

EXPRESSION OF INTEREST FOR COMMERCIAL ENGAGEMENT – KEY CONSIDERATIONS

PLEASE PROVIDE INFORMATION FOR YOUR ORGANISATION AND NOMINATED FIELDWORKER (ATTACH ADDITIONAL PAGES IF REQUIRED).

1. Provide a brief statement in relation to the cultural knowledge and / or connection held by the Aboriginal party (or nominated site workers) to the project area:

2. Any other terms of engagement (excluding rates of fees which have been outlined above):

3. Will the nominated fieldworkers be employees of the Aboriginal party?

4. Please attach copies of certificates of currency for workers compensation and public liability Insurance (**no less than \$10 million**).

5. Complete a nomination form for each proposed fieldworker representing the Aboriginal party.

6. Please attach any additional information that you feel may be relevant to your EOI. Information not identified within this EOI documentation will not be considered in assessing received EOIs.

Completed Expression of Interest forms and any attached supporting documentation must be provided by no later than Friday 10th June 2016 to:

Alison Crocker

Community Engagement Manager

Ph 0411 110 081

Email: acrocker@artc.com.au

FIELDWORKER NOMINATION FORM

Name: _____

Address: _____

Phone number (mobile preferable): _____

Describe the fieldworker's cultural connection to the project area: _____

Describe the fieldworker's fieldwork skills: _____

Describe the fieldworker's last five Aboriginal site fieldwork projects and tasks performed:

1. _____

2. _____

3. _____

4. _____

5. _____

Describe relevant training, inductions, certificates, etc. (provide details):

Does the fieldworker understand that attendance for the entirety of nominated workdays is required?

What is the availability of the site worker? (e.g. all week days, certain nominated days per week, up to two/three/four days per week, or describe if other):

Is the fieldworker fit for fieldwork which may involve survey in steep and rugged terrain?

(attach additional pages if required)

30 May 2016

AT Gomilaroi Cultural Consultancy
Aaron Talbott
6 Bando St
Gunnedah NSW 2380
atgomilaroi@outlook.com

RE: REQUEST FOR EOI – ARTC –INLAND RAIL – NARRABRI TO NORTH STAR PROJECT

Dear Aaron

I am writing to you in your capacity as a Registered Aboriginal Party (RAP) for the Narrabri to North Star project as part of the Melbourne to Brisbane Inland Rail Programme

As a RAP, *Australian Rail Track Corporation - Inland Rail* ARTC (IR) is writing to invite your organisation to submit an expression of interest (EOI) for commercial engagement in the Cultural Heritage and Archaeological Assessment fieldwork and possibly other services for this Project.

Fieldwork Arrangements

The proposed fieldwork program is to be undertaken as a component of the Aboriginal cultural heritage assessment for the project. The fieldwork will involve undertaking pedestrian survey both within and outside the existing rail corridor as well as travelling within the rail corridor.

The fieldwork program is scheduled to commence in mid-late July, with the duration of the fieldwork program to be determined once ARTC have received all EOI documents. Timeframes will be subject to confirmation.

It may be that more than one organisation is engaged to carry out fieldwork. If so, it is proposed that the work will be distributed equitably among the organisations which are engaged. For example, work might be parcelled out on a roster basis. A decision about the way in which work is allocated will be made after the EOI process.

Fieldwork days will be based on an 8 working hour day, commencing on departure from the daily meeting point and concluding on return to the daily meeting point. Additional time is allowed for one morning tea break of 30 minutes duration and one lunch break of 30 minutes duration.

The meeting place for fieldwork each day will be discussed with survey participants prior to commencement of the program, with adequate time allowance made for travel by survey participants.

Commercial Rates, Expenses and Nominated Personnel

ARTC (IR) invites your organisation to submit a list of personnel whom your organisation nominates to represent it in the fieldwork, if your organisation is engaged. Please note that it is current ARTC (IR) policy for one trainee or junior Aboriginal Staff to accompany two RAPs in undertaking fieldwork.

ARTC (IR) current standard rates for engagement of NSW RAPs is as follows:

| Activity | As at May 2016 |
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| Site survey or archaeological investigation services undertaken by an Aboriginal site officer | \$120 per hour, capped at 8 hours per day |
| Site survey or archaeological investigation services undertaken by a trainee or junior Aboriginal site officer | \$84 per hour, capped at 8 hours per day |

Individual fieldworker names and specific project experience must be nominated on the attached form in your EOI.

It is noted that the proposed engagement is for two senior representatives (Aboriginal Site Officer) and one trainee or junior Aboriginal site officer from your organisation per day.

If travel assistance is required (generally where travel of over 90 minutes is required from home address to the nominated meeting place for fieldwork), ARTC (IR) will, by prior ARTC (IR) approval only, provide payment for accommodation and travel at the following specified rates:

- accommodation and meals to a maximum of \$170.00 (including GST) per night per person
- vehicle travel to the site area at a rate of 63c per kilometre; and
- If ARTC (IR) deem it as being necessary for a particular RAP representative to travel via public transport i.e. train and or plane, ARTC (IR) will, by prior ARTC (IR) approval only, pay for a return domestic economy flight/train fare only from eastern state Australian cities.

Please note with regards to the above, only these specified daily expenses of the personnel doing the field work on the relevant day will be paid. ARTC (IR) will not provide payment for any other proposed expenses.

An additional fee of 20% on the total of each fieldwork invoice (20% of total invoice amount excluding GST) may be applied to cover all ancillary costs of coordination, administration and insurance.

You must nominate only people who satisfy the requirements for fieldwork personnel which are set out in this letter.

If your organisation is engaged, then any changes to your nominated fieldwork personnel must be authorised by ARTC (IR) at least 24 hours prior to a scheduled field day in which it is proposed that those personnel will do any fieldwork. In the event that other personnel who are not authorised by ARTC (IR) attend site on behalf of your organisation, those individuals will not be able to participate in the fieldwork and will be sent home, and your organisation will forfeit that day of fieldwork. Failure to gain authorisation for changes to nominated fieldwork personnel by ARTC (IR) may also lead to issues with invoice payment and further engagement.

Cancellations

Cancellation of fieldwork for any given day can occur because of poor weather or for a variety of other reasons.

If fieldwork is cancelled prior to the scheduled field day, then your organisation will be notified by at least 7 pm on the last work day prior to the scheduled field day. This notice will be provided by the fieldwork supervisor and contact will be made via telephone (including a voicemail or SMS) or email. If fieldwork is cancelled on the

scheduled field day, then your organisation will be notified in the same way and fieldworkers in attendance may also be notified.

It is the responsibility of your organisation to ensure that accurate contact details are provided by the commencement of fieldwork to ARTC (IR). Failure to provide accurate contact details may lead to issues with invoice payment and further engagement.

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Working Requirements

The fieldwork will include participation of Aboriginal fieldworkers who are competent at stone artefact recognition, fit for full working days of manual labour and who are willing to work as part of a fieldwork team under the leadership of the fieldwork supervisor. There will be an emphasis on safe working in accordance with safety planning documents and policies. There must be commitment to work for the agreed daily hours.

All Aboriginal fieldworkers **MUST** complete an ARTC (IR)-specific induction before they can start any fieldwork. If your organisation is engaged then ARTC (IR) will contact you to outline what that induction will entail prior to the scheduled field day.

Your nominated fieldworkers must wear the following Personal Protective Equipment (PPE) on site at all times:

- 1) High visibility vest or work shirt suitable for rail corridor work i.e. only orange in colour with cross reflector at back;
- 2) Long sleeved work shirt for sun protection;
- 3) Sun cream;
- 4) Hat;
- 5) Eye protection (certified to relevant Australian Standard);
- 6) Steel cap work lace boots (no slip on boots are allowed); and
- 7) Long trousers.

It is the responsibility of your organisation to ensure your fieldworkers are equipped with the required PPE and are physically capable of undertaking the nominated fieldwork tasks. Personnel who are not supplied with or wearing the required correct PPE or who are not physically capable of undertaking fieldwork as stipulated in this letter will be dismissed from fieldwork.

It will be a mandatory requirement that all fieldworkers will be required to agree to ARTC (IR) site specific safety documentation prior to commencement of fieldwork. All fieldworkers must adhere to the ARTC (IR) safety documentation at all times and will be required to sign each day to demonstrate an understanding of the site requirements.

IMPORTANT NOTE: ARTC Drug & Alcohol Policy

Please note: ARTC (including rail corridors) is a drug and alcohol free workplace.

All employees / attendees / contractors are required to be drug and alcohol free (0.0 Level) whilst at work / training.

You should be aware that fieldworkers could be randomly tested for drugs and/or alcohol whilst on site.

All fieldworkers will be required to complete a timesheet for each day of work. Payment terms for invoices are 30 days.

Compliance Requirements

All Aboriginal fieldworker organisations and their individual fieldworkers will be required to demonstrate relevant insurances. If you do not have the required insurance, you cannot undertake field work.

If you would like to submit an EOI for commercial engagement, please complete the attached EOI form and return this to ARTC by no later than **Friday 10th June 2016** to:

Alison Crocker
Community Engagement Manager
Ph 0411 110 081 Email: acrocker@artc.com.au

EOIs will be assessed by ARTC according to the selection criteria:

197.Demonstrated cultural knowledge / connection to the project area, for both the organisation and its nominated personnel;

198.Ability of the nominated personnel to satisfy any other requirements in this letter;

199.Capability, skills and experience of the nominated personnel;

200.Fitness and ability of the nominated fieldworkers to complete the required fieldwork tasks;

201.Track record of the organisation and its nominated personnel on previous projects, if applicable (eg Workplace Health and Safety compliance, past performance, punctuality and reliability);

202.Availability of the nominated fieldworkers during the specified fieldwork period; and

203.Demonstration of current insurances for both the organisation and its nominated personnel.

ARTC (IR) currently intends to select one or more organisations to participate in fieldwork. However, ARTC (IR) is not required to select any organisations as part of this EOI process, and ARTC (IR) may vary any of the content of this letter as part of this EOI process.

ARTC (IR) may (in its absolute discretion), but is not required to, consider any EOI documents which are submitted in response to this letter, including any documents which are submitted after the due date or are not completed in accordance with the requirements of this letter.

ARTC (IR) will decide the weighting for each of the evaluation criteria in ARTC's (IR) absolute discretion.

ARTC (IR) will decide the number of organisations selected to participate in fieldwork in ARTC's (IR) absolute discretion.

Commercial Registration and Engagement

All parties that are selected to participate in fieldwork will be engaged under a contract by GHD Pty Ltd on behalf of ARTC (IR). This will require completion of supplier registration documentation and entering into a subcontractor agreement. This must be completed before the commencement of fieldwork.

This letter is an invitation to submit an expression of interest, and is not an offer of any kind.

A form is attached to provide the required EOI information and nominate fieldworkers.

All parties who submit an EOI will be advised as to whether they have been selected to participate in fieldwork after ARTC (IR) has finished its evaluation of EOIs. Further contact will then be made with those parties whose EOIs were successful to coordinate contracts for engagement and confirm fieldwork timing.

Should you require any further information or like to discuss the contents of this letter further, please do not hesitate to contact me on the details provided.

Yours sincerely



Geoff Hudson
Environment Manager
Inland Rail
Australian Rail Track Corporation

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4. Please attach copies of certificates of currency for workers compensation and public liability Insurance (**no less than \$10 million**).

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Is the fieldworker fit for fieldwork which may involve survey in steep and rugged terrain?

(attach additional pages if required)

30 May 2016

Cacatua General Services
George Sampson

cacatua4service@tpg.com.au

RE: REQUEST FOR EOI – ARTC –INLAND RAIL – NARRABRI TO NORTH STAR PROJECT

Dear George

I am writing to you in your capacity as a Registered Aboriginal Party (RAP) for the Narrabri to North Star project as part of the Melbourne to Brisbane Inland Rail Programme

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205.Ability of the nominated personnel to satisfy any other requirements in this letter;

206.Capability, skills and experience of the nominated personnel;

207.Fitness and ability of the nominated fieldworkers to complete the required fieldwork tasks;

208.Track record of the organisation and its nominated personnel on previous projects, if applicable (eg Workplace Health and Safety compliance, past performance, punctuality and reliability);

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Geoff Hudson
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(attach additional pages if required)

30 May 2016

AGA Services
Adam Sampson

cacatua4service@tpg.com.au

RE: REQUEST FOR EOI – ARTC –INLAND RAIL – NARRABRI TO NORTH STAR PROJECT

Dear Adam

I am writing to you in your capacity as a Registered Aboriginal Party (RAP) for the Narrabri to North Star project as part of the Melbourne to Brisbane Inland Rail Programme

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All Aboriginal fieldworkers **MUST** complete an ARTC (IR)-specific induction before they can start any fieldwork. If your organisation is engaged then ARTC (IR) will contact you to outline what that induction will entail prior to the scheduled field day.

Your nominated fieldworkers must wear the following Personal Protective Equipment (PPE) on site at all times:

- 1) High visibility vest or work shirt suitable for rail corridor work i.e. only orange in colour with cross reflector at back;
- 2) Long sleeved work shirt for sun protection;
- 3) Sun cream;
- 4) Hat;
- 5) Eye protection (certified to relevant Australian Standard);
- 6) Steel cap work lace boots (no slip on boots are allowed); and
- 7) Long trousers.

It is the responsibility of your organisation to ensure your fieldworkers are equipped with the required PPE and are physically capable of undertaking the nominated fieldwork tasks. Personnel who are not supplied with or wearing the required correct PPE or who are not physically capable of undertaking fieldwork as stipulated in this letter will be dismissed from fieldwork.

It will be a mandatory requirement that all fieldworkers will be required to agree to ARTC (IR) site specific safety documentation prior to commencement of fieldwork. All fieldworkers must adhere to the ARTC (IR) safety documentation at all times and will be required to sign each day to demonstrate an understanding of the site requirements.

IMPORTANT NOTE: ARTC Drug & Alcohol Policy

Please note: ARTC (including rail corridors) is a drug and alcohol free workplace.

All employees / attendees / contractors are required to be drug and alcohol free (0.0 Level) whilst at work / training.

You should be aware that fieldworkers could be randomly tested for drugs and/or alcohol whilst on site.

All fieldworkers will be required to complete a timesheet for each day of work. Payment terms for invoices are 30 days.

Compliance Requirements

All Aboriginal fieldworker organisations and their individual fieldworkers will be required to demonstrate relevant insurances. If you do not have the required insurance, you cannot undertake field work.

If you would like to submit an EOI for commercial engagement, please complete the attached EOI form and return this to ARTC by no later than **Friday 10th June 2016** to:

Alison Crocker
Community Engagement Manager
Ph 0411 110 081 Email: acrocker@artc.com.au

EOIs will be assessed by ARTC according to the selection criteria:

- 211.Demonstrated cultural knowledge / connection to the project area, for both the organisation and its nominated personnel;
- 212.Ability of the nominated personnel to satisfy any other requirements in this letter;
- 213.Capability, skills and experience of the nominated personnel;
- 214.Fitness and ability of the nominated fieldworkers to complete the required fieldwork tasks;
- 215.Track record of the organisation and its nominated personnel on previous projects, if applicable (eg Workplace Health and Safety compliance, past performance, punctuality and reliability);
- 216.Availability of the nominated fieldworkers during the specified fieldwork period; and
- 217.Demonstration of current insurances for both the organisation and its nominated personnel.

ARTC (IR) currently intends to select one or more organisations to participate in fieldwork. However, ARTC (IR) is not required to select any organisations as part of this EOI process, and ARTC (IR) may vary any of the content of this letter as part of this EOI process.

ARTC (IR) may (in its absolute discretion), but is not required to, consider any EOI documents which are submitted in response to this letter, including any documents which are submitted after the due date or are not completed in accordance with the requirements of this letter.

ARTC (IR) will decide the weighting for each of the evaluation criteria in ARTC's (IR) absolute discretion.

ARTC (IR) will decide the number of organisations selected to participate in fieldwork in ARTC's (IR) absolute discretion.

Commercial Registration and Engagement

All parties that are selected to participate in fieldwork will be engaged under a contract by GHD Pty Ltd on behalf of ARTC (IR). This will require completion of supplier registration documentation and entering into a subcontractor agreement. This must be completed before the commencement of fieldwork.

This letter is an invitation to submit an expression of interest, and is not an offer of any kind.

A form is attached to provide the required EOI information and nominate fieldworkers.

All parties who submit an EOI will be advised as to whether they have been selected to participate in fieldwork after ARTC (IR) has finished its evaluation of EOIs. Further contact will then be made with those parties whose EOIs were successful to coordinate contracts for engagement and confirm fieldwork timing.

Should you require any further information or like to discuss the contents of this letter further, please do not hesitate to contact me on the details provided.

Yours sincerely



Geoff Hudson
Environment Manager
Inland Rail
Australian Rail Track Corporation

EXPRESSION OF INTEREST FOR COMMERCIAL ENGAGEMENT – KEY CONSIDERATIONS

PLEASE PROVIDE INFORMATION FOR YOUR ORGANISATION AND NOMINATED FIELDWORKER (ATTACH ADDITIONAL PAGES IF REQUIRED).

1. Provide a brief statement in relation to the cultural knowledge and / or connection held by the Aboriginal party (or nominated site workers) to the project area:

2. Any other terms of engagement (excluding rates of fees which have been outlined above):

3. Will the nominated fieldworkers be employees of the Aboriginal party?

4. Please attach copies of certificates of currency for workers compensation and public liability Insurance (**no less than \$10 million**).

5. Complete a nomination form for each proposed fieldworker representing the Aboriginal party.

6. Please attach any additional information that you feel may be relevant to your EOI. Information not identified within this EOI documentation will not be considered in assessing received EOIs.

Completed Expression of Interest forms and any attached supporting documentation must be provided by no later than Friday 10th June 2016 to:

Alison Crocker

Community Engagement Manager

Ph 0411 110 081

Email: acrocker@artc.com.au

FIELDWORKER NOMINATION FORM

Name: _____

Address: _____

Phone number (mobile preferable): _____

Describe the fieldworker's cultural connection to the project area: _____

Describe the fieldworker's fieldwork skills: _____

Describe the fieldworker's last five Aboriginal site fieldwork projects and tasks performed:

1. _____

2. _____

3. _____

4. _____

5. _____

Describe relevant training, inductions, certificates, etc. (provide details):

Does the fieldworker understand that attendance for the entirety of nominated workdays is required?

