



Consultation Report

Penshurst Public School Upgrade

NSW Department of Education

Revision 2
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**ROOT
PARTNERSHIPS**

Advisory+
Project Management

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1 Consultation Report Overview

This report summarises the consultation undertaken by the Department of Education (the department) and their consultant, Root Partnerships (RP) from June 2017 to January 2018 to support the construction of the new Penshurst Public School (PPS) at 18 Arcadia Street (corner of Arcadia Street and Forest Road) in Penshurst, Sydney NSW.

The purpose of the consultation program was to ensure that stakeholders were informed about the proposal, and that they had the opportunity to provide feedback and ask questions prior to the submission of the State Significant Development (SSD) documentation to the NSW Department of Planning and Environment.

This consultation process has provided the Department of Education with detailed community feedback findings and insights to shape the project scope and Education Principles for the Penshurst Public School project.

2 Executive Summary

Workshops, meetings, public information booths and a community survey undertaken between July 2017 to January 2018 with a variety of stakeholders and the responses from stakeholders consulted has been generally positive.

Engagement since the July 2017 public announcement with teachers, educators and public authorities continues with these groups and includes review of the design. This consultation is on-going and will move to the next level of community engagement in the development of the design from March 2018 until the design is complete towards the end of 2018. The project will engage further with the local community during demolition and construction to ensure the impact to the community, neighbours and nearby schools are minimised as much as possible.

Key design elements that have been identified during consultation to date include the need for outdoor and green spaces and the desire for improved, technology rich interactive learning environments. The consultation groups have a high level of interest in how the site will be developed (school relocation during construction), completion date, traffic, facilities being provided and playspace.

Key concerns that have been raised include:

- How will the kiss and drop and traffic congestion at PPS managed;
- Will air-conditioning be provided;
- Need for safety and security;
- Car parking for teachers;
- Will the community have any use of the school;
- Green play space;
- Relocation of the school to Peakhurst West Public School.

In feedback from current engagement during the development of design, the community has encouraged NSW Education to consider opportunities for the potential sharing of school facilities with the community. Some facilities being considered include; Community garden, Hall and outdoor sports court areas.

This report documents the engagement activities conducted, the results of this consultation and the key outcomes to be considered as part of the project for redevelopment of the school property for the new Penshurst Public School (PPS) at 18 Arcadia Street (corner of Arcadia Street and Forest Road) in Penshurst, Sydney NSW.

The report has been prepared by Root Partnerships on behalf of the NSW Department of Education to inform the SSD and should be read with the Environmental Impact Assessment prepared by DFP Planning.

3 Project Stakeholders

Project stakeholders consulted throughout the period between July 2017 and January 2018 including:

- Department of Planning,
- Georges River Council,
- Transport for NSW, CBD Coordination office and RMS,
- Sydney Water,
- Energy Australia,
- Teachers, school executive and support staff (educators and administrative staff),
- School executive for Peakhurst West Public School (in regard to school relocation),
- Students,
- Parents and carers, and
- Local community.

Engagement with stakeholders has been undertaken by the Department of Education throughout the life of the project. The department has undertaken consultation, in scheduled meetings, community information booths, via phone, email and through a community survey.

3.1 Identifying Stakeholders

For the purposes of this Consultation Report, a stakeholder is defined as anyone who has an interest in the project, can influence or impact the success of the project, or will be affected by its deliverables or output. The department has sought input from stakeholders early in the lifecycle of this project, and will also build and maintain the ongoing support and commitment of stakeholders to steer the project towards the desired outcomes.

The SEARs included the following specific requirement for stakeholder engagement and consultation which this report responds to.

Consultation	<p>During the preparation of the EIS, you must consult with the relevant local, State or Commonwealth Government authorities, service providers, community groups and affected landowners.</p> <p>In particular you must consult with:</p> <ul style="list-style-type: none"> • Georges River Council; • Transport for NSW; and • Roads and Maritime Services <p>The EIS must describe the consultation process and the issues raised, and identify where the design of the development has been amended in response to these issues. Where amendments have not been made to address an issue, a short explanation should be provided.</p>
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Figure 1.

