APPENDIX L

SERVICES AND INFRASTRUCTURE





Job No 20389252

Caller Details

Contact:	Μ
Company:	HI
Address:	1/

Irs Julie McKimm DB Town Planning & Desgin /44 Church Street

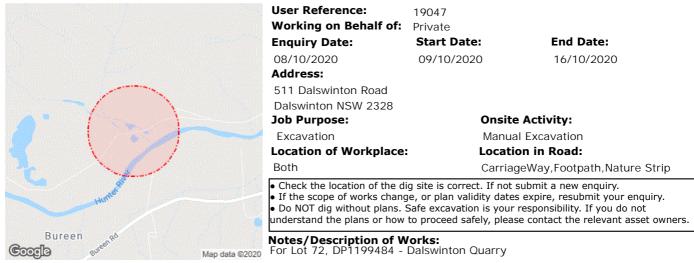
Caller Id: 2322383 Mobile: Not Supplied julie@hdb.com.au Email:

Phone: 0412322056 Fax: Not Supplied

Dig Site and Enquiry Details

Maitland NSW 2320

WARNING: The map below only displays the location of the proposed dig site and does not display any asset owners' pipe or cables. The area highlighted has been used only to identify the participating asset owners, who will send information to you directly.



Your Responsibilities and Duty of Care

• The lodgement of an enquiry does not authorise the project to commence. You must obtain all necessary information from any and all likely impacted asset owners prior to excavation.

- If plans are not received within 2 working days, contact the asset owners directly & quote their Sequence No.
- ALWAYS perform an onsite inspection for the presence of assets. Should you require an onsite location, contact the asset owners directly. Please remember, plans do not detail the exact location of assets.
- Pothole to establish the exact location of all underground assets using a hand shovel, before using heavy machinery.
- Ensure you adhere to any State legislative requirements regarding Duty of Care and safe digging requirements.
- If you damage an underground asset you MUST advise the asset owner immediately.
- By using this service, you agree to Privacy Policy and the terms and disclaimers set out at www.1100.com.au
- For more information on safe excavation practices, visit www.1100.com.au

Asset Owner Details

The assets owners listed below have been requested to contact you with information about their asset locations within 2 working days.

Additional time should be allowed for information issued by post. It is your responsibility to identify the presence of any underground assets in and around your proposed dig site. Please be aware, that not all asset owners are registered with the Dial Before You Dig service, so it is your **responsibility** to identify and contact any asset owners not listed here directly. ****** Asset owners highlighted by asterisks ****** require that you visit their offices to collect plans.

Asset owners highlighted with a hash require that you call them to discuss your enquiry or to obtain plans.

Seq. No.	Authority Name	Phone	Status
102617060	Ausgrid	0249510899	NOTIFIED
102617061	Telstra NSW, Central	1800653935	NOTIFIED

END OF UTILITIES LIST

Working near Ausgrid cables

Finding out what's below the surface can save your life. Call Dial Before You Dig on **1100** or visit **1100.com.au**





Changes in the Law.

NSW legislation now requires people who are planning to do excavation work to obtain copies of underground electricity cable plans through Dial Before you Dig (Phone 1100) and to make sure that the plans are no more than 30 days old when excavation commences.

The aim of the legislation is to ensure that when workers dig near electricity cables, they will establish the exact location of the cables and thus avoid coming into contact with them or damaging them. This will ensure worker safety and also prevent disruption to Ausgrid's electricity network.

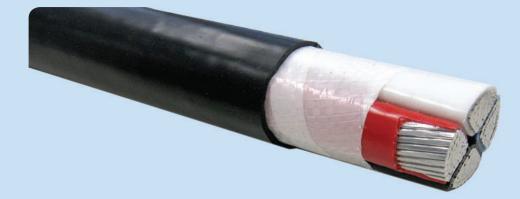
This brochure gives you a brief overview of how to prepare for excavation works near or around electricity cables. It is important that you also consult our guide How to Read Ausgrid Plans and make sure that workers engaged in excavation works fully understand how to read the plan. If the people actually doing the digging can't read the plans, it is essential that the work is directed by a person who has been trained to read Ausgrid's plans.

You must also consult Ausgrid's Network Standard NS156, which contains comprehensive information concerning all the issues that arise when excavating near underground cables (such as safety hazards from asbestos conduits and organochlorine pesticides).

Excavating near transmission cables.

If any cable plan you receive says "You are working near transmission cables" it is compulsory to notify Ausgrid two weeks before work is scheduled to begin. Ausgrid will then arrange for an Ausgrid representative to attend the site during excavation work.

Phone the Ausgrid Transmission enquiries line on (02) 4951 9200 to arrange for an Ausgrid representative in your region.



Be prepared. Wise words for safety at work.

Here are some simple precautions you and your workers need to follow in order to be as safe as possible.

- Make sure that your Dial Before You Dig (DBYD) plan is less than 30 days old
- Keep a copy of the cable plan on site at all times
- Make sure the excavation work is conducted or directed by staff who are trained to read the plan
- Hand dig until the exact location of the cable has been established
- Have on site at all times a first aid kit and a person trained in resuscitation
- Wear protective clothing, including safety footwear and safety helmet
- Have emergency contact numbers on site
- Set up safety barriers, witches hats and warning lights to reduce the risk of injury to the general public
- Comply with all SafeWork NSW requirements and codes.

See also:

- SafeWork NSW Guidelines: Work Near Underground Assets
- SafeWork NSW Code of Practice: Excavation Work
- SafeWork NSW Code of Practice: Work Near Overhead Powerlines (if applicable).

Before you start. Complete the checklist. Stop and look around.

Before you start excavating, consult the flow chart and fill in the checklist at the end of this brochure.

Then, be sure to look for clues where cables might be located on the site: for example pits, distribution pillars (green and other colours), cables attached to the side of poles, street lights without overhead wires.



Do all power cables look the same?

No. Power cables come in different sizes, colours and coverings. They may be covered in black plastic sheath, steel wires in a sticky bitument like material, or even a simple lead or steel wire/tape sheath.

What else should I look for below ground level?

Cables may also be buried in orange PVC or PE conduits or even in earthenware or steel pipes. A bank of cables may be covered with electrical bricks, plastic warning markers or protective covers, or they may not be covered at all. If they have been buried close to the surface, they may be covered by concrete slabs or steel plates.

When in doubt, ask Ausgrid.

If you have any questions about excavating near Ausgrid cables, read **NS156** (available at <u>ausgrid.com.au</u>). For further information call 13 13 65.

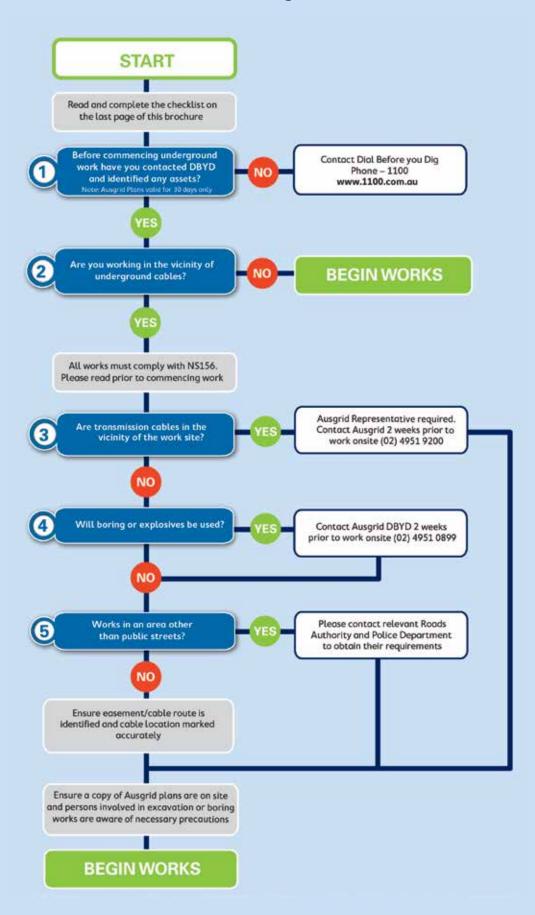
You've taken every precaution but accidents still happen. What now?

If you damage an electricity cable, it is compulsory to notify Ausgrid on 13 13 88.

Striking power cables can cause serious damage to the cables and endanger the lives of anyone who comes in contact with them. Machinery and hand operated plant such as jack hammers can become alive if it is in contact with electrical cables or equipment. Keep people well away from machinery and the work site if contact is made with a cable.



Flow Chart for work near Ausgrid Cables



Ausgrid Checklist for work near or around underground cables

It is the responsibility of the Constructor to ensure that underground pits, ducts and cables are not damaged as a result of construction work. It is also your duty to protect your workers from harm or injury. This Checklist is intended to be used as a guide to what Constructors should do to make sure they have satisfied the minimum requirements to minimise damage to underground networks.

