



CONSULTATION OUTCOMES REPORT

15 September 2017 | Version 1.0

Waitara Public School
Department of Education



smart people
smarter solutions

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1.0 Introduction

TSA Management on behalf of the Department of Education are project managing the design and construction of the upgrade to Waitara Public School.

1.1 SEARS Requirement

The SEARS received from the Department of Planning & Environment identifies the following:

‘During the preparation of the EIS, you must consult with the relevant local, State or Commonwealth Government authorities, service providers, community groups and affected landowners.

In particular you must consult with:

- *Hornsby Shire Council;*
- *Transport for NSW; and*
- *Roads and Maritime Services.*

The EIS must describe the consultation process and the issues raised, and identify where the design of the development has been amended in response to these issues. Where amendments have not been made to address an issue, a short explanation should be provided.’

1.2 Project Consultation Objectives

It is standard practice for the NSW Department of Education (DoE) to actively seek the views of the community and other stakeholders in relation to the planning and design of schools. The knowledge gained through this process is then used to enable well-informed decision-making by DoE throughout a project’s lifecycle.

The purpose of the consultation is to engage with and inform the community and other stakeholders about the project. Public consultation is a two-way process, enabling the Department to gain information and knowledge from the community with a mechanism to discuss issues and suggestions. It also provides a method for the Department to inform stakeholders on progress and activities, throughout the project.

For the project to be a success, the goals of various stakeholders must be combined into a single solution. Initiating and maintaining open, transparent and proactive communication and consultation with all relevant parties at various stages within the projects’ development will be critical to the success of the project.

1.3 Project Context

The Metropolitan Strategy’s North District and the Global Economic Corridor focuses on facilitating residential growth through the delivery of additional dwellings throughout Sydney over the next 20 years. This forecasted resulting growth pressure in the area is driving the demands for expansions in the existing schools.

This need informs the Business Case for an expansion of the existing Waitara Public School to meet the strategic direction of the NSW Government and the DoE.

The expansion of the existing school will result in 37 new permanent teaching spaces with upgrades to core facilities to accommodate up to 1000 students. The expansion of the existing school is anticipated to be ready for occupation early 2021.

2.0 Stakeholder Engagement

2.1 Consultation & Engagement

During design development the project is engaging with various stakeholders as detailed below:

- a) Project Reference Group
- b) Local Community
- c) Hornsby Shire Council
- d) Department of Planning & Environment
- e) Transport for NSW
- f) Roads & Maritime Services

2.2 Project Reference Group (PRG)

Regular meetings with the PRG have been held throughout the design development of the Project. The PRG consists of the following representatives:

- a) Director of Public Schools NSW;
- b) Principal of Waitara Public School;
- c) Parent Representative;
- d) Representative of Department of Education’s Asset Management Unit
- e) Project Manager
- f) Head Design Consultant

The PRG meetings held to date are summarised below:

Project Phase	PRG Meeting
Business Case	PRG1 – 15 th December 2016 PRG2/3 – 25 th January 2017
Concept Design	PRG4 – 9 th February 2017 PRG5 – 23 rd February 2017 PRG6 – 9 th March 2017 PRG7 – 2 nd May 2017 PRG8 – 16 th May 2017
Schematic Design	PRG9 – 13 th June 2017 PRG10 – 18 th July 2017 PRG11 – 8 th August 2017 PRG12 – 5 th September 2017

Note: PRG meetings will continue monthly throughout the duration of the project.

2.3 Local Community

Regular engagement with the local community will occur throughout the Project and will include:

- a) Information Booths;
- b) Online Surveys;
- c) Project Website;

Information Booths

Information booths are held at the school and locations within the community. They provide an opportunity for the local community to engage with the Project and provide feedback. Information booths held to date are summarised below:

Location	Date/Time
Waitara Public School	Friday 4 th August, 2.30pm-3.30pm
Waitara Public School	Thursday 31 st August, 2.30pm-3.30pm

Refer to **Appendix 1** for newspaper advertisement.

Online Surveys

An online survey is available for community input. The link to the survey is published on the Project website. Refer to **Appendix 2** for the survey questionnaire.

Project Website

The Project website, provided by DoE, will provide the community with current project status and monthly progress updates. The project pages are currently available on the Department of Education website [School Upgrades](#) website. This will be redirected in due course to the new [School Infrastructure NSW](#) website, shortly to be launched.

Schools Upgrades: <http://www.dec.nsw.gov.au/about-the-department/our-reforms/innovative-education-successful-students/school-upgrades/waitara-public-school>

School Infrastructure NSW: <https://schoolinfrastructure.nsw.gov.au/>

2.4 Hornsby Shire Council

Consultation with Hornsby Shire Council (HSC) has commenced and will be ongoing throughout the project phases.

