12 October 2019	19 October 2019	29 October 2019	5 November 2019
Gates Open	06:00 hrs	06:05 hrs	06:20 hrs	06:20 hrs	06:20 hrs	06:20 hrs
Food Outlets Open	06:00 hrs	06:30 hrs	06:00 hrs	06:00 hrs	06:00 hrs	06:00 hrs
Bars Open	06:00 hrs	06:20 hrs	06:20 hrs	06:30 hrs	06:20 hrs	06:20 hrs
First Race	06:55 hrs	06:20 hrs	06:35 hrs	06:35 hrs	06:35 hrs	06:35 hrs
Last Race	07:55 hrs	07:20 hrs	07:35 hrs	07:30 hrs	07:35 hrs	07:35 hrs
Bars Close - Public	07:30 hrs	06:00 hrs	06:00 hrs	06:00 hrs	06:00 hrs	06:00 hrs
Bars Close - Members	06:30 hrs	06:30 hrs	06:30 hrs	06:30 hrs	06:30 hrs	06:30 hrs
Food Outlets Close - Public	07:55 hrs	07:20 hrs	07:30 hrs	07:25 hrs	07:30 hrs	07:30 hrs
Food Outlets Close - Members	07:55 hrs	07:20 hrs	07:30 hrs	07:25 hrs	07:30 hrs	07:30 hrs

Fancy Dress

- o to investigate crowd behaviour issues no person is to be allowed entry to the venue in fancy dress
- o no fancy costumes or props or anything that can be rented or purchased depicting a real person, fictional character or historical period
- o Men dressed in woman's clothing and vice versa
- o no tattoos or piercings
- o Outlandish attire
- o Outlandish hat wear or props
- o attire that is offensive to the general public

Tasks

Security Management/Police Commanders

- ensure deployment of organisations personnel, security rosters
- ensure correct equipment and PP is issued and worn
- issue orders, brief team, briefers on duties and responsibilities

ATC Security Operative

- be positioned in the main board room to monitor the main network
- be able to monitor the crowd and advise the main OOP Police radio operators of any potential incidents
- monitor site 1 and site 2 of any incidents that may require police intervention
- monitor first aid of any incidents that may require medical assistance
- monitor the state of cleaning issues
- Monitor any incidents in camera view from start to finish

Contracted Security

- Maintain a high situational awareness of patrons in their area
- conduct bag searches for OAPs upon entry at the turnstiles
- conduct ID checks for all patrons under 25
- ensure entry to patrons who are exhibiting signs of intoxication, behaving in a disorderly manner or in fancy dress
- direct the control room of any high risk groups attempting to enter the premises
- enforce the club's RSA and behaviour policies.
- Provide clear intervention to patrons early in the day with any behaviour policy and course rules
- ensure patrons are consuming only sold beverages
- ensure patrons do not attempt to gain access onto the track
- check all patrons suspected of being underage
- ensure minors are not consuming alcohol or vaping and are with a responsible adult
- check the bathrooms on a regular basis for anti social behaviour
- direct patrons who are exhibiting signs of intoxication or behaving in a disorderly manner
- report the presence of other licensed venue employees handing out promotional material in the vicinity of entry points
- ensure persons that are handing out promotional items do not enter the premises
- Provide customer service to patrons
- be prepared to call for police assistance or a failure to leave

Crowd Control Police

- Provide a continuous monitored presence
- respond to calls for police assistance from main OOP Security Operatives
- assist in the enforcement of the club's RSA and behaviour policies
- redeploy during egress to deter anti social behaviour and direct police duties as required

RSA Monitors

- Maintain a high situational awareness of patrons in their area
- ensure compliance with club procedures and protocols
- conduct liaison with bar supervisors and security personnel
- identify patrons approaching intoxication signs or indications or behaving in a disorderly manner
- ensure all incidents are managed and recorded

- Conduct all checks
- Provide customer service

ATC Bar/Wait Staff

- Maintain a high situational awareness of patrons in their area
- Report any patrons the police to be affected by alcohol to their supervisor or security
- Monitor patron alcohol consumption rates
- Check the ID of all persons the police to be under the age of 25
- Log all occurrences in the log book

All ATC Staff

- Maintain a high situational awareness of all patrons
- Report any patrons displaying signs of intoxication, disorder or suspicious behavior to the OOP Security or to the "Security Control" on Channel 3
- Do not approach on monitor and wait arrival of security
- Report the presence of other licensed venue employees handing out promotional material in the vicinity of entrance points

Routes

- Ejection route is via Gate 1
- For non compliant patrons the police ejection via Gate 1
- Patron Pedestrian Egress
 - Courtyard
 - Gate 1 Egress Road
 - Egress Road Access

Actions On

- **Identifying an RSA high risk group** – In order supervisor control room approach in a non-threatening manner and identify course identify a responsible person within the group and explain the requirement for behavior and responsible drinking and that the venue takes a 'zero tolerance' approach to intoxication, anti-social and disorderly behavior. Take details of responsible person and general location the police during the day
- **Identifying an intoxicated person trying to gain access** Approach the patron in a non-threatening manner introduce course in order the person due to their intoxication they are unable to enter the premises. Staff are to inform their supervisor and security on channel 3 of location and description of person
- **Patron bring alcohol in venue** – In order patron that brought and is a licensed venue and they are not permitted to bring alcohol into the venue. The patron is to be informed that they are not allowed onsite unless they have a ticket to a function room or restaurant. Security personnel are not to confiscate or hold alcohol or later pick up. Staff are to inform their supervisor and security on channel 3 of location and description of person
- **Identifying a patron approaching intoxication** Approach the patron in a non-threatening manner introduce course state the problem in order patrons they are allowed to leave the premises and escort them from the venue. Staff are to inform their supervisor and security
- **Identifying anti-social / disorderly behaviour** Approach the patron in a non-threatening manner introduce course state the problem in order patrons they are allowed to leave the premises and escort them from the venue. Staff are on duty to monitor and inform their supervisor and security
- **Identifying an intoxicated patron** Approach the patron in a non-threatening manner introduce course in order that under the law they must leave the premises immediately and escort them from the venue. Staff are on duty to monitor and to inform their supervisor and security

- **Identifying members of an Outlaw Motorcycle Gang (OMCG) wanting to gain access to the venue** – In or super/sor on tro o o o s it a t i o n and re e s t an o o o r e p r e s e n t a t i v e and P o l i c e s p p o r t o n o t a o o a c c e s s i n o r t h e t h a t M a n a g e m e n t h a s e e n i n o r e d and i s h e s t o s p e a t o t h e o o o o o e n i o r M a n a g e m e n t and t h e o o o P o l i c e i i d e n t r o m m t h e o o o p o i c
- **Failure to Leave** – In or super/sor on tro o o o i n o r t h e p a t r o n s o o h o o a r e and o h t h e a r e e i n g a s e d t o l e a v e t h e p r e i s e s and t h a t u n d e r t h e a t t h e a r e r e q u i r e d t o l e a v e t h e e n e e t h e o o e t t h e a h a v e t h e i r s a o o t h e a r e s t i t o b e r e o e d i n o r t h e a g a i n t h a t t h e a r e r e q u i r e d o o a t o i o i m e d i a t e l e a v e t h e e n e e a g a i n t h e r e s e t o l e a v e o r c o n t i n e t o a r g e t h e i r e d i c t i o n o o a r e t o s a “ *Is there anything I can say to convince you to abide by my lawful request to leave these premises immediately?* ” t h e p a t r o n s t i r e s e s t o l e a v e t h e e n e e o o a r e t o s a “ *You are committing an offence, the police will be called and may take action* ” P o l i c e s p p o r t i s t h e n t o b e r e e s t e d t o d e a i t h a a i r e t o l e a v e
- **Bar/Wait Staff identifying a patron to be denied service of Alcohol** – In or super/sor e c r i t o o n o t r e s e t h e o o t r i g h t d e l a s e r v i c e i n t i s e c r i t i s o n s i t e s o t h e p a t r o n i s a a e t o b e r e o e d o n s e r e o o t a k e n o t e o a d e s c r i p t i o o h a t t h e a r e e a r i n g and o h o t h e a r e i t h and d i r e c t i o n t h e g o t h e p a t r o n o o e s o n e o r e a r r i a o s e c r i t o o g o c c u r r e n c e i n o o o l o g o o o
- **Minors** – n o t i t h a r e s p o n s i b l e a d u t i n o r s a r e n o t p e r m i t t e d t o e n t e r o r r e m a i n o n t h e p r e i s e s o o t o o c a r e i s t o b e c o n s i d e r e d o n e d i c t i o n i n o r c o n t r o o o and a s o r a s s i s t a n c e i r e e i r e d o o a r s t a a r e t o i n o r t h e i r s u p e r s o r o s e c r i t and o g t h e o c c u r r e n c e i n o o o l o g o o o
- **Parent/responsible adult who continually fails to remain with an accompanied minor** – t h a p a r e n t r e s p o n s i b l e a d u t c o n t i n a i g n o r e s r e e s t t o r e m a i n i t h a i n o r t h e a r e t o b e r e o e d f r o t h e e n e e
- **Failure of patron to produce valid ID** – t h a p a t r o n a i s t o p r o d u c e a v a l i d i d p o n r e e s t t h e a r e t o b e c o n s i d e r e d a s a i n o r o o n o t i t h a r e s p o n s i b l e a d u t t h e a r e n o t p e r m i t t e d e n t r o r t o r e m a i n o n t h e p r e i s e s o o a r s t a a r e t o i n o r t h e i r s u p e r s o r and s e c r i t and o g o c c u r r e n c e i n o o o l o g o o o
- **Identifying drink stacking** – o p p a i n t h a t d r i n s t a c k i n g i s n o t t o l e r a t e d i n t h e e n e e d e t o o o o a s i t e n c o u r a g e s r a p i d and i r r e s p o n s i b l e d r i n g o o o o p a t r o n s t o d e e p d r i n s i d e e d e d n o t t o b e a p p r o a c h i n g i n t o i c a t i o n o o o e e r c o n t i n e t o o n i t o r and i h o s e p o i c i s a g a i n d i s r e g a r d e d t h e a r e t o b e e s c o r t e d f r o t h e p r e i s e s
- **Drink spiking** – P r o v i d e f i r s t a i d a s r e e i r e d and a l e r t e e m e r g e n c y s e r v i c e s i n o r s u p e r s o r and e c e r e t h e a r e a a s a c r i e s c e n e t o p r o t e c t l i t a e i d e n c e p e r s o n s d r i n and r e c o r d d e t a i l s o n s e r e t h e d o n o t l e a v e i t h an o n o n p e r s o n a s o r and r e c o r d d e t a i l s
- **Altered or fake proof of age identification** – o r e p o r t t o s u p e r s o r and r e e s t f o r o o o e c r i t o r s e r p a p o l i c e i a a i a e e
- **Patron attempting to use counterfeit currency** o r e p o r t t o s u p e r s o r and r e e s t f o r o o o e c r i t o r s e r p a p o l i c e i a a i a e e
- **Second party supply to a minor** – In or s u p e r s o r o o l o c a t i o n and d e s c r i p t i o n and r e e s t s e r p a p o l i c e
- **Second party supply to an intoxicated person** - o p p r o a c h t h e p a t r o n s i n a n o n t h r e a t e n i n g a n n e r o n t r o d u c e o o r s e s t a t e t h e r e a c h i n o r o t h p a r t i e s t h e a r e a o o o o t o l e a v e t h e p r e i s e s and e s c o r t t h e f r o t h e e n e e o o a r s t a and a o o o o s t a a r e t o i n o r t h e i r s u p e r s o r and s e c r i t and o g o c c u r r e n c e i n o o o l o g o o o
- **Identifying members of a protest group** – In or super/sor on tro o o o o o s i t a t i o n and r e e s t an o o o r e p r e s e n t a t i v e and P o l i c e s p p o r t o n o t a o o a c c e s s i n o r t h e t h a t M a n a g e m e n t h a s e e n i n o r e d and i s h e s t o s p e a t o t h e o o o o o e n i o r M a n a g e m e n t and t h e o o o P o l i c e i i d e n t r o m m t h e o o o p o i c
- **Patron losing consciousness** o o o n o t a s s o e t h e a r e d r n o o a o r f i r s t a i d o p p o r t o n o h a n n e 3 p r o v i d e f i r s t a i d i n t i e d i c a t h e p a r r i e s
- **First Aid/Medical Emergency** – o p p f i r s t a i d o h a n g e t o o h a n n e 3 and r e e s t e d i c a s p p o r t r e m a i n i t h c a s a t i n t i e d i c s p p o r t a r r i a o o p i e t e i n c i d e n t r e p o r t

For Radio Medical Support Request state:

- **Location**
- **Details of incident**
- **Resources required**
- **Community Hotline Complaint** – The details of complainant and complaint is of a public order or neighbourhood disturbance relating to the security campaign 'Control' on Channel 3
- **Ambush marketing** – can be defined as a marketing strategy wherein the advertisers associate the services with and therefore capitalise on a particular event without paying an sponsorship fee. It is a marketing strategy in which a competing brand connects itself with a major sporting event and places advertisements using the event without the authorisation or consent of the necessary parties. An occurrence of unauthorised marketing or advertising is to be reported to an appropriate supervisor or manager immediately.

17. Security Operative – Task Order

Acknowledgment

This Task Order is to be read by all security personnel prior to conducting security operations within and for the Australian Federal Police. Acknowledgment of having read and understood this Task Order is to be recorded by the security and Shift Manager.

Definition

- **Discreet**
 - Not easily noticeable or conspicuous that can be rented or purchased depicting a famous person, fictional character or historical period
 - Men dressed in woman's clothing and vice versa
 - Mini skirts or dresses
 - Ostentatious attire
 - Ostentatious hat wear or bags
 - Attire that appears offensive to the general public

1.0 General Requirements

- **Historical tasks are NOT to:**
 - Use your mobile phone unless for emergency or duty requirements
 - Heave ho
 - Smoke unless on break in a designated area
 - Eat
 - Drink water excepted
 - Wear sunglasses on your head if not required place in pocket
 - Lean on railings or posts in a static position
 - Place your hands in your pockets
 - Linger
- **Historical tasks are to:**
 - Maintain a professional appearance at all times
 - Uniform is to be clean and neat, pressed, sleeves are to be down and buttons done up
 - Provide customer service when required
 - Ensure you know the location of function rooms, bars and ATM's
 - Ensure you are aware of exits and emergency equipment
 - Conduct ear intervention with measures with high risk groups and individuals

- o ensure patrons approaching intoxication or behaving in a disorderly manner
- o ensure that within a allocated area of responsibility that OOH unless proper reliefed or as operation matters dictate

1.1 Supervisor

- Conduct a detailed inspection of your area and report a known or potential hazards
- Introduce yourself to the bar supervisor in your area
- Ensure operations are properly briefed
- Organising toilet breaks and break areas for operations in your area
- Ensure operations are performing their duties correctly and are adhering to the general requirements
- Authorise a release of areas within your OOH
- Request release of area via call sign 'Control' for all authorised releases

General Requirements:

- Conduct regular liaison with the bar supervisor
- Attend to each incident in your area and ensure a relevant details i.e. names of persons involved, personal details, witness details etc. are recorded and 'Comms' is notified.
- Ensure patrons approaching intoxication are removed from site
- Ensure both male and female bathrooms are checked on a regular basis
- Ensure that operations are constantly checking ID's and levels of intoxication as the monitor crowd behaviour
- Ensure bathrooms are regularly checked
- Raise close with bar supervisors to ensure there is a security presence during bar closing
- Ensure a cleaning and maintenance issues are reported and actioned
- Raise with OOH and OOH manager with regard to any queries or issues that may arise as appropriate

1.2 Entry Point Operative

- Prior to gates opening check and confirm access requirements for staff and contractors
- No patrons or members are permitted access prior to gates without authorisation
- Prevent entry to an patron drinking alcohol on approach to entry points
- Prevent entry to patrons who are exhibiting signs of intoxication or behaving in a disorderly manner or in an undress
- Ensure no alcohol is brought on site
- Search all backpacks, bags and cooler bags on entry
- Ensure picnic hampers do not contain knives or other dangerous items that could be used as weapons
- Record details of high risk groups and explain the ATCs 'Zero Tolerance' approach to RSA.
- Provide customer service and general assistance such as giving directions
- Report ticket scalpers and persons handing off promotional items
- Advise 'Comms' when you have released entry
- Ensure the smooth flow of pedestrian traffic and keep the area from becoming congested
- Ensure no alcohol is removed from the site when patrons are leaving
- Ensure no broken glass is removed from the fence

Infield Entry – On arrival on initial passes approach fans before occupants disembark to ensure occupants are not drinking on arrival

1.3 Removal Teams

- Conduct tasks in area of responsibility i.e public lawn or public grandstand
- Advise supervisor of all removal requests
- Ensure all removals are contacted in line with OOP procedures
- Advise 'Comms' on completion of removals

1.4 Public Lawn Roamer Teams

- During races remain looking at the public to ensure horses and riders are not harassed and on lookers do not try to gain access to mounting area or race tracks. Track runners need to be escorted to Police rooms for charges of trespassing to be laid
- Engage in conversation to large groups early in the day with regards to behaviour and course rules
- Ensure the crowd does not wear inappropriate dress. Do find any persons dressed in inappropriate dress. CA to address
- Request supervisor to attend location of any possible removals for authorisation
- Ensure patrons including children are not sitting on the fences at any times
- Any removals or incidents must be recorded with all the details in our notebook and radioed through to Control to advise them

1.5 Grandstand Roamer

- Engage in conversation with large groups early in the day with regards to behaviour and course rules
- Ensure 'No smoking' on any viewing decks.
- Ensure the crowd does not wear any extra inappropriate dress that is not permitted in the stadium. Do find any persons dressed in inappropriate dress. CA to address
- Issue warning or suggest non-alcoholic or food alternatives
- Check bathrooms on a regular basis and monitor for patrons looking suspicious of drug taking
- Request supervisor to attend location of any possible removals for authorisation
- Any removals or incidents must be relayed to 'Control'

1.6 Members Roamer

- Ensure all members, guests and contractors adhere to the dress policy
- Ensure patrons are consuming only sold beverages. The patron must dispose of non-street items
- Ensure members and guest conform to dress regulations
- Ensure patrons do not attempt to gain access onto the track. Track runners need to be escorted to Police rooms for charges of trespassing to be laid
- Check all patrons suspected of being underage
- Ensure minors are not consuming alcohol or vaping
- Check the bathrooms on a regular basis for anti social behaviour and patrons looking suspicious of drug taking
- Issue warning or suggest non-alcoholic or food alternatives
- Any removals or incidents must be recorded with all the details in our notebook
- Supervisor to authorise all removals to be taken and request a removal team

1.7 RSA Marshals

- Monitor patrons and the service area at allocated bar area
- Assist bar staff in monitoring patron behaviour whilst serving
- Monitor patrons returning for or off time drink orders
- Advise or serve patrons to identify
 - High consumption rates
 - Bar signs of intoxication
 - Secondary support to minors or intoxicated persons
- Issue warning or suggest non-alcoholic or food alternatives
- Request suspected underage persons for identification
- Request supervisor to attend location of a possible reason for authorisation

1.8 Betting Ring

- Monitor toilets for patrons looking suspicious of drug taking
- Check for intoxication levels of underage drinkers and gamblers and anti-social behaviour
- Constant roving area especially for pockets and smoking inside the pavilion must not leave this position until the Pavilion is cleared of patrons
- At the end of the day position yourself near the bookmakers stand and ensure no bookmaker has their bag sitting on the floor as thieves pickpocket
- Any reason, reasons or incidences must be recorded with all the details in your notebook and radioed through to base to advise the supervisor to authorise a reason for course

1.9 CIT Escorts

- Ensure you have a good knowledge of the bars to ensure that the quickest and most direct route is taken when escorting one
- Collection of cash from bars throughout the afternoon as directed by 'Silver Base'
- Deliver cash to bars at the start of the day as directed and escort staff back to bars as directed
- An individual representative has been assigned to each riding escorts while completed with an individual representative and there will be one guard per escort
- Do not physically carry the cash the individual representative is the one carrying the cash, staff are incapable of physically carrying the bag then assistance should be given, a bag/backpack should be provided, if not, contact 'Silver Base'.
- Ensure you go directly to your destination or OTO detector where you are requested by an ATC staff member to do so, immediately inform 'Silver Base'.
- Remain vigilant of person's behaviour within the vicinity of the cash collection and not what the cash collector is performing

1.10 Function Security

- Report to Function Manager and introduce your self
- Ensure you are aware of patron entrance requirements tickets, wristbands
- Introduce yourself to bar and wait staff
- Conduct detailed inspection of function area and report and hazards
- During the function conduct regular liaison with function manager with bar supervisor
- Continually monitor patrons consumption rates
- Do **NOT** leave your position without informing the function manager

1.11 Viewing Deck Security

- Terrace catered areas are private areas reserved only for listed branded patrons who have exclusive access to their terrace. One the premises have a different listed and to the restaurant guests
- All guests are to be told to remain seated during the race. This can be a real issue in official stand on big days first floor and second of the stand
- At no time are guests from public areas or the centennial restaurant permitted to enter the terrace reserved areas

1.12 Vehicle Gate Security

- All vehicle passes are valid and allow access to authorised car parks
- All entry to vehicles without a valid car pass
- All patrons to ensure the display pass on their dashboard
- All vehicle entry list for authorised persons to enter without a pass

1.12 High Street Entry Gate

- All entry to all pedestrians unless they have appropriate racing pass or other identification
- Ensure all pedestrians use the vehicle tunnels for access
- Ensure vehicles only use the western tunnel to gain access to the infield

18.Failure to Leave Licensed Premises

Introduction

To ensure the protection of the club's licence and to remain compliant with current licence legislation, staff are required to change the current mind set of our patrons who have been identified as approaching into a situation where the active use of our police to ensure that patrons abide by their obligations under the licence conditions to enhance our long term club strategy.

Definitions

	Lossar	Officer	Used within this procedure
Authorised Person	Licensee	Police or agent of a licensee	Contracted security officers or a police officer
Failure to Leave	A person	Patron	Failing to leave a licensed premise immediately when asked to do so by an authorised person

Procedure

The following procedure is to be strictly adhered to when dealing with:

Failure to Leave

Once it has been determined that a patron is due to approaching into a situation anti-social, indecent or disorderly behaviour that they are to be removed from the premises, an authorised person is to:

- Inform the supervisor/monitor
- Approach the patron(s) in a non-confrontational manner, speak to person separately if possible
- Inform the patron(s) who you are and why they are being asked to leave the premises, and that that it's against the law for them to remain within the premises
- If the object of them have their say, they are still to be removed, inform them again that they are required to leave to immediately leave the premise
- If again they refuse to leave or continue to argue their position, they are to say ***"Is there nothing I can say to convince you to abide by my lawful request to leave these premises immediately?"***
- If the patron still refuses to leave the premise, they are to say ***"By not leaving you are committing an offence, the police will be called and may take action"***
- Police support is then to be requested to deal with a failure to leave
- The club has a ***"No Touching"*** eviction policy, at no stage to touch or push the patron, always use exaggerated hand gestures when indicating for the patron to leave, this is for the benefit of the club's surveillance

Please Note

To maintain compliance with the patron's, the club's security personnel are to adopt an appropriate stand-off distance so as not to inflame the situation and as for police assistance, if the patron(s) do not immediately leave the premise.

19.Procedures – Lost Child

Purpose / introduction

The Australian Government has a responsibility to provide a secure and safe environment. This procedure defines the process to follow when a Child or Vulnerable Person is separated from his/her parent or guardian or carer whilst within the facility. Employees, security and control room operators must be familiar with these procedures.

Definitions

	Lossar operators used within this procedure
Child	<p>Any person</p> <p>Under 18 years of age or younger</p> <p>2 Over 18 years of age who is missing under circumstances that are suspicious or that have caused alarm to a parent or carer</p>
Vulnerable Person	An elderly or frail person or a person of an age with mental, developmental or physical disability or handicap
Staff	Includes all employees, contract employees and contractors who regularly work at the facility, specifically cleaners, security, car park staff, catering staff and other staff

Two-way radio code

Reported incidents of lost children are to be referred to as the two-way radio term of 'Code Charlie'. The term 'lost child' should never be used on the two-way radio reference or in open conversation in connection with a current occurring incident.

The phrase **is not to be used** to locate lost children as this has a high element of risk as it can draw attention to the fact that a child is alone and vulnerable.

Procedure

The following procedure is to be strictly adhered to when a Child has been reported lost. The reporting person is not to be left alone and is possible except at the location where the person last saw the Child. The reporting person insists on searching for the Child. A staff member with a radio will accompany the person.

The following information should be obtained:

- the name, age and sex of the Child
- color and type of clothing the Child is wearing (shirt, trousers, skirt, dress and shoes)
- a general description including hair, eye color
- if the Child suffers any medical or psychological condition
- the name of the child's parent or guardian
- the Child's home address and phone number
- where the Child was last seen
- how the Child attended the facility (ie car park, stairs, etc)
- contact details of the person reporting and the details of the parents or guardian of the Child, if they are not the person reporting

Procedure (continued)

Step 1

Dissemination of Information

Once the initial information has been obtained, the person taking the report will ensure the following occurs:

Broadcast a message over the two-way radio network in the following manner:

- State: "Code Charlie, Code Charlie, Code Charlie".
- Direct a radio station to cover the public exits and the area where the child was last seen.
- Broadcast the description of the child and advise as to the last known location.
- Broadcast the manner of attending the facility or other information as appropriate.

DO NOT broadcast the child's name.

Whilst understanding the child or person may be under anxious and stressful conditions or conversations should be of a positive and supportive nature. Avoid complacency and haste.

As the search proceeds, the child or reporting person is to be kept informed at all times of the situation. In the event the search has located the missing child and harm has been occasioned to the missing child, the reporting person is to be invited to the Catering or Main Reception area and the Police notified immediately.

Step 2

Response by All Staff

Once a 'Code Charlie' has been broadcast, all radio stations are to participate in a systematic search.

A systematic sweep of the facility is to be conducted starting from the last known point the lost child was sighted. The sweep must include:

- Restrooms and back of house corridors.
- Unoccupied rooms or recess accessible from the public or back of house areas.
- Places of interest that may interest a child e.g. amusement rides.
- The general area itself.
- Outside areas.

In the event an initial search is unable to locate the lost child, the search area is to be broadened to include:

- Internal perimeter.
- Bar Parks.
- Unrecess or alcove.
- Enclosed garden beds.
- Bus stop and taxi ranks.

In the event the lost child has not been located within 10 minutes of receiving the report, the Police will be notified of the situation regardless of the wishes of the person reporting.

Use Of CCTV

Immediately upon receiving the description of the lost child, the Security Supervisor will:

- Direct a security operative or other trained staff member to search the CCTV system starting at the time and location where the child was last seen.
- Trace the lost child to ascertain current or last recorded location.

In the event the lost child is located on CCTV and appears to be in harm's way either in the immediate presence of a stranger or behaving in a manner that appears suspicious, the Police are to be informed immediately and descriptions communicated.

Procedure (continued)

Step 3

In The Event The Child Cannot Be Located

- Under no circumstances shall the search of the lost child be called off until he/she has been located.
- On arrival of police, follow the direction and advice of the police and give a possible assistance to them.

In The Event The Child Is Located And Has Been Caused Harm

In the event the lost child is located and it appears the child has suffered some form of harm, the following is to be carried out:

- Notify the Police immediately.
- Provide immediate first aid and comfort if required.
- Take the lost child to meet with the guardian/reporting person.
- If it is apparent a crime scene exists, appropriate steps shall be taken to quarantine the area and wait for the Police.
- In the event a person is identified as being responsible for the child being missing, that person shall be safe to do so, monitored and if possible descriptions or vehicle registration numbers are to be obtained.

In The Event The Child Is Located

In the event the lost child is located safe and well:

and inform the police immediately.

- Offer assistance appropriate to the circumstances to the lost child and guardian to minimise the trauma associated with such an incident.

20. Procedures – Found Child

Introduction

The Australian Government has a responsibility to provide a secure and safe environment. This procedure defines the process to follow when a Child or Vulnerable Person is found within the facility. All employees, security and control room operators must be familiar with these procedures.

Definitions

Child	Lossar operators used within this procedure
	Any person
	Under 18 years of age or younger
Vulnerable Person	200er who is missing under circumstances that are suspicious or that have caused alarm to a parent or caregiver
	Any person or vulnerable person or a person of any age with mental, developmental or physical disability or handicap
	Includes all employees, contract employees and contractors who regularly work at the facility, specifically cleaners, security car park staff, facing officers, staff and room cleaners

Procedure

The following procedure is to be strictly adhered to when a child has been found.

Found Children

The welfare and safety of the child is the main concern. Therefore it is essential that the child is comforted and reassured and every attempt is made to locate the parent or guardian.

Once located the child alone or unattended

- When a child is brought to a staff member or the catering/Main Reception areas, try to find out their name and/or their parent's names.
- Assess the child's age and gender.
- Do not carry or touch the child.
- If you can get the parent's name, use the p.a. system to locate the parent.
- If you are unable to get the parent's name, use the p.a. system to give a general description of the child: age, clothes, hair colour, etc.
- If a parent or guardian responding to the announcement is required to produce identification.
- If you are unable to locate the child's parents within 30 minutes, contact the police.

21. Spring Carnival 2019 Risk Assessment

INTRODUCTION

The following risk assessment and the sources of risks are specific for the 2019 Spring Carnival period. Other sources of risks have been identified and treated within the following documents:

- 2019 Business Continuity Risk Assessment
- 2019 Terrorist Threat Risk Assessment

This analysis includes a consideration of the sources of risks, their consequences and the likelihood that those consequences may arise. This is analysed by combining the estimates of consequences and likelihood in the context of existing controls.

For the purpose of standardising the process of risk analysis the *Australian and New Zealand Risk Management Standard AS/NZS 3599:2009* has been adopted as the preferred Risk Management methodology. This constitutes the accepted national standard of excellence.

RISK CONSEQUENCE & LIKELIHOOD

Table 1 sets out the five descriptors to be used to measure the consequence of the identified risks to the organisation and the five descriptors to be used to measure the likelihood of the risk occurring.

Table 1 QUALITATIVE MEASURE OF CONSEQUENCE OR IMPACT		
Level	Descriptor	Definition
1	Insignificant	<ul style="list-style-type: none"> No injuries sustained No financial impact to the ATC No impact on reputation
2	Minor	<ul style="list-style-type: none"> Singular first aid and/or short term medical treatment Minor financial impact to the ATC Minor short term impact on reputation
3	Moderate	<ul style="list-style-type: none"> Multiple victims requiring short term medical treatment Moderate financial impact to the ATC Short to mid term impact on reputation
4	Major	<ul style="list-style-type: none"> Extensive number of victims requiring mid term medical treatment Major financial impact to the ATC Long term impact on reputation
5	Catastrophic	<ul style="list-style-type: none"> Death or long term medical treatment required Extreme financial impact to the ATC Long term impact on reputation

Table 2			LIKELIHOOD
Level	Descriptor	Description	
A	Almost Certain	Is expected to occur in most circumstances	
B	Likely	Will probably occur in most circumstances	
C	Possible	Might occur at some time	
D	Unlikely	Could occur at some time	
E	Rare	May occur only in exceptional circumstances	

RISK ASSESSMENT MATRIX

Table 3 sets out the consequences and likelihood of risks and combines the two to produce the level for each risk

Table 3					
LIKELIHOOD	CONSEQUENCES				
	1 - Insignificant	2 - Minor	3 - Moderate	4 - Major	5 - Catastrophic
A – Almost Certain	High	High	Extreme	Extreme	Extreme
B – Likely	Medium	High	High	Extreme	Extreme
C – Possible	Low	Medium	High	Extreme	Extreme
D – Unlikely	Low	Low	Medium	High	Extreme
E – Rare	Low	Low	Medium	High	High

RISK REGISTER

The table identifies the possible risks or threats exposed to Australian citizens and the subsequent level of risk.

