

Meeting 8: Agenda

Date & Time:	Tuesday 5 December 2017 - 12.00pm to 4.00pm (Lunch will be provided at 12.00pm)			
Venue:	Pacific Dunes Greenhouse, "The Orangery" Function Room Huntingdale Place, Medowie			
Participants	Acting Chair: Geoff Whitnall (GW) Members: Rachael Connor (RC), Nick Diemar (ND), Anita Howarth (AH), David Hutton (DH), Fr Kevin Kiem (KK), Monique Malone (MM), David Palmer (DP), Carmel Tapley (CT) Recorder: Rita Campbell			
In Attendance:	Webber Architects, Kurt Daley –Diocese Property			
Apologies:	Ray Bowen (RB), Gerard Mowbray (GM) tbc, Tony Kelly (TK),			
Distribution:	Michael Slattery, Bishop Bill, Joanne Trotter, Helen Bourne, Fr Kevin Corrigan, Sr Libbey Byrne, Fr Brian Mascord, Fr Matthew Muller			
Roles:	Chair: Gerard Mowbray, Reflection: Carmel Tapley, Recorder: Rita Campbell			
TIME	WHAT	WHO	PROCESS &/or EXPECTED OUTCOME	EST. TIME
12.00	LUNCH			
12.15	1. Welcome, Prayer, Apologies & Declaration of Conflict of Interest Disclosure	GM	Opening reflection, welcome and introduction of committee members, preview of agenda.	5 mins
12.20	2. Minutes previous meeting, business arising /actions.	GM	Review of record of last meeting #6 – 13/06/17, business arising/ action items.	10 mins
12.30	3. Foundation Principal Tasks & Obligations	DH	Presentation on the priority tasks of the Foundation Principal, adhering to the education brief and the communication of the brief to the community.	60 mins
1.30	4. Architect Presentation & Chapel Design Discussion	Webber	Webber Architects Presentation and Q&A a) Secondary School Planning Update b) Consultant Reports Update c) Chapel Design	90 mins
3.00	5. Early Learning Centre	KD	Brief overview of the Early Learning Centre at the Medowie site.	10 mins
3.10	AFTERNOON BREAK			
3.20	6. Primary School Study	GM / GW	Information about future planning for a possible primary school located on the Medowie site and study outcomes.	15 mins
3.35	7. School Visual Identity & Process for 2018	GM / GW	Planning for the school's visual identity during 2018.	15 mins
3.50	8. 2018 Meeting Dates	GM	Proposed meeting dates for 2019.	10 mins
	Meeting Summary & Evaluation		Review key points & consider meeting effectiveness.	