



Driver Code of Conduct

For

Truck and Heavy Vehicles Operations Performing Works for or
Associated with the Construction of the new Cobra - Material
Recovery Facility at 30 Loftus Road Yennora

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1.0 Introduction

1.1 General

This driver Code of Conduct applies to all Cobra Waste Solutions (Cobra) staff drivers, its Sub-Contractors and any other heavy vehicle associated with the operation and construction of the new Material Recovery Facility.

We are all members of the general community; therefore, you are expected to comply with the relevant legal requirements and community standards.

Whether you are an employee of Cobra or operate any services to the company, your behavior on the road will reflect upon Cobra and therefore full compliance from you is required at all times.

This Code of Conduct is to be read in conjunction with the Construction Traffic Management Plan and Operations Traffic Management Plan as prepared by Stanbury Traffic Planning Consultants for the purpose of compliance with the project development condition of consent SSD – 9320662 issued by the Department of Planning and Environment on the 17 November 2023.

Management Statement

The effectiveness of this code of conduct will be measured by weekly toolbox meetings and at random inspection and tests, the safety manager and the drivers direct supervisor will be responsible for ensuring that all drivers are effectively trained and provided with a hard copy of this Driver Code of Conduct. The safety manager will be responsible for the maintenance and updating of this document on a regular basis and at no longer than 6-month intervals.

Issue	Document Version & Number	Date	Approved by
A	Vs 1 – CW- 0824CR	22-08-2024	Roy Ykmour

1.2 Disciplinary Action

Failure to comply with this Code of Conduct will lead to the issue of non-conformance or disciplinary actions if the offender is an employee of Cobra. If the offending party represents another company associated with Cobra then disciplinary action may be treated as a suspension or cancellation of the services contract with that company.

1.2.1 Non-conformance Table

Item	Description	Actions consideration
1	Consume or under the influence of alcohol or drugs whilst on duty	Serious
2	Fights or acts of violence towards any person whatsoever	Serious
3	Are charged or found guilty of a serious offence causing an accident	Serious
4	Driving a vehicle with a suspended or cancelled license	Serious
5	Drive at excessive speed	Disciplinary
6	Abuse other road users or customers	Disciplinary
7	Do not observe the site and road speed restriction	Disciplinary
8	Do not report incidents/accidents	Disciplinary
8	Failure to take management instruction	Disciplinary
9	Any unprofessional conduct	Disciplinary

1.3 Drivers License

All drivers must hold a current and valid driver's license for the class of vehicle under your control and operation. In addition, you **MUST** carry your driver's license with you at all times, while you are on duty.

1.4 Occupational Health and Safety

The health and safety of all personnel is important, and Cobra is committed to the health and safety of all involved. All staff, visitors and sub-contractors, directly or indirectly engaged in the construction of the new Material Recovery Facility must comply with the Cobra Health and Safety Policy and Procedures. A current copy of the Safety Management System and associated policies and procedure is kept in the site office and can be viewed upon request.

1.5 Environment

Cobra is committed to the protection of the environment and preventing air, water and noise pollution. As the operator of your vehicle, you are subject to environmental regulations relating to vehicle emissions and product spills.

You must understand and appreciate the seriousness of polluting the environment and the consequence of this. If you are careless or neglect your responsibilities you can cause personal injury, loss of life, property damage, substantial fines and adverse publicity for the company.

2.0 Driving Practices

2.1 Road Courtesy

The reputation of the company depends very much on the way you drive and courtesy that you extend to the community. The road is to be shared with others and therefore the company requires you to demonstrate courtesy and restraint to all other road users.

2.2 Speed Restrictions

As a professional and competent driver, you must drive to always suit the road conditions. It has been shown that truck accidents are a direct cause of speed and or poor road conditions such as surface conditions, corner camber, road tightness etc.

Always follow posted signs as they provide the necessary safety limits based on the road conditions and characteristics.

You should always apply the following rules.

- Always reduce your speed when conditions are wet.
- Drive cautiously in heavy rain or fog.
- Descend hills at sign posted truck speeds and in the lowest gears to suit the conditions.
- Always observe and comply with special limits that apply to road works etc.
- Do not exceed posted maximum speed limits.
- You must comply with school children's zone speed limits.
- Do not speed past school buses, parks and shopping zones.
- Always reduce your speed limit when approaching an emergency vehicle

2.3 Noise Control

Using engine brakes can be extremely noisy. If possible, you should not use engine brakes near residential and built-up areas.