PLANS, LOCATION and NOTIFICATIONS	Completed
All relevant utilities plans obtained from Dial Before You Dig? (call 1100 – allow at least 5 working days for plans).	
Checked issue date on all the above plans to ensure issue was within the last 30 days?	
Examined plans and assessed all possible impacts on Ausgrid's network?	
Do you have both Underground Distribution and Transmission Plans (if applicable), on site at all times?	
All cables and conduits shown on the Ausgrid plans been located and marked on the ground?	
If you are planning to use a bore, have you ensured that the equipment is calibrated?	
Have you read and understood the requirements of NS 156? (for copies of NS 156 visit Ausgrid's Website or phone Ausgrid DBYD Office (02) 4951 0899) <u>www.ausgrid.com.au</u>	
Have you notified Ausgrid as specified by NS 0156 and complied with requirements?	
Where an Ausgrid representative is required, two weeks notice is required before work commencing on site. Contact phone number for Transmission cable enquiries is (02) 4951 9200. For all other cases contact Ausgrid DBYD Office: (02) 4951 0899.	
INSPECTION OF WORK BY Ausgrid's REPRESENTATIVE	
Is the Ausgrid representative on site for any work near or around [*] any transmission cable before you start? (*Refer to NS 156.)	
For proposed work near or around [*] cables other than transmission and/or conduits, are any requirements specified by Ausgrid's representative clearly understood and ready to be applied before you start the work? (*Refer to NS 156.)	
PROTECTION	
Check that all people on-site have been made aware of the presence and location of ALL Ausgrid underground cables and/or conduits; especially boring, drilling and trenching machine operators?	
Is there any asbestos or asbestos containing material in Ausgrid's underground network assets?	-
Have you checked for the presence of any Organo-Chloride Pesticides (OCP) in transmission trenches?	
Is the site supervisor monitoring all machine operators working near or around Ausgrid's underground cables and/or conduits?	
Are the requirements specified by Ausgrid's representative being followed?	
Are Ausgrid's requirements in place for any exposed cables and/or conduits to be supported and protected?	
Have you marked all exposed underground cables and/or conduits with flags that are clearly visible from within all machinery used on-site?	
Have safety barriers, fencing or para-webbing been erected to protect staff and the public as well underground cables and/or conduits in areas that are at risk?	
Have safety barriers, fencing or para-webbing been erected to protect staff and the public as well underground cables and/ conduits in areas that are at risk?	

In the event of DAMAGE to Ausgrid's cable or conduits, call 13 13 88 immediately. PROCEED with CAUTION

It is your responsibility to protect Ausgrid's cables and conduits from damage and your Duty of Care to protect your workers from harm or injury.

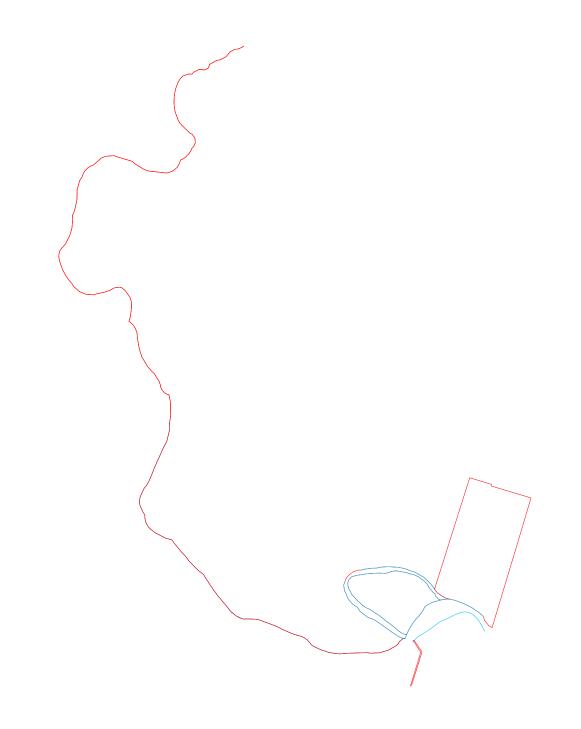
Signed: _____

Responsible person on site

_ Date: _____ / ____ / _____



For more information call 13 13 65 or visit <u>www.ausgrid.com.au</u>



Emergency Phone Number 131388



Underground Cable Location Search Advice

-- Ausgrid Assets Affected -

To:	Mrs Julie McKimm		
	HDB Town Planning & Desgin	Phone No:	0412322056
	1/44 Church Street	Issue Date:	8/10/2020
	Maitland NSW 2320		

In response to your enquiry, Sequence No: 102617060 the records of Ausgrid disclose that there <u>are</u> Ausgrid underground cables in the defined search location and relevant Ausgrid plans have been provided.

This search is based on the geographical position of the dig site as denoted in the Dial Before You Dig caller confirmation sheet and an overview is provided:

Address:	511 Dalswinton Road Dalswinton NSW 2328
Job #:	20389252



Important

- All information provided to you is ONLY VALID FOR <u>30 DAYS</u> from the date of issue
- You must keep Ausgrid plans on site during excavation works. If the people actually performing the excavation works do not know how to read and interpret Ausgrid's plans, then the work must be directed by a person who knows how to read and interpret plans.
- If you require a full size print of A0 plans and don't have the resources to do so please contact our office on 49510899 to request a hard copy to be posted. Please allow 3 working days for delivery.
- Please note you will ONLY receive portions of your search area that contain Ausgrid Underground Assets

YOU MUST READ AND UNDERSTAND THE <u>SUPPLEMENTARY MATERIAL</u> CONTAINED IN THIS ADVICE <u>BEFORE</u> PROCEEDING WITH ANY WORKS.

Material	Purpose	Location	
Important Information.pdf	Details important information	Attached	
Working near Ausgrid Cables.pdf	Summary of NS156 Attached		
COMN0119 How to Read Ausgrid Plans.pdf	Details how to read Ausgrid plans	Attached	
SafeWork NSW "Work near underground assets: Guide"	To assist you in deciding appropriate measures to eliminate or control risks when working near underground assets.	Web Link [Click Here]	
Ausgrid's Network Standard NS156	For important information for work near or around underground cables	Web Link [Click Here]	
Ausgrid's Network Standard NS199	This Network Standard applies to specific work on Ausgrid Low Voltage Underground Assets and associated Hazards	Web Link [<u>Click Here</u>]	
Working in Confined Spaces	For important information when working in confined spaces	Web Link [Click Here]	





Search for the closest Certified Locating Organisation (CLO) to your work-site

at the following website: https://dbydlocator.com/certified-locating-organisation/

Read the terms of use - Click accept.

A national map and an A-Z list of all Certified Locating Organisations is now available. You have filtering options.

Make the map full screen, 'fly' around and zoom into your district.

Click the nearest marker to link to that CLO's details OR click 1.Search 2.Dropdown Menu 3.Radius

Type the town name for Example: Hobart and choose the radius for Example: 50klms (as below)

This example search brings four results. Scroll down to see all four CLO's details at once

OR click the **T** map marker to go directly to that organisations contact details.

	All Cartified Locaring Organizations		Search	
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Chose the closest Locator indicated OR simply scroll down to see them all.

