

Schofields Public School

Out of Hours Event Management Plan

(School Use)



Prepared for: Schools Infrastructure NSW
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24 March 2021
Version: 2.0

Document Control

Document Identification

Document title: Schofields Public School Out of Hours Event Management Plan – School Use

Document date: 22 March 2021

Application Number

Application number: SSD 8740

Version History

Version	Effective Date	Author	Reason
0.0	23/11/2020	Priya Mekala	Draft for SINSW Review
1.0	01/12/2020	Priya Mekala	Amended as per SINSW Comments
2.0	18/02/2021	Priya Mekala	Amended as per Blacktown City Council Comments

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1 EXECUTIVE SUMMARY

This report has been prepared by Cadence Australia for the Department of Education, School Infrastructure NSW. The report is in preparation post construction of the upgrade of Schofields Public School under SSD 8740 Redevelopment of Schofields Public School which complies with conditions E1 of the consent.

This Out of Hours Event Management Plan (School Use) is prepared for the expansion of Schofields Public School at 60 St Albans Road, Schofields. The development is approved under the State Significant Development Application Number SSDA 8740, which was granted by the NSW Government on 27 February 2019.

Condition E1 to E3 of the Development Consent relates to the preparation of an Out of Hours Event Management Plan (School Use) for the subject development.

2 INTRODUCTION

2.1 Project Details

Name	Role
Project name:	Upgrade of Schofields Public School
Project address:	60 St Albans Road, Schofields, NSW 2762
Project application number:	SSD 8740

Schofields Public School, part of Blacktown City Council (BCC) is bounded by St Albans Road (North), Junction Road (East) and Station Road (South) as per Figure 1.



Figure 1 - Site Location

2.2 Project Description and Activity Summary

The upgrade of Schofields Public School proposes the provision of 27 new contemporary permanent teaching spaces to accommodate 276 additional students. This allows the permanent capacity to increase up to 598 students from the currently supported 292 students which are located in seven permanent teaching spaces and seven demountable teaching spaces.

The project included an upgrade to core facilities inclusive of the library, canteen, admin, staff area and student facilities. In order to maintain the community's connection to the site, refurbishment of the existing heritage and administration building has been undertaken.

The project has been completed and handed over the School. The date of commencement of the occupation or commencement of use of the development at Schofields Public School is Monday 12 October 2020.

2.3 Key Project Personnel

The below table sets out the key project personnel involved with the upgrade of Schofields Public School who are responsible for the environmental management of the development.

Name	Role	Company	Email
Andreas Winkelmeier	Project Director	SINSW	Andreas.Winkelmeier@det.nsw.edu.au
Priya Mekala	Project Manager	Cadence Australia	pmekala@cadenceaust.com
Matthew Wilkinson	Construction Manager	ADCO Construction	mwilkinson@adcoconstruct.com.au
Albert Wong	Project Manager	ADCO Construction	awong@adcoconstruct.com.au

Table 1 - Key Project Personnel

3 DEVELOPMENT CONSENT

This Out Hours Event Management Plan for School Use addresses several conditions within the Development Consent issued by the NSW Government, dated 27 February 2019. These conditions are outlined as follows:

Out of Hours Event Management Plan

E1. The Applicant is to prepare an Out of Hours Event Management Plan (School Use) for out of hours events run by the school that involve 100 or more people. The plan must be prepared in consultation with Council, and include the following:

- (a) the number of attendees, time and duration;
- (b) arrival and departure times and modes of transport;
- (c) where relevant, a schedule of all annual events;
- (d) demonstrate measures to encourage non-vehicular travel to the school and promote and support the use of alternate travel modes (i.e. public transport);
- (e) measures to minimise localised traffic and parking impacts; and
- (f) include measures to minimise noise impacts on any sensitive residential receivers, including the preparation of acoustic management plan.

E2. The Applicant must submit a copy of the Out of Hours Event Management Plan to the Department and to the Council, prior to commencement of the first event.

E3. The Out of Hours Event Management Plan must be implemented by the Applicant for the duration of the identified events or use.

4 NUMBER OF ATTENDEES, TIME AND DURATION

The following schedule of Out Hours School Events has been based on the consultation with the School Principal and complies with SSDA Condition E1 (a). The schedule outlines the number of attendees, time and duration of each event that occurs out of school hours and involve 100 or more people.

