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Western Sydney University

Indigenous Centre of Excellence, Victoria Road, Parramatta NSW

OPERATIONAL WASTE MANAGEMENT PLAN

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Client

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Architect

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GLOSSARY OF ABBREVIATIONS AND TERMS

TERM	DESCRIPTION
<i>FO</i>	Food Organics
<i>Bin-carting Route</i>	Travel route for transferring bins from the storage area to a nominated collection point
<i>Collection Area/Point</i>	The identified position or area where general waste or recyclables are loaded onto the collection vehicle
<i>Composter</i>	A container/machine used for composting specific food scraps
<i>Crate</i>	A plastic box used for the collection of recyclable materials
<i>DA</i>	Development Application
<i>DCP</i>	Development Control Plan
<i>EPA</i>	Environmental Protection Authority
<i>HRV</i>	Heavy Rigid Vehicle described by AS 2890.2-2002 Parking facilities – Off-street Commercial vehicle facilities
<i>L</i>	Litre(s)
<i>LEP</i>	Local Environmental Plans guide planning decisions for local government areas
<i>Liquid Waste</i>	Non-hazardous liquid waste generated by commercial premises that must be connected to sewer or collected for treatment and disposal by a liquid waste contractor (including grease trap waste)
<i>Mixed Use Development</i>	A development comprised of two or more different uses
<i>Mobile Garbage Bin(s) (MGB)</i>	A waste container generally constructed of plastic with wheels with a capacity in litres of 120, 240, 360, 660, 1000 or 1100
<i>Onsite Collection</i>	When the collection vehicle enters the property and services the development within the property boundary from a designated loading area
<i>Owners Corporation</i>	An organisation or group of persons that is identified by a particular name and acts, or may act, as an entity
<i>SRV</i>	Small Rigid Vehicle described by AS 2890.2-2002 Parking facilities – Off-street commercial vehicle facilities
<i>WHS</i>	Workplace Health and Safety
<i>Wheel-in wheel-out service</i>	A type of waste collection service offered by local councils where the council waste collection personnel enter the premises to collect the bins and returns them to the property

1 ACKNOWLEDGEMENT OF COUNTRY

Western Sydney University acknowledges the custodians of the lands in which we meet, work, learn and socialise. We pay respect to the peoples of the Darug, Tharawal, Eora and Wiradjuri nations where our campuses are located. We acknowledge that the teaching, learning and research undertaken across our campuses continues the teaching, learning and research that has occurred on these lands for tens of thousands of years. We acknowledge and pay our respect to the Elders past, present and emerging.



Source: 'Matta: Meeting place' by Jason and Trevor Dalmarri.

2 INTRODUCTION

The Applicant seeks development consent for the construction of a new state-of-the-art Indigenous Centre of Excellence as a new tertiary education facility on campus. Elephants Foot Consulting (EFC) has been engaged to prepare the following waste management plan for the operational management of waste generated by the University development located at the Western Sydney University, Indigenous Centre of Excellence.

Waste management strategies and audits are required for new developments in order to support the design and sustainable performance of the building. It is EFC's belief that a successful waste management strategy contains three key objectives:

- i. **Promote responsible source separation** to reduce the amount of waste that goes to landfill by implementing convenient and efficient waste management systems.
- ii. **Ensure adequate waste provisions and robust procedures** that will cater for potential changes during the operational phase of the development.
- iii. **Comply** with all relevant council codes, policies, and guidelines.

To achieve these objectives, this operational waste management plan (OWMP) identifies the different waste streams likely to be generated during the operational phase of the development, as well as how the waste will be handled and disposed, details of bin sizes/quantities and waste rooms, descriptions of the proposed waste management equipment used, and information on waste collection points and frequencies.

It is essential that this OWMP is integrated into the overall management of the building and is clearly communicated to all relevant stakeholders.

2.1 SCOPE OF REPORT

This operational waste management plan (OWMP) only applies to the **operational** phase of the proposed development; therefore, the requirements outlined in this OWMP must be implemented during the operational phase of the site and may be subject to review upon further expansion of, and/or changes to the development.

This report responds to the secretary environmental assessment requirements (SEARs) for a State Significant Development Application (SSDA) which is further displayed in Section 3.2. The waste management of the **construction** and **demolition** phases of the development are not addressed in this report. A construction and demolition WMP has been provided separately.