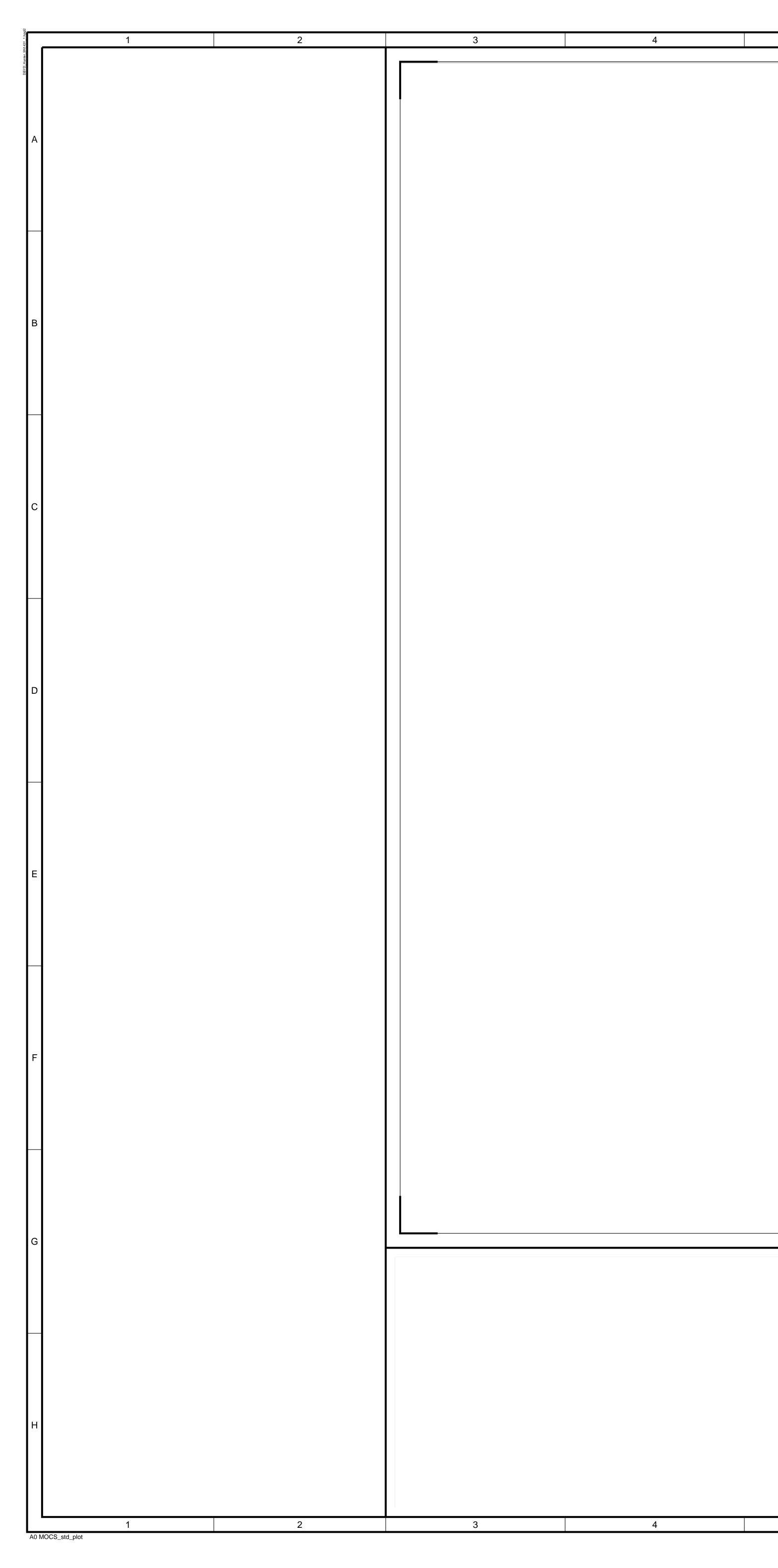


Telstra is aware of each Certified Locating Organisation **and** their employee locators.

Locator skills have been tested, and the Organisation has calibrated location and safety equipment.

Each Certified Locator working for a CLO is issued with a photo ID Card, authorising them to access Telstra pits and manholes for the purpose of cable and plant locations.

Please ask to see your Locators' CLO ID Card.

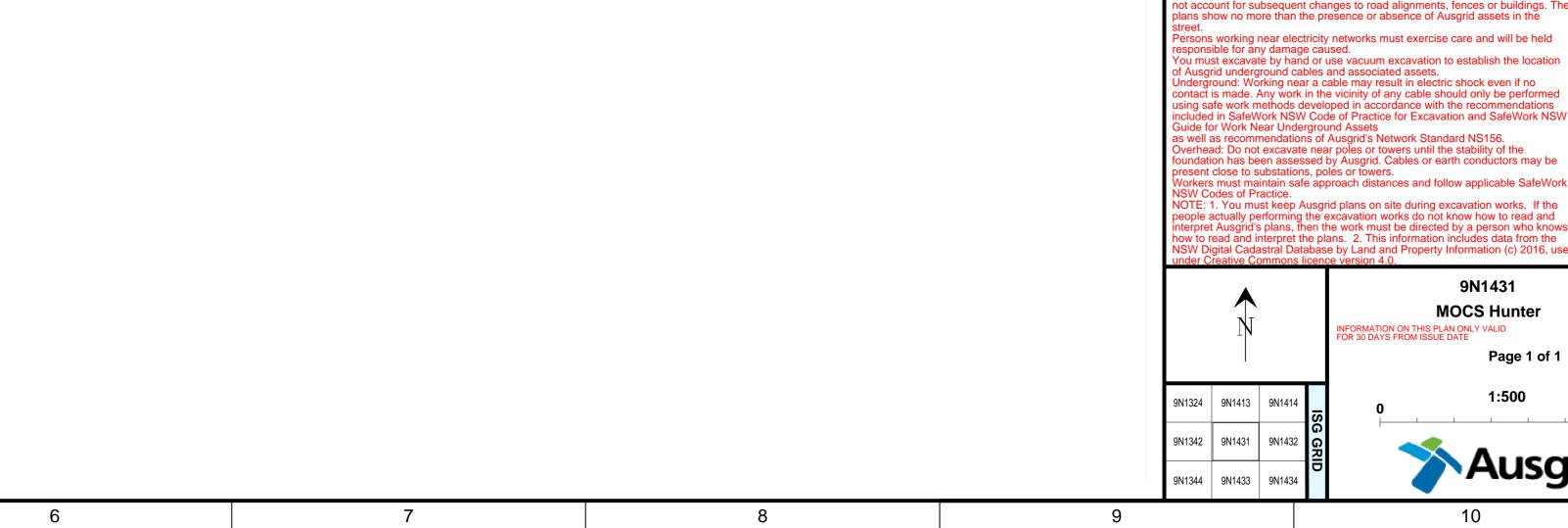


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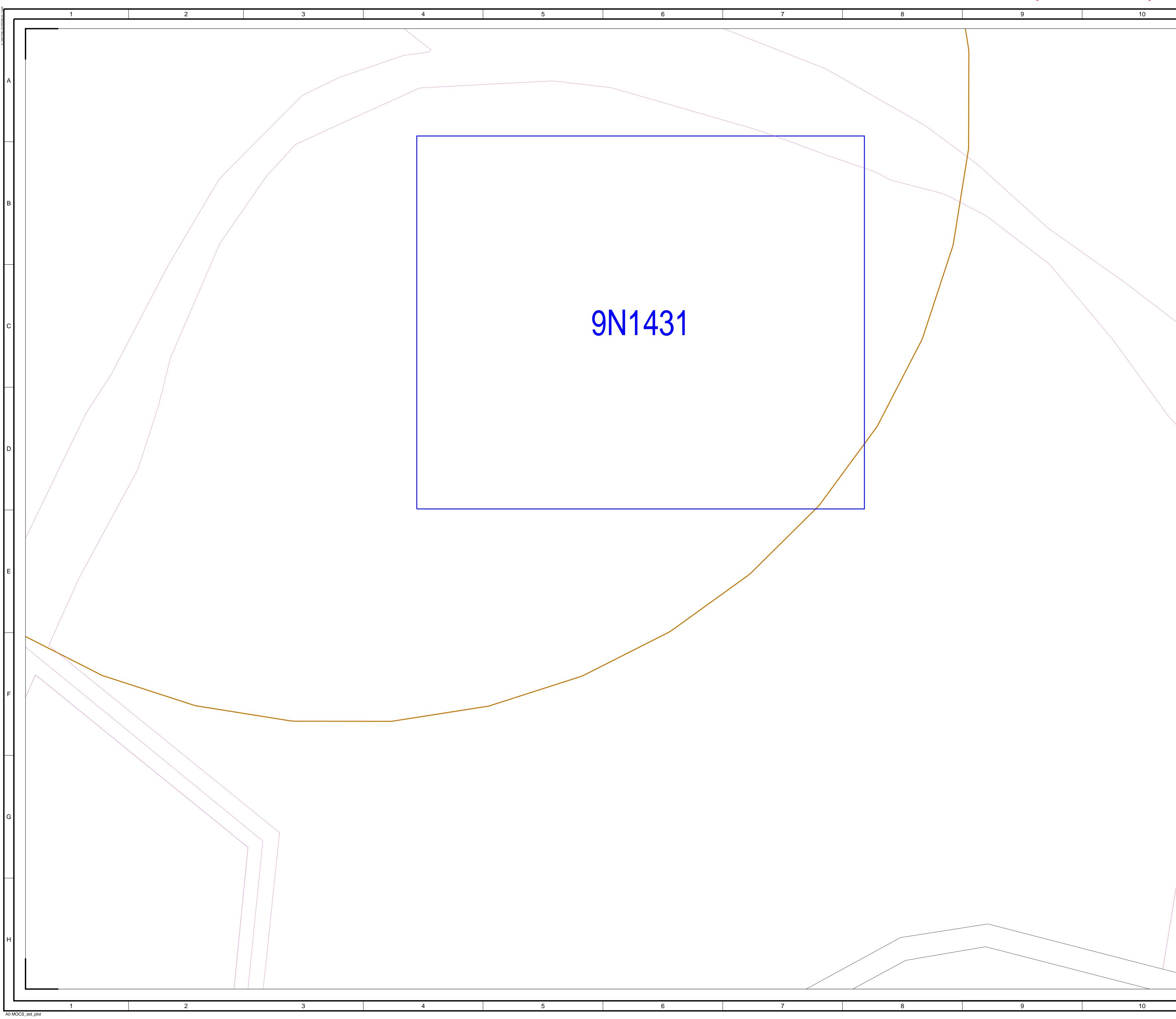
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Ausgrid's plans show the position of assets at the time of installation and may not account for subsequent changes to road alignments, fences or buildings. The plans show no more than the presence or absence of Ausgrid assets in the street