<i>Event Description</i>	<i>Occurrence</i>	<i>Number of Attendees</i>	<i>Time</i>	<i>Duration (Hrs and Mins)</i>
<i>P&C</i>	<i>First Monday of month during school terms</i>	<i>20-40</i>	<i>7pm-9pm</i>	<i>2 Hrs</i>
<i>Annual concert</i>	<i>Early to mid-December</i>	<i>700-1500</i>	<i>6pm-9pm</i>	<i>3 Hrs</i>
<i>Year 6 Farewell</i>	<i>December</i>	<i>90-100</i>	<i>6pm-9pm</i>	<i>3 Hrs</i>
<i>P&C student discos</i>	<i>Wk9 Terms 1, 2 and 3</i>	<i>600-700</i>	<i>5:45pm-9:30</i>	<i>3 Hrs 45 Mins</i>
<i>Meet the teacher evening</i>	<i>week 3-4 Term 1</i>	<i>600-1200 but staggered</i>	<i>5pm-7:30pm</i>	<i>2 Hrs 30 Mins</i>
<i>Parent/teacher interviews</i>	<i>mid-Year</i>	<i>600-1200 but staggered</i>	<i>3:30pm-8pm</i>	<i>4 Hrs 30 Mins</i>
<i>Medallion breakfast</i>	<i>Mid December</i>	<i>30-60</i>	<i>8am-9am</i>	<i>1 Hr</i>

Table 1

5 ARRIVAL AND DEPARTURE TIMES AND MODES OF TRANSPORT

The following schedule of Out Hours School Events has been based on the consultation with the School Principal and complies with SSDA Condition E1 (b). The schedule is an extension to the above *Table 1* which outlines the arrival & departure times and modes of transport of each event that occurs out of school hours and involve 100 or more people.

Event Description	Number of Attendees	Time	Arrival Time	Departure Time	Modes of Transport
<i>P&C - First Monday of month during school terms</i>	20-40	7pm-9pm	15 minutes before	15 minutes after	Car
<i>Annual concert - Early to mid-December</i>	700-1500	6pm-9pm	15 minutes before	15 minutes after	Car
<i>Year 6 Farewell - December</i>	90-100	6pm-9pm	15 minutes before	15 minutes after	Car
<i>P&C student discos - Wk9 Terms 1, 2 and 3</i>	600-700	5:45pm-9:30	15 minutes before	15 minutes after	Car
<i>Meet the teacher evening - week 3-4 Term 1</i>	600-1200 but staggered	5pm-7:30pm	15 minutes before	15 minutes after	Car
<i>Parent/teacher interviews - mid-Year</i>	600-1200 but staggered	3:30pm-8pm	15 minutes before	15 minutes after	Car
<i>Medallion breakfast - Mid December</i>	30-60	8am-9am	15 minutes before	15 minutes after	Car

Table 2

6 MEASURES TO ENCOURAGE NON-VEHICULAR TRAVEL TO THE SCHOOL AND PROMOTE ALTERNATE TAVEL MODES

Under the Condition D8 of the Schofields Public School (SSDA 8740), the following document have been submitted to the department for acknowledgment. The document outlines the measures to promote and support sustainable travel modes to the school.

6.1 Green Travel Plan

Condition D8 - The Green Travel Plan (GTP) V3 dated 06 October 2020 submitted to the Department on 09 October 2020 under Condition D8 of the Schofields Public School (SSDA 8740). The Planning Secretary's acknowledgment, via the Delegate Shiraz Ahmed, was provided on 19 October 2020. Please refer to attached Appendix A – GTP & Travel Access Guide.

Section 3.4 of the GTP details the sustainable transport options available to travel to the School including Public Transport Services, and Crossings, Pedestrian Accesses and Bicycle Facilities.

Section 4 of the GTP details the modes of share targets including reference and suggested travel modes.

Section 5 of the GTP details the strategies and initiatives to follow and implement to assist in promoting the use of alternate travel modes which includes the following:

- Transport Access Guide (TAG) has been prepared for the school, which will be distributed to staff and parents/carers of students via the school newsletter and/or online website.
- Pick-up and Drop-off Arrangements including parking provisions and operational management arrangements.
- Parking Arrangements
- Car pool programme
- Student Transport Schemes
- Special Events where the School can range from excursions to sporting activities.
- Walking Schemes
- Bicycle Facilities, 48 bicycle parking spaces and associated end-of-trip facilities including 72 lockers within the school that are available for staff and student use.