GENERIC SOURCES OF RISK	SPECIFIC SOURCES OF RISK	LIKELIHOOD	CONSEQUENCE	LEVEL OF RISK
Corrupt or non-compliance	Permit intoxication	C	2	Medium
	Service intoxication	C	2	Medium
	Under the law	D	2	Low
	Signage	D	2	Low
Road dynamics	Overcrowding	E	4	High
Fire	Structure	C	2	Medium
	Raise alarm	C	2	Medium
Anti-social behaviour	On Premise	C	2	Medium
	Off Premise	C	2	Medium
Inappropriate conduct	Organisations	C	2	Medium
	Issues	C	2	Medium
	Teatro Person	C	2	Medium
	Teatro M	D	2	Low
	Other	D	3	Medium
Medical incident	Injury – trip and	B	2	High
	Illness	B	2	High
Food contamination	Poisoning	C	3	High
Actions of Security Officers	Wrong arrest	D	2	Low
	Excessive use of force	C	2	Medium
Vehicle incident	Pedestrian traffic	D	5	Extreme
	Vehicle collision	C	2	Medium

RISK CONTROLS / TREATMENTS

GENERIC SOURCES OF RISK	SPECIFIC SOURCES OF RISK	CONTROLS / TREATMENTS
Driver or Cyclist Non-compliance	Permit notification	Qualified staff Strategic training Securitised Monitors deployed Driver or Cyclist Miniatisation Plan Licensee imposed drink limits
	Service notification	Qualified staff Strategic training Securitised Monitors Driver or Cyclist Miniatisation Plan
	Under the canopy	Qualified staff Strategic training Signage erected Securitised Monitors deployed Driver or Cyclist Miniatisation Plan
	Signage	Driver or Cyclist Miniatisation Plan Pre-carnival inspection
Road dynamics	Overcrowding	Incident response procedures People counting technology within system Securitised personnel to monitor crowd Serpa police deployed to monitor crowd
Fire	Structure	Fire detection & suppression systems Fire & emergency evacuation training Incident & emergency management procedures
	Raise alarm	Fire & emergency evacuation training Incident & emergency management procedures
Anti-social behaviour	On Premise	Standard Operating Procedures Strategic training CCTV monitoring Securitised personnel Serpa police deployed
	Off Premise	Securitised Serpa police deployed Toilet signage & toilets at events Neighbourhood police Free transport

GENERIC SOURCES OF RISK	SPECIFIC SOURCES OF RISK	CONTROLS / TREATMENTS
Unauthorised activity	Organisations	<ul style="list-style-type: none"> Service police deployed Organ dog operations – Security Monitors Strategic training
Unauthorised activity	Staff	<ul style="list-style-type: none"> Service police deployed Security personnel deployed Close monitoring
	Teamwork Person	<ul style="list-style-type: none"> Service police deployed Security personnel deployed Close monitoring
	Other	<ul style="list-style-type: none"> Service police deployed Security personnel deployed Procedures Close monitoring Reduced road awareness & security training
Medical incident	Injury	<ul style="list-style-type: none"> Pre-arrival hazard inspection Security pre-deployment inspection Medical personnel on duty (MD & RN's) First aid trained personnel First aid kit on site
	Illness	<ul style="list-style-type: none"> Medical personnel on duty (MD & RN's) First aid trained personnel deployed First aid kit on site
Food contamination	Poisoning	<ul style="list-style-type: none"> Food certified – hazard analysis & critical control points Medical personnel on duty (MD & RN's) First aid trained personnel deployed
Actions of Security Officers	Wrong arrest	<ul style="list-style-type: none"> Stop & Search Apprehension Arrest & Detention Policy
	Excessive use of force	<ul style="list-style-type: none"> Training to Stop Procedure Stop & Search Stop & Escort Officer Procedures Security Standard Operating Procedure
Vehicle incident	Pedestrian traffic	<ul style="list-style-type: none"> Speed limits within facility Vehicle access restrictions Traffic management plan
	Vehicle collision	<ul style="list-style-type: none"> Speed limits within facility Traffic Management Plan Service traffic police deployed



Appendix E – Emergency Management Plan

DRAFT



Australian Turf Club

The heart of Sydney racing

**Sydney Spring Carnival 2019
Royal Randwick Racecourse
Emergency Management Plan**

This plan is to be used in conjunction with the
ATC Emergency Management Procedures

Developed in accordance with *Work Health and Safety Act 2011, Work Health
and Safety Regulations 2011* (s. 43)

Date of commencement: 21st September 2019

Amendment Record

Date	Description	Prepared by	Reviewed by	Approved by
Mar 2	done	Mitchell	Brad	Brad
2 Mar 2	done	Perkins	Mitchell	Mitchell
Mar 2	Spring	Perkins	Mitchell	Mitchell
2 Mar 2	Spring	Perkins	Mitchell	Mitchell
7 Mar 2	Spring	Perkins		
Mar 2	Spring	Perkins		

Authorised Person	Document title Sydney Spring Carnival 2016 Royal Randwick Racecourse Emergency Plan
Signed	Revision Date September 2019
Issue Date 19th Sept 2019	Document RRSC0018

Disclaimer

This document contains information to assist in meeting your health and safety obligations under the *Work Health and Safety Act 2011* and *Work Health and Safety Regulations 2011*, although every effort has been made to ensure the accuracy of this information at the time of publication, it is provided as guidance only and does not provide legal advice on meeting your obligations.

Sydney Spring Carnival 2019 Emergency Management Plan

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Review Procedures

The Secretariat is Management Team will review the emergency plan as required. The review schedule will be directed in response to organisational and/or legislative

changes and requirements. The reviews will be undertaken in consultation with workers' health and safety representatives and other relevant parties. Relevant persons will be made aware of changes made as a result of reviews.

Document Control

This emergency plan is a controlled document. All authorised copies either electronic or printed are considered uncontrolled copies. Holders and the version distributed to the will be recorded in the Distribution Register.

Records

Revisions of the plan will be kept as a record in the event of a notified incident. The relevant plan and supporting documentation will be kept for 2 years after the incident. During this period of time it will be accessible to all relevant persons working on the project and any competent appointed officers as required.

Definition of an Emergency

1. An incident defined as one that requires immediate action to place safety.
2. An actual incident that has the capacity to cause death or serious harm.
3. An potential incident that has a high probability of causing death or serious harm.
3. An actual or potential incident that has a high probability of causing harm to the environment or property.

This plan will guide emergency responses of staff and applicable resources during the emergency. This emergency plan applies to all staff and visitors present at the time of the emergency. **(Note: This plan will not override any emergency service direction given at the time of the emergency).**

It is expected that all persons read and understand this Emergency Plan before starting work. Relevant persons are expected to adhere to the contents of the Emergency Plan.

This emergency plan will be reviewed whenever:

- Controls are no longer effective
- Changes on site are likely to introduce new or different hazards that current controls will not adequately address
- A new hazard or risk is identified
- Results of consultation indicate a review is needed
- Requested by employees or health and safety representative
- Contact or staff details change

This document is to be used in conjunction with the Emergency Procedures.

Facility Description

Site/Facility Details	
Business Name	Australian Drilling Limited
Facility Name	Operational and Safety Course
Building/Business Address	Mison Road and Mison 23

(1) Building Contact	John Winter	
Phone	02 9553 523	Email: john.winter@astrainternational.com.au
Mobile Phone Number	03 92 003	Fax: 02 9552 222
(2) Business Contact	Main Reception	
Phone	02 9553 0000	Email: info@astrainternational.com.au
		Fax: 02 9552 222
Event: Sydney International 2005 5 th September to 13 th October 2005		
Building/Facility Owner	Astralian International Limited	
Owner Address	Level 3 Bag 3 Randwick NSW 2031	
Phone	02 9553 0000	Email: info@astrainternational.com.au
Mobile Phone Number		Fax: 02 9552 222

Facility Image



Royal Randwick



QUEEN ELIZABETH II GRANDSTAND	
Ground	Kensington Room
Level 1	Grandview Room & Lounge The Chairman's Club & Lounge Directors' Room
Level 2	Royal Randwick Ballroom Corporate Suites 1 - 6
Level 3	Centennial Room & Terraces (Public) Skyline Room & Terraces
Level 4	The Stables Sydney Corporate Suites 7 - 24
OFFICIALS STAND	
Ground	Owners & Trainers Lounge Jockey's Heritage Suite
Level 1	The Press Room Doncaster Room Champagne Bar Villiers Room
Level 2	Officials Terraces

LEGEND	
	ATMs
	Cloakroom
	Elevators
	Escalators
	Toilets
	Food Outlet
	Bar
	First Aid
	Police/Security
	Parking
	Taxi Rank
	Bus Stop
	Designated smoking area
	Emergency Assembly Area

ROYAL RANDWICK

Emergency Contact Numbers

Emergency Contact Numbers		
Police	000	Maroonra 0020300 200
Fire	000	Bandic – 020300 7500 Bandria – 020300 320
Ambulance	000	020300 530
ATC Security - Randwick	0000 223 000	
ATC Security - Rosehill	0000 200 070	
Poison Information Centre	030 020	
Randwick Medical Centre	0000 0000	
Access Trauma Counselor	0000 000 720	
Key Personnel (24 hour contact)		
Name	Role	Phone Number
Gary Colcton	Head of Security Access	037 503 007
Greg Isnard	IM Operations Events	0007 005 000
Adam Perkins	Security Dis Manager Bandandic Bandria	0007 000 202
John Winter	Facilities Manager	030 020 003
Local and State Government Authority Contact Numbers		
Name	Phone Number	
Environment Protection Agency	030 555	
State Emergency Service	032 50000 20300 0033	
Coroner	03 0050	
Bandic Bandria	0300 722 502	
Nearby Facilities		
Name	Phone Number	
Prince of Wales Hospital	020302 2222	
0000 – Security Control Room	020305 0000	
Utilities Authorities Contact Numbers		
Name	Phone Number	
Electricity Energy Australia	030 300	
Gas	030 000	
Water Meters Water	032 002	
Water Meters Water	0000	

Site Emergency Contact Numbers

Site Emergency Contact Numbers		
Name	Phone	Extension No
Event Operations Centre (EOC)		Ext 8374
ATC Security	02 9663 8442 0419 223 660	Ext 8442
ATC Catering Reception	02 9663 8500	Ext 8500
EOC External	02 9663 8443	Ext 8443
Internal Extension Contact Numbers		
Name	Extension Number	
ATC Security – Admin Building	□□□2	
Event Operations Centre - EOC	□37□	
ATC Main Reception	□□□□	
Main Kitchen Randwick Grandstand	□2□2	
ATC Catering Reception	□5□□	

☐ ☐ ☐ Additional conducts are contained within the 'Event Stage & Production Emergency Procedures'

Event Information

The information for the event is as follows:

Carnival Race Day Dates	2 st September 2024
	5 th October 2024
	12 th October 2024
	19 th October 2024
Time (start & finish)	11.30 – 11.30
Address & Location	Orchard and Civic Racecourse, Epsom Road and Civic
Expected number of guests per day	2,000 – 32,000
Alcohol use	Coho is a free zone under strict guidelines which are outlined in the Licensing documents. The area is a Mini-licensing zone and Civic MO is a free zone.
Road closures	Right-hand turn from Epsom Road into Epsom Road is closed on each day from 11.30 hrs. Ascot Street is limited to taxi's and limousines.

Emergency Control Organisation

Mode	Race Day – Sydney Carnival 2019
Role	Position
Chief Warden	□□□□ Lead of □□□□ Security □□□□ Access
Emergency Response Officer(s)	□□□□ Hospitality □□□□ Events □ Operations Managers
	□□□□ Security □□□□ Crisis Manager
	□□□□ Trades
Communications Officer	□□□□ Operations □□□□ Communications
Building Services	□□□□ Building Services Manager

Area	Official's Stand
Role	Position
Building Warden	□□□□ O&P □□□□ Security □□□□ Supervisor
Area Warden Ground Floor	□□□□ Owners □ □ Trainers □ Bar □ Supervisor
Area Warden Level 1	□□□□ O&P □□□□ Security
Viewing Deck	□□□□ O&P □□□□ Security
Winning Post Bar	□□□□ Winning Post □ Bar □ Supervisor

Area	Octagonal Building
Role	Position
Building Warden	□□□□ O&P □□□□ Security □□□□ Supervisor
Area Warden Octagonal Bar	□□□□ Bar □ Supervisor
Area Warden EOC	□□□□ Security
Area Warden Level 1	□□□□ Security

Area	Royal Randwick Stand
Role	Position
Building Warden	□□□□ O&P □□□□ Security □□□□ Kensington □□□□ Supervisor
Area Warden Ground Level	□□□□ O&P □□□□ Security
Area Warden Level 1	□□□□ O&P □□□□ Security
Area Warden Level 2	□□□□ O&P □□□□ Security
Area Warden Level 3	□□□□ O&P □□□□ Security
Area Warden Level 4	□□□□ The Tables □□□□ Manager

Area	Royal Randwick Stand Basement
Role	Position
Building Warden	□□□□ Executive □□□□ The
Area Warden Main Kitchen	□□□□ Back of House Manager
Area Warden Catering & Staff Facilities	□□□□ Security
Area Warden Bank and Loading Dock	□□□□ Security
Weight Room / TOTH	□□□□ Lacing

Area	Owners Pavilion
Role	Position
Building Warden	□□□ □□ction Manager
Area Warden Undercroft	□□□ □ecrit□
Area Warden Level 1	□□□ □ar □□perisor

Area	Truck Stop
Role	Position
Building Warden	□□□ □OP □ecrit□
Area Warden	□□□ □ar □□perisor

Area	Leger Lawn Marquees
Role	Position
Zone Warden	□□□ □OP □ecrit□□□perisor
Trackside Chaletes Area Warden	□□□ □OP □ecrit□
Leger Lawn Marquee Area Warden	□□□ □OP □ecrit□

Area	Oaks Lawn Marquee
Role	Position
Building Warden	□□□ □OP □ecrit□

Area	Past The Post Marquee
Role	Position
Building Warden	□□□ □OP □ecrit□

Area	Little Sydney
Role	Position
Building Warden	□□□ □OP □ecrit□

Area	Administration Building
Role	Position
Building Warden	On d□t□ □ representati□e

Area	Security office – Gate 1
Role	Position
Building Warden	□□□ □OP □ecrit□

All Areas	Police to support Zone Wardens
-----------	--------------------------------

General Emergency Response

1	• Establish a safe area to work
2	• State type and scale of emergency
3	• State area phone number and location
4	• Refer to casualties if applicable
5	• Hazards that may be involved such as chemicals or fire
6	• Specific access location on site e.g. specific street access or side entrances
7	• Provide contact name and phone number
8	• Answer any questions and follow instructions given by the operator
9	• Do not hang up until instructed

Medical Emergency

D	Danger	✓	Check for Danger to yourself
		✓	Check for Danger to the casualty and to others
R	Response	✓	Check Response is the casualty is conscious or unconscious
		✓	Unconscious – reassure and call for help
S	Send for help	✓	Send someone for help or a first aider if available
		✓	Send someone to call 000 for an ambulance
A	Airways	✓	Unconscious – turn casualty on side
		✓	Turn face slightly down
		✓	Clear airway
B	Breathing	✓	Check for breathing – if still on their side
		✓	If breathing , turn still unconscious casualty on side and monitor airways, breathing and circulation until a qualified person arrives. Check regularly for breathing
C	Circulation	✓	Roll the casualty onto their back, tilt head back, check for breathing and circulation. If not breathing, give 2 full breaths
			Commence CPR – give 30 chest compressions at a rate of 2 compressions per second followed by 2 breaths
			Continue CPR until a qualified person arrives or signs of life return
D	Defibrillator	✓	Use a trained person to use a defibrillator and follow prompts
If casualty is stable – breathing and pulse is present and while waiting for the ambulance, check for and control bleeding and reassure the casualty			

Information sourced from the Australian Resuscitation Council

Emergency Fire Evacuation Procedure

R	<ul style="list-style-type: none"> Rescue or Relocate people in immediate danger if you can do so without endangering yourself Assist persons with special requirements e.g. disabled persons, staff, children Wait for a safe fire exit Do not use elevators
A	<ul style="list-style-type: none"> Sound the Alarm and advise others of the situation Alert the Emergency Service required by dialling 000 from a safe distance Find out whether the situation is serious the fire brigade should still be called Use appropriate protective equipment e.g. coloured hard hats or bandanas, protective clothing or chemicals
C	<ul style="list-style-type: none"> Confine the fire or hazardous materials by closing all doors, windows and other openings and shutting off the piped and compressed gas as far as possible Ensure no personnel or emergency service personnel are allowed to re-enter the building or facility until safe
E	<ul style="list-style-type: none"> Evacuate the area on direction from the Chief Warden or when it is unsafe to remain in the area. Extinguish fire or contain hazardous materials only if you have been trained and feel competent and safe to do so. On some fires are possible to extinguish so staff are prepared to evacuate Ensure all occupants of the building have been evacuated to assembly area First aid personnel to organise for first aid equipment to be brought to assembly areas Account for all personnel at the designated assembly areas

Evacuation Communication Procedures

1. Staff and other personnel on site will be informed of an emergency via PA or PPS system
2. Emergency communication will be initiated by the Chief Warden
3. Backup measures for communication will be taken via radio
4. Emergency services will be contacted as per the Incident Report the Incident Operations Centre (IOC)

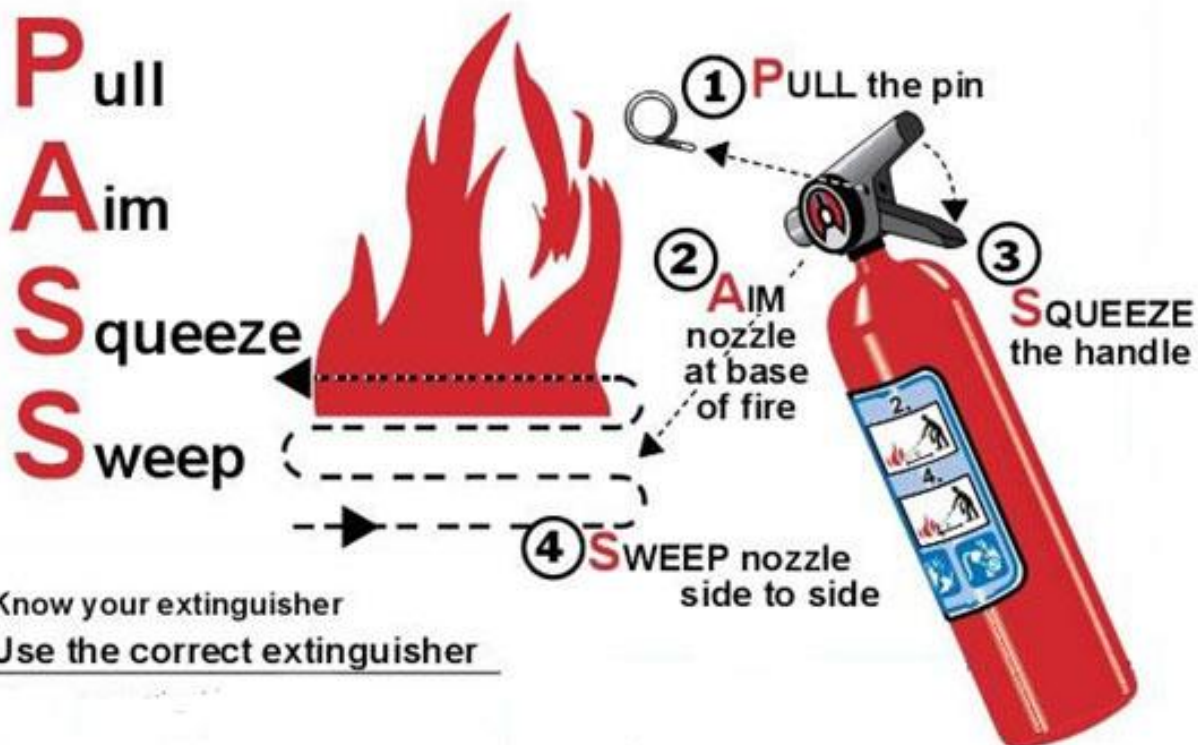
Fire Fighting Procedures

1. Fire extinguishers, hose reels and blankets/canisters located at appropriate locations at the worksite as shown on site map
2. Fire extinguishers, hose reels appropriate for purpose
3. Fire extinguishers, hose reels tested and tagged in accordance with BS 5404
4. Fire extinguishers restrained to prevent falling means of a hook/strap/cage or chain/case of access will be maintained
5. One metre clearance will be maintained around fire fighting equipment and fire exits
6. Evacuation procedures will be discussed with designated emergency personnel prior to shift commencement with service provider e.g. OPA, Police, Fire
7. Staffing fire or contain hazardous materials on site if you have been trained and feel competent and safe to do so











Fire Extinguisher Use

- 1 • On attempt to extinguish fire if it can be put out immediately ensure escape
- 2 • Consider if electricity is involved do not use water
- 3 • Select the appropriate fire extinguisher for the material burning
- 4 • Pull pin from handle
- 5 • Aim nozzle at base of fire
- 6 • Squeeze handle and move nozzle in a sweeping motion until fire extinguished

To operate an extinguisher:

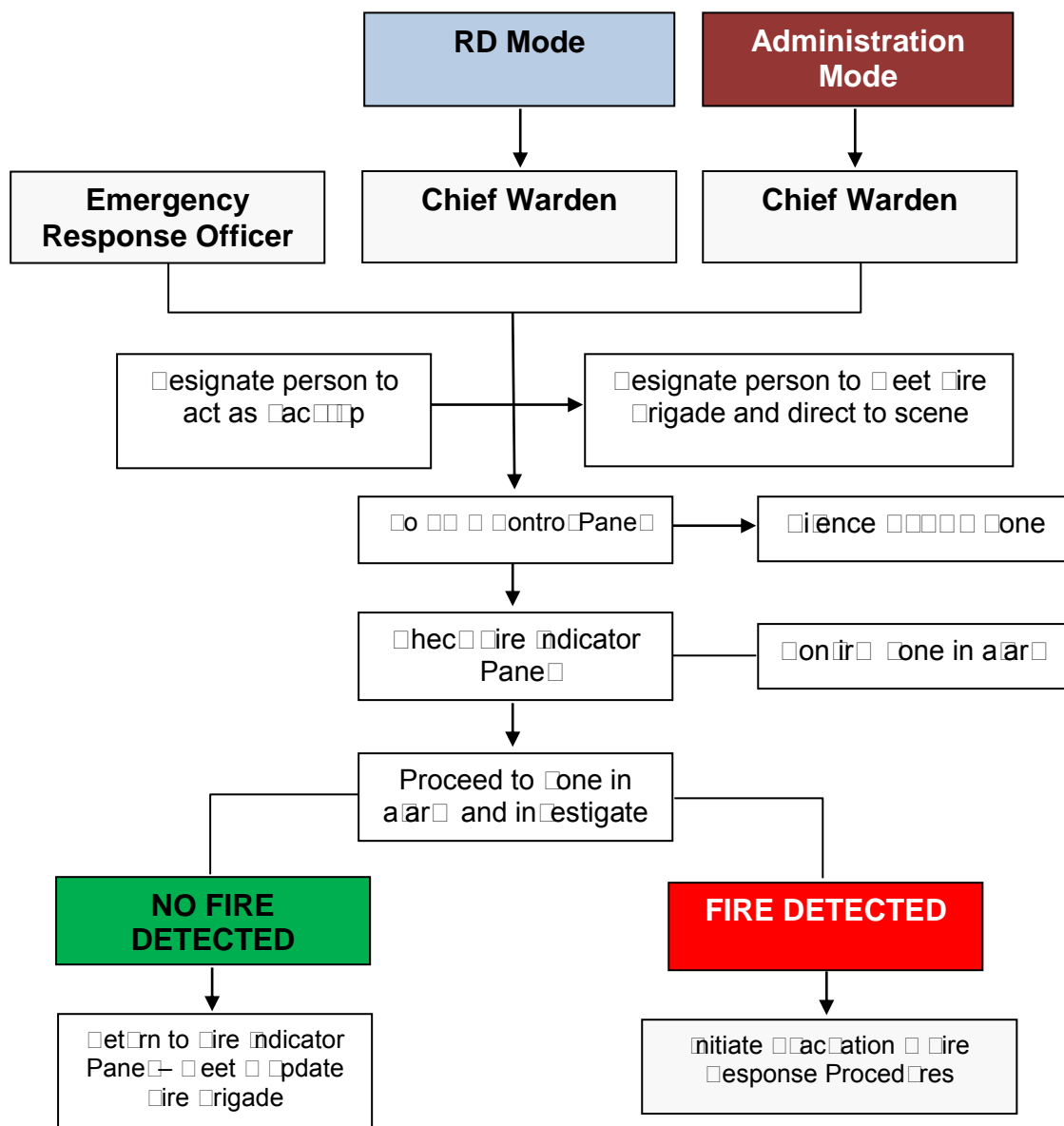


Fire Extinguisher Rating Guide

ID sign	Typical appearance	Extinguisher Type cylinder contains	Class A Wood, paper, textiles etc, normal combustibles	Class B Flammable liquids, petrol, paints	Class E Electrical fires	Class F Cooking oil, animal fats & vegetable oils
		Dry Chemical Powder	YES	YES	YES	NO
		Co2 Carbon Dioxide	NO	YES	YES	NO
		Water	YES	NO	NO	NO
		Foam	YES	YES	NO	NO
		Wet Chemical	YES	NO	NO	YES

Emergency Response Guide

EWS ALERT TONE ACTIVATION

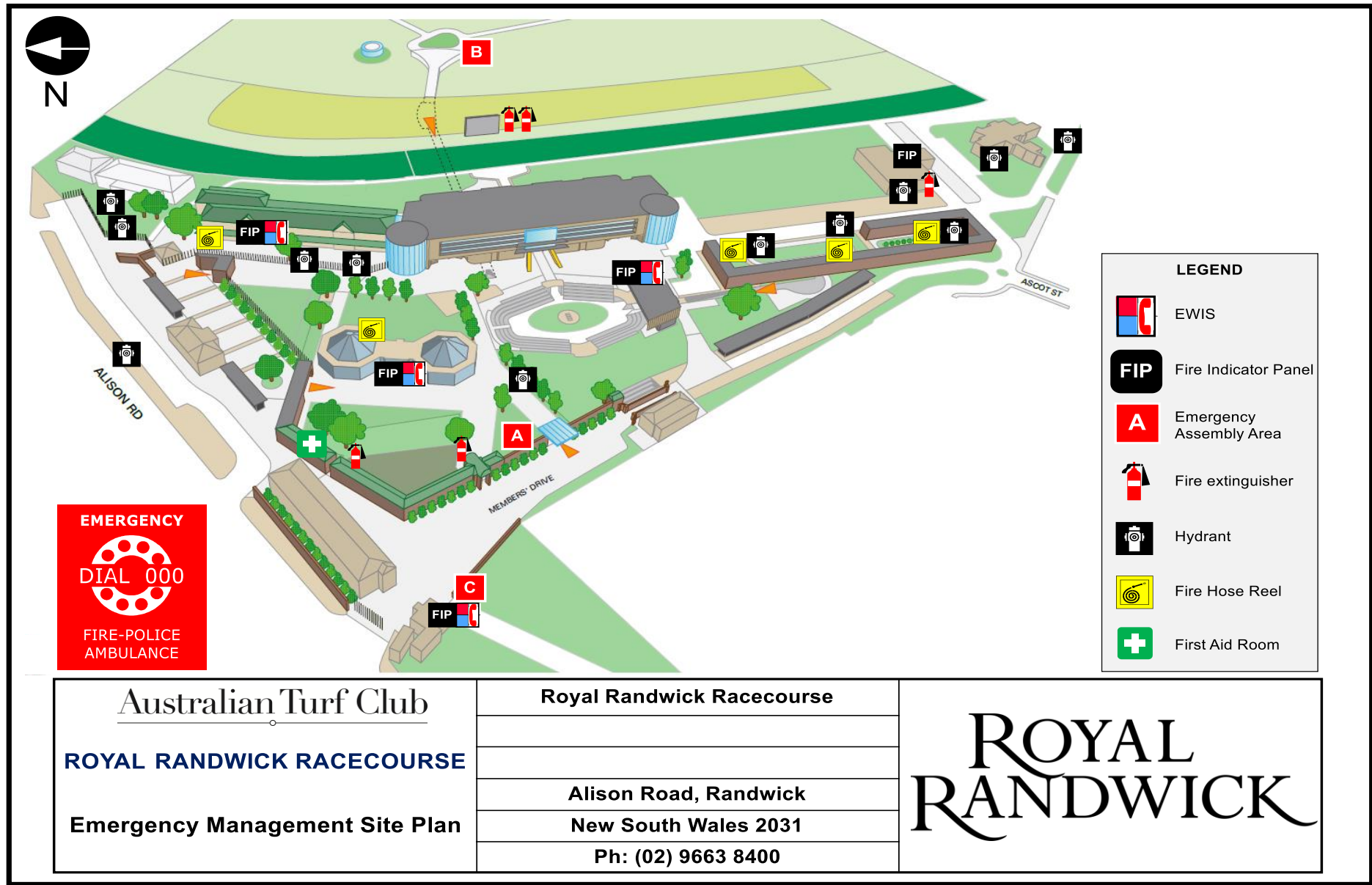


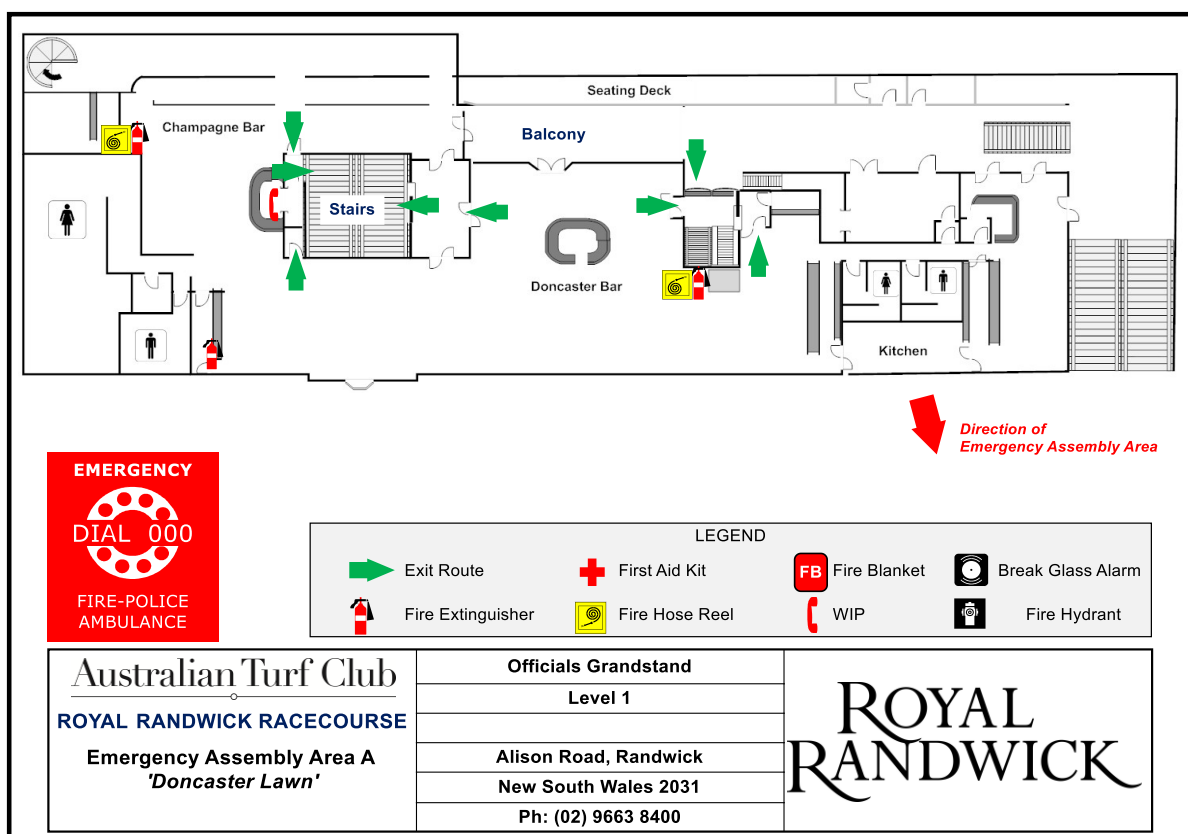
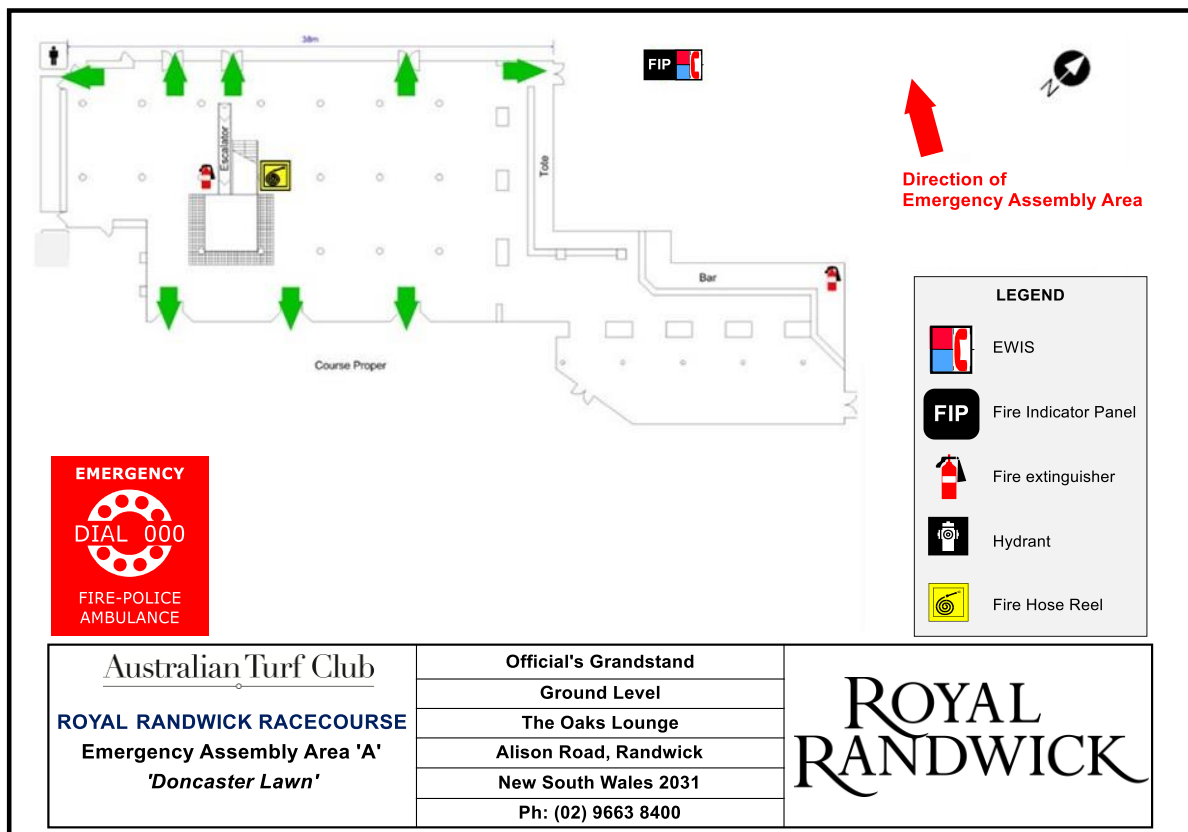
Note Staff continue with normal activities – check for any evidence of fire in their work areas and listen for evacuation tone or further information/instructions