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This plot is for reference only. Please refer to the individual plans for detailed information

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Ausgrid's plans show the position of assets at the time of installation and may not account for subsequent changes to road alignments, fences or buildings. The plans show no more than the presence or absence of Ausgrid assets in the street. Persons working near electricity networks must exercise care and will be held responsible for any damage caused.	
street. Persons working near electricity networks must exercise care and will be held responsible for any damage caused. You must excavate by hand or use vacuum excavation to establish the location of Ausgrid underground cables and associated assets. Underground: Working near a cable may result in electric shock even if no contact is made. Any work in the vicinity of any cable should only be performed using safe work methods developed in accordance with the recommendations included in Safework NSW Code of Practice for Excavation and WorkCover Guide for Work Near Underground Assets as well as recommendations of Ausgrid's Network Standard NS156. Overhead: Do not excavate near poles or towers until the stability of the foundation has been assessed by Ausgrid. Cables or earth conductors may be present close to substations, poles or towers. Workers must maintain safe approach distances and follow applicable WorkCover Codes of Practice.	
present close to substations, poles or towers. Workers must maintain safe approach distances and follow applicable WorkCover Codes of Practice. NOTE: 1. You must keep Ausgrid plans on site during excavation works. If the people actually performing the excavation works do not know how to read and interpret Ausgrid's plans, then the work must be directed by a person who knows how to read and interpret the plans. 2. This information includes data from the NSW Digital Cadastral Database by Land and Property Information (c) 2016, used under Creative Commons licence version 4.0.	
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Reading Ausgrid Plans

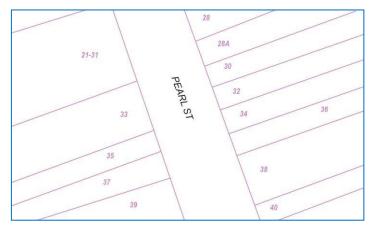
1 Property Lines

"property line" (PL), sometimes referred to as "building line" (BL), is the standard dimensioning reference point on all Ausgrid plans and represents property boundaries.

Typically, the PL is the boundary between private property and local council's footpath area or nature reserve. Most residential fences and office blocks are erected along the PL.

"kerb line" (KL) is less frequently referred to on Ausgrid plans, and where used will be identified clearly as KL.

Numbers listed within property boundaries should correspond to recognised "street numbers" (refer to figure 1).





2 Datum References

"datum references" identify distances (in metres) from significant features (such as corners of property boundaries) to reference points such as Ausgrid assets (eg: "conduits", "cables", "joints") (refer to figure 2).

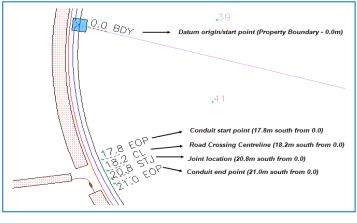


Figure 2

3 Cross Sections

A "cross sections" displayed on Ausgrid plans detail information relating to the relative position (ie: distance from the **"property line"**, and the depth of **"cover"**) of Ausgrid assets.

"Cover" is a term used to refer to the depth of cables underground.

A "cross section" leader line will be drawn indicating the location of the displayed "cable" or "conduit" information on Ausgrid plans.

The distance from **"property line"** (in metres) and depth of **"cover"** (in metres) references are displayed as; ie: 0.6 metres from PL and 0.5 metres underground.

Where distance and cover are not recorded, they will be clearly marked as "NR".

NOTE: Distance and cover where indicated may be different to the actual position of the cables (eg: fill may have been placed at site that has changed the ground level).

"PL" distance shown in cross sections is an indicative measure to the centre of the trench allocation from the adjacent property line.

On some plans the "cross sections" may also be shown with a specific number (eg: HR1). This number will match with a cross section detail found in the border of the plot or on a separate plot page (refer to figures 3 and 4).

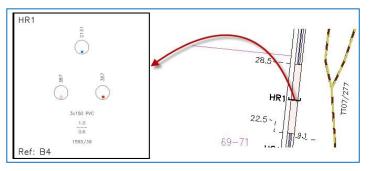


Figure 3

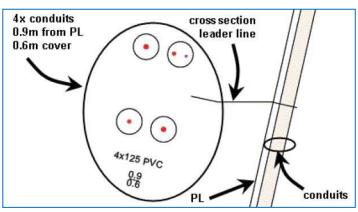
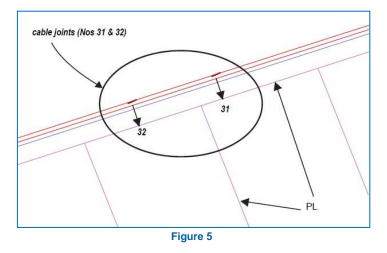


Figure 4

4 Cable Joints and Joint Reports

"cable joints" (numbered individually) and "joint reports" (attached to Ausgrid plans) can provide information relating to the relative position of Ausgrid assets, distance from the "property line" (in metres), and the depth of "cover" (in metres) (refer to figures 5 and 6).



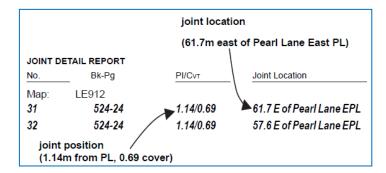
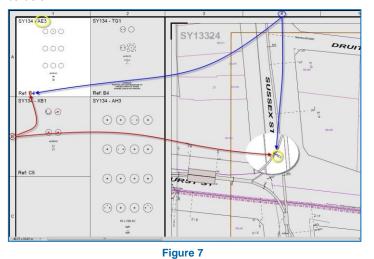


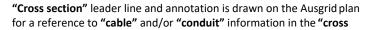
Figure 6

5 Cross Section Detail Boxes

"cross section" detail boxes on the sides of an Ausgrid plan are used when there is insufficient room to display "cable" and/or "conduit" information on the Ausgrid plan.

Ausgrid plans (refer to figure 7) are bordered by numeric identifiers along the top and bottom borders and alpha identifiers along the side borders.





6 Pits

Underground **"pits"** are numbered on Ausgrid plans, positioned relative to the **"property line"** (PL), and can be found on either the footpath (nature strip) or the road (refer figure 8).

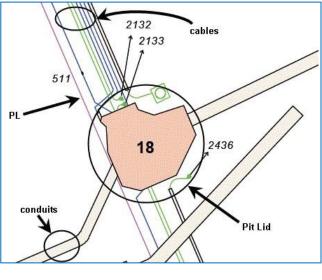


Figure 8

7 Proposal Areas

section" detail boxes. There are areas where underground work may have been issued for construction by Ausgrid, but details are not yet completely displayed on Ausgrid plans. In such cases a shaded "proposal area" is displayed on the Ausgrid plan, indicating underground work may have commenced in the vicinity but is not yet complete.

In some instances, cables and other assets within the shaded **"proposal area"** will be shown in a **bright magenta** colour, indicating that the proposed new work displayed within the shaded area is based on initial planning documentation (refer to figure 9).

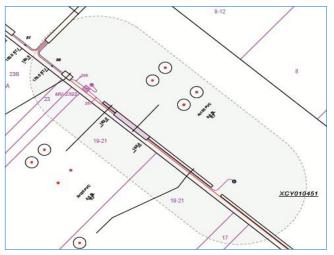
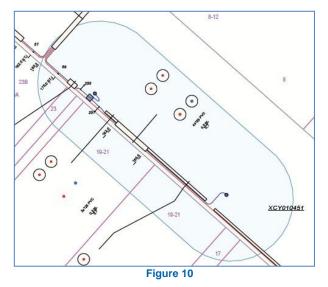


Figure 9

In other instances, the shaded **"proposal area"** itself may be shown as a blue colour, indicating that the new work displayed within the shaded area on the Ausgrid plan is yet to include details regarding final depths and dimensioning (refer to figure 10).



NOTE: In cases where these shaded **"proposal areas"** are displayed on Ausgrid plans.

"Ausgrid's design plans showing the proposed position of its underground cables, overhead lines and structures have been prepared solely for Ausgrid's own planning use. They show the proposed position of such underground cables, overhead lines and structures as proposed at the time of planning and have not necessarily been corrected to take into account any changes to road widths, road levels, fences and buildings subsequent to proposed installation.

Actual installations may vary from proposed installations as it may be necessary to take account of unforeseen above ground or subterranean constructions. Therefore, Ausgrid does not hold out that the design plans show more than the proposed presence or absence of its underground cables, overhead lines and structures in the street and will accept no liability for inaccuracies in the information shown on such design plans from any cause whatsoever."

