



Bushfire Emergency Management and Evacuation Plan

**Mainsbridge School for
Specific Purposes (SSP)**

14 January 2021

(Ref: 17072)

report by
david peterson

0455 024 480
david@petersonbushfire.com.au
po box 391 terrigal nsw 2260
petersonbushfire.com.au

FPA AUSTRALIA (NO.BPAD18882)
BPAD LEVEL 3 ACCREDITED PRACTITIONER
ABN 28 607 444 833

Contents

1	Introduction.....	4
1.1	Purpose	4
1.2	How to read this report in an emergency	4
1.3	The school property	5
1.4	Bushfire hazard.....	7
1.5	Bushfire protection attributes of the school	7
2	Decision to shelter or evacuate	10
2.1	Evacuation decision matrix.....	10
2.2	Shelter on site procedures.....	14
2.3	Evacuate off site procedures	14
3	Preparedness for shelter on site.....	16
3.1	Bushfire protection provisions	16
3.2	Signage.....	16
3.3	First aid equipment	16
3.4	Bushfire information.....	16
4	Emergency Control Organisation (ECO).....	17
5	Responsibility of ECO, Chief Warden and Area Wardens.....	18
5.1	Emergency Control Organisation (ECO)	18
5.2	Chief Warden and Deputy Chief Warden	19
5.3	Area Wardens.....	20
6	ECO training and education	21
7	Debriefing	22
	Appendix A – Sourcing information	23
	Appendix B – Contact lists	24
	Appendix C – Equipment for Wardens.....	25
	Appendix D – Plan distribution	26
	Appendix E – Example check in/out form.....	27

1 Introduction

1.1 Purpose

This is the Bushfire Emergency Management and Evacuation Plan (the 'Plan') for Mainsbridge School for Specific Purposes (the 'school') located at 95 Lawrence Hargrave Road, Warwick Farm in south-west Sydney. This Plan aims to increase the preparedness of the school community to ensure a rapid and safe shelter within the school or evacuation from the school prior to bushfire impact.

This Plan provides a set of procedures to manage an emergency response based on the nature of the school, the bushfire threat and an analysis of the issues that may be encountered during a bushfire emergency. A key component of the Plan is ensuring that staff and students have a clear understanding of their roles and responsibilities, and they understand when to act. The communication of emergency response arrangements to staff and students is critical to safe and coordinated bushfire response and evacuation.

This Plan satisfies Condition D313 of the State Significant Development (SSD 8792) consent which requires the preparation of such a plan prior to occupation of the school. Specifically, the plan has been prepared in accordance with:

- Section 4.2.7 of the NSW Rural Fire Service (RFS) document 'Planning for Bush Fire Protection 2006';
- The RFS document 'Development Planning – A Guide to Developing a Bush Fire Emergency Management and Evacuation Plan'; and
- Australian Standard 'AS 3745-2010 Planning for Emergencies in Facilities'.

This Plan can be a sub-plan of the school's emergency planning procedures, and acts as a standalone plan to address a bushfire emergency. This Plan provides a procedure that outlines what action people are required to undertake to take shelter on site or initiate evacuation off site, as well as the return of those people to the school property when the bushfire threat has passed.

1.2 How to read this report in an emergency

The Plan provides for planned and orderly shelter on site or evacuation off site. The Plan will be activated and implemented by the Emergency Control Organisation (ECO) (Section 4) or senior officers of emergency services (NSW Police and Fire and Rescue NSW).

An important element of this Plan is that it provides for shelter on site for certain situations where procedural arrangements enable the school community to seek refuge within an appropriate location within the school property. The decision-making process for selecting either shelter on site or evacuation off site and circumstances under which each will be implemented are outlined in Section 2 of this Plan.

1.3 The school property

The school is located within the grounds of Warwick Farm Public School located at 95 Lawrence Hargrave Road, Warwick Farm (Lot 22 DP 715287). Figure 1 shows the location of the school and its context with the bushfire hazard (detailed further at Section 1.4). The school consists of five buildings that gain access from Williamson Crescent that forms the western boundary of the school.