2.2 REPORT CONDITIONS

The purpose of this report is to document an OWMP as part of a State Significant Development Application (SSDA), which is supplied by EFC with the following limitations:

- Drawings, estimates, and information contained in this OWMP have been prepared by analysing the information, plans and documents supplied by the client and third parties including The Department of Planning, Housing and Infrastructure and other government agencies. The assumptions based on the information contained in the OWMP is outside the control of EFC,
- The figures presented in the report are an estimate only – the actual amount of waste generated will be dependent on the occupancy rate of the building/s and waste generation intensity as well as the University's approach to educating tenants regarding waste management operations and responsibilities,
- The building manager will adjust waste management operations as required based on actual waste volumes (e.g. if waste is greater than estimated) and increase the number of bins and collections accordingly,
- The report will not be used to determine or forecast operational costs or prepare any feasibility study or to document any safety or operational procedures,
- The report has been prepared with all due care; however, no assurance is made that the OWMP reflects the actual outcome of the proposed waste facilities, services, and operations, and EFC will not be liable for plans or results that are not suitable for purpose due to incorrect or unsuitable information or otherwise,
- EFC offer no warranty or representation of accuracy or reliability of the OWMP unless specifically stated,
- Any manual handling equipment recommended in this OWMP should be provided at the recommendation of the appropriate equipment provider who will assess the correct equipment for supply,
- Design of waste management equipment and systems must be approved by the supplier,
- EFC cannot be held accountable for late changes to the design after the OWMP has been submitted to Council,
- EFC will provide specifications and recommendations on bin access and travel paths within the OWMP; however, it is the architect's responsibility to ensure the architectural drawings meet these provisions,
- EFC are not required to provide information on collection vehicle swept paths, head heights, internal manoeuvring or loading requirements. It is assumed this information will be provided by a traffic consultant,
- Council are subject to changing waste and recycling policies and requirements at their own discretion.

This OWMP is only finalised once the Draft Watermark has been removed. If the Draft Watermark is present, the information in the OWMP is not confirmed.

3 LEGISLATION & GUIDANCE

Waste management and resource recovery regulation in Australia is administered by the Australian Constitution, Commonwealth laws, and international agreements. State and territory governments maintain primary responsibility for controlling development and regulating waste. The following legislation has been enacted in New South Wales, and provides the lawful underpinnings of this OWMP.

- NSW Environmental Planning & Assessment Act 1979
- NSW Protection of the Environment Operations Act 1997
- NSW Waste Avoidance & Resource Recovery Act 2001

At the local level, a consent authority (Local Council or State Government) may require OWMPs to be included in new development applications. This OWMP is specifically required by:

- Parramatta Development Control Plan 2023
- Parramatta Local Environmental Plan 2023

The primary purpose of a development control plan (DCP) is to guide development according to the aims of the State Significant Development Applications or in locally submitted relevant Environmental Planning Instrument (EPI) which the SSDA or DA applies to.

Information provided in this OWMP comes from a wide range of waste management guidance at the local, state, and federal levels. The primary sources of guidance include:

- City of Parramatta Council: Waste Management Guidelines for New Development Applications 2016
- NSW Better Practice Guidelines for Waste Management and Recycling in Commercial and Industrial Facilities 2012
- NSW Better Practice Guide for Resource Recovery in Residential Developments 2019
- NSW Waste Avoidance and Resource Recovery (WARR) Strategy 2014-2021
- NSW Waste Classification Guidelines 2014
- Australia's National Waste Policy 2018

3.1 PARRAMATTA CITY COUNCIL OBJECTIVES

Council considers the management of waste to be of high importance for the protection and enhancement of both the natural and built environment. As such, Council aims to:

- Encourage building design that will minimise waste generation over the lifetime of the building.
- Ensure that the disposal of waste generated by a building's occupants over its lifetime is managed appropriately, efficiently and provides for maximum recovery, recycle or reuse.
- To ensure that waste storage facilities are located appropriately and do not impact negatively on the streetscape.
- To ensure that waste can be effectively collected and managed.
- To assist in achieving Federal and State Government waste minimisation and resource recovery (landfill diversion) targets.
- To minimise the overall environmental impacts of waste, in line with the principles of Ecologically Sustainable Development (ESD).

3.2 SECRETARY ENVIRONMENTAL ASSESSMENT REQUIREMENTS (SEARS)

Below displays the SEARs planning requirements, and the sections of this report where each point is applicable to.