All vehicles must be fitted with audible reversing alarms. These are essential for the safety of all personnel. Reversing alarms are however the source of potential noise complaints from neighboring residents so drivers should be aware of this and try to minimise reversing when possible. Noise is governed by legislation and is an offence

2.4 Designated Traffic Routes

Conditions of development consent will require that vehicles comply with the designated and approved traffic routes. It is important that you study the approved traffic routes and comply with them at all times, unless directed otherwise by the authorities or redirected by the traffic police.

2.5 Site Speed Limits

The construction site speed limits are 5km/hr. This limit is to ensure the safety of all personnel on site. Drivers must comply with all site requirements including entry and exit, standing locations, unloading and loading locations and parking locations.

All incidents and accidents must be reported to the site manager immediately and an incident report is to be completed and submitted to the safety manager or the site manager. Non-conformance may cause disciplinary actions.

2.6 Defensive Driving

You should always drive in a manner that will help you to avoid an accident despite the incorrect/inappropriate actions of others or poor driving conditions. Defensive driving requires a high degree of anticipation.

2.7 Vehicle Braking

One of the most important single skill that a professional and competent driver possesses is bringing a loaded vehicle to a controlled stop in city and open road conditions.

At times you may need to brake heavily but you must also be aware of the possible consequences. A rule you should always be aware of traffic conditions 1 to 2 km in front of you; In doing so you are adjusting your own driving conditions to avoid the need for heavy braking.

Always brake with care when required to, remembering that the truck will react differently according to the weight of the load and distribution of the load and surface conditions.

You should never drive a vehicle under any condition with faulty or suspect brakes. You must immediately report all faults to the maintenance manager as soon as they become evident.

Engine brakes are an auxiliary to the main service brakes, in general the following should be observed.

- Do not use engine brakes on slippery or wet conditions as the vehicle may jack-knife.
- Do not use engine brakes around residential or built up areas as this will cause excessive noise and public disturbance.

2.8 Tailgating

By Law you are required to maintain a gap between yourself and the vehicle directly on front of you, so that heavy braking will not be required. The gap is based on several factors including but not limited to, speed, vehicle weight, traffic conditions, weather conditions etc. Note in bad weather condition the gap should be at least doubled.

Always remember, appropriate gap distance between other road users is a key defensive driving tool.

2.9 Overtaking / Passing

You should always avoid overtaking unless it is safe to do so. You must have clear vision during the overtake and if another vehicle is visible on the other side then do not overtake.

In general, you should not overtake/pass in the following situations.

- Over unbroken or double road line marking.
- On narrow roads
- Never near crest or curves
- Near or on bridges
- Near of on railway crossing and tunnels
- When clear vision is not possible
- Through road work areas

Do not indicate or signal to encourage other road users to pass or overtake, this action is against the law and may cause you to be responsible should an incident occur.

2.10 Road Hazards

During most journeys you take, there will be hazards on and near roadways. Always be alert for these hazards and make the necessary adjustments, for example.

- Rough, slippery surfaces
- Narrow winding roads
- Low wires or awnings
- Low bridge or tunnel entry – Take note of your height limits
- Crossings pedestrian / rail
- Animal warnings
- Underpass and trees

Also be aware that your own vehicle can become a road hazard when it is parked on the side of the road or broken down. In this circumstance use portable warning signals place them 50 – 150m in front of and behind the vehicle as well as at the side, also keep your vehicle hazard lights on at all times.

2.11 Parking

Avoid parking within one meter of the roadway, if this is not possible then ensure that the safety signals are in place and hazard lights are on. Always Park the vehicle in a safe position and as far away from moving traffic as possible.

2.12 Reversing

Try and avoid reversing whenever possible, if you can not avoid it then use extreme caution. Assess any risks prior to the maneuver by

- Get out of your vehicle and assess the surrounding area
- Check clearances, side, front, rear, top and bottom
- Check for pedestrian locations
- Constantly check mirrors and any close by activities or traffic when reversing

2.13 Operating Hours

The operating hours are noted on the construction traffic management plan and must be complied with at all times.

2.14 Reporting

As a professional and competent driver, it is your duty to report all incidents and directly to you supervisor/manager – the information you provide will be essential in maintaining a safe and sound environment for everyone to work in and help provide the necessary level of compliance with all operational and legislative requirements of the project you are working on.

2.15 Acknowledgement of Driver Training

Drivers Name	Signature	Date