Legend

 Subject Land



Date: 4/12/2020

0 250 500 1,000
Metres

Figure 1: Location of the Subject Land

Coordinate System: GDA 1994 MGA Zone 56

Imagery: © Nearmap

1.4 Bushfire hazard

The bushfire hazard was described in the Bushfire Assessment Report prepared by Peterson Bushfire (4th December 2017) to accompany the Environmental Impact Statement (EIS) for the SSD application.

To summarise, there are no classified bushfire hazards within 100 m of the school buildings. This is demonstrated on Figure 2 which is taken from the Bushfire Assessment Report. In addition, the school buildings are located in an area that is not identified as 'bushfire prone land' as shown on Figure 3.

There are two fire scenarios that could impact the school:

1. A fire burning within the Cabramatta Creek wetlands over 170 m to the north during adverse fire weather (strong winds from the north-west during spring and summer) could produce embers and smoke that could impact the school. Dwyer Oval, Freeman Oval and Durrant Oval as well as the residential lands along Williamson Crescent and Simmons Street act as significant fire breaks and control lines between the hazard and the school.
2. A nuisance fire burning along the riparian corridor of Brickmakers Creek to the south may produce embers and smoke. However the hazard is greater than 100 m from the school buildings.

Both fire scenarios are based on local point source ignition and not a landscape-wide fire front. Figure 1 shows the limited areas of vegetation surrounding the school property.

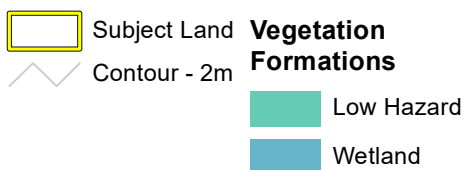
1.5 Bushfire protection attributes of the school

The school benefits from a high level of bushfire protection due to the requirement for the school to comply with the NSW Rural Fire Service document 'Planning for Bush Fire Protection 2006' and the school's location within a highly urbanised area. The following bushfire protection attributes are available at the school:

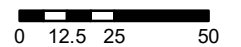
- The school has significant and compliant separation between the identified bushfire hazards and the buildings. The separation will ensure that the buildings will not be exposed to a bushfire radiant heat flux greater than 10 kW/m² (based on the accepted design fire scenario – refer to the Bushfire Assessment Report). The separation will greatly assist in the protection of the school from the impact of bushfire and significantly exceeds the Asset Protection Zone (APZ) requirements of NSW Rural Fire Service.
- Landscaping at the school has been designed and installed to comply with the requirements of 'Planning for Bush Fire Protection 2006'.
- The school benefits from a compliant hydrant coverage.
- Access and egress are very good with the adjoining roads providing direct access through the immediate suburban area away from bushfire hazards.



