

Jim Betts
Planning Secretary
Department of Planning, Industry and Environment
12 Darcy Street
Parramatta NSW 2150

Attention: Shiraz Ahmed

13/11/2020

Dear Mr. Betts,

Lake Cathie Public School and SSD Number: 9491 - Submission of a response to an Independent Audit Report in accordance with Condition C37

I refer to Lake Cathie Public School approved on 30 January 2020.

In accordance with condition C37 of the Development Consent, the following documents have been submitted to the Planning Secretary for information:

- *Lake Cathie Public School – SSD 9491: Independent Audit Report #2, WolfPeak, 02/11/2020, Revision V1.*
- *Attachment A – Response to Independent Audit non-compliances*

I hereby confirm our intention to publicly release the response to the Independent Audit Report within 60 days of this submission which demonstrates our commitment to complying with condition C37(c).

Yours sincerely



David Wheeler
Project Director
Schools Infrastructure NSW

Attachment A – Response to Independent Audit non-compliances (Section 3 & Appendix A of the IA Report)

Condition ID	Compliance Requirement	Audit findings	Audit Recommendations	Department of Education Actions	Evidence of Actions
A22	At least 48 hours before the commencement of construction until the completion of all works under this consent, or such other time as agreed by the Planning Secretary, the Applicant must: (a) make the following information and documents (as they are obtained or approved) publicly available on its website: (viii) a complaints register, updated monthly.	The Project website demonstrates all required information is up to date, with the exception of the Complaints Register which was last updated 30 June 2020.	Update complaints register on the Project website.	SINSW acknowledged the complaints register will be updated on a monthly basis and made publicly available on the project website until completion of the project. The updated complaints register was uploaded to the website on 6/11/2020.	Please visit https://www.schoolinfrastructure.nsw.gov.au/project/s//lake-cathie-public-school.html#category-reports to sight the updated complaints register to confirm compliance.
A29	Condition A29 triggers the review of strategies, plans and programs following a number of events and that the Department and the Certifying Authority must be notified in writing that a review is being carried out.	Current CEMP was reviewed on 20/7/20 (includes subplans) but review not notified to Secretary or CA. Very minor changes including changes to personnel were made.	Notify the Department during the next (and any subsequent) review of the CEMP and sub-plans (e.g. following the results of this independent audit).	SINSW acknowledged that until completion of the project the Department and CA will be notified of any reviews being undertaken of the strategies, plans and programs required under this consent in accordance with condition A29. Where revisions are required, the revised document will be submitted to the Planning Secretary and CA for information (where relevant) within six weeks of the review in accordance with condition A30.	N/A
C37	Condition C37 requires that each Independent Audit Report and response to it, is made publicly available within 60 days after submission to the Department.	Independent Audit Report 1 was not available on project website at date of this audit as required within 60 days after submission to the Planning secretary.	Upload Independent Audit 1 to the Project website.	SINSW will ensure that each Independent Audit Report and response to it is made publicly available within 60 days after submission to the Planning Secretary and will notify the Planning Secretary and the CA in writing at least seven days before this is done. Independent Audit Report 1 was uploaded to the website on 13/11/2020.	Please visit https://www.schoolinfrastructure.nsw.gov.au/project/s//lake-cathie-public-school.html#category-reports to sight Independent Audit Report 1 to confirm compliance.

