

Consultation Outcomes Report Stevenson Library Upgrade

Client: The Scots College

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1 The project

In November 2017, The Scots College initiated the formal planning approvals process for a renovation to the Stevenson Library. The current library building was completed in 1988 and is an imposing, block-like building not well suited to a contemporary education experience. The project aims to deliver essential student amenities and learning spaces with a focus on learning support, student counselling, academic research and professional learning.

The focus of this phase of engagement was to consult on the upgrade to the Stevenson Library and seek feedback from the community and key stakeholders prior to lodging a Development Application.

The College was keen to take a proactive approach to communicating with the surrounding community and key stakeholders, reflecting their desire to include those groups in the process of delivering generational change to the senior school campus.

This report outlines engagement activities undertaken prior to submission of a Development Application, with particular focus on engagement from **Friday 2 March 2018** to **Friday 30 March 2018.** Engagement will continue up until the lodgement of a Development Application as well as post lodgement to help inform detailed design development.

A combination of tools and techniques were used as part of the consultation, including two community information and feedback sessions and a number of stakeholder meetings and briefings. This was supported by a variety of collateral including a flyer, advertisement and article in the local paper, e-newsletter to the school community and the project website.

1.1 Objectives of the consultation

It is important to the College that the broader community contributes their ideas and feedback to the Stevenson Library upgrade. Community information and feedback sessions served as an introduction to the project and were complemented by a series of briefings with local councils, key stakeholders and community representatives. Consultation also focused on parties nominated in the Secretary's Environmental Assessment Requirements (SEARs). This included relevant local, state and Commonwealth Government authorities, service providers, community groups and affected landowners.

By asking for feedback on what can be improved in the current design and existing operations of the College, the College has initiated a conversation with the community which will continue during the public exhibition period and as part of the detailed design development process.

The relatively minor impact of the library alterations and proposed benefits to students and the school community provided a positive, constructive topic of discussion with neighbours. These briefings also focused on clearly explaining the reasons for staging the Library upgrade ahead of parking and onsite pick-up and drop off upgrades.

Engagement with the council and NSW Government agencies identified key areas of interest and important suggestions, which were considered by the project team and incorporated where appropriate.

By undertaking consultation over and above the Secretary's Environmental Assessment Requirements, The Scots College demonstrated its commitment to an inclusive, transparent process. Engagement was designed to ensure the community and stakeholders had a range of opportunities to understand the proposal and share their feedback.

The following objectives were identified as the focus of this phase of consultation:

- » Communicate the vision and benefits driving the Stevenson Library upgrade and collecting information to inform and enhance the project
- » Foster strong lines of communication between the project team, stakeholders and community
- » Ensure that adjacent stakeholders are aware of the project and consulted directly where appropriate
- » Proactively identify and manage project risks and impacts
- » Encourage engagement with a wide cross-section of the community by offering multiple opportunities to participate and engage
- » Support project approval and delivery.



2 Communication channels

A wide variety of communication channels were utilised during the engagement and consultation period. These channels were designed to complement each other in reaching a diverse audience who access information in a variety of ways depending on their individual demographics and personal preferences.

Project website

A dedicated project webpage was established on the College's website on 2 March 2018 to provide information for stakeholders.

As at April 2018, the 'Stevenson Library Upgrade' webpage received 1438 visits. The average time on page is one minute.

Information provided and Questions & Answers included:

- » The design concept
- » Background
- » Why is the Stevenson Library being upgraded?
- » What will the project deliver?
- » When will construction begin and how long will it take?
- » Will any views be affected by the project?
- » Is this part of a masterplan?
- » Why has the College elected to upgrade the Stevenson Library before adding `communityfriendly' features such as on-site parking or pick-up/drop-off zones?
- » Is the upgrade related to a plan to increase student numbers?
- » How is the project being funded?
- » Will there be ongoing consultation?
- » Contact details

A flexible and easily adaptable communication tool, the website was used as a source of detailed project information and updated throughout the consultation period where necessary.

The webpage is included at Appendix E.

Project email address and hotline

A pre-established email address and hotline specific to the school's neighbours was featured on the project webpage and promoted via all other collateral.