DA Condition 17	Elephant Footh Response
Identify, quality and classify the likely waste systems to be generated during construction and operation.	<i>Refer to section 5.2.</i>
Provide the measures to be implemented to manage, reuse, recycle and safely dispose of waste in accordance with any council waste management requirements.	<i>Refer to section 5.4 and 5.5.</i>
Identify appropriately sited waste storage areas, collection access paths/roads, and appropriate servicing arrangements for the site.	<i>Refer to section 5.4.</i>
If buildings are proposed to be demolished or altered, provide a hazardous materials survey.	<i>This will be provided by others.</i>

4 SITE DESCRIPTION AND LOCATION

The Western Sydney University South Parramatta Campus is located within the City of Parramatta Local Government Area (LGA).

The site comprises two (2) allotments, which is legally described as Lot 100 in DP 816829 and part Lot 101 in DP 816829. The project site comprises the P1 Car Park in the northern portion of the wider site campus and consists of the grassed area to the south and southwest of the P1 Car Park. The project site is approximately 20,035m² in area and is irregular in shape. It currently comprises of a hardstand area that accommodates approximately 284 car parking spaces and a grassed open space adjoining the Oval to the south. There is an existing single storey Central Energy Plant to the west of the development area which serves the wider campus; it remains outside of the scope of this SSDA.

The site is strategically positioned to the northern boundary of the Western Sydney University (University) South Parramatta Campus, fronting Victoria Road (the A40). The wider campus comprises a significant landholding size of approximately 20ha containing a series of buildings of differing heights and massing forms which are used for educational purposes. The buildings contained within the wider campus site are dissected by a series of open, at grade car parks, internal roads, pathways, and landscaped areas. The Campus sits to the north of the Parramatta River.

The site is located approximately 3km east of the Parramatta CBD, which is an area undergoing a process of significant transformation. It is also located approximately 500m to the Parramatta Light Rail Corridor, with the construction of new Yallamundi Light Rail now completed and awaiting operation by TfNSW.

The site location is identified in Figure 1.



Figure 1 Western Sydney University Parramatta South Campus locational context

Source: Nearmap/Ethos Urban

4.1 PROJECT DESCRIPTION

The Applicant seeks development consent for the construction of a new state-of-the-art Indigenous Centre of Excellence as a new tertiary education facility on campus. The Indigenous Centre of Excellence project is funded by the NSW Government's Western Sydney Infrastructure Grants Program in association with Western Sydney University. The new Indigenous Centre of Excellence will be an important asset for both the University and local community alike, providing a space for the commitment to advancing Indigenous education, leadership, and reconciliation.

The Indigenous Centre of Excellence will stand as a symbol of recognition of Indigenous land and the University's relationship with Indigenous communities. The Indigenous Centre of Excellence will represent a celebration of tens of thousands of years of Indigenous knowledges and histories, a legacy that the University is honoured to nurture and promote through further education opportunities for students and communities.

Through the Indigenous Centre of Excellence, the University will aim to drive positive change, increase Indigenous participation in higher education, and contribute to the preservation and sharing of Indigenous cultures.

This State Significant Development Application (SSDA) specifically seeks detailed approval for the following works:

- Site preparation including demolition of the existing car park, tree removal and installation of inground utility infrastructure services.
- Construction of a three-storey Indigenous Centre of Excellence encompassing:
 - Ground level facilities, including but not limited to; a dedicated arrival area, outdoor amphitheatre, multipurpose court and theatre, and gallery. Associated workspaces, teaching spaces, meeting areas, lounge areas and other amenities are to be provided throughout the ground floor.
 - First floor level comprising meeting space and dedicated educational facilities including learning areas and teaching spaces.
 - Second floor level comprising offices, and collaboration spaces.
 - Roof level plant and services.
- Construction of internal driveway and car parking spaces areas, including:
 - 13 with hardstand area spaces adjacent to the new dedicated arrival zone for the proposed ICoE development
 - 106 temporary replacement P1 spaces proposed in new western car park to the west of Bridge Street, adjacent to the existing oval
 - 181 temporary replacement P1 spaces proposed in new eastern car park on the southern side of Fifth Street
 - Associated land remediation, civil and electrical works.
- Landscaping works to provide outdoor educational and recreational spaces.

This report responds to the SSD-64916225 Secretary's Environmental Assessment Requirement (SEARs) which was issued by the Department of Planning, Housing and Infrastructure on 21 November 2023.