Extract from NSW Department of Planning & Environment, Secretary's Environmental Assessment Requirements (SEARs)

4 Description of the Works

4.1 Introduction

The NSW Department of Education (the department) are preparing a State Significant Development Application (SSD 17_8365) for the redevelopment of Penshurst Public School (PPS) located at the corner of Arcadia Street and Forest Road, Penshurst (the 'site'), identified as 18 Arcadia Street, Penshurst.

The Penshurst Public School is proposed to accommodate up to 1012 students to take enrolment pressure off surrounding schools exceeding student capacity, and accommodate future population growth within the Hurstville Local Government Area (LGA). The school will contain high quality learning, collaborative learning spaces and associated facilities.

Specifically, this proposal seeks development consent for the following works at the site:

- Demolition of all buildings on the site (including the local heritage listed item);
- Construction of a 3 storey plus roof level, multi-purpose school building, containing:
 - Collaborative learning hubs with a combination of enclosed and open spaces;
 - Library;
 - Staff workplaces;
 - Student canteen;
 - Hall;
 - Ancillary outdoor learning and recreational areas.
 - Rooftop play space
- Associated site landscaping and public domain improvements; and
- Augmentation and construction of ancillary infrastructure and utilities as required.

4.2 Background

The population of Sydney is forecast to grow by over one million people in the next 10 years. A proportion of this will reside in the metro south district in new residential developments in areas such as Hurstville and Penshurst. This growth in the Metro South district is occurring rapidly, putting significant pressure on public infrastructure, including transport, health services and education.

The Department of Education has a legislative responsibility to provide teaching spaces to meet demand in all areas across NSW. A redeveloped Penshurst Public School is to be built on the existing Penshurst Public School site to meet this demand. A temporary facility is being constructed for Penshurst Public School on a site already owned by the Department of Education (the department) at Peakhurst West Public School to accommodate the school during the redevelopment. The pop-up school at Peakhurst West Public school will be subject to a separate planning process and does not form part of this SSD DA.

4.3 The Works

The Penshurst Public School site will be redeveloped to create a new future focused school with all new buildings. The local heritage item located on the site has been taken into consideration and its present and future role on the site has been thoroughly assessed as part of this application. The new Penshurst Public School is expected to open in 2020.

The school will offer:

- Facilities that are readily accessible and flexible to meet the demands of an evolving curriculum in line with future-focused learning principles.
- Flexible and well connected teaching and learning spaces that enable a variety of teaching and learning practices.
- Spaces that are engaging and supportive for students and teachers.
- Technology-rich settings with an emphasis on mobility and flexibility.
- A healthy and environmentally sustainable environment.
- Innovative, connected outdoor spaces that enable play and collaborative learning.
- Connected open space, creating a welcoming and accessible school with indoor and outdoor teaching and learning opportunities. The new teaching spaces will incorporate principles of energy efficiency and ecologically sustainable development (ESD). This includes:
 - Passive design principles
 - Thermal performance and comfort.
 - Natural lighting.

Works are as illustrated in detail in the Architectural Plans and Architectural Design Statement as prepared by Perumal Pedavoli Architects.

4.4 Project Stages

The Penshurst Public school project is currently in the Design stage. This report covers consultation activities in from the Planning, Project Development and Design stages from January 2017 to January 2018.



Figure 2. Project stages.