As at April 2018, nine emails and one phone call have been received.

Scots College community e-newsletter

On 1 March 2018, Scots College staff and students' parents were formally advised of the project staff via email and parents via e-newsletter.

The e-newsletter was sent to 4290 recipients. It detailed the project and advised parents of how to find out more – including coming along to an upcoming community information and feedback session.

Information boards

Seven information boards were developed, displaying plans from the Development Application, concepts images and detailed information about the project. These boards were printed in AO and displayed at community information and feedback sessions.

The information boards are included at Appendix D.

Advertisement in the Wentworth Courier

On 14 and 21 March 2018, a quarter-page advertisement appeared in the Wentworth Courier newspaper advising the community of the project, detailing what it included, inviting the community to two community information and feedback sessions and providing a website address for further information about the project.

The advertisement is included at Appendix C.

Letterbox notification to nearby residents

On 9 March 2018, an A5 notification was distributed to 855 properties surrounding The Scots College senior school campus.

The distribution map is included at Appendix A. The notification is included at Appendix B.

Media coverage

The Wentworth Courier ran a full-page article on page 20 of its 7 March 2018 edition about the project, titled "School's plan to honour Scottish heritage". The article quoted Principal Dr. Lambert and detailed the proposed work, budget and timeline.

The article is included at Appendix F.

3 Key insights

Each consultation activity offered an opportunity to capture feedback. Those who participated represent a wide cross-section of the community, independent organisations and government agencies. As such, feedback from this phase of engagement varied and presented a range of ideas and opinions which can be found in Section 4 of this report.

Five key insights emerged when reviewing the feedback and have been identified below to provide an overview of outcomes of consultation undertaken between Friday 1 March 2018 and Friday 30 April 2018.

- » Interest in the reasons for the project including timing and how it would be funded.
- » Support for benefits the project would deliver for students and the improved appearance of the new building.
- » Questions about traffic management during construction specific to residents on Cranbrook Lane.
- » Interest in the Scottish Baronial style of the building and the reasons for adopting it.
- » Feedback regarding traffic and parking in the surrounding streets and interest in the School's future plans.



4 Detailed feedback

4.1 Community information and feedback sessions

Two community information and feedback sessions were held to provide further information about the project to interested community members. Both sessions were informal "drop-in" style events where community members could move around the room to read information boards and ask specific questions of the project team.

Wednesday 21 March 6pm – 7:30pm:

A total of three community members attended this session. These included members of the school community and neighbours with properties adjacent to the College. Key issues raised include:

- » Questions about the project timeline and where the library will be relocated during construction.
- » Interest in the internal fit out and key features and how they will benefit students.
- » Interest in the Scottish Baronial style and its connection to the School's heritage.
- » Reasons for the upgrade and prioritising the project before other campus improvements.

Saturday 24 March 11am – 12:30pm:

A total of nine community members attended this session. These included members of the school community and neighbours with properties adjacent to the College. Key issues raised include:

- » Concerns regarding truck movements on Cranbrook Lane during construction.
- » Interest in additional parking and the School's future plans for the Ginahgulla campus.
- » Questions about how the project will be funded.
- » Comments that the exterior of the new building will be a vast improvement on what is currently there.

4.2 Stakeholder meetings

Meeting representatives of the Concerned Scots Neighbours (community group)

Monday 19 March 4:30pm – 6pm

Attendees: Robert Phillips, Paul Blanket, Jennifer Skinner and Sam Goldman.

Representatives of the Concerned Scots Neighbours were invited to meet one-on-one with the College and members to the project team to be briefed on the proposed plans for the Stevenson Library upgrade. While a number of matters were discussed, the key issues raised include:

- » Broad questions on the planning process for a SSDA.
- » Concern regarding existing congestion and traffic impacts in the surrounding area and the need for additional parking on site.
- » Interest in the reasons for prioritising the project ahead of improvements to address traffic impacts.

- » Interest in how the project will be funded.
- » Questions about traffic management during construction and impacts to immediate neighbours.
- » Support for the aesthetics of the building and comments that it is in keeping with the character of the school.
- » Discussion of the floor plan and internal layout of the new building, focusing on the benefits delivered to students.