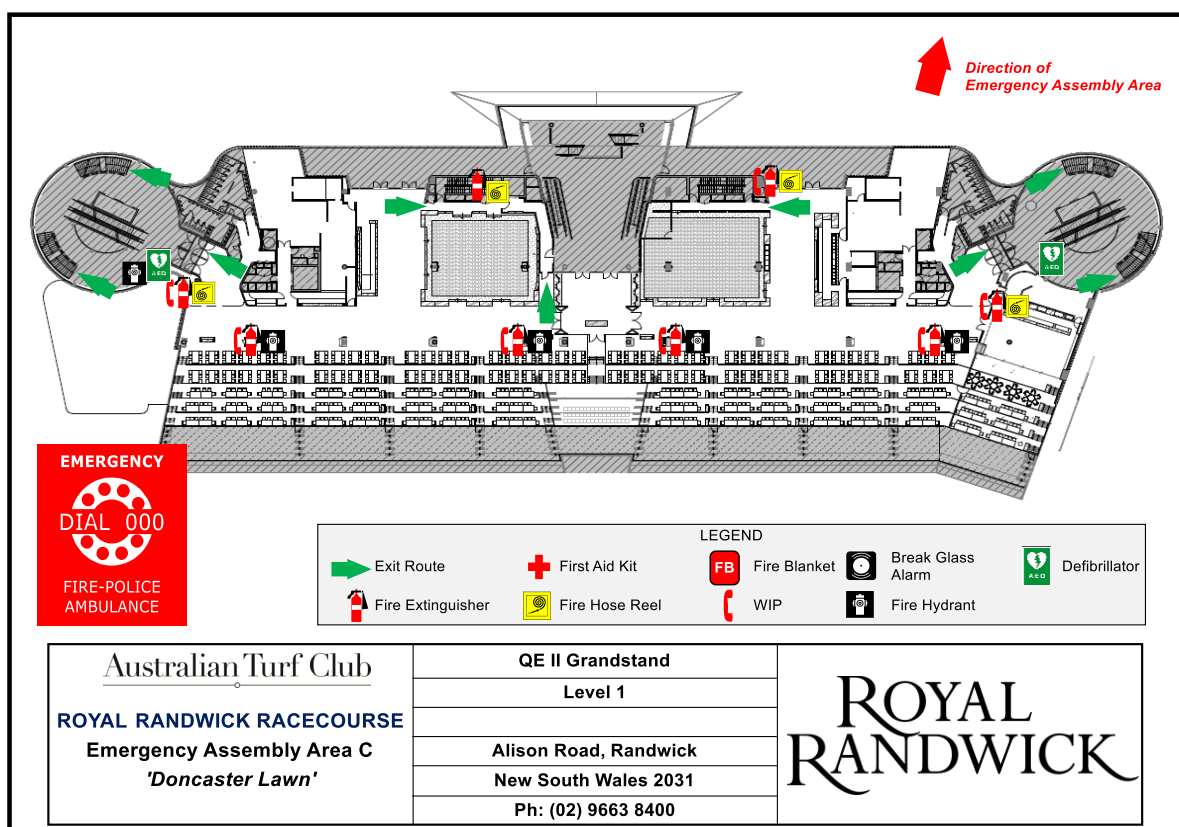
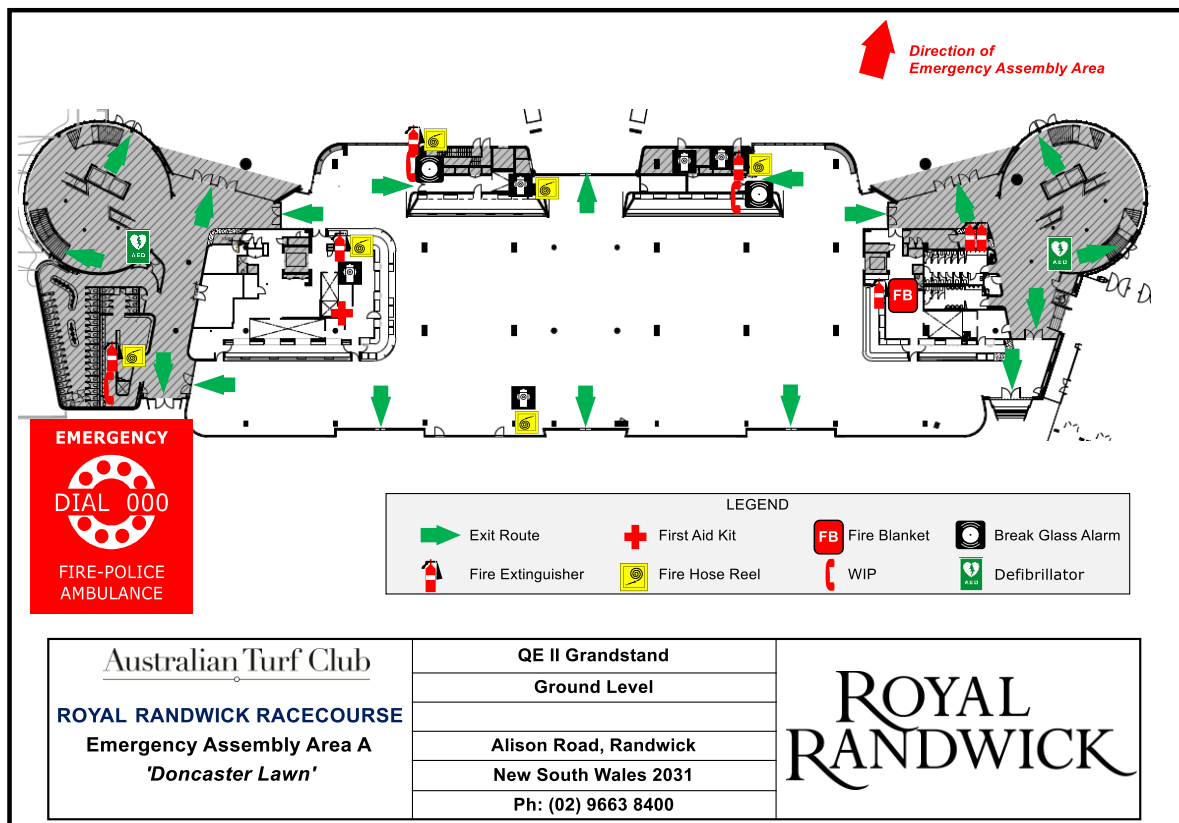
CARETAKING MODE

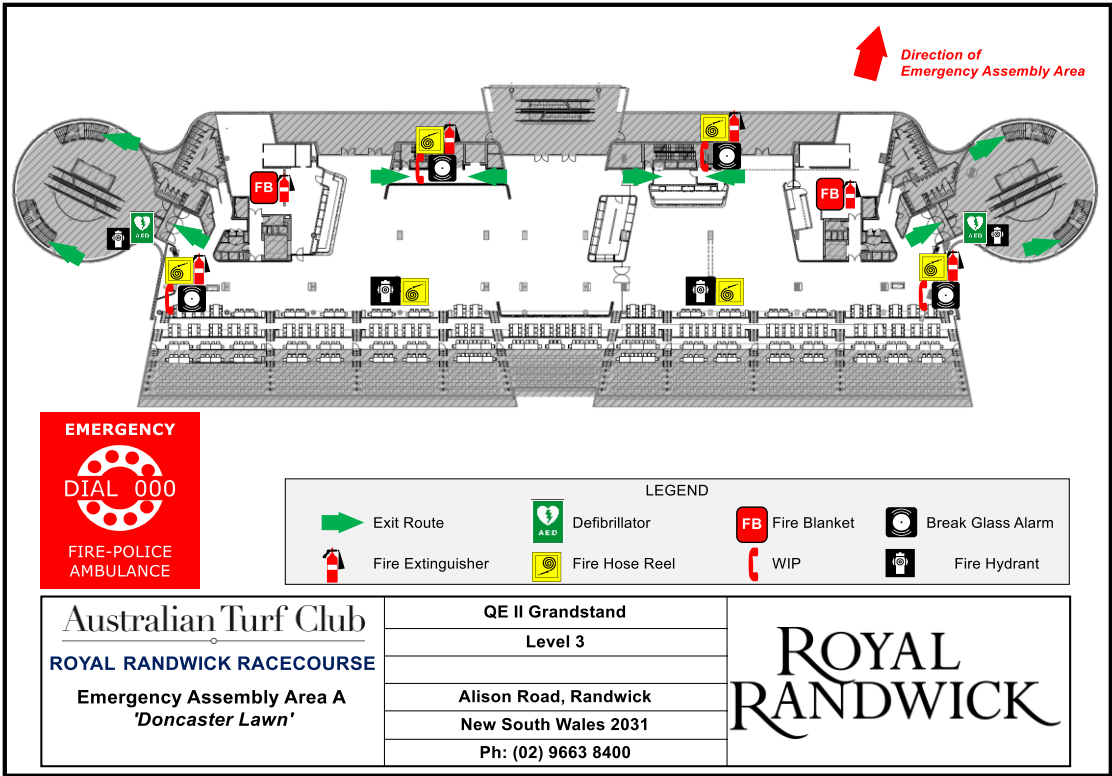
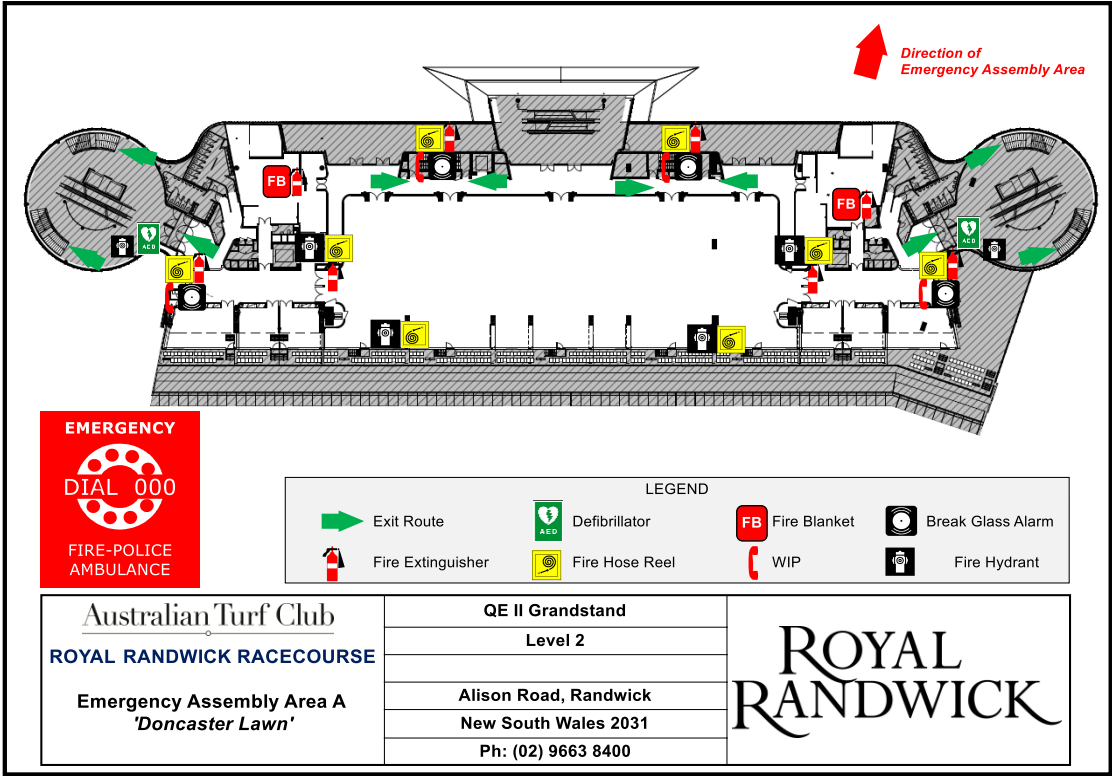
During those times when the site is not functioning or occupied (Caretaking Mode) there is no normal warden structure – caretaker personnel provide the initial response and inform the appropriate staff and emergency services

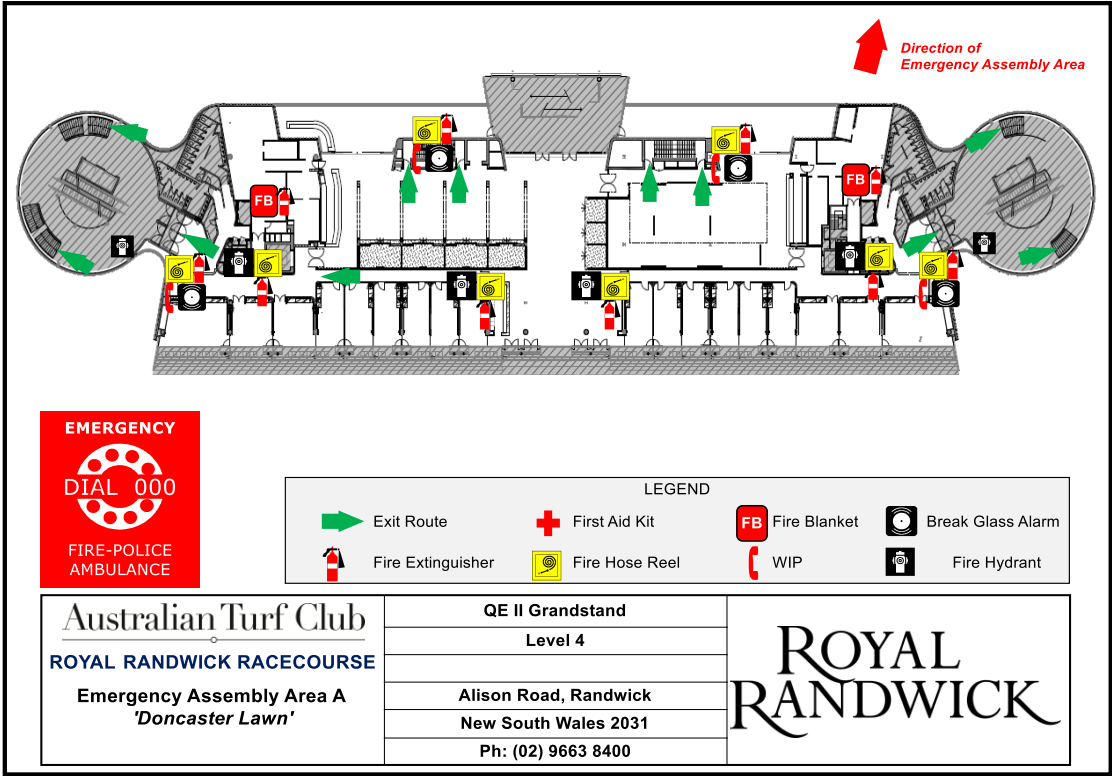
Fire Fighting Equipment Locations











EMERGENCY

DIAL 000

FIRE-POLICE
AMBULANCE

To Judges
Boxes

**Direction of
Emergency Assembly Area**

LEGEND

Exit Route	Fire Hydrant	Break Glass Alarm	Elevator
Fire Extinguisher	Fire Hose Reel	WIP	

Australian Turf Club

ROYAL RANDWICK RACECOURSE

Emergency Assembly Area A
'Doncaster Lawn'

QE II Grandstand
Level 5
Roof Plant
Alison Road, Randwick
New South Wales 2031
Ph: (02) 9663 8400

**ROYAL
RANDWICK**

**Direction of
Emergency Assembly Area**

EMERGENCY

DIAL 000

FIRE-POLICE
AMBULANCE

LEGEND

Exit Route	First Aid Kit	Fire Indicator Panel	EWIS
Fire Extinguisher	Fire Hose Reel	WIP	Fire Hydrant

Australian Turf Club

ROYAL RANDWICK RACECOURSE

Emergency Assembly Area A
'Doncaster Lawn'

Theatre Of The Horse (TOTH)
Owners Pavilion
Alison Road, Randwick
New South Wales 2031
Ph: (02) 9663 8400

**ROYAL
RANDWICK**

Emergency Vehicle Access Points

Access Point 1 – Taxi Plaza Entry Gate (Ascot Street)

Location

- Accessed via Moncaster Entrance

Areas of Access

- Eger Main
- Southern Maroon End of Mezzers area
- Free area Moncaster Main
- Main Drive
- Horse Precinct

Limitations

- Pedestrian traffic utilized taxis for pickup or drop-off

Access Point 2 – Gate 1 (Alison Road)



Location

- Alison Road and Gate

Areas of Access

- Administration Building
- Main Drive
- Mezzers Car Parking
- Plaza Entrances
- First Aid room
- All Grandstands

Limitations

- Prohibits pedestrians
- Gate to be opened for security

Access Point 3 – High Street Gate



Location

- High Street
Nearest cross street is Parade

Areas of Access

- Main Parking
- Rainers Gate
- Race day stalls
- Racing track

Limitations

- Main access to main car park
- None

Ambulance Race Day Pick Up Point

Location

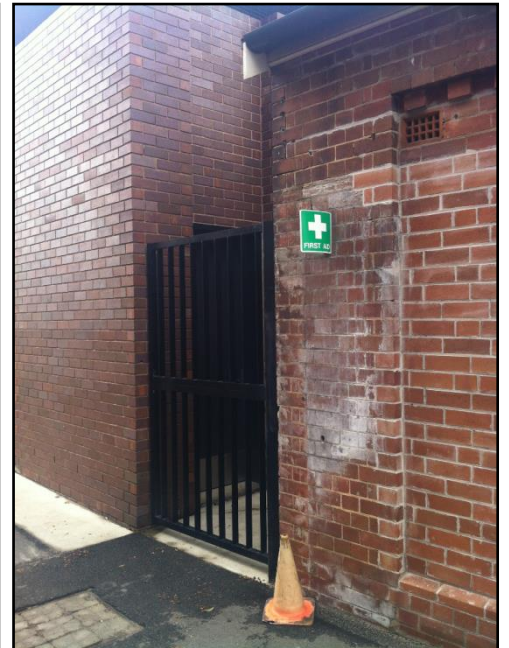
- Meet to administration building eastern end of the prison road just before the gate

Access Point

- Primary Access Point 1
- Secondary – Access Point 2

Limitations

- Pedestrians
- Access gate closed on race days unless Medical staff or Security to monitor



Public Address Announcements

FIRE ALARM – DURING RACE DAY (WITH EWIS IN ‘MANUAL’)

1. Press the ‘ALL P.A’
2. Hit the microphone and announce

“Attention please, the ATC apologies for the interruption to audio and will rectify the problem as soon as possible, thank-you for your patience”

FIRE ALARM – INVESTIGATE THEN EVACUATE (EWIS ON ‘AUTO’)

1. Silence tones
2. Press the ‘ALL P.A’
3. Hit the microphone and announce

“Attention please, the fire alarm has been activated, we are investigating the situation, please standby for further instructions”

FIRE ALARM – FALSE ALARM

1. Silence tones
2. Press the ‘ALL P.A’
3. Hit the microphone and announce

“Attention please, NO PROBLEMS WERE IDENTIFIED. Thank-you for your patience”

SITUATION IDENTIFIED AS A FIRE ACTUAL

1. Press the ‘ALL P.A’
2. Hit the microphone and announce

“Attention please, the building is now being evacuated, please leave by the nearest exit and meet at the emergency evacuation area”

3. Press the ‘ALL EVACUATE’ button

PA ANNOUNCEMENTS ARE TO BE SAID TWICE

Fire-Watch Procedure

ZONE ISOLATION

1. Isolate with appropriate zones detectors that are to be isolated
2. Isolate required zones detectors

EMERGENCY CONTROL PANEL TO MANUAL

1. Ensure you are familiarised with the PAMP Part Graphics computer monitor panel
2. Isolate which radio channels are to monitor
3. For a race day as call sign 'FIRE-WATCH' conduct a radio check with call sign 'CONTROL'
4. For an event as call sign 'FIRE-WATCH' conduct a radio check with call sign 'ATC Security'
5. Request permission to turn the Emergency Control Panel to 'MANUAL'. Conducting fire watch for an event raise with appropriate person to switch the panel to 'MANUAL'

ALARM ACTIVATION - ROYAL RANDWICK GRANDSTAND

1. On an alarm activation the FIP will 'BEEP' (one long continuous tone indicates a 'Fault')
2. The PAMP fire position computer interface automatically display and print the zone on which the alarm has been activated
3. Contact appropriate person and notify them of the alarm activation and location the alarm is being investigated to determine if it is a 'Fire Actual' or a false alarm.
4. If a 'Fire Actual' has been detected and the fire brigade determine an evacuation is required place the switch in the 'MANUAL' position and using the 'ALL CALL' panel select 'ALL EVAC'
5. Notify appropriate person when the fire brigade are on site and direct them to the Gate to Owners Pavilion via Gate 11

If there is an alarm activation with the 'KEY SWITCH' in the Automatic position and you have been directed to silence the EWIS tones due to a false alarm, you are to:

- Place KEY SWITCH 'MANUAL' position
- Press 'BUZZER MUTE/ACK'
- PRESS 'MASTER RESET' to cancel tones
- Inform fire brigade of actions and
- Notify appropriate person when the fire brigade are on site and direct them to the Gate to Owners Pavilion via Gate 11

ALARM ACTIVATION – SUB FIRE INDICATOR PANEL

1. Read the alarm location message from the PAMP screen
2. Contact appropriate person and notify them of the alarm activation and location
3. Notify appropriate person when the fire brigade are on site and direct them to the location of the applicable screen

COMPLETION OF RACE DAY

1. Shortly 30 minutes after the last race request permission from the Race Director to be allowed to switch the Emergency Control Panel to 'AUTOMATIC'.

WHEN DEISOLATING ZONES ENSURE NO DETECTORS ARE IN ALARM



Appendix F – Medical Plan

DRAFT

Australian Turf Club

Medical Plan

This document is to be used in conjunction with:

ATC Staff Handbook

ATC Incident & Emergency Manual

ATC Occupational Health and Safety Management System

June 2012

For the information of:

New South Wales Emergency Services

ATC Management & Staff

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1.0 Contacts

1.1 Emergency Contact List

Service	ATC Radio Channel	Phone
Ambulance-Fire-Police		000
ATC Security Randwick	3 (Race Days)	0419 223 660
Race Day First Aid	3 (Race Days)	TBA

1.2 Site Emergency Number

#	Mode	Location	Phone
1	Race Days	Weighing Room	9663 8550
2	Functions & Events	Oaks Kitchen	9663 8257
3	Office Hours	Main Admin Switch	9663 8400

1.3 Emergency Service Liaisons (to be used during preparation as required not for emergency use)

Service	Name	Phone
NSWFB	General Enquires	(02) 9265 2999
NSW Ambulance Service	Sydney Division	(02) 8752 0444
NSW Police	EBLAC	(02) 9349 9299

2.0 Emergency Service Locations

2.1 First Aid Room

The Raceday First Aid Room is located on the Children's Playground, next to Gate C. It will be open 30 mins before gates open.

2.2 First Aid Kit

First aid kit types and locations are detailed within Appendix 03.

3.0 Emergency Vehicle Access Points

In the event of an emergency **dial 000**. Advise emergency services of the nearest cross street and clear access to the incident position. A minimum **4 metre** vehicle access must be maintained throughout the site.

Stretcher access to the First Aid Room for NSW Ambulance Service is via Gate C from Members Drive.

Additional control measures are in place to restrict pedestrian and traffic movement along Alison Road. To ensure that the emergency vehicles are able to quickly respond to a race day emergency, regardless of where on the race course the emergency is located, designated entry points have been identified to allow access and egress to Royal Randwick.

The designated Emergency Vehicle Access Points is at Appendix 02.

NOTE

All the above are guidelines only and are subject to change to suit the location of the emergency, type of emergency, crowd density and wind conditions.

Emergency Services out rank all ATC Management. Should they give any person a direct order; they should carry out the order.

4.0 Medical Emergency Response Guide

Any Staff or Warden Directly Involved Or Aware

- Quickly assess the situation
- Notify First Aid and Chief Warden
- Render assistance to patient if able until First Aid arrives then assist if required

Chief Warden

- Determine situation
- Ensure alarm has been raised with **ATC First Aid / NSW Ambulance Service**
- Phone **000** advise on type of injuries
- Keep uninvolved patrons away
- Start planning ambulance route if applicable
- Arrange patrons to meet and guide ambulance to patient
- Establish control point
- Identify injured persons

Special Considerations

Persons involved in treating injured should ensure they make use of personal protective equipment such as rubber gloves, facemasks etc and should only treat if trained in such treatment.

Appendices

Appendix 01 - First Aid Kit Locations

Appendix 02 - Emergency Vehicle Access

Appendix 03 - Incident Report Form

Appendix 01 – First Aid Kit Locations

ATC FIRST AID KIT REGISTER			
		Type (*)	Type (*)
Location	Building	Wall Mounted	Portable
Racing Office (G)	Main Administration	x	x
Printing Area (1)	Main Administration	x	x
Kitchenette (2)	Main Administration	x	x
Coffee Shop Kitchen (G)	Members	x	x
Villiers Kitchen (1)	Members	x	x
Workshop Kitchen (Turnpoint)	Infield	x	x
Ambulance Room (Turnstiles)	Infield		x
Gatehouse	Security Gate 1		x
Plumbers W/shop	Maintenance W/shop		x
Carpenters W/shop	Maintenance W/shop	x	x
Equine Pool	N/A		x
Old Racecourse Office	Old Racecourse Office		x

Appendix 02 – Emergency Vehicle Access Points

Access Point 1 – Taxi Plaza Entry Gate (Ascot Street)

Location

- Accessed via Doncaster Avenue

Areas of Access

- Leger Lawn
- Southern (Maroubra) end of Members area.
- Breezeway/Doncaster Walk
- Main Drive
- Horse Precinct

Limitations

- Pedestrian traffic (utilized by taxis for pick-up & drop-off)

Access Point 2 – STA Gate (Doncaster Avenue)



Location

- Doncaster Avenue, 20 metres from Alison Road intersection. (nearest cross street Abbotsford)

Areas of Access

- Administration Building
- Main Drive
- Members Car Parking
- Plaza Turnstiles
- First Aid room

- All Grandstand's

Limitations

- Numerous pedestrians

Access Point 3 – High Street Gate



Location

- High Street. (nearest cross street ANZAC Parade)

Areas of Access

- Infield Parking
- Trainers Hut
- Race day stalls
- All racing tracks

Limitations

- Main access to infield car-park
- Tunnel

Appendix 03 – Incident Report Form Example

(If Insufficient space add sheets)

Ref. No:

Incident Date:...../...../..... Incident Time:..... Hrs Attended by: |

Incident Location: Area: Cleaner:

Time attended:Hrs Time Ended:.....Hrs Assisted by:

Informed of incident by: ☐ Radio ☐ Phone ☐ Pager

CCTV: Incident Occurred at: Hrs Camera Number DVR

Start time is:..... End time is:.....

Use the times from the cameras
Do not write on the CD
AJC will label the CD

CCTV Archived by:

Photos: Y / N # Photos Taken: Photos taken by:

√ =Applicable to Incident

<input type="checkbox"/> Slip / Fall <input type="checkbox"/> Trip / Fall <input type="checkbox"/> Liquid Spill <input type="checkbox"/> Chip / Food <input type="checkbox"/> Fruit / Veggies <input type="checkbox"/> Uneven Surface <input type="checkbox"/> Smooth Surface <input type="checkbox"/> Terrazzo Tiles <input type="checkbox"/> Concrete <input type="checkbox"/> Asphalt <input type="checkbox"/> Grassed Area <input type="checkbox"/> Wet Signs <input type="checkbox"/> Skid / Slip marks <input type="checkbox"/> Pushed <input type="checkbox"/> Skylarking	<input type="checkbox"/> New Shoes <input type="checkbox"/> Worn Shoes <input type="checkbox"/> Leather Sole <input type="checkbox"/> Rubber Sole <input type="checkbox"/> Flat Sole Shoe <input type="checkbox"/> High Heel Shoe <input type="checkbox"/> Barefoot <input type="checkbox"/> Sandal/Thongs <input type="checkbox"/> Other footwear (describe below) <input type="checkbox"/> Carry Items (describe) <input type="checkbox"/> Unsupervised Child <input type="checkbox"/> Glasses <input type="checkbox"/> Pram / Pusher	<input type="checkbox"/> External Area <input type="checkbox"/> Internal Area <input type="checkbox"/> On Travelator <input type="checkbox"/> On Escalator <input type="checkbox"/> Inside Lift <input type="checkbox"/> Kiosk <input type="checkbox"/> Marquise <input type="checkbox"/> Back of House	<input type="checkbox"/> Taken medication <input type="checkbox"/> Affected by Alcohol <input type="checkbox"/> Affected by Other <input type="checkbox"/> Clean In Progress <input type="checkbox"/> Medical Condition	<input type="checkbox"/> Area Lit <input type="checkbox"/> Area Dark <input type="checkbox"/> Lighting on <input type="checkbox"/> Lighting off <input type="checkbox"/> Cpark Lighting <input type="checkbox"/> Street Area <input type="checkbox"/> Roadway <input type="checkbox"/> Load Dock <input type="checkbox"/> Stairs <input type="checkbox"/> Raining <input type="checkbox"/> Windy
--	---	--	---	--

Additional:

Emergency Services:

<input type="checkbox"/> Police	Name:	Rank:	Stn:
<input type="checkbox"/> Ambulance	Name:	Unit:	Stn:
	Hospital person taken to:		
<input type="checkbox"/> Fire Service	Name:	Rank:	Stn:
<input type="checkbox"/> SES	Name:	Rank:	Stn:

Injuries: Circle injury location on diagram

Injuries stated by person

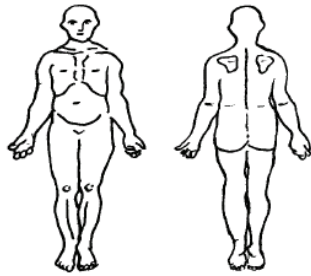
.....

.....

Description of injuries observed by treating first aider

.....

.....



Person Injured:		<u>INJURED PARTY ONLY</u>		Sex : M / F	
Name: (Surname)				First: /	
Address:				D.O.B / Age	
.....				Ph:	
.....				Mb:	
<input type="checkbox"/> Member <input type="checkbox"/> Visitor		<input type="checkbox"/> Tenant <input type="checkbox"/> AJC Staff		<input type="checkbox"/> Contractor <input type="checkbox"/> Contract Staff (Other)	
Height <input type="checkbox"/> Short < 155cm		<input type="checkbox"/> Med 155 -185 sm		<input type="checkbox"/> Tall >185 cmcm	
Weight <input type="checkbox"/> Slight < 55 kgs		<input type="checkbox"/> Med 55 - 80ks		<input type="checkbox"/> Heavy > 80 kgs kgs	
Color Clothing worn: Top:				Pants:	
Injured party stated that:					
FIRST WITNESS:		Witness Details		Sex : M / F	
Name: (Surname)				First: /	
Address:				D.O.B / Age	
.....				Ph:	
.....				Mob:	
Relationship: <div style="display: inline-block; vertical-align: top; margin-right: 20px;"> <input type="checkbox"/> Member <input type="checkbox"/> Visitor <input type="checkbox"/> Friend <input type="checkbox"/> Family </div>		<input type="checkbox"/> Tenant <input type="checkbox"/> AJC Staff		<input type="checkbox"/> Contractor <input type="checkbox"/> Contract Staff <input type="checkbox"/> Co Worker <input type="checkbox"/> Other	
The witness stated they saw:					
Distance from Incident <input type="checkbox"/> < 1 mt <input type="checkbox"/> 1-5 mts <input type="checkbox"/> 5-10 mts <input type="checkbox"/> > 10 mts <input type="checkbox"/>Mts					
SECOND WITNESS:				Sex : M / F	
Name: (Surname)				First: /	
Address:				D.O.B / Age	
.....				Ph:	
.....				Mb:	
Occupation: <div style="display: inline-block; vertical-align: top; margin-right: 20px;"> <input type="checkbox"/> Member <input type="checkbox"/> Visitor <input type="checkbox"/> Family <input type="checkbox"/> Friend </div>		<input type="checkbox"/> Tenant <input type="checkbox"/> AJC Staff		<input type="checkbox"/> Contractor <input type="checkbox"/> Contract Staff <input type="checkbox"/> Co Worker <input type="checkbox"/> Other	
What Did They See :					
Distance from Incident <input type="checkbox"/> < 1 mt <input type="checkbox"/> 1-5 mts <input type="checkbox"/> 5-10 mts <input type="checkbox"/> > 10 mts <input type="checkbox"/>Mts					

ADDITIONAL INFORMATION

First Aid Provided

- | | |
|--------------------------|--------------------------|
| <input type="checkbox"/> | No Treatment required |
| <input type="checkbox"/> | Ice pack used |
| <input type="checkbox"/> | Antiseptic wipes/gauze |
| <input type="checkbox"/> | Control of bleeding |
| <input type="checkbox"/> | Immobilised injured area |
| <input type="checkbox"/> | Used elastic bandage |
| <input type="checkbox"/> | Wheelchair provided |
| <input type="checkbox"/> | Escorted to Doctors |

☐ Other:

Spill / Object Details

- ☐ No spill/object detected
- ☐ Photographs taken of spill/object

Description of spill/object

Contacted Persons

- | | |
|--------------------------|------------------------|
| <input type="checkbox"/> | Contact Duty Mgr |
| <input type="checkbox"/> | Contact Sec Mgr |
| <input type="checkbox"/> | Contact Maint. |
| <input type="checkbox"/> | Contacted Cleaners |
| <input type="checkbox"/> | Contact Supervisor |
| <input type="checkbox"/> | Contacted Police / 000 |

Photographs

- ☐ Photographs taken of location (close)
- ☐ Photographs taken of location (distant)
- ☐ Photographs of injury
- ☐ Photographs of damage

Injured Party Actions

- ☐ Injured person accepted fault
- ☐ Injured person continued as per normal
- ☐ Injured person refused first aid
- ☐ Injured person refused ambulance
- ☐ Injured person stated no blame

Post Events

- ☐ Restocked first aid kit
 - ☐ Area made safe
 - ☐ Area Barricaded
 - ☐ Area Cleaned
 - ☐ Area Rtn To Service

Officer Actions

- ☐ Verbiage given
- ☐ Informed Senior
- ☐ Gave out coffee card
- ☐ Gave out AJC contact information

Witnesses

- ☐ Checked for Witnesses
- ☐ Collected statements

Injured Party Comments

- ☐ Seeking legal advice
- ☐ Previous injury
- ☐ Aggressive behaviour
- ☐ Threats of court action

Statement by Security Officer / Staff Member

On arrival I saw:

[illegible]

Location of Incident																																										
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														Must show at least 2 fixed Reference points on map																												
														Indicate injury location with a cross to show exact area																												
														Include measurements of distance if necessary																												
														Show direction of travel with an arrow																												
														This drawing and your photos might be the only evidence we have of the incident so make it accurate																												
Notes																																										
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Appendix G – Safety Plan

DRAFT

Australian Turf Club

Safety Plan

This document is to be used in conjunction with:

ATC Staff Handbook

ATC Incident & Emergency Manual

ATC Occupational Health and Safety Management System

For the information of:

New South Wales Emergency Services

ATC Management & Staff

Australian Concert & Entertainment Security (ACES)

Spring Carnival 2011 Safety Plan

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1.0 Introduction

The Event Emergency Response Team Structure will identify the Chief Warden, and is responsible for recognising hazards, assessing risks and updating this Safety Plan.

The Chief Warden should also refer to the ATC's Incident & Emergency Manual, including but not limited to the requirement for crowd limits, and traffic management as appropriate.

Hazards exist within all environments whether they are recognised or not. The need to prevent, respond to or recover from these hazards requires that we all actively participate in the risk and emergency management process. The Chief Warden involved in the Event has assisted with the production of this plan. During development of the plan the following key elements of safety management were assessed:

- Prevention or mitigation of hazards, through active risk management.
- Safety Audits at the Event site.
- Ongoing education of persons at the Event in relation to hazards that exist, controls put into practice and procedures to be adopted in the event of an emergency.
- Reviews of safety management arrangements.
- Management of emergencies including incident reporting, logging and investigation.
- Provision of assistance and information to the emergency services, patrons and ATC Wardens.