5 Stakeholder Engagement

Each of the stakeholder groups has varying degrees of interest in the project, and are impacted in different ways, and have varying abilities to influence the project's outcomes. This influences their support and commitment to the project. At this stage of the project and at a high level the key stakeholders are considered to be:

Stakeholder	Interest/role in project	Engagement process
NSW Department of Education	<ul style="list-style-type: none"> Land owner Government body responsible for providing public education to the community. Penshurst Public School Teachers, Educators and support Staff Technical Stakeholders Students Risk management. 	<p>Consultation in preparation of the business case and through site planning.</p> <p>Ongoing engagement via the department's procedures and processes including Project Reference Group (PRG) meetings etc.</p>
Infrastructure NSW	<ul style="list-style-type: none"> Governance 	Ongoing department – INSW Program briefings
Approval authorities (e.g. Department of Planning and Environment (DPE), Office of Environment and Heritage (OEH) and as per SEARs requirement)	<ul style="list-style-type: none"> Statutory planning authority (approval). NSW Government Architects Office (GAO). Heritage approval 	<p>DPE and OEH briefed of the project through phone and email correspondence</p> <p>Remaining authorities as per SEARs briefed in 2017 if not noted otherwise in this report.</p>
Georges River Council	<ul style="list-style-type: none"> Local Environmental Plan. Construction Management. Town planning. Interest in local community. Pedestrian Safety Community Services (Public Libraries, waste removal etc.). Facilities in the community. 	<p>Council briefed and supportive. Consultation in preparation of concept designs.</p> <p>Ongoing discussion with Council on traffic management.</p>
Parents and Carers	<ul style="list-style-type: none"> Students. School communities. Community Action Groups 	Ongoing community information sessions (see list below)
Local residents	<ul style="list-style-type: none"> Impact of development (view and sunlight). Traffic and Parking. Community Action Groups 	Ongoing community information sessions (see list below)
Transport for NSW & RMS	<ul style="list-style-type: none"> CBD Coordination Office (Construction Traffic and Access) 	Briefings meetings held with TfNSW, RMS and the CBD Coordination Office in 2017.
Sydney Water	<ul style="list-style-type: none"> Sydney Water Assets 	Application for connection to assets made in 2018
Energy Australia	<ul style="list-style-type: none"> Energy infrastructure 	Initial application for new Energy connection made in April 2017.

5.1 Engagement with the Community

Various strategies to maximise community involvement of the Penshurst Public School project have been implemented. These strategies aimed to achieve stakeholder engagement and support by assessing stakeholder expectation, provide them with opportunities to participate by creating a communication pathway to provide feedback, and to keep stakeholders informed throughout the project.

These included:

- Advertisements in local newspapers;
- Email;
- Newsletter distributed via school;
- Website (project updates and answers to frequently asked questions);
- Information booths;
- Workshops; and
- Surveys.

5.2 Information Booths

Root Partnerships held seven community drop-in sessions (information booths) from July 2017 to January 2018 related specifically to the Penshurst Public School Upgrade, an additional 4 drop-in sessions were also held at Peakhurst West Public School in relation to the school relocation to that site. It is anticipated that these will continue throughout 2018 to provide information on the project and gain feedback from community. Advertising of the drop-in info booths has been generally by local newspapers (Georges River 'The Leader') and in July 2017 notices were placed in the school newsletter on a monthly basis (examples in Appendix 2). An example of the newspaper advertisement is provided in Appendix 1 of this report. Since mid-2017 notice of the info booths has been progressively updated on the department's PPS Upgrade project webpage. A link to the updated webpage is included in all newspaper advertisements and newsletters.

Date	Location	Number of Attendees
Thu PM 3.08.17	Penshurst Public School	5
Thu PM 17.08.17	Penshurst Public School	10
Thu PM 31.08.17	Penshurst Public School	8
Thu PM 21.09.17	Penshurst Public School	15
Thu PM 12.10.17	Penshurst Public School	6
Thu PM 2.11.17	Penshurst Public School	14
Sat AM 16.12.17	Riverwood Plaza	4
		62

19 community surveys were completed online with a few additional surveys submitted by hand at the drop in sessions. An online community survey has been utilized since July 2017 and is available via a link on the project webpage and newsletters. 21 surveys have been returned in total as of January 2018.



Figure 3

Information Booth at Riverwood Plaza

5.3 School Newsletter

The school was updated on the project and advised of all drop-in information sessions (information booths) in 2017.