4.2 PROJECT HISTORY

The SSDA was lodged with the NSW Department of Planning, Housing, and Infrastructure (DPHI) in August 2024. The SSDA sought development consent for the construction of a new four (4) storey tertiary educational facility comprising 5,543.3m² of Gross Floor Area (GFA) to accommodate the new Indigenous Centre of Excellence. The SSDA was publicly exhibited by the DPHI from 20 August 2024 until 26 September 2024, with the subsequent request for response to submissions issued on 1 October 2024. Additional matters were raised by DPHI on 16 July 2025 and by Heritage NSW on 28 July 2025.

An Amendment Report and supporting documentation in response to the matters raised by DPHI, Heritage NSW and other agencies, was submitted on 27 August 2025 in accordance with the *Environmental Planning and Assessment Regulation 2021* for WSU Indigenous Centre of Excellence (SSD-64916225).

On 13 October 2025, DPHI provided written correspondence outlining that all agency responses had been received apart from Crown Lands and the Conservation Programs, Heritage and Regulation branch of the NSW Department of Climate Change, Energy, Environment and Water. Notwithstanding, it was requested that a formal submissions report be prepared in response.

Following, the formal written correspondence from DPHI, ongoing liaison has occurred with DPHI and the relevant agencies to respond to the site constraints and matters relayed within the submissions received. The current proposal has been amended accordingly and results in a three (3) storey building, accommodating a site area of approximately 20,035m². The particulars of the project have been expanded upon throughout this Operational Waste Management Plan.

5 WASTE MANAGEMENT PROCEDURES

The following section outlines best practice waste management for the Indigenous Centre of Excellence and its components of the development, including waste generation estimates and waste disposal and collection procedures.

5.1 WASTE GENERATION ESTIMATES

The NSW *Better practice guide for resource recovery in residential developments 2019* has been referenced to calculate the total number of bins required for the anticipated tenants. Calculations are based on generic waste and recycling rates. Actual volumes of waste and recycling generated in operation may differ according to the tenants' actual waste management practice.

The following table shows the estimated volume (L) of general waste and recyclables that will be generated. It is confirmed by the current waste collection contractor for Western Sydney University that collections occur at a daily basis for the surrounding campus. This collection arrangement will be maintained for the ICoE.

The following estimates are based on a seven-day operating week.

Table 1: Estimated Waste and Recycling Volumes

Tenancy Type	GFA m ²	Waste Generation Rate (L/100m ² /Day)	Generated Waste (L/Week)	Recycling Generation Rate (L/100m ² /Day)	Generated Recyclables (L/Week)	Generated Paper/Cardboard (L/Week)	Generated Co-mingled Recycling (L/Week)
Café	92	300	1932.0	280	1803.2	1202.1	601.1
Office	862	5	301.8	15	905.5	603.7	301.8
Cultural	3382	5	1183.6	10	2367.1	1578.1	789.0
Show Rooms	931	5	325.9	25	1629.3	1086.2	543.1
TOTALS	5267		3743		6705	4470	2235
Bins and Collections		Bin Size (L)	240	Bin Size (L)	240	240	240
		Bins/Week	15.6	Bins/Week	27.9	18.6	9.3
		Collections/Week	Daily	Collections/Week	Daily	Daily	Daily
		Total Bins	2	Total Bins	5	3	2

Table 2: Estimated Food Organics Volumes

Tenancy Type	GFA m ²	FOGO Generation Rate (L/100m ² /Day)	Generated FOGO (L/Week)
Café	92	100	644.0
Office	862	5	301.8
Cultural	3382	5	1183.6
Show Rooms	931	5	325.9
TOTALS	5267		2455
Bins and Collections		Bin Size (L)	240
		Bins/Week	10.2
		Collections/Week	Daily
		Total Bins	2

Notes:

- The 'Generated Paper/Cardboard Recyclables' have been portioned 2/3rds of the total recycling stream.
- The 'Generated Co-mingled Recycling' have been portioned 1/3rd of the total recycling stream.
- The Food Organics Volume has referenced the 'City of Sydney Guidelines for Waste Management in New Developments 2019'. It is anticipated that this document is a regularly audited guideline that provides accurate food organic estimates based on the area of uses anticipated, and considered applicable to this site.