Legend



Date: 4/12/2020

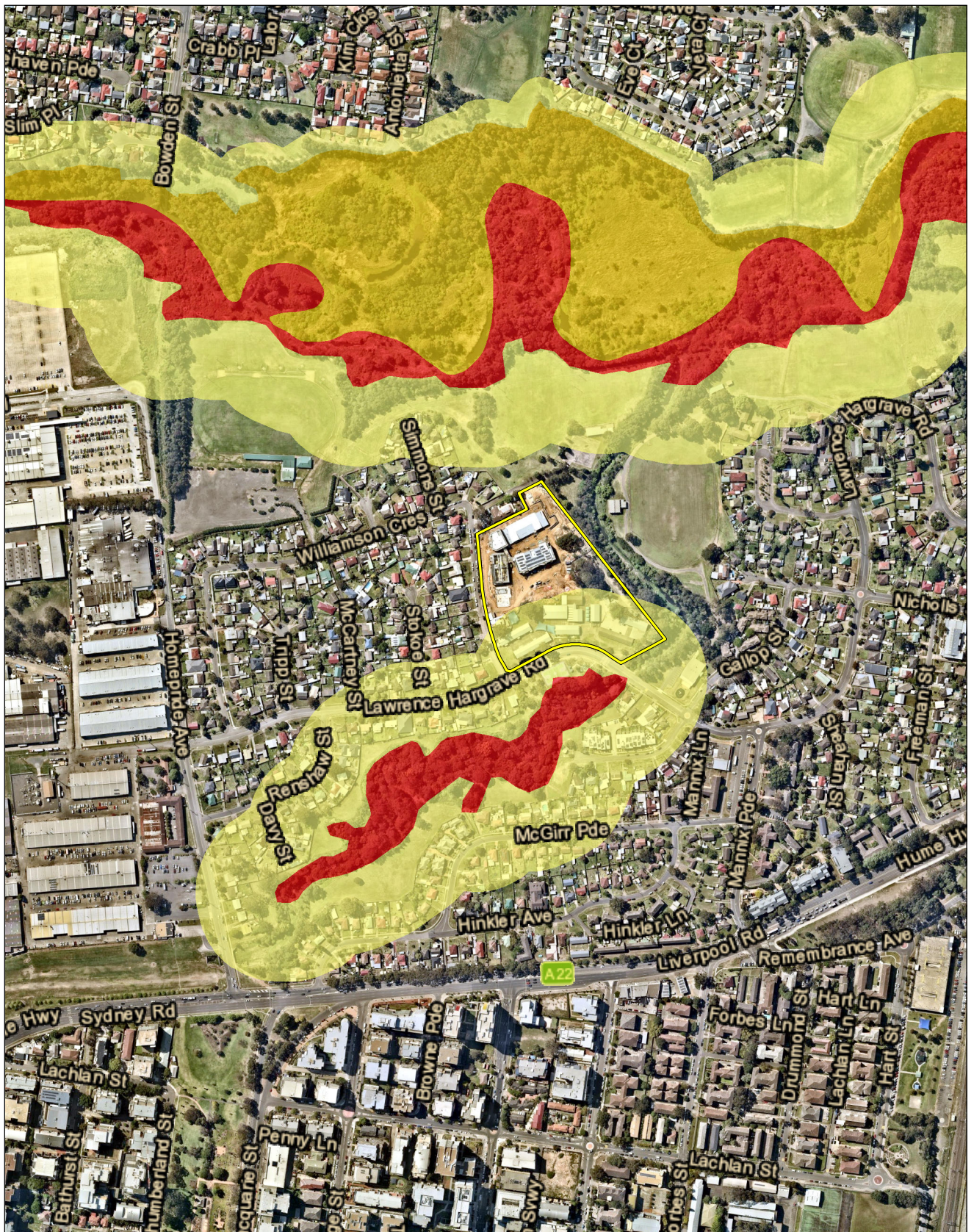


Metres

Figure 3: Bushfire Hazard Analysis

Coordinate System: GDA 1994 MGA Zone 56

Imagery: © Nearmap



Legend

	Subject Land		Bushfire Prone Land		Vegetation Category 2
			Vegetation Buffer		Vegetation Category 3
			Vegetation Category 1		

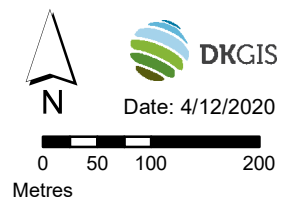


Figure 2: Bushfire Prone Land

Coordinate System: GDA 1994 MGA Zone 56

Imagery: © Nearmap

2 Decision to shelter or evacuate

Care is required to avoid confusion between shelter on site related to bushfire attack and the evacuation of the school for other purposes. The latter requires the school to be cleared of people whereas with shelter on site it is important that people stay inside a building within the school to avoid exposure to the impacts of bushfire, such as ember attack and smoke. The emergency procedures of the school Emergency Management Plans should be consulted for threats other than bushfire.

2.1 Evacuation decision matrix

The decision to shelter on site or evacuate off site should be reached following the evacuation decision matrix at Table 1 (following Figures 4 and 5). The matrix has been formulated based on the vulnerability of the school (building protection and occupants) and known bushfire risk.

The **refuge building for taking shelter on site** is the school hall within Block B as identified on Figure 4. The hall offers the best level of protection as it is located furthest from hazards, has the ability to accommodate the entire school community, and fronts the school access point of Williamson Crescent on the western boundary.