Some of the following specific measures will be promoted to encourage non-vehicular travel for out of hour events

- Event information sheet will include a Transport Access Guide (TAG) has been prepared for the school. This TAG will assist in encouraging sustainable travel modes by providing details and information about the available public transport services within proximity of the site, as well as local bicycle and walking routes.
- The school will promote the various walking routes surrounding the school which have been provided within the TAG.

7 MEASURES TO MINIMISE LOCALISED TRAFFIC AND PARKING IMPACTS

Under the Condition D9 of the Schofields Public School (SSDA 8740), the following document have been submitted to the department for approval. The document outlines the measures to minimise the localised traffic and parking impacts by promoting and supporting sustainable travel modes to the school.

7.1 Operational Transport and Access Management Plan (OTAMP)

Condition D9 - The Operational Transport and Access Management Plan (OTAMP) V4 dated 10 September 2020 submitted to the Department on 15 September 2020 under Condition D9 of the Schofields Public School (SSDA 8740). The Planning Secretary's approval, via the Delegate Jake Shackleton, was provided on 06 October 2020. Please refer to attached Appendix B – OTAMP

Section 4 of the OTAMP details the sustainable transport options for all the events, parking provisions including on-site and off-site and details the operational management procedures of the pick-up and drop off of the students along Junction Rd and St Albans Rd for excursions and sporting activities. The School intends to use the bus bay on Junction Rd for coach and school bus services.

Section 5.2 of the OTAMP details the promotional activities carried out by the School to reduce the traffic impact during major events.

Some of the following specific measures to minimise the localised traffic and parking impacts includes the following:

- Parking Arrangements - The school provides a total of 18 off-street parking spaces accessible from St Albans Road to cater to staff. Accordingly, this reduced provision

will assist in reducing the dependency on private vehicle usage. These parking spaces are proposed to be managed by the school.

- The school will provide parent education in the form of advertising material on the school website/newsletter to inform parents of:
 - o Formal pick-up and drop-off area along St Albans Road and Junction Road;
 - o Encouraging parents to remain within their vehicle for improved efficiency; and
 - o 'No Parking' restrictions, being two (2) minute duration for a car to stand and drivers to remain within three (3) metres of the vehicle.
- Provision of informative documentation (posters) which are to be displayed along the schools boundary to inform parents of the abovementioned road rules for 'No Parking' restrictions; and
- The school actively promotes road safety to parents, carers and visitors of the school through the newsletter and other forms of media.

8 MEASURES TO MINIMISE NOISE IMPACTS ON ANY SENSITIVE RESIDENTIAL RECEIVERS, INCLUDING THE PREPARATION OF ACOUSTIC MANAGEMENT PLAN

Under the Conditions E11 of the Schofields Public School (SSDA 8740), an acoustic consultant has been engaged to monitor the noise levels generated as a result of the operation of outdoor air conditioning units and other mechanical plant at the nearest potentially sensitive residential receiver adjacent to the western boundary of the site. Please refer to attached Appendix C – Acoustic Compliance Certificate.

Site visit and monitoring of operational noise levels from mechanical plant was conducted on Wednesday 18 November 2020, as required under Condition E11 of the Development Consent-Social Infrastructure issued by the Minister for Planning in relation to SSD 8740.

Based upon the results of nearfield measurements, noise levels generated as a result of the operation of outdoor air conditioning units and other mechanical plant were estimated to be below 35dBA at the nearest potentially sensitive residential receiver adjacent to the western boundary of the site.

It is confirmed that the operational noise from the development as constructed, complies with Condition E11 of the Development Consent issued in relation to the Project. There is no requirement to implement noise attenuation measures so that operational noise levels do not exceed the recommended noise levels or provide attenuation measures at the affected noise sensitive receivers.

However, the following practical measures will be implemented to minimise the noise impacts on any sensitive residential receivers.

- o Instructing patrons to respect the amenity of surrounding residents by limiting noise
- o Including signage throughout building egress points and site access reminding patrons to minimise noise and respect the amenity of residents.
- o Restricting amplified sound and music to inside the building (i.e. – no amplified sound outdoors.
- o Staggering exit time so the full crowd does not leave the building at the same time
- o Providing staff members along travel paths to “usher” patrons which are leaving the event.

- Providing staff, instructing patrons and providing signage to prevent loitering of patrons outside the venue.
- Limiting thoroughfare and access of areas which are in proximity of residential receivers.

9 APPENDIX A – GTP & TRAVEL ACCESS GUIDE

10 APPENDIX B – OTAMP

11 APPENDIX C – ACOUSTIC COMPLIANCE CERTIFICATE

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