5.2 BIN SUMMARY

Based on the estimated waste generated by University, the recommended bin quantities and collection frequencies are as follows:

General Waste:	2 x 240L MGBs collected daily (or as required) .
Paper/Cardboard Recycling	3 x 240L MGBs collected daily (or as required) .
Co-mingled Recycling:	2 x 240L MGBs collected daily (or as required) .
Food Organics:	2 x 240L MGBs collected daily (or as required) .

Bin sizes, quantities, and/or collection frequencies may be modified by the building manager once the proposed development is operational. University will be required to negotiate any changes to bins or collections with the collection service provider. Seasonal peak periods such as public and school holidays should also be considered.

5.3 WASTE DISPOSAL PROCEDURES

Waste, recycling and food organic receptacles will be placed next to each other in areas around high-traffic lobbies and entrances/exits, food preparation areas (e.g., community arrivals area), theatre and teaching areas, show rooms and court yards. Students and staff will dispose of their waste, recycling or food organics into the appropriate collection receptacles.

On completion of each trading day or as required, nominated staff or contracted cleaners will circulate these areas, and transport all general waste, recycling and food organics into a trolley. The waste and recycling material will be transported to the bin storage area, and placed into the appropriate collection bins.

5.4 WASTE COLLECTION PROCEDURES

The refuse (bins) from the building will be transported daily to the campus' central facility via the loading bay for collection. The collection contractors will service the bins, and transport these bins back to their designated locations with the use of their existing waste collection contractor.

5.5 OTHER WASTE MANAGEMENT CONSIDERATIONS

Based on the types of tenancies anticipated for this development, the following waste management practices are recommended.

5.5.1 KITCHEN, OFFICE TEA ROOMS AND FOOD PREPARATION AREAS

Any food preparation area, including kitchens and office tea rooms will be provided with dedicated source separation bins including a general waste bin, a recycling bin and a food waste bin. Cleaners or nominated staff will be responsible for monitoring these bins and emptying them as required.

5.5.2 BATHROOMS

Washroom facilities should be supplied with collection bins for paper towels (if used). Sanitary bins for female restroom facilities must also be arranged with an appropriate contractor.

5.5.3 PRINTING & PHOTOCOPYING ROOMS

It is recommended that printing rooms and photocopying rooms are supplied with bins for the collection of paper, as well as separate receptacles for ink toner cartridges for recycling. The cleaners or nominated staff are responsible for monitoring these bins and ensuring the items are collected and recycled by an appropriate contractor.

5.5.4 FOOD WASTE

During daily operations staff will be responsible for the collection of food waste back of house. At the end of the day, nominated staff or cleaners will bring the food waste bins to the central food waste area for collection. The University will be responsible for providing either an on-site food waste processing system or food waste bins and collection service through a private contractor.

5.5.5 LIQUID WASTE

Liquid wastes such cleaning products, chemicals, paints, and cooking oil, etc., will be stored in a secure space that is bunded and drained to a grease trap in accordance with State government authorities and legislation.

5.5.6 PROBLEM WASTE

The building manager is responsible for making arrangements for the disposal and recycling of problem waste streams with an appropriate contractor. Problem wastes cannot be placed in general waste as they can have adverse impacts to human health and the environment if disposed of in landfill.

Problem waste streams include:

- Chemical Waste
- Liquid wastes
- Toner cartridges
- Lightbulbs
- eWaste
- Batteries

6 STAKEHOLDER ROLES & RESPONSIBILITIES

The following table demonstrates the primary roles and responsibilities of the respective stakeholders:

Table 3: Stakeholder Roles and Responsibilities

Roles	Responsibilities
University	• Ensure all waste service providers submit monthly reports on all equipment movements and waste quantities/weights; • Organise internal waste audits/visual assessments on a regular basis • Purchase any on-going waste management equipment or maintenance of equipment once building is operational; and • Manage any non-compliances/complaints reported through waste audits. • Coordinate general waste and recycling collections; • Clean and transport bins as required; • Organise replacement or maintenance requirements for bins; • Organise, maintain and clean the waste holding area; • Organise bulky goods collection when required • Investigate and ensure prompt clean-up of illegally dumped waste materials. • Prevent storm water pollution by taking necessary precautions (securing bin rooms, preventing overfilling of bins) • Abide by all relevant WH&S legislation, regulations, and guidelines; • Provide staff/contractors with equipment manuals, training, health and safety procedures, risk assessments, and PPE to control hazards associated with all waste management; • Assess any manual handling risks and prepare a manual handling control plan for waste and bin transfers; • Ensure site safety for staff, visitors and contractors; and • Ensure effective signage, communication and education is provided to occupants, tenants, maintenance staff, and cleaning contractors. • Manage the back of house storage of generated waste and recycling during daily operation. • Correctly separate waste and recycling streams; bag general waste and ensure recyclables are not bagged. • Flatten cardboard within the paper/cardboard recycling bin. • Ensure the suitable storage for chemicals, pesticides and cleaning products waste back of house.
Waste Collection Contractor	• Provide a reliable and appropriate waste collection service; • Provide feedback to building managers/ tenants regarding contamination of recyclables; and • Work with building managers to customise waste systems where possible.
Gardening/ Landscaping Contractor	• Remove all garden organic waste generated during gardening maintenance activities for recycling at an offsite location.
Developer	• Purchase all equipment required to implement this OWMP prior to the occupation of the building to be provided to the University.

7 SOURCE SEPARATION

Better practice waste management includes the avoidance, reuse, and recovery of unwanted items, which can be achieved through source separation. The table below outlines what is typically included in various waste streams and how they can be managed. Refer to your local council for a list of accepted materials. Planet Ark can be accessed online to find other facilities that recover unwanted items.

Table 4: Operational Waste Streams

Waste Stream	Description	Typical Destination	Waste Stream Management
General Waste	The remaining portion of the waste stream that is not recovered for re-use, processing, or recycling. May include soft plastics, food scraps, polystyrene, etc.	Landfill	Waste should be bagged before placing in the designated waste bins.
Paper and Cardboard Recyclables	Cardboard and paper products are recyclable materials that can be re-processed into new products.	Resource Recovery Centre	Cardboard should be flattened before placing in the designated cardboard bin.
Commingled Recyclables	A mixture of items that are commonly recycled usually segregated through a MRF. Typically include food and beverage containers (e.g. aluminium, glass, steel, hard plastics, cartons).	Materials Recovery Facility (MRF)	Co-mingled recyclables must not be bagged, and instead should be placed loosely in the designated recycling bins.
Secure Documents	Secure documents are printed paper materials that contain sensitive information.	Recycling Facility	Secure documents are placed in allocated secure document bins. Private contractor removes bins from site.
Green Waste	Green waste consists of unwanted organic materials that are easily biodegradable and/or compostable (e.g. lawn clippings, branches)	Resource Recovery Centre	Landscape Maintenance Contractors will remove the green waste from site during scheduled maintenance. Green waste will be collected in council or private contractor bins and removed from site.
Food Waste	Food waste consists of unwanted or uneaten kitchen scraps that are easily compostable/biodegradable (e.g. vegetable peels, fruit rinds, coffee grounds).	Composting facility or Landfill	Food waste can be composted on-site, off-site, or else included in the general waste stream.
Electronic Waste	Discarded e-waste, electronic components and materials such as computers, mobile phones, keyboards, etc.	Resource Recovery Centre	University arrange for recycling of their own e-waste.
Bulky Items	Items that are too large to place into general rubbish collection. This includes disused and/or broken furniture, mattresses, white goods, etc.	Resource Recovery Centre or Landfill	University is responsible for removal of their bulky items.
Sanitary Waste	Feminine hygiene waste generated from female bathrooms.	Incineration or Landfill	Sanitary bins are serviced by sanitary waste contractor.
Other	Other recyclable items that require special recovery may include ink cartridges, batteries, chemical waste, fluorescent tubes, etc.	Resource Recovery Facility	Building manager arranges collection by appropriate recycling services when required.

8 MITIGATION MEASURES

The table below presents a summary of measures to mitigate waste-related impacts during the construction and operational phases of the development.

Table 5: Mitigation Measures

Mitigation Number/ Name	When is Mitigation Measure to be complied with	Mitigation Measure	Reason for Mitigation Measure
Waste reduction	Construction and Operation	Encourage practices that reduce waste generation at the source, such as using fewer materials or opting for less packaging.	Reducing waste at the source minimizes the volume of waste generated.
Recycling and Reuse	Construction and Operation	Implement recycling programs to recover valuable materials from waste.	Recycling conserves natural resources, reduces energy consumption, and lowers greenhouse gas emissions, helping to create a circular economy.
Education	Construction and Operation	Conduct campaigns to inform the community about proper waste disposal and the benefits of reducing waste.	Increasing public awareness leads to better waste sorting, reduces contamination in recycling streams.
Safe disposal Methods	Construction and Operation	Ensure proper management and disposal of all waste streams.	Effective waste management minimizes environmental contamination.
Monitoring and Reporting	Construction and Operation	Implement data collection and reporting systems for waste management activities.	Monitoring provides insights into waste generation patterns, helping identify areas for improvement and ensuring compliance with regulations.
Policy and Regulation Compliance	Construction and Operation	Regularly review and update waste management plans to comply with environmental regulations.	Compliance with regulations ensures that waste management practices are environmentally responsible.