1.1 Emergency Contact List

Service	ATC Radio Channel	Phone
Ambulance-Fire-Police		000
ATC Security Randwick	3	0419 223 660
Race Day First Aid	3	TBA

Title	Name	Phone
Electricity.....	Energy Australia	13 1388
Gas Leaks	AGL	13 1909
Poisons Information.....		13 1126
SES.....	24 hours.....	13 2500
Water.....	Sydney Water	13 2092

1.2 Site Emergency Number

#	Mode	Location	Phone
1	Race Days	Weighing Room	9663 8550
2	Functions & Events	Oaks Kitchen	9663 8257
3	Office Hours	Main Admin Switch	9663 8400

1.3 ATC Management

#	Role	Name	Phone
1	Chief Warden	Shane Brady	0409 513 039
2	ATC Operations Manager	Adam Smith	0422 271 555
3	ATC Facility Manager	Tom McCartney	0408 963 559
4	Contract Security Manager	Tanya Hollis	0402 969 996
5	Cleaning Manager	Errol Willott	0427 150 101

1.4 Randwick City Council - 30 Frances Street, Randwick NSW 2031

Service	Phone
General Enquiries	1300 722 542
After Hours	02 9963 1665

1.5 Emergency Service Liaisons (to be used during preparation as required not for emergency use)

Service	Name	Phone
NSWFB	General Enquires	(02) 9265 2999
NSW Ambulance Service	Sydney Division	(02) 8752 0444
NSW Police	EBLAC	(02) 9349 9299
STA – Sydney Buses	Ray Carroll	0411 407 425
RTA	Transport Management Centre	131 700

2.0 Emergency Service Locations

2.1 Police

Local Police Station, Address & Phone Number
Maroubra, Corner of Bruce Bennetts Place & Maroubra Road MAROUBRA 2035 Phone: (02) 9349 9299
Randwick, 196 Alison Road RANDWICK 2031 Phone: (02) 9697 1099

2.2 Fire Equipment

Fire equipment types and locations are detailed on site floor plans within Appendix 02.

2.3 First Aid Room

The First Aid Room is located on the Children's Playground, next to Gate C. It will be open 30 mins before gates open.

2.4 First Aid Kit

First aid kit types and locations are detailed within Appendix 03.

2.5 Emergency Response Kits

Warden Emergency Response Kit's are positioned in all areas.

2.6 Warden Meeting Point (WMP)

Area	Primary	Secondary
Officials Stand	Members Kitchen	Winning Owners Lounge
Pavilion	Octagonal Bar	Northern Entry
Leger Lawn	Marquee Entry Stairs	Strappers Cafe

2.7 Emergency Control Room

Primary	ATC Security Building
Secondary	Admin Building Ground Floor Board Room

2.8 Suggested evacuation Routes

Area	Route
Public	Doncaster Walk to Members Drive
Members	Northern egress points to Alison Road Busway
Leger Lawn & Marquee	Rear of Leger Marquee, south through horse stall gates

2.9 Evacuation Assembly Areas

Area	Primary	Secondary
All Areas	Doncaster Lawn	Members Car Park
Leger Lawn	Lab, south of horse stalls	Members Car Park

In the event of an emergency the Area Warden is to ensure that all patrons at the affected site make their way in an orderly fashion to the nominated assembly area. The Area Warden will make the selection of the appropriate local assembly area, taking into account the following:

- Location of the Emergency
- Type of Emergency
- Wind direction

3.0 Emergency Announcements

3.1 Evacuation

“Your attention please – this is an important safety announcement from the Racecourse Management. For safety reasons we must ask all persons to immediately evacuate the ..(Name of Building/Area)...”

Please follow the directions of our staff and calmly leave the ... (Name of Building/Area)... now via the nearest exit. Please note that some queuing is part of the normal evacuation process. Do not use the lifts. As you leave the... (Name of Building/Area)... please move well away from the exits and follow directions of officials outside.

Please ask any staff member if you need assistance

This is NOT a drill”

3.2 Partial Evacuation

“Your attention please – this is an important safety announcement from the Racecourse Management.

As a safety precaution, we must ask all persons seated in / located in ... (Name of Building/Area)... - to follow the directions of our staff and calmly leave the area.

Just repeating – for the information of all persons seated in / located in ... (Name of Building/Area)...- for safety reasons, you must now evacuate this area. Our staff are standing by to direct and assist you.

For those of you located elsewhere in the ... (Name of Building/Area)... please remain where you are – further announcements regarding the situation will be made shortly. Thank You”

3.3 Cancellation

“This Race Day has been cancelled due to circumstances beyond our control. We ask you to be patient and leave in an orderly manner. Please follow the directions of our wardens to the nearest safe exit.”

4.0 Emergency Vehicle Access Points

In the event of an emergency **dial 000**. Advise emergency services of the nearest cross street and clear access to the incident position. A minimum **4 metre** vehicle access must be maintained throughout the site.

Stretcher access to the First Aid Room for NSW Ambulance Service is via Gate C from Members Drive.

Additional control measures are in place to restrict pedestrian and traffic movement along Alison Road. To ensure that the emergency vehicles are able to quickly respond to a race day emergency, regardless of where on the race course the emergency is located, designated entry points have been identified to allow access and egress to Royal Randwick.

The designated Emergency Vehicle Access Points is at Appendix 04.

NOTE

All the above are guidelines only and are subject to change to suit the location of the emergency, type of emergency, crowd density and wind conditions.

Emergency Services out rank all ATC Management. Should they give any person a direct order; they should carry out the order.

5.0 Event Information

The information for the event is as follows:

Date of Event	<ul style="list-style-type: none"> TBA
Chief Warden name & number	Shane Brady, Mobile: 0409 513 039
Time (start and finish)	<ul style="list-style-type: none"> TBA
Address & location	Royal Randwick Racecourse, Alison Road
Expected number of guests per day	<ul style="list-style-type: none"> TBA
Alcohol use	<p>Alcohol is available under strict RSA guidelines, which are outlined in the following documents:</p> <ul style="list-style-type: none"> ATC RSA & Harm Minimisation Strategy Royal Randwick AMOR
Road closures	<ul style="list-style-type: none"> Right-hand turn from Alison Road into Gate 1 will be closed on each day from 0900 hr. Ascot Street is limited to taxi's and limousines

6.0 Specific Safety Procedure Recommendations

- All emergency services out rank ECO wardens. Should they give any personnel a direct order they should carry out the order.
- The primary responsibility of wardens is to ensure, as far as practicable, the safety of public and when necessary arrange their orderly evacuation from danger.
- It is not the responsibility of a warden to actively control emergencies.
- Contact police immediately for any situation you think may be potentially dangerous and you are unable to control.
- Do not perform any tasks that you are not trained or able to do safely.

6.1 Incident Reporting

Every incident that involves an injury, near miss or property damage must have an incident report form completed.

Incident Reporting Procedure

- The incident report form is to be returned to the ATC Security and the HR and Security & Risk Department informed.
- Must have statements completed as soon as possible by all present.
- Witnesses' names and contact details must be obtained.

A copy of the ATC Incident Report Form is at Appendix 04

6.3 Fire

It is important to take into account the fact that in a fire, smoke and heat will probably present the greatest hazard, visibility may be restricted, passages may be inaccessible or too dangerous to use, stair wells may be smoke logged and smoke may spread rapidly through the buildings, including floors remote from the fire.

6.4 Action When Confronted By Fire

- Remain calm and think logically.
- Alert all personnel to the danger calmly.
- Ensure the fire brigade is advised.
- Determine the type and extent of fire.
- Select the correct type of extinguisher.
- Use the extinguisher in the proper manner. If in doubt, read the instructions.
- Have another person back you with another extinguisher.
- Keep a means of escape paramount in your mind.
- Keep low to avoid heat, smoke and toxic gases.
- Direct the extinguisher stream at the seat of the fire, not at the smoke.
- Never use water extinguishers on fires involving electricity.
- Turn off the power to the appliance or the area when the fire has been extinguished.

6.5 Fire Extinguishment

Each of the various fire extinguishers available has been designed to extinguish a fire by a designed method. Before we can understand how fire extinguishers work, it is important to understand the fire itself. A strategy to explain fire is called the "fire triangle". For a fire to exist, three basic components are necessary:

- Fuel
- Heat, and
- Oxygen

If any one side of the triangle is removed, the fire cannot continue to burn. Each extinguisher is designed to remove a particular side. It is important to understand which extinguisher removes which side of the triangle.

The three basic methods of fire suppression are:

- Cooling - removing the heat
- Smothering - removing the oxygen
- Starving - removing the fuel

6.6 Fire Extinguishers at Royal Randwick



Water: this extinguisher is colour-coded red. It contains nine litres of water and is pressurized by compressed air.

The extinguisher should provide an effective stream of about seven to eight metres for about one minute. It utilises the principle of cooling and is most suitable for carbonates type fires such as wood, paper, fabrics and general rubbish.

This extinguisher should not be used on fires where electricity is thought to be present.



Carbon dioxide gas (co2): this extinguisher is colour-coded red with a black band.

The extinguisher has an effective range of only about one metre and should be used with a sweeping motion. Discharge time is around 12 to 15 seconds, however with the intermittent operation capability; the discharge time may be extended extensively.

The CO² extinguisher was designed mainly for fires in electrical switchboards, however it has been found to be effective on most fires encountered within enclosed areas.



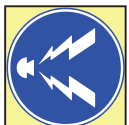
Dry chemical powder (dcp): this extinguisher has the colour code of red with a white band and is the optimum weapon against most types of fire. It is generally called the multi-purpose extinguisher.

It uses the principle of chemical interference of fire, but simulates a smothering action. The extinguisher is non-conductive to electricity and can therefore be used safely on any fire.

Extinguisher operation: each of the above extinguishers operates in the upright position. The extinguisher should be carried to a safe distance from the fire. Remove the safety pin, test and direct at the seat of the fire. Be aware that a fire you think is extinguished may re-ignite without notice. Never turn your back on a fire while still in close proximity.

Used extinguishers should never be replaced on their hook. They should be replaced immediately.

6.6 Emergency Warning & Intercommunication Systems (EWIS)



Should the EWIS alert tone sound you will hear

BEEP, BEEP, BEEP.

Action Required: All Wardens to respond.

Event Attendees: No Action required



Should the EWIS evacuation alarm sound you will hear

WHOOOP, WHOOOP, WHOOOP.

Action: All personnel evacuate via the nearest exit and proceed to the emergency assembly point

Wardens: Assist and control the evacuation process/procedure

7.0 The Emergency Control Organisation

7.1 Non Emergency Roles

The Emergency Control Organisation(ECO) consists of:

- Chief Warden
- Area Wardens

Chief Warden:

- Be familiar with the layout of the event and all of the locations to be used by patrons.
- Consider the size of the event and appoint additional Wardens to assist if needed.
- All additional Wardens are thoroughly briefed on safety procedures as part of their induction process.
- Be familiar with the location of all first aid facilities and other emergency equipment.
- Oversee the Wardens and contractors at the event

Area Warden will take appropriate action to ensure:

- Good housekeeping, so that litter does not accumulate to increase the danger of fire.
- Hazardous materials are not stored or used incorrectly.
- Equipment does not impede access and egress.
- Pathways are free of obstruction.
- Fire extinguishers, safety signs and safety equipment are serviceable at all times.
- Hydrants and hose reels are accessible.
- Access to emergency equipment is not obstructed.
- Traffic management has erected Safety barriers where required.
- All incidents are logged on the forms provided.
- Inspection checklists are completed.

Additional Wardens if required

The role of the Wardens is to assist the Area Warden with their responsibilities, and if nominated, to assume responsibility of the Area Warden in their absence.

7.2 Responsibilities In The Event of an Emergency

Chief Warden

- Ascertain the nature of the emergency and determine appropriate action
- Take control of the situation at the appropriate control point, if safe to do so
- Ensure emergency services have been notified
- Ensure all wardens are advised of the situation
- Ensure all patrons are removed from the hazard area
- If necessary initiate evacuation and control entry to the affected areas
- Ensure the progress of the evacuation and any action taken is recorded in an incident log.
- Brief emergency services upon arrival on type, scope and location of the emergency and the status of the evacuation and, act on the senior officer's instructions

Communications Officer

- Ascertain the nature and location of the emergency
- Confirm that the appropriate emergency service has been notified
- Notify appropriate ECO personnel either by the EWIS or other means
- Transmit and record instructions and information between the chief warden, area wardens and patrons.
- Maintain log of events
- Act as directed by the chief warden

Area Wardens

- Implement the emergency procedures for their area
- Ensure that appropriate emergency service has been notified
- Direct wardens to check the area for any abnormal situation
- Commence evacuation if the circumstances in their area warrant this
- Communicate with the chief warden by whatever means available and act on instructions
- Advise the chief warden as soon as possible of the circumstances and action taken
- Co-opt persons as required to assist a warden during an emergency.
- Confirm that the activities of wardens have completed and reported this to the chief warden

Additional Wardens

The primary responsibility of all additional wardens is to ensure, as far as practicable, the safety of patrons and when necessary arrange their orderly evacuation from danger.

- Act as area warden
- Ensure the appropriate emergency service has been notified
- Operate the intercommunication system
- Check to ensure fire doors and smoke doors are properly closed
- Search the area to ensure all persons have evacuated
- Ensure orderly flow of persons into protected areas, e.g. stairwells
- Assist special needs persons
- Act as group leader moving to nominated assembly areas
- Report to area warden on completion of required activities

8.0 Emergency Response Guides

Nothing in this section removes the requirement for the first available person to seek assistance from the Emergency Services.

NOTE: *The following guides are intended to assist decision-making in event of an emergency, prior to the arrival of Emergency Services.*

8.1 Armed Hold-Up

Persons Involved:

- **Don't be a hero** – stay calm. Your safety & the safety of those around you is paramount. If not directly involved stay out of it.
- **Don't Argue** – obey the bandit's instructions. Do only what you are told and no more. Do not volunteer any information.
- **Be Deliberate** – in your actions, if ordered to do something by the bandit. Avoid sudden movements.
- **Don't Stare** at the bandit, avoid eye contact.
- **Make a mental note** of everything you can about the bandit. In particular: speech, mannerisms, clothing. Scars and other distinguishing features.
- Try and **Observe Any Vehicle** used by the bandit.

After the Bandit has left

- **HELP** any person who has been injured
- Activate **DURESS ALARM** (if applicable)
- **RING** the Police and the Site Emergency Number
- **LOCK DOORS** to secure crime scene
- **RECORD** your observations in writing as quickly as you can after the Hold-Up.
(The Police need individual impressions of what happened, uninfluenced by others.)

Site Emergency Number

Ascertain following information:

- Is anyone is injured
- Is offender/s still on site
- Exact location of the incident (building, level and room no.)
- Name of informant

Contact the following persons:

- Chief warden
- Police
- Ambulance (if required)

Chief Warden

- Confirm offenders have left and obtain brief description (ensure police are updated)
- Confirm if any persons injured and ensure appropriate medical treatment is provided.
- Secure the area where the incident occurred and don't allow anyone into the area.
Nobody should be allowed into or out of this area until the Police have checked for fingerprints and other evidence. The exception would be to evacuate casualties by ambulance
- Inform appropriate senior management
- Obtain names, addresses and telephone numbers from all persons involved together with brief details of incident (including description of offender/s, estimated value of cash/valuables stolen).
- Ask them to remain until the Police arrive. Explain to them that their view of what happened, however fleeting, could prove vital when pieced together with other evidence.
- Provide a quiet place for them to sit down and offer them a cup of coffee or tea.
- Obtain names of attending police (and station) and prepare a brief incident report .

8.1 Disturbance or Intruder Response Guide

Any staff or area warden directly involved or aware:

- Contact ATC Security
- Advise of all information relevant to the situation e.g. how many, position, actions
- Remain calm, avoid handling intruders in anyway
- Avoid provoking the intruders

Chief Warden

- Notify Police
- Advise Police on purpose, and mood of intruders
- Do not allow patrons to confront intruders
- Seek co-operation of intruders
- Negotiate to contain the situation
- Arrange for someone to meet Police and provide details on arrival

8.2 Electrical Failure Response Guide

Any patrons or area warden directly involved or aware

- Notify Chief Warden
- Contact local power provider
- If no emergency lighting, marshal patrons
- Prepare to evacuate if required
- Follow instructions of Chief Warden

Chief Warden

- Determine situation
- Contact ATC Electricians, confirm failure and indicate priority
- Arrange alternative power if able
- Marshal patrons away from hazard area, if appropriate
- Check for trapped persons in lifts or structures
- Be prepared as power may be reinstated at any moment without warning

8.3 Fire Response Guide

First person on scene

- Alert persons in the vicinity of the fire
- Ring Site Emergency Number (if unable ring **000**)
- Attack fire with appropriate firefighting equipment if able and safe to do so
- Withdraw when instructed

Chief Warden

- Quickly assess the situation
- Remove any persons in danger if safe to do so
- Consider evacuation
- Ensure Fire Brigade is notified
- Phone **000**
- Provide Fire Services with update on type of fire and access
- Arrange for Wardens to meet and guide the Fire Brigade to the scene
- Establish a Control Point, if safe to do so
- Determine appropriate evacuation route (note wind direction)
- Instruct Wardens to evacuate patrons if required
- Identify injured persons

Special Considerations

Do not attempt to remove debris from electrical equipment.

If irritating or noxious vapours are present, withdraw immediately and stop all personnel from entering the area.

8.4 Medical Emergency Response Guide

Any Staff or Warden Directly Involved Or Aware

- Quickly assess the situation
- Notify First Aid and Chief Warden
- Render assistance to patient if able until First Aid arrives then assist if required

Chief Warden

- Determine situation
- Ensure alarm has been raised with **ATC First Aid / NSW Ambulance Service**
- Phone **000** advise on type of injuries
- Keep uninvolved patrons away
- Start planning ambulance route if applicable
- Arrange patrons to meet and guide ambulance to patient
- Establish control point
- Identify injured persons

Special Considerations

Persons involved in treating injured should ensure they make use of personal protective equipment such as rubber gloves, facemasks etc and should only treat if trained in such treatment.

8.5 Vehicle Accident (On Site) Response Guide

Any Staff or Warden Directly Involved or Aware

- Quickly assess the situation, check for entrapment
- Turn off vehicle engine, check for fuel leaks, ensure vehicle brake applied, if safe to do so
- Raise the alarm by immediately contacting Chief Warden
- Keep patrons and public away

Chief Warden

- Quickly assess the situation and ensure the alarm has been raised
- Phone **000** and advise type of accident
- Remove any persons in danger, if safe to do so
- Keep other patrons and employees away
- Be aware of possible fire outbreak and have extinguishers brought to scene of accident
- Arrange for persons to meet and assist Emergency Services on arrival

SPECIAL CONSIDERATIONS

Persons involved in treating injured should ensure they make use of personal protective equipment such as rubber gloves, facemasks etc and should only treat if trained in such treatment.

Appendices

Appendix 01 – Precinct Map

Appendix 02 - Fire & Emergency Equipment

Appendix 03 - First Aid Kit Locations

Appendix 04 - Emergency Vehicle Access

Appendix 05 - Incident Report Form

Appendix 06 - Risk Assessment

Appendix 01 – Precinct Map

Event specific to be included

Appendix 02 - Fire & Emergency Equipment

Event specific to be included

Appendix 03 – First Aid Kit Locations

ATC FIRST AID KIT REGISTER			
		Type (*)	Type (*)
Location	Building	Wall Mounted	Portable
Racing Office (G)	Main Administration	x	x
Printing Area (1)	Main Administration	x	x
Kitchenette (2)	Main Administration	x	x
Coffee Shop Kitchen (G)	Members	x	x
Villiers Kitchen (1)	Members	x	x
Workshop Kitchen (Turnpoint)	Infield	x	x
Ambulance Room (Turnstiles)	Infield		x
Gatehouse	Security Gate 1		x
Plumbers W/shop	Maintenance W/shop		x
Carpenters W/shop	Maintenance W/shop	x	x
Equine Pool	N/A		x
Old Racecourse Office	Old Racecourse Office		x

Appendix 04 – Emergency Vehicle Access Points

Access Point 1 – Taxi Plaza Entry Gate (Ascot Street)

Location

- Accessed via Doncaster Avenue

Areas of Access

- Leger Lawn
- Southern (Maroubra) end of Members area.
- Breezeway/Doncaster Walk
- Main Drive
- Horse Precinct

Limitations

- Pedestrian traffic (utilized by taxis for pick-up & drop-off)

Access Point 2 – STA Gate (Doncaster Avenue)



Location

- Doncaster Avenue, 20 metres from Alison Road intersection. (nearest cross street Abbotsford)

Areas of Access

- Administration Building
- Main Drive
- Members Car Parking
- Plaza Turnstiles
- First Aid room

- All Grandstand's

Limitations

- Numerous pedestrians

Access Point 3 – High Street Gate



Location

- High Street. (nearest cross street ANZAC Parade)

Areas of Access

- Infield Parking
- Trainers Hut
- Race day stalls
- All racing tracks

Limitations

- Main access to infield car-park
- Tunnel

Appendix 05 – Incident Report Form Example

(If Insufficient space add sheets)

Ref. No:

Incident Date:...../...../..... Incident Time:..... Hrs Attended by: |

Incident Location: Area: Cleaner:

Time attended:Hrs Time Ended:.....Hrs Assisted by:

Informed of incident by: ☐ Radio ☐ Phone ☐ Pager

CCTV: Incident Occurred at: Hrs Camera Number DVR

Start time is:..... End time is:.....

Use the times from the cameras
Do not write on the CD
AJC will label the CD

CCTV Archived by:

Photos: Y / N # Photos Taken: Photos taken by:

√ =Applicable to Incident

<input type="checkbox"/> Slip / Fall <input type="checkbox"/> Trip / Fall <input type="checkbox"/> Liquid Spill <input type="checkbox"/> Chip / Food <input type="checkbox"/> Fruit / Veggies <input type="checkbox"/> Uneven Surface <input type="checkbox"/> Smooth Surface <input type="checkbox"/> Terrazzo Tiles <input type="checkbox"/> Concrete <input type="checkbox"/> Asphalt <input type="checkbox"/> Grassed Area <input type="checkbox"/> Wet Signs <input type="checkbox"/> Skid / Slip marks <input type="checkbox"/> Pushed <input type="checkbox"/> Skylarking	<input type="checkbox"/> New Shoes <input type="checkbox"/> Worn Shoes <input type="checkbox"/> Leather Sole <input type="checkbox"/> Rubber Sole <input type="checkbox"/> Flat Sole Shoe <input type="checkbox"/> High Heel Shoe <input type="checkbox"/> Barefoot <input type="checkbox"/> Sandal/Thongs <input type="checkbox"/> Other footwear (describe below) <input type="checkbox"/> Carry Items (describe) <input type="checkbox"/> Unsupervised Child <input type="checkbox"/> Glasses <input type="checkbox"/> Pram / Pusher	<input type="checkbox"/> External Area <input type="checkbox"/> Internal Area <input type="checkbox"/> On Travelator <input type="checkbox"/> On Escalator <input type="checkbox"/> Inside Lift <input type="checkbox"/> Kiosk <input type="checkbox"/> Marquise <input type="checkbox"/> Back of House	<input type="checkbox"/> Taken medication <input type="checkbox"/> Affected by Alcohol <input type="checkbox"/> Affected by Other <input type="checkbox"/> Clean In Progress <input type="checkbox"/> Medical Condition	<input type="checkbox"/> Area Lit <input type="checkbox"/> Area Dark <input type="checkbox"/> Lighting on <input type="checkbox"/> Lighting off <input type="checkbox"/> Cpark Lighting <input type="checkbox"/> Street Area <input type="checkbox"/> Roadway <input type="checkbox"/> Load Dock <input type="checkbox"/> Stairs <input type="checkbox"/> Raining <input type="checkbox"/> Windy
--	---	--	---	--

Additional:

Emergency Services:

<input type="checkbox"/> Police	Name:	Rank:	Stn:.....
<input type="checkbox"/> Ambulance	Name:	Unit:	Stn:.....
	Hospital person taken to:.....		
<input type="checkbox"/> Fire Service	Name:	Rank:	Stn:.....
<input type="checkbox"/> SES	Name:	Rank:	Stn:.....

Injuries: Circle injury location on diagram

Injuries stated by person

.....

.....

Description of injuries observed by treating first aider

.....

.....

Person Injured:		<u>INJURED PARTY ONLY</u>		Sex : M / F	
Name: (Surname)				First: /	
Address:				D.O.B / Age	
.....				Ph:	
.....				Mb:	
<input type="checkbox"/> Member <input type="checkbox"/> Visitor		<input type="checkbox"/> Tenant <input type="checkbox"/> AJC Staff		<input type="checkbox"/> Contractor <input type="checkbox"/> Contract Staff (Other)	
Height <input type="checkbox"/> Short < 155cm		<input type="checkbox"/> Med 155 -185 sm		<input type="checkbox"/> Tall >185 cmcm	
Weight <input type="checkbox"/> Slight < 55 kgs		<input type="checkbox"/> Med 55 - 80ks		<input type="checkbox"/> Heavy > 80 kgs kgs	
Color Clothing worn: Top:				Pants:	
Injured party stated that:					
FIRST WITNESS:		Witness Details		Sex : M / F	
Name: (Surname)				First: /	
Address:				D.O.B / Age	
.....				Ph:	
.....				Mob:	
Relationship: <div style="display: inline-block; vertical-align: top;"> <input type="checkbox"/> Member <input type="checkbox"/> Visitor <input type="checkbox"/> Friend <input type="checkbox"/> Family </div>		<input type="checkbox"/> Tenant <input type="checkbox"/> AJC Staff		<input type="checkbox"/> Contractor <input type="checkbox"/> Contract Staff <input type="checkbox"/> Co Worker <input type="checkbox"/> Other	
The witness stated they saw:					
Distance from Incident <input type="checkbox"/> < 1 mt <input type="checkbox"/> 1-5 mts <input type="checkbox"/> 5-10 mts <input type="checkbox"/> > 10 mts <input type="checkbox"/>Mts					
SECOND WITNESS:				Sex : M / F	
Name: (Surname)				First: /	
Address:				D.O.B / Age	
.....				Ph:	
.....				Mb:	
Occupation: <div style="display: inline-block; vertical-align: top;"> <input type="checkbox"/> Member <input type="checkbox"/> Visitor <input type="checkbox"/> Family <input type="checkbox"/> Friend </div>		<input type="checkbox"/> Tenant <input type="checkbox"/> AJC Staff		<input type="checkbox"/> Contractor <input type="checkbox"/> Contract Staff <input type="checkbox"/> Co Worker <input type="checkbox"/> Other	
What Did They See :					
Distance from Incident <input type="checkbox"/> < 1 mt <input type="checkbox"/> 1-5 mts <input type="checkbox"/> 5-10 mts <input type="checkbox"/> > 10 mts <input type="checkbox"/>Mts					

ADDITIONAL INFORMATION

First Aid Provided

- | | |
|--------------------------|--------------------------|
| <input type="checkbox"/> | No Treatment required |
| <input type="checkbox"/> | Ice pack used |
| <input type="checkbox"/> | Antiseptic wipes/gauze |
| <input type="checkbox"/> | Control of bleeding |
| <input type="checkbox"/> | Immobilised injured area |
| <input type="checkbox"/> | Used elastic bandage |
| <input type="checkbox"/> | Wheelchair provided |
| <input type="checkbox"/> | Escorted to Doctors |

☐ Other:

Spill / Object Details

- ☐ No spill/object detected
- ☐ Photographs taken of spill/object

Description of spill/object

Contacted Persons

- | | |
|--------------------------|------------------------|
| <input type="checkbox"/> | Contact Duty Mgr |
| <input type="checkbox"/> | Contact Sec Mgr |
| <input type="checkbox"/> | Contact Maint. |
| <input type="checkbox"/> | Contacted Cleaners |
| <input type="checkbox"/> | Contact Supervisor |
| <input type="checkbox"/> | Contacted Police / 000 |

Photographs

- ☐ Photographs taken of location (close)
- ☐ Photographs taken of location (distant)
- ☐ Photographs of injury
- ☐ Photographs of damage

Injured Party Actions

- ☐ Injured person accepted fault
- ☐ Injured person continued as per normal
- ☐ Injured person refused first aid
- ☐ Injured person refused ambulance
- ☐ Injured person stated no blame

Post Events

- ☐ Restocked first aid kit
 - ☐ Area made safe
 - ☐ Area Barricaded
 - ☐ Area Cleaned
 - ☐ Area Rtn To Service

Officer Actions

- ☐ Verbiage given
- ☐ Informed Senior
- ☐ Gave out coffee card
- ☐ Gave out AJC contact information

Witnesses

- ☐ Checked for Witnesses
- ☐ Collected statements

Injured Party Comments

- ☐ Seeking legal advice
- ☐ Previous injury
- ☐ Aggressive behaviour
- ☐ Threats of court action

Statement by Security Officer / Staff Member

On arrival I saw:

[illegible]

[illegible]

Appendix 06 - Risk Assessment

Risk Assessment Process

The ATC has used the following method to analyse and treat possible risks you may encounter at your Street party in accordance with AS/NZS 4360 Risk Management. In the interests of ongoing education we invite you to familiarise yourself with this method and contribute to the risk assessment process if required.

RISK CONSEQUENCE & LIKELIHOOD

Table 1 & 2 sets out (a) the five (5) descriptors to be used to measure the consequence of the identified risks to the organisation, and (b) the five (5) descriptors to be used to measure the likelihood of the risk occurring.

Table 1 QUALATATIVE MEASURE OF CONSEQUENCE OR IMPACT						
Descriptor	Level	Business Interruption	Environmental	Financial	Human	Public Image & Reputation
Catastrophic	5	Essential service failure, or key revenue generating service removed	Irreversible damage	Above to \$500,000	Death(s) / many critical injuries	National & International Concern / Long term impact on reputation
Major	4	Service or provider needs to be replaced	Harm requiring restorative work	Up to \$500,000	Single Death/ multiple long term or critical injuries	State wide Concern / Long term impact on reputation
Moderate	3	Temporary, recoverable service failure	Residual pollution requiring clean up work	Up to \$100,000	Single minor disablement/ multiple temporary disablement	Local community concern / Short to mid term impact on reputation
Minor	2	Brief service interruption	Remote, temporary pollution	Up to \$10,000	Injury / short term medical treatment	Customer complaint / Minor short term impact on reputation
Insignificant	1	Negligible impact, brief reduction/loss of service 2-12 hours	Brief, non hazardous, transient pollution	Nil	Minor First Aid	Resolved in day-to-day management / Long term impact on reputation

Table 2 LIKELIHOOD		
Likelihood	Category	Description
A	Almost Certain	Is expected to occur in most circumstances
B	Likely	Will probably occur in most circumstances
C	Possible	Might occur at some time
D	Unlikely	Could occur at some time
E	Rare	May occur only in exceptional circumstances

RISK ASSESSMENT MATRIX

Table 3 sets out the consequences and likelihood of risks and combines them to produce the level for each risk.

Table 3					
LIKELIHOOD	CONSEQUENCES				
	1 - Insignificant	2 - Minor	3 - Moderate	4 - Major	5 - Catastrophic
A – Almost Certain	High	High	Extreme	Extreme	Extreme
B – Likely	Medium	High	High	Extreme	Extreme
C – Possible	Low	Medium	High	Extreme	Extreme
D – Unlikely	Low	Low	Medium	High	Extreme
E – Rare	Low	Low	Medium	High	High

RISK REGISTER

The below table identifies the possible forms of threat exposed to Australian Jockey Club and the subsequent level of risk.

GENERIC SOURCES OF RISK	SPECIFIC SOURCES OF RISK	LIKELIHOOD	CONSEQUENCE	LEVEL OF RISK
Liquor Act & RSA Non-compliance	Permit Intoxication	C	2	Medium
	Service Intoxication	C	2	Medium
	Under 18 Supply	D	2	Low
	RSA Signage	D	2	Low
Crowd Dynamics	Overcrowding	E	4	High
Fire	Actual	C	5	Extreme
	False Alarm	C	2	Medium
Anti-social Behaviour	On Premise	C	2	Medium
	Off Premise	C	2	Medium
Unlawful Activity	Drug Offences	C	2	Medium
	Assault	C	2	Medium
	Steal From Person	C	2	Medium
	Steal From MV	D	2	Low
	Robbery	D	3	Medium
Medical Incident	Injury – trip fall	B	2	High
	Illness	B	2	High
Food Contamination	Poisoning	C	3	High
Actions of Security Officers	Wrongful Arrest	D	2	Low
	Excessive Use of Force	C	2	Medium
Vehicle Incident	Pedestrian Struck	D	5	Extreme
	Vehicle Collision	C	2	Medium

RISK CONTROLS / TREATMENTS

GENERIC SOURCES OF RISK	SPECIFIC SOURCES OF RISK	CONTROLS / TREATMENTS
Liquor Act & RSA Non-compliance	Permit Intoxication	RSA qualified staff ATC RSA Strategy training Security & RSA Monitors deployed Liquor Harm Minimisation Plan Licensee imposed drink limits
	Service Intoxication	RSA qualified staff ATC RSA Strategy training Security & RSA Monitors Liquor Harm Minimisation Plan
	Under 18 Supply	RSA qualified staff ATC RSA Strategy training Signage erected Security & RSA Monitors deployed Liquor Harm Minimisation Plan
	RSA Signage	Liquor Harm Minimisation Plan Pre-carnival inspection
Crowd Dynamics	Overcrowding	ATC Incident & Emergency Procedures People counting technology within CCTV system Security personnel to monitor crowd User-pay police deployed to monitor crowd
Fire	Actual	Fire detection & suppression systems Fire & emergency evacuation training Incident & emergency management procedures
	False Alarm	Fire & emergency evacuation training Incident & emergency management procedures
Anti-social Behaviour	On Premise	ATC Standard Operating Procedures ATC RSA Strategy training Live CCTV monitoring Security personnel User-pay police deployed
	Off Premise	Security & User-pay police deployed Exit signage & toilets at exits Neighbourhood Helpline Free transport

GENERIC SOURCES OF RISK	SPECIFIC SOURCES OF RISK	CONTROLS / TREATMENTS
Unlawful Activity	Drug Offences	User-pay police deployed Security & RSA Monitors ATC RSA Strategy training
Unlawful Activity	Assault	User-pay police deployed Security personnel deployed Live CCTV monitoring
	Steal From Person	User-pay police deployed Security personnel deployed Live CCTV monitoring
	Robbery	User-pay police deployed Security personnel deployed ATC CIT Procedures Live CCTV monitoring Armed robbery awareness & survival training
Medical Incident	Injury	Pre-carnival hazard inspection Security pre-deployment inspection Medical personnel on-duty (MD & RN's) First aid trained personnel NSW Ambulance Service on site
	Illness	Medical personnel on-duty (MD & RN's) First aid trained personnel deployed NSW Ambulance Service on site
Food Contamination	Poisoning	HACCP Certified – hazard analysis & critical control points Medical personnel on-duty (MD & RN's) First aid trained personnel deployed
Actions of Security Officers	Wrongful Arrest	ACES Apprehension, Arrest & Detention Policy
	Excessive Use of Force	Failure to Quit Procedure ACES SOP Escort Off Premises ATC Security Standard Operating Procedure
Vehicle Incident	Pedestrian Struck	Speed limits within facility Vehicle access restrictions Traffic management plan
	Vehicle Collision	Speed limits within facility Traffic Management Plan User-pay traffic police deployed



Appendix H – Alcohol Management Plan

DRAFT



Australian Turf Club

The heart of Sydney racing

Royal Randwick (LIQO600702755) Alcohol Management Operations Register

This document is to be used in conjunction with:

*ATC Staff Handbook
ATC Incident & Emergency Manual
ATC Workplace Health and Safety Management System
E-Group Standard Operating Procedures
E-Group Employee Handbook*

For the information of:

*New South Wales Police
NSW Office of Liquor, Gaming & Racing
ATC Staff
Contract Catering Staff
E-Group Security Pty Ltd*

ROYAL RANDWICK

Alcohol Management Operations Register

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Introduction

The Local Office of Licensing and Planning is committed to assisting licensees and managers responsible for the safe and responsible drinking of alcohol.

managing their venue's operations. This *Alcohol Management Operations Register* (AMOR) is one of the resources available from ONS to help you run your business.

