

## Write to Us

By making a submission you agree to acknowledge and accept the Department's [disclaimer and declaration](#)

If you are unable to access documents via the Planning Portal website, staff at ServiceNSW Centres are able to assist with accessing relevant documents, answering questions and connecting you to relevant Departmental officers.

Can't make a submission via the Planning Portal? You can make a submission in either of the following ways set out below.

### 1. Physical copy – post or hand delivered

Send a physical copy of your submission to us by post or hand deliver it to one of the Department's offices. If you want your personal information to be withheld before publication, please clarify this at the top of your cover letter and do not include personal details in your submission.

To ensure the Department receives your submission, it is important that both the submission and mailing envelope are addressed to:

Warragamba Dam Assessment Team  
Planning and Assessment  
Department of Planning, Industry and Environment  
Locked Bag 5022  
Parramatta NSW 2124

**Please be aware that if you choose to send a paper-based submission and it is not addressed to the Warragamba Dam Assessment Team, the submission may not be received by the Department and will instead be returned to sender.**

Your submission must include:

- Your name and address, at the top of the letter only (or in a separate cover letter if you want your personal details to be withheld from publication);
- A statement about any personal information you do not want us to publish online;
- A subject line which states:
  - *Submission – Warragamba Dam Raising Project – SSI-8441;*
- A statement on whether you support or object to the proposal;
- The reasons why you support or object to the proposal; and
- A declaration of any reportable political donations made in the previous two years.

The political donations form can be downloaded [here](#)

Your submission must reach us before the close of the exhibition period.

## 2. By email

Send an email to: [Warragamba.DamEIS@dpie.nsw.gov.au](mailto:Warragamba.DamEIS@dpie.nsw.gov.au)

Your submission must include:

A subject line which states: Submission – Warragamba Dam Raising Project – SSI-8441 – [Your Name] and [Your Suburb]

- A statement about any personal information you do not want us to publish online;
- A statement on whether you support or object to the proposal;
- The reasons why you support or object to the proposal; and
- A declaration of any reportable political donations made in the previous two years (as an attached PDF/jpeg).

The political donations form can be downloaded [here](#).

Your submission must reach us before the close of the exhibition period.

### **How will your personal information be used when you make a submission?**

We may publish some of your personal information online, including:

Your submission;  
Your name;  
Your suburb; and  
Any political donations disclosure statement.

We may publish any personal information you have included in your submission on a proposal unless you tell us there is personal information you do not want us to publish. Do not include any personal information in your submission that you do not want published.

By making a submission, you are acknowledging and accepting the Department's disclaimer on submissions and accepting the submission declaration, which can be viewed [here](#).

For more information, view the Department's [Privacy Statement](#).