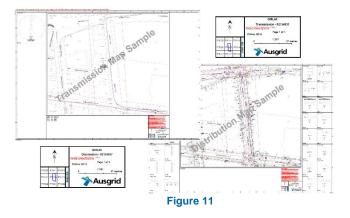
Any further information regarding information displayed for "proposal areas" can be obtained by contacting the Ausgrid Dial Before You Dig (DBYD) office at the number indicated on the response to your DBYD enquiry for further information.

8 Ausgrid Maps

Depending on the size of the DBYD request, the response will either be a **single map area** or **a cover sheet** and several standard maps.

8.1 Single Map Area Response

The single map area response will have a buffer area shown on the plan that should relate to the original Dial Before You Dig request.



The **map grid index box** on Ausgrid plans should be used when reading the **"joint report"** (see part 4 of this document for more detail) to accurately locate underground cables. The buffer area will display on the grid index box for single map area responses

There are two different size maps that can be produced – A3 will be issued if there are no cross sections in the area, and an A0 will be issued if there are cross sections that are required to be displayed in the detail boxes on the side.

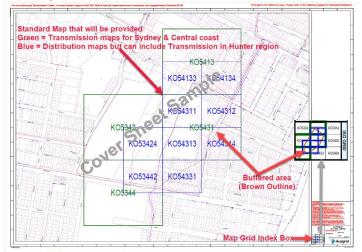
A single map area response could include two maps in the Sydney region. Ausgrid plans are separately labelled as "**Distribution – nnnnnn**" and "**Transmission – nnnnnn**", where "**nnnnnn**" refers to the DBYD sequence number quoted. If the request does not include any Transmission assets, then only one Distribution map will be issued.

In the Hunter region, the Ausgrid plans show combined **"distribution"** and **"transmission"** voltage assets, are clearly labelled as **"Distr + Trans – nnnnnn"** where **"nnnnnn"** refers to the DBYD sequence number.

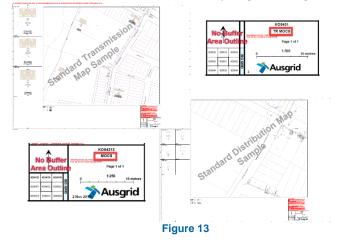
Some Hunter plans may have transmission cables in the area, when these cables are present there will be a warning printed at the top of the plan supplied: ""You are working near Transmission Cables. You must contact Ausgrid on (02) 4951 9200 at least two weeks before work commences. See Ausgrid Network Standard NS156"

8.2 Cover Sheet Response

On a response that includes a cover sheet, the buffer area will only be shown on the cover sheet and it will not appear on the standard maps. The cover sheet will indicate which standard maps have been included and provide a high-level view of the location of the underground details (Figure 12). The standard maps will have the detail of the underground assets (Figure 13).

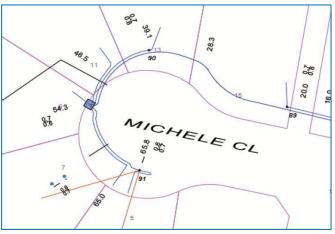


A **map grid index box** has been included in the cover sheet and on the standard maps. The buffer area will only display on the grid index box on the cover sheet and not on standard maps (Figure 12 + Figure 13).



9. Shifting Land Base" on Ausgrid Distribution and Transmission Plans

In some instances, the plans supplied may indicate road or property outlines that appear to have shifted in relation to the Ausgrid assets displayed (refer to figure 14).





In such instances, always refer to the **"property line"** (in metres) and depth of **"cover"** (in metres) references displayed on the nearest relevant **"cross sections"** to obtain Ausgrid asset location information (*see* Reading Ausgrid Plans, clause 3, Cross Sections for more detail).

10. "Underground Earthing Infrastructure"

In some instances, the plans supplied may also indicate the presence of underground earthing infrastructure associated with underground and/or overhead Ausgrid assets.

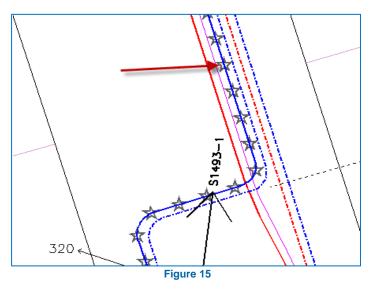
The **"Earth Point"** symbol (refer to figure 15) will be shown on plans to minimize risk of disturbance or damage to any Ausgrid underground earthing infrastructure in the vicinity. Figure 15

Figure 15



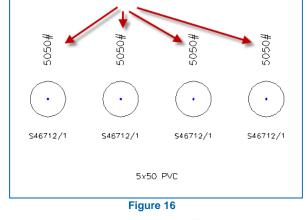
11. Hazardous Cables – Specific Excavation Hazard

Certain low voltage cables are susceptible to deterioration or defects that may pose a risk of electric shock when working near them particularly in damp ground. Other low voltage cables may have an exposed conductive sheath or armour which may, under certain conditions, become energised. These cables may pose a significant risk and will be illustrated as in figures 15 and 16 below. For all work on or near Ausgrid's network where workers have been trained in Ausgrid's "Working near or around underground cables" course the work practices outlined in NS156 "Working near or around underground cables", NS199 "Safe Electrical Work on Low Voltage Underground Assets" for low voltage cables susceptible to deterioration and the Electrical Safety Rules for low voltage exposed conductive sheath or armoured cables must be adhered to. All other persons must contact Ausgrid before excavating near or accessing areas where these cables are present to arrange for appropriate precautions to be applied.



The **"star"** symbols over the cable indicates that it may be susceptible to deterioration or defects or the cable may contain an exposed conductive sheath or armour which could pose an electrical risk to workers.

Cables that are in duct lines have this symbology covered so an at-risk cable is indicated only within a cross section by a "#" appended to its cable code as illustrated below.

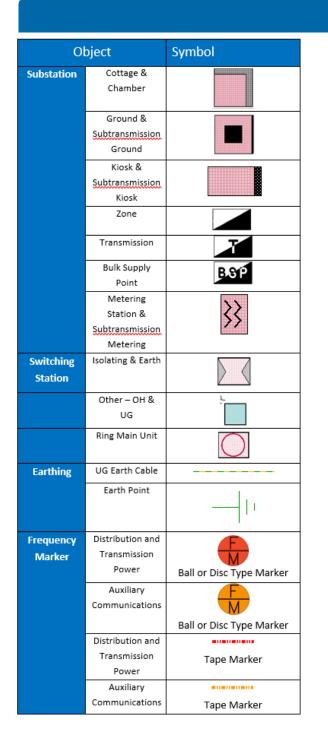




Ausgrid Underground Map Symbology

NOTE: Please note symbology is subject to change. This document provides underground (UG) related objects only. In cases where you are unsure of the data presented, please contact Ausgrid's DBYD for clarification *prior* to any planning/excavation works.

0	bject	Symbol		bject	Symbol		oject	Symbol	
HV Cable	HV (High Voltage) 5kV-22kV	In Service Out of Service		Straight Through, Parallel Branch	-	Auxiliary Fix	Pilot Window Straight		
	TR (Transmission) 33kV – 330kV	In Service Out of Service	HV UG Joint	or Tee Switchgear, End		Auxiliary Joint	Through, Parallel Branch or Tee		
LV Cable	Mains (Dark blue)	In Service		Box or Transition			UGOH or Pole Termination	•	
(Low Voltage)	(Dark blue)	Out of Service		Sealed end		Auxiliary Termination	Pilot	P	
	Street Lighting (Green)	In Service	HV UG Termination	Pot End			UGOP-ADSS Termination		
	Note: Mains Connector also used as Street Lighting	Out of Service		UGOH		Cable Pit (Can be	Auxiliary Distribution		
	(dark blue) Service	In Service	HV Cable Repair	5kV-330kV (HV & TR)		various shapes)	Transmission		
	(Light blue)	Out of Service		Straight			Distribution		
	Stars are used to	In Service Risk	LV UG Joint	Through, Parallel Branch,			Switch	1-3 WAY 4+WAY	
	highlight At Risk cables	$\frac{2}{2} 2 $	LV OG John	Tee or Service Network Box		LV Pillar	SL Pillar	+ NO SLCP	
		In Service Risk					SL Cubicle	\times	
	University	****	LV UG Termination	Switchgear, End Box or			Fargo	Ŧ	
	Unknown Data			Transition			Private	P	
Auxiliary	Comms Telco	In Service		Sealed end		LV Auxiliary Pillar	All Types		
Cable	Protection	OrderConstan		Pot End		Filla			
	Fibre Optic Pilot	Out of Service		UGOH		LV Link Box	2 Way & 4 Way		