What is AMOR and what are the benefits?

It is a **voluntary** register that enables you to document – in one place – the day-to-day operational arrangements and good practices in your venue.

A completed AMOR becomes a self-training resource for your staff. It provides guidance on how your venue operates and promotes a proactive approach to dealing with issues as they arise. There are also some POA footnotes that highlight legislative requirements and other information. This will help you and your staff to comply with the law.

Part 1 – Venue overview

This part sets out the fundamental operations of your venue – such as licensee and manager details, the venue's trading hours and service areas.

There is a section where you can draw the basic layout of your venue and identify areas where minors are allowed, smoking areas and other relevant details. This section – like the rest of AMOR – is optional. Including this detail will help your staff.

Part 2 – Responsible service of alcohol (RSA)

This part lists mandatory and optional practices that allow you to identify the various good practices already in place and to lead to any improving new good practices that are suitable for your venue.

Can I get assistance to complete AMOR?

Depending on your location, it may be possible for one of the strategic enforcement branch officers to visit your support is also available over the phone.

For assistance in completing AMOR or to ask questions contact the strategic enforcement branch on telephone 020 8005 0000.

Competency Card

No ATC staff member is to sell, supply or serve alcohol without having his/her photo competency card in their possession.



Producing the card on request	When holding a photo competency card, a person must be able to provide it for inspection upon request of a police officer or OIA inspector. Penalties apply for failing to produce the card.
Offence	Not complying with a requirement of a police officer or inspector to show a valid certification, interim certificate or competency card.

Free Bottled Water

The ATC will distribute free bottles of water to our patrons, in the afternoon on each day of the Spring Carnival.



Part 1 – Venue Overview

Licensee/ Manager

Licensee/ Manager name	Matthew Galanos (Australian Turf Club Limited)
Approved Casino Operator and Licensing Authority	2 nd Floor 2 nd 7
Venue telephone number	(02) 9663 8400
Mobile telephone	
Fax number	(02) 9662 6292
Website	matgalanos.com.au
Website application	http://matgalanos.com.au Website content authorised by O

The licensee manager is a person in charge of the venue is the duty manager

Duty manager's name	Adam Smith
Other details	Designated Duty Manager in absence of licensee
Telephone contact	Mobile: 0422 271 555 (02) 9663 8500

Venue Floor Plan

A copy of the floor plan is kept on the premises location

Security Office – Gate 1 Alison Road.

EOC – Octagonal Building

Venue trading hours (timings may vary)

Event	Timings
Food Outlets Open	Food Outlet will be available on gates opening
Bars Open	Bars will be open 1 hour before the first race
Bars Close - Public	Approximate 30 mins after last race
Bars Close - Members	Approximate 1 hour after last race
Food Outlets Close	Food outlet will be available in each area until bars close
<i>*All timings, including gates open, will be confirmed and detailed in the Raceday Operations Plan</i>	

Bars and Service Areas

Name of Area	Octagonal Lawn						Size:		sq m
Description / Boundary	Octagonal Bar, Beer Carts.								
Trading Hours	<input type="checkbox"/> or <input type="checkbox"/> a <input type="checkbox"/> o <input type="checkbox"/> r s <input type="checkbox"/> t i m i n g s may vary			<u>Open</u> <input type="checkbox"/> h o <input type="checkbox"/> e <input type="checkbox"/> o r e f i r s t r a c e <u>closing</u> <input type="checkbox"/> p t o <input type="checkbox"/> h o <input type="checkbox"/> a f t e r l a s t race					
Patron Capacity									
Access by Minors ¹	Minors <input type="checkbox"/> r e a <input type="checkbox"/> t h o r i s a t i o n <input type="checkbox"/>			<u>Yes</u>	<input type="checkbox"/>	Bar Areas		<input checked="" type="checkbox"/> e s	<u>No</u>
Safe Staffing Level	<input type="checkbox"/> i <input type="checkbox"/>								
Type of Service	<u>No</u>		<input type="checkbox"/> a i t <input type="checkbox"/> t a <input type="checkbox"/>						
	<u>No</u>		e <input type="checkbox"/> e r <input type="checkbox"/> e – describe:						
	<u>Yes</u>		Other – describe:		<input type="checkbox"/> a r <input type="checkbox"/> e r <input type="checkbox"/> i c e				
	Free Drinking Water ²								
	<u>Yes</u>		<input type="checkbox"/> a i a <input type="checkbox"/> e o n r e <input type="checkbox"/> e s t <input type="checkbox"/>						
	<u>Yes</u>		e <input type="checkbox"/> s e r <input type="checkbox"/> e – describe:		<input type="checkbox"/> a t e r c o o l e r a t <input type="checkbox"/> a r <input type="checkbox"/> i t h d i s p o s a <input type="checkbox"/> e c <input type="checkbox"/> p s				
			Other – describe <input type="checkbox"/>						
	Maximum Drink Purchases per Patron ³ <u>Yes</u> <input type="checkbox"/>								
<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> e r p e r p a t r o n <input type="checkbox"/>			<input type="checkbox"/> p e r t r a n s a c t i o n <input type="checkbox"/> 2 p e r t r a n s a c t i o n <input type="checkbox"/> r o <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> h r s <input type="checkbox"/>						

Name of Area	Rose Garden Lawn		Size:		sq m
Description / Boundary	Rose garden BBQ Bar & Moet pre-purchase pop up bar(Melb Cup Day ONLY)				
Trading Hours	<input type="checkbox"/> or <input type="checkbox"/> a <input type="checkbox"/> o <input type="checkbox"/> r s <input type="checkbox"/> timings may vary		<u>Open</u> <input type="checkbox"/> ho <input type="checkbox"/> e <input type="checkbox"/> o <input type="checkbox"/> e first race <u>osing</u> <input type="checkbox"/> p to <input type="checkbox"/> ho <input type="checkbox"/> a <input type="checkbox"/> t <input type="checkbox"/> e last race		
Patron Capacity					
Access by Minors ¹	Minors <input type="checkbox"/> rea <input type="checkbox"/> <input type="checkbox"/> thorisation <input type="checkbox"/>		<u>Yes</u> <input type="checkbox"/> <input type="checkbox"/>	Bar Areas	<input type="checkbox"/> es <u>No</u>
Safe Staffing Level	<input type="checkbox"/> i <input type="checkbox"/>				
Type of Service	<u>No</u>	<input type="checkbox"/> ait <input type="checkbox"/> ta <input type="checkbox"/>			
	<u>No</u>	<input type="checkbox"/> e <input type="checkbox"/> <input type="checkbox"/> e r <input type="checkbox"/> e – describe:			
	<u>Yes</u>	Other – describe:	<input type="checkbox"/> ar <input type="checkbox"/> e r <input type="checkbox"/> e		
	Free Drinking Water ²				
	<u>Yes</u>	<input type="checkbox"/> <input type="checkbox"/> ai <input type="checkbox"/> a <input type="checkbox"/> e on re <input type="checkbox"/> <input type="checkbox"/> e s <input type="checkbox"/>			
	<u>Yes</u>	<input type="checkbox"/> e <input type="checkbox"/> <input type="checkbox"/> s <input type="checkbox"/> e r <input type="checkbox"/> e – describe:	<input type="checkbox"/> ater cooler at <input type="checkbox"/> ar <input type="checkbox"/> ith disposa <input type="checkbox"/> e c <input type="checkbox"/> ps		
		Other – describe <input type="checkbox"/>			
	Maximum Drink Purchases per Patron ³ <u>Yes</u> <input type="checkbox"/> <input type="checkbox"/>				
<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> e r per patron <input type="checkbox"/>		<input type="checkbox"/> per transaction <input type="checkbox"/> 2 per transaction <input type="checkbox"/> ro <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> hrs <input type="checkbox"/>			

Name of Area	Royal Randwick Grandstand – Kensington Room	Size:		sq m	
Description / Boundary	Late Mail Bar, Silks Bar, Triple Crown Bar & Beer Bar Kensington				
Trading Hours	<input type="checkbox"/> or <input type="checkbox"/> a <input type="checkbox"/> o <input type="checkbox"/> r <input type="checkbox"/> s <input type="checkbox"/> t <input type="checkbox"/> i <input type="checkbox"/> m <input type="checkbox"/> i <input type="checkbox"/> n <input type="checkbox"/> g <input type="checkbox"/> s may vary	Open <input type="checkbox"/> h <input type="checkbox"/> o <input type="checkbox"/> r <input type="checkbox"/> e <input type="checkbox"/> f <input type="checkbox"/> o <input type="checkbox"/> r <input type="checkbox"/> e first race <input type="checkbox"/> c <input type="checkbox"/> l <input type="checkbox"/> o <input type="checkbox"/> s <input type="checkbox"/> i <input type="checkbox"/> n <input type="checkbox"/> g <input type="checkbox"/> p <input type="checkbox"/> t <input type="checkbox"/> o <input type="checkbox"/> h <input type="checkbox"/> o <input type="checkbox"/> r <input type="checkbox"/> a <input type="checkbox"/> f <input type="checkbox"/> t <input type="checkbox"/> e <input type="checkbox"/> r <input type="checkbox"/> a <input type="checkbox"/> c <input type="checkbox"/> e			
Patron Capacity	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>				
Access by Minors¹	Minors <input type="checkbox"/> r <input type="checkbox"/> e <input type="checkbox"/> a <input type="checkbox"/> t <input type="checkbox"/> h <input type="checkbox"/> o <input type="checkbox"/> r <input type="checkbox"/> i <input type="checkbox"/> s <input type="checkbox"/> a <input type="checkbox"/> t <input type="checkbox"/> i <input type="checkbox"/> o <input type="checkbox"/> n <input type="checkbox"/>	<u>Yes</u> <input type="checkbox"/>	Bar Areas	<input type="checkbox"/> e <input type="checkbox"/> s <u>No</u>	
Safe Staffing Level	<input type="checkbox"/> i <input type="checkbox"/>				
Type of Service	<u>No</u>	<input type="checkbox"/> a <input type="checkbox"/> i <input type="checkbox"/> t <input type="checkbox"/> t <input type="checkbox"/> a <input type="checkbox"/> <input type="checkbox"/>			
	<u>No</u>	<input type="checkbox"/> e <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> e <input type="checkbox"/> r <input type="checkbox"/> e – describe:			
	<u>Yes</u>	Other – describe:	<input type="checkbox"/> a <input type="checkbox"/> r <input type="checkbox"/> e <input type="checkbox"/> r <input type="checkbox"/> i <input type="checkbox"/> c <input type="checkbox"/> e		
	Free Drinking Water²				
	<u>Yes</u>	<input type="checkbox"/> a <input type="checkbox"/> i <input type="checkbox"/> a <input type="checkbox"/> <input type="checkbox"/> e <input type="checkbox"/> o <input type="checkbox"/> n <input type="checkbox"/> r <input type="checkbox"/> e <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> e <input type="checkbox"/> s <input type="checkbox"/> t <input type="checkbox"/>			
	<u>Yes</u>	<input type="checkbox"/> e <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> e <input type="checkbox"/> r <input type="checkbox"/> e – describe:	<input type="checkbox"/> a <input type="checkbox"/> t <input type="checkbox"/> e <input type="checkbox"/> r <input type="checkbox"/> t <input type="checkbox"/> a <input type="checkbox"/> t <input type="checkbox"/> <input type="checkbox"/> a <input type="checkbox"/> r <input type="checkbox"/> <input type="checkbox"/> i <input type="checkbox"/> t <input type="checkbox"/> h <input type="checkbox"/> d <input type="checkbox"/> i <input type="checkbox"/> s <input type="checkbox"/> p <input type="checkbox"/> o <input type="checkbox"/> s <input type="checkbox"/> e <input type="checkbox"/> c <input type="checkbox"/> o <input type="checkbox"/> p <input type="checkbox"/> s		
		Other – describe:			
	Maximum Drink Purchases per Patron³ <u>Yes</u> <input type="checkbox"/>				
<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> e <input type="checkbox"/> r <input type="checkbox"/> p <input type="checkbox"/> e <input type="checkbox"/> r <input type="checkbox"/> p <input type="checkbox"/> a <input type="checkbox"/> t <input type="checkbox"/> r <input type="checkbox"/> o <input type="checkbox"/> n		<input type="checkbox"/> p <input type="checkbox"/> e <input type="checkbox"/> r <input type="checkbox"/> t <input type="checkbox"/> r <input type="checkbox"/> a <input type="checkbox"/> c <input type="checkbox"/> t <input type="checkbox"/> i <input type="checkbox"/> o <input type="checkbox"/> n <input type="checkbox"/> 2 p <input type="checkbox"/> e <input type="checkbox"/> r <input type="checkbox"/> t <input type="checkbox"/> r <input type="checkbox"/> a <input type="checkbox"/> c <input type="checkbox"/> t <input type="checkbox"/> i <input type="checkbox"/> o <input type="checkbox"/> n <input type="checkbox"/> f <input type="checkbox"/> r <input type="checkbox"/> o <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> h <input type="checkbox"/> r <input type="checkbox"/> s			

Name of Area	Royal Randwick Grandstand – Level 1	Size:		sq m	
Description / Boundary	Director's, Chairman's Bar & Grandview Bar				
Trading Hours	<input type="checkbox"/> or <input type="checkbox"/> a <input type="checkbox"/> o <input type="checkbox"/> r <input type="checkbox"/> s <input type="checkbox"/> t <input type="checkbox"/> i <input type="checkbox"/> m <input type="checkbox"/> i <input type="checkbox"/> n <input type="checkbox"/> g <input type="checkbox"/> s may vary	Open <input type="checkbox"/> h <input type="checkbox"/> o <input type="checkbox"/> r <input type="checkbox"/> e <input type="checkbox"/> f <input type="checkbox"/> o <input type="checkbox"/> r <input type="checkbox"/> e first race <input type="checkbox"/> c <input type="checkbox"/> l <input type="checkbox"/> o <input type="checkbox"/> s <input type="checkbox"/> i <input type="checkbox"/> n <input type="checkbox"/> g <input type="checkbox"/> p <input type="checkbox"/> t <input type="checkbox"/> o <input type="checkbox"/> h <input type="checkbox"/> o <input type="checkbox"/> r <input type="checkbox"/> a <input type="checkbox"/> f <input type="checkbox"/> t <input type="checkbox"/> e <input type="checkbox"/> r <input type="checkbox"/> a <input type="checkbox"/> c <input type="checkbox"/> e			
Patron Capacity	3 <input type="checkbox"/> <input type="checkbox"/> 7 <input type="checkbox"/>				
Access by Minors¹	Minors <input type="checkbox"/> r <input type="checkbox"/> e <input type="checkbox"/> a <input type="checkbox"/> t <input type="checkbox"/> h <input type="checkbox"/> o <input type="checkbox"/> r <input type="checkbox"/> i <input type="checkbox"/> s <input type="checkbox"/> a <input type="checkbox"/> t <input type="checkbox"/> i <input type="checkbox"/> o <input type="checkbox"/> n <input type="checkbox"/>	<u>Yes</u> <input type="checkbox"/>	Bar Areas	<input type="checkbox"/> e <input type="checkbox"/> s <u>No</u>	
Safe Staffing Level	<input type="checkbox"/> i <input type="checkbox"/>				
Type of Service	<u>Yes</u>	<input type="checkbox"/> a <input type="checkbox"/> i <input type="checkbox"/> t <input type="checkbox"/> t <input type="checkbox"/> a <input type="checkbox"/> <input type="checkbox"/>			
	<u>No</u>	<input type="checkbox"/> e <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> e <input type="checkbox"/> r <input type="checkbox"/> e – describe:			
	<u>Yes</u>	Other – describe:	<input type="checkbox"/> a <input type="checkbox"/> r <input type="checkbox"/> e <input type="checkbox"/> r <input type="checkbox"/> i <input type="checkbox"/> c <input type="checkbox"/> e		
	Free Drinking Water²				
	<u>Yes</u>	<input type="checkbox"/> a <input type="checkbox"/> i <input type="checkbox"/> a <input type="checkbox"/> <input type="checkbox"/> e <input type="checkbox"/> o <input type="checkbox"/> n <input type="checkbox"/> r <input type="checkbox"/> e <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> e <input type="checkbox"/> s <input type="checkbox"/> t <input type="checkbox"/>			
	<u>Yes</u>	<input type="checkbox"/> e <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> e <input type="checkbox"/> r <input type="checkbox"/> e – describe:	<input type="checkbox"/> a <input type="checkbox"/> t <input type="checkbox"/> e <input type="checkbox"/> r <input type="checkbox"/> t <input type="checkbox"/> a <input type="checkbox"/> t <input type="checkbox"/> <input type="checkbox"/> a <input type="checkbox"/> r <input type="checkbox"/> <input type="checkbox"/> a <input type="checkbox"/> t <input type="checkbox"/> e <input type="checkbox"/> r <input type="checkbox"/> <input type="checkbox"/> g <input type="checkbox"/> s <input type="checkbox"/> o <input type="checkbox"/> n <input type="checkbox"/> d <input type="checkbox"/> i <input type="checkbox"/> n <input type="checkbox"/> g <input type="checkbox"/> t <input type="checkbox"/> a <input type="checkbox"/> b <input type="checkbox"/> l <input type="checkbox"/> e <input type="checkbox"/> s		
		Other – describe:			
	Maximum Drink Purchases per Patron³ <u>Yes</u> <input type="checkbox"/>				
<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> e <input type="checkbox"/> r <input type="checkbox"/> p <input type="checkbox"/> e <input type="checkbox"/> r <input type="checkbox"/> p <input type="checkbox"/> a <input type="checkbox"/> t <input type="checkbox"/> r <input type="checkbox"/> o <input type="checkbox"/> n		<input type="checkbox"/> p <input type="checkbox"/> e <input type="checkbox"/> r <input type="checkbox"/> t <input type="checkbox"/> r <input type="checkbox"/> a <input type="checkbox"/> c <input type="checkbox"/> t <input type="checkbox"/> i <input type="checkbox"/> o <input type="checkbox"/> n <input type="checkbox"/> 2 p <input type="checkbox"/> e <input type="checkbox"/> r <input type="checkbox"/> t <input type="checkbox"/> r <input type="checkbox"/> a <input type="checkbox"/> c <input type="checkbox"/> t <input type="checkbox"/> i <input type="checkbox"/> o <input type="checkbox"/> n <input type="checkbox"/> f <input type="checkbox"/> r <input type="checkbox"/> o <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> h <input type="checkbox"/> r <input type="checkbox"/> s			

Name of Area	Royal Randwick Grandstand – Level 2	Size:		sq m
Description / Boundary	Ballroom A, B, C, D, E & Suites 1-6			
Trading Hours	<input type="checkbox"/> or <input type="checkbox"/> a <input type="checkbox"/> o <input type="checkbox"/> r s <input type="checkbox"/> t i m i n g s <i>may vary</i>	<u>Open</u> <input type="checkbox"/> h o <input type="checkbox"/> e f o r e f i r s t r a c e <input type="checkbox"/> c l o s i n g <input type="checkbox"/> p t o <input type="checkbox"/> h o <input type="checkbox"/> a f t e r l a s t r a c e		
Patron Capacity	2 <input type="text"/>			
Access by Minors¹	Minors <input type="checkbox"/> a r e a <input type="checkbox"/> t h o r i s a t i o n <input type="checkbox"/>	<u>Yes</u> <input type="checkbox"/>	Bar Areas	<input checked="" type="checkbox"/> e s <u>No</u>
Safe Staffing Level	<input type="checkbox"/> i g h t			
Type of Service	<u>Yes</u>	<input type="checkbox"/> a i t <input type="checkbox"/> t a <input type="checkbox"/>	<input type="checkbox"/> i t h i n e a c h <input type="checkbox"/> a r r o o m <input type="checkbox"/> e n t a r e a a n d <input type="checkbox"/> o r p o r a t e <input type="checkbox"/> i t e	
	<u>No</u>	<input type="checkbox"/> e <input type="checkbox"/> s e r <input type="checkbox"/> e – d e s c r i b e :		
	<u>No</u>	O t h e r – d e s c r i b e :	<input type="checkbox"/> a r <input type="checkbox"/> e r <input type="checkbox"/> i c e	
	Free Drinking Water ²			
	<u>Yes</u>	<input type="checkbox"/> a i a <input type="checkbox"/> e o n r e <input type="checkbox"/> e s t <input type="checkbox"/>		
	<u>Yes</u>	<input type="checkbox"/> e <input type="checkbox"/> s e r <input type="checkbox"/> e – d e s c r i b e :	<input type="checkbox"/> a t e r <input type="checkbox"/> i n g o n e a c h t a <input type="checkbox"/> e	
		O t h e r – d e s c r i b e <input type="checkbox"/>		
	Maximum Drink Purchases per Patron ³ <u>Yes</u> <input type="checkbox"/>			
<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> e r p e r p a t r o n <input type="checkbox"/>		<input type="checkbox"/> p e r t r a n s a c t i o n <input type="checkbox"/> 2 p e r t r a n s a c t i o n <input type="checkbox"/> r o <input type="checkbox"/> <input type="text"/> h r s <input type="checkbox"/>		

Name of Area	Royal Randwick Grandstand – Level 3			Size:		sq m
Description / Boundary	Centennial Bar & Dining, Skyline Bar & Dining, Beer Bar Centennial					
Trading Hours	<input type="checkbox"/> or <input type="checkbox"/> a <input type="checkbox"/> o <input type="checkbox"/> r <input type="checkbox"/> <i>timings may vary</i>		<u>Open</u> <input type="checkbox"/> ho <input type="checkbox"/> e ore first race <u>closing</u> <input type="checkbox"/> p to <input type="checkbox"/> ho <input type="checkbox"/> a ter last race			
Patron Capacity	2 <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>					
Access by Minors¹	Minors <input type="checkbox"/> rea <input type="checkbox"/> <input type="checkbox"/> thorisation <input type="checkbox"/>		<u>Yes</u>	<input type="checkbox"/> <input type="checkbox"/>	Bar Areas	<input type="checkbox"/> <input type="checkbox"/> <u>No</u>
Safe Staffing Level	<input type="checkbox"/> <input type="checkbox"/>					
Type of Service	<u>Yes</u>	<input type="checkbox"/> ait <input type="checkbox"/> ta <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> oth <input type="checkbox"/> ining areas			
	<u>No</u>	<input type="checkbox"/> e <input type="checkbox"/> <input type="checkbox"/> e r <input type="checkbox"/> e – describe:				
	<u>Yes</u>	Other – describe:		<input type="checkbox"/> ar <input type="checkbox"/> e r <input type="checkbox"/> ice		
	Free Drinking Water²					
	<u>Yes</u>	<input type="checkbox"/> <input type="checkbox"/> ai <input type="checkbox"/> a <input type="checkbox"/> e on re <input type="checkbox"/> <input type="checkbox"/> e st <input type="checkbox"/>				
	<u>Yes</u>	<input type="checkbox"/> e <input type="checkbox"/> <input type="checkbox"/> s e r <input type="checkbox"/> e – describe:		<input type="checkbox"/> ater tap at <input type="checkbox"/> ar <input type="checkbox"/> <input type="checkbox"/> ater <input type="checkbox"/> <input type="checkbox"/> gs on dining ta <input type="checkbox"/> es		
		Other – describe <input type="checkbox"/>				
	Maximum Drink Purchases per Patron³ <u>Yes</u> <input type="checkbox"/> <input type="checkbox"/>					
	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> e r per patron <input type="checkbox"/>		<input type="checkbox"/> per transaction <input type="checkbox"/> 2 per transaction <input type="checkbox"/> ro <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> hrs <input type="checkbox"/>			

Name of Area	Shannon Lawn						Size:		sq m
Description / Boundary	Shannon Lawn Temp 1, 2 & Chandon Pop Up.								
Trading Hours	<input type="checkbox"/> or <input type="checkbox"/> a <input type="checkbox"/> o <input type="checkbox"/> r s <input type="checkbox"/> t i m i n g s <i>may vary</i>			<u>Open</u> <input type="checkbox"/> h o <input type="checkbox"/> r e <input type="checkbox"/> o r e f i r s t r a c e <input type="checkbox"/> c l o s i n g <input type="checkbox"/> p t o <input type="checkbox"/> h o <input type="checkbox"/> r a f t e r l a s t r a c e					
Patron Capacity									
Access by Minors¹	Minors <input type="checkbox"/> r e a <input type="checkbox"/> t h o r i s a t i o n <input type="checkbox"/>			<u>Yes</u> <input type="checkbox"/>		Bar Areas		<input checked="" type="checkbox"/> e s <u>No</u>	
Safe Staffing Level	<input type="checkbox"/> i n e								
Type of Service	<u>No</u>		<input type="checkbox"/> a i t <input type="checkbox"/> t a <input type="checkbox"/>						
	<u>No</u>		o e <input type="checkbox"/> e r <input type="checkbox"/> e – describe:						
	<u>Yes</u>		Other – describe:		<input type="checkbox"/> a r <input type="checkbox"/> e r <input type="checkbox"/> i c e				
	Free Drinking Water ²								
	<u>Yes</u>		<input type="checkbox"/> a i a <input type="checkbox"/> e o n r e <input type="checkbox"/> e s t <input type="checkbox"/>						
	<u>Yes</u>		e <input type="checkbox"/> s e r <input type="checkbox"/> e – describe:		<input type="checkbox"/> a t e r c o o l e r a t <input type="checkbox"/> a r <input type="checkbox"/> i t h d i s p o s a <input type="checkbox"/> e c <input type="checkbox"/> p s				
			Other – describe <input type="checkbox"/>						
	Maximum Drink Purchases per Patron ³ <u>Yes</u> <input type="checkbox"/>								
<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> e r p e r p a t r o n <input type="checkbox"/>			<input type="checkbox"/> p e r t r a n s a c t i o n <input type="checkbox"/> 2 p e r t r a n s a c t i o n <input type="checkbox"/> r o <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> h r s <input type="checkbox"/>						

Name of Area	Leger Lawn		Size:		sq m
Description / Boundary	TAB Marquee				
Trading Hours	<input type="checkbox"/> or <input type="checkbox"/> a <input type="checkbox"/> o <input type="checkbox"/> r s <i>timings may vary</i>		<u>Open</u> <input type="checkbox"/> ho <input type="checkbox"/> r <input type="checkbox"/> e <input type="checkbox"/> o <input type="checkbox"/> r e first race <u>closing</u> <input type="checkbox"/> p to <input type="checkbox"/> ho <input type="checkbox"/> r a <input type="checkbox"/> t <input type="checkbox"/> e <input type="checkbox"/> r last race		
Patron Capacity	<input type="text"/>				
Access by Minors¹	Minors <input type="checkbox"/> rea <input type="checkbox"/> <input type="checkbox"/> thorisation <input type="checkbox"/>		<u>Yes</u> <input type="checkbox"/>	Bar Areas	<input type="checkbox"/> es <u>No</u>
Safe Staffing Level	<input type="checkbox"/> o <input type="checkbox"/> r				
Type of Service	<u>No</u>	<input type="checkbox"/> ait <input type="checkbox"/> ta <input type="checkbox"/>			
	<u>No</u>	<input type="checkbox"/> e <input type="checkbox"/> <input type="checkbox"/> e <input type="checkbox"/> r <input type="checkbox"/> e – describe:			
	<u>Yes</u>	Other – describe:	<input type="checkbox"/> ar <input type="checkbox"/> e <input type="checkbox"/> r <input type="checkbox"/> e		
	Free Drinking Water ²				
	<u>Yes</u>	<input type="checkbox"/> <input type="checkbox"/> ai <input type="checkbox"/> a <input type="checkbox"/> e on re <input type="checkbox"/> <input type="checkbox"/> est <input type="checkbox"/>			
	<u>Yes</u>	<input type="checkbox"/> e <input type="checkbox"/> <input type="checkbox"/> s <input type="checkbox"/> e <input type="checkbox"/> r – describe:	<input type="checkbox"/> ater cooler at <input type="checkbox"/> ar <input type="checkbox"/> ith disposa <input type="checkbox"/> e c <input type="checkbox"/> ps		
		Other – describe <input type="checkbox"/>			
	Maximum Drink Purchases per Patron ³ <u>Yes</u> <input type="checkbox"/>				
<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> e <input type="checkbox"/> r per patron <input type="checkbox"/>		<input type="checkbox"/> per transaction <input type="checkbox"/> 2 per transaction <input type="checkbox"/> ro <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> hrs <input type="checkbox"/>			

Name of Area	Leger Lawn	Size:		sq m
Description / Boundary	Double Story Marquee			
Trading Hours	<input type="checkbox"/> or <input type="checkbox"/> a <input type="checkbox"/> o <input type="checkbox"/> r <input type="checkbox"/> s <i>timings may vary</i>	Open <input type="checkbox"/> h <input type="checkbox"/> o <input type="checkbox"/> r before first race <input type="checkbox"/> o <input type="checkbox"/> s <input type="checkbox"/> i <input type="checkbox"/> n <input type="checkbox"/> g <input type="checkbox"/> p to <input type="checkbox"/> h <input type="checkbox"/> o <input type="checkbox"/> r after last race		
Patron Capacity	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>			
Access by Minors¹	Minors <input type="checkbox"/> e <input type="checkbox"/> a <input type="checkbox"/> <input type="checkbox"/> t <input type="checkbox"/> h <input type="checkbox"/> o <input type="checkbox"/> r <input type="checkbox"/> i <input type="checkbox"/> s <input type="checkbox"/> a <input type="checkbox"/> t <input type="checkbox"/> i <input type="checkbox"/> o <input type="checkbox"/> n <input type="checkbox"/>	<u>Yes</u> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	Bar Areas	<input type="checkbox"/> e <input type="checkbox"/> s <u>No</u>
Safe Staffing Level	<input type="checkbox"/> o <input type="checkbox"/> r			
Type of Service	<u>No</u>	<input type="checkbox"/> a <input type="checkbox"/> i <input type="checkbox"/> t <input type="checkbox"/> a <input type="checkbox"/> t <input type="checkbox"/> a <input type="checkbox"/> <input type="checkbox"/>		
	<u>No</u>	<input type="checkbox"/> e <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> e <input type="checkbox"/> r <input type="checkbox"/> e – describe:		
	<u>Yes</u>	Other – describe:	<input type="checkbox"/> a <input type="checkbox"/> r <input type="checkbox"/> e <input type="checkbox"/> r <input type="checkbox"/> i <input type="checkbox"/> c <input type="checkbox"/> e	
	Free Drinking Water²			
	<u>Yes</u>	<input type="checkbox"/> a <input type="checkbox"/> i <input type="checkbox"/> a <input type="checkbox"/> <input type="checkbox"/> e <input type="checkbox"/> o <input type="checkbox"/> n <input type="checkbox"/> r <input type="checkbox"/> e <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> e <input type="checkbox"/> s <input type="checkbox"/> t <input type="checkbox"/>		
	<u>Yes</u>	<input type="checkbox"/> e <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> e <input type="checkbox"/> r – describe:	<input type="checkbox"/> a <input type="checkbox"/> t <input type="checkbox"/> e <input type="checkbox"/> r <input type="checkbox"/> c <input type="checkbox"/> o <input type="checkbox"/> o <input type="checkbox"/> l <input type="checkbox"/> e <input type="checkbox"/> r <input type="checkbox"/> a <input type="checkbox"/> t <input type="checkbox"/> <input type="checkbox"/> a <input type="checkbox"/> r <input type="checkbox"/> <input type="checkbox"/> i <input type="checkbox"/> t <input type="checkbox"/> <input type="checkbox"/> d <input type="checkbox"/> i <input type="checkbox"/> s <input type="checkbox"/> p <input type="checkbox"/> o <input type="checkbox"/> s <input type="checkbox"/> a <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> c <input type="checkbox"/> o <input type="checkbox"/> p <input type="checkbox"/> s	
		Other – describe:		
	Maximum Drink Purchases per Patron³ <u>Yes</u> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>			
<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> e <input type="checkbox"/> r <input type="checkbox"/> p <input type="checkbox"/> e <input type="checkbox"/> r <input type="checkbox"/> a <input type="checkbox"/> t <input type="checkbox"/> r <input type="checkbox"/> o <input type="checkbox"/> n		<input type="checkbox"/> <input type="checkbox"/> p <input type="checkbox"/> e <input type="checkbox"/> r <input type="checkbox"/> t <input type="checkbox"/> r <input type="checkbox"/> a <input type="checkbox"/> c <input type="checkbox"/> t <input type="checkbox"/> i <input type="checkbox"/> o <input type="checkbox"/> n <input type="checkbox"/> 2 <input type="checkbox"/> p <input type="checkbox"/> e <input type="checkbox"/> r <input type="checkbox"/> t <input type="checkbox"/> r <input type="checkbox"/> a <input type="checkbox"/> c <input type="checkbox"/> t <input type="checkbox"/> i <input type="checkbox"/> o <input type="checkbox"/> n <input type="checkbox"/> f <input type="checkbox"/> o <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> h <input type="checkbox"/> r <input type="checkbox"/>		