At the conclusion of the meeting a commitment was made by the School to continue engagement with the CSN in relation to existing traffic impacts and any future masterplanning.

4.3 General enquiries and feedback

A total of 10 enquiries were received via the project email address and hotline during the consultation period.

Questions and feedback received focussed on design with both support and suggestions for a more simplified and/or modern approach. There was also a suggestion that expenditure be prioritised to address community issues such as congestion and parking and general questions about building location and consultation opportunities.

4.4 Secretary's Environmental Assessment Requirements

The Secretary's Environmental Assessment Requirements (SEARs) specifies stakeholders to be consulted with during the preparation of the Environmental Impact Statement (EIS) as part of a Development Application. The table below identifies these stakeholders, how consultation has been undertaken, key feedback and how the College has responded in the preparation of the Development Application.

Stakeholder and attendees	Comments and questions	Response
Architect NSW: Tuesday 27 February 11:15AM Project team in attendance: John Cockings, Stephen Adams, Eva Akopian	 was needed and the benefits to students » Generally supportive of the approach to repurpose the library structure acknowledging the constraints of the existing building structure, internal circulation and connection to surrounding buildings and outdoor spaces. » Supportive of the inclusion of pastoral care / counselling spaces. 	 The constraints of the existing building structure, internal circulation and connection to surrounding buildings and outdoor spaces. Currently students are required to use footpath outside of school grounds to move between some buildings. The aesthetic intent of the project is a response to the brief set by the school and the cultural identity of the college.

		[]
	 » Questioned the impact of the upgrade on nearby heritage listed buildings and asked whether a Conversation Management Plan had been done. » Interested in the open plan interior and floor plans including questions about ceiling heights, interior atriums and fire management. » Discussed environmental performance of the proposal and passive thermal controls. » Discussed Ecologically Sustainable Development (ESD) status – particularly in relation to Scots Baronial features which were designed for cold climates and the increase in glazing on the façade. » Commended the fact that the core structure and slabs were being maintained. 	 The College will do a HIS and look impacts on nearby heritage listed buildings. The first floor will be largely open plan and focus on new amenities which support academic enrichment. Counselling rooms and meeting rooms for support staff such as nutritionists will be co-located in order to normalise access and break down the stigma around using these services. The College will consider undertaking further consultation and design development prior to EIS submission regarding environmental performance and functionality of internal layouts and circulation in response to internal height limitations including ventilation strategies and access to natural light.
Wednesday 23 May 4:00PM Four Councillors and three Council Officers attended Project team in attendance: Dr Ian Lambert, Paul Oates, Stephen Adams, Colin Scotts, John Cockings, Tim Allerton, Petra Fowler Wednesday 30 May 4:00PM One Councillor attended Project team in attendance: Dr Ian	 Stevenson House design and vision for what the new spaces would deliver for students, were presented. Feedback included: Strong support for the design Impressive, refreshing to see some interesting design, makes a strong statement Design will not date, the building will remain relevant into the future Appreciate the reasons for adopting Scottish Baronial Delivers on the intended vision for project Can see how it would appeal to the students Strong support for the improved support services, 	 Energy saving measures have been incorporated in design and planning including hybrid ventilation strategies to avoid use of air-conditioning and solar PV roof tiles The existing library structure would be repurposed reducing waste and conserving embodied energy as well as reducing construction impacts on neighbours The design incorporates large windows and natural light has been an important
Lambert, Paul Oates, Stephen Adams, Colin Scotts, Petra Fowler	 Interest was expressed in sustainability and natural light Information was sought about the materails used on the outside of the building and whether the design prinicples 	 Authenticity of the building is a key design objective for the project and is applied to