What is the availability of the site worker? (e.g. all week days, certain nominated days per week, up to two/three/four days per week, or describe if other):

Is the fieldworker fit for fieldwork which may involve survey in steep and rugged terrain?

(attach additional pages if required)

30 May 2016

Hazel Collins
Hazel Collins

dalecollins@live.com.au

RE: REQUEST FOR EOI – ARTC –INLAND RAIL – NARRABRI TO NORTH STAR PROJECT

Dear Hazel

I am writing to you in your capacity as a Registered Aboriginal Party (RAP) for the Narrabri to North Star project as part of the Melbourne to Brisbane Inland Rail Programme

As a RAP, *Australian Rail Track Corporation - Inland Rail* ARTC (IR) is writing to invite your organisation to submit an expression of interest (EOI) for commercial engagement in the Cultural Heritage and Archaeological Assessment fieldwork and possibly other services for this Project.

Fieldwork Arrangements

The proposed fieldwork program is to be undertaken as a component of the Aboriginal cultural heritage assessment for the project. The fieldwork will involve undertaking pedestrian survey both within and outside the existing rail corridor as well as travelling within the rail corridor.

The fieldwork program is scheduled to commence in mid-late July, with the duration of the fieldwork program to be determined once ARTC have received all EOI documents. Timeframes will be subject to confirmation.

It may be that more than one organisation is engaged to carry out fieldwork. If so, it is proposed that the work will be distributed equitably among the organisations which are engaged. For example, work might be parcelled out on a roster basis. A decision about the way in which work is allocated will be made after the EOI process.

Fieldwork days will be based on an 8 working hour day, commencing on departure from the daily meeting point and concluding on return to the daily meeting point. Additional time is allowed for one morning tea break of 30 minutes duration and one lunch break of 30 minutes duration.

The meeting place for fieldwork each day will be discussed with survey participants prior to commencement of the program, with adequate time allowance made for travel by survey participants.

Commercial Rates, Expenses and Nominated Personnel

ARTC (IR) invites your organisation to submit a list of personnel whom your organisation nominates to represent it in the fieldwork, if your organisation is engaged. Please note that it is current ARTC (IR) policy for one trainee or junior Aboriginal Staff to accompany two RAPs in undertaking fieldwork.

ARTC (IR) current standard rates for engagement of NSW RAPs is as follows:

| Activity | As at May 2016 |
|----------------------------------------------------------------------------------------------------------------|-------------------------------------------|
| Site survey or archaeological investigation services undertaken by an Aboriginal site officer | \$120 per hour, capped at 8 hours per day |
| Site survey or archaeological investigation services undertaken by a trainee or junior Aboriginal site officer | \$84 per hour, capped at 8 hours per day |

Individual fieldworker names and specific project experience must be nominated on the attached form in your EOI.

It is noted that the proposed engagement is for two senior representatives (Aboriginal Site Officer) and one trainee or junior Aboriginal site officer from your organisation per day.

If travel assistance is required (generally where travel of over 90 minutes is required from home address to the nominated meeting place for fieldwork), ARTC (IR) will, by prior ARTC (IR) approval only, provide payment for accommodation and travel at the following specified rates:

- accommodation and meals to a maximum of \$170.00 (including GST) per night per person
- vehicle travel to the site area at a rate of 63c per kilometre; and
- If ARTC (IR) deem it as being necessary for a particular RAP representative to travel via public transport i.e. train and or plane, ARTC (IR) will, by prior ARTC (IR) approval only, pay for a return domestic economy flight/train fare only from eastern state Australian cities.

Please note with regards to the above, only these specified daily expenses of the personnel doing the field work on the relevant day will be paid. ARTC (IR) will not provide payment for any other proposed expenses.

An additional fee of 20% on the total of each fieldwork invoice (20% of total invoice amount excluding GST) may be applied to cover all ancillary costs of coordination, administration and insurance.

You must nominate only people who satisfy the requirements for fieldwork personnel which are set out in this letter.

If your organisation is engaged, then any changes to your nominated fieldwork personnel must be authorised by ARTC (IR) at least 24 hours prior to a scheduled field day in which it is proposed that those personnel will do any fieldwork. In the event that other personnel who are not authorised by ARTC (IR) attend site on behalf of your organisation, those individuals will not be able to participate in the fieldwork and will be sent home, and your organisation will forfeit that day of fieldwork. Failure to gain authorisation for changes to nominated fieldwork personnel by ARTC (IR) may also lead to issues with invoice payment and further engagement.

Cancellations

Cancellation of fieldwork for any given day can occur because of poor weather or for a variety of other reasons.

If fieldwork is cancelled prior to the scheduled field day, then your organisation will be notified by at least 7 pm on the last work day prior to the scheduled field day. This notice will be provided by the fieldwork supervisor and contact will be made via telephone (including a voicemail or SMS) or email. If fieldwork is cancelled on the

scheduled field day, then your organisation will be notified in the same way and fieldworkers in attendance may also be notified.

It is the responsibility of your organisation to ensure that accurate contact details are provided by the commencement of fieldwork to ARTC (IR). Failure to provide accurate contact details may lead to issues with invoice payment and further engagement.

In the event that fieldwork is cancelled prior to the scheduled field day, no payment for services will be made by ARTC (IR). In the event that fieldwork must be cancelled during the course of a fieldwork day, payment will be made for that part of the day (either a half or full day) that was worked, depending on when the cancellation takes place. A half day rate will be paid for any cancellations prior to 12pm, while a full date rate will be paid for any cancellations after 12pm. If survey participants have travelled to site prior to the cancellation, travel costs will be paid at the specified rates.

Working Requirements

The fieldwork will include participation of Aboriginal fieldworkers who are competent at stone artefact recognition, fit for full working days of manual labour and who are willing to work as part of a fieldwork team under the leadership of the fieldwork supervisor. There will be an emphasis on safe working in accordance with safety planning documents and policies. There must be commitment to work for the agreed daily hours.

All Aboriginal fieldworkers **MUST** complete an ARTC (IR)-specific induction before they can start any fieldwork. If your organisation is engaged then ARTC (IR) will contact you to outline what that induction will entail prior to the scheduled field day.

Your nominated fieldworkers must wear the following Personal Protective Equipment (PPE) on site at all times:

- 1) High visibility vest or work shirt suitable for rail corridor work i.e. only orange in colour with cross reflector at back;
- 2) Long sleeved work shirt for sun protection;
- 3) Sun cream;
- 4) Hat;
- 5) Eye protection (certified to relevant Australian Standard);
- 6) Steel cap work lace boots (no slip on boots are allowed); and
- 7) Long trousers.

It is the responsibility of your organisation to ensure your fieldworkers are equipped with the required PPE and are physically capable of undertaking the nominated fieldwork tasks. Personnel who are not supplied with or wearing the required correct PPE or who are not physically capable of undertaking fieldwork as stipulated in this letter will be dismissed from fieldwork.

It will be a mandatory requirement that all fieldworkers will be required to agree to ARTC (IR) site specific safety documentation prior to commencement of fieldwork. All fieldworkers must adhere to the ARTC (IR) safety documentation at all times and will be required to sign each day to demonstrate an understanding of the site requirements.

IMPORTANT NOTE: ARTC Drug & Alcohol Policy

Please note: ARTC (including rail corridors) is a drug and alcohol free workplace.

All employees / attendees / contractors are required to be drug and alcohol free (0.0 Level) whilst at work / training.

You should be aware that fieldworkers could be randomly tested for drugs and/or alcohol whilst on site.

All fieldworkers will be required to complete a timesheet for each day of work. Payment terms for invoices are 30 days.

Compliance Requirements

All Aboriginal fieldworker organisations and their individual fieldworkers will be required to demonstrate relevant insurances. If you do not have the required insurance, you cannot undertake field work.

If you would like to submit an EOI for commercial engagement, please complete the attached EOI form and return this to ARTC by no later than **Friday 10th June 2016** to:

Alison Crocker
Community Engagement Manager
Ph 0411 110 081 Email: acrocker@artc.com.au

EOIs will be assessed by ARTC according to the selection criteria:

218.Demonstrated cultural knowledge / connection to the project area, for both the organisation and its nominated personnel;

219.Ability of the nominated personnel to satisfy any other requirements in this letter;

220.Capability, skills and experience of the nominated personnel;

221.Fitness and ability of the nominated fieldworkers to complete the required fieldwork tasks;

222.Track record of the organisation and its nominated personnel on previous projects, if applicable (eg Workplace Health and Safety compliance, past performance, punctuality and reliability);

223.Availability of the nominated fieldworkers during the specified fieldwork period; and

224.Demonstration of current insurances for both the organisation and its nominated personnel.

ARTC (IR) currently intends to select one or more organisations to participate in fieldwork. However, ARTC (IR) is not required to select any organisations as part of this EOI process, and ARTC (IR) may vary any of the content of this letter as part of this EOI process.

ARTC (IR) may (in its absolute discretion), but is not required to, consider any EOI documents which are submitted in response to this letter, including any documents which are submitted after the due date or are not completed in accordance with the requirements of this letter.

ARTC (IR) will decide the weighting for each of the evaluation criteria in ARTC's (IR) absolute discretion.

ARTC (IR) will decide the number of organisations selected to participate in fieldwork in ARTC's (IR) absolute discretion.

Commercial Registration and Engagement

All parties that are selected to participate in fieldwork will be engaged under a contract by GHD Pty Ltd on behalf of ARTC (IR). This will require completion of supplier registration documentation and entering into a subcontractor agreement. This must be completed before the commencement of fieldwork.

This letter is an invitation to submit an expression of interest, and is not an offer of any kind.

A form is attached to provide the required EOI information and nominate fieldworkers.

All parties who submit an EOI will be advised as to whether they have been selected to participate in fieldwork after ARTC (IR) has finished its evaluation of EOIs. Further contact will then be made with those parties whose EOIs were successful to coordinate contracts for engagement and confirm fieldwork timing.

Should you require any further information or like to discuss the contents of this letter further, please do not hesitate to contact me on the details provided.

Yours sincerely



Geoff Hudson
Environment Manager
Inland Rail
Australian Rail Track Corporation

EXPRESSION OF INTEREST FOR COMMERCIAL ENGAGEMENT – KEY CONSIDERATIONS

PLEASE PROVIDE INFORMATION FOR YOUR ORGANISATION AND NOMINATED FIELDWORKER (ATTACH ADDITIONAL PAGES IF REQUIRED).

1. Provide a brief statement in relation to the cultural knowledge and / or connection held by the Aboriginal party (or nominated site workers) to the project area:

2. Any other terms of engagement (excluding rates of fees which have been outlined above):

3. Will the nominated fieldworkers be employees of the Aboriginal party?

4. Please attach copies of certificates of currency for workers compensation and public liability Insurance (**no less than \$10 million**).

5. Complete a nomination form for each proposed fieldworker representing the Aboriginal party.

6. Please attach any additional information that you feel may be relevant to your EOI. Information not identified within this EOI documentation will not be considered in assessing received EOIs.

Completed Expression of Interest forms and any attached supporting documentation must be provided by no later than Friday 10th June 2016 to:

Alison Crocker

Community Engagement Manager

Ph 0411 110 081

Email: acrocker@artc.com.au

FIELDWORKER NOMINATION FORM

Name: _____

Address: _____

Phone number (mobile preferable): _____

Describe the fieldworker's cultural connection to the project area: _____

Describe the fieldworker's fieldwork skills: _____

Describe the fieldworker's last five Aboriginal site fieldwork projects and tasks performed:

1. _____

2. _____

3. _____

4. _____

5. _____

Describe relevant training, inductions, certificates, etc. (provide details):

Does the fieldworker understand that attendance for the entirety of nominated workdays is required?

What is the availability of the site worker? (e.g. all week days, certain nominated days per week, up to two/three/four days per week, or describe if other):

Is the fieldworker fit for fieldwork which may involve survey in steep and rugged terrain?

(attach additional pages if required)

30 May 2016

DFTV Enterprises
Derrick Vale

deckavale@hotmail.com

RE: REQUEST FOR EOI – ARTC –INLAND RAIL – NARRABRI TO NORTH STAR PROJECT

Dear Derrick

I am writing to you in your capacity as a Registered Aboriginal Party (RAP) for the Narrabri to North Star project as part of the Melbourne to Brisbane Inland Rail Programme

As a RAP, *Australian Rail Track Corporation - Inland Rail* ARTC (IR) is writing to invite your organisation to submit an expression of interest (EOI) for commercial engagement in the Cultural Heritage and Archaeological Assessment fieldwork and possibly other services for this Project.

Fieldwork Arrangements

The proposed fieldwork program is to be undertaken as a component of the Aboriginal cultural heritage assessment for the project. The fieldwork will involve undertaking pedestrian survey both within and outside the existing rail corridor as well as travelling within the rail corridor.

The fieldwork program is scheduled to commence in mid-late July, with the duration of the fieldwork program to be determined once ARTC have received all EOI documents. Timeframes will be subject to confirmation.

It may be that more than one organisation is engaged to carry out fieldwork. If so, it is proposed that the work will be distributed equitably among the organisations which are engaged. For example, work might be parcelled out on a roster basis. A decision about the way in which work is allocated will be made after the EOI process.

Fieldwork days will be based on an 8 working hour day, commencing on departure from the daily meeting point and concluding on return to the daily meeting point. Additional time is allowed for one morning tea break of 30 minutes duration and one lunch break of 30 minutes duration.

The meeting place for fieldwork each day will be discussed with survey participants prior to commencement of the program, with adequate time allowance made for travel by survey participants.

Commercial Rates, Expenses and Nominated Personnel

ARTC (IR) invites your organisation to submit a list of personnel whom your organisation nominates to represent it in the fieldwork, if your organisation is engaged. Please note that it is current ARTC (IR) policy for one trainee or junior Aboriginal Staff to accompany two RAPs in undertaking fieldwork.

ARTC (IR) current standard rates for engagement of NSW RAPs is as follows:

| Activity | As at May 2016 |
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| Site survey or archaeological investigation services undertaken by an Aboriginal site officer | \$120 per hour, capped at 8 hours per day |
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Individual fieldworker names and specific project experience must be nominated on the attached form in your EOI.

It is noted that the proposed engagement is for two senior representatives (Aboriginal Site Officer) and one trainee or junior Aboriginal site officer from your organisation per day.

If travel assistance is required (generally where travel of over 90 minutes is required from home address to the nominated meeting place for fieldwork), ARTC (IR) will, by prior ARTC (IR) approval only, provide payment for accommodation and travel at the following specified rates:

- accommodation and meals to a maximum of \$170.00 (including GST) per night per person
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Please note with regards to the above, only these specified daily expenses of the personnel doing the field work on the relevant day will be paid. ARTC (IR) will not provide payment for any other proposed expenses.

An additional fee of 20% on the total of each fieldwork invoice (20% of total invoice amount excluding GST) may be applied to cover all ancillary costs of coordination, administration and insurance.

You must nominate only people who satisfy the requirements for fieldwork personnel which are set out in this letter.

If your organisation is engaged, then any changes to your nominated fieldwork personnel must be authorised by ARTC (IR) at least 24 hours prior to a scheduled field day in which it is proposed that those personnel will do any fieldwork. In the event that other personnel who are not authorised by ARTC (IR) attend site on behalf of your organisation, those individuals will not be able to participate in the fieldwork and will be sent home, and your organisation will forfeit that day of fieldwork. Failure to gain authorisation for changes to nominated fieldwork personnel by ARTC (IR) may also lead to issues with invoice payment and further engagement.

Cancellations

Cancellation of fieldwork for any given day can occur because of poor weather or for a variety of other reasons.

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scheduled field day, then your organisation will be notified in the same way and fieldworkers in attendance may also be notified.

It is the responsibility of your organisation to ensure that accurate contact details are provided by the commencement of fieldwork to ARTC (IR). Failure to provide accurate contact details may lead to issues with invoice payment and further engagement.

In the event that fieldwork is cancelled prior to the scheduled field day, no payment for services will be made by ARTC (IR). In the event that fieldwork must be cancelled during the course of a fieldwork day, payment will be made for that part of the day (either a half or full day) that was worked, depending on when the cancellation takes place. A half day rate will be paid for any cancellations prior to 12pm, while a full date rate will be paid for any cancellations after 12pm. If survey participants have travelled to site prior to the cancellation, travel costs will be paid at the specified rates.

Working Requirements

The fieldwork will include participation of Aboriginal fieldworkers who are competent at stone artefact recognition, fit for full working days of manual labour and who are willing to work as part of a fieldwork team under the leadership of the fieldwork supervisor. There will be an emphasis on safe working in accordance with safety planning documents and policies. There must be commitment to work for the agreed daily hours.

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- 4) Hat;
- 5) Eye protection (certified to relevant Australian Standard);
- 6) Steel cap work lace boots (no slip on boots are allowed); and
- 7) Long trousers.

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All fieldworkers will be required to complete a timesheet for each day of work. Payment terms for invoices are 30 days.

Compliance Requirements

All Aboriginal fieldworker organisations and their individual fieldworkers will be required to demonstrate relevant insurances. If you do not have the required insurance, you cannot undertake field work.

If you would like to submit an EOI for commercial engagement, please complete the attached EOI form and return this to ARTC by no later than **Friday 10th June 2016** to:

Alison Crocker
Community Engagement Manager
Ph 0411 110 081 Email: acrocker@artc.com.au

EOIs will be assessed by ARTC according to the selection criteria:

225.Demonstrated cultural knowledge / connection to the project area, for both the organisation and its nominated personnel;

226.Ability of the nominated personnel to satisfy any other requirements in this letter;

227.Capability, skills and experience of the nominated personnel;

228.Fitness and ability of the nominated fieldworkers to complete the required fieldwork tasks;

229.Track record of the organisation and its nominated personnel on previous projects, if applicable (eg Workplace Health and Safety compliance, past performance, punctuality and reliability);

230.Availability of the nominated fieldworkers during the specified fieldwork period; and

231.Demonstration of current insurances for both the organisation and its nominated personnel.

ARTC (IR) currently intends to select one or more organisations to participate in fieldwork. However, ARTC (IR) is not required to select any organisations as part of this EOI process, and ARTC (IR) may vary any of the content of this letter as part of this EOI process.

