

Roseville College Sport and Wellbeing Centre

# Operational Management Plan

Roseville College  
30 October 2019

## Introduction

This Operational Management Plan has been prepared by The Anglican Schools Corporation trading as Roseville College for the construction of Roseville College's Sport and Wellbeing Centre encompassing:

- A 25 metre indoor swimming pool and associated amenities
- 3 multipurpose outdoor sports courts
- Underground car parking
- 8 general learning areas.

This report is provided in support of the submission of the Environmental Impact Statement and the Development Application to the NSW Department of Planning, Industry and Environment.

The Operational Management Plan provides details of the school's operations during construction and the adaptation of the operations during construction.

## The School

Roseville College is an independent day school for girls from Kindergarten to Year 12 and is located at 27 Bancroft Avenue, Roseville and flows through to Victoria Street, Roseville. The current core school hours are from 8.30am to 3.15pm with no requirement for before or after school care for senior girls in the senior campus (Years 7 to 12) where the development will be undertaken.

The current (October 2019) school population is as follows:

- 973 students
- 135 full-time equivalent permanent staff members; and
- 160 casual staff (mainly sports and co-curricular coaches)

The College has a Development Consent to increase its student population to 1250 (DA0261/16) which is subject to the construction of a car park under the development consent DA0262/16 as well as an increase in the capacity of the Victoria St student drop-off and pick-up zone. This project seeks to retain the existing approved student cap of 1250 through the provision of parking equal to that of DA0262/16. The project is also expected to enable employment for additional full time, part-time and casual staff. It is difficult to specify the precise number of (teaching) staff as this will happen incidentally with student enrolment growth. Specialist staff for the operations of the Centre is likely to be equivalent to 3 FTE and many casual staff will be employed by the Learn to Swim function.

## Works Impact

The site is located at 33-35 Bancroft Avenue, Roseville. The site can be accessed from Bancroft Avenue and via the rear of the site through Recreation Avenue.

The site is located within the existing Roseville College campus and the campus is bounded by substantial residences and an adjacent tennis club to the south of the site.

The site is currently the location for sports courts and an existing residence that is required to be demolished.

The site development works include the following:

- Demolition of the existing courts
- Demolition of the existing residence to the east of the site
- Bulk excavation and shoring works
- Civil and drainage works
- Construction of a two-storey car park with concrete roof structure
- Construction of new strength and conditioning room, classrooms and concrete roof structure
- Construction of an indoor pool complex with a concrete roof structure
- Construction of roof top playing courts
- Remedial and widening works to Recreation Avenue
- Fencing and Landscaping

In undertaking the works, it is acknowledged that the school will remain operational during the program of works. The site is isolated to one corner of the College campus so impact to general day-to-day educational activity will be minimal, except for the usual construction inconveniences of noise, access etc.

For PDHPE practical lessons, the College currently takes its students offsite to a variety of sporting venues, as there is no dedicated sport oval space on the existing campus. The activities normally accommodated on the existing two courts will be catered for internally (in the College's hall/gymnasium space) or at offsite venues that we already have existing arrangements with. The College is currently in further negotiations with management staff of these offsite venues to increase our use during the construction phase - being Willoughby Leisure Centre, Virgin Active – Middle Cove, and Roseville Park (Ku-ring-gai Council).

Some timetable consolidation will be made to ensure efficiencies around the need for offsite activities.

## Operation

### Existing and Proposed Use

The College currently hosts an after school Learn-to-Swim program (from its outdoor pool) in the Spring and Summer school terms and the Christmas holiday break. It is proposed that this be extended to cover the full school year as the new facility will house an indoor pool. This Learn-to-Swim program has young children from the neighbourhood and other schools attend. Apart from this offering, there is currently no proposal to offer the amenities for general public use.

The College intends to extend its internal swim squad offerings throughout the whole year, rather than just the Spring and Summer terms.

Usual, and curriculum based, school Sport and PE activities (weekdays and Saturday mornings) will be carried out on the new, three multi-purpose sports court, as they currently are with the existing two courts.

It is acknowledged, however, that there will be access and use of the facility outside of standard teaching hours with extra-curricular sport training (as there is on the site now), and occasional use by community groups within the College - the Parents' Association, Alumni Association and other support groups and associations.

### Hours of Use

Aside from extending seasonal activities to year-round, the College intends to retain the existing hours of use as follows:

- Monday 7am to 6pm
- Tuesday 7am to 6pm
- Wednesday 7am to 6pm
- Thursday 7am to 6pm
- Friday 7am to 6pm
- Saturday 7am to 2pm
- Sunday No planned use

### Cleaning

The facility will be cleaned on a daily basis as is current practice. The College has cleaning contractors managing the whole site and they will be responsible for all public areas, change rooms, pool deck, bathrooms and classrooms. Cleaning of the pool itself will be managed by a pool contractor ensuring cleanliness and water quality is maintained at all times.

### Emergency Egress

The College has Emergency Response Procedures and Emergency Evacuation Plans that cover the whole of the campus. These will be updated before completion and occupation of the facility with the appropriate training provided to staff who work in this area.

### Car Parking

The project includes the provision of an additional 56 car spaces that supports the increase in student cap to 1250 by the year 2030. During normal school hours the parking will be primarily used for staff with an LGA compliant number of student parking spaces. Outside of standard school hours parking will be available to patrons of the Sport and Wellbeing Centre.

### Complaint management

The College has a Complaints Policy which covers parents, students and members of the local community and this will be reviewed and revised as required to incorporate the Sport and Wellbeing Centre.

### Incident Register

Roseville College has an Accident/Incident & Injury Reporting Policy and procedures that apply to all employees, students, volunteers and contractors. The policy and procedures provide a mechanism for reporting and recording incidents in accordance with legislative requirements, analysing the data to implement corrective action, monitor and improve the safety of all who may be impacted on by the business of the College. This policy will be reviewed and revised as required to incorporate the Sport and Wellbeing Centre.