	 The building height and any impact on Aspinall House was discussed 		the building as a whole including the materails used
	 Existing community concerns about traffic and parking and whether an increase in student numbers was expected were discussed The number of parking spaces on campus was discussed 	*	The proposed building would be slightly higher, the new pitched roof would be the extent of the height increase. Visual assessments indicate that there would not be any impact on Aspinall House
		»	The proposed upgrade of the library would have no operational impact on local traffic and parking, a construction management plan would be in place during construction to minimise local impacts
		*	The College met with the Concerned Scots Neighbours group as part of the consultation for the library and also discussed their existing concerns, a commitment was made to continue to engage with the group when the college traffic management plan has been prepared and master planning has progressed
		*	No plans to increase numbers, either as part of the proposed Stevenson Library upgrade or the proposed Masterplan for the campus or in the foreseeable future
		»	There are currently 35 car spaces on campus with 120-150 proposed in future planning
Transport for NSW (TfNSW), Roads and Maritime Services (RMS)	 » RMS (CBD Coordination Office) responded on 11 May advising: > the CTMP is acceptable as a concept 	»	Additional detail including Traffic Control Plans will be prepared and provided to RMS for review prior to
The Construction Traffic Management Plan (CTMP) was issued to TfNSW and RMS on 3 May 2018	 prior to commencement on site, additional detail will be required outlining, internal layover provisions and traffic control measures at entry 	»	start of construction The proposed development will not result in any increase in the staff of

and exit points. > detail Traffic Control Plans will also be required.	student numbers, or any changes to the existing access, traffic, transport or parking arrangements currently in place at the college and therefore there would be no operational traffic or parking impacts
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Appendices

- A Distribution Map Community Notification and Invite
 B Community Notification
 C Advertisement The Wentworth Courier
 D Information Boards
 E The Scots College Webpage
- F Media Coverage

A Distribution Map – Community Notification and Invite



Community Notification B



The Scots College Community Information Sessions

The Scots College is planning an upgrade to the Stevenson Library and is seeking your feedback

As we celebrate our 125th anniversary, The Scots College is continuing to plan for its future with an upgrade to the Stevenson Library.

We have begun the formal planning approvals process for a renovation to the Stevenson Library that will make it a more useful facility for teaching and learning in the 21st century and look forward to consulting with all those in our College and local communities in the coming weeks. We want to ensure the plan considers the feedback of everyone who lives, works or learns in our College and the communities that surround it.

We will also be holding two information sessions for all interested members of the community at the College Auditorium in our Senior School campus on Victoria Road. Please drop in anytime on:

- Wednesday 21 March 2018 between 6:00pm and 7:30pm
- Saturday 24 March 2018 between 11:00am and 12:30pm

Members of the College Leadership Team and project team will be present to answer your questions and explain our plans in greater detail.

We hope you will take some time to engage with us in this process, as the input of those who know the College and local area best will be invaluable.

A summary of the process and plans is available at tsc.nsw.edu.au/library-upgrade and any questions or initial feedback you might have can be sent to ScotsNeighbours@tsc.nsw.edu.au.



Locked Bag 5001, Bellevue Hill NSW 2023 | p: (+61 2) 9391 7600 Administration Fax: (+61 2) 9327 6947 w: www.tsc.nsw.edu.au | abn: 86 438 712 994 des Cades 033835. The Alexheterian Chur

С Advertisement – The Wentworth Courier

STREET WATCH

DOVER HEIGHTS

BONDI

BONDI Two men with Irish ac-cents jumped a man in Bondi and made off with his mobile. Last Wednesday at lipm the 26-year-old victim was wandering along Simp-son St when the incident oc-could work the horizon year. Caucasian and wearing a cay and a green hooded top. The other was about the same age, Caucasian, 178cm with a solid build and wear-ing a white shirt. Call Ortme Stoppers on 1800 333 000.

KINGS CROSS

KINGS CROSS A woman who got locked out of a nightcub tried to get back in by barging through the doors at a run and when that failed, crawl-ing underneath them. The 32-year-old pepping woman allegedly punched a security guard — who was trying to stop her frantfc re-entry at-tempts — in the face. She was charged with assault and trying to re-enter prem-ises after being excluded.