A weblink to the project webpage which includes the frequently asked questions (FAQ's) was included in the August 2017 school newsletters. The newsletter was circulated to the local school community through the school's established communication channels (take home hardcopy with students, school email and hardcopy on school notice boards where applicable). An example school newsletter issued in August 2017 is provided in Appendix 2 of this report.

5.4 Project Webpage

The project webpage is updated monthly. This online information included the schedule of upcoming information drop-in sessions (information booths) also a project progress update and updated Frequently Asked Questions (FAQ's). The September 2017 updates of the FAQ's are provided in Appendix 4 of this report. The project website has been live since July 2017.

Hyperlink to current project webpage is; <https://schoolinfrastructure.nsw.gov.au/schools/penshurst-public-school/project-overview>

This online information includes a survey form for feedback from the community.

5.5 Survey

Surveys allow the project to gain views and feedback from the community on the school upgrade. The questions were open ended in nature and allowed respondents to express their opinions. The community was directed to the online survey at the information booth sessions and are also available from the project webpage which can be completed electronically and returned via email. Responses to the survey showed the community has interest in this social infrastructure project and holds in high regard quality facilities and outdoor space, as important features in this project. Feedback and comments provided in the completed survey forms were wide ranging and a variety of responses to key topics were provided. A summary of the main points by frequency indicates the community's priorities for the new school, in the table in Section 6 items 5 and 6 of this report. The online survey can be accessed from this link; https://docs.google.com/forms/d/e/1FAIpQLSc-HbbGTZaDIgokHTdRwpTguLPi2XzmPVAcRmTiqLxqjVm_wg/viewform

5.6 Local Heritage Item

Multiple options were reviewed in consideration of the local heritage building in parallel with consultation with Council and Council's heritage officer. Council's heritage officer was provided with an initial Heritage Impact Statement providing an analysis of the building for consideration and also analysis of other heritage items in the area. The report notes that many were better examples in the locality than the Penshurst Public School building.

Council's comments were considered and included in the final Statement of Heritage Impact prepared by Perumal Murphy Alessi Heritage Consultants, included as part of this application.

Aside from councils feedback there has been one comment made by a school parent in regards to the heritage item with no other comments related to the heritage item received.

5.7 Workshops

All educators at Penshurst Public School were invited to three workshops with the project's educational specialist New Learning Environments (NLE), the Head Design Consultant and Project Manager. The intent of the workshops was to;

- Workshop educational principles with teachers (including specialist Hearing Impaired Educators)
- Test the concept design with experienced primary school teachers and develop the operational model.
- Test and incorporate the results from the workshops in the development of the schematic design.

The Educational Specialist facilitated workshops on (31 July, 17 August, 2 November) with the outcomes being;

- The schools educational model
- Desired/required facilities
- Key design considerations (eg. Outdoor green space, play areas, hearing impaired student integration)
- Furniture and functional room layouts.

Further workshops with the School community, Head Design consultant and the department representatives to enable focused discussion on the Penshurst Public School Upgrade project will be held later in 2018 as the design develops further.

5.8 Meetings with Individuals

The Project Reference Group (PRG) acts as the primary non-technical user group and meets monthly for the duration of the Project. The role of the PRG is to:

- Endorse and recommend all designs and staging plans,
- Assist in communicating project status to school and community,
- Agenda includes providing an update on the project and involving the PRG during the design and construction phases,

Meetings were held or requested with key individuals to discuss matters relating to the project. These are summarised in the table below;

Department	Key Individual	Date	Outcome
Georges River Council	Meryl Bishop, Catherine McMahon	23/06/17	Review of project brief, concept options and town planning principles. High rise options were not supported.
NSW Department of Education	Teachers and Educators.	31/07/17	Workshops. Gather feedback from disciplinary experts.
NSW Department of Education	Teachers and Educators.	17/08/17	Workshops. Gather feedback from disciplinary experts.
OEH	Bronwyn Smith (OEH)	05/10/17	Email correspondence to brief on project, advise of Council's feedback and invite feedback from OEH.