The **off-site evacuation centre** for the school community will be Marsden Road Public School (43 Marsden Road, Liverpool - refer to Figure 5).

Given the relatively small areas of bushfire hazard, the significant separation between the hazard and the school buildings, and the opportunities to control a fire, it is envisaged that on shelter in place would be a suitable option. The available period of fire development and spread is limited and there would not be time available to bus the students out to the off site evacuation centre during a fire. Otherwise it is expected that the school be closed prior to the start of the school day if fire activity was reported within the area. It is important to recognise that the NSW Police are responsible for protection of life and any lawful request of Police must be followed. The decision to evacuate should be guided by NSW Police or Senior Officers of Fire and Rescue NSW.



Legend

- Subject Land
- On Site Refuge



0 12.5 25 50
Metres

Figure 4: On Site Refuge

Coordinate System: GDA 1994 MGA Zone 56

Imagery: © Nearmap



Legend

-  Evacuation Route B
-  Evacuation Route A
-  Subject Land
-  Off Site Refuge
-  On Site Refuge



 **DKGIS**
Date: 4/12/2020

0 125 250 500
Metres

Figure 4: On Site Refuge

Coordinate System: GDA 1994 MGA Zone 56

Imagery: © Nearmap

If a bushfire is spotted near the school, the Chief Warden or Deputy Warden is to telephone NSW Rural Fire Service Macarthur Office (see Appendix B) to clarify the location of the fire and seek advice on the next point of contact if more information is required. Alternatively, any member of the ECO may contact '000' by following these steps:

1. Ring '000' and you will be asked 'Would you like Police, Fire or Ambulance'.
 - a. Respond 'Fire' and advise Emergency Services of:
 - b. The exact location of the incident;
 - c. The nature of the incident;
 - d. Any persons trapped or injured or likely to be injured;
 - e. A contact number;
 - f. A contact name;
 - g. Any requirement for further assistance (e.g. an Ambulance if anyone is injured).

Table 1: Evacuation Decision Matrix

THREAT	FDR – FIRE DANGER RATING* ¹					
	LOW/MOD	HIGH	VERY HIGH	SEVERE	EXTREME	CATASTROPHIC
Fire predicted to impact site	Shelter on site	Shelter on site	Option to shelter on site. Evacuate off-site if safe to do so* ²	Option to shelter on site. Evacuate off-site if safe to do so* ²	Option to shelter on site. Evacuate off-site if safe to do so* ²	Evacuate off-site for forecast period if safe to do so* ²
Time to fire impact is less than time required to relocate*³	Last resort. Shelter on site	Last resort. Shelter on site	Last resort. Shelter on site	Last resort. Shelter on site	Last resort. Shelter on site	Last resort. Shelter on site
Fires exist in region but no risk to site*⁴	Monitor situation	Monitor situation	Monitor situation	Monitor situation	Prepare for evacuate off site	Consider evacuate off site
No fires	No action	No action	No action	No action	No action	Prepare for evacuate off site

*¹ FDR can be sourced from NSW Rural Fire Service website for the current day or in the afternoon of the day before (http://www.rfs.nsw.gov.au/dsp_content.cfm?cat_id=1109). Fire weather information is also available from the Bureau of Meteorology (BoM) website (www.bom.gov.au). The BoM is able to distribute a daily information update regarding the weather forecasts and Fire Danger Rating should this be required by the ECO.

*² Refer to NSW RFS website or 'Fires Near me' app for fire location and current warnings (Bushfire Alert Levels). Evacuate ONLY if safe to do so. Shelter on site if unsafe.

*³ Time to evacuate is the estimated time for all staff and students to be transported off school grounds and onto the road towards the off-site evacuation centre. This may take more than an hour depending on the availability of transport.

*⁴ Refer to NSW RFS website or 'Fires Near me' app for fire location and current warnings (Bushfire Alert Levels). Fires may be located many kilometres away and therefore may only pose a negligible risk. However, under higher FDR precautionary evacuation may be wise because of depleted local fire-fighting resources and the unpredictability of fires at higher FDR.