Ausgrid Underground Map Symbology

O	bject	Symbol
Trench	Centreline	
Conduit _	Coverage	
 (Can be	(Distribution)	
various	Coverage	
shapes)	(Transmission)	
	Coverage	
	(Underbore –	
	cross hatched)	
Cross	Marker (Staple)	
Section	User Line	
Measure-		
ment Point		•
Miscella-	Cable Clamp	
neous Point		
Feature	Cable Core split	
	(Trifurcation)	
	Cable Marker	THE REPORT OF TH
	Electrolysis	
	Point	
	End <u>Of</u> Pipe	\rightarrow
	Frequency	\bigcirc
	Injection Unit	
	Gas Charger	G
	Gas Control	
	Cabinet	
	Gas Control	
	Kiosk	
	Gas Control	
	Point	
	Gas Control	GV
	Valve	U V
	Gatic Pit lid	

Object		Symbol	
Miscella-	Inspection Box		
neous Point			
Feature	Link point		
	Oil Control Valve	ł	
	Oil Gauge	0	
	Oil Tank		
	Sniffer Box	ļ.	
	Thermocouple		
	Box		
	Transmission		
	Cable Marker	Wolking Sec.Cov	
	Transmission		
	Link Point		
Miscella-			
neous			
Linear	All Geometries		
Feature			
Map Note	Location & Text	💥 Text about note	
Dimension	Placement		
Feature	Change		
1	Oil/Gas/		
	Thermocouple	2. D	
Lead Cable	Bonding		
	Electrolysis		





IMPORTANT INFORMATION

YOU MUST BE AWARE THAT:

- 1. There may be underground cables owned by other utilities, in the vicinity of your work, about which Ausgrid has no information.
- 2. Ausgrid does not usually keep plans of privately owned underground cables or its underground service cables on private property. (Refer NS 156 for further information.)

YOU MUST MAKE YOUR OWN ENQUIRIES IN RESPECT OF THESE CABLES.

YOU MUST UNDERSTAND THAT:

- 1. Ausgrid takes all reasonable care in providing details of its underground cables. However, owing to changes in road and footway alignments and levels, and the age and incompleteness of some records, it is not possible to conclusively specify the location of all of Ausgrid's underground cables. The accuracy and completeness of the information provided to you cannot be guaranteed. It is intended to be indicative only. It must not be **solely** relied upon when undertaking underground works.
- 2. Except to the extent that liability may not be capable of lawful exclusion, Ausgrid, its servants and agents will be under no liability whatsoever to any person for loss or damage (including indirect or consequential loss or damage) however caused (including without limitation, for breach of contract, negligence and breach of statute) which may be suffered or incurred from or in connection with the advice provided.
- 3. Due to the inherent dangers associated with **excavation, under boring and directional drilling** in the vicinity of underground cables, precautions must always be taken when undertaking any underground works. Ausgrid's Network Standard NS 156 specifies standards for working in the vicinity of underground cables. It is deemed to be part of this Advice, and it <u>must</u> be read by you.
- 4. Due to the inherent risk of compromising the stability of Ausgrid's power poles during excavation which could lead to pole movement or collapse, precautions must always be taken. If excavation is to be carried out within 1m from a power pole, Ausgrid must be contacted at construction.works@ausgrid.com.au for advice. Do not proceed until you have received such advice from Ausgrid.

YOU <u>MUST</u> READ <u>NETWORK STANDARD NS 156</u>, *WORKING NEAR OR AROUND UNDERGROUND CABLES.* IT IS PART OF THIS ADVICE.





TELSTRA CORPORATION ACN 051 775 556

IMPORTANT:

When working in the vicinity of telecommunications plant you have a "Duty of Care" that must be observed. Please read and understand all the information and disclaimers provided below.

Telstra network is complex and requires expert knowledge to interpret information, to identify and locate components, to pothole underground assets for validation and to safely work around assets without causing damage. If you are not an expert and/or qualified in these areas, then you must not attempt these activities. Telstra will seek compensation for damages caused to its property and losses caused to Telstra and its customers. The 5 P's to prevent damage to Telstra assets are listed below. Construction activities and/or any activities that potentially may impact on Telstra's assets must not commence without first undertaking these steps. Construction activities can include anything that involves breaking ground, potentially affecting Telstra assets.

If you are designing a project it is recommended that you also undertake these steps to validate underground assets prior to committing to your design.

All damages to Telstra Network must be reported immediately

- Call **13 22 03** Say "Damages" at the voice prompt, then press 1 to speak to an Operator
- Or report online
 <u>https://service.telstra.com.au/customer/general/forms/report-damage-to-telstra-equipment</u>

(The following pages contain more detail on each step below and the contact details to seek further advice. AS5488-2013 is the Australian Standard for the Classification of Subsurface Utility Information.)

1 PLAN:

The essential first step in preventing damage -

You must have current Telstra plans via the DBYD process. Telstra advises that the accuracy of the information provided by Telstra conforms to Quality Level D as defined in AS5488-2013. This means the information is indicative only, not a precise location. The actual location may differ substantially from that shown on the plans - refer to steps 2 & 3 to determine actual location prior to proceeding with construction.

2 PREPARE:

The essential second step in preventing damage -

Engage a Telstra Accredited Plant Locator. To be able to trace and identify individual subsurface cables and ducts requires access to Telstra pits and manholes. Only a Telstra Accredited Plant Locator (TAPL) is authorised to access Telstra network for locating purposes. A TAPL can interpret plans, validate visible assets and access pits and manholes to undertake electronic detection of underground assets prior to further validation. All Telstra assets must be located, validated and protected prior to commencing construction. If you are not authorised to do so by Telstra, you must not access Telstra network or locate Telstra network. All Telstra Accredited Plant Locators are required to have DBYD Locator Certification.

3 POTHOLE:

The essential third step in preventing damage -

All Telstra assets must be positively identified (i.e. validated), by physically sighting them. For underground assets this can be done by potholing by hand or using non-destructive vacuum extraction methods (Refer to 'validation' as defined in AS5488-2013 QL-A). Underground assets located by electronic detection alone (step 2), are not deemed to be 'validated' and must not be used for construction purposes. Some TAPL's can assist with non-destructive potholing for validation purposes. If you cannot validate the Telstra network, you must not proceed with construction. Telstra will seek compensation for damages caused to its property and losses caused to Telstra and its customers.

4 PROTECT:

The essential fourth step in preventing damage -

Telstra assets must be protected to avoid damage from construction activities. Minimum working distances around Telstra network must be maintained. These distances are provided in this document. Telstra can also provide advice and assistance in regards to protection – refer to the following pages.

5 PROCEED:

Only proceed when the above steps have been completed.

STEP 1 - PLAN Dial Before You Dig / Telstra Plans

The actual location of Telstra assets may differ substantially from that shown on the plans. Telstra does not warrant or hold out that its plans are accurate and accepts no responsibility for the accuracy shown on the plans. Steps 2 and 3 must also be undertaken to determine actual location of network.

- Telstra DBYD plans are not suitable for displaying Telstra network within a Telstra exchange site. For advice on Telstra network within a Telstra exchange site contact Telstra Plan Service on 1800 653 935.
- Telstra owns and retains the copyright in all plans and details provided in conjunction with the applicant's request. The applicant is authorised to use the plans and details only for the purpose indicated in the applicant's request. The applicant must not use the plans or details for any other purpose.
- Telstra plans or other details are provided only for the use of the applicant, its servants, agents or Telstra Accredited Plant Locators. The applicant must not give the plans or details to any parties other than these, and must not generate profit from commercialising the plans or details.
- Please contact Telstra Plan Services immediately should you locate Telstra assets not indicated on these plans.
- Telstra, its servants or agents shall not be liable for any loss or damage caused or occasioned by the use of
 plans and or details so supplied to the applicant, its servants and agents, and the applicant agrees to indemnify
 Telstra against any claim or demand for any such loss or damage.
- Please ensure Telstra plans and information provided remains on-site at all times throughout the inspection, location and construction phase of any works.
- Telstra plans are valid for 60 days after issue and must be replaced if required after the 60 days.
- **Emergency situations receiving Telstra plans** Telstra's automated mapping system (TAMS) will provide a fast response for emergency situations (faster than an operator can provide manually via a phone call see below for fast response requirements). Automated responses are normally available 24/7.

