

Our ref: Pymble Ladies' College Senior Innovation Precinct (SSD-79146716)

Mr Greg Hastie
Project Director Masterplanning and Capital Works
Pymble Ladies' College
PO Box 136
North Ryde BC New South Wales 1670

16 January 2025

Subject: Planning Secretary's Environmental Assessment Requirements – Industry Specific

Dear Mr Hastie

Please find attached a copy of the Planning Secretary's environmental assessment requirements (SEARs) for the Development Application (DA) and Environmental Impact Statement (EIS) for the Pymble Ladies' College Senior Innovation Precinct (SSD-79146716). Based on the information provided in your application, industry-specific SEARs have been issued for your project.

Please contact the department as soon as possible if your project changes, such that consultation is required with public authorities (under Part 8 of the EP&A Regulation). Your SEARs may need to be reissued and a scoping report may also be required.

If required, the Planning Secretary may modify your SEARs to ensure the environmental assessment of the project covers all relevant matters and is consistent with contemporary assessment practice.

Your SEARs will expire two years from the date of issue (or the date they were last modified) unless the Planning Secretary has granted an extension. If you would like to seek an extension, you should contact the department at least three months prior to the expiry date.

If your application is not submitted within two years (or by the agreed extension date), you will need to make a new application for SEARs to progress your project.

Additional assessment requirements

The department has identified assessment requirements additional to those attached. These requirements, in addition to the industry-specific SEARs, are provided below and should be taken to be the collective SEARs for the project.

Landowners consent

- Provide written consent from all landowners, where required, for the proposed works, including any relevant enabling infrastructure works on or adjacent to the site.

Contamination

- In relation to Contamination and Remediation, if required, provide a Remediation Action Plan (RAP) including Interim Audit Advice from an EPA-accredited Site Auditor certifying the RAP as appropriate.

Fire Safety

- Provide a report detailing compliance with Fire & Rescue NSW Fire Safety Guidelines, Position Statements (available at <https://www.fire.nsw.gov.au/page.php?id=9145>), and any other relevant requirements. Please contact Fire & Rescue NSW at firesafety@fire.nsw.gov.au for details of the applicable requirements.

Cumulative Impact

- Provide a cumulative impact assessment that evaluates the project's impact on the entire campus holistically, including, but not limited to, implications for the school's operation, visual impact, construction and operation traffic conflicts, and combined impact from other development projects at various stages in proximity.

Hazards and Risks

- If the development is adjacent to or on land in a pipeline corridor, report on consultation outcomes with the operator of the pipeline and prepare a hazard analysis (pipeline).

Community Engagement

- Provide a detailed community engagement table, identifying where the issues raised by the community during engagement have been addressed in the EIS.

Consultation

- Provide a consolidated list of consultation activities with relevant public agencies, authorities and Council including the following details:
 - dates of consultation.
 - the contact representative's details including name and title.
 - information provided by the Applicant as part of the consultation.
 - details of the information provided to the Applicant in response to the consultation.

Detailed Mitigation Measures

- Provide a consolidated table of all detailed mitigations measures for the project (excluding any mitigation measures that are built into the physical layout and design of the project and captured in the project description). The detailed mitigation measures must include a reference to the technical or other source of the mitigation measure commitment.

Preparing your EIS

Your environmental impact statement (EIS) must be prepared having regard to the department's *State Significant Development Guidelines* including the *Preparing an Environmental Impact Statement Guideline*. All relevant guides for State significant projects that are referenced in the SEARs are available at <https://www.planning.nsw.gov.au/policy-and-legislation/planning-reforms/rapid-assessment-framework/improving-assessment-guidance>.

During the preparation of your EIS, you are required to consult with various parties, including the department and any relevant agencies, in accordance with *the Undertaking Engagement Guidelines for State Significant Projects*. For more information, please visit the [Prepare EIS page](#) on the NSW planning portal. Agency contact details can be found at <https://www.planningportal.nsw.gov.au/major-projects/assessment/guide-agency-directory>.

You will need a Registered Environmental Assessment Practitioner (REAP) to declare that your EIS meets certain standards in relation to its completeness, accuracy, quality and clarity before it is submitted to the department, as per Division 5 of Part 8 of the Environmental Planning and Assessment Regulation 2021. A pro forma declaration can be found in [Appendix B of the *Preparing an Environmental Impact Statement Guideline*](#).

Biodiversity Development Assessment Report

Any development application that is required to be submitted with a Biodiversity Development Assessment Report must use the template available at: <https://www.environment.nsw.gov.au/research-and-publications/publications-search/guidance-for-the-biodiversity-development-assessment-report-template>.

Lodging your development application (DA)

Once you submit your EIS, we will check it for completeness to confirm it addresses the requirements in Part 8 of the Environmental Planning and Assessment Regulation 2021 (EP&A Regulation). We will also notify you of the DA fee for your project.

Please note that **your DA is not taken to be lodged until the DA fee has been paid**.

To minimise delays, **please contact the department at least two weeks before you submit your EIS** to confirm fee determination information and payment arrangements. This will give us sufficient time to ensure your DA fee can be determined quickly.

Information needed to determine the DA fee

Your application will need to be accompanied by an Estimated Development Cost (EDC) Report supporting the estimated development cost for your project. You must ensure that the information in the report is consistent with the information provided in your DA form.

Once you submit your EDC Report, we will check it for completeness against the requirements of the EP&A Regulation and the relevant Planning Circular.

If your project involves marinas, extractive industries or any subdivision of land, you must also ensure that your report includes a breakdown of estimated costs for any other component of your project.

Public exhibition requirements

When you contact us regarding the applicable DA fee, we will also advise whether hard and/or electronic copies of the DA and EIS will be required for public exhibition.

Matters of National Environmental Significance

Any development likely to have a significant impact on matters of National Environmental Significance will require approval under the Commonwealth *Environment Protection and Biodiversity Conservation Act 1999* (EPBC Act). This approval is in addition to approvals required under NSW legislation.

It is your responsibility to contact the Australian Government Department of Climate Change, Energy, the Environment and Water to determine if you need approval under the EPBC Act (<https://www.dcceew.gov.au/> or 6274 1111).

If you have any questions, please contact Ingrid Zhu on 02 9585 6995 or via email at ingrid.zhu@dpie.nsw.gov.au.

Yours sincerely,

A handwritten signature in black ink, appearing to read "Karen Harragon", with a long horizontal flourish extending to the right.

Karen Harragon

Director

Social and Infrastructure Assessments

as delegate for the Planning Secretary