The first project meeting was held on 12th July 2017 to formally introduce council to the project and obtain initial feedback. Feedback from the meeting will be considered in the design development. The following key items were discussed:

- New permanent buildings – Height and Setback
- Traffic and parking
- Demountables for Construction Phase
- Construction Management Plan
- Stormwater

2.5 Department of Planning & Environment

The Project has been classified as State Significant Design and will be assessed by the Department of Planning & Environment. A request for SEARs was lodged on 4th July 2017 and the SEARs was issued on 12th July 2017.

Consultation and engagement with NSW Government agencies, including Transport for NSW, Roads and Maritime Services, and Hornsby Shire Council, were undertaken as part of the response to SEARs process. These responses are reported in the *Environmental Impact Statement, Section 4*.

3.0 Future Consultation

Consultation and stakeholder engagement will continue throughout the project.

PRG Meetings

PRG meetings will continue monthly per the schedule below:

Project Phase	PRG Meeting
Schematic Design	PRG13 – 24 th October 2017
Detailed Design	PRG14 – 7 th November 2017 PRG15 – 12 th December 2017 PRG16 – 20 th February 2017
Construction	Dates TBC

Information booths

Information booths will be held monthly at the school and at locations within the local community. Dates, times and locations will be advertised on the project website and in local newspapers. Until the end of 2017, dates are as follows;

- 4 October 2017
- 27 October 2017
- 4 December 2017

Project Website

The Project website, provided by DoE, will provide the community with current project status and monthly progress updates. The project pages are currently available on the Department of Education website [School Upgrade](#) website. This will be redirected in due course to the new [School Infrastructure NSW](#) website, shortly to be launched.

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School Infrastructure NSW: <https://schoolinfrastructure.nsw.gov.au/>

Online Survey

Online surveying will continue throughout the project. Links will be provided on the project website and at information booths.

Appendix 1 Information Booth Advertisement



Education

**Information Booth
Proposed Expansion Works at
Waitara Public School**

The proposed expansion of Waitara Public School will be facilitated under the NSW Department of Education.

If you would like more information about the project or would like to provide feedback, please visit the information booth on **Thursday 31st August 2017** at the time and venue noted below:

Location: Waitara Public School

Date: Thursday 31st August 2017

Time: 2:30 pm to 3:30 pm

Appendix 2 Community Survey



Welcome to the Waitara Public School Project

Thank you for participating in our survey. Your feedback is very important through each phase of the project.

We understand you may have a number of questions and many ideas about the school upgrade. This survey is a good way to engage with us and let us know what you think!

But first, here are some questions and answers that will give an overview of the project.

Q1: What is the Project?

The Project is the upgrade of Waitara Public School located on Edgeworth David Avenue in Wahroonga.

Q2: Is the upgrade definitely going ahead? Is there a firm commitment from the NSW Government to upgrade the public school?

Yes. Funding has been allocated and the project has been announced by the Minister for Education.

Q3: How many students will the school be able to accommodate?

On completion of the upgrade the school will accommodate up to 1000 students.

Q4: When will construction start, and when will the upgrade be completed and opened?

It is anticipated that construction works will start in 2018, subject to planning approval, with the upgrade expected to open in 2021.

Q5: What are the school catchment boundaries?

The boundaries map can be located on the School Website.

Q6: Does the NSW Government own the land that the school upgrade will be built on?

Yes, the upgrade will be built on the existing Waitara Public School site.

Q7: What will the upgrade provide?

The upgrade will provide a future-focused, technology-rich, knowledge-building learning environment aimed at offering modern facilities to foster state of the art teaching methods for the children.

Q8: How can parents and the community get involved in the project?

The NSW Department of Education would like to encourage members from the community to participate in upcoming information booths and the community survey to capture any feedback and ideas. Information Booths will be held monthly with times and locations advertised in the local newspaper and on the project website.



Waitara Public School - Community Survey

Waitara Public School - Community Survey

The Department of Education has announced the upgrade of Waitara Public School to meet the high growth in the area. On completion of the upgrade the school will be able to accommodate up to 1000 students with facilities that are technology rich and are configured to create a knowledge building environment. The Department of Education would like to collaborate with the community and encourage your participation with this survey to assist in the planning of the Waitara Public School upgrade.

1. What facilities would you like to see in the school upgrade? (Select all that apply)

- School Hall
- Special Programs Spaces
- Out Of School Hours Care (OSHC)
- Other (please specify)

* 2. What opportunities for community use of school facilities do you think would benefit the community? (Select all that apply)

- Sporting Fields
- Hall Hire
- Language Classes
- Other (please specify)

3. What information would you most like to know about the project and how would you like to receive this information? (Select all that apply)

- Upgrade opening date
- Anticipated enrolment numbers
- Letter Drop
- Local Paper
- Project Website
- Other (please specify)

* 4. Please let us know where you found out about this survey. (Select all that apply)

- Newspaper
- Information Booth
- Department of Education 'New Schools' website
- Other (please specify)

5. Do you have any other suggestions?