

Meeting 7: Agenda

Date & Time:	Tuesday 12 September 2017 - 12.00pm to 2.05pm (Lunch will be provided at 12.00pm)			
Venue:	St Michael's Primary School Hall, Sproule Street, Nelson Bay			
Participants	Chair: Gerard Mowbray (GM) Members: Ray Bowen (RB), Rachael Connor (RC), Nick Diemar (ND), Anita Howarth (AH), Tony Kelly (TK), Fr Kevin Kiem (KK), Monique Malone (MM), David Palmer (DP), Recorder: Rita Campbell			
In Attendance:	Webber Architects, Michael McGready, Neil Thomas			
Apologies:	David Hutton (DH), Carmel Tapley (CT), Geoff Whitnall (GW)			
Distribution:	Michael Slattery, Bishop Bill, Joanne Trotter, Helen Bourne, Fr Kevin Corrigan, Sr Libbey Byrne, Fr Brian Mascord, Fr Matthew Muller			
Roles:	Chair: Gerard Mowbray, Reflection: Gerard Mowbray, Recorder: Rita Campbell			
TIME	WHAT	WHO	PROCESS &/or EXPECTED OUTCOME	EST. TIME
12.00	LUNCH			
12.15	1. Welcome, Prayer, Apologies & Declaration of Conflict of Interest Disclosure	GM	Opening reflection, welcome and introduction of committee members, preview of agenda.	5 mins
12.20	2. Architect Presentation and Discussion	Webber	Webber Architects Presentation and Q&A a) Secondary School Planning Update b) Consultant Reports Update	45 mins
1.05	3. Chapel Design	Webber & PIC	Update on Chapel design.	15 mins
1.20	4. Minutes previous meeting, business arising /actions.	GM	Review of record of last meeting #6 – 13/06/17, business arising/ action items.	10 mins
1.30	5. Forum – Foundation Principal Appointment	PIC	Dialogue with Project Implementation Committee regarding prominent qualities for the Foundation Principal.	30 mins
2.00	6. Meeting Summary & Evaluation	GM	Review key points & consider meeting effectiveness.	5 mins