Name of Area	Boulevard	Size:		sq m
Description / Boundary	Truck Stop Bar			
Trading Hours	<input type="checkbox"/> or <input type="checkbox"/> a <input type="checkbox"/> o <input type="checkbox"/> r <input type="checkbox"/> s <i>timings may vary</i>	Open <input type="checkbox"/> h <input type="checkbox"/> o <input type="checkbox"/> r before first race <input type="checkbox"/> o <input type="checkbox"/> s <input type="checkbox"/> i <input type="checkbox"/> n <input type="checkbox"/> g <input type="checkbox"/> p to <input type="checkbox"/> h <input type="checkbox"/> o <input type="checkbox"/> r after last race		
Patron Capacity	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>			
Access by Minors¹	Minors <input type="checkbox"/> e <input type="checkbox"/> a <input type="checkbox"/> <input type="checkbox"/> t <input type="checkbox"/> h <input type="checkbox"/> o <input type="checkbox"/> r <input type="checkbox"/> i <input type="checkbox"/> s <input type="checkbox"/> a <input type="checkbox"/> t <input type="checkbox"/> i <input type="checkbox"/> o <input type="checkbox"/> n <input type="checkbox"/>	<u>Yes</u> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	Bar Areas	<input type="checkbox"/> e <input type="checkbox"/> s <u>No</u>
Safe Staffing Level	<input type="checkbox"/> <input type="checkbox"/> o			
Type of Service	<u>No</u>	<input type="checkbox"/> a <input type="checkbox"/> i <input type="checkbox"/> t <input type="checkbox"/> a <input type="checkbox"/> t <input type="checkbox"/> a <input type="checkbox"/> <input type="checkbox"/>		
	<u>No</u>	<input type="checkbox"/> e <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> e <input type="checkbox"/> r <input type="checkbox"/> e – describe:		
	<u>Yes</u>	Other – describe:	<input type="checkbox"/> a <input type="checkbox"/> r <input type="checkbox"/> e <input type="checkbox"/> r <input type="checkbox"/> i <input type="checkbox"/> c <input type="checkbox"/> e	
	Free Drinking Water²			
	<u>Yes</u>	<input type="checkbox"/> a <input type="checkbox"/> i <input type="checkbox"/> a <input type="checkbox"/> <input type="checkbox"/> e <input type="checkbox"/> o <input type="checkbox"/> n <input type="checkbox"/> r <input type="checkbox"/> e <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> e <input type="checkbox"/> s <input type="checkbox"/> t <input type="checkbox"/>		
	<u>Yes</u>	<input type="checkbox"/> e <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> e <input type="checkbox"/> r – describe:	<input type="checkbox"/> a <input type="checkbox"/> t <input type="checkbox"/> e <input type="checkbox"/> r <input type="checkbox"/> c <input type="checkbox"/> o <input type="checkbox"/> o <input type="checkbox"/> l <input type="checkbox"/> e <input type="checkbox"/> r <input type="checkbox"/> a <input type="checkbox"/> t <input type="checkbox"/> <input type="checkbox"/> a <input type="checkbox"/> r <input type="checkbox"/> <input type="checkbox"/> i <input type="checkbox"/> t <input type="checkbox"/> <input type="checkbox"/> d <input type="checkbox"/> i <input type="checkbox"/> s <input type="checkbox"/> p <input type="checkbox"/> o <input type="checkbox"/> s <input type="checkbox"/> a <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> c <input type="checkbox"/> o <input type="checkbox"/> p <input type="checkbox"/> s	
		Other – describe:		
	Maximum Drink Purchases per Patron³ <u>Yes</u> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>			
<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> e <input type="checkbox"/> r <input type="checkbox"/> p <input type="checkbox"/> e <input type="checkbox"/> r <input type="checkbox"/> a <input type="checkbox"/> t <input type="checkbox"/> r <input type="checkbox"/> o <input type="checkbox"/> n		<input type="checkbox"/> <input type="checkbox"/> p <input type="checkbox"/> e <input type="checkbox"/> r <input type="checkbox"/> t <input type="checkbox"/> r <input type="checkbox"/> a <input type="checkbox"/> c <input type="checkbox"/> t <input type="checkbox"/> i <input type="checkbox"/> o <input type="checkbox"/> n <input type="checkbox"/> 2 <input type="checkbox"/> p <input type="checkbox"/> e <input type="checkbox"/> r <input type="checkbox"/> t <input type="checkbox"/> r <input type="checkbox"/> a <input type="checkbox"/> c <input type="checkbox"/> t <input type="checkbox"/> i <input type="checkbox"/> o <input type="checkbox"/> n <input type="checkbox"/> f <input type="checkbox"/> o <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> h <input type="checkbox"/> r <input type="checkbox"/>		

Name of Area	Official's Stand Ground Level		Size:	736	sq m
Description / Boundary	Owners & Trainers Bar, Oaks Inside Temp, Winning Post Bar				
Trading Hours	<input type="checkbox"/> or <input type="checkbox"/> a <input type="checkbox"/> o <input type="checkbox"/> r <input type="checkbox"/> s <input type="checkbox"/>	<u>Open</u> <input type="checkbox"/> ho <input type="checkbox"/> r <input type="checkbox"/> e <input type="checkbox"/> f <input type="checkbox"/> o <input type="checkbox"/> r <input type="checkbox"/> e <input type="checkbox"/> f <input type="checkbox"/> i <input type="checkbox"/> r <input type="checkbox"/> s <input type="checkbox"/> t <input type="checkbox"/> r <input type="checkbox"/> a <input type="checkbox"/> c <input type="checkbox"/> e <input type="checkbox"/> <u>osing</u> <input type="checkbox"/> ho <input type="checkbox"/> r <input type="checkbox"/> a <input type="checkbox"/> f <input type="checkbox"/> t <input type="checkbox"/> e <input type="checkbox"/> r <input type="checkbox"/> a <input type="checkbox"/> c <input type="checkbox"/> t <input type="checkbox"/> r <input type="checkbox"/> a <input type="checkbox"/> c <input type="checkbox"/> e			
	<input type="checkbox"/> e <input type="checkbox"/> p <input type="checkbox"/> o <input type="checkbox"/> r <input type="checkbox"/> a <input type="checkbox"/> r <input type="checkbox"/> o <input type="checkbox"/> o <input type="checkbox"/> r <input type="checkbox"/> s <input type="checkbox"/>	<u>Open</u> <input type="checkbox"/> ho <input type="checkbox"/> r <input type="checkbox"/> e <input type="checkbox"/> f <input type="checkbox"/> o <input type="checkbox"/> r <input type="checkbox"/> e <input type="checkbox"/> f <input type="checkbox"/> i <input type="checkbox"/> r <input type="checkbox"/> s <input type="checkbox"/> t <input type="checkbox"/> r <input type="checkbox"/> a <input type="checkbox"/> c <input type="checkbox"/> e <input type="checkbox"/> <u>osing</u> <input type="checkbox"/> ho <input type="checkbox"/> r <input type="checkbox"/> a <input type="checkbox"/> f <input type="checkbox"/> t <input type="checkbox"/> e <input type="checkbox"/> r <input type="checkbox"/> a <input type="checkbox"/> c <input type="checkbox"/> t <input type="checkbox"/> r <input type="checkbox"/> a <input type="checkbox"/> c <input type="checkbox"/> e			
Patron Capacity	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> 7 <input type="checkbox"/>				
Access by Minors¹	Minors <input type="checkbox"/> r <input type="checkbox"/> e <input type="checkbox"/> a <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> t <input type="checkbox"/> h <input type="checkbox"/> o <input type="checkbox"/> r <input type="checkbox"/> i <input type="checkbox"/> s <input type="checkbox"/> a <input type="checkbox"/> t <input type="checkbox"/> i <input type="checkbox"/> o <input type="checkbox"/> n <input type="checkbox"/>	<u>Yes</u> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	Bar Areas	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <u>No</u>	
Safe Staffing Level	<input type="checkbox"/> o <input type="checkbox"/> r				
Type of Service	<u>No</u>	<input type="checkbox"/> a <input type="checkbox"/> i <input type="checkbox"/> t <input type="checkbox"/> <input type="checkbox"/> t <input type="checkbox"/> a <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>			
	<u>No</u>	<input type="checkbox"/> e <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> e <input type="checkbox"/> r <input type="checkbox"/> e <input type="checkbox"/> – <i>describe:</i>			
	<u>Yes</u>	Other – <i>describe:</i>	<input type="checkbox"/> a <input type="checkbox"/> r <input type="checkbox"/> e <input type="checkbox"/> r <input type="checkbox"/> i <input type="checkbox"/> c <input type="checkbox"/> e		
	Free Drinking Water ²				
	<u>Yes</u>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> a <input type="checkbox"/> i <input type="checkbox"/> a <input type="checkbox"/> <input type="checkbox"/> e <input type="checkbox"/> o <input type="checkbox"/> n <input type="checkbox"/> r <input type="checkbox"/> e <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> e <input type="checkbox"/> s <input type="checkbox"/> t <input type="checkbox"/>			
	<u>Yes</u>	<input type="checkbox"/> e <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> s <input type="checkbox"/> e <input type="checkbox"/> r <input type="checkbox"/> e <input type="checkbox"/> – <i>describe:</i>	<input type="checkbox"/> a <input type="checkbox"/> p <input type="checkbox"/> s <input type="checkbox"/> c <input type="checkbox"/> o <input type="checkbox"/> n <input type="checkbox"/> n <input type="checkbox"/> e <input type="checkbox"/> c <input type="checkbox"/> t <input type="checkbox"/> e <input type="checkbox"/> d <input type="checkbox"/> t <input type="checkbox"/> o <input type="checkbox"/> <input type="checkbox"/> a <input type="checkbox"/> i <input type="checkbox"/> n <input type="checkbox"/> s <input type="checkbox"/> <input type="checkbox"/> a <input type="checkbox"/> t <input type="checkbox"/> e <input type="checkbox"/> r <input type="checkbox"/> <input type="checkbox"/> o <input type="checkbox"/> c <input type="checkbox"/> a <input type="checkbox"/> t <input type="checkbox"/> e <input type="checkbox"/> d <input type="checkbox"/> o <input type="checkbox"/> n <input type="checkbox"/> e <input type="checkbox"/> n <input type="checkbox"/> d <input type="checkbox"/> o <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> a <input type="checkbox"/> r <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> e <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> p <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> a <input type="checkbox"/> r <input type="checkbox"/> <input type="checkbox"/> a <input type="checkbox"/> t <input type="checkbox"/> e <input type="checkbox"/> r <input type="checkbox"/> c <input type="checkbox"/> o <input type="checkbox"/> o <input type="checkbox"/> l <input type="checkbox"/> e <input type="checkbox"/> r		
		Other – <i>describe</i> <input type="checkbox"/>			
	Maximum Drink Purchases per Patron ³ <u>Yes</u> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>				
	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> e <input type="checkbox"/> r <input type="checkbox"/> p <input type="checkbox"/> e <input type="checkbox"/> r <input type="checkbox"/> p <input type="checkbox"/> a <input type="checkbox"/> t <input type="checkbox"/> r <input type="checkbox"/> o <input type="checkbox"/> n <input type="checkbox"/>		<input type="checkbox"/> <input type="checkbox"/> p <input type="checkbox"/> e <input type="checkbox"/> r <input type="checkbox"/> t <input type="checkbox"/> r <input type="checkbox"/> a <input type="checkbox"/> c <input type="checkbox"/> t <input type="checkbox"/> i <input type="checkbox"/> o <input type="checkbox"/> n <input type="checkbox"/> <input type="checkbox"/> 2 <input type="checkbox"/> p <input type="checkbox"/> e <input type="checkbox"/> r <input type="checkbox"/> t <input type="checkbox"/> r <input type="checkbox"/> a <input type="checkbox"/> c <input type="checkbox"/> t <input type="checkbox"/> i <input type="checkbox"/> o <input type="checkbox"/> n <input type="checkbox"/> <input type="checkbox"/> r <input type="checkbox"/> o <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> h <input type="checkbox"/> r <input type="checkbox"/> s <input type="checkbox"/>		

Name of Area	Official's Stand Level 1		Size:	000	sq m
Description / Boundary	Doncaster Bar, Doncaster Temp Bar, Villiers Bar, Press Room & Champagne Bar				
Trading Hours	00or00a00o0rs00	Open00ho0r00e0re0 first race000osing00ho0r00a0ter0 last race			
	00e0porar000ar00o0rs00	Open00ho0r00e0re0 first race000osing00ho0r00a0ter0 last race			
Patron Capacity	0035				
Access by Minors ¹	Minors 00rea 00thorisation00	Yes 00	Bar Areas	00es	No
Safe Staffing Level	000				
Type of Service	No	00ait00ta000			
	No	00e000er00e – describe:			
	Yes	Other – describe:	00ar00er00ice		
	Free Drinking Water ²				
	Yes	000ai00a00e on re00est00			
	Yes	00e00ser00e –describe:	00ater cooler at 00ar 00ith disposa00e c00ps		
	Maximum Drink Purchases per Patron ³ Yes 00				
	0000 00er per patron00		00per transaction00red00ced to 2 at 000000		

Name of Area	Members Lawn		Size:		sq m
Description / Boundary	Oaks Tracks Side Temp, Oaks Moet Stall, Mr Randwick Bar Front & Rear, Members Belvedere Bar				
Trading Hours	<input type="checkbox"/> or <input type="checkbox"/> a <input type="checkbox"/> o <input type="checkbox"/> r <input type="checkbox"/> s <input type="checkbox"/>	<input type="checkbox"/> <u>Open</u> <input type="checkbox"/> h <input type="checkbox"/> o <input type="checkbox"/> r <input type="checkbox"/> e <input type="checkbox"/> o <input type="checkbox"/> r <input type="checkbox"/> e <input type="checkbox"/> f <input type="checkbox"/> i <input type="checkbox"/> r <input type="checkbox"/> s <input type="checkbox"/> t <input type="checkbox"/> r <input type="checkbox"/> a <input type="checkbox"/> c <input type="checkbox"/> e <input type="checkbox"/> <input type="checkbox"/> <u>Closing</u> <input type="checkbox"/> h <input type="checkbox"/> o <input type="checkbox"/> r <input type="checkbox"/> a <input type="checkbox"/> f <input type="checkbox"/> t <input type="checkbox"/> e <input type="checkbox"/> r <input type="checkbox"/> a <input type="checkbox"/> s <input type="checkbox"/> t <input type="checkbox"/> r <input type="checkbox"/> a <input type="checkbox"/> c <input type="checkbox"/> e			
	<input type="checkbox"/> e <input type="checkbox"/> p <input type="checkbox"/> o <input type="checkbox"/> r <input type="checkbox"/> a <input type="checkbox"/> r <input type="checkbox"/> o <input type="checkbox"/> o <input type="checkbox"/> r <input type="checkbox"/> s <input type="checkbox"/>	<input type="checkbox"/> <u>Open</u> <input type="checkbox"/> h <input type="checkbox"/> o <input type="checkbox"/> r <input type="checkbox"/> e <input type="checkbox"/> o <input type="checkbox"/> r <input type="checkbox"/> e <input type="checkbox"/> f <input type="checkbox"/> i <input type="checkbox"/> r <input type="checkbox"/> s <input type="checkbox"/> t <input type="checkbox"/> r <input type="checkbox"/> a <input type="checkbox"/> c <input type="checkbox"/> e <input type="checkbox"/> <input type="checkbox"/> <u>Closing</u> <input type="checkbox"/> h <input type="checkbox"/> o <input type="checkbox"/> r <input type="checkbox"/> a <input type="checkbox"/> f <input type="checkbox"/> t <input type="checkbox"/> e <input type="checkbox"/> r <input type="checkbox"/> a <input type="checkbox"/> s <input type="checkbox"/> t <input type="checkbox"/> r <input type="checkbox"/> a <input type="checkbox"/> c <input type="checkbox"/> e			
Patron Capacity					
Access by Minors¹	Minors <input type="checkbox"/> e <input type="checkbox"/> a <input type="checkbox"/> a <input type="checkbox"/> t <input type="checkbox"/> h <input type="checkbox"/> o <input type="checkbox"/> r <input type="checkbox"/> i <input type="checkbox"/> s <input type="checkbox"/> a <input type="checkbox"/> t <input type="checkbox"/> i <input type="checkbox"/> o <input type="checkbox"/> n <input type="checkbox"/>	<input checked="" type="checkbox"/> <u>Yes</u> <input type="checkbox"/> e <input type="checkbox"/>	Bar Areas	<input type="checkbox"/> e <input type="checkbox"/> s <input type="checkbox"/>	<input checked="" type="checkbox"/> <u>No</u>
Safe Staffing Level	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> o				
Type of Service	<input checked="" type="checkbox"/> <u>No</u>	<input type="checkbox"/> a <input type="checkbox"/> i <input type="checkbox"/> t <input type="checkbox"/> t <input type="checkbox"/> a <input type="checkbox"/> <input type="checkbox"/>			
	<input checked="" type="checkbox"/> <u>No</u>	<input type="checkbox"/> e <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> e <input type="checkbox"/> r <input type="checkbox"/> e – describe:			
	<input checked="" type="checkbox"/> <u>Yes</u>	Other – describe:	<input type="checkbox"/> a <input type="checkbox"/> r <input type="checkbox"/> e <input type="checkbox"/> r <input type="checkbox"/> i <input type="checkbox"/> c <input type="checkbox"/> e		
	Free Drinking Water²				
	<input checked="" type="checkbox"/> <u>Yes</u>	<input type="checkbox"/> <input type="checkbox"/> a <input type="checkbox"/> i <input type="checkbox"/> a <input type="checkbox"/> e <input type="checkbox"/> o <input type="checkbox"/> n <input type="checkbox"/> r <input type="checkbox"/> e <input type="checkbox"/> <input type="checkbox"/> e <input type="checkbox"/> s <input type="checkbox"/> t <input type="checkbox"/>			
	<input checked="" type="checkbox"/> <u>Yes</u>	<input type="checkbox"/> e <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> e <input type="checkbox"/> r <input type="checkbox"/> e – describe:	<input type="checkbox"/> a <input type="checkbox"/> t <input type="checkbox"/> e <input type="checkbox"/> c <input type="checkbox"/> o <input type="checkbox"/> o <input type="checkbox"/> l <input type="checkbox"/> e <input type="checkbox"/> r <input type="checkbox"/> a <input type="checkbox"/> t <input type="checkbox"/> <input type="checkbox"/> a <input type="checkbox"/> r <input type="checkbox"/> <input type="checkbox"/> i <input type="checkbox"/> t <input type="checkbox"/> d <input type="checkbox"/> i <input type="checkbox"/> s <input type="checkbox"/> p <input type="checkbox"/> o <input type="checkbox"/> s <input type="checkbox"/> a <input type="checkbox"/> l <input type="checkbox"/> l <input type="checkbox"/> e <input type="checkbox"/> c <input type="checkbox"/> o <input type="checkbox"/> p <input type="checkbox"/> s		
	Maximum Drink Purchases per Patron³ <input checked="" type="checkbox"/> <u>Yes</u> <input type="checkbox"/> e <input type="checkbox"/>				
	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> e <input type="checkbox"/> r <input type="checkbox"/> p <input type="checkbox"/> e <input type="checkbox"/> r <input type="checkbox"/> p <input type="checkbox"/> a <input type="checkbox"/> t <input type="checkbox"/> r <input type="checkbox"/> o <input type="checkbox"/> n		<input type="checkbox"/> <input type="checkbox"/> p <input type="checkbox"/> e <input type="checkbox"/> r <input type="checkbox"/> t <input type="checkbox"/> r <input type="checkbox"/> a <input type="checkbox"/> c <input type="checkbox"/> t <input type="checkbox"/> i <input type="checkbox"/> o <input type="checkbox"/> n <input type="checkbox"/> 2 <input type="checkbox"/> p <input type="checkbox"/> e <input type="checkbox"/> r <input type="checkbox"/> t <input type="checkbox"/> r <input type="checkbox"/> a <input type="checkbox"/> c <input type="checkbox"/> t <input type="checkbox"/> i <input type="checkbox"/> o <input type="checkbox"/> n <input type="checkbox"/> f <input type="checkbox"/> o <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> h <input type="checkbox"/> r <input type="checkbox"/> s <input type="checkbox"/>		

Name of Area	Oaks Lawn Marquee		Size:		sq m
Description / Boundary	Oaks Marquee Bar				
Trading Hours	<input type="checkbox"/> or <input type="checkbox"/> a <input type="checkbox"/> o <input type="checkbox"/> r <input type="checkbox"/> s <input type="checkbox"/> <i>timings may vary</i>	<input type="checkbox"/> <u>Open</u> <input type="checkbox"/> h <input type="checkbox"/> o <input type="checkbox"/> r <input type="checkbox"/> e <input type="checkbox"/> o <input type="checkbox"/> r <input type="checkbox"/> e <input type="checkbox"/> f <input type="checkbox"/> i <input type="checkbox"/> r <input type="checkbox"/> s <input type="checkbox"/> t <input type="checkbox"/> r <input type="checkbox"/> a <input type="checkbox"/> c <input type="checkbox"/> e <input type="checkbox"/> <input type="checkbox"/> <u>Closing</u> <input type="checkbox"/> p <input type="checkbox"/> o <input type="checkbox"/> <input type="checkbox"/> h <input type="checkbox"/> o <input type="checkbox"/> r <input type="checkbox"/> a <input type="checkbox"/> f <input type="checkbox"/> t <input type="checkbox"/> e <input type="checkbox"/> r <input type="checkbox"/> a <input type="checkbox"/> s <input type="checkbox"/> t <input type="checkbox"/> r <input type="checkbox"/> a <input type="checkbox"/> c <input type="checkbox"/> e			
Patron Capacity					
Access by Minors¹	Minors <input type="checkbox"/> e <input type="checkbox"/> a <input type="checkbox"/> a <input type="checkbox"/> t <input type="checkbox"/> h <input type="checkbox"/> o <input type="checkbox"/> r <input type="checkbox"/> i <input type="checkbox"/> s <input type="checkbox"/> a <input type="checkbox"/> t <input type="checkbox"/> i <input type="checkbox"/> o <input type="checkbox"/> n <input type="checkbox"/>	<input checked="" type="checkbox"/> <u>Yes</u> <input type="checkbox"/> e <input type="checkbox"/>	Bar Areas	<input type="checkbox"/> e <input type="checkbox"/> s <input type="checkbox"/>	<input checked="" type="checkbox"/> <u>No</u>
Safe Staffing Level	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> o				
Type of Service	<input checked="" type="checkbox"/> <u>Yes</u>	<input type="checkbox"/> a <input type="checkbox"/> i <input type="checkbox"/> t <input type="checkbox"/> t <input type="checkbox"/> a <input type="checkbox"/> <input type="checkbox"/>			
	<input checked="" type="checkbox"/> <u>No</u>	<input type="checkbox"/> e <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> e <input type="checkbox"/> r <input type="checkbox"/> e – describe:			
	<input checked="" type="checkbox"/> <u>Yes</u>	Other – describe:			
	Free Drinking Water²				
	<input checked="" type="checkbox"/> <u>Yes</u>	<input type="checkbox"/> <input type="checkbox"/> a <input type="checkbox"/> i <input type="checkbox"/> a <input type="checkbox"/> e <input type="checkbox"/> o <input type="checkbox"/> n <input type="checkbox"/> r <input type="checkbox"/> e <input type="checkbox"/> <input type="checkbox"/> e <input type="checkbox"/> s <input type="checkbox"/> t <input type="checkbox"/>	<input type="checkbox"/> a <input type="checkbox"/> i <input type="checkbox"/> t <input type="checkbox"/> e <input type="checkbox"/> r <input type="checkbox"/> i <input type="checkbox"/> c <input type="checkbox"/> e		
	<input checked="" type="checkbox"/> <u>Yes</u>	<input type="checkbox"/> e <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> e <input type="checkbox"/> r <input type="checkbox"/> e – describe:	<input type="checkbox"/> a <input type="checkbox"/> t <input type="checkbox"/> e <input type="checkbox"/> r <input type="checkbox"/> a <input type="checkbox"/> t <input type="checkbox"/> a <input type="checkbox"/> l <input type="checkbox"/> e <input type="checkbox"/> s		
	Maximum Drink Purchases per Patron³ <input checked="" type="checkbox"/> <u>Yes</u> <input type="checkbox"/> e <input type="checkbox"/>				
	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> e <input type="checkbox"/> r <input type="checkbox"/> p <input type="checkbox"/> e <input type="checkbox"/> r <input type="checkbox"/> p <input type="checkbox"/> a <input type="checkbox"/> t <input type="checkbox"/> r <input type="checkbox"/> o <input type="checkbox"/> n		<input type="checkbox"/> <input type="checkbox"/> p <input type="checkbox"/> e <input type="checkbox"/> r <input type="checkbox"/> t <input type="checkbox"/> r <input type="checkbox"/> a <input type="checkbox"/> c <input type="checkbox"/> t <input type="checkbox"/> i <input type="checkbox"/> o <input type="checkbox"/> n <input type="checkbox"/> 2 <input type="checkbox"/> p <input type="checkbox"/> e <input type="checkbox"/> r <input type="checkbox"/> t <input type="checkbox"/> r <input type="checkbox"/> a <input type="checkbox"/> c <input type="checkbox"/> t <input type="checkbox"/> i <input type="checkbox"/> o <input type="checkbox"/> n <input type="checkbox"/> f <input type="checkbox"/> o <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> h <input type="checkbox"/> r <input type="checkbox"/> s <input type="checkbox"/>		

Name of Area	Members Marquee		Size:		sq m
Description / Boundary	Schweppes Bar, Belveder Bar, Mr Randwick Bar Rear				
Trading Hours	<input type="checkbox"/> or <input type="checkbox"/> a <input type="checkbox"/> o <input type="checkbox"/> r s <input type="checkbox"/>	<u>Open</u> <input type="checkbox"/> ho <input type="checkbox"/> r <input type="checkbox"/> e <input type="checkbox"/> f _o r _e first race <input type="checkbox"/> <u>closing</u> <input type="checkbox"/> ho <input type="checkbox"/> r after last race			
	<input type="checkbox"/> e <input type="checkbox"/> p _o r _a r <input type="checkbox"/> c _a r <input type="checkbox"/> o <input type="checkbox"/> r s <input type="checkbox"/>	<u>Open</u> <input type="checkbox"/> ho <input type="checkbox"/> r <input type="checkbox"/> e <input type="checkbox"/> f _o r _e first race <input type="checkbox"/> <u>closing</u> <input type="checkbox"/> ho <input type="checkbox"/> r after last race			
Patron Capacity					
Access by Minors¹	Minors <input type="checkbox"/> rea <input type="checkbox"/> <u>authorisation</u> <input type="checkbox"/>	<u>Yes</u> <input type="checkbox"/> <input checked="" type="checkbox"/> <u>No</u>	Bar Areas	<input checked="" type="checkbox"/> <u>Yes</u>	<u>No</u>
Safe Staffing Level	<input type="checkbox"/> <input type="checkbox"/> o				
Type of Service	<u>No</u>	<input type="checkbox"/> ait <input type="checkbox"/> t _a m _e			
	<u>No</u>	<input type="checkbox"/> e <input type="checkbox"/> s _e r _v i _s – describe:			
	<u>Yes</u>	Other – describe:	<input type="checkbox"/> ar <input type="checkbox"/> e _r i _c e		
	Free Drinking Water ²				
	<u>Yes</u>	<input type="checkbox"/> ai _d <input type="checkbox"/> e on re _q u _e st <input type="checkbox"/>			
	<u>Yes</u>	<input type="checkbox"/> e <input type="checkbox"/> s _e r _v i _s – describe:	<input type="checkbox"/> ater cooler at <input type="checkbox"/> ar <input type="checkbox"/> i _t h disposa _b l _e c _o p _s		
	Maximum Drink Purchases per Patron ³ <u>Yes</u> <input type="checkbox"/> <u>No</u>				
	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> e _r per patron <input type="checkbox"/>		<input type="checkbox"/> per transaction <input type="checkbox"/> 2 per transaction <input type="checkbox"/> ro <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> hrs <input type="checkbox"/>		

Name of Area	Owners Pavilion		Size:		sq m
Description / Boundary	Owners Lounge Bar, Winning Owners Room, Temp Bar				
Trading Hours	<input type="checkbox"/> or <input type="checkbox"/> a <input type="checkbox"/> o <input type="checkbox"/> r <input type="checkbox"/> s <input type="checkbox"/>	<u>Open</u> <input type="checkbox"/> ho <input type="checkbox"/> r <input type="checkbox"/> e <input type="checkbox"/> o <input type="checkbox"/> r <input type="checkbox"/> e <input type="checkbox"/> f <input type="checkbox"/> i <input type="checkbox"/> r <input type="checkbox"/> s <input type="checkbox"/> t <input type="checkbox"/> r <input type="checkbox"/> a <input type="checkbox"/> c <input type="checkbox"/> e <input type="checkbox"/> <u>osing</u> <input type="checkbox"/> ho <input type="checkbox"/> r <input type="checkbox"/> a <input type="checkbox"/> f <input type="checkbox"/> t <input type="checkbox"/> e <input type="checkbox"/> r <input type="checkbox"/> a <input type="checkbox"/> c <input type="checkbox"/> e			
	<input type="checkbox"/> e <input type="checkbox"/> p <input type="checkbox"/> o <input type="checkbox"/> r <input type="checkbox"/> a <input type="checkbox"/> r <input type="checkbox"/> o <input type="checkbox"/> o <input type="checkbox"/> r <input type="checkbox"/> s <input type="checkbox"/>	<u>Open</u> <input type="checkbox"/> ho <input type="checkbox"/> r <input type="checkbox"/> e <input type="checkbox"/> o <input type="checkbox"/> r <input type="checkbox"/> e <input type="checkbox"/> f <input type="checkbox"/> i <input type="checkbox"/> r <input type="checkbox"/> s <input type="checkbox"/> t <input type="checkbox"/> r <input type="checkbox"/> a <input type="checkbox"/> c <input type="checkbox"/> e <input type="checkbox"/> <u>osing</u> <input type="checkbox"/> ho <input type="checkbox"/> r <input type="checkbox"/> a <input type="checkbox"/> f <input type="checkbox"/> t <input type="checkbox"/> e <input type="checkbox"/> r <input type="checkbox"/> a <input type="checkbox"/> c <input type="checkbox"/> e			
Patron Capacity					
Access by Minors¹	Minors <input type="checkbox"/> r <input type="checkbox"/> e <input type="checkbox"/> a <input type="checkbox"/> <input type="checkbox"/> t <input type="checkbox"/> h <input type="checkbox"/> o <input type="checkbox"/> r <input type="checkbox"/> i <input type="checkbox"/> s <input type="checkbox"/> a <input type="checkbox"/> t <input type="checkbox"/> i <input type="checkbox"/> o <input type="checkbox"/> n <input type="checkbox"/>	<u>Yes</u> <input type="checkbox"/>	Bar Areas	<input type="checkbox"/> e <input type="checkbox"/> s <input type="checkbox"/>	<u>No</u>
Safe Staffing Level	<input type="checkbox"/> h <input type="checkbox"/> r <input type="checkbox"/> e <input type="checkbox"/>				
Type of Service	<u>No</u>	<input type="checkbox"/> a <input type="checkbox"/> i <input type="checkbox"/> t <input type="checkbox"/> <input type="checkbox"/> t <input type="checkbox"/> a <input type="checkbox"/> <input type="checkbox"/>			
	<u>No</u>	<input type="checkbox"/> e <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> e <input type="checkbox"/> r <input type="checkbox"/> e <input type="checkbox"/> – <i>describe:</i>			
	<u>Yes</u>	Other – <i>describe:</i>	<input type="checkbox"/> a <input type="checkbox"/> r <input type="checkbox"/> <input type="checkbox"/> e <input type="checkbox"/> r <input type="checkbox"/> i <input type="checkbox"/> c <input type="checkbox"/> e		
	Free Drinking Water ²				
	<u>Yes</u>	<input type="checkbox"/> <input type="checkbox"/> a <input type="checkbox"/> i <input type="checkbox"/> a <input type="checkbox"/> <input type="checkbox"/> e <input type="checkbox"/> o <input type="checkbox"/> n <input type="checkbox"/> r <input type="checkbox"/> e <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> e <input type="checkbox"/> s <input type="checkbox"/> t <input type="checkbox"/>			
	<u>Yes</u>	<input type="checkbox"/> e <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> s <input type="checkbox"/> e <input type="checkbox"/> r <input type="checkbox"/> e <input type="checkbox"/> – <i>describe:</i>	<input type="checkbox"/> a <input type="checkbox"/> t <input type="checkbox"/> e <input type="checkbox"/> r <input type="checkbox"/> c <input type="checkbox"/> o <input type="checkbox"/> o <input type="checkbox"/> l <input type="checkbox"/> e <input type="checkbox"/> r <input type="checkbox"/> a <input type="checkbox"/> t <input type="checkbox"/> <input type="checkbox"/> a <input type="checkbox"/> r		
	Maximum Drink Purchases per Patron ³ <u>Yes</u> <input type="checkbox"/>				
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PO

☐ Minor area authorisation – minors are allowed in this area accompanied by a responsible adult (e.g. parent/guardian/spouse)
☐ Bar areas – minors are not allowed in this area

² The ☐ or ☐s require drinking water to be available free of charge at each point where ☐ or is sold or supplied on the licensed premises

³ ☐ ☐ it on the number of drinks purchased ☐ patrons can be imposed as a licence condition

Food Service ⁴

Name of Outlet	Kensington Café
Trading hours	ro gates opening until last race at and ic
Area served	o a and ic tand hannon a n eger a n
Food	ot ha ro s hot ee ro s sa o ries soft drinks

Name of Outlet	Centennial Café
Trading hours	ro gates opening until last race at and ic
Area served	o a and ic tand hannon a n eger a n
Food	ot ha ro s hot ee ro s savouries soft drinks

Name of Outlet	Skyline Café
Trading hours	ro gates opening until last race at and ic
Area served	o a and ic tand ee e 3
Food	ot ha ro s hot ee ro s sa o ries soft drinks

Name of Outlet	Triple Crown Café
Trading hours	ro gates opening until last race at and ic
Area served	o a and ic tand Me ers a n
Food	ot ha ro s hot ee ro s sa o ries soft drinks

Name of Outlet	Caminito
Trading hours	ro gates opening until last race at and ic
Area served	hannon a n eger a n o e ard
Food	Me ican ood soft drinks

Name of Outlet	Happy As Larry
Trading hours	ro gates opening until last race at and ic
Area served	hannon a n eger a n randstand
Food	Pi a and eserts

Name of Outlet	Cantina Movil
Trading hours	ro gates opening until last race at and ic
Area served	o e ard O Octagona a n
Food	oth e ican oods

Name of Outlet	Nandos
Trading hours	ro gates opening 12:00pm - 11:00pm last race at 10:00pm and 11:00pm
Area served	hannon a n eger a n
Food	rgers hot chips soft drinks

Name of Outlet	Piquant
Trading hours	ro gates opening 12:00pm - 11:00pm last race at 10:00pm and 11:00pm
Area served	Me s tand ground oor Me s a n Oa s onge
Food	

Name of Outlet	Agape
Trading hours	ro gates opening 12:00pm - 11:00pm last race at 10:00pm and 11:00pm
Area served	oe eard O Octagon a n
Food	Organic – Pi a Meat a s tacos nachos chips soft drinks

Name of Outlet	NYPD
Trading hours	ro gates opening 12:00pm - 11:00pm last race at 10:00pm and 11:00pm
Area served	hannon a n eger a n randstand
Food	ariet o hot rolls and fast food

Name of Outlet	Villis Pie
Trading hours	ro gates opening 12:00pm - 11:00pm last race at 10:00pm and 11:00pm
Area served	oe eard O Octagon a n
Food	ot Pies soft drinks

Name of Outlet	SPC Perfect Fruit
Trading hours	ro gates opening 12:00pm - 11:00pm last race at 10:00pm and 11:00pm
Area served	hannon a n eger a n randstand
Food	cecrea r it

Name of Outlet	Dairy King Tram
Trading hours	From gates opening until last race at 4 and 4.15
Area served	Hannon Lane Jeger Lane Grandstand
Food	Barbecue past foods and soft drinks

Name of Outlet	Kombi
Trading hours	From gates opening until last race at 4 and 4.15
Area served	Outside of Oval Octagon Lane
Food	Hot foods & coffee

Name of Outlet	Bar Pho
Trading hours	From gates opening until last race at 4 and 4.15
Area served	Outside of Oval Octagon Lane
Food	Vietnamese

Name of Outlet	Members Oaks Sandwich Bar
Trading hours	From gates opening until last race at 4 and 4.15
Area served	Members stand ground floor Members Lane Oaks Lounge
Food	Made to order sandwiches, soups, snacks, soft drinks

Name of Outlet	Members / Oaks Coffee Shop
Trading hours	From gates opening until last race at 4 and 4.15
Area served	Members stand ground floor Members Lane Oaks Lounge
Food	Coffee, hot sandwiches, soups, toasted sandwiches and pastries

Name of Outlet	Doncaster Place
Trading hours	From gates opening until last race at 4 and 4.15
Area served	Members stand Level 2 Officials Meeting Deck
Food	Instantiated, hot roast, sausage, gourmet sandwiches, pies and barbecue pastries

Name of Outlet	Villier's Bistro
Trading hours	From gates opening until last race at 4 and 4.15
Area served	Members stand Level 2 Officials Meeting Deck
Food	Instantiated, hot roast, sausage, gourmet sandwiches, pies and barbecue pastries

*Opening and closing times will vary from outlets to outlet depending on crowd numbers; however one food outlet will be available in each area.