DOVER HEIGHTS A viral social media post of adshcam footage partely keying an Audi parked in a Dover Heights driveway has lead to a woman handing herself in to polico. The Sivar old Yau-tandod Waverley Polico Station after sho was alles-edly captured casually scratching the car as she was charged with five counts of malicious damage. KINGS CROSS Crime Stoppers 1800 333 000 If you have information on actime KINGS CROSS A n Ubge tast cyclist who A allegedly had his bike stolen from Darlinghurst Rd borrowel a friend's bike and took chase. The rider wasin a shop at 1.30am on Sunday when the ther flappened. After borrowing the bike, the victim found the alleged this riding in Victoria St. Potts Point He called the police, who charged a 40-year-old Hilbala man with larceny and breach of ball. Police Assistance 131444

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A process and plans summary is available A process and plans summary is available attsc.nsw.edu.au/library-upgrade and any questions or feedback can be sent to ScotsNeighbours@tsc.nsw.edu.au. The Scots College



D Information Boards

Stevenson Library Upgrade

The proposed upgrade of the Stevenson Library would deliver essential student amenities and learning spaces with a focus on learning support, student counselling, academic research and professional learning.



Why is the Stevenson Library being upgraded?

The Stevenson Library building and facilities have aged, requiring ongoing maintenance and offering limited functionality for contemporary teaching and learning practices. This pivotal space is in need of an upgrade to make it a more suitable facility for teaching and learning in the 21st Century, with a particular focus on learning support, student counselling, academic research and professional learning.

The current library building was completed in 1988 and is imposing, block-like, flat-roofed, and without features or a main entrance. It is an institutional building that is not well suited to a contemporary education experience and is no longer fit for purpose.

This project will prioritise the delivery of essential student amenities and learning spaces as well as creating more inclusive spaces by bringing the building in line with NSW Government disability inclusion guidelines.



The vision

Located at the heart of our senior school campus, the upgraded Stevenson Library would not only deliver a state-of-the-art educational facility but also act as a physical embodiment of the College's Scottish heritage.

We have used an architectural style which reflects both the heritage of the College and the purpose of the building. The vision for the exterior of the Stevenson Library is a true representation of the Scottish Baronial style of the 16th Century and as revived in the 19th Century.

To ensure the exterior concept remained true to its heritage, the College engaged Dr Alistair Disley, a globally recognised expert in Scottish architecture. Dr Disley provided an extensive report and recommendations which were incorporated to ensure the design concept is representative of the style.

While the exterior is an authentic representation of the Scottish Boronial style, the internal fit-out would incorporate the latest research creating optimal learning environments. The College has engaged design firm Velhoen, global leaders in Activity Based Working, to inform the design of our new and refurbished learning spaces.



View from the Quadrangle



The College buildings skirting the oval are largely correlated either in scale, detailing or texture. All face the oval and , with the exception of the Library, provide a pathway of travel within College grounds in a north-south direction. The current Library building interrupts pedestrian flows requiring students to exit College grounds and use the footpath on Victoria Road to move between buildings.



The key benefits

The Stevenson Library upgrade would deliver a number of key benefits to students, staff and the broader community, including:

- improved academic research and study facilities
- seven to ten revamped learning spaces
- new catering facilities for day students
- more onsite toilet facilities
- improved accessibility for disabled students and staff through the introduction of lifts to the library and learning spaces
- a new north-south access route through the school, improving pedestrian flow throughout the College and allowing students to move between buildings within College grounds, reducing the use of external public footpaths
- incorporating future capacity for a pedestrian underpass diverting students away from the Victoria Road intersection
- dedicated pastoral care and counselling facilities for students.



First Floor Plan – INDICATIVE ONLY



The vision



View from the Quadrangle



View from the oval



FAQs



When will construction begin and how long will it take?

The College must gain regulatory approval in a process overseen by State and local authorities before construction can commence.

The planning approval process commenced in October 2017 with a request to the Department of Planning and Environment to issue a statement of environmental assessment requirements for the project.

There are a number of steps in the regulatory approval process to work through before a start date can be finalised. As the project has been identified as a State Significant Development, the approval process could take up to 18 months.

It is estimated that construction will take 24 months.

How would construction impact the local community?

The retention of existing structures within the new building significantly reduces construction impacts on the local community with less demolition and associated truck movements. The building is also stepped back from the campus boundary resulting in a lower construction impact. Having said this, every construction project has some impact on the community. The College is committed to actively consulting with the community in the lead up to and throughout construction minimise impacts of work.