2.2 Shelter on site procedures

1. Chief Warden to advise school community of the decision to shelter on site.
2. Chief Warden to activate fire siren.
3. Upon being alerted by fire siren, Area Wardens are to visit each classroom/building within their area advising all people to move to the on site shelter (refer to Figure 4 for location of refuge building).
4. Students are to leave school bags and possessions within the classroom/building.
5. All staff and students are to be registered (refer to Appendix E for example form).
6. The Chief Warden or Deputy Chief Warden is the 'Incident Controller' until relieved by arriving authorities e.g. Fire & Rescue NSW or Police.
7. The Chief Warden or Deputy Chief Wardens will ensure that a person able to further advise people of their welfare on an ongoing basis occupies the on site shelter.
8. The ECO will ensure that additional drinking water is available in the on site shelter.
9. If staff availability and time permit, personnel delegated by the ECO may be required to assist emergency services personnel to secure the school buildings by ensuring all windows and external doors are closed.
10. When in the on-site shelter building close all windows and doors.
11. Ensure the welfare of all evacuees through advice and first aid where required.
12. Watch for sparks and embers entering the on site refuge building and extinguish.
13. Upon finalisation of the shelter in place, the Chief Warden/Deputy Chief Warden will ensure that the incident is declared over, and when it is appropriate to do so, a debriefing of the incident will occur for all involved staff and Emergency Services representatives.

2.3 Evacuate off site procedures

Safe off-site evacuation of the school may take more than an hour to complete, depending on the availability of transport. Off-site evacuation is to be completed ahead of the anticipated arrival of bushfire impact (which includes embers and significant smoke).

The following procedures are to be followed when NSW Police or Fire and Rescue NSW initiate an off-site evacuation of the school.

1. Chief Warden to advise school community of the decision to evacuate off site.
2. Chief Warden to activate fire siren.
3. Upon being alerted by fire siren, Area Wardens are to visit each classroom/building within their area advising all people to move to the on site refuge building (refer to Figure 4 for location of

refuge building) to assembly ready for evacuation off site.

4. Students are to leave school bags and possessions within the classroom/building.
5. All staff and students are to be registered (refer to Appendix E for example form).
6. The Chief Warden or Deputy Chief Warden is the 'Incident Controller' until relieved by arriving authorities e.g. Fire & Rescue NSW or Police.
7. If staff availability and time permit, personnel delegated by the ECO may be required to assist emergency services personnel to secure the school buildings by ensuring all windows and external doors are closed.
8. A briefing on arrangements for transporting people to an off-site evacuation location will be provided by the Chief Warden/Deputy Chief Warden. At the briefing the school community are to be advised of the potential duration of the off-site evacuation.
9. The location of the selected off-site evacuation point will be made by NSW Police or Fire and Rescue NSW - this may or may not be the Marsden Road Public school (location shown on Figure 5). Authorities may instruct evacuation to an alternate location dependent upon the nature of the bushfire and its existing and predicted effects. Should time allow and safety permit, evacuation may consist of students being picked up by parents/carers.
10. Once the evacuation procedure has been instigated, delegated school staff members are to close and secure the school to prevent unauthorised people entering the school grounds.
11. Staff and students should be checked off the personnel list when they reach the off-site evacuation centre.
12. The Chief Warden/Deputy Chief Warden or local authority will notify the school community of the ability to leave the off site evacuation centre. All staff and students are to be checked off prior to departing (refer to Appendix E for example form).

3 Preparedness for shelter on site

3.1 Bushfire protection provisions

Regular bushfire protection audits of the buildings and school property are recommended and should consider:

- The maintenance of landscaping and grounds in relation to fuel management standards (refer to SSD 8792 Conditions B44i and D42).
- Checks and maintenance of the water supply (e.g. ensure hydrants and extinguishers) prior to the declaration of the bushfire danger period each year.
- Site familiarity e.g. staff are familiar with fire detection systems such as alarms etc., evacuation procedures and the operation of any fire suppression equipment.

The above provisions are essential for adequate protection for sheltering on site.