Department	Key Individual	Date	Outcome
NSW Department of Planning & Environment	Peter McManus (DPE)	02/11/17	Pre-lodgement meeting discussed but advised not required due to the SEARs containing all requirements.
NSW Department of Education	Teachers and Educators.	02/11/17	Workshops. Gather feedback from disciplinary experts.
NSW Department of Education	Martine Bruce (Heritage Officer)	09/11/16	Review proposed heritage treatment and interpretation principles.
CBD Coordination Office (RMS/TfNSW)	Ken Ho (RMS) Mark Ozinga (TfNSW) Shareny Sleim (Senior Traffic Officer, Georges River Council)	15/11/17	Project briefing for CBD Coordination Office, review of traffic management and construction management plan. No major issues raised.
Georges River Council	Catherine McMahon Shereny Selim Laura Loch	29/11/17	Review transport and traffic management between Penshurst Public School and the proposed pop-up school.
Community engagement	Selected respondents invited to information booth for discussion	16/12/17	Community representatives requesting correspondence engaged.

6 Stakeholder Consultation

Feedback from key Stakeholders and the detail of what impact this may have on the project or what further action is required is provide the following table. Feedback in items 5 and 6 in the table are a summary by frequency of the main matters raised in completed community surveys;

Stakeholder Register: Report from October 2015 to April 2017

Stakeholders		Status & Feedback		Impact on design Action required
1	NSW Department of Education	<ul style="list-style-type: none"> a) Land owner b) Government body responsible for providing public education to the community. c) Penshurst Public School d) Teachers, Educators and support Staff e) Technical Stakeholders f) Students g) Risk management. 	<ul style="list-style-type: none"> (a) Ongoing engagement and meetings with NSW Department of Education. Progress with Schematic Design for lodging the EIS for SSD with NSW DPE. (b) Ongoing briefings and workshops with Teachers, Educators and support staff. (c) Review and approval of the Concept Design by Technical stakeholders within Education is complete. 	<ul style="list-style-type: none"> (a) Lodge EIS SSD at NSW DPE. (b) Finalise full resolution of the functional educational model. (c) Continue to update the community on the project through current channels e.g. Webpage, broadcast email, information sessions, school newsletters.
2	Infrastructure NSW	<ul style="list-style-type: none"> a) Governance 	<ul style="list-style-type: none"> a) Questions about project timeframes, and report on project completion date. 	<ul style="list-style-type: none"> a) Keep informed on project progress through the Government established reporting channels.
3	Approval Authorities	<ul style="list-style-type: none"> a) NSW Department of Planning & Environment (DPE) b) Office of Environment & Heritage. c) Georges River Council, d) RMS e) Transport for NSW 	<ul style="list-style-type: none"> a) Consultation with Councils Heritage officer has commenced and feedback incorporated in the Heritage Impact Statement. b) On-going briefings and consultation with the Georges River council officers. c) Ongoing consultation and briefings with RMS and TfNSW officers. Covering topics on Traffic, Construction Access. 	<ul style="list-style-type: none"> a) EIS documentation developed to address all requirements in the SEAR's. b) Design of transport and traffic management provisions for the school and for construction. c) Develop services and serviceability required in the new facility.
5	Parents and Carers	<ul style="list-style-type: none"> a) Access to Education. b) Open Space. 	<ul style="list-style-type: none"> a) Stakeholders requested information regarding timeframes, 	<ul style="list-style-type: none"> a) Ongoing Information update regarding