Why has the College elected to upgrade the Stevenson Library before adding 'community-friendly' features such as onsite parking or pick-up/drop-off zones?

The delivery of an upgraded library building would bring all the information, pastoral care and student support services into one accessible location.

It would add significant capacity in flexible space, as well as dining and toilet facilities needed to accommodate students.

Importantly, this project prioritises the wellbeing of our students and addresses issues such as poor pedestrian flow, access and amenities.

Without first renovating the Stevenson Library, we would find it extremely difficult to continue operating the school during any future construction of on-site parking or pick-up and drop-off zones.

Changes to the library would also create a new north-south access route through the school, allowing students to move between facilities within College grounds, rather than via Victoria Road footpaths.

Starting our work on a building in the middle of the school grounds also offers respite to neighbours who have experienced the recent development of the Business Studies Centre.

Is the upgrade related to a plan to increase student numbers?

No increase in current student numbers is being proposed as part of the Stevenson Library upgrade.

How is the project being funded?

The Scots College receives no government funding for capital work and therefore building work must be funded from either donations or bank loans. As a not for profit there is limited capacity for bank lending and therefore the College would fund the majority of the upgrade through fundraising and donations.

Is this part of a masterplan?

The Stevenson Library upgrade is part of the 2013-2023 Conybeare Morrison masterplan. The College has commenced a process of revisiting its 2013 masterplan and this will be part of a separate design and planning process including further community consultation. The College is committed to keeping the community informed and will provide regular updates about any future plans.



Next steps and timeline

The Scots College has been working with its project team to develop the vision you are seeing today, but is yet to finalise plans, or submit a development application to the Department of Planning and Environment (DPE).

We have requested Secretary's Environmental Assessment Requirements from DPE and are currently working through these to ensure all local environment and heritage factors are considered in our development application.

Pending approval of a development application, we would like to start work on the Stevenson Library upgrade in 2019.

While approvals will be determined by the NSW Government due to the project's State Significant Development status, we are ensuring Woollahra Municipal Council is briefed and engaged throughout the process.

As part of the planning approval process there will be further opportunities for formal and informal consultation. In addition, the College would actively consult with the community in the lead up to and throughout construction to minimise impacts of work.

Project contact details:

- Email us at scotsneighbours@tsc.nsw.edu.au
- Call us on 02 9391 7600

The project team who will plan and deliver this project include:

Project Management: Impact Group Architectural Design: JCA Architects Town Planning: BBC Consulting Planners Traffic Planning: PT Consultants

Community Consultation: Elton Consulting







Stevenson Library Upgrade





E The Scots College – Webpage



Stevenson Library Upgrade



View from the oval

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F Media Coverage



07 Mar 2018 Wentworth Courier, Sydney

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Author: Kate Bastians • Section: General News • Article Type: News Item Audience : 48,577 • Page: 20 • Printed size: 839.00cm* • Market: NSW Country: Australia • ASR: AUD 5,661 • words: 732 • Item ID: 921716091

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School's plan to honour Scottish heritage

The Scots College principal Ian Lambert has assured its \$25M library development is not about boosting student numbers

Kate Bastlans

A MAJOR renovation of the "brutalist" library building at The Scots College will allow for the construction of

school." Dr Lambert said the "most logical site" for a pick up and drop of area would be across the road

A MAJOR renovation of the "brutalist" library building, was "absolutely nd" a nattempt to boost stu-dent numbers – a sensitive is den to competely approximation of the sensitive standing concerns over the fand to competely gut and drop of and pick up times. "We actually don't want is atterior in a Scottish Bar-ore," Dr Lambert said. "Everything we do nov more," Dr Lambert shool to grow and more," Dr Lambert shool age averything we do nov more shool as submitted partment of Planning, which welf or a roof terrace. A new main entrance will be created from the College and students having to ac-coses the building via the school scottish heritaga while meet tailding via schools Scottish heritaga while meet stid the dra shools Scottish heritaga while meet stid the dra shools Scottish heritaga while meet stid her project, ex-



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