The ECO shall arrange for the audit prior to the Bush Fire Danger Period each year which normally starts on 1st October but can occasionally start earlier depending on seasonal conditions. If the start and/or end date of the annual Bush Fire Danger Period is altered, changes will be notified on the NSW Rural Fire Service website.

3.2 Signage

The shelter on-site building is to be marked with a sign affixed to the wall near the main doors with the wording 'Bushfire Shelter On-site Refuge Building'. An updated list of Chief Warden and Deputy Chief Warden (along with first aid officers) is to be prominently displayed here and at other locations.

3.3 First aid equipment

The school is to provide basic first aid equipment to staff that may be involved in evacuation operations.

3.4 Bushfire information

A guide on sourcing bushfire information is provided in Appendix A, and contact details for NSW Rural Fire Service and other agencies are listed in Appendix B.

Fire weather information is available from the Bureau of Meteorology (BoM) and the NSW Rural Fire Service (www.rfs.nsw.gov.au). Region specific information is available from the BoM website (www.bom.gov.au). The BoM are able to distribute a daily information update regarding the weather forecasts and Fire Danger Ratings should this be required by the ECO.

4 Emergency Control Organisation (ECO)

In accordance with *AS 3745-2010 Planning for emergencies in facilities*, an Emergency Control Organisation (ECO) is to be established for the school. The ECO has overall responsibility for the planning, preparation and implementation of the emergency procedures.

The ECO should consist of a Chief Warden, Deputy Chief Warden and Area Wardens. The ECO will also perform the duties of the Emergency Planning Committee (EPC) (Standards Australia 2010).

The ECO does not have a 'statutory standing'. It must follow instructions and advice from Emergency Service personnel related to the preparedness for and response to an evacuation. The managers of the school will ensure that instructions given by employees identified within the ECO overrule the normal management structure during emergency events/training when operating under this Plan.

Persons appointed to the ECO are to:

- Be physically capable of performing the duties required;
- Have strong leadership qualities;
- Have maturity of judgement, good decision-making skills and be capable of remaining calm under pressure;
- Have a comprehensive knowledge of the local area;
- Generally be on site during the Bush Fire Danger Period; and
- Be able to complete the required training (Section 6).

The person selected for Chief Fire Warden, in addition to the above, is to have a good knowledge of the layout of the school and the location of all fire protection equipment. The appointment of the Deputy is to ensure continuity of the Chief Warden's functions during absences.

It is essential that the persons appointed as Area Wardens have the qualities needed to enable them to perform duties required in emergencies. Area Wardens will be delegated by the Chief Warden or Deputy Chief Warden from suitable people who meet the requirements listed below:

- Availability;
- Ability to organise others in an emergency; and
- Reliability.

The school is to ensure that the ECO are indemnified against civil liability resulting from practice or emergency evacuations, where the personnel act in good faith and in the course of the duties as defined by this Plan

5 Responsibility of ECO, Chief Warden and Area Wardens

The Chief Warden and Deputy Chief Warden will coordinate the activities of staff during a bushfire event and ensure emergency responsibilities and duties are carried out. The primary role of members of the ECO is to ensure that protection of life, health and welfare of school community takes precedence over asset protection.

Each officer in the ECO shall have clearly defined duties and responsibilities.

5.1 Emergency Control Organisation (ECO)

The following is a list of the responsibilities of the ECO:

- Annual update of the Plan.
- Annual testing of the Plan.
- Reviewing and correcting any deficiencies in the Plan identified during annual testing or actual events.
- Distributing a current Plan in August each year to the Local Emergency Management Committee (LEMC) and other appropriate authorities. (e.g. NSW Rural Fire Service, Fire and Rescue NSW) – see Appendix D for document distribution details.
- Issue, to all staff with any responsibility for evacuation or firefighting, a copy of those components of the Plan necessary for their efficient and effective involvement.
- During the Bush Fire Danger Period, a brief outline of the emergency procedures (Section 2 and Figures 2 and 3) is to periodically be included with all written handout material provided to staff.
- Maintain a Chief Warden and Warden roster.
- Provide safety equipment for the Chief Warden, Deputy Chief Warden and Wardens as outlined in Appendix C (i.e. safety vest, helmet, torch, mobile phone, portable radio, loud hailer) and any additional equipment determined appropriate by the ECO.
- Invite representatives of the Local Emergency Management Committee (LEMC) to participate in a review of evacuation exercises.