8.1.1 EDUCATION

Educational materials encouraging correct separation of general waste and recyclables must be provided to each staff member. This should include the correct disposal process for bulky waste such as old furniture, large discarded items, and other materials including electronic and chemical wastes. It is recommended that the building caretaker provides information in

multiple languages to support correct behaviours, and to minimise the possibility of contamination in communal waste bins.

8.1.2 SIGNAGE

Signage and education are essential components to support best practice waste management including resource recovery, source separation, and diversion of waste from landfill.

Signage should include:

- Clear and correctly labelled waste and recycling bins,
- Instructions for separating and disposing of waste items. Different languages should be considered,
- Locations of, and directions to, the waste storage areas with directional signs, arrows, or lines,
- The identification of all hazards or potential dangers associated with the waste facilities, and
- Emergency contact information should there be issues with the waste systems or services in the building.

The building manager is responsible for waste room signage including safety signage. Appropriate signage must be prominently displayed on doors, walls and above all bins, clearly stating what type of waste or recyclables is to be placed in each bin.

All signage should conform to the relevant Australian Standards.

8.1.3 POLLUTION PREVENTION

University shall be responsible for the following to minimise dispersion of site litter and prevent stormwater pollution to avoid impact to the environment and local amenity:

- Promoting adequate waste disposal into the bins;
- Securing all bin rooms (whilst affording access to staff/contractors);
- Prevent overfilling of bins, keep all bin lids closed and bungs leak-free;
- Taking action to prevent dumping or unauthorised use of waste areas;
- Require collection contractor/s to clean up any spillage when clearing bins.

8.1.4 BIN MOVING PATHS

The University or nominated staff are responsible for the transportation of bins as required from their designated operational locations to the bin holding room as required and returning them once emptied to resume operational use.

Transfer of bins should minimise manual handling where possible, as bins become heavy when full. The building manager must assess manual handling risks and provide any relevant documentation to key personnel.

The routes along the bin moving path should;

- Allow for a continuous route that is wholly within the property boundary.
- Be free from obstruction and obstacles such as steps and kerbs.
- Be constructed of solid materials with a non-slip surface
- Be A minimum of 300mm wider than the largest bin used onsite.
- If bins are moved manually, the route must not exceed a grade of 1:14.
- If a bin moving device is used, the route cannot exceed the maximum operating grade of the device. This is typically a grade of 1:4, however this will vary depending on the model of bin moving device acquired for the site.

The developer is responsible for supplying all equipment required for moving bins this includes any bin lifters, bin moving devices and waste transfer bins. This equipment must be new and appropriate for the site. The developer should contact a bin-tug, trailer or tractor consultant to provide equipment recommendations.

Once the site is operational (and the developers is no longer involved) the building proprietors/University will be responsible for maintaining, repairing and replacing waste management equipment.

9 WASTE AREAS

The areas allocated for waste storage and collection areas are detailed in the table below, and are estimates only. Final areas will depend on room and bin layouts.

Table 6: Waste Room Areas

Level	Waste Room Type	Equipment
GF	Bin Storage	General waste: 2 x 240L Bins Paper/cardboard: 3 x 240L Bins Co-mingled: 2 x 240L Bins Food Organics: 2 x 240L Bins.
		Additional 4sqm space recommended for smaller receptacles, including: -Batteries -Light Bulbs -Toner cartridges -Styrofoam packaging -Metals recycling

The waste room areas have been calculated based on equipment requirements and/or bin dimensions with an additional 70% of bin GFA factored in for manoeuvrability.

In addition, all doorways and passageways facilitating the movement of bins and/or bulky waste items must be at least 1500mm wide. The following table provides further waste room requirements.