To receive a fast automated response from Telstra your request must -

- Be a web request lodged at DBYD (www.1100.com.au). The request will be then forwarded to Telstra.
- > Contain your current email address so you can receive the automated email response.
- Be for the purposes of 'mechanical excavation' or other ground breaking DBYD activity. (Requests with activity types such as conveyancing, planning & design or other non-digging activities may not be responded to until the next business day).
- Be for an area less than 350 metres in size to obtain a PDF map (over 350 metres will default to DWF due to size) this does not include congested CBD areas where only DWF may be supplied.
- > Be for an area less than 2500 metres in size to obtain a DWF map (CBD's less)
- Data Extraction Fees. In some instances a data extraction fee may be applicable for the supply of Telstra information. Typically a data extraction fee may apply to large projects, planning and design requests or requests to be supplied in non-standard formats. For further details contact Telstra Plan Services.
- Electronic plans PDF and DWF maps If you have received Telstra maps via email you will have received the maps as either a PDF file (for smaller areas) or DWF file (for larger area requests). All requests over approximately *350m or in congested CBD areas can only be supplied in DWF format. There are size limits on what can be provided. (* actual size depends on geographic location of requested area). If you are unable to launch any one of the softcopy files for viewing and printing, you may need to download and install one or more of the free viewing and printing products such as Adobe Acrobat Reader (for PDF files) or Autodesk Design Review (for DWF files) available from the internet

- Pdf files PDF is the default softcopy format for all requests for areas up to approx *350m in length. (*depends on geographic location of request). The PDF file is nominally formatted to A3 portrait sheet however it can be printed on any size sheet that your printer supports, e.g. either as the full sheet or selected areas to suit needs and legibility. (to print a selected area zoom up and print 'current view') If there are multiple layers of Telstra network you may receive up to 2 sheets in the single PDF file attachment supplied. There are three types or layers of network normally recorded local network, mains cables or a combined layer of local and mains (usually displayed for rural or semi-rural areas). If mains cable network is present in addition to local cables (i.e. as separate layer in a particular area), the mains will be shown on a separate sheet. The mains cable information should be read in conjunction with the local cable information.
- DWF files DWF is the default softcopy format for all requests for areas that are over 350m in length. Maximum length for a DWF automated response is approx 2500m - depending on geographic location of request (manually-processed plans may provide larger coverage). The DWF files differ from PDF in that DWF are vector files made up of layers that can be turned on or off and are not formatted to a specific sheet size. This makes them ideal for larger areas and for transmitting electronically.

How to view Telstra DWF files –

Telstra DWF files come with all layers turned on. You may need to turn individual layers on or off for viewing and printing clarity. Individual layer names are CC (main cable/conduit), DA (distribution area network) and sometimes a combined layer - CAC. Layer details can be viewed by either picking off the side menu or by selecting 'window' then 'layers' off the top menu bar. Use 'layers' to turn individual layers off or on (double click or right click on layer icon).

How to print Telstra DWF files –

DWF files can be printed on any size sheet – either their entirety or by selected areas of interest. Some DWF coverage areas are large and are not suited to printing legibly on a single A4 sheet - you may need several prints if you only have an A4 printer. Alternatively, an A3, A1 or larger printer could be used. To print, zoom in or out and then, by changing the 'print range' settings, you can print what is displayed on your screen to suit your paper size. If you only have a small printer, e.g. A4, you may need to zoom until the text is legible for printing (which is why you may need several prints). To print what is displayed on your screen the 'view' setting should be changed from 'full page' to 'current view'. The 'current sheet' setting should also be selected. You may need to print layers separately for clarity and legibility. (Details above on how to turn layers on or off)

How to change the background colour from white to black (when viewing) Telstra DWF files –

If using Autodesk Design Review the background colour can be changed by selecting 'Tools' then 'options' then 'sheet'. Tick the box 'override published paper colours' and select the colour required using the tab provided.

STEP 2 – PREPARE Telstra Accredited Plant Locator (TAPL):

Utilising a TAPL is an essential part of the process to identify network and to trace subsurface network prior to validating. A TAPL can provide plan interpretation, identification and electronic detection. This will assist in determining the position of subsurface assets prior to potholing (validating). Some TAPL's can also assist in validating underground detected network. Electronic detection is only an indication of the existence of underground network and can be subject to interference from other services and local conditions. Electronic detection must not be used solely to determine location for construction purposes. The electronic (indicative) subsurface measurements must be proven by physically sighting the asset (see step 3 – Pothole).

- All TAPL's locating Telstra network must be able to produce a current photo ID card issued by Telstra. A list of TAPL's is provided with the Telstra Dial Before You Dig plans.
- All TAPL's in addition to the Telstra photo ID card must also have current DBYD Locator Certification with ID card.

- Telstra does not permit external parties (non-Telstra) to access or conduct work on Telstra network. Only Telstra staff, Telstra contractors or locators whom are correctly accredited are authorised to work on or access Telstra manholes, pits, ducts, cables etc. This is for safety as well as for legal reasons.
- The details of any contract, agreement or retainer for site assistance to locate telecommunications plant shall be for you to decide and agree with the Telstra Accredited Plant Locator engaged. Telstra is not a party to any contract entered into between you and a Telstra Accredited Plant Locator.
- Payment for the site assistance will be your responsibility and payment details must be agreed before the engagement is confirmed.
- Telstra does not accept any liability or responsibility for the performance of or advice given by a Telstra Accredited Plant Locator. Accreditation is an initiative taken by Telstra towards the establishment and maintenance of competency standards. However, performance and the advice given will always depend on the nature of the individual engagement.
- Neither the Telstra Accredited Plant Locator nor any of its employees are an employee or agent for Telstra. Telstra is not liable for any damage or loss caused by the Telstra Accredited Plant Locator or its employees.

• Electronically derived subsurface measurements (e.g. depths/alignments by locating devices)

All locator provided measurements for Telstra assets must have the AS5488-2013 quality level specified - (e.g. QL-A. B. C or D). These quality levels define the accuracy of subsurface information and are critical for determining how the information is later used – for example if suitable for excavation purposes.

1) An example of a subsurface measurement with <u>no</u>quality level specified – (i.e. not to be used)

Telstra cover - 0.9m

The measurement above has no AS5488-2013 quality level specified and **must not** be provided by a locator or <u>used for design or construction</u>. This is because it is not known whether the measurement is actual or derived (where 'actual' means validated and 'derived' means assumed and not validated, e.g. electronic or other). Typically damages occur by constructors incorrectly using unvalidated measurements as actual measurements.

2) An example of a subsurface measurement with quality level B specified –

Telstra cover - 0.9m (QL-B)

Where (QL-B) complies with AS5488-2013 QL-B (for example an electronic location that complies with QL-B)

(Note QL-B means it has <u>not</u> been validated and must not be used for construction purposes around Telstra network, however it would assist further investigation to determine the actual location)

3) An example of a subsurface measurement with the quality level A specified –

Telstra cover - 0.6m (QL-A)

Where (QL-A) complies with AS5488-2013 QL-A (and is deemed suitable for excavation purposes). In this example the asset has been electronically located first, (QL-B) and then physically exposed (QL-A).

Note -Telstra will seek compensation for damages caused to it its property and losses caused to Telstra and its customers if unvalidated subsurface measurements are used for construction and subsequently result in damage to Telstra assets. Only measurements conforming to AS5488-2013 (QL-A) are deemed by Telstra to be validated measurements.

• Rural landowners - Rural Locations Subsidy Scheme Where Telstra-owned cable crosses agricultural land, Telstra <u>may</u> provide on-site assistance with cable location. <u>You must contact Telstra</u> <u>Plan Services to determine eligibility and to request the service</u>.

Please note the following –

- If eligible, the <u>location assistance must be approved and organised by Telstra</u>. Telstra will not pay for a location that has not been approved and facilitated by Telstra (Telstra is not responsible for payment assistance when a customer engages a locator directly).
- Telstra will only "subsidise" the location up to \$330 (Incl. GST). This will cover one hour on-site location only, private lead-in locations are for lead-ins 100m or longer. Any time required in addition to Telstra-funded time can be purchased directly from the assigned Telstra Accredited Plant Locator.
- This service does NOT include the use Mechanical Aids or Hydro Excavation (Vac Trucks) to locate and should be discussed between the Accredited Plant Locator and the private rural landowner
- The exact location, including depth of cables, must be validated by potholing, which may not be covered by this service.

- > This service is nominally only available to assist private rural land owners.
- This service nominally covers one hour on-site only, private lead-in locations are for lead-ins 100m or longer. Any time required in addition to Telstra-funded time can be purchased directly from the assigned Telstra Accredited Plant Locator.
- > This service does not apply to previously located network at the same location (i.e. it is a once off).
- > This service does not apply to other carriers' cables (marked as 'OC' on Telstra plans).

STEP 3 – POTHOLE

Validation as defined in AS5488-2013 (QL-A).

After utilising a Telstra Accredited Plant Locator and prior to commencing construction, any electronically detected underground network must be positively identified (validated) by physically sighting it. This can be done by careful hand digging or using non-destructive water jet methods to expose the network.

Manual potholing needs to be undertaken with extreme care and by employing techniques least likely to damage cables. For example, align shovel blades and trowels parallel to the cable rather than digging across the cable. Some Telstra Accredited Plant Locators are able to provide or assist with non-destructive potholing methods to enable validation of underground cables and ducts.

If you cannot validate the underground network then you must not proceed with construction. Telstra will seek compensation for damages caused to its property and losses caused to Telstra and its customers.