5.2 Chief Warden and Deputy Chief Warden

The Chief Warden and/or Deputy Chief Warden are responsible for the following:

- Monitoring fire risk (e.g. weather patterns) during the Bush Fire Danger Period (Section 3.4).
- Monitoring through contact with NSW Rural Fire Service, the progress and situation of bushfires in the local region (Section 2).
- Supervision of the ECO.
- Ensuring the ECO achieves its responsibilities (see Section 4).
- Preparation, management and activation of the Plan (in conjunction with the ECO).
- Liaising with Emergency Services and maintaining the Emergency Service contact lists (Appendix B).
- Maintaining and displaying a current list of internal contact telephone numbers in prominent positions (Appendix B).
- Movement of transport during evacuation until this function is undertaken by emergency service personnel.
- Setting up the evacuee registration system to check people into and out of the off site evacuation centre (see Appendix E).
- Arrange for the bushfire audit prior to the bushfire season each year.
- Implement annual evacuation exercises prior to the bushfire season to ensure that the school community know what to do and where to assemble in the event of a bushfire emergency.
- On becoming aware of a bushfire emergency or potential emergency:
 - Ascertain the nature of the emergency and determine appropriate response in accordance with the Plan.
 - Ensure that the appropriate Emergency Services are notified.
 - Ensure the suitability of the shelter on site building.
 - Instigate the operation of an evacuee registration system to check people into and out of the shelter on site building or off-site evacuation location.
 - Ensure the school community are notified that an orderly shelter on site or evacuation off site has been initiated.
 - Monitor the progress of the fire and notify fire authorities on their arrival and whenever else required.
 - Supervise the shelter or evacuation unless relieved of this responsibility by the attending

commanding officer of Emergency Services.

- Brief and co-operate with the Emergency Services personnel upon their arrival.
- Undertake a debrief with the school and, if appropriate, the local emergency services within one month of the conclusion of the emergency.

5.3 Area Wardens

Area Wardens are responsible for the following:

- Assisting with the notification and implementation of the shelter/evacuation.
- Assisting the Emergency Service personnel on their arrival, unless otherwise directed.
- Keeping the Chief Warden and/or Deputy Chief Warden regularly informed of the status of the emergency, and their current activities and location by telephone.

Area Wardens will also be responsible for assistance with setting up the evacuee registration system to check people into and out of the shelter on site building or off-site evacuation location.

6 ECO training and education

All members of the ECO are to be trained in evacuation procedures. Guidance should be sought from the LEMC concerning the format and content of evacuation training exercises where no such material is available.

The Chief, Deputy Chief and Area Wardens are to receive training/awareness in the following:

- The layout of the school, including evacuation routes, shelter building and evacuation centre.
- The operation of communication equipment (if specialist equipment is supplied).
- The operation of a registration system for the shelter on-site building or off-site evacuation centre (see example in Appendix E).
- The operation of the Plan.
- The staging of annual evacuation exercises.
- Bushfire awareness training.

7 Debriefing

A debriefing, to be held within one month of each practice (or actual) evacuation and emergency, is essential to identify shortcomings in the procedures and Plan.

A representative of the Local Emergency Management Committee (LEMC) is to be invited to attend any debrief where emergency personnel have had an involvement in the exercise or actual emergency.

Minutes of the debriefing are to be recorded and distributed to all relevant agencies and personnel. Amendments are to be recorded within this document. Annual dissemination of the plan is to include these amendments.

Appendix A – Sourcing information

Key information



In an emergency call
Triple Zero (000)
For information on bush fire,
call the Bush Fire Information Line
1800 NSW RFS (1800 679 737)



NSW Rural Fire
Service Website:
rfs.nsw.gov.au
Fire Danger Ratings:
rfs.nsw.gov.au/fdr



'Fires Near Me'
Free smartphone app.