ARTC (IR) may (in its absolute discretion), but is not required to, consider any EOI documents which are submitted in response to this letter, including any documents which are submitted after the due date or are not completed in accordance with the requirements of this letter.

ARTC (IR) will decide the weighting for each of the evaluation criteria in ARTC's (IR) absolute discretion.

ARTC (IR) will decide the number of organisations selected to participate in fieldwork in ARTC's (IR) absolute discretion.

Commercial Registration and Engagement

All parties that are selected to participate in fieldwork will be engaged under a contract by GHD Pty Ltd on behalf of ARTC (IR). This will require completion of supplier registration documentation and entering into a subcontractor agreement. This must be completed before the commencement of fieldwork.

This letter is an invitation to submit an expression of interest, and is not an offer of any kind.

A form is attached to provide the required EOI information and nominate fieldworkers.

All parties who submit an EOI will be advised as to whether they have been selected to participate in fieldwork after ARTC (IR) has finished its evaluation of EOIs. Further contact will then be made with those parties whose EOIs were successful to coordinate contracts for engagement and confirm fieldwork timing.

Should you require any further information or like to discuss the contents of this letter further, please do not hesitate to contact me on the details provided.

Yours sincerely



Geoff Hudson
Environment Manager
Inland Rail
Australian Rail Track Corporation

EXPRESSION OF INTEREST FOR COMMERCIAL ENGAGEMENT – KEY CONSIDERATIONS

PLEASE PROVIDE INFORMATION FOR YOUR ORGANISATION AND NOMINATED FIELDWORKER (ATTACH ADDITIONAL PAGES IF REQUIRED).

1. Provide a brief statement in relation to the cultural knowledge and / or connection held by the Aboriginal party (or nominated site workers) to the project area:

2. Any other terms of engagement (excluding rates of fees which have been outlined above):

3. Will the nominated fieldworkers be employees of the Aboriginal party?

4. Please attach copies of certificates of currency for workers compensation and public liability Insurance (**no less than \$10 million**).

5. Complete a nomination form for each proposed fieldworker representing the Aboriginal party.

6. Please attach any additional information that you feel may be relevant to your EOI. Information not identified within this EOI documentation will not be considered in assessing received EOIs.

Completed Expression of Interest forms and any attached supporting documentation must be provided by no later than Friday 10th June 2016 to:

Alison Crocker

Community Engagement Manager

Ph 0411 110 081

Email: acrocker@artc.com.au

FIELDWORKER NOMINATION FORM

Name: _____

Address: _____

Phone number (mobile preferable): _____

Describe the fieldworker's cultural connection to the project area: _____

Describe the fieldworker's fieldwork skills: _____

Describe the fieldworker's last five Aboriginal site fieldwork projects and tasks performed:

1. _____

2. _____

3. _____

4. _____

5. _____

Describe relevant training, inductions, certificates, etc. (provide details):

Does the fieldworker understand that attendance for the entirety of nominated workdays is required?

What is the availability of the site worker? (e.g. all week days, certain nominated days per week, up to two/three/four days per week, or describe if other):

Is the fieldworker fit for fieldwork which may involve survey in steep and rugged terrain?

(attach additional pages if required)

30 May 2016

Toomelah Local Aboriginal Land Council
Glennis McGrady
PO Box 261
Boggabilla NSW 2409
toomelahlandcouncil@gmail.com

RE: REQUEST FOR EOI – ARTC –INLAND RAIL – NARRABRI TO NORTH STAR PROJECT

Dear Glennis

I am writing to you in your capacity as a Registered Aboriginal Party (RAP) for the Narrabri to North Star project as part of the Melbourne to Brisbane Inland Rail Programme

As a RAP, *Australian Rail Track Corporation - Inland Rail* ARTC (IR) is writing to invite your organisation to submit an expression of interest (EOI) for commercial engagement in the Cultural Heritage and Archaeological Assessment fieldwork and possibly other services for this Project.

Fieldwork Arrangements

The proposed fieldwork program is to be undertaken as a component of the Aboriginal cultural heritage assessment for the project. The fieldwork will involve undertaking pedestrian survey both within and outside the existing rail corridor as well as travelling within the rail corridor.

The fieldwork program is scheduled to commence in mid-late July, with the duration of the fieldwork program to be determined once ARTC have received all EOI documents. Timeframes will be subject to confirmation.

It may be that more than one organisation is engaged to carry out fieldwork. If so, it is proposed that the work will be distributed equitably among the organisations which are engaged. For example, work might be parcelled out on a roster basis. A decision about the way in which work is allocated will be made after the EOI process.

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The meeting place for fieldwork each day will be discussed with survey participants prior to commencement of the program, with adequate time allowance made for travel by survey participants.

Commercial Rates, Expenses and Nominated Personnel

ARTC (IR) invites your organisation to submit a list of personnel whom your organisation nominates to represent it in the fieldwork, if your organisation is engaged. Please note that it is current ARTC (IR) policy for one trainee or junior Aboriginal Staff to accompany two RAPs in undertaking fieldwork.

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Individual fieldworker names and specific project experience must be nominated on the attached form in your EOI.

It is noted that the proposed engagement is for two senior representatives (Aboriginal Site Officer) and one trainee or junior Aboriginal site officer from your organisation per day.

If travel assistance is required (generally where travel of over 90 minutes is required from home address to the nominated meeting place for fieldwork), ARTC (IR) will, by prior ARTC (IR) approval only, provide payment for accommodation and travel at the following specified rates:

- accommodation and meals to a maximum of \$170.00 (including GST) per night per person
- vehicle travel to the site area at a rate of 63c per kilometre; and
- If ARTC (IR) deem it as being necessary for a particular RAP representative to travel via public transport i.e. train and or plane, ARTC (IR) will, by prior ARTC (IR) approval only, pay for a return domestic economy flight/train fare only from eastern state Australian cities.

Please note with regards to the above, only these specified daily expenses of the personnel doing the field work on the relevant day will be paid. ARTC (IR) will not provide payment for any other proposed expenses.

An additional fee of 20% on the total of each fieldwork invoice (20% of total invoice amount excluding GST) may be applied to cover all ancillary costs of coordination, administration and insurance.

You must nominate only people who satisfy the requirements for fieldwork personnel which are set out in this letter.

If your organisation is engaged, then any changes to your nominated fieldwork personnel must be authorised by ARTC (IR) at least 24 hours prior to a scheduled field day in which it is proposed that those personnel will do any fieldwork. In the event that other personnel who are not authorised by ARTC (IR) attend site on behalf of your organisation, those individuals will not be able to participate in the fieldwork and will be sent home, and your organisation will forfeit that day of fieldwork. Failure to gain authorisation for changes to nominated fieldwork personnel by ARTC (IR) may also lead to issues with invoice payment and further engagement.

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If fieldwork is cancelled prior to the scheduled field day, then your organisation will be notified by at least 7 pm on the last work day prior to the scheduled field day. This notice will be provided by the fieldwork supervisor and contact will be made via telephone (including a voicemail or SMS) or email. If fieldwork is cancelled on the

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Working Requirements

The fieldwork will include participation of Aboriginal fieldworkers who are competent at stone artefact recognition, fit for full working days of manual labour and who are willing to work as part of a fieldwork team under the leadership of the fieldwork supervisor. There will be an emphasis on safe working in accordance with safety planning documents and policies. There must be commitment to work for the agreed daily hours.

All Aboriginal fieldworkers **MUST** complete an ARTC (IR)-specific induction before they can start any fieldwork. If your organisation is engaged then ARTC (IR) will contact you to outline what that induction will entail prior to the scheduled field day.

Your nominated fieldworkers must wear the following Personal Protective Equipment (PPE) on site at all times:

- 1) High visibility vest or work shirt suitable for rail corridor work i.e. only orange in colour with cross reflector at back;
- 2) Long sleeved work shirt for sun protection;
- 3) Sun cream;
- 4) Hat;
- 5) Eye protection (certified to relevant Australian Standard);
- 6) Steel cap work lace boots (no slip on boots are allowed); and
- 7) Long trousers.

It is the responsibility of your organisation to ensure your fieldworkers are equipped with the required PPE and are physically capable of undertaking the nominated fieldwork tasks. Personnel who are not supplied with or wearing the required correct PPE or who are not physically capable of undertaking fieldwork as stipulated in this letter will be dismissed from fieldwork.

It will be a mandatory requirement that all fieldworkers will be required to agree to ARTC (IR) site specific safety documentation prior to commencement of fieldwork. All fieldworkers must adhere to the ARTC (IR) safety documentation at all times and will be required to sign each day to demonstrate an understanding of the site requirements.

IMPORTANT NOTE: ARTC Drug & Alcohol Policy

Please note: ARTC (including rail corridors) is a drug and alcohol free workplace.

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All fieldworkers will be required to complete a timesheet for each day of work. Payment terms for invoices are 30 days.

Compliance Requirements

All Aboriginal fieldworker organisations and their individual fieldworkers will be required to demonstrate relevant insurances. If you do not have the required insurance, you cannot undertake field work.

If you would like to submit an EOI for commercial engagement, please complete the attached EOI form and return this to ARTC by no later than **Friday 10th June 2016** to:

Alison Crocker
Community Engagement Manager
Ph 0411 110 081 Email: acrocker@artc.com.au

EOIs will be assessed by ARTC according to the selection criteria:

232.Demonstrated cultural knowledge / connection to the project area, for both the organisation and its nominated personnel;

233.Ability of the nominated personnel to satisfy any other requirements in this letter;

234.Capability, skills and experience of the nominated personnel;

235.Fitness and ability of the nominated fieldworkers to complete the required fieldwork tasks;

236.Track record of the organisation and its nominated personnel on previous projects, if applicable (eg Workplace Health and Safety compliance, past performance, punctuality and reliability);

237.Availability of the nominated fieldworkers during the specified fieldwork period; and

238.Demonstration of current insurances for both the organisation and its nominated personnel.

ARTC (IR) currently intends to select one or more organisations to participate in fieldwork. However, ARTC (IR) is not required to select any organisations as part of this EOI process, and ARTC (IR) may vary any of the content of this letter as part of this EOI process.

ARTC (IR) may (in its absolute discretion), but is not required to, consider any EOI documents which are submitted in response to this letter, including any documents which are submitted after the due date or are not completed in accordance with the requirements of this letter.

ARTC (IR) will decide the weighting for each of the evaluation criteria in ARTC's (IR) absolute discretion.

ARTC (IR) will decide the number of organisations selected to participate in fieldwork in ARTC's (IR) absolute discretion.

Commercial Registration and Engagement

All parties that are selected to participate in fieldwork will be engaged under a contract by GHD Pty Ltd on behalf of ARTC (IR). This will require completion of supplier registration documentation and entering into a subcontractor agreement. This must be completed before the commencement of fieldwork.

This letter is an invitation to submit an expression of interest, and is not an offer of any kind.

A form is attached to provide the required EOI information and nominate fieldworkers.

All parties who submit an EOI will be advised as to whether they have been selected to participate in fieldwork after ARTC (IR) has finished its evaluation of EOIs. Further contact will then be made with those parties whose EOIs were successful to coordinate contracts for engagement and confirm fieldwork timing.

Should you require any further information or like to discuss the contents of this letter further, please do not hesitate to contact me on the details provided.

Yours sincerely



Geoff Hudson
Environment Manager
Inland Rail
Australian Rail Track Corporation

EXPRESSION OF INTEREST FOR COMMERCIAL ENGAGEMENT – KEY CONSIDERATIONS

PLEASE PROVIDE INFORMATION FOR YOUR ORGANISATION AND NOMINATED FIELDWORKER (ATTACH ADDITIONAL PAGES IF REQUIRED).

1. Provide a brief statement in relation to the cultural knowledge and / or connection held by the Aboriginal party (or nominated site workers) to the project area:

2. Any other terms of engagement (excluding rates of fees which have been outlined above):

3. Will the nominated fieldworkers be employees of the Aboriginal party?

4. Please attach copies of certificates of currency for workers compensation and public liability Insurance (**no less than \$10 million**).

5. Complete a nomination form for each proposed fieldworker representing the Aboriginal party.

6. Please attach any additional information that you feel may be relevant to your EOI. Information not identified within this EOI documentation will not be considered in assessing received EOIs.

Completed Expression of Interest forms and any attached supporting documentation must be provided by no later than Friday 10th June 2016 to:

Alison Crocker

Community Engagement Manager

Ph 0411 110 081

Email: acrocker@artc.com.au

FIELDWORKER NOMINATION FORM

Name: _____

Address: _____

Phone number (mobile preferable): _____

Describe the fieldworker's cultural connection to the project area: _____

Describe the fieldworker's fieldwork skills: _____

Describe the fieldworker's last five Aboriginal site fieldwork projects and tasks performed:

1. _____

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4. _____

5. _____

Describe relevant training, inductions, certificates, etc. (provide details):

Does the fieldworker understand that attendance for the entirety of nominated workdays is required?

What is the availability of the site worker? (e.g. all week days, certain nominated days per week, up to two/three/four days per week, or describe if other):

Is the fieldworker fit for fieldwork which may involve survey in steep and rugged terrain?

(attach additional pages if required)

30 May 2016

Steve Talbott
Steve Talbott
73 Kiah Rd
Gilleston Heights NSW 2321
gomerioi.namoi@hotmail.com talbo.minda@hotmail.com

RE: REQUEST FOR EOI – ARTC –INLAND RAIL – NARRABRI TO NORTH STAR PROJECT

Dear Steve

I am writing to you in your capacity as a Registered Aboriginal Party (RAP) for the Narrabri to North Star project as part of the Melbourne to Brisbane Inland Rail Programme

As a RAP, *Australian Rail Track Corporation - Inland Rail* ARTC (IR) is writing to invite your organisation to submit an expression of interest (EOI) for commercial engagement in the Cultural Heritage and Archaeological Assessment fieldwork and possibly other services for this Project.

Fieldwork Arrangements

The proposed fieldwork program is to be undertaken as a component of the Aboriginal cultural heritage assessment for the project. The fieldwork will involve undertaking pedestrian survey both within and outside the existing rail corridor as well as travelling within the rail corridor.

The fieldwork program is scheduled to commence in mid-late July, with the duration of the fieldwork program to be determined once ARTC have received all EOI documents. Timeframes will be subject to confirmation.

It may be that more than one organisation is engaged to carry out fieldwork. If so, it is proposed that the work will be distributed equitably among the organisations which are engaged. For example, work might be parcelled out on a roster basis. A decision about the way in which work is allocated will be made after the EOI process.

Fieldwork days will be based on an 8 working hour day, commencing on departure from the daily meeting point and concluding on return to the daily meeting point. Additional time is allowed for one morning tea break of 30 minutes duration and one lunch break of 30 minutes duration.

The meeting place for fieldwork each day will be discussed with survey participants prior to commencement of the program, with adequate time allowance made for travel by survey participants.

Commercial Rates, Expenses and Nominated Personnel

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It is noted that the proposed engagement is for two senior representatives (Aboriginal Site Officer) and one trainee or junior Aboriginal site officer from your organisation per day.

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Alison Crocker
Community Engagement Manager
Ph 0411 110 081 Email: acrocker@artc.com.au

EOIs will be assessed by ARTC according to the selection criteria:

239.Demonstrated cultural knowledge / connection to the project area, for both the organisation and its nominated personnel;

240.Ability of the nominated personnel to satisfy any other requirements in this letter;

241.Capability, skills and experience of the nominated personnel;

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Should you require any further information or like to discuss the contents of this letter further, please do not hesitate to contact me on the details provided.

Yours sincerely



Geoff Hudson
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Inland Rail
Australian Rail Track Corporation

EXPRESSION OF INTEREST FOR COMMERCIAL ENGAGEMENT – KEY CONSIDERATIONS

PLEASE PROVIDE INFORMATION FOR YOUR ORGANISATION AND NOMINATED FIELDWORKER (ATTACH ADDITIONAL PAGES IF REQUIRED).

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FIELDWORKER NOMINATION FORM

Name: _____

Address: _____

Phone number (mobile preferable): _____

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What is the availability of the site worker? (e.g. all week days, certain nominated days per week, up to two/three/four days per week, or describe if other):

Is the fieldworker fit for fieldwork which may involve survey in steep and rugged terrain?

(attach additional pages if required)

30 May 2016

Moree Local Aboriginal Land Council
Susan Leslie-Briggs
PO Box 924
Moree NSW 2400
moreelalc@bigpond.com

RE: REQUEST FOR EOI – ARTC –INLAND RAIL – NARRABRI TO NORTH STAR PROJECT

Dear Susan

I am writing to you in your capacity as a Registered Aboriginal Party (RAP) for the Narrabri to North Star project as part of the Melbourne to Brisbane Inland Rail Programme

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EOIs will be assessed by ARTC according to the selection criteria:

246.Demonstrated cultural knowledge / connection to the project area, for both the organisation and its nominated personnel;

247.Ability of the nominated personnel to satisfy any other requirements in this letter;

248.Capability, skills and experience of the nominated personnel;

249.Fitness and ability of the nominated fieldworkers to complete the required fieldwork tasks;

250.Track record of the organisation and its nominated personnel on previous projects, if applicable (eg Workplace Health and Safety compliance, past performance, punctuality and reliability);

251.Availability of the nominated fieldworkers during the specified fieldwork period; and

252.Demonstration of current insurances for both the organisation and its nominated personnel.

ARTC (IR) currently intends to select one or more organisations to participate in fieldwork. However, ARTC (IR) is not required to select any organisations as part of this EOI process, and ARTC (IR) may vary any of the content of this letter as part of this EOI process.

ARTC (IR) may (in its absolute discretion), but is not required to, consider any EOI documents which are submitted in response to this letter, including any documents which are submitted after the due date or are not completed in accordance with the requirements of this letter.

ARTC (IR) will decide the weighting for each of the evaluation criteria in ARTC's (IR) absolute discretion.

ARTC (IR) will decide the number of organisations selected to participate in fieldwork in ARTC's (IR) absolute discretion.

Commercial Registration and Engagement

All parties that are selected to participate in fieldwork will be engaged under a contract by GHD Pty Ltd on behalf of ARTC (IR). This will require completion of supplier registration documentation and entering into a subcontractor agreement. This must be completed before the commencement of fieldwork.

