

Meeting 6: Agenda

Date & Time:	Tuesday 13 June 2017 - 12.00pm to 3.25pm (Lunch will be provided on arrival)			
Venue:	Training Room, Catholic School Office, 841 Hunter Street Newcastle West			
Participants	Chair: Gerard Mowbray (GM) Members: Ray Bowen (RB), Rachael Connor (RC), Nick Diemar (ND), Tony Kelly (TK), Monique Malone (MM), Paul Murray (PM), David Palmer (DP), Carmel Tapley (CT), Geoff Whitnall (GW) Recorder: Rita Campbell			
In Attendance:	Webber Architects – Jon Webber, Tim Hayes, Sandra Hinchey			
Apologies:	Anita Howarth (AH), David Hutton (DH), Fr Kevin Kiem (KK)			
Distribution:	Michael Slattery, Bishop Bill, Joanne Trotter, Helen Bourne, Fr Kevin Corrigan, Sr Libbey Byrne, Fr Brian Mascord, Fr Matthew Muller			
Roles:	Chair: Gerard Mowbray, Reflection: Gerard Mowbray, Recorder: Rita Campbell			
TIME	WHAT	WHO	PROCESS &/or EXPECTED OUTCOME	EST. TIME
12.00	LUNCH			
12.15	1. Welcome, Prayer, Apologies & Declaration of Conflict of Interest Disclosure	GM	Opening reflection, welcome and introduction of committee members, preview of agenda.	5 mins
12.20	2. Architect Presentation and Discussion	Webber	Webber Architects Presentation and Q&A a) Secondary School Planning Update b) Consultant Reports Update c) Chapel Planning Update	60 mins
1.20	3. Forum	GM & Webber	Bishop Bill is proposing to appoint a resident Priest/ Chaplain to the school. Discussion forum with the Committee on how a residence, parish office and meeting room would be integrated into the Masterplan.	30 mins
1.50	4. Minutes previous meeting, business arising /actions. Risk Register Update	GM RB, GW & GM	Review of record of last meeting #5 – 21/03/17, business arising/ action items. Update on the risk register for the project.	15 mins
2.05	5. Program & Milestone Dates	GW	Outline and update on the Catherine McAuley Catholic College, Medowie program	15 mins
2.20	AFTERNOON BREAK			
2.30	6. Communication & Marketing	GM & All	Outline and discussion on the communication and marketing strategy for Catherine McAuley Catholic College, Medowie.	20 mins
2.50	7. Enrolment Boundaries	GM	Discussion regarding enrolment boundaries and implications for Catherine McAuley College, Medowie.	15 mins

3.05	8. Staff Appointments and Planning	GM	<ul style="list-style-type: none"> ➤ Foundation Principal Appointment Timeline & Process - 2018 ➤ Staff Appointments 2019 	15 mins
3.20	9. Meeting Summary & Evaluation	GM	Review key points & consider meeting effectiveness.	5 mins