Stakeholders		Status & Feedback		Impact on design Action required
	<ul style="list-style-type: none"> c) Relocation of existing school. d) Project timeframe. e) Learning environment. f) Community facilities. g) Safety and Security. h) Engagement process. 	<ul style="list-style-type: none"> relocation during construction and transport to the temporary school. b) Questions about the impact of the project on traffic in the local area and how this will be managed c) Questions about what school facilities are being provided (Hall, Library, Basketball courts) d) Questions about access to outdoor green space for students e) Questions about whether air conditioning will be provided f) Suggestions for features and facilities to support a modern and flexible learning environment, including the use of technology, collaborative areas and community gardens/green space. g) Questions about better sports facilities h) Questions about community use of the Hall and Library i) Suggestions to ensure that spaces are inclusive and safe. j) Interest in continuing community engagement as the proposal develops. 	<ul style="list-style-type: none"> timeframes and key dates. Buses will be provided to transport students to and from temporary pop-up school. b) Ongoing consultation with RMS/TfNSW and Council traffic engineer to develop positive outcome and traffic management plan. c) Development of school facilities design d) Development of outdoor space design to incorporate green space for play areas. e) Development of school design to consider air conditioning f) Consider suggestions for inclusion in design development g) Community use of spaces to be progressed by the school executive 	
6	Local residents	<ul style="list-style-type: none"> a) Arcadia Street Residents. b) Local Businesses 	<ul style="list-style-type: none"> a) Concern on the impact of increased school size and associated traffic on local road b) Questions about project timeframes, and estimated project completion date. 	<ul style="list-style-type: none"> a) As part of the overall stakeholder consultations for the project it is recommended to consult and inform the local residents and businesses about the proposal design and timeframes. b) Prepare detailed Construction Traffic Management Plan for review. c) Consider implementing a liaison committee for local residents and the community.
9	Transport for NSW, RMS and CBD Coordination office	<ul style="list-style-type: none"> a) Sydney Buses b) Commuters c) Local Traffic network 	<ul style="list-style-type: none"> a) Questions about project timeframes, and estimated project completion date. b) Questions on the Construction Traffic Management c) Pathway of buses for transportation of students to the pop-up school d) Consultation on Pedestrian Safety and changes to traffic controls. e) Review of proposed traffic design (kiss and drop etc.) 	<ul style="list-style-type: none"> a) Prepare detailed Construction Traffic Management Plan for review with stakeholders. b) Prepare a pedestrian and traffic safety operational management plan inclusive of parking and public transport plan's during construction of the new school.
10	Sydney Water	<ul style="list-style-type: none"> a) Sydney Water Assets b) Flooding c) Sewerage service d) Water supply 	<ul style="list-style-type: none"> a) Application for connection made 	<ul style="list-style-type: none"> a) Continue to consult with Sydney Water as required

Stakeholders		Status & Feedback		Impact on design Action required
11	Energy Australia And other Utilities.	a) Electricity supply b) Gas supply	a) Review of future energy demands. b) Consultation for new substation design	a) Consultation for design of power connection and associated substation b) Consideration of ESD principles in the design and selection of equipment and services.

Appendix 1 – Local Newspaper
Advertisement



The advertisement is a rectangular box with a thin black border. At the top left is the NSW Government logo, featuring a stylized white flower above the text 'NSW GOVERNMENT'. To the right of the logo, separated by a vertical line, is the text 'Education Public Schools'. Below the logo and header, the text reads: 'Penshurst Public School Information Booth'. The main body of text states: 'The NSW Department of Education (DoE) is planning the redevelopment of Penshurst Public School to improve facilities and to cater to the current and projected growth in the Hurstville area. Information booths are scheduled to encourage ongoing school and community engagement and feedback. We invite you to attend our public information booth to hear about the progress of the redevelopment and to gather your feedback. Information booths will be held:'. This is followed by the details: 'When: Thursday 24 August 2017 2.30pm – 4.00pm' and 'Where: Penshurst Public School (Adjacent Reception)'. At the bottom, it says 'To find out more about the new Penshurst Public School and for the most current information visit the website' followed by the URL: 'http://www.dec.nsw.gov.au/about-the-department/our-reforms/innovative-education-successful-students/school-upgrades/penshurst-public-school'.

NSW GOVERNMENT | **Education Public Schools**

**Penshurst Public School
Information Booth**

The NSW Department of Education (DoE) is planning the redevelopment of Penshurst Public School to improve facilities and to cater to the current and projected growth in the Hurstville area.

Information booths are scheduled to encourage ongoing school and community engagement and feedback. We invite you to attend our public information booth to hear about the progress of the redevelopment and to gather your feedback.