Name of Outlet	Airstream
Trading hours	ro gates opening until last race at and ic
Area served	entennia a n Me ers Mar ee O ticia s tand
Food	rgers hot dogs co ee desert

Name of Outlet	Santos
Trading hours	ro gates opening until last race at and ic
Area served	entennia a n Me ers Mar ee O ticia s tand
Food	and iches raps co ee soft drin s

Name of Outlet	Bucket List
Trading hours	ro gates opening until last race at and ic
Area served	edger hannon a ns
Food	rgers chips and soft drin s

Name of Outlet	Gastronomy (Melbourne Cup Day Only)
Trading hours	ro gates opening until last race at and ic
Area served	
Food	

PO

Serving food at a time for patrons at a times during trading periods is a standard hardy initiation licence condition

Procedures for dealing with intoxication incidents

Type of Incident: Intoxicated Person Trying to Gain Access to Premises	
Responsibility	Action To Be Taken
Security Provider	In a non-threatening manner introduce course in or patron's due to their intoxication they are unable to enter the premises and escort them from the entrance
Bar Staff	Do not approach in or their supervisor and security location and description of persons involved

Type of Incident: Refusal of Service to Intoxicated Person	
Responsibility	Action To Be Taken
Security Provider	Approach the patron's in a non-threatening manner introduce course in or the that under the law the best leave the premises immediately and escort them from the entrance
Bar Staff	In or their supervisor security do not refuse the of right of service until security is on site so the patron is able to be removed ensure to take note of a description of what they are wearing and who they are with and direction they go the patron does on before arriving security

Type of Incident: Removal of Intoxicated Person From Premises	
Responsibility	Action To Be Taken
Security Provider	Approach the patron's in a non-threatening manner introduce course in or the that under the law the best leave the premises immediately and escort them from the entrance

Type of Incident: Failure to Leave	
Responsibility	Action To Be Taken
Security Provider	In or supervisor on to in or the patron's who are and who they are being asked to leave the premises and that under the law they are required to leave the entrance the object of the have their say the are still to be removed in or the again that they are required to leave to immediately leave the entrance again the refuse to leave or continue to argue their decision are to say "Is there anything I can say to convince you to abide by my lawful request to leave these premises immediately?" If the patron still refuses to leave the entrance are to say "You are committing an offence, the police will be called and may take action" Police support is then to be requested to deal with a failure to leave
Bar Staff Police	Attend location on request for support to obtain contact compliance issue a 'Failure to Leave' in writing and remove from entrance
Security Provider with Bar Staff Police	In or supervisor on to in or the patron's who are and who they are being asked to leave the premises and that under the law they are required to leave the entrance the object of the have their say the are still to be removed in or the again that they are required to leave to immediately leave the entrance again the refuse to leave or continue to argue their decision are to say "Is there anything I can say to convince you to abide by my lawful request to leave these premises immediately?" If the patron still refuses to leave the entrance 'Reasonable Force' is to be used to remove patron from the entrance

Type of Incident: Identifying a RSA high risk group/individual

Responsibility	Action To Be Taken
Security Provider	<p>For supervisor/control room approach in a non-threatening manner and identify course of action to be taken for the identified individual and responsible drinking and that the individual takes a 'zero tolerance' approach to intoxication, anti-social and disorder behaviour</p>

Type of Incident: Failure of patron to produce valid ID

Responsibility	Action To Be Taken
Security Provider	<p>If a patron fails to produce a valid ID upon request they are to be considered as a minor and not with a responsible adult they are not permitted entry or to remain on the premises</p>
Bar Staff	Patron is not to be served and for supervisor and security

Type of Incident: Drink Stacking

Responsibility	Action To Be Taken
Security Provider	<p>For supervisor/control room approach in a non-threatening manner and identify course of action to be taken for the identified individual and responsible drinking Patron is to be escorted to the entrance if deemed approaching intoxication</p>
Bar Staff	Patron is not to be served and for supervisor and security location and description

Type of Incident: Glassing

Responsibility	Action To Be Taken
Security Provider Bar Staff	<ul style="list-style-type: none"> Call for Police first aid support Provide first aid as required Secure the scene and perimeter of the scene Prevent access to the scene Secure the scene by placing a person to guard the area Identify anyone who can identify the assailant/s who glassed someone Request any witnesses to stand on the premises until police arrive – if they can't or won't, record all witnesses' particulars where practicable Leave and do not touch anything associated with the act of violence such as weapons, broken glass, food and so on Do not clean up or interfere with crime scenes such as moving furniture, interfering with evidence or constitute an offence leading to liability to prosecution and/or resit in the course of the premises Record information into your incident register and PM Make sure names, security numbers, specific tasks and/or incidents of each staff member are recorded Provide a record in the incident register to police Make direct and personal contact with the local area commander or delegate and advise the commander or delegate of the incident Comply with any directions given by the commander or delegate to preserve or keep intact the area where the act of violence occurred

Preventing underage drinking

Checklist	
Proof of age checks are in place in the venue	✓ Yes complete table below
Staff check for patrons who look 25 years or younger	✓ Yes
Staff are trained in the checking procedures	✓ Yes (see Part 3)
Checking devices are in place (e.g. cashpoint)	✗ N/A
Minors area authorisation and bar area signs are displayed in relevant areas	✓ Yes
Signs about the secondary supply offence are displayed in bars	✓ Yes
Staff are trained to recognise situations when second parties are supplying liquor to minors	✓ Yes
Procedures are in place to help staff deal with suspected second party supply incidents	✓ Yes

Checking Proof of Age ID ⁷		
Location of Checking	Responsibility	Action to be Taken
Entrance Points	Licence Provider	Persons believed to be under the age of 25 years are to produce valid ID
Public Area	Licence Provider	Persons believed to be under the age of 25 years are to produce valid ID
Bar Areas	Bar Staff	Persons believed to be under the age of 25 years are to produce valid ID before service

Procedures for dealing with underage drinking issues and incidents

Suspected Fraudulent Proof of Age ID	
Type of Incident	Action to be Taken
Forged proof of age ID	Report to supervisor/Licence Police to be advised
No proof of age ID	Report to supervisor/Licence person to be treated as a minor/referred to police with due consideration to duty of care
Unacceptable proof of age ID	Report to supervisor/Licence person to be treated as a minor/referred to police with due consideration to duty of care

Dealing With Suspected Second Party Supply Incidents ⁸		
Type of Incident	Responsibility	Action to be Taken
Supplying a minor	Licence Provider	Matter is to be referred to Serpentine Police to take action. Person is to be referred to police
Supplying intoxicated Person	Licence Provider	Both persons are to be referred to police

Notes

⁷ Acceptable proof of age documents – NSW Proof of Age Card (until December 2008), Driver's licence, Passport, NSW Photo Card (or equivalent interstate/overseas documents)

⁸ It is against the law for anyone to supply alcohol to a minor on licensed premises

Liquor Promotions⁹

Type/name of regular promotion	TBA – Prior to each race day promotional activities will be advised in the Race Day Operations Plan
Area where promotion occurs	
Area and time of promotion	Area Time
Approved by	
Promotion details	

UNDESIRABLE PROMOTION OF LIQUOR

- the promotion is likely to have a special appeal to minors because of the use of designs, names, motifs or characters in the promotion that are or are likely to be attractive to minors
- the promotion is indecent or offensive
- the promotion involves the provision of liquor in non-standard measures or the use of emotive descriptions or advertising that encourages irresponsible drinking and is likely to result in intoxication
- the promotion involves the provision of free drinks or extreme discounts or discounts of a limited duration that creates an incentive for patrons to consume liquor more rapidly than the otherwise might
- the promotion otherwise encourages irresponsible rapid or excessive consumption of liquor
- drinking games

PO

- The Local Miniatisation conditions imposed on liquor licences include a requirement to run liquor promotions in accordance with the *New South Wales Liquor Industry's Code of Practice for the Responsible Promotion of Liquor Products* – a copy of the code is available for on the site www.ogrnsgo.au – liquor (see extract below)

Part 3 – Patron Identification Awareness

Object – the Centre is a forum accorded to ensure this information is appropriately recorded under Part 7

Underage Drinking

Location	Type of Activity
Public site	Outlines ATC's policy and requirements towards underage drinking
Bar areas	Signage

Responsible Consumption of Alcohol

Location	Type of Activity
Public site	Outlines ATC's RSA policy and requirements
Entrance Points	Signage Condition of entrance Security personnel
Bar areas	Signage
Within Centre	Large screen display of RSA policy

Failing to Leave the Premises

Location	Type of Activity
Entrance Points	Signage – 'No Excuse' posters
Within Centre	Signage – 'No Excuse' posters Large screen display of 'No Excuse' poster

Safe Transport

Location	Type of Activity
Public site	Outlines transport options and to discourage drink driving
Entrance Points	Signage on M boards signage on entrance attendance

Drink Spiking

Location	Type of Activity
Bar areas	Signage
Within Centre	Security personnel and bar staff trained to be aware of possible drink spiking

Part 1 – Security and Access Control of the Neighbourhood

Venue Security Patrols ¹⁰

Name of security company	E-Group Security Pty Ltd
UEN	2000200002
Security Master Licence Number	000 000 003
Principal	Paul Johnson
Telephone contact	Landline 02 500 3000
Email	info@egroup.cc
Website / Application	http://www.egroup.cc

Area serviced	Entry Point's
Condition of licence	Yes No
Minimum safe security level	Low
How is security deployed	Teams of two are allocated area of responsibility and control a Area Supervisor
How and time of patrolling	30 mins prior to gates opening Continence is clear

Area serviced	Public Area Areas
Condition of licence	Yes No
Minimum safe security level	Low
How is security deployed	Teams of two are allocated area of responsibility and control a Area Supervisor
How and time of patrolling	30 mins prior to gates opening Continence is clear

Area serviced	Official Grandstand
Condition of licence	Yes No
Minimum safe security level	Low
How is security deployed	Teams of two are allocated area of responsibility and control a Area Supervisor
How and time of patrolling	30 mins prior to gates opening Continence is clear

Area serviced	Board and Public Grandstand
Condition of licence	Yes No
Minimum safe security level	Low
How is security deployed	Teams of two are allocated area of responsibility and control a Area Supervisor
How and time of patrolling	30 mins prior to gates opening Continence is clear

¹⁰ POA¹¹ Security staff employed at the venue must hold a recognised security certificate

Closed Circuit TV ¹¹

The venue operates CCTV

Yes - complete tables below**No** - go to Public Entertainment on page 3

1 Camera location	Location and time of day
Condition of licence	Yes No
Areas covered by camera	Main Shannon bar area (PUB)
Camera recording	Yes No
How and in what format	IP recorded as
Length of time recordings retained	2 days
Location where records are retained	IT server

2 Camera location	Location and time of day
Condition of licence	Yes No
Areas covered by camera	Wensington room, 1st floor bar area, Main bar, 1st floor bar Level 1: Chairman's Club, Grandview Room, Balconies Level 2: 1st floor bar area, 1st floor bar area Level 3: 1st floor bar area, 1st floor bar area Level 4: 1st floor bar area, 1st floor bar area
Camera recording	Yes No
How and in what format	IP recorded as
Length of time recordings retained	2 days
Location where records are retained	IT server

2 Camera location	Location and time of day
Condition of licence	Yes No
Areas covered by camera	Main bar area
Camera recording	Yes No
How and in what format	IP recorded as
Length of time recordings retained	2 days
Location where records are retained	IT server

3 Camera location	Location and time of day
Condition of licence	Yes No
Areas covered by camera	Main bar area, 1st floor bar area, 1st floor bar area
Camera recording	Yes No
How and in what format	IP recorded as
Length of time recordings retained	2 days
Location where records are retained	IT server

Camera location	Mezzers Oaks Lounge
Condition of licence	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Areas covered by camera	Openers & Rainers Bar & Note Seating & Lobby
Camera recording	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
On and in what format	PC & attached a/c
Length of time recordings retained	2 days
Location where records are retained	On server

5 Camera location	Doncaster Centre
Condition of licence	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Areas covered by camera	Bar & Doncaster Bar & Doncaster Place & Note
Camera recording	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
On and in what format	PC & attached a/c
Length of time recordings retained	2 days
Location where records are retained	On server

Camera location	International Areas
Condition of licence	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Areas covered by camera	Outdoor & Garden & Garden
Camera recording	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
On and in what format	PC & attached a/c
Length of time recordings retained	2 days
Location where records are retained	On server

PO

Systems are a secure feature for licensed premises & footage should be kept for a reasonable length of time & consistent with local licensing police

Anti-Social/Violent Behaviour

Dealing with Anti-Social / Violent Behaviour in Vicinity of Venue		
Location	Responsibility	Action to be Taken
Doncaster Centre	Doncaster Police	Observe and request Doncaster Police assistance
Doncaster Centre – Doncaster	Doncaster police	Conduct police duties as required
Don Road	Doncaster Provider	Observe and request Doncaster Police assistance
Don Road	Doncaster police department	Conduct police duties as required
Entrance Points	Doncaster Provider	Observe and request Doncaster Police assistance if required

Local Community ¹³

Procedures For Dealing With Impact of Venue on Local Community		
Issue	Responsibility	Strategy
Drinking area noise	Doncaster and Doncaster	Door knock sensitive area areas in or occupants of line of communication
Local noise complaints	Operations Manager	Doncaster noise hotline established Doncaster noise Doncaster Patrol to report and responded Doncaster police deployed to external areas
Litter	Doncaster Cleaning	Pre event inspection of local area post inspection and clean

¹³ PO

¹³ Maintaining contact with neighboring residents will help to identify and problems before they escalate when issues do arise it is important they are dealt with amicably and in a way that benefits both parties

Part 5 – Staff training

Checklist	
Staff Meetings are Held Every	See and pre race day briefing
Staff receive information about	<ul style="list-style-type: none"> ✓ Alcohol sales ✓ Staff ✓ Venue and Security Operating Procedures ✓ Local or Record Initiative ✓ Police and procedures
Staff have access to resources	<ul style="list-style-type: none"> ✓ Alcohol and Staffing sheet ✓ Official Press releases ✓ Official updates ✓ Alcohol Management Operations Register ✓ Staff or Alcohol or Staff Minimisation strategy ✓ Staff or Compliance order

Staff training about venue procedures and other information outlined in this register

Topic	Instructions Issued	Issued to	Date issued
Staff responsibilities	<ul style="list-style-type: none"> • Be briefed prior to start of shift • Do not serve intoxicated persons or allow patrons to become intoxicated • Be best practice • Know the drink limits • Serve alcoholic beverages open • Monitor patron consumption rates • Assess patron before service • Alert supervisor and security to any concerns 	Bar Staff	27 Feb 2019 3 Mar 2019 2 Feb 2019 1st Sept 2019
Intoxication	<ul style="list-style-type: none"> • Meaning and signs of intoxication • Maintain situational awareness of patrons in area • Report any persons believed to be intoxicated to supervisor or security • Intoxicated patrons are to be ejected from the venue or security or Police if a risk • No shots or drinks are to be served • Report patrons with a rapid consumption rate so early intervention can be conducted 	Security Bar Staff	27 Feb 2019 3 Mar 2019 2 Feb 2019 1st Sept 2019
Provisional checks	<ul style="list-style-type: none"> • Do not be conducted for any persons believed to be under the age of 25 years • 3 or less accepted are drivers licence/passport and Photo card • Provisional check is to be valid have a photo and date of birth • When checking check for security features • Be aware of any that may indicate a fake 	Security Bar Staff	27 Feb 2019 3 Mar 2019 2 Feb 2019 1st Sept 2019

Topic	Instructions Issued	Issued to	Date issued
Drinking	<ul style="list-style-type: none"> Don't assume patron is drunk Request 'First Aid'/call an ambulance Appoint first aid as required Record patron's drink Don't let them leave with an unknown person Take photo Record details 	Secrit Car 11 Ait 11A	27 Feb 2019 3 Mar 2019 1st Sept 2019
Second part sales	<ul style="list-style-type: none"> Maintain situational awareness of patrons in area Report patrons suspected of second part sale to supervisor/Secrit 	Secrit Car 11 Ait 11A	27 Feb 2019 3 Mar 2019 1st Sept 2019
Anti-social behaviour in vicinity of venue	<ul style="list-style-type: none"> Take care to observe if report to police are to be requested to attend 	Secrit Car 11 Ait 11A	27 Feb 2019 3 Mar 2019 1st Sept 2019
Safe transport options	<ul style="list-style-type: none"> Arrange taxis for those travelling home Safe locations Free parking arrangements 	Secrit Car 11 Ait 11A	27 Feb 2019 3 Mar 2019 2 Feb 2019 1st Sept 2019
Drinking	<ul style="list-style-type: none"> Maintain situational awareness of patrons in area Report patrons suspected of drinking to supervisor/Secrit 	Secrit Car 11 Ait 11A	27 Feb 2019 3 Mar 2019 2 Feb 2019 1st Sept 2019
Failure to leave	<ul style="list-style-type: none"> For control room For patron the area is required to leave the venue Not compliant in the that Police will be called and a take action For Police support For - police are not rostered a Secrit report a naco panied inors to 	Secrit	27 Feb 2019 3 Mar 2019 2 Feb 2019 1st Sept 2019
Minors on Licensed Premises	<ul style="list-style-type: none"> Minors are allowed however 1st class be accompanied by a responsible adult Minors are not permitted to be served at the bar area including in purchasing a non-alcoholic beverage Report a naco panied inors to 	Secrit Car 11 Ait 11A	27 Feb 2019 3 Mar 2019 2 Feb 2019 1st Sept 2019
Responsible adult	<ul style="list-style-type: none"> Parent/step parent or guardian The minor's spouse or de facto For time being in loco parentis 	Secrit Car 11 Ait 11A	27 Feb 2019 3 Mar 2019 2 Feb 2019 1st Sept 2019

Point

The venue is committed to ongoing training of staff to ensure everyone is kept updated on the latest information about the venue's initiatives and the operating procedures. These meetings also encourage the exchange of ideas between the management and staff.

The Office of Licensing and Gaming (OLG) sends one *Liquor and Gaming* Bulletin to each licensed venue in the Maitland. Multiple copies of the Bulletin are available via a subscription service – see the website for details <http://www.og.nsw.gov.au/for-liquor-gaming-pubs-venues/news.aspx>

Part 1 – Transport

Car Parking Areas

Local of nearest secure car park	Cost of parking	Hours of operation	Venue patrons informed by (staff, sign, etc)
On site Meers Car Park	Free	0000-2300	Staff signage on site
On site Meers Car Park	Included within Membership fees	0000-2300	Membership Parking Permit

Safe Transport Options ¹⁶

Taxi	
Operated by	City Control
Telephone number	02002 2325
Nearest taxi rank	City Control Scotland
Hours of service	24 hours
Venue Patrons informed by	On site venue attendance signage M boards P board

Local Bus Service	
Operated by	State Transit Authority
Bus number	372 373 374 375 377
Nearest bus stop	Union Road bus stop
Serves areas	Local areas
Hours of service	24 hours
Venue patrons informed by	On site venue attendance signage M boards P board

Local Rail Service	
Nearest train station	Central station
Service from	Lines
Service to	Lines
Hours of service	http://www.cityrailinfo.co.uk/eta/standingPoint
Venue patrons informed by	On site venue attendance signage M boards P board

PO

Identifying patrons and staff about the safe transport options available in our local area will assist in reducing drink driving. This can be done by displaying relevant information within the venue. Local transport providers can help venue management to develop transport strategies to assist patrons (eg taxi voucher scheme).

Part 7 – Working with local stakeholders

Key Contacts

Licensing Police	Contact name	Merida Pina
	Telephone	02 25 73
	Email	pinmer@police.nsw.gov.au
Ombudsman liaison officer	Contact name	Paatring
	Telephone	02 53
	Email	paatring@ogrnsw.gov.au
	Website	ogrnsw.gov.au
Local council	Contact name	Laaroniee
	Telephone	023
	Email	generalmanager@randwick.nsw.gov.au
Secretary Local Precinct committee	Contact name	Matheson
	Telephone	023 22
	Email	

Local Liquor Accord¹⁷

Name of Local Liquor Accord	Eastern Beaches Liquor Accord	
Accord coordinator	Name	Peter Pined
	Telephone and line	023 22
	Mobile	
	Fax/facsimile	023 55
	Email	seas@aroseas.com.au

¹⁷ PO

¹⁷ Visit the Ombudsman website for more information about liquor accords ogrnsw.gov.au or contact the Ombudsman Accord Unit at 02 53 22 or email@accords.ogrnsw.gov.au



Appendix I – Waste Management & Recycling Plan

DRAFT

AUSTRALIAN TURF CLUB

ATC Waste Management and Recycling Plan

This document is to be used in conjunction with:

ATC Occupational Health and Safety Management System

NSW OHS Act 2000

NSW OHS Regulations 2001

April 2011

For the information of:

ATC Staff

ATC Contractors



AUSTRALIAN TURF CLUB

INTRODUCTION

Dimeo Waste Services will provide a service and process where all waste material from Randwick Racecourse by diverting the sites:

- Cardboard
- Waste Paper
- Commingle products – PET, Glass, Aluminum and Steel cans
- Food Waste
- Fluorescent tube and lamp recycling

From landfill, though various recycling facilities DWS has access to within Sydney. Your commitment to using our company, who has been the sites waste contractors for past 13 years, is a positive step towards your commitment to the environment. Through our waste management plans and strategies and working closely with your chosen cleaning company, we will work together towards sustainable practices.

One of the benefits of using DWS is our comprehensive reporting system. We provide Monthly Waste Analysis Reports detailing how much waste and recycling was removed from site and how much was diverted from landfill. DWS has also introduced the Environmental Benefits of Recycling Calculator, which is a tool that allows you to see through various graphs how well the sites recycling are benefiting the environment. The indicators used in this tool are greenhouse benefits, water and energy savings.

We will also supply a dedicated staff member to consult and provide training and education to your staff to ensure best practice of recycling procedures are adhered to onsite. This will maximize resource recovery rates and reduce contamination.

Dimeo will introduce adequate signage throughout both racecourses, with all bins clearly labeled and signage on walls where available to assist with the correct usage. As our Managing Director Robert Dimeo will be personally managing the site, we will ensure that any issues that may arise will be taken care of immediately.

DWS is a total waste management solution and our mission is to effectively serve the waste and recycling needs of our customers, by striving to be innovative and professional, demonstrating the highest degree of integrity and service for our customers, employees, and the environment.

COMMINGLE RECYCLING



1. Commingle bins will be supplied in all kitchens/offices/ bars
2. These bins will be labeled (see attached photo)
3. This product will be collected either in a bulk bin with a 240 litre bin lifter or a separate truck will collect this
4. This product will be transported to Visy Smithfield or Galloways Seven Hills
5. This product will then be sorted

Equipment to be supplied by DWS:

Randwick: Red 240 litre – 200

FOOD WASTE GENERATED BY CATERERS



1. Kitchen and all food outlets will be supplied with 240 litre maroon bins
2. These bins will be labeled (see attached)
3. This product will be collected by a separate truck and delivered to either Earthpower or Clyde Transfer Station
4. This product will be turned into power and methane gas/fertilizer.

Equipment to be supplied by DWS:

Randwick: Maroon 240 litre – 80

LARGE EVENTS

DWS will supply 15m³ front or rear lift 3 m³ bins for the larger events.

These will be used for cardboard recycling and General Waste



Available in 1.5m³ or 3m³

GLASS RECYCLING (Race Days)

Bottle-cycler

Bottle crushing units are positioned throughout the race course with bottles collected in segregated bins and returned to work stations where the glass is crushed onsite before being collected for optical sorting and recycling.



GENERAL WASTE

General Waste collected from the racecourses will be accessed by drivers to which location the material will be best recovered.



Available in 120l and 240l



Available in 660l or 1100l

Stable Waste—(Mon & Thurs)

The material that is collected from the stables will be transported to Davies Rd, Wetherill Park Sorting Facility.



Sorting Facility

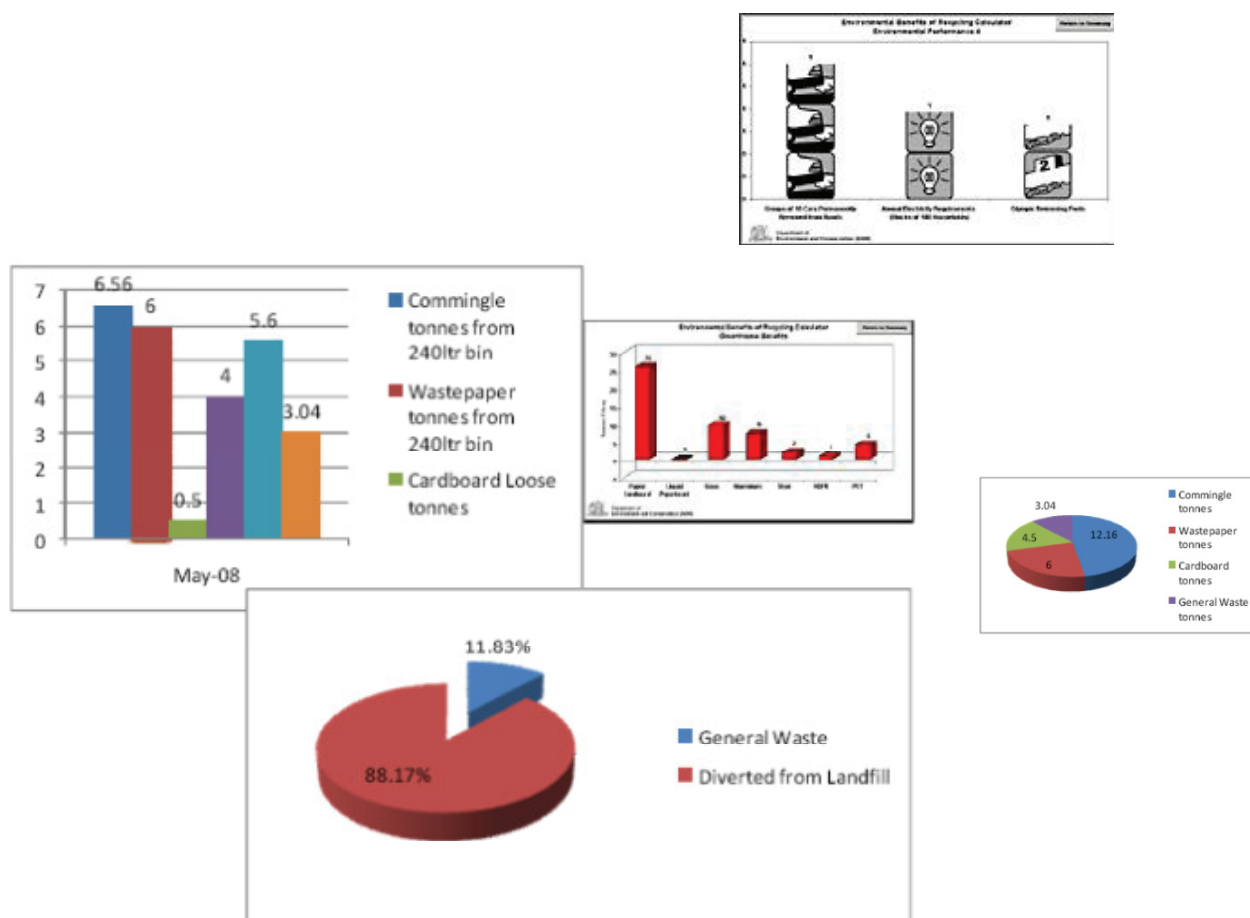
MONTHLY REPORTING

Monthly Reporting

Reports can be generating on a monthly basis, showing how many tonnes were recycled on site and what portion was diverted from landfill.

Dimeo Waste Services has introduced the Environmental Benefits of Recycling Calculator into its reporting. This tool allows you to see through various graphs how well the sites recycling are benefiting the environment. The indicators used in this tool are greenhouse benefits, water and energy savings.

Furthermore, in April we also introduced graphs on how the sites product was captured, how many tonnes were received via each waste stream and what product was diverted from landfill.



FLUORESCENT TUBE RECYCLING

Dimeo Waste Services has recently implemented fluorescent tube and lamp recycling. DWS can supply 4 & 5 foot long tube boxes and Lamp & Globe boxes for mixed lamps and globes for recycling.

Please see attached photographs.



Fluorescent Tube Boxes

Used for recycling 4 & 5 foot
fluorescent tubes



Lamp & Globe Box - mixed

Used for recycling mixed lamps and globes

By products from the Recycling process:

Mercury - is distilled from the separated powders and re-used in the manufacture of dental amalgam.

Aluminium - from the tube ends is separated and then recycled into cast products such as ingot used for foundry application.

Glass - Both from the tube and lamps is separated and recycled into glass wool to help insulate homes.

Phosphor Powder - from the tubes is used in the manufacture of fertilizer products.



Appendix J – Co-ordinating Instructions Transport & Pedestrian Management

DRAFT



Australian Turf Club

The heart of Sydney racing

Royal Randwick Spring Carnival 2019 Coordinating Instructions Transport & Pedestrian Management

This document is to be used in conjunction with:

ATC Incident & Emergency Manual

ATC RR Traffic Management Plan

ATC RR Security & Risk Reference Book

ATC RR Sydney Carnival Emergency Plan

For the information of:

New South Wales Police Force

ATC Management & Staff

E-Group Security Pty Ltd

ROYAL RANDWICK

Spring Carnival 2019 Coordinating Instructions Transport & Pedestrian Management Table of Contents

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1.0 Introduction

During each day of the 2020 Carnival 2020 road and access restrictions from 03:00hr until 2:00hr will be implemented. Transport Management planning has been conducted to minimise impact on the non-event community and to facilitate safe and efficient travel to and from the event site for patrons, staff and officials.

1.1 Contact Details

#	Role	Name	Phone
1	Head of Security Access	Mark Weston	037 53 007
2	EM Operations Events	Reg Snard	007 05 000
3	Head Security	Paula Anderson	0000 223 000
4	Boiling Service	Colin Boiling	0300 3030
5	Head – 2020 Cases	Cinda Moo	0000 53 500
6	EM	Transport Management Centre	030 700
7	Boiling Service	Paul Montro	020 2325

2.0 Traffic Management

2.1 Road Restrictions

Timings:

- 03:00hr to 2:00hr

General Outline:

- The right hand turn on Wilson Road at the Gate is no longer applicable due to light rail works.
- Temporary fencing will be erected across the Gate entrance to restrict vehicle access.