10 CONCLUDING STATEMENT

In conclusion, this Operational Waste Management Plan, prepared by EFC supports the State Significant Development Application (SSDA) for the Indigenous Centre of Excellence. The report promotes best practice waste management, minimizing waste generation, and maximizing reuse. It ensures efficient design, storage, and equipment for sustainable operations, meeting the Secretary's Environmental Assessment Requirements (SEARs).

11 CONSTRUCTION REQUIREMENTS

Waste room construction must comply with the minimum standards as outlined in the *Parramatta Development Control Plan 2023*, in order to minimise odours, deter vermin, protect surrounding areas, and make it a user-friendly and safe area.

The *NSW Better practice guide for resource recovery in residential developments (2019)* also states that better practice bin storage areas should achieve more than the minimum compliance requirements, which are as follows:

- Ensuring BCA compliance, including ventilation. Where required, ventilation system must comply with AS1668.4-2012 The use of ventilation and air conditioning in buildings.
- Ensuring storage areas are well lit (sensor lighting preferred) and have lighting available 24 hours a day.
- Provision of bin washing facilities, including taps for hot and cold water provided through a centralised mixing valve. The taps must be protected from bins and be located where they can be easily accessed even when the area is at bin capacity.
- Floor constructed of concrete at least 75mm thick.
- Floor graded so that any water is directed to a sewer authority approved drainage connection to ensure washing bins and/or waste storage areas do not discharge flow into the stormwater drain.
- Provision of smooth, cleanable and durable floor and wall surfaces that extend up the wall to a height equivalent to any bins held in the area.
- Ensuring ceilings are finished with a smooth-faced non-absorbent material capable of being cleaned.
- All surfaces (walls, ceiling and floors) finished in a light colour.

11.1 ADDITIONAL CONSIDERATIONS

- Waste room floor to be sealed with a two-pack epoxy;
- All corners coved and sealed 100mm up, this is to eliminate build-up of dirt;
- Tap height and light switch height of 1.6m;
- Storm water access preventatives (grate);
- All walls painted with light colour and washable paint;
- Equipment electric outlets to be installed 1700mm above finished floor level;
- Optional automatic odour and pest control system installed
- If 660L or 1100L bins are utilised, 2 x 820mm (minimum) double-doors must be used;
- All personnel doors are hinged, lockable and self-closing;
- Conform to the Building Code of Australia, Australian standards and local laws; and
- Childproofing and public/operator safety shall be assessed and ensured
- Waste and recycling rooms must have their own exhaust ventilation system either;
 - Mechanically - exhausting at a rate of 5L/m² floor area, with a minimum rate of 100L/s minimum; Mechanical exhaust systems shall comply with AS1668.4.2012 and not cause any inconvenience, noise or odour problem or
 - Naturally - permanent, unobstructed, and opening direct to the external air, not less than one-twentieth (1/20) of the floor area.

12 USEFUL CONTACTS

EFC does not warrant or make representation for goods or services provided by suppliers.

LOCAL COUNCIL

Parramatta Customer Service	Ph: 1300 617 058	E: council@cityofparramatta.nsw.gov.au
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PRIVATE WASTE COLLECTION PROVIDER

Capital City Waste Services	Ph: 02 9599 9999	E: service@ccws.net.au
Remondis	Ph: 02 9032 7100	
Suez Environmental	Ph: 13 13 35	
Wastewise NSW	Ph: 1300 550 408	E: admin@wastewise.com.au

BIN MOVING DEVICE SUPPLIERS

Electrodrive	Ph: 1800 333 002	E: sales@electrodrive.com.au
Sitecraft	Ph: 1300 363 152	E: sales@sitecraft.com.au
Spacepac	Ph: 1300 763 444	

ORGANIC DIGESTERS AND DEHYDRATORS

Closed Loop	Ph: 1300 762 166	
Orca		E: contact.australia@feedtheorca.com
Soil Food	Ph: 1300 556 628	
Green Eco Technologies	Ph: 1800 614 272	E: equires@greenecotec.com

COOKING OIL CONTAINERS AND DISPOSAL

Auscol	Ph: 1800 629 476	E: sales@auscol.com
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ODOUR CONTROL

EF Neutralizer	Ph: 1300 435 374	E: info@elephantsfoot.com.au
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SOURCE SPERATION BINS

Source Separation Systems	Ph: 1300 739 913	E: info@sourceseparationsystems.com.au
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MOBILE GARBAGE BINS, BULK BINS AND BIN EQUIPMENT