Information booths will be held:

**When: Thursday 24 August 2017
2.30pm – 4.00pm**

**Where: Penshurst Public School
(Adjacent Reception)**

To find out more about the new Penshurst Public School and for the most current information visit the website

<http://www.dec.nsw.gov.au/about-the-department/our-reforms/innovative-education-successful-students/school-upgrades/penshurst-public-school>

Figure 8 Advertisement placed August 2017

Appendix 2 – School Newsletters



Penhurst Public School

Arcadia Street, Penhurst NSW 2222
T: 9580 3400 & 9580 7638 F: 9580 9216
Email: Penhurst-p.school@det.nsw.edu.au
Website: <http://www.penhurst-p.schools.nsw.edu.au>

School Redevelopment

Dear Parents, Carers and Community,

The Department of Education (DoE) is planning the redevelopment of Penhurst Public School to improve facilities and to cater to the current and projected growth in the Hurstville group of schools.

The proposed redevelopment includes new future focussed teaching spaces, administration/staff facilities, library, covered outdoor learning area, hall and play area needed to cater for 1000 students.

The scheduled completion of the project is early 2021.

To provide the best outcome for the future of education in the Penhurst community a design is being developed and a 2-3 storey solution is being considered.

The redevelopment and rebuild of the existing site will require the relocation of Penhurst Public School during the building works. Retaining the school on site during construction is not achievable as there will not be enough space.

A range of options were explored for relocation and land adjacent to Peakhurst West Public School was chosen for the temporary school. The current program for the redevelopment of PPS is anticipated to occur from December 2018 through to early 2021, therefore the new pop-up school will be ready for Day1, Term 1, 2019.

While we understand this change may present some challenges for both Peakhurst West and Penhurst communities, the Department of Education is committed to minimising disruption and ensuring the process provides a positive outcome.

Information booths are scheduled to encourage ongoing school and community engagement and feedback. To find out more about the upgrade, please visit the information booths as advertised in the school newsletter and on the school website, <http://www.penhurst-p.schools.nsw.edu.au/school-upgrade-capital-works>. The project website will be a source of updates and the latest information.

If you have any feedback there is a community survey available on the project website to gather your feedback for consideration.

J.Lie
Principal
24/08/2017

Figure 9 Newsletter for School Community August 2017 Example

Penshurst Public School upgrade and Peakhurst West Pop-Up School November 2017 update

Planning for the upgrade of Penshurst Public School is well underway with building works due to start in Term 3, 2018.

Thank you Peakhurst West Public School

During the build Penshurst Public School students will be learning in a pop-up school based at Peakhurst West Public School, which is nearby and has space available.



Image 1: location for pop-up school within Peakhurst West Public School

From Term 3, 2018 about 750 students from both schools will be learning on the one site.

- Upgrades to Peakhurst West Public School's amenities and library are being considered to support more students.
- Free buses will transport Penshurst Public School students and teachers to and from Peakhurst West Public School each day.

Penshurst Public School upgrade will provide new future focused permanent teaching spaces, administration, library and outdoor play space for 1000 students in 2020.

Tasks completed this month

- Site survey of Peakhurst West Public School
- Project Reference Group workshops reviewed opportunities for Peakhurst West Public School.
- Consulted Roads and Maritime Services about traffic
- Consulted Transport NSW about transport for students

Next steps

- Traffic investigations at Peakhurst West Public School
- Assessment of traffic and transport at both schools
- Workshops with teachers and community representatives from both schools to determine organisational logistics across the one site.

School Infrastructure NSW is a new centre of excellence in the department tasked with planning, delivering and maintaining schools to support the best educational outcomes for the students, staff and parents of NSW.

For more information

Email: schoolinfrastructure@det.nsw.edu.au
<https://schoolinfrastructure.nsw.gov.au/>

Figure 10 Newsletter for School Community November 2017 Example

Appendix 4 – Frequently Asked Questions
(September 2017)

Appendix 5 –Community Consultation
Strategy (2017)



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