This letter is an invitation to submit an expression of interest, and is not an offer of any kind.

A form is attached to provide the required EOI information and nominate fieldworkers.

All parties who submit an EOI will be advised as to whether they have been selected to participate in fieldwork after ARTC (IR) has finished its evaluation of EOIs. Further contact will then be made with those parties whose EOIs were successful to coordinate contracts for engagement and confirm fieldwork timing.

Should you require any further information or like to discuss the contents of this letter further, please do not hesitate to contact me on the details provided.

Yours sincerely



Geoff Hudson
Environment Manager
Inland Rail
Australian Rail Track Corporation

EXPRESSION OF INTEREST FOR COMMERCIAL ENGAGEMENT – KEY CONSIDERATIONS

PLEASE PROVIDE INFORMATION FOR YOUR ORGANISATION AND NOMINATED FIELDWORKER (ATTACH ADDITIONAL PAGES IF REQUIRED).

1. Provide a brief statement in relation to the cultural knowledge and / or connection held by the Aboriginal party (or nominated site workers) to the project area:

2. Any other terms of engagement (excluding rates of fees which have been outlined above):

3. Will the nominated fieldworkers be employees of the Aboriginal party?

4. Please attach copies of certificates of currency for workers compensation and public liability Insurance (**no less than \$10 million**).

5. Complete a nomination form for each proposed fieldworker representing the Aboriginal party.

6. Please attach any additional information that you feel may be relevant to your EOI. Information not identified within this EOI documentation will not be considered in assessing received EOIs.

Completed Expression of Interest forms and any attached supporting documentation must be provided by no later than Friday 10th June 2016 to:

Alison Crocker

Community Engagement Manager

Ph 0411 110 081

Email: acrocker@artc.com.au

FIELDWORKER NOMINATION FORM

Name: _____

Address: _____

Phone number (mobile preferable): _____

Describe the fieldworker's cultural connection to the project area: _____

Describe the fieldworker's fieldwork skills: _____

Describe the fieldworker's last five Aboriginal site fieldwork projects and tasks performed:

1. _____

2. _____

3. _____

4. _____

5. _____

Describe relevant training, inductions, certificates, etc. (provide details):

Does the fieldworker understand that attendance for the entirety of nominated workdays is required?

What is the availability of the site worker? (e.g. all week days, certain nominated days per week, up to two/three/four days per week, or describe if other):

Is the fieldworker fit for fieldwork which may involve survey in steep and rugged terrain?

(attach additional pages if required)

30 May 2016

Natasha Rodgers
Natasha Rodgers

natasharodgers06@gmail.com

RE: REQUEST FOR EOI – ARTC –INLAND RAIL – NARRABRI TO NORTH STAR PROJECT

Dear Natasha

I am writing to you in your capacity as a Registered Aboriginal Party (RAP) for the Narrabri to North Star project as part of the Melbourne to Brisbane Inland Rail Programme

As a RAP, *Australian Rail Track Corporation - Inland Rail* ARTC (IR) is writing to invite your organisation to submit an expression of interest (EOI) for commercial engagement in the Cultural Heritage and Archaeological Assessment fieldwork and possibly other services for this Project.

Fieldwork Arrangements

The proposed fieldwork program is to be undertaken as a component of the Aboriginal cultural heritage assessment for the project. The fieldwork will involve undertaking pedestrian survey both within and outside the existing rail corridor as well as travelling within the rail corridor.

The fieldwork program is scheduled to commence in mid-late July, with the duration of the fieldwork program to be determined once ARTC have received all EOI documents. Timeframes will be subject to confirmation.

It may be that more than one organisation is engaged to carry out fieldwork. If so, it is proposed that the work will be distributed equitably among the organisations which are engaged. For example, work might be parcelled out on a roster basis. A decision about the way in which work is allocated will be made after the EOI process.

Fieldwork days will be based on an 8 working hour day, commencing on departure from the daily meeting point and concluding on return to the daily meeting point. Additional time is allowed for one morning tea break of 30 minutes duration and one lunch break of 30 minutes duration.

The meeting place for fieldwork each day will be discussed with survey participants prior to commencement of the program, with adequate time allowance made for travel by survey participants.

Commercial Rates, Expenses and Nominated Personnel

ARTC (IR) invites your organisation to submit a list of personnel whom your organisation nominates to represent it in the fieldwork, if your organisation is engaged. Please note that it is current ARTC (IR) policy for one trainee or junior Aboriginal Staff to accompany two RAPs in undertaking fieldwork.

ARTC (IR) current standard rates for engagement of NSW RAPs is as follows:

| Activity | As at May 2016 |
|----------------------------------------------------------------------------------------------------------------|-------------------------------------------|
| Site survey or archaeological investigation services undertaken by an Aboriginal site officer | \$120 per hour, capped at 8 hours per day |
| Site survey or archaeological investigation services undertaken by a trainee or junior Aboriginal site officer | \$84 per hour, capped at 8 hours per day |

Individual fieldworker names and specific project experience must be nominated on the attached form in your EOI.

It is noted that the proposed engagement is for two senior representatives (Aboriginal Site Officer) and one trainee or junior Aboriginal site officer from your organisation per day.

If travel assistance is required (generally where travel of over 90 minutes is required from home address to the nominated meeting place for fieldwork), ARTC (IR) will, by prior ARTC (IR) approval only, provide payment for accommodation and travel at the following specified rates:

- accommodation and meals to a maximum of \$170.00 (including GST) per night per person
- vehicle travel to the site area at a rate of 63c per kilometre; and
- If ARTC (IR) deem it as being necessary for a particular RAP representative to travel via public transport i.e. train and or plane, ARTC (IR) will, by prior ARTC (IR) approval only, pay for a return domestic economy flight/train fare only from eastern state Australian cities.

Please note with regards to the above, only these specified daily expenses of the personnel doing the field work on the relevant day will be paid. ARTC (IR) will not provide payment for any other proposed expenses.

An additional fee of 20% on the total of each fieldwork invoice (20% of total invoice amount excluding GST) may be applied to cover all ancillary costs of coordination, administration and insurance.

You must nominate only people who satisfy the requirements for fieldwork personnel which are set out in this letter.

If your organisation is engaged, then any changes to your nominated fieldwork personnel must be authorised by ARTC (IR) at least 24 hours prior to a scheduled field day in which it is proposed that those personnel will do any fieldwork. In the event that other personnel who are not authorised by ARTC (IR) attend site on behalf of your organisation, those individuals will not be able to participate in the fieldwork and will be sent home, and your organisation will forfeit that day of fieldwork. Failure to gain authorisation for changes to nominated fieldwork personnel by ARTC (IR) may also lead to issues with invoice payment and further engagement.

Cancellations

Cancellation of fieldwork for any given day can occur because of poor weather or for a variety of other reasons.

If fieldwork is cancelled prior to the scheduled field day, then your organisation will be notified by at least 7 pm on the last work day prior to the scheduled field day. This notice will be provided by the fieldwork supervisor and contact will be made via telephone (including a voicemail or SMS) or email. If fieldwork is cancelled on the

scheduled field day, then your organisation will be notified in the same way and fieldworkers in attendance may also be notified.

It is the responsibility of your organisation to ensure that accurate contact details are provided by the commencement of fieldwork to ARTC (IR). Failure to provide accurate contact details may lead to issues with invoice payment and further engagement.

In the event that fieldwork is cancelled prior to the scheduled field day, no payment for services will be made by ARTC (IR). In the event that fieldwork must be cancelled during the course of a fieldwork day, payment will be made for that part of the day (either a half or full day) that was worked, depending on when the cancellation takes place. A half day rate will be paid for any cancellations prior to 12pm, while a full date rate will be paid for any cancellations after 12pm. If survey participants have travelled to site prior to the cancellation, travel costs will be paid at the specified rates.

Working Requirements

The fieldwork will include participation of Aboriginal fieldworkers who are competent at stone artefact recognition, fit for full working days of manual labour and who are willing to work as part of a fieldwork team under the leadership of the fieldwork supervisor. There will be an emphasis on safe working in accordance with safety planning documents and policies. There must be commitment to work for the agreed daily hours.

All Aboriginal fieldworkers **MUST** complete an ARTC (IR)-specific induction before they can start any fieldwork. If your organisation is engaged then ARTC (IR) will contact you to outline what that induction will entail prior to the scheduled field day.

Your nominated fieldworkers must wear the following Personal Protective Equipment (PPE) on site at all times:

- 1) High visibility vest or work shirt suitable for rail corridor work i.e. only orange in colour with cross reflector at back;
- 2) Long sleeved work shirt for sun protection;
- 3) Sun cream;
- 4) Hat;
- 5) Eye protection (certified to relevant Australian Standard);
- 6) Steel cap work lace boots (no slip on boots are allowed); and
- 7) Long trousers.

It is the responsibility of your organisation to ensure your fieldworkers are equipped with the required PPE and are physically capable of undertaking the nominated fieldwork tasks. Personnel who are not supplied with or wearing the required correct PPE or who are not physically capable of undertaking fieldwork as stipulated in this letter will be dismissed from fieldwork.

It will be a mandatory requirement that all fieldworkers will be required to agree to ARTC (IR) site specific safety documentation prior to commencement of fieldwork. All fieldworkers must adhere to the ARTC (IR) safety documentation at all times and will be required to sign each day to demonstrate an understanding of the site requirements.

IMPORTANT NOTE: ARTC Drug & Alcohol Policy

Please note: ARTC (including rail corridors) is a drug and alcohol free workplace.

All employees / attendees / contractors are required to be drug and alcohol free (0.0 Level) whilst at work / training.

You should be aware that fieldworkers could be randomly tested for drugs and/or alcohol whilst on site.

All fieldworkers will be required to complete a timesheet for each day of work. Payment terms for invoices are 30 days.

Compliance Requirements

All Aboriginal fieldworker organisations and their individual fieldworkers will be required to demonstrate relevant insurances. If you do not have the required insurance, you cannot undertake field work.

If you would like to submit an EOI for commercial engagement, please complete the attached EOI form and return this to ARTC by no later than **Friday 10th June 2016** to:

Alison Crocker
Community Engagement Manager
Ph 0411 110 081 Email: acrocker@artc.com.au

EOIs will be assessed by ARTC according to the selection criteria:

253.Demonstrated cultural knowledge / connection to the project area, for both the organisation and its nominated personnel;

254.Ability of the nominated personnel to satisfy any other requirements in this letter;

255.Capability, skills and experience of the nominated personnel;

256.Fitness and ability of the nominated fieldworkers to complete the required fieldwork tasks;

257.Track record of the organisation and its nominated personnel on previous projects, if applicable (eg Workplace Health and Safety compliance, past performance, punctuality and reliability);

258.Availability of the nominated fieldworkers during the specified fieldwork period; and

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ARTC (IR) currently intends to select one or more organisations to participate in fieldwork. However, ARTC (IR) is not required to select any organisations as part of this EOI process, and ARTC (IR) may vary any of the content of this letter as part of this EOI process.

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ARTC (IR) will decide the weighting for each of the evaluation criteria in ARTC's (IR) absolute discretion.

ARTC (IR) will decide the number of organisations selected to participate in fieldwork in ARTC's (IR) absolute discretion.

Commercial Registration and Engagement

All parties that are selected to participate in fieldwork will be engaged under a contract by GHD Pty Ltd on behalf of ARTC (IR). This will require completion of supplier registration documentation and entering into a subcontractor agreement. This must be completed before the commencement of fieldwork.

This letter is an invitation to submit an expression of interest, and is not an offer of any kind.

A form is attached to provide the required EOI information and nominate fieldworkers.

All parties who submit an EOI will be advised as to whether they have been selected to participate in fieldwork after ARTC (IR) has finished its evaluation of EOIs. Further contact will then be made with those parties whose EOIs were successful to coordinate contracts for engagement and confirm fieldwork timing.

Should you require any further information or like to discuss the contents of this letter further, please do not hesitate to contact me on the details provided.

Yours sincerely



Geoff Hudson
Environment Manager
Inland Rail
Australian Rail Track Corporation

EXPRESSION OF INTEREST FOR COMMERCIAL ENGAGEMENT – KEY CONSIDERATIONS

PLEASE PROVIDE INFORMATION FOR YOUR ORGANISATION AND NOMINATED FIELDWORKER (ATTACH ADDITIONAL PAGES IF REQUIRED).

1. Provide a brief statement in relation to the cultural knowledge and / or connection held by the Aboriginal party (or nominated site workers) to the project area:

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3. Will the nominated fieldworkers be employees of the Aboriginal party?

4. Please attach copies of certificates of currency for workers compensation and public liability Insurance (**no less than \$10 million**).

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FIELDWORKER NOMINATION FORM

Name: _____

Address: _____

Phone number (mobile preferable): _____

Describe the fieldworker's cultural connection to the project area: _____

Describe the fieldworker's fieldwork skills: _____

Describe the fieldworker's last five Aboriginal site fieldwork projects and tasks performed:

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Describe relevant training, inductions, certificates, etc. (provide details):

Does the fieldworker understand that attendance for the entirety of nominated workdays is required?

What is the availability of the site worker? (e.g. all week days, certain nominated days per week, up to two/three/four days per week, or describe if other):

Is the fieldworker fit for fieldwork which may involve survey in steep and rugged terrain?

(attach additional pages if required)

30 May 2016

Gomery
David Horton
10 Scott St
Muswellbrook NSW 2333

RE: REQUEST FOR EOI – ARTC –INLAND RAIL – NARRABRI TO NORTH STAR PROJECT

Dear David

I am writing to you in your capacity as a Registered Aboriginal Party (RAP) for the Narrabri to North Star project as part of the Melbourne to Brisbane Inland Rail Programme

As a RAP, *Australian Rail Track Corporation - Inland Rail* ARTC (IR) is writing to invite your organisation to submit an expression of interest (EOI) for commercial engagement in the Cultural Heritage and Archaeological Assessment fieldwork and possibly other services for this Project.

Fieldwork Arrangements

The proposed fieldwork program is to be undertaken as a component of the Aboriginal cultural heritage assessment for the project. The fieldwork will involve undertaking pedestrian survey both within and outside the existing rail corridor as well as travelling within the rail corridor.

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Fieldwork days will be based on an 8 working hour day, commencing on departure from the daily meeting point and concluding on return to the daily meeting point. Additional time is allowed for one morning tea break of 30 minutes duration and one lunch break of 30 minutes duration.

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Individual fieldworker names and specific project experience must be nominated on the attached form in your EOI.

It is noted that the proposed engagement is for two senior representatives (Aboriginal Site Officer) and one trainee or junior Aboriginal site officer from your organisation per day.

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Alison Crocker
Community Engagement Manager
Ph 0411 110 081 Email: acrocker@artc.com.au

EOIs will be assessed by ARTC according to the selection criteria:

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261.Ability of the nominated personnel to satisfy any other requirements in this letter;

262.Capability, skills and experience of the nominated personnel;

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264.Track record of the organisation and its nominated personnel on previous projects, if applicable (eg Workplace Health and Safety compliance, past performance, punctuality and reliability);

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ARTC (IR) will decide the number of organisations selected to participate in fieldwork in ARTC's (IR) absolute discretion.

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Should you require any further information or like to discuss the contents of this letter further, please do not hesitate to contact me on the details provided.

Yours sincerely



Geoff Hudson
Environment Manager
Inland Rail
Australian Rail Track Corporation

EXPRESSION OF INTEREST FOR COMMERCIAL ENGAGEMENT – KEY CONSIDERATIONS

PLEASE PROVIDE INFORMATION FOR YOUR ORGANISATION AND NOMINATED FIELDWORKER (ATTACH ADDITIONAL PAGES IF REQUIRED).

1. Provide a brief statement in relation to the cultural knowledge and / or connection held by the Aboriginal party (or nominated site workers) to the project area:

2. Any other terms of engagement (excluding rates of fees which have been outlined above):

3. Will the nominated fieldworkers be employees of the Aboriginal party?

4. Please attach copies of certificates of currency for workers compensation and public liability Insurance (**no less than \$10 million**).

5. Complete a nomination form for each proposed fieldworker representing the Aboriginal party.

6. Please attach any additional information that you feel may be relevant to your EOI. Information not identified within this EOI documentation will not be considered in assessing received EOIs.

Completed Expression of Interest forms and any attached supporting documentation must be provided by no later than Friday 10th June 2016 to:

Alison Crocker

Community Engagement Manager

Ph 0411 110 081

Email: acrocker@artc.com.au

FIELDWORKER NOMINATION FORM

Name: _____

Address: _____

Phone number (mobile preferable): _____

Describe the fieldworker's cultural connection to the project area: _____

Describe the fieldworker's fieldwork skills: _____

Describe the fieldworker's last five Aboriginal site fieldwork projects and tasks performed:

1. _____

2. _____

3. _____

4. _____

5. _____

Describe relevant training, inductions, certificates, etc. (provide details):

Does the fieldworker understand that attendance for the entirety of nominated workdays is required?

What is the availability of the site worker? (e.g. all week days, certain nominated days per week, up to two/three/four days per week, or describe if other):

Is the fieldworker fit for fieldwork which may involve survey in steep and rugged terrain?

(attach additional pages if required)

8 December 2015
Narrabri Local Aboriginal Land Council
PO Box 37
NARRABRI NSW 2390

**RE: NOTIFICATION OF ABORIGINAL CULTURAL HERITAGE AND ARCHAEOLOGICAL ASSESSMENT,
PROPOSED INLAND RAIL PROGRAMME – NARRABRI TO NORTH STAR, NSW**

Dear Sir/Madam

Australian Rail Track Corporation (ARTC) is proposing to construct a new freight line between Melbourne and Brisbane, via central-west New South Wales (NSW) known as Inland Rail.

As part of this process, ARTC is completing an Environmental Impact Statement (EIS) for the section of Inland Rail that extends from Narrabri to North Star, NSW, within its existing rail corridor, as shown in the accompanying attachment.

The EIS will include an Aboriginal Cultural Heritage and Archaeological Assessment for relevant portions of the Narrabri to North Star route. ARTC has commissioned GHD Pty Ltd and Umwelt (Australia) Pty Ltd (Umwelt) to undertake this assessment.

In accordance with relevant requirements, Umwelt, on behalf of ARTC, is seeking to ascertain if your organisation is aware of any Aboriginal parties that may have cultural knowledge relevant to determining the significance of Aboriginal sites/objects within the Narrabri to North Star route. This information will be used to inform the Aboriginal Cultural Heritage and Archaeological Assessment. In order to facilitate the consultation process, please provide advice in writing to identify any Aboriginal knowledge holders for the Narrabri to North Star route by no later than **15 January 2016**.

Please send any registered Aboriginal party group information to:

Nicola Roche
Umwelt (Australia) Pty Ltd
75 York St; Teralba NSW
Ph: 4950 5322 Email: nroche@umwelt.com.au

In compliance with the Department of Environment Climate Change and Water Aboriginal Cultural Heritage Consultation Requirements for Proponents (2010) the contact details for ARTC are as follows:

Alison Crocker
Community Engagement Manager
Parkes to Narromine / Narrabri to North Star
Australian Rail Track Corporation
20 Newton Street; Broadmeadow NSW 2292
Ph: 0411 110081 Email: acrocker@artc.com.au

Should you have any queries or wish to discuss this notification letter, please do not hesitate to call Nicola in the first instance as per the contact details provided within this letter.

Yours sincerely

A handwritten signature in blue ink that reads "Alison".

Alison Crocker
Community Engagement Manager
Parkes to Narromine / Narrabri to North Star
Australian Rail Track Corporation

Inland Rail Programme
Australian Rail Track Corporation
GPO Box 14
SYDNEY NSW 2001

8 December 2015
Recipient
Title
Company
Address 1
SUBURB STATE POSTCODE

**RE: NOTIFICATION OF ABORIGINAL CULTURAL HERITAGE AND ARCHAEOLOGICAL ASSESSMENT,
PROPOSED INLAND RAIL PROGRAMME – NARRABRI TO NORTH STAR, NSW**

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Australian Rail Track Corporation (ARTC) is proposing to construct a new freight line between Melbourne and Brisbane, via central-west New South Wales (NSW) known as Inland Rail.

As part of this process, ARTC is completing an Environmental Impact Statement (EIS) for the section of Inland Rail that extends from Narrabri to North Star, NSW, within its existing rail corridor, as shown in the accompanying attachment.

The EIS will include an Aboriginal Cultural Heritage and Archaeological Assessment for relevant portions of the Narrabri to North Star route. ARTC has commissioned GHD Pty Ltd and Umwelt (Australia) Pty Ltd (Umwelt) to undertake this assessment.

In accordance with relevant requirements, Umwelt, on behalf of ARTC, is seeking to ascertain if your organisation is **aware** of any Aboriginal parties that may have cultural knowledge relevant to determining the significance of Aboriginal sites/objects within the Narrabri to North Star route. This information will be used to inform the Aboriginal Cultural Heritage and Archaeological Assessment. In order to facilitate the consultation process, please provide advice in writing to identify any Aboriginal knowledge holders for the Narrabri to North Star route by no later than **15 January 2016**.

Please send any registered Aboriginal party group information to:

Nicola Roche
Umwelt (Australia) Pty Ltd
75 York St; Teralba NSW
Ph: 4950 5322 Email: nroche@umwelt.com.au

In compliance with the Department of Environment Climate Change and Water Aboriginal Cultural Heritage Consultation Requirements for Proponents (2010) the contact details for ARTC are as follows:

Alison Crocker
Community Engagement Manager
Parkes to Narromine / Narrabri to North Star
Australian Rail Track Corporation
20 Newton Street; Broadmeadow NSW 2292
Ph: 0411 110081 Email: acrocker@artc.com.au

Should you have any queries or wish to discuss this notification letter, please do not hesitate to call Nicola in the first instance as per the contact details provided within this letter.

Yours sincerely

Alison Crocker
Community Engagement Manager
Parkes to Narramine / Narrabri to North Star
Australian Rail Track Corporation

Friday 22 April 2016

Alfred Priestly
murrialfred@gmail.com

RE: INVITATION TO PROJECT BRIEFING – ABORIGINAL CULTURAL HERITAGE AND ARCHAEOLOGICAL ASSESSMENT, PROPOSED INLAND RAIL PROGRAMME – NARRABRI TO NORTH STAR, NSW

Dear Sir/Madam

As you may know, Australian Rail Track Corporation (ARTC) is proposing to construct a new rail line between Melbourne and Brisbane, via central-west New South Wales (NSW) known as Inland Rail. The Inland Rail programme involves a series of projects which will provide a freight rail connection between Melbourne and Brisbane over approximately 1700 kilometres via Albury, Wagga Wagga, Parkes, Moree and Toowoomba.

ARTC wish to invite you, as a registered Aboriginal party, to attend a project briefing to provide you with information about the Narrabri to North Star project and to discuss how it is proposed that Aboriginal cultural heritage be considered for the project. The briefing will focus on the proposed assessment methodology provided as an attachment to this letter and should you wish, you will be provided the opportunity to provide any comments on the proposed methodology. ARTC has commissioned GHD Pty Ltd and Umwelt (Australia) Pty Ltd (Umwelt) to facilitate this process.

Given the geographical distance covered by the project area, we would like to provide you with the opportunity to attend a project briefing at one of the following locations and times:

- Moree 10 May 2016 9:30am Moree Council Office 2/30 Heber Street Moree
- Narrabri 10 May 2016 2:00pm Exposition Room Crossing Theatre 117 Tibbereena Street Narrabri

You are invited to attend whichever of the above briefings is the most convenient to you. Of course, your attendance is entirely voluntary. **To confirm your attendance** please contact Alison Crocker on details provided at the end of this letter.

The project briefings

ARTC and Umwelt place great importance on maintaining appropriate meeting protocols and behaviours to allow adequate opportunities for all parties in attendance to express their views. The project briefing will be conducted on the basis of mutual respect and recognition of different points of view.

Attendees must comply with any directions of ARTC or its consultants in respect of health and safety while at the project briefing.

ARTC and Umwelt understand that it may not be possible for all registered Aboriginal parties to attend a project briefing. Should this be the case for you, please do not hesitate to get in touch with us to discuss and/or provide comments on the project or any aspects of the draft methodology. In the first instance please contact Nicola Roche as per details below:

Nicola Roche
Umwelt (Australia) Pty Ltd
75 York St; Teralba NSW
Ph: 4950 5322 Email: nroche@umwelt.com.au

Remuneration and reimbursements

As these project briefings are being held for the purpose of consultation only, ARTC will not be providing remuneration or reimbursements for attendance at a briefing.

Given the nature of the project briefing, ARTC will not be responsible for the costs of any legal or technical advisers or helpers engaged by attendees.

Catering

ARTC will provide light refreshments at the project briefings.

In order to ensure that we allow for sufficient facilities and catering for the consultation, please RSVP by no later than 4 May 2016 to Alison Crocker as per below details:

Alison Crocker
Community Engagement Manager
Ph 0411 110 081 Email: acrocker@artc.com.au

We look forward to working with you on this project. Should you have any queries or wish to discuss this letter, please do not hesitate to call Nicola Roche (Umwelt) on 02 4950 5322 or via email nroche@umwelt.com.au or Alison Crocker (ARTC) on the details provided above.

Yours sincerely

A handwritten signature in blue ink, appearing to be "Alison Crocker", with a long horizontal flourish extending to the right.

Alison Crocker
Community Engagement Manager – NSW
Inland Rail
Australian Rail Track Corporation

METHODOLOGY FOR ABORIGINAL CULTURAL HERITAGE AND ARCHAEOLOGICAL ASSESSMENT, PROPOSED INLAND RAIL PROGRAMME – NARRABRI TO NORTH STAR, NSW

Thank you for your registration of interest in being consulted regarding the Narrabri to North Star section of the Proposed Inland Rail. As identified in previous correspondence, the Australian Rail Track Corporation (ARTC) is intending to complete an Environmental Impact Statement (EIS) for the section of the proposed railway that extends from Narrabri to North Star (hereafter referred to as the project area), as shown in the attached map.

We understand that you or your organisation would like to be consulted regarding the Aboriginal cultural heritage assessment that will be completed as part of the EIS. All consultation regarding the Aboriginal cultural heritage assessment will be conducted in accordance with the *Aboriginal Cultural Heritage Consultation Requirements for Proponents* (DECCW 2010).

As previously specified, ARTC has commissioned GHD PTY LTD and Umwelt (Australia) Pty Limited (Umwelt) to facilitate the completion of the Aboriginal cultural heritage assessment for the Narrabri to North Star project. ARTC and Umwelt look forward to working with the registered Aboriginal parties on this process.

Background to the Narrabri to North Star Project

The Inland Rail programme is a key priority for the Australian Government. This new standard gauge connection will complete the spine of the national freight rail network, connecting Melbourne and Brisbane over approximately 1700 kilometres. It involves a series of projects which will provide a rail line via Albury, Wagga Wagga, Parkes, Narrabri, Moree and Toowoomba. The Narrabri to North Star project is one of those projects.

In considering options for the proposed Inland Rail project, ARTC identified the potential to utilise the existing rail corridor between Narrabri to North Star. The existing rail corridor has been subject to significant disturbance as a result of the construction of the rail line (raised on imported material and/or material pushed up from the adjoining section of the rail corridor), establishment of drainage (in the form of both broad open drains running parallel to the rail line and culverts that allow flow across the corridor underneath the tracks), construction of bridges/culverts over existing watercourses, establishment of access tracks and ongoing maintenance works within the rail corridor.

A view of a relatively typical section of the existing rail corridor is shown in the picture below.



The extent of impacts and disturbance within the existing rail corridor has significant implications for the likely presence and preservation of archaeological sites and these have been taken into consideration in developing a survey strategy for the project.

Please note there is a section of the project area that is not located within the existing rail corridor. This is referred to as the Camurra deviation, as shown in the detailed map attached.

Within this portion of the study area, it will be necessary to establish a new section of rail corridor. As shown in the detailed map attached, the Camurra bypass branches off from the existing rail corridor north of the Gwydir River crossing, and crosses cleared and cultivated paddocks before re-joining the existing rail corridor to the north of the Camurra-Warialda Road.

Proposed Works

The nature of the proposed works within the existing rail corridor in general terms is outlined below.

Existing rail corridor proposed works

- Track reconstruction
- Drainage works
- Level crossings
- Replacement of existing culverts
- Establishing passing loops as required

Outside existing rail corridor works

- Camurra deviation
- Establishing passing loops as required

Each of these is discussed in general terms below.

Track Reconstruction

Reconstructing the existing track formation will involve removing the existing fastenings, rail and sleepers, trimming and either compacting the existing ballast bed or establishing a new ballast bed over which sleepers and rail can be re-established. In areas where it is necessary to establish a new ballast bed, the existing ballast and earth formation will be excavated to a depth determined by geotechnical investigations and design. New and recycled fill material will then be placed into the excavated area and compacted and shaped prior to the track being installed.

Track reconstruction will occur across the entirety of the project area.

Drainage Works

Re-establishment and expansion of trackside drainage works will occur at various locations depending on requirements and will involve the following tasks:

- Defining drainage works boundaries based on survey data
- Excavating soil from the side of the existing track formation and trimming and compacting base and sides of the drain using vibrating rollers
- Installing erosion protection liners as required / specified by the design
- Transporting excavated material to designated zones within the rail corridor where the material will be placed in mounds that will then be seeded using locally sourced / native vegetation species.

Level Crossings

Works at level crossings will involve removing the existing level crossing track panel, excavation to a suitable depth, placement of new formation material and ballast, replacement of the track panel and a pre-fabricated surface panel and the installation of required track circuitry equipment, signals and signage. In some areas, existing level crossings may be removed where no longer required.

Culverts and Bridges

Culverts within the existing rail corridor will be replaced. This will involve the removal of the existing culvert, excavation to a depth specified in the design (variable dependent on a number of factors), establishment of a new compacted base, placement of pre-fabricated concrete cells and re-establishment of the rail line on top of the culvert.

Existing bridges (including the steel bridges across the Mehi and Gwydir Rivers and Croppa Creek) will require replacement to meet the standards to accommodate the freight trains. In some locations, the existing bridge will be removed but in other locations, the existing bridges will remain in place with a new bridge constructed beside the existing bridge. This will involve the following tasks.

- Installing sub structure components including bored / pre-cast concrete / steel piles beneath (where old bridge is to be removed) or alongside (where old bridge is to be retained) existing structure
- Installing any new substructure pre cast / in-situ concrete components on the new sub structure / piles (this may include precast headstocks and abutments)
- Re-establishing track (girders, ballast and rail) on the new structure
- Constructing a new earth formation to connect between the existing track alignment and the new bridge alignment (for duplicated bridges only).

Passing Loops

Where it is necessary to establish a crossing loop, the nature of the works is much the same as works associated with the track reconstruction. However, in this instance, works will occur over a wider area outside the current track formation. The minor changes to track alignments at stations will involve the same type of works.

Camurra deviation – new works

Works to establish the Camurra deviation will involve clearing of existing vegetation, excavations to establish a suitable surface, establishment of drainage works, a new track formation and culverts in a similar fashion to that described above, establishment of a fence surrounding the rail corridor, establishment of signals, signage and level crossings (if required) and connecting at either end of the deviation to the existing rail corridor.

Overview of assessment process

As discussed above, the Narrabri to North Star project will be subject to assessment under Part 4 of the *Environmental Planning and Assessment Act 1979* and this will require the submission of an EIS to the Department of Planning and Environment (DPE). The requirements for the EIS are determined by DPE via the issuing of Secretary's Environmental Assessment Requirements (SEARs).

The Aboriginal Cultural Heritage Assessment will be completed as a component of the EIS. It will be prepared in accordance with the SEARs and all of the relevant OEH requirements and guidelines. In doing so, it will incorporate a consideration of both archaeological and Aboriginal cultural significance in formulating management and mitigations for sites and landscapes. Only Aboriginal people can provide information on Aboriginal cultural values and this forms a major component of the assessment. It is therefore essential that consultation with the relevant Aboriginal parties is undertaken throughout the course of the Aboriginal Cultural Heritage Assessment and that you feel that you are being fully informed about all aspects of the assessment. With this in mind, please find below a brief summary of the major stages in the assessment. Please note that the specified dates may be subject to change and are provided as an indication only.

1. Notification of the proposed modification and discussion of the assessment methodology (completed prior to this letter).
2. Provision of a draft survey methodology for review by Aboriginal stakeholders (as in this letter).
3. Period during which Aboriginal stakeholders can provide comment/proposed amendments to the draft survey methodology (as will be undertaken at specified meetings, with the review period closing 28 days from provision of this letter i.e. 25 May 2016)
4. Incorporation of Aboriginal stakeholder comments into final survey methodology (following closure of comment period above).
5. Completion of survey of the project area with Aboriginal party representatives and in accordance with methodology. In-field consultation will be undertaken regarding Aboriginal cultural values of the project area and suggested management and mitigation recommendations (date to be confirmed in consultation with Aboriginal parties).
6. Completion of the archaeological component of a draft Aboriginal Cultural Heritage Assessment incorporating results of field survey and feedback received from Aboriginal party representatives in the field (following completion of fieldwork).
7. Provision of the archaeological component of a draft Aboriginal Cultural Heritage Assessment to Aboriginal parties to provide them with the necessary archaeological information to complete an Aboriginal cultural values assessment and comment on/provide additional management and mitigation recommendations (following Stage 6).
8. Period during which Aboriginal parties can complete an Aboriginal cultural values assessment and comment on/provide additional management and mitigation recommendations (minimum of 28 days from provision of draft archaeological component).
9. Period for discussion regarding incorporating Aboriginal cultural values assessment with the archaeological component to form the finalised Aboriginal Cultural Heritage Assessment (timeframe to be determined in consultation with Aboriginal parties).
10. Finalisation of Aboriginal Cultural Heritage Assessment for provision to the Aboriginal parties and inclusion in the EIS (following the completion of Stage 9 above).

Proposed Methodology for Aboriginal Party Consultation

The consultation regarding the Aboriginal cultural heritage assessment for the project will be conducted in accordance with the *Aboriginal Cultural Heritage Consultation Requirements for Proponents* (ACHCRs).

Stage 1 of the ACHCRs (project notification and registration of interested parties) has been completed.

This document provides the relevant information specified in Stage 2 of the ACHCRs and includes a draft methodology for the completion of the Aboriginal cultural heritage assessment (as required in Stage 3). It is noted that the current methodology is in draft format only and is subject to review based on feedback from registered Aboriginal parties.

Consultation with Aboriginal parties is a key component of the Aboriginal cultural heritage assessment and consultation with registered parties will be ongoing throughout the assessment process. Aboriginal parties are invited to contact the project archaeologist (Nicola Roche, Umwelt) or Geoff Hudson (ARTC) throughout the course of the project assessment process to request additional information, provide feedback or comment or discuss any aspect of the project.

Objectives of this consultation

It is currently proposed that there will be a number of key consultation events linked to specific phases of the assessment. These include:

- An invitation to attend a meeting to review and discuss this draft methodology (see associated meeting invite for details), including a period of 28 days for review of this draft methodology (note review period commences with this letter);
- The opportunity to participate in field survey/site inspection visits within the project area;
- An invitation to attend a meeting (location and timing to be confirmed) to discuss the results of the survey and to develop mitigation and management strategies for areas of archaeological or cultural sensitivity identified throughout the assessment process. These recommendations will form a key component of the assessment report;
- Provision of the draft assessment report to registered Aboriginal parties for final review and comment over a 28 day period.

Information provided by Aboriginal parties throughout the course of the assessment will be taken into account and referenced in the final assessment report. It is noted that Aboriginal parties can specify if they wish to provide information but do not wish that information to be provided in a report that will be made available to the public. Similarly, if there are any gender or other cultural sensitivities (such men's business or women's business) we can work to address these sensitivities (eg. we can ensure that gender sensitive information is discussed only with the relevant gender and that such information will only be included in the report in an appropriately modified fashion.

Draft Field Survey Methodology

It is proposed to undertake a survey of the project area.

The draft survey methodology is designed to satisfy requirements for archaeological survey as established by the Office of Environment and Heritage (OEH) but can be modified to address specific cultural requirements where identified by the registered parties.

The archaeological component of the survey will address the following requirements:

- The survey will be designed and implemented to ensure that an adequate sample of all the landforms present within the project area is obtained.
- Previously identified archaeological sites present within the project area and potentially subject to impact by the project will be located and rerecorded.
- The survey effort will focus on areas of greatest archaeological sensitivity and/or areas in which project impacts fall outside the area of current disturbance associated with the existing rail corridor.
- Areas selected for survey will be walked by the survey participants at intervals determined with reference to ground surface visibility and levels of exposure.

- Survey participants will consist of both archaeologists and Aboriginal party representatives, with the number of survey participants to be decided based on the size and sensitivity of the area subject to survey.
- Information recorded during the survey will include (but will not be limited to):
 - landform
 - gradient and aspect
 - vegetation
 - geology and soils
 - occurrence of Aboriginal resources (food and medicine plants, prey animals, stone and water)
 - average ground surface visibility
 - extent of any exposures
 - any information provided by the registered Aboriginal parties in relation to cultural values
 - the nature of any site, Potential Archaeological Deposit (PAD) or landscape feature of Aboriginal cultural value located will be recorded
 - the nature of any artefacts observed
 - all mature trees, rock outcrops suitable for shelter, art, engraving or grinding observed will be inspected.

All sites and artefacts located will be recorded to OEH standards. The archaeological and Aboriginal and cultural significance of the sites/artefacts will be discussed with the registered Aboriginal parties participating in the survey and any requirements for subsurface testing of sites and PADs as part of the assessment process/or post approval will also be discussed.

The dates proposed for survey will be provided shortly however it is anticipated that the survey will commence in June / July. A minimum of ten days' notice prior to the commencement of survey will be provided.

Draft Aboriginal Cultural Heritage and Archaeological Assessment (ACHAA)

Following the completion of the survey program a draft ACHAA will be prepared for review by all registered Aboriginal parties. The draft ACHAA will include:

- Details of the nature of the project
- A description of the potential impacts of the project on Aboriginal cultural heritage and archaeological values
- Full details of the registered Aboriginal party consultation process
- The results of an OEH Aboriginal Heritage Information Management System (AHIMS) search and Native Title search
- A review of the cultural context of the project area and its surrounds which will draw heavily on information provided by registered Aboriginal parties and known archaeological sites in the area as well as any new information provided through the AHIMS search and during the assessment process
- A review of background information related to the environmental characteristics of the project area that may have determined how Aboriginal people may have occupied/utilised the area and the likelihood of site survival
- The preparation of a predictive model drawing on all of the above
- Details of the survey methodology and results
- Details of any sites/objects/PADS located during the survey
- An assessment of the Aboriginal cultural heritage significance of any sites/objects/PADS/cultural landscape features located during the survey as determined by the registered Aboriginal parties (this will be based on information provided prior to and during the survey and will be completed based on registered Aboriginal party responses to the draft ACHAA)
- An assessment of the archaeological significance of any sites/objects/PAD/cultural landscape features located during the survey

- An assessment of the potential impact of the project on any sites/objects/potential archaeological deposits located during the survey
- A discussion of management options
- Management recommendations.

Registered Aboriginal parties are encouraged to provide information they feel is appropriate for inclusion in any section of the report. As outlined above in this methodology, registered Aboriginal parties will be invited to a meeting to review the survey findings and proposed management strategies and will be asked to provide comments on the draft assessment report within a comment period of 28 days.

After finalisation of the assessment report, the final form of this methodology will form part of the EIS for the project that will be submitted to the NSW Department of Planning and Environment as part of the application for approval of the project.

Comments on Consultation, Survey and Assessment Methodologies

As part of the consultation process, Umwelt on behalf of ARTC, seeks your comments on the methodologies outlined above. We note that any feedback provided at the meetings to review the draft methodology will be documented and addressed.

We request that any additional comments on the methodologies be provided by no later than 25 May 2016.

Your comments can be sent to:

Attn: Nicola Roche
Umwelt (Australia) Pty Ltd
75 York Street
Teralba, NSW 2284
Ph 02 4950 5322 Email: nroche@umwelt.com.au.

Should you wish to discuss the project with a representative of ARTC, the relevant contact is:

Geoff Hudson
Environment Manager
Australian Rail Track Corporation
Level 8 45 Clarence Street Sydney
Ph 0437 187113 Email: ghudson@artc.com.au

Should you have any queries or wish to discuss this notification letter, please do not hesitate to call Nicola Roche on 02 4950 5322 or via email nroche@umwelt.com.au

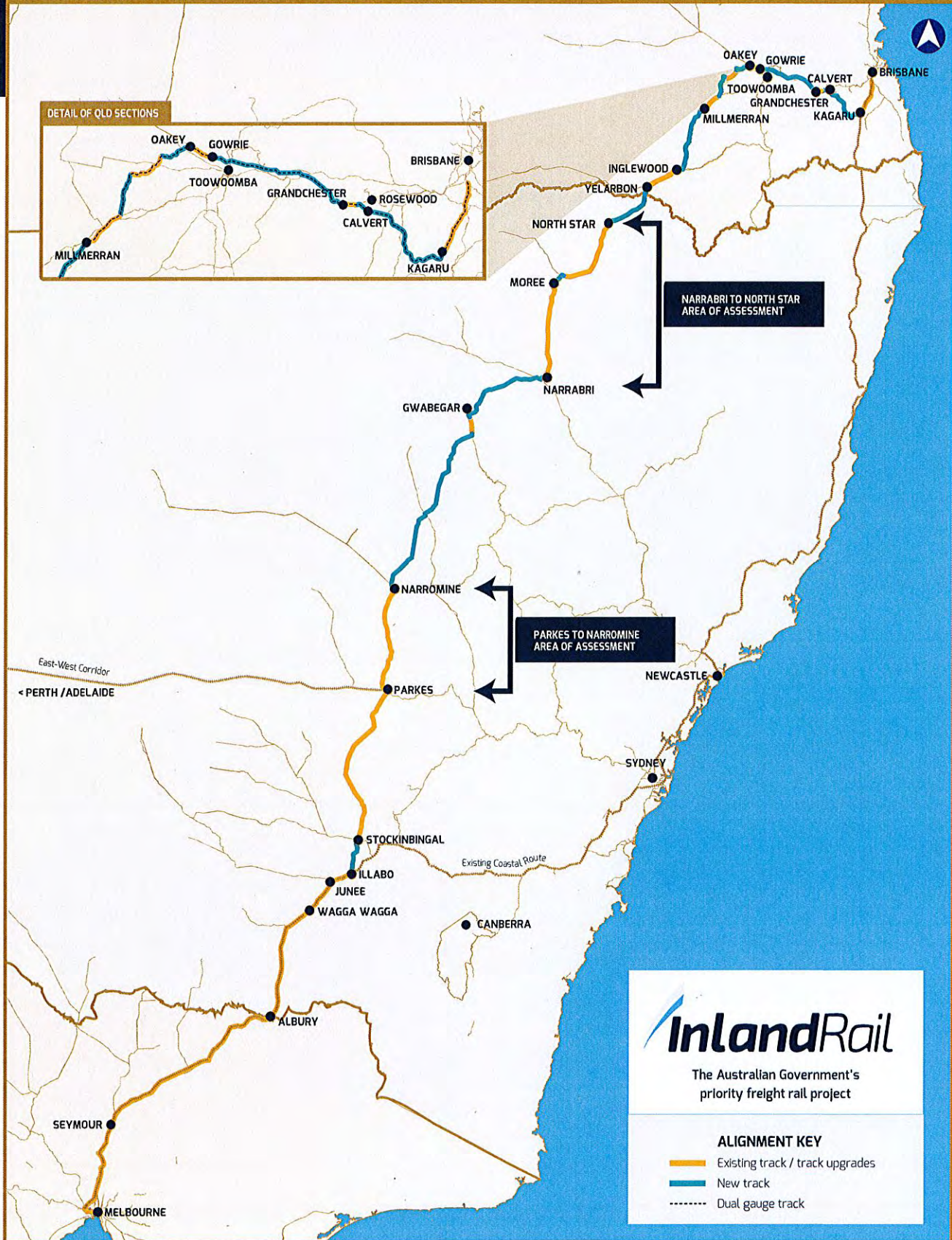


Australian Government

BUILDING OUR FUTURE

ARTC

INLAND RAIL ALIGNMENT 2015



Date 12/07/2017

Reference: 02-2600-EHE-01-LT-0001

Dear

RE: DRAFT REPORT – ARTC INLAND RAIL NARRABRI TO NORTH STAR ABORIGINAL CULTURAL HERITAGE AND ARCHAEOLOGICAL ASSESSMENT

Please find enclosed a draft Aboriginal Cultural Heritage and Archaeological Assessment (ACHAA) report for the above mentioned project. Please note that this report is in draft form and includes sections specifically set aside to document comment from the registered Aboriginal parties, namely:

- Section 3.0 Aboriginal Party Consultation
- Section 7.1 Aboriginal Cultural (Social) Significance
- Section 10.1 Aboriginal Party Recommendations.

The information included in these sections is intended to reference whether any Aboriginal objects or Aboriginal places of Aboriginal cultural value to Aboriginal people are included within the project area, and whether the proposed management strategy is considered appropriate from an Aboriginal cultural perspective. We also welcome comments on any other aspects of the report.

The draft report is provided for your review and comment in accordance with the requirements of Part 8A, Clause 80C of the National Parks and Wildlife Regulation and Stage 4 of the Aboriginal cultural heritage consultation requirements for proponents.

We note that, at the time of the survey, design plans had not been finalised and the option to remove the Steel Bridge (Mehi River Bridge) was not discussed. When the in-field comments were provided by Aboriginal party representatives regarding the Mehi River Bridge, it was understood that the bridge would be retained. Following the completion of the survey and the completion of additional design work it was identified that this would not be possible. It is requested that Aboriginal party representatives take this additional information about the proposal design into account when providing comment on this draft report.

We ask that you carefully review the enclosed draft assessment and ensure that your group provides clear comment on the draft assessment. In accordance with OEH consultation requirements, please provide feedback within 28 days, that is, by no later than close of business 09/08/2017. Comment can be provided (preferably in writing) to Jan Wilson (in relation to archaeology, as Jan is filling in for Nicola Roche while she is on leave) or Mark O'Neill (in relation to community engagement), with relevant contact details provided below.

Jan Wilson

Manager Cultural Heritage

Umwelt (Australia) Pty Limited

Phone 02 4950 5322

Email jwilson@umwelt.com.au

Mark O'Neill

Cultural Heritage Advisor

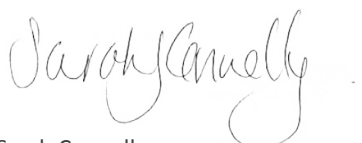
Australian Rail Track Corporation

Phone 07 3364 8900

MO'Neill@ARTC.com.au

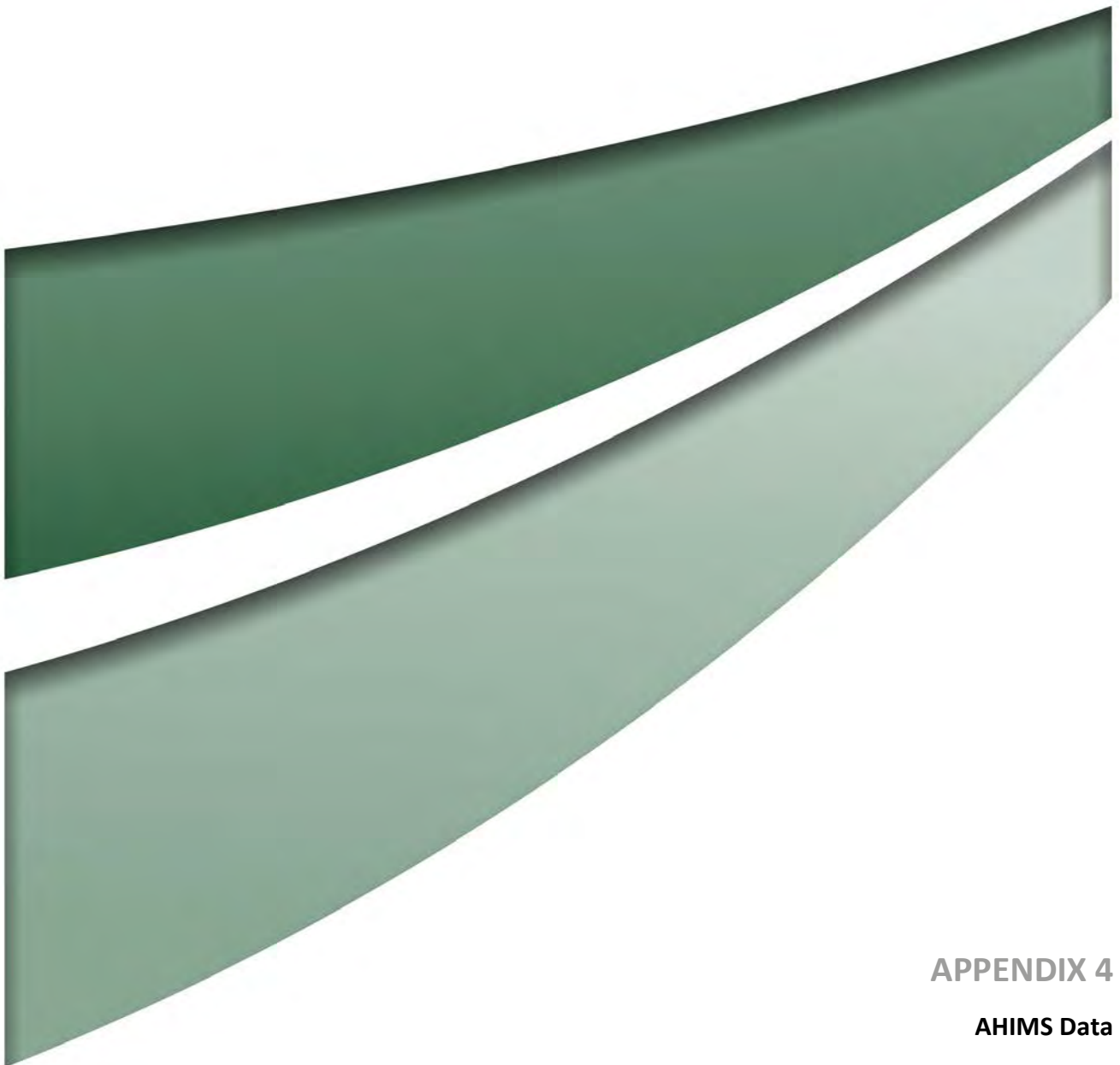
Should you wish to discuss any aspect of the draft report or the Narrabri to North Star component of the Inland Rail Programme, please do not hesitate to contact either Mark or Jan.

Sincerely,



Sarah Connelly

Programme Environment Manager



APPENDIX 4

AHIMS Data

Umwelt (Australia) Pty Limited
75 York Street
Teralba New South Wales 2284
Attention: Alison Lamond
Email: alamond@umwelt.com.au

Date: 20 July 2016

Dear Sir or Madam:

AHIMS Web Service search for the following area at Lat, Long From : -29.4047, 149.9205 - Lat, Long To : -29.3899, 149.93 with a Buffer of 0 meters, conducted by Alison Lamond on 20 July 2016.

The context area of your search is shown in the map below. Please note that the map does not accurately display the exact boundaries of the search as defined in the paragraph above. The map is to be used for general reference purposes only.



A search of the Office of the Environment and Heritage AHIMS Web Services (Aboriginal Heritage Information Management System) has shown that:

| | |
|---|-----------------------------------------------------------------------|
| 0 | Aboriginal sites are recorded in or near the above location. |
| 0 | Aboriginal places have been declared in or near the above location. * |

If your search shows Aboriginal sites or places what should you do?

- You must do an extensive search if AHIMS has shown that there are Aboriginal sites or places recorded in the search area.
- If you are checking AHIMS as a part of your due diligence, refer to the next steps of the Due Diligence Code of practice.
- You can get further information about Aboriginal places by looking at the gazettal notice that declared it. Aboriginal places gazetted after 2001 are available on the [NSW Government Gazette \(http://www.nsw.gov.au/gazette\)](http://www.nsw.gov.au/gazette) website. Gazettal notices published prior to 2001 can be obtained from Office of Environment and Heritage's Aboriginal Heritage Information Unit upon request

Important information about your AHIMS search

- The information derived from the AHIMS search is only to be used for the purpose for which it was requested. It is not to be made available to the public.
- AHIMS records information about Aboriginal sites that have been provided to Office of Environment and Heritage and Aboriginal places that have been declared by the Minister;
- Information recorded on AHIMS may vary in its accuracy and may not be up to date. Location details are recorded as grid references and it is important to note that there may be errors or omissions in these recordings,
- Some parts of New South Wales have not been investigated in detail and there may be fewer records of Aboriginal sites in those areas. These areas may contain Aboriginal sites which are not recorded on AHIMS.
- Aboriginal objects are protected under the National Parks and Wildlife Act 1974 even if they are not recorded as a site on AHIMS.
- This search can form part of your due diligence and remains valid for 12 months.

Umwelt (Australia) Pty Limited
75 York Street
Teralba New South Wales 2284
Attention: Alison Lamond
Email: alamond@umwelt.com.au

Date: 20 July 2016

Dear Sir or Madam:

AHIMS Web Service search for the following area at Lat, Long From : -29.4202, 149.9981 - Lat, Long To : -29.4115, 150.0008 with a Buffer of 0 meters, conducted by Alison Lamond on 20 July 2016.

The context area of your search is shown in the map below. Please note that the map does not accurately display the exact boundaries of the search as defined in the paragraph above. The map is to be used for general reference purposes only.



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- AHIMS records information about Aboriginal sites that have been provided to Office of Environment and Heritage and Aboriginal places that have been declared by the Minister;
- Information recorded on AHIMS may vary in its accuracy and may not be up to date. Location details are recorded as grid references and it is important to note that there may be errors or omissions in these recordings,
- Some parts of New South Wales have not been investigated in detail and there may be fewer records of Aboriginal sites in those areas. These areas may contain Aboriginal sites which are not recorded on AHIMS.
- Aboriginal objects are protected under the National Parks and Wildlife Act 1974 even if they are not recorded as a site on AHIMS.
- This search can form part of your due diligence and remains valid for 12 months.

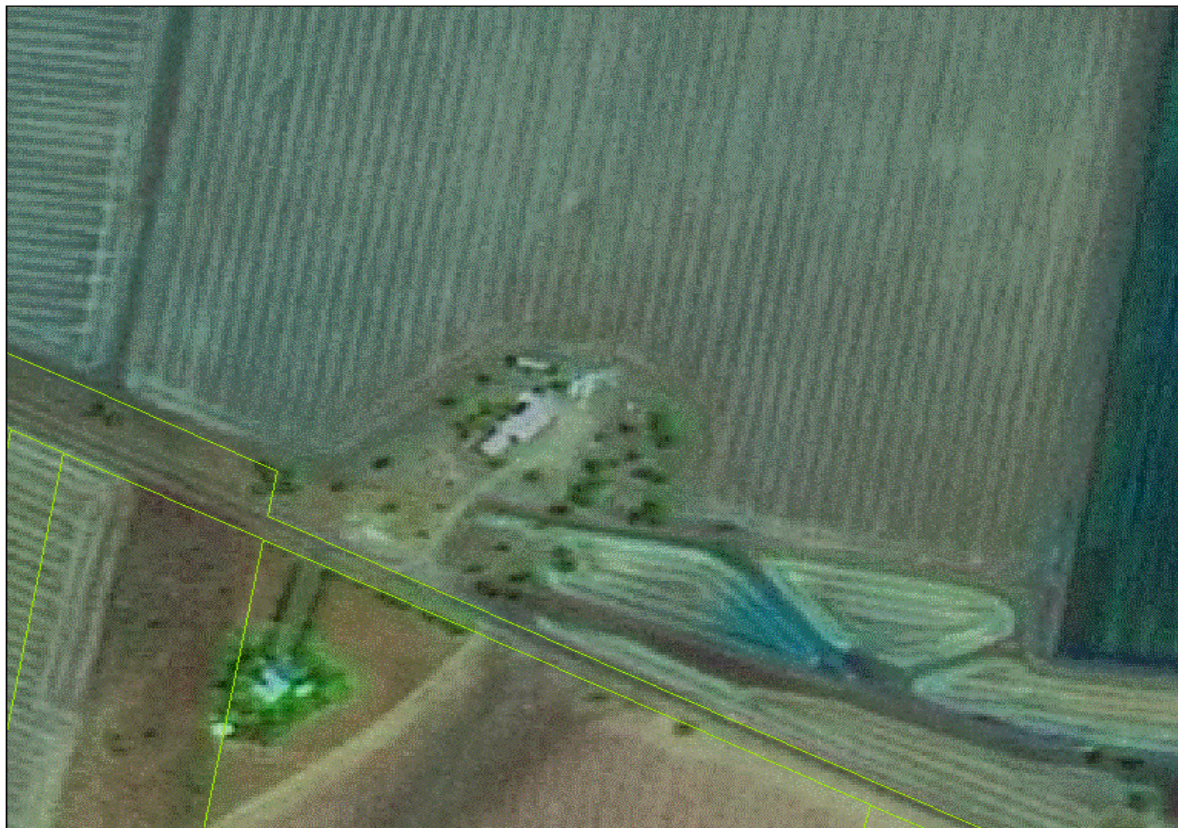
Umwelt (Australia) Pty Limited
75 York Street
Teralba New South Wales 2284
Attention: Alison Lamond
Email: alamond@umwelt.com.au

Date: 20 July 2016

Dear Sir or Madam:

AHIMS Web Service search for the following area at Lat, Long From : -29.4134, 149.9555 - Lat, Long To : -29.4085, 149.964 with a Buffer of 0 meters, conducted by Alison Lamond on 20 July 2016.

The context area of your search is shown in the map below. Please note that the map does not accurately display the exact boundaries of the search as defined in the paragraph above. The map is to be used for general reference purposes only.



A search of the Office of the Environment and Heritage AHIMS Web Services (Aboriginal Heritage Information Management System) has shown that:

| | |
|---|-----------------------------------------------------------------------|
| 0 | Aboriginal sites are recorded in or near the above location. |
| 0 | Aboriginal places have been declared in or near the above location. * |

If your search shows Aboriginal sites or places what should you do?

- You must do an extensive search if AHIMS has shown that there are Aboriginal sites or places recorded in the search area.
- If you are checking AHIMS as a part of your due diligence, refer to the next steps of the Due Diligence Code of practice.
- You can get further information about Aboriginal places by looking at the gazettal notice that declared it. Aboriginal places gazetted after 2001 are available on the [NSW Government Gazette \(http://www.nsw.gov.au/gazette\)](http://www.nsw.gov.au/gazette) website. Gazettal notices published prior to 2001 can be obtained from Office of Environment and Heritage's Aboriginal Heritage Information Unit upon request

Important information about your AHIMS search

- The information derived from the AHIMS search is only to be used for the purpose for which it was requested. It is not be made available to the public.
- AHIMS records information about Aboriginal sites that have been provided to Office of Environment and Heritage and Aboriginal places that have been declared by the Minister;
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- Aboriginal objects are protected under the National Parks and Wildlife Act 1974 even if they are not recorded as a site on AHIMS.
- This search can form part of your due diligence and remains valid for 12 months.

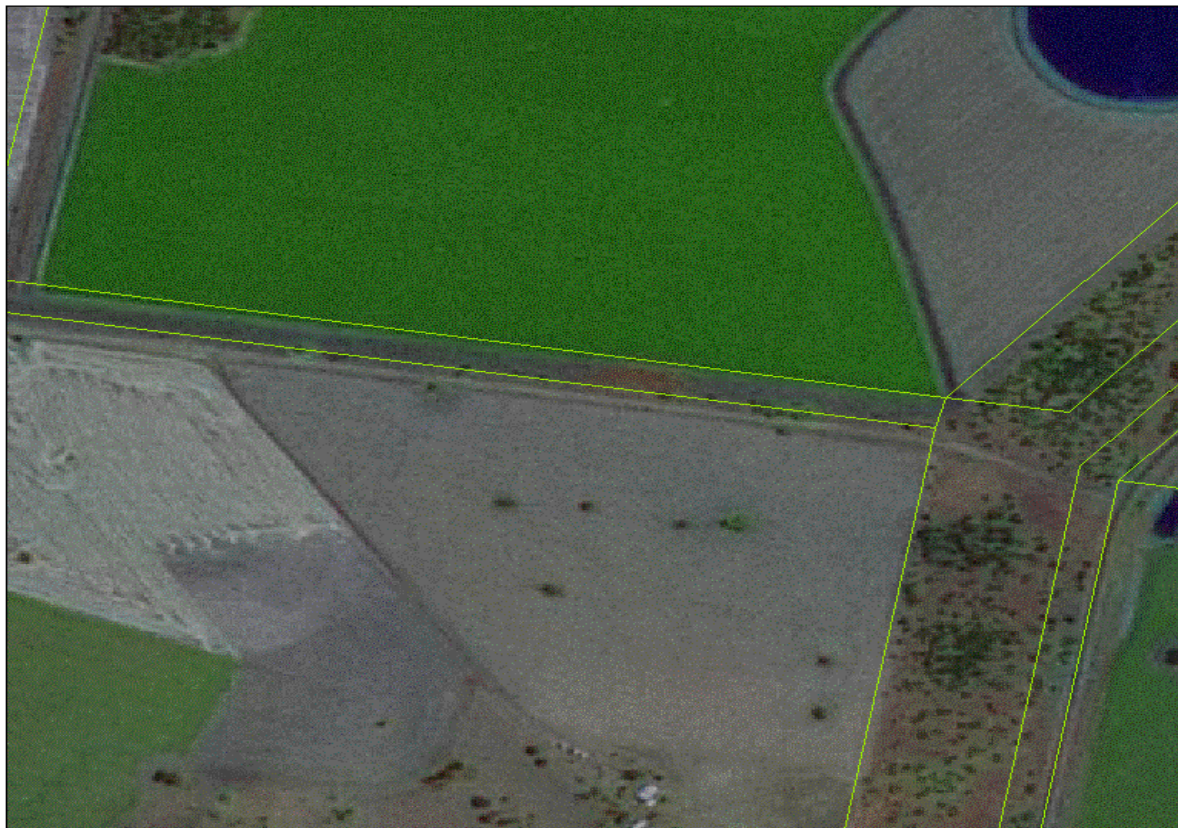
Umwelt (Australia) Pty Limited
75 York Street
Teralba New South Wales 2284
Attention: Alison Lamond
Email: alamond@umwelt.com.au

Date: 20 July 2016

Dear Sir or Madam:

AHIMS Web Service search for the following area at Lat, Long From : -29.1093, 150.3206 - Lat, Long To : -29.1059, 150.3323 with a Buffer of 0 meters, conducted by Alison Lamond on 20 July 2016.

The context area of your search is shown in the map below. Please note that the map does not accurately display the exact boundaries of the search as defined in the paragraph above. The map is to be used for general reference purposes only.



A search of the Office of the Environment and Heritage AHIMS Web Services (Aboriginal Heritage Information Management System) has shown that:

| | |
|---|-----------------------------------------------------------------------|
| 0 | Aboriginal sites are recorded in or near the above location. |
| 0 | Aboriginal places have been declared in or near the above location. * |

If your search shows Aboriginal sites or places what should you do?

- You must do an extensive search if AHIMS has shown that there are Aboriginal sites or places recorded in the search area.
- If you are checking AHIMS as a part of your due diligence, refer to the next steps of the Due Diligence Code of practice.
- You can get further information about Aboriginal places by looking at the gazettal notice that declared it. Aboriginal places gazetted after 2001 are available on the [NSW Government Gazette \(http://www.nsw.gov.au/gazette\)](http://www.nsw.gov.au/gazette) website. Gazettal notices published prior to 2001 can be obtained from Office of Environment and Heritage's Aboriginal Heritage Information Unit upon request

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Attention: Alison Lamond
Email: alamond@umwelt.com.au

Date: 20 July 2016

Dear Sir or Madam:

AHIMS Web Service search for the following area at Lat, Long From : -29.6883, 149.8165 - Lat, Long To : -29.6795, 149.8415 with a Buffer of 0 meters, conducted by Alison Lamond on 20 July 2016.

The context area of your search is shown in the map below. Please note that the map does not accurately display the exact boundaries of the search as defined in the paragraph above. The map is to be used for general reference purposes only.



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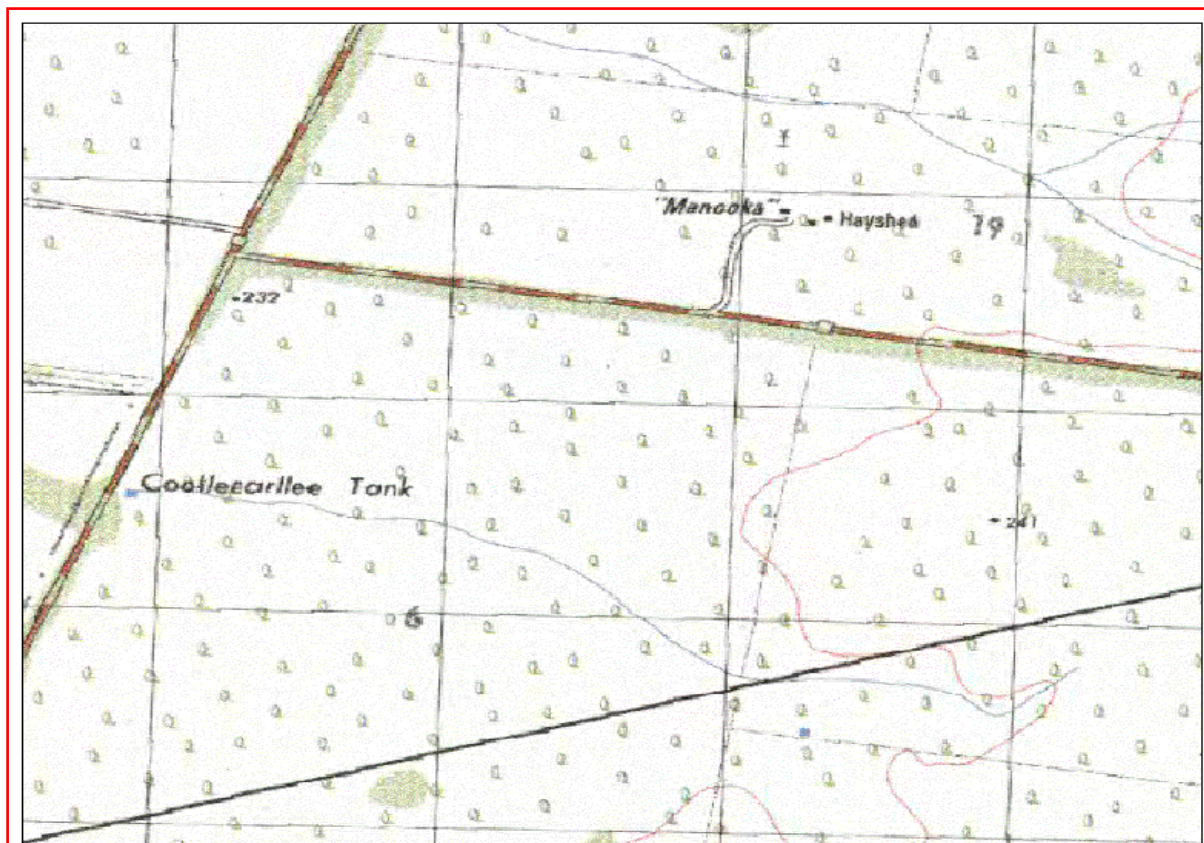
Umwelt (Australia) Pty Limited
75 York Street
Teralba New South Wales 2284
Attention: Alison Lamond
Email: alamond@umwelt.com.au

Date: 20 July 2016

Dear Sir or Madam:

AHIMS Web Service search for the following area at Lat, Long From : -29.3739, 150.0809 - Lat, Long To : -29.3569, 150.1233 with a Buffer of 0 meters, conducted by Alison Lamond on 20 July 2016.

The context area of your search is shown in the map below. Please note that the map does not accurately display the exact boundaries of the search as defined in the paragraph above. The map is to be used for general reference purposes only.



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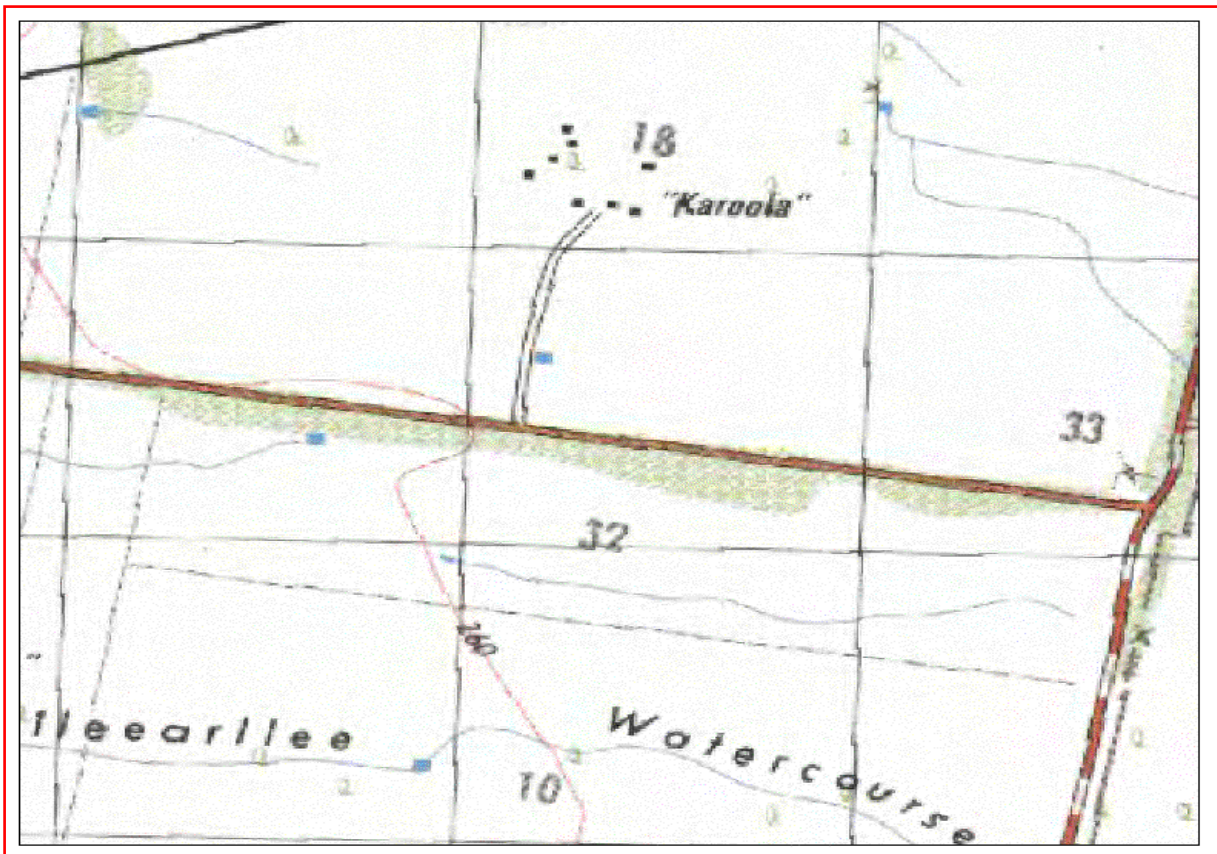
Umwelt (Australia) Pty Limited
75 York Street
Teralba New South Wales 2284
Attention: Alison Lamond
Email: alamond@umwelt.com.au

Date: 20 July 2016

Dear Sir or Madam:

AHIMS Web Service search for the following area at Lat, Long From : -29.3747, 150.1668 - Lat, Long To : -29.3681, 150.1973 with a Buffer of 0 meters, conducted by Alison Lamond on 20 July 2016.

The context area of your search is shown in the map below. Please note that the map does not accurately display the exact boundaries of the search as defined in the paragraph above. The map is to be used for general reference purposes only.



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75 York Street
Teralba New South Wales 2284
Attention: Alison Lamond
Email: alamond@umwelt.com.au

Date: 20 July 2016

Dear Sir or Madam:

AHIMS Web Service search for the following area at Lat, Long From : -28.9998, 150.343 - Lat, Long To : -28.9954, 150.365 with a Buffer of 0 meters, conducted by Alison Lamond on 20 July 2016.

The context area of your search is shown in the map below. Please note that the map does not accurately display the exact boundaries of the search as defined in the paragraph above. The map is to be used for general reference purposes only.



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AHIMS Web Services (AWS)

Extensive search - Site list report

Your Ref/PO Number : 3607 South

Client Service ID : 250515

| SiteID | SiteName | Datum | Zone | Easting | Northing | Context | Site Status | SiteFeatures | SiteTypes | Reports |
|-----------|-----------------------------|-------|------|---------|----------|-----------|-------------|----------------------------------------------------------------|------------------------------|-------------|
| 19-3-0021 | Edgeroi; | AGD | 55 | 769800 | 6669800 | Open site | Valid | Modified Tree (Carved or Scarred) : - | Scarred Tree | |
| | Contact | | | | | | | | | |
| | Recorders | | | | | | | | | |
| 10-6-0001 | Bellata; | AGD | 55 | 769133 | 6685809 | Open site | Valid | Modified Tree (Carved or Scarred) : -, Burial : - | Burial/s,Carved Tree | 65 |
| | Contact | | | | | | | | | |
| | Recorders | | | | | | | | | |
| 10-6-0002 | Bellata; | AGD | 55 | 770079 | 6686692 | Open site | Valid | Burial : -, Modified Tree (Carved or Scarred) : - | Burial/s,Scarred Tree | 65 |
| | Contact | | | | | | | | | |
| | Recorders | | | | | | | | | |
| 10-3-0035 | DC-OS-1 | AGD | 55 | 777400 | 6737720 | Open site | Valid | Artefact : - | Open Camp Site | 97835 |
| | Contact | | | | | | | | | |
| | Recorders | | | | | | | | | |
| 10-3-0036 | HC-IF-1 | AGD | 55 | 776650 | 6731010 | Open site | Valid | Artefact : - | Isolated Find | 97835 |
| | Contact | | | | | | | | | |
| | Recorders | | | | | | | | | |
| 10-3-0031 | Top Camp | AGD | 55 | 777000 | 6736100 | Open site | Valid | Artefact : - | Open Camp Site | 97714,97835 |
| | Contact | | | | | | | | | |
| | Recorders | | | | | | | | | |
| 10-3-0032 | Steelbridge Camp | AGD | 55 | 776480 | 6736700 | Open site | Valid | Artefact : -, Potential Archaeological Deposit (PAD) : - | Open Camp Site | 97714,99149 |
| | Contact | | | | | | | | | |
| | Recorders | | | | | | | | | |
| 10-3-0034 | BG-WS-1 | AGD | 55 | 776500 | 6736190 | Open site | Valid | Ceremonial Ring (Stone or Earth) : - | 1974,2052 Bora/Ceremonial | 97714 |
| | Contact | | | | | | | | | |
| | Recorders | | | | | | | | | |
| 10-3-0040 | SC-IF1 | AGD | 55 | 776571 | 6738029 | Open site | Valid | Artefact : 1 | | 98851,99149 |
| | Contact | | | | | | | | | |
| | Recorders | | | | | | | | | |
| 10-3-0052 | BBS; Moree LALC; Top Camp 1 | AGD | 55 | 776834 | 6736288 | Open site | Valid | Modified Tree (Carved or Scarred) : 1 | | 98907 |
| | Contact | | | | | | | | | |
| | Recorders | | | | | | | | | |
| 10-3-0065 | BBS; Moree LALC; Top camp | AGD | 55 | 777243 | 6736206 | Open site | Valid | Habitation Structure : 1 | | 98907 |
| | Contact | | | | | | | | | |
| | Recorders | | | | | | | | | |
| 10-3-0041 | SC PAD | AGD | 55 | 776580 | 6738100 | Open site | Valid | Potential Archaeological Deposit (PAD) : - | | 98854,99149 |
| | Contact | | | | | | | | | |
| | Recorders | | | | | | | | | |
| 10-3-0067 | Taylor Oval burial | AGD | 55 | 775425 | 6736975 | Open site | Valid | Burial : - | | |

Report generated by AHIMS Web Service on 21/10/2016 for Alison Lamond for the following area at Search using shape-file Narrabri_NorthStar_1kmOffset_SOUTH_LL.SHP with a buffer of 0 meters. Additional Info : Archaeological assessment. Number of Aboriginal sites and Aboriginal objects found is 18

This information is not guaranteed to be free from error omission. Office of Environment and Heritage (NSW) and its employees disclaim liability for any act done or omission made on the information and consequences of such acts or omission.

AHIMS Web Services (AWS)

Extensive search - Site list report

Your Ref/PO Number : 3607 South

Client Service ID : 250515

| SiteID | SiteName | Datum | Zone | Easting | Northing | Context | Site Status | SiteFeatures | SiteTypes | Reports |
|-----------|-----------------------------------------|------------------|------|-----------------------------------------------------------------|----------|-----------|-------------|---------------------------------------------|-----------|---------|
| | <u>Contact</u> Searle | <u>Recorders</u> | | Mr.Craig Trindall | | | | <u>Permits</u> | | |
| 10-6-0040 | HC-OS1 | AGD | 55 | 776646 | 6730892 | Open site | Valid | Stone Quarry : 5 | | |
| | <u>Contact</u> | <u>Recorders</u> | | Mr.Phillip Cameron | | | | <u>Permits</u> | | |
| 10-3-0070 | SC-OS1 | AGD | 55 | 776666 | 6737934 | Open site | Valid | Artefact : 2 | | |
| | <u>Contact</u> | <u>Recorders</u> | | Mr.Phillip Cameron | | | | <u>Permits</u> | | |
| 10-6-0043 | BP Solar Scarred Tree 2 | GDA | 55 | 774769 | 6724536 | Open site | Valid | Modified Tree (Carved or Scarred) : - | | |
| | <u>Contact</u> | <u>Recorders</u> | | Doctor.Jodie Benton,OzArk Environmental and Heritage Management | | | | <u>Permits</u> | | |
| 10-6-0045 | Moree Evergreen Precinct Scarred Tree 1 | GDA | 55 | 776476 | 6728187 | Open site | Valid | Modified Tree (Carved or Scarred) : - | | |
| | <u>Contact</u> | <u>Recorders</u> | | OzArk Environmental and Heritage Management | | | | <u>Permits</u> | | |
| 10-6-0048 | N2NS ST1 | GDA | 55 | 772469 | 6717260 | Open site | Valid | Modified Tree (Carved or Scarred) : - | | |
| | <u>Contact</u> | <u>Recorders</u> | | Miss.Nicola Roche | | | | <u>Permits</u> | | |

Report generated by AHIMS Web Service on 21/10/2016 for Alison Lamond for the following area at Search using shape-file Narrabri_NorthStar_1kmOffset_SOUTH_LL.SHP with a buffer of 0 meters. Additional Info : Archaeological assessment. Number of Aboriginal sites and Aboriginal objects found is 18

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Umwelt (Australia) Pty Limited
75 York Street
Teralba New South Wales 2284
Attention: Alison Lamond
Email: alamond@umwelt.com.au

Date: 20 July 2016

Dear Sir or Madam:

AHIMS Web Service search for the following area at Lat, Long From : -29.0361, 150.3368 - Lat, Long To : -29.0332, 150.3586 with a Buffer of 0 meters, conducted by Alison Lamond on 20 July 2016.

The context area of your search is shown in the map below. Please note that the map does not accurately display the exact boundaries of the search as defined in the paragraph above. The map is to be used for general reference purposes only.



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Attention: Alison Lamond
Email: alamond@umwelt.com.au

Date: 20 July 2016

Dear Sir or Madam:

AHIMS Web Service search for the following area at Lat, Long From : -29.6161, 149.8017 - Lat, Long To : -29.6096, 149.8187 with a Buffer of 0 meters, conducted by Alison Lamond on 20 July 2016.

The context area of your search is shown in the map below. Please note that the map does not accurately display the exact boundaries of the search as defined in the paragraph above. The map is to be used for general reference purposes only.



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Email: alamond@umwelt.com.au

Date: 20 July 2016

Dear Sir or Madam:

AHIMS Web Service search for the following area at Lat, Long From : -29.0876, 150.318 - Lat, Long To : -29.0829, 150.35 with a Buffer of 0 meters, conducted by Alison Lamond on 20 July 2016.

The context area of your search is shown in the map below. Please note that the map does not accurately display the exact boundaries of the search as defined in the paragraph above. The map is to be used for general reference purposes only.



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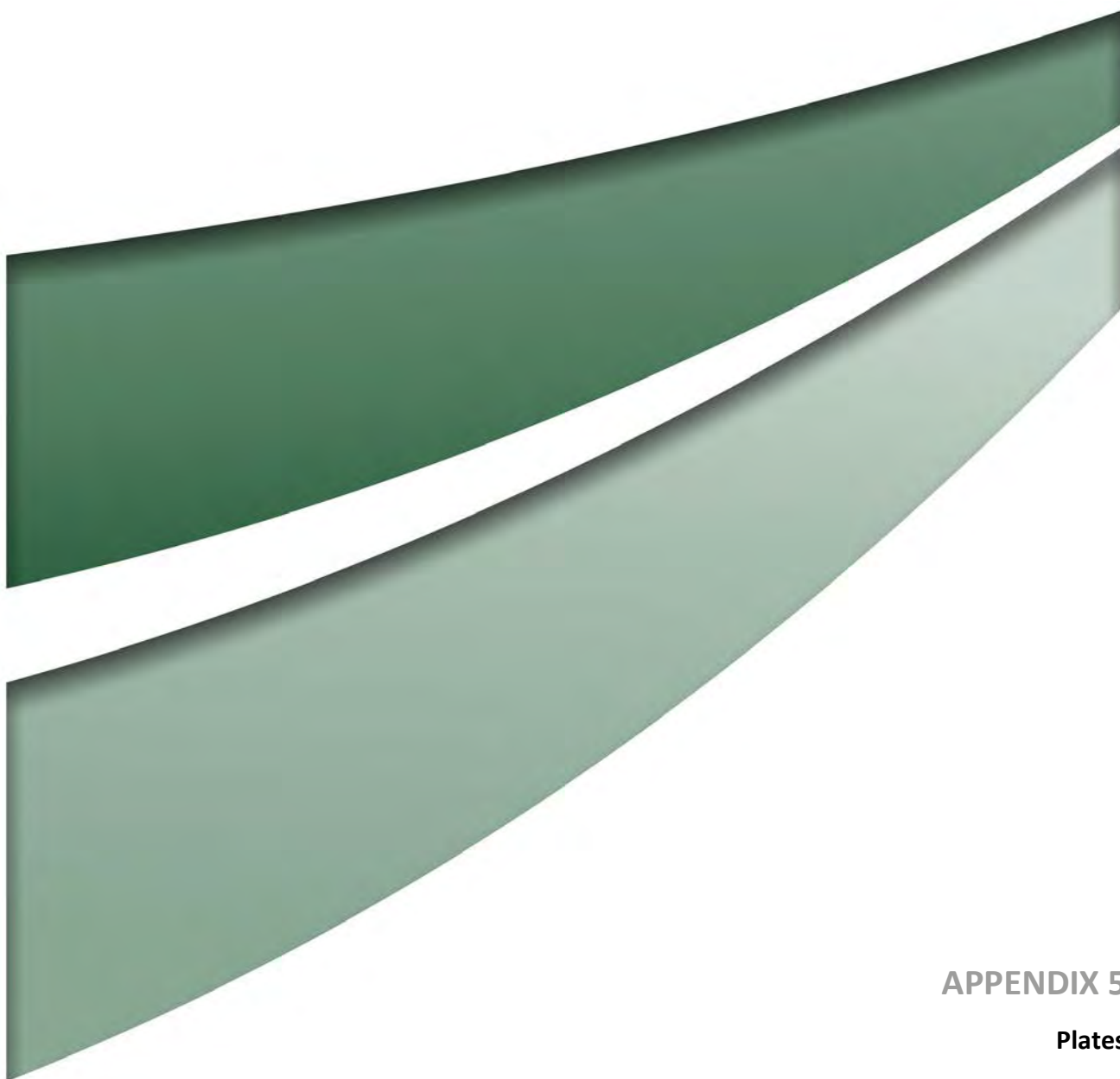
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APPENDIX 5

Plates



Plate 1 Survey unit 1 facing south

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Plate 2 Survey unit 3 facing south-east

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Plate 3 Survey unit 4 facing east

© Umwelt, 2017



Plate 4 Survey unit 5 facing west

© Umwelt, 2017



Plate 5 Survey unit 6 facing west

© Umwelt, 2017



Plate 6 Survey unit 7 facing west

© Umwelt, 2017



Plate 7 Survey unit 8 facing west-north-west

© Umwelt, 2017



Plate 8 Survey unit 9 facing east

© Umwelt, 2017



Plate 9 Survey unit 10 facing north, showing visibility on access track

© Umwelt, 2017



Plate 10 Survey unit 11 facing west-north-west

© Umwelt, 2017



Plate 11 Survey unit 12 facing east

© Umwelt, 2017



Plate 12 Survey unit 13 facing north, showing visibility on access track

© Umwelt, 2017



Plate 13 Survey unit 14 facing north-west, showing location of NNS IA2

© Umwelt, 2017



Plate 14 Artefact at NNS IA2

© Umwelt, 2017



Plate 15 Survey unit 14 facing north-west, showing location of NNS IA3

© Umwelt, 2017



Plate 16 Artefact at NNS IA2

© Umwelt, 2017



Plate 17 Survey unit 15 facing north-east showing location NNS AS1 artefact 1

© Umwelt, 2017



Plate 18 Survey unit 15 facing north-east showing location NNS AS1 artefact 2

© Umwelt, 2017



Plate 19 NNS AS1 artefact 2

© Umwelt, 2017



Plate 20 Survey unit 17 facing south showing location of NNS IA4

© Umwelt, 2017



Plate 21 Artefact at NNS IA4

© Umwelt, 2017



Plate 22 Survey unit 18 facing south showing location of NNS IA5

© Umwelt, 2017



Plate 23 Artefact at NNS IA5

© Umwelt, 2017



Plate 24 Survey unit 19 facing south-east

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Plate 25 Survey unit 21 facing east-north-east

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Plate 26 Survey unit 22 facing south-west

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Plate 27 Survey unit 23 facing south-west showing recent flood deposition

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Plate 28 Survey unit 24 facing south-west

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Plate 29 Survey unit 25 facing west

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Plate 30 Survey unit 26 facing east

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Plate 31 Survey unit 27 facing north showing visibility on track

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Plate 32 Survey unit 28 facing north showing visibility on track

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Plate 33 Survey unit 29 facing north showing visibility on track

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Plate 34 Survey unit 30 facing north showing visibility on track

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Plate 35 Survey unit 31 facing west

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Plate 36 Survey unit 32 facing north showing visibility on track

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Plate 37 Survey unit 33 facing south showing enhanced visibility

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Plate 38 Survey unit 34 facing south showing location of NNS AS2

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Plate 39 Silcrete core at NNS AS2

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Plate 40 Survey unit 35 facing south showing significant visibility of track

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Plate 41 Survey unit 36 facing south showing visibility on track

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Plate 42 Survey unit 38 facing south showing visibility on track

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Plate 43 Survey unit 39 facing north

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Plate 44 Survey unit 40 facing south

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Plate 45 Survey unit 41 facing east from vehicle

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Plate 46 Survey unit 42 facing south at Gwydir River bridge

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Plate 47 Survey unit 43 facing east showing location of NNS IA6

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Plate 48 Artefact at NNS IA6

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Plate 49 Survey unit 44 facing west-south-west

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Plate 50 Survey unit 45 facing west-south-west showing location of NNS IA7

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Plate 51 Artefact at NNS IA7

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Plate 52 Survey unit 45 facing west-south-west showing location of NNS IA12

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Plate 53 Artefact at NNS IA12

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Plate 54 Artefact at NNS IA13

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Plate 55 Survey unit 46 showing location of NNS AS3 on edge of heavily eroded agricultural channel

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Plate 56 Quartzite flake at NNS AS3

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Plate 57 Survey unit 47 facing north-east showing visibility on track

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Plate 58 Survey unit 48 facing north-west showing location of NNS IA8

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Plate 59 Artefact at NNS IA8

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Plate 60 Survey unit 49 facing north-east showing visibility on track

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Plate 61 Survey unit 50 showing location of NNS IA9

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Plate 62 Artefact at NNS IA9

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Plate 63 Survey unit 51 facing north-west

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Plate 64 Survey unit 52 facing north-east showing the location of NNS AS4

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Plate 65 Silcrete broken flake at NNS AS4

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Plate 66 Survey unit 53 facing north-west

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Plate 67 Survey unit 54 facing west

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Plate 68 Survey unit 55 facing west showing terracing on Croppa Creek

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Plate 69 Survey unit 56 showing southern bank of Mehi River, including bike path

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Plate 70 Survey unit 56 on north side of Mehi River, showing increased visibility within trak and area of terracing leading to overflow channels

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Plate 71 Survey unit 57 facing north-north-east showing lack of visibility

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Plate 72 Survey unit 58 facing west

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Plate 73 Survey unit 59 facing south showing visibility on track

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Plate 74 Survey unit 60 facing west

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Plate 75 Survey unit 61 facing south-east

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Plate 76 Survey unit 62 facing north

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Plate 77 Survey unit 63 facing south-east showing gullying and erosion

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Plate 78 Survey unit 63 at location of site NNS IA10

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Plate 79 Artefact at NNS IA10

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Plate 80 Survey unit 64 facing north showing visibility on track

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Plate 81 Survey unit 65 facing north-north-east showing visibility on track

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Plate 82 Survey unit 66 facing north-west showing location of previously recorded site

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Plate 83 Artefacts at NNS AS7

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Plate.84 Survey unit 68 showing location of NNS AS5 artefact 1

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Plate.85 Quartzite core at NNS AS5

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Plate.86 Survey unit 69 facing north-west

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Plate 87 Survey unit 70 facing south showing location of NNS IA11

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Plate 88 Artefact at NNS IA11

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Plate 90 Survey unit 72 facing south

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Plate 91 Survey unit 73 facing south

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