Important note: The construction of Telstra's network dates back over many years. Some of Telstra's pits and ducts were manufactured from asbestos-containing cement. You must take care in conducting any works in the vicinity of Telstra's pits and ducts. You must refrain from in any way disturbing or damaging Telstra's network infrastructure when conducting your works. We recommend that before you conduct any works in the vicinity of Telstra infrastructure that you ensure your processes and procedures eliminate any possibility of disturbing, damaging or interfering in any way with Telstra's infrastructure. Your processes and procedures should incorporate appropriate measures having regard to the nature of this risk. For further information -

https://www.telstra.com.au/consumer-advice/digging-construction/relocating-network-assets

STEP 4 – Protect:

You must maintain the following minimum clearance distances between construction activity and the validated position of Telstra plant.

Jackhammers/Pneumatic Breakers	Not within 1.0m of actual validated location.
Vibrating Plate or Wacker Packer Compactor	Not within 0.5m of actual validated location of Telstra ducts.
Packer Compactor	300mm compact clearance cover before compactor can be used across Telstra ducts.
Boring Equipment (in-line, horizontal and vertical)	Not within 2.0m of actual validated location . Constructor to hand dig or use non-destructive water jet method (pothole) and expose plant.
Heavy Vehicle Traffic (over 3 tonnes)	Not to be driven across Telstra ducts (or plant) with less than 600mm cover. Constructor to check actual depth via hand digging.
Mechanical Excavators, Farm ploughing and Tree Removal	Not within 1.0m of actual validated location. Constructor to hand dig or use non-destructive water jet method (pot-hole) and expose plant.

- For blasting or controlled fire burning please contact Telstra Plan Services.
- If conducting roadworks all existing Telstra pits and manholes must be a minimum of 1.2m in from the back of kerb after the completion of your work.
- After the completion of any ground work in footways or roadway whereby the existing levels are being changed the depth of cover of the existing Telstra asset at the completion of work must not be less than the existing level before work commenced.

Regardless of whether the surface is being raised or lowered, any work impacting the depth of cover of Telstra underground assets should not commence before consultation with Telstra Network Integrity representatives, to discuss the possibility of '*protection*' or relocation (including lowering of the asset)".

- For clearance distances relating to Telstra pillars, cabinets and RIMs/RCMs please contact Telstra Plan Services.
- If Telstra plant is situated wholly or partly where you plan to work (i.e. in conflict, where a pit or manhole would be in a driveway or other vehicle thoroughfare), then Telstra's Network Integrity Group must be contacted to discuss possible engineering solutions to protect Telstra assets.
 Please phone 1800 810 443 or email <u>NetworkIntegrity@team.telstra.com</u>
- You are not permitted to relocate or alter or repair any Telstra assets or network under any circumstances.

It is a criminal offence under the *Criminal Code Act 1995* (Cth) to tamper or interfere with communication facilities owned by a carrier. Heavy penalties may apply for breach of this prohibition, and any damages suffered, or costs incurred by Telstra as a result of any such unauthorised works may be claimed against you.

Only Telstra and its contractors may access and conduct works on Telstra's network (including its plant and assets). This requirement is to ensure that Telstra can protect the integrity of its network, avoid disruption to services and ensure that the relocation meets Telstra's requirements.

If Telstra relocation or protection works are part of the agreed solution, then payment to Telstra for the cost of this work shall be the responsibility of the principal developer, constructor or person for whom the work is performed. The principal developer or constructor will be required to provide Telstra with the details of their proposed work showing how Telstra's plant is to be accommodated and these details must be approved by the Regional Network Integrity Manager prior to the commencement of site works.
 Please phone 1800 810 443 or email <u>NetworkIntegrity@team.telstra.com</u>
 Further information - https://www.telstra.com.au/consumer-advice/digging-construction/relocating-network-assets

Damage to Telstra's network must be reported immediately – 132 203 Say "Damages" at the voice prompt, then press 1 to speak to an Operator

Or report online:

https://service.telstra.com.au/customer/general/forms/report-damage-to-telstra-equipment

- You will be held responsible for all plant damage that occurs or any impacts to Telstra's network as a result of your construction activities. This includes interfering with plant, conducting unauthorised modification works and interfering with Telstra's assets in a way that prevents Telstra from accessing or using its assets in the future.
- Telstra reserves all rights to recover compensation for loss or damage to its cable network or other property including consequential losses.

FURTHER INFORMATION - CONTACTS

NATURAL DISASTERS

Natural Disasters include (amongst other things) earthquakes, cyclones, floods and tsunamis. In the case of such events, urgent requests for plans or information relating to the location of Telstra network can be made directly to Telstra Network Integrity Team Managers as follows:

NSW -	John McInerney	0419 485 795
NT/WA/QLD –	Glenn Swift	0419 660 147
SA/VIC/TAS -	David Povazan	0417 300 947

TELSTRA PLAN SERVICES

- for all <u>Telstra</u> Dial Before You Dig related enquiries

Email - Telstra.Plans@team.telstra.com

Phone - 1800 653 935 (general enquiries, business hours only)

Accredited plant locator enquirie	(07)34551011	
Telstra easements -	Glen	(07)34551011

*Please note - to make a Telstra plan enquiry the plans must be current (within 60 days of issue). If your plans have expired you will need to submit a new request via DBYD prior to contacting Telstra Plan Services.

Information for new developments (developers, builders, home owners) Telstra Smart Communities - https://www.telstra.com.au/smart-community

Asset relocations

Please phone 1800 810 443 or email NetworkIntegrity@team.telstra.com

https://www.telstra.com.au/consumer-advice/digging-construction/relocating-network-assets

Telstra offers free Cable Awareness Presentations, if you believe you or your company would benefit from this offer please contact Network Integrity on 1800 810 443 or <u>NetworkIntegrity@team.telstra.com</u>

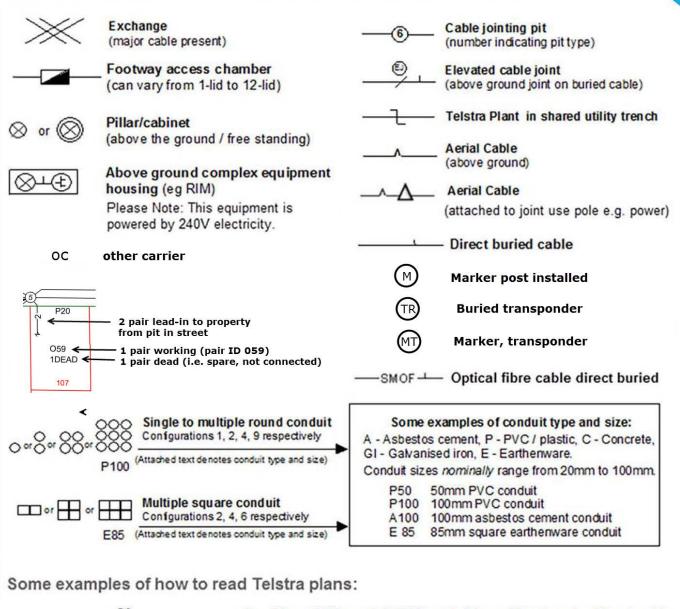
PRIVACY NOTE

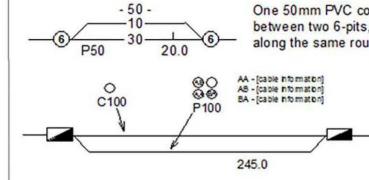
Your information has been provided to Telstra by DBYD to enable Telstra to respond to your DBYD request. Telstra keeps your information in accordance with its privacy statement entitled "Protecting Your Privacy" which can be obtained from Telstra either by calling 1800 039 059 or visiting our website at <u>www.telstra.com.au/privacy</u>

LEGEND

For more info contact a Telstra Accredited Locater or Telstra Plan Services 1800 653 935







One 50mm PVC conduit (P50) containing a 50-pair and a 10-pair cable between two 6-pits, 20.0m apart, with a direct buried 30-pair cable along the same route.

> Two separate conduit runs between two footway access chambers (manholes) 245m apart. A nest of four 100mm PVC conduits (P100) containing assorted cables in three ducts (one being empty) and one empty 100mm concrete duct (C100) along the same route.

WARNING: Telstra plans and location information conform to Quality Level 'D' of the Australian Standard AS 5488 - Classification of Subsurface Utility Information. As such, Telstra supplied location information is indicative only. Spatial accuracy is not applicable to Quality Level D. Refer to AS 5488 for further details. Telstra does not warrant or hold out that its plans are accurate and accepts no responsibility for any inaccuracy shown on the plans. FURTHER ON SITE INVESTIGATION IS REQUIRED TO VALIDATE THE EXACT LOCATION OF TELSTRA PLANT PRIOR TO COMMENCING CONSTRUCTION WORK. A plant location service is an essential part of the process to validate the exact location of Telstra assets and to ensure the asset is protected during construction works. The exact position of Telstra assets can only be validated by physically exposing it. Telstra will seek compensation for damages caused to its property and losses caused to Telstra and its customers.