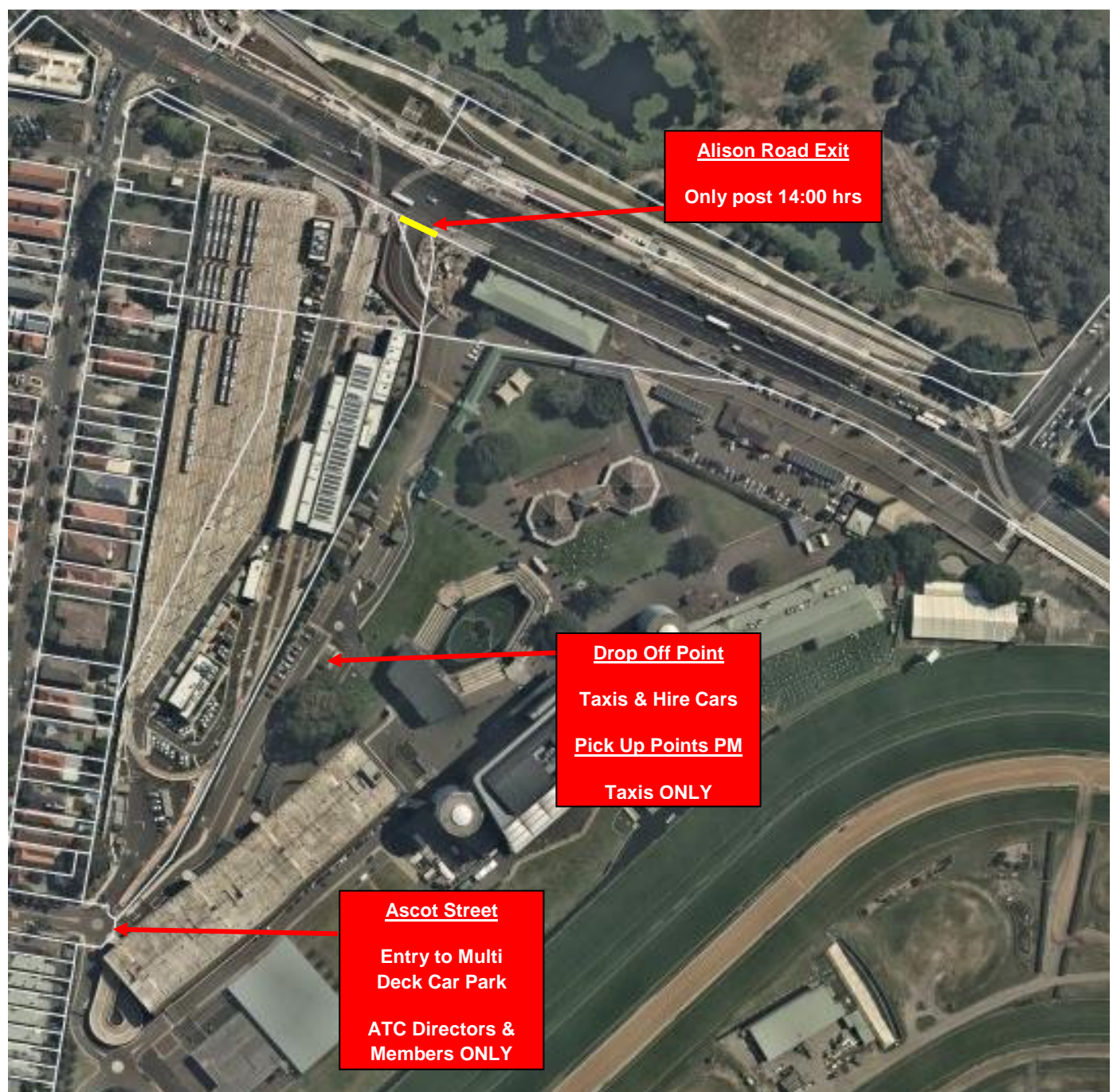
2.2 Vehicle Movement Restrictions

Timings:

- 03:00 - 2:00 PM

Restrictions:

- Ascot Street access for taxis on hire cars, businesses and a set parking turn left into the old bus area and drop off at the northern end
 - Gate 1 access for authorised staff, service vehicles, industry and media
 - Gate 2 access for directors, MPs, authorised members and coaches
- All vehicles are to display the correct parking pass for the area to be accessed as detailed in Appendix 1



3.2 Taxi's

Timings:

- 0600hr - 0100hr

General Outline:

- Taxis enter the exit and access the racecourse via the Scot Street roundabout to the oncaster fence
- Taxis are not permitted to stop on the main road
- The taxi company will deploy up to 3 officers on each day of the event

3.3 Hire Cars / Limousine

Timings:

- 0600hr - 0100hr

General Outline:

- Hire cars and limousine access is via the Scot Street roundabout to the oncaster fence
- Drop off and collection is via the Scot Street taxi area

Restrictions:

- No access via any other entrance

3.4 Private Vehicle Drop Off

Timings:

- 0600hr - 0100hr

General Outline:

- Private vehicle drop off pickup area is in the field at the entrance

Restrictions:

- Space is limited and vehicles will have to wait in the drop off area
- No stopping permitted along the main road

3.5 Race Day Parking

Timings:

- 0600hr - 0300hr

General Outline:

- Free parking within the infield access via the High Street
- Designated areas for spectators and disabled and drop parking
- Parking will be with Appendix 1 and 2
- Both lanes of the vehicle tunnel will be used during egress
- The main road exit gate will be available after the last race for spectators and industry

Restrictions:

- Appropriate space for 3000 vehicles
- Restrictions are required on certain areas during inclement weather
- Police will phase the traffic control lights at the High Street to the other side of the bridge

4.0 Pedestrian Management

4.1 Pedestrian Access

Timings:

- 0600hr - 0630hr

General Outline:

- Pedestrian access is permitted via scout pit and lion road

Restrictions:

- No access via high pit gate
- Enter into the racecourse via gate on lion rd

4.2 Pedestrian Egress

Timings:

- 0500hr - 0600hr

General Outline:

- Ser charges police will control the lion rd area and pedestrian crossing
- 000 Mounted Police 0000 Mounted unit will support ground police in controlling this crossing point

Restrictions:

- No pedestrian exit is available via the infield
- No pedestrian exit is available via scout pit redirected to boardwalk
- No access via high pit vehicle tunnel
- Enter into the racecourse via gate on lion rd

Appendices

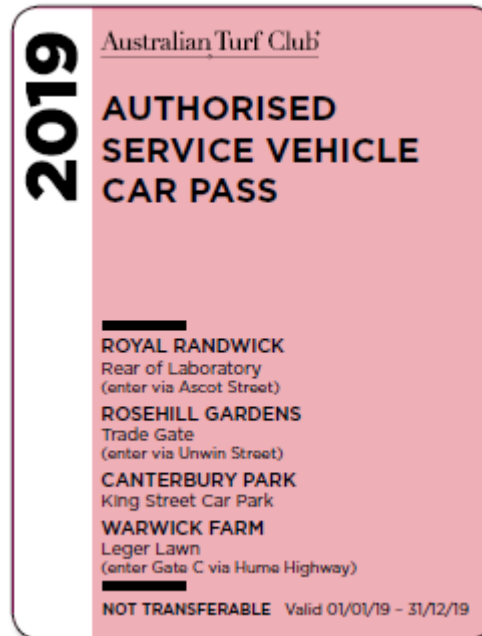
Appendix 01 – Parking Passes

Appendix 02 — Transport Map

Appendix 03 – Royal Randwick Transport Access Guide

Appendix 01 – Parking Passes

ACCESS TO MEMBERS DRIVE **PASS REQUIRED FOR ACCESS PAST THIS POINT**



**UNAUTHORISED VEHICLES WILL BE TOWED AT
OWNERS EXPENSE**

PARKING PASSES ARE TO BE DISPLAYED AT ALL TIMES

2019

Australian Turf Club

MEMBERS' CAR PARK
UNRESERVED
ALL VENUES

ROYAL RANDWICK
Members Infield Car Park (enter via High Street)
ROSEHILL GARDENS
P2, P3 & P4 Car Parks
(enter via James Ruse Drive)
CANTERBURY PARK
Unreserved Princess Street
& King Street Car Parks
WARWICK FARM
Unreserved Members' Car Park
(enter Gate C via Hume Highway)

NOT TRANSFERABLE Valid 01/01/19 - 31/12/19

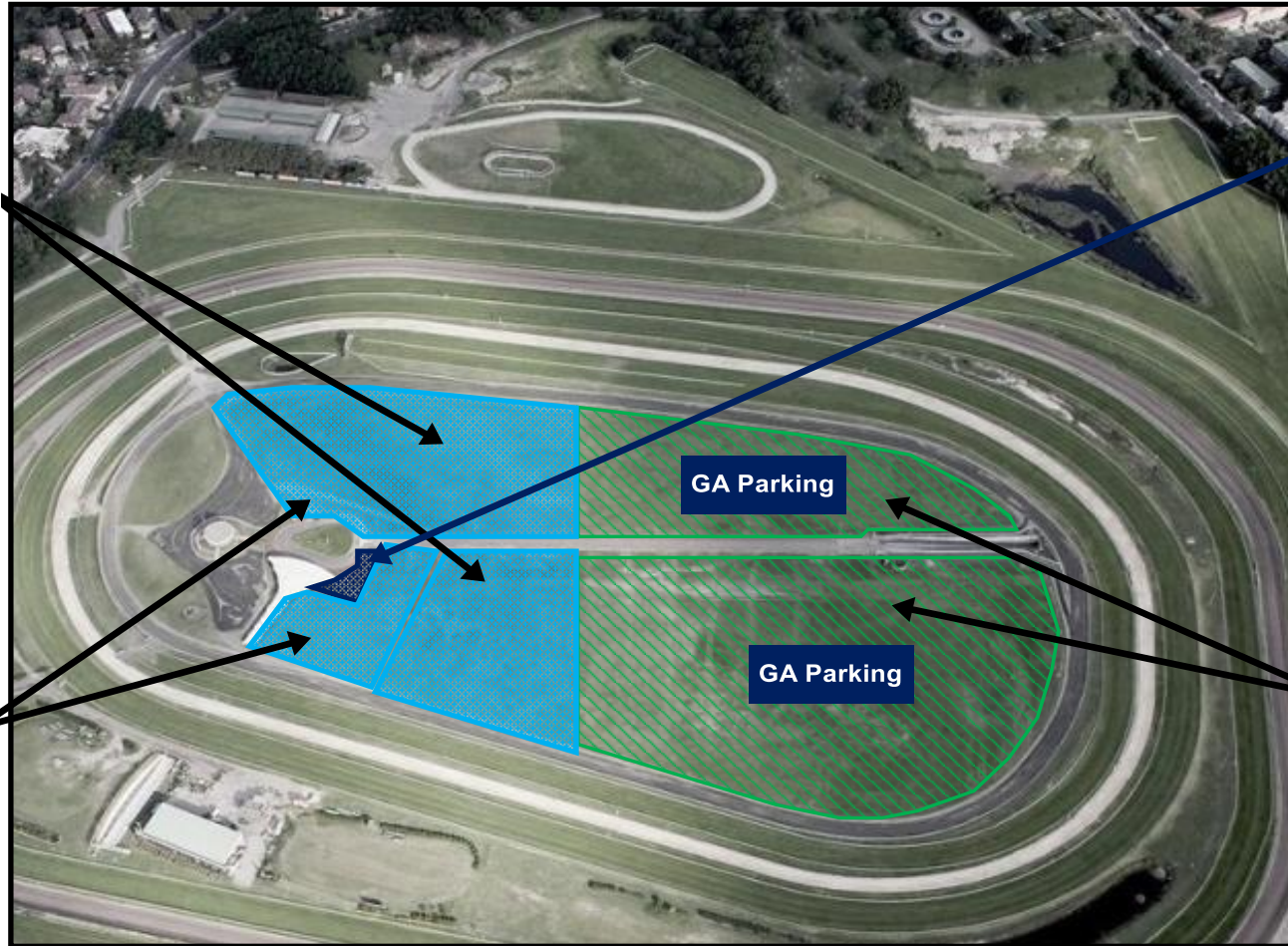
2019

Australian Turf Club

MEMBERS' CAR PARK
UNRESERVED
ROYAL RANDWICK
& WARWICK FARM

ROYAL RANDWICK
Members' Infield Car Park
(enter via High Street)
WARWICK FARM
Unreserved Members' Car Park
(enter Gate C via Hume Highway)

NOT TRANSFERABLE Valid 01/01/19 - 31/12/19



2019

Australian Turf Club

STAFF
CAR PASS

ROYAL RANDWICK
Infield Car Park (enter via High Street)
ROSEHILL GARDENS
P5 Car Park (enter via James Ruse Drive)
Infield Car Park (enter via Unwin Street)
CANTERBURY PARK
Unreserved Princess Street
& King Street Car Parks
WARWICK FARM
Unreserved Members' Car Park
(enter Gate C via Hume Highway)

NOT TRANSFERABLE Valid 01/01/19 - 31/12/19

Australian Turf Club

Infield Parking Allocation

ROYAL
RANDWICK

Entry Via High Street (Infield Parking)

Member - Allocated infield parking

Disabled - Allocated parking near the infield turnstiles

Staff - General infield parking.

Appendix 02 – Transport Map

ROYAL RANDWICK TRANSPORT MAP



REMINDER:

- Any patron that appears to be showing signs of intoxication, drug use or is drinking on approach will be refused entry to the venue.
- This venue is licenced and the ATC reserve the right to refuse entry to any persons or to withdraw any persons permission to remain at the venue at any time.

ROYAL
RANDWICK

Appendix 03 –Royal Randwick Transport Access Guide

Getting to and from Royal Randwick Racecourse



Pedestrians may enter the racecourse via Gate 1 (Alison Road, Main Drive), Alison Road Bus Terminus, opposite Darley Road, Ascot Street, and Bowral Lane.



Free car parking is available in the infield of the racecourse, which is accessed via the High Street gates opposite the UNSW.

Members Reserved Parking in the Infield on the Eastern side of the road. **PATRONS ARE NOT PERMITTED TO PARK IN THIS AREA WITHOUT DISPLAYING THEIR MEMBERS CARPARK WINDOW PERMIT AT ALL TIMES.**



CAR DROP-OFF/PICK-UP AREA

Private vehicle drop-off/pick-up area is in the Infield Carpark, entry off High Street, at the roundabout next to the entry to the pedestrian tunnel. Space is limited and vehicles may have to wait in the Carpark area.



DISABLED CAR PARKING

Car parking is available in the Infield Car Park, entry off High Street. An attendant will direct patrons to the specified disabled car parking area. A shuttle service will operate between the disabled car parking area and the racecourse. Please ensure disabled parking sticker is on display at all times.



Taxis enter & exit Randwick Racecourse via the new Oaks Drive, entry off Ascot Street roundabout on Doncaster Avenue. Taxis are not permitted to stop on Alison Road.

Hire cars are permitted to drop off, however only pre-booked hire cars are permitted for pickup, with a 15 minute layup only.



PRIVATE COACHES (OVER 3.4M HIGH)

The designated set-down and pick-up area is located along the eastern side of Darley Road outside Randwick TAFE (see map below for details). Private Coaches are permitted to park within this designated area for the duration of the raceday. No Access via any other entry, (especially Ascot St).

PRIVATE COACHES/MINI-BUSES (UNDER 3.4M HIGH)

Patrons organizing mini-buses to transport them to and from Royal Randwick are to use the infield carpark for all set-downs, pick-ups. Parking will be between Wansey Rd & Cowper St if no space available in the infield. (As per Above) Mini-buses over 3.4m high are to use the private coach designated parking area (as per private coaches above). No Access via any other entry, (especially Ascot St).



GETTING TO ROYAL RANDWICK

Central Station - From Eddy Avenue to Royal Randwick Racecourse 10.00am onwards, departing every 15 minutes or as required. The last Bus at 1.30pm and then normal routed services from Eddy Avenue are available. Other, public Bus Service is public services as per normal to Alison Road



BUSES – DEPARTING ROYAL RANDWICK

Royal Randwick Racecourse to Central Station from 3.30pm onwards, departing as required from the new Royal Randwick Alison Road Bus Interchange. Last bus at 7.30pm or prior depending upon patronage. This return Service is free on Carnival Days. Other, public Bus Service is public services as per normal on Alison Road



HELICOPTER

If you are intending to come to the race course via Helicopter, please contact Security on 02 9663 8500 to receive landing instructions. This confirmation call **must** be made for each individual Helicopter movement.

ROYAL RANDWICK

Transport Access Guide

Your guide for accessing
Royal Randwick



Royal Randwick Racecourse

Australian Turf Club



Planning your Trip

For further transport information visit the Australian Turf Club Website:

<http://www.australianturfclub.com.au/races/RacedayTransportMaps>



Sydney Buses

Phone: 131 500

Website: www.sydneybuses.info



**Australian Turf Club
Royal Randwick Racecourse
Alison Road
Randwick NSW 2031**

For all enquiries please contact us on: 1300 729 668

ROYAL RANDWICK

Version 1.0 March 2013

The Australian Turf Club (ATC) does not accept and excludes all responsibility for damage to or theft of motor vehicles or belongings in them.

Third party and ATC transport information contained within this Transport Access Guide is subject to change without prior notice.



Appendix K – Noise Management Plan

DRAFT



Australian Turf Club Limited

Financial
Lighting Noise Management Plan

September 2020

This Noise Management Plan has been prepared by GHD for Australian Turf Club Limited and may only be used and relied on by Australian Turf Club Limited for the purpose agreed between GHD and the Australian Turf Club Limited as set out in section 1.2 of this report.

GHD otherwise disclaims responsibility to any person other than Australian Turf Club Limited arising in connection with this report. GHD also excludes implied warranties and conditions, to the extent legally permissible.

The services undertaken by GHD in connection with preparing this report were limited to those specifically detailed in the report and are subject to the scope limitations set out in the report.

The opinions, conclusions and any recommendations in this report are based on conditions encountered and information reviewed at the date of preparation of the report. GHD has no responsibility or obligation to update this report to account for events or changes occurring subsequent to the date that the report was prepared.

The opinions, conclusions and any recommendations in this report are based on assumptions made by GHD described in this report. GHD disclaims liability arising from any of the assumptions being incorrect.

GHD has prepared this report on the basis of information provided by Australian Turf Club Limited and others who provided information to GHD (including Government authorities)], which GHD has not independently verified or checked beyond the agreed scope of work. GHD does not accept liability in connection with such unverified information, including errors and omissions in the report which were caused by errors or omissions in that information.

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1. Introduction

1.1 Overview

The Noise Management Plan (NMP) has been prepared on behalf of the Australian Jockey Club (AJC) for the proposed night racing events to be held at Moonee and Ascot courses. This document has been prepared to address the Secretary's Environmental Assessment requirements and issues in relation to noise and includes appropriate event specific operational and design mitigation measures.

This Noise Management Plan applies to all night racing events held at Moonee and Ascot courses which will be held predominantly between October and April.

The information provided in this NMP is based on the noise emission assessment findings and mitigation recommendations provided in the Acoustic Report (ref 25/223) and Moonee and Ascot Acoustic Assessment dated 5 February 2022 prepared by GHD.

1.2 Project description

Moonee and Ascot courses is located in the eastern suburbs of Melbourne approximately 10 km from Sydney's CBD. It consists of the course proper (2200 m circumference) and the inner Flemington track (2000 m circumference). The site is on Crown Land zoned Public Recreation zoned to the Australian Standard and is bounded by Fison Road, Ansell Road, High Street and Doncaster. Along these boundaries are a diverse range of neighbouring properties of varying heights including the Melbourne CBD skyscrapers along with several commercial and residential properties.

The Australian Jockey Club proposes to facilitate a total of 17 night race meetings per year (typical running from 10pm to 11pm) predominantly between October to April. The race classes (crowd numbers and number of events) are presented below in Table 1-1.

Table 1-1 Night racing schedule and crowd attendance

Event	Estimated attendance	Number of events
Class 3	1 – 10,000	2
Class 2	10,000 – 35,000	1

The site location is provided below in Figure 1 which also details the location of the nearest sensitive receivers.



1.3 SEAR's requirement

The Secretary's Environmental Assessment Requirements (SEARs) are issued in relation to noise are as follows:

- include a noise management plan, which outlines appropriate event specific operational and design mitigation measures

Table 1-2 SEAR's requirements

Item	Section
dBA noise limits as well as dBC (base noise) limits	2.1.1
details of site supervision, hours of operation, night management	3
details on restrictions to amplified music, operating time and general use	2.1.2
details about patron attendance times	4
details about any signage to inform patrons of approved closure hours and egress after the event	5
details on training guidelines for staff	6
details on the process for community consultation and dealing with noise complaints from residents including the management of noise related complaints during night events	7
details on monitoring noise and vibration and actions to be taken to address complaints or non-compliances	8
details on compliance monitoring (provide on-site noise monitoring during the night events)	9
details on how any impacts during the event will be mitigated through the coordinated use of a flexible noise monitoring system	10
include an acoustic monitoring plan to outline results of noise compliance testing which can be used to inform any necessary additional acoustic mitigation measures	11

2. Noise limits

The following section provides details of the noise levels allowed during night racing events.

2.1 Amplified commentary and music

The maximum noise levels presented below relate to an amplified sound emanating from the site including the permanent sound amplification equipment installed on site and an additional temporary sound amplification equipment installed for individual events.

2.1.1 dBA and dBC (base noise) noise limits

The A-weighted daily sound pressure level (L_{eq}) of amplified sound should be managed so that the noise level does not exceed 65 dB when assessed at the nearest sensitive receiver.

The C-weighted daily sound pressure level (L_{eq}) of amplified sound should be managed so that the noise level does not exceed 80 dB when assessed at the nearest sensitive receiver.

2.1.2 Restrictions to amplified music, operating time and general use

The audio in its application for amplified sound prior to 10:00 pm during each race event should be managed so that the noise level does not exceed 65 dB at an sensitive receiver after 10:00 pm.

The power of amplified sound at the rear of the grandstand should be limited to the audio noise level. Operators should be encouraged to locate and orientate the speakers to reduce the impact on the receivers to the best. This should also take into account reflections on the grandstand and other structures.

Base noise levels should be limited to reduce the impact on the nearest sensitive receivers. The daily sound pressure level (L_{eq}) should be controlled to exceed the daily sound pressure level (L_{eq}) of 5 dB.

2.2 Lighting tower generators

Lighting tower generators should be selected, located and designed to comply with the requirements of the Noise Policy for Industry (NP2007) as detailed in the acoustic assessment.

3. Site supervision

Prior to event

Security staff should be deployed to locations ingress routes and exit points around the site to ensure that all patrons are entering the site in a quiet and orderly manner and are not loitering in areas that may impact the nearest sensitive receivers.

During event

Security staff should continue to monitor areas in the vicinity of the site to ensure all patrons have entered and are not loitering in areas that may impact the nearest sensitive receivers.

Completion of event

At the completion of the event, security staff should ensure that all patrons are directed towards either the member's car park, the infield car park, or the exit gates on Wilson Road. Security staff are to ensure that no patrons enter the site via Scot Street and Lancaster Lane.

Patrons exiting on foot should be directed towards the taxi rank or public transport. However, the patrons leave the area on foot, security or staff should be directing them to be doing so in a quiet and orderly manner. However, the patrons ignore the requests of security and there is a high likelihood that residents will be impacted by the noise from the patrons, the police should be called to attend to the issue if security deems the noise from the patrons is significant.

Security and staff shall also monitor the exit points of the member's and infield car park to ensure that all vehicles are leaving in an orderly manner.

4. Patron attendance times

Events are proposed to be held between 10:00 pm and 12:00 pm. It is expected that patrons will enter the site in the hour prior to this, between 5:00 pm and 10:00 pm, and exit the site in the hour following completion of the event, between the hours of 12:00 pm and 1:00 pm.

To reduce the impact of patrons exiting the site following completion of the event, it is recommended that the bar/food service commence at no later than 10:00 pm. Bars and food outlets should be closed at this time to encourage patrons to commence exiting the site. Onsite activities including cooking and music should conclude at or before 12:00 pm.

5. Signage

Signage should be erected at all exits informing patrons to leave the site in a quiet and orderly manner and to consider the residential receivers in the vicinity of the racecourse. Signage should also be erected directing the patrons to the exits on Wilson Road and not to use the Scot Street exit. Pedestrian access to Scot Street should be closed after 10:00 pm.

Signage should be erected throughout the car parks, barriers and inside and the exits advising patrons to exit in a quiet and orderly manner and to consider the residential receivers in the vicinity of the racecourse.

6. Staff training

All staff and security staff should undergo training prior to working at their first event and at 12-month intervals following this. The training should educate staff regarding the following:

- The requirements of this Noise Management Plan, including noise limits
- Location of the sensitive receivers, Section 2
- Mitigation measures outlined in this plan
- Acoustic monitoring plan, Section 4
- Dealing with noise complaints from residents and management of noise related complaints during the event, Section 7.2
- Details of exit routes from the site following completion of the event, Section 3
- Any changes to procedures since last briefing

A training program should be established to assist with the education of all staff in consultation with a qualified acoustic consultant.

A copy of this noise management plan should be provided to all staff.

7. Community Consultation

7.1 Class 2 and 3 Events

Prior to each Class 3 event, the Council should locally advertise. The advertising should detail the following:

- a contact number for noise complaints on the evening of the event

- an email address for complaints regarding the event
- the name and date of the event
- the start and finish time of the event
- the expected spectator size
- hours of operation for the complaints line

7.2 Complaints

Complaints arising from the noise emission from the site during night racing events should be documented and responded to in a sensitive, timely and consistent manner. The reporting process should be established to ensure all complaints are dealt with in an appropriate manner.

- A staff member will be nominated to deal with complaints from the community. Contact details of this member of staff will be displayed at each entrance point of the site.
- All complaints will be logged within a complaint register (see example table below). The register will contain details of the nature of the complaint and the actions implemented for resolving the complaint.
- The operations manager will endeavour to attend to these complaints within 24 hours of receiving.
- Following each event, the complaint log is to be reviewed and actions should be put in place to resolve the complaint depending on the nature of the complaint. This may involve discussions with the complainant or consultation with the regulator, authority, police or acoustic engineer.
- The complaint log will be made available to relevant regulator, authority on request.

Item	Comments
Date and time of call	
Name and location of the caller	
Contact details of caller	
Nature of complaint	
Action taken	
Staff member handling complaint	

Figure 7-1 Complaints log template

The complaint log should be reviewed at regular intervals to identify common complaints and recurring issues. The review can be used to adjust operations to reduce the number of complaints at future events.

8. Management plan review

Following completion of the first round of monitoring for Class 2 and Class 3 events (see acoustic monitoring plan below) and where appropriate, 3 months after the end of the noise

Management plan should be undertaken to determine the appropriateness of the measures in the plan

The management plan should be reviewed and updated based on the following

- Consultation sessions
- Complaints received from the community
- Noise monitoring undertaken at the Class 2 and Class 3 events
- Complaints received during race events
- Mitigation actions taken on the basis based on the complaints received

9. Acoustic Monitoring Plan

An Acoustic Monitoring Plan has been prepared to address the following requirements

- *include an acoustic monitoring plan to outline results of noise compliance testing which can be used to inform any necessary additional acoustic mitigation measures.*

The acoustic management plan utilizes a representative approach of operator attended measures with unattended reference point measures. The following section details how the coordinated representative noise monitoring system or approach will be used to measure impacts during the event to assess if additional mitigation measures are required

9.1 Class 2 and 3 Events

In the initial three (3) months of the night racing events, two (2) events will be monitored for compliance by a qualified acoustic engineer. Operator attended noise measures will be undertaken for the duration of the event. The operator will liaise between representative worst case locations surrounding the site identified in Figure 9

Initially, one (1) race will be monitored at each location throughout the evening. This should be rotated at different events to ensure that all receptors are being monitored during the main races of the event

An unattended noise monitor should be located opposite the grandstand (see Figure 9) to continuously monitor the noise emission from the event. This will be used to compare to the levels throughout the event and those levels presented in the Acoustic Report and be used as a reference point for noise emission from the site. This is required as the noise from each race will vary depending on the volume of the amplified sound, size of the crowd and the importance of the race. The feature races can be significant, louder than race 1 or 2

A direct line of contact between the acoustic engineer and the sound controller must be established. Here noise levels from amplified sound, crowd and/or music exceeds the noise limits presented in Section 2, the acoustic engineer should contact the sound controller and direct them to decrease the amplifier as required

How complaints are lodged during this period and are notified. Noise monitoring should be undertaken at the complainant's residence (or a representative location) at the next event to determine compliance with the relevant noise limits or revise the locations of the monitoring

9.2 Noise Monitoring Procedure

At least one (1) in five (5) minutes measurement must be undertaken at each of the measurement locations before capturing the noise prior to starting and after the race

2. Sound level meters must be of type 1 and comply with AS/NZS 7212:2007 *Electroacoustics – Sound Level Meters*. The equipment must be within current calibration.
3. Calibration checks should be performed at the start and the end of the monitoring period and be within the acceptable variance of ± 0.5 dB.
4. Extraneous noise and ambient noise should be excluded from the compliance noise measurement. This refers to any noise elements not attributable to the outdoor performance of the passing vehicles and gusts in trees. Noise from the general public outside of the racecourse should be excluded. Measurement should be accompanied by an attended observation of the attributable noise source.
5. The measurement should not be undertaken if the wind speed exceeds 5 m/s or during any rain events. Wind speed and meter readings should be taken and noted during the monitoring period.
6. The measurement location should be outside the potential impacted receiver for a representative location at a minimum distance of 3.5 m away from a facade or vertical reflecting surface. This is not possible an appropriate correction should be applied to the measurement to account for reflected noise.
7. The microphone height should in general be 2 m to 5 m above the ground level or at the height where a complaint such as a lift shaft is occurring.
8. Considering item 6 and 7 above, responding to a noise complaint the measurement location should be taken as close as practicable to where the noise impact is alleged to occur.
9. The sound level meter should be set to a 'Fast' time weighting with the 'A' and 'C' weighting as specified.
10. 3 octave band spectra levels should be recorded.
11. Details of measurement location and conditions, noise levels and observations should be documented using the noise measurement form provided in Figure 2 or an alternative appropriate form. However the same details should be included.



Figure 9-1 Compliance monitoring locations

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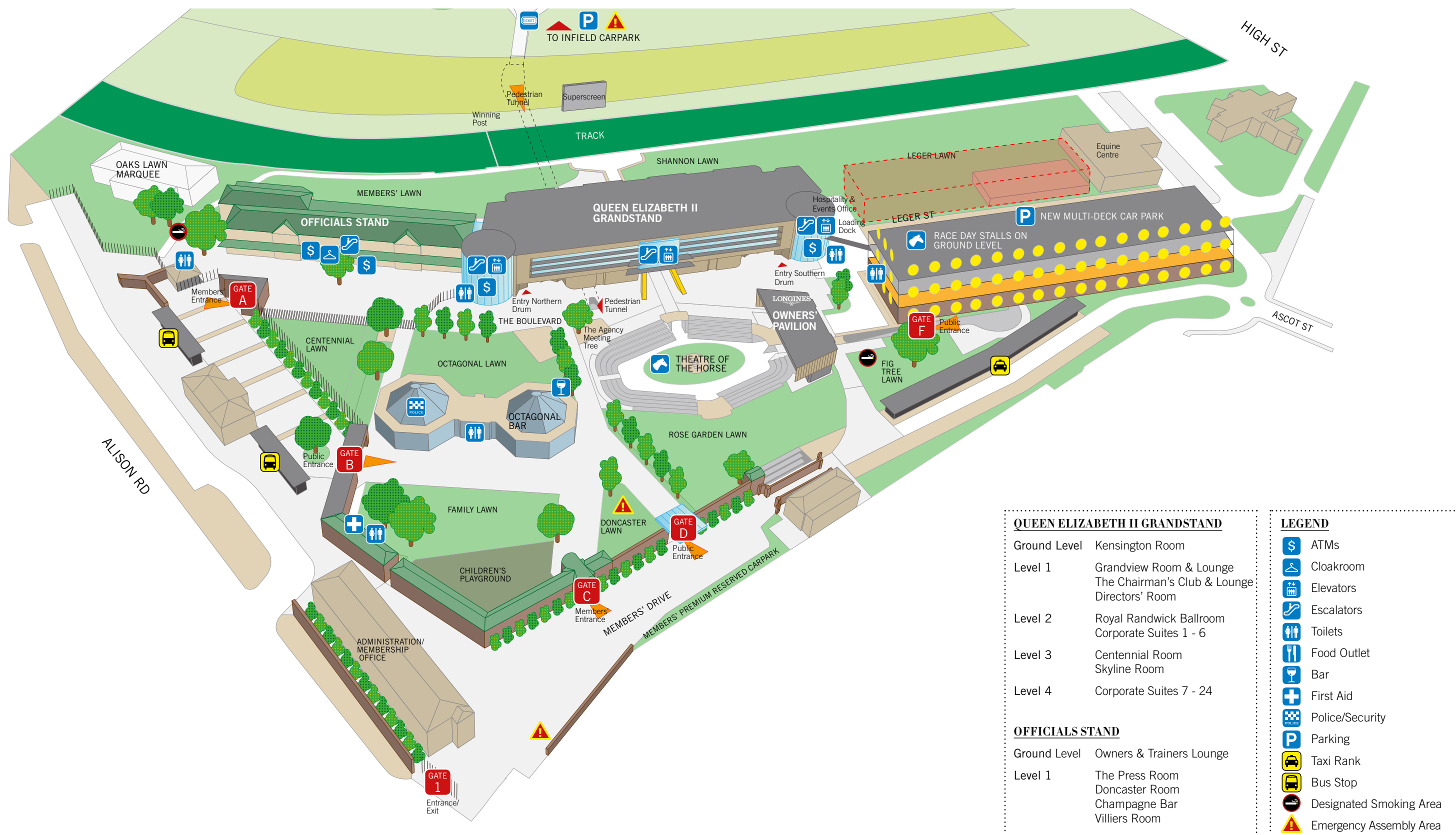




Appendix K – Royal Randwick Spectator Precinct Map

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ROYAL RANDWICK PRECINCT MAP



QUEEN ELIZABETH II GRANDSTAND

Ground Level	Kensington Room
Level 1	Grandview Room & Lounge The Chairman's Club & Lounge Directors' Room
Level 2	Royal Randwick Ballroom Corporate Suites 1 - 6
Level 3	Centennial Room Skyline Room
Level 4	Corporate Suites 7 - 24

OFFICIALS STAND

Ground Level	Owners & Trainers Lounge
Level 1	The Press Room Doncaster Room Champagne Bar Villiers Room

LEGEND

\$	ATMs
👤	Cloakroom
🚪	Elevators
🚶	Escalators
🚻	Toilets
🍴	Food Outlet
🍷	Bar
🏥	First Aid
👮	Police/Security
P	Parking
🚕	Taxi Rank
🚌	Bus Stop
🚭	Designated Smoking Area
⚠️	Emergency Assembly Area