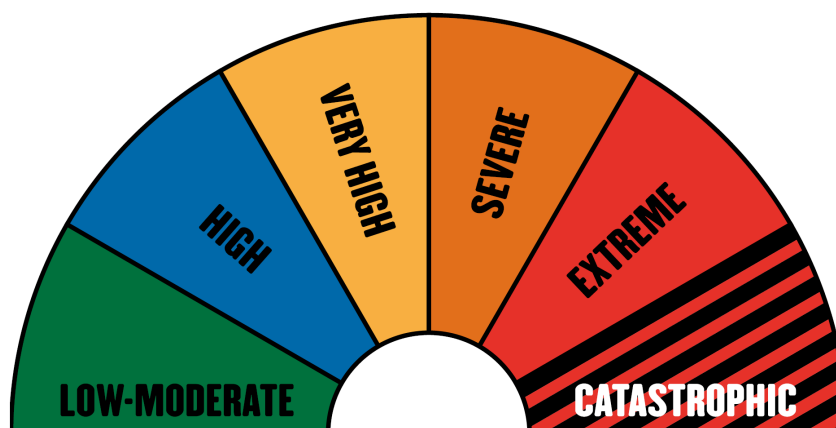
Local radio,
local ABC/emergency
broadcaster frequency,
TV, newspapers



facebook.com/nswrfs
twitter.com/nswrfs

Fire Danger Ratings (FDR)

Before a fire even starts, monitor the Fire Danger Ratings daily at www.rfs.nsw.gov.au/fdr. The higher the fire danger rating, the more dangerous a fire is likely to be.



Bushfire Alert Levels

If there is a fire in the area you will find its Bushfire Alert Level on the NSW RFS website, on the radio and on the 'Fires Near Me' app. You need to keep track of the alert level so you know what you should do.



ADVICE

A fire has started.
There is no immediate danger.
Stay up to date in case
the situation changes.



WATCH AND ACT

There is a heightened level of threat.
Conditions are changing and you
need to start taking action to protect
you and your family.



EMERGENCY WARNING

An Emergency Warning is the highest level
of Bush Fire Alert. You may be in danger
and need to take action immediately.
Any delay now puts your life at risk.

Appendix B – Contact lists

Internal contacts:

Position	Name	Telephone number
Department's Incident Report and Support Hotline		1800 811 523
Director, Educational Leadership	Nicholas Magriplis	9203 9923
Chief Warden		M:
Deputy Chief Warden		M:
Area Warden		M:
Area Warden		M:

External contacts:

Emergency Services (EMERGENCY) police, ambulance, fire	000
NSW Rural Fire Services, Macarthur Office	(02) 9603 7077
NSW Rural Fire Service information line	1800 679 737
NSW Rural Fire Service - Website	www.rfs.nsw.gov.au
Bureau of Meteorology - Website	www.bom.gov.au
Fire & Rescue NSW (Cabramatta Fire Station)	(02) 9726 5940
Fire & Rescue NSW (Liverpool Fire Station)	(02) 9824 0521
NSW Police (Liverpool Police Station)	(02) 9765 9499
Liverpool Hospital	(02) 8738 3000
(SES) State Emergency Services	(02) 132 500

Appendix C – Equipment for Wardens

The following is a list of items to be provided to the Wardens for use in bushfire emergencies and evacuations:

- A copy of the emergency procedures (Section 2).
- Warden Identification:
 - Chief Warden and Deputy Chief Warden – White helmet, cap or hat and vest with the marking 'Chief Warden'.
 - Area Warden – Yellow helmet, cap or hat and vest with the marking 'Warden'.

Appendix D – Plan distribution

A copy of the plan is to be located in a prominent position in the shelter on-site building. All members of the Emergency Control Organisation (ECO) are to have a personal copy.

Copies are also to be sent to, and held by the following authorities:

- Liverpool Police Station;
- Cabramatta and Liverpool Fire & Rescue NSW;
- Local Emergency Management Committee (c/- Liverpool City Council)

Amendments made after annual reviews are also to be disseminated to the aforementioned organisations

Appendix E – Example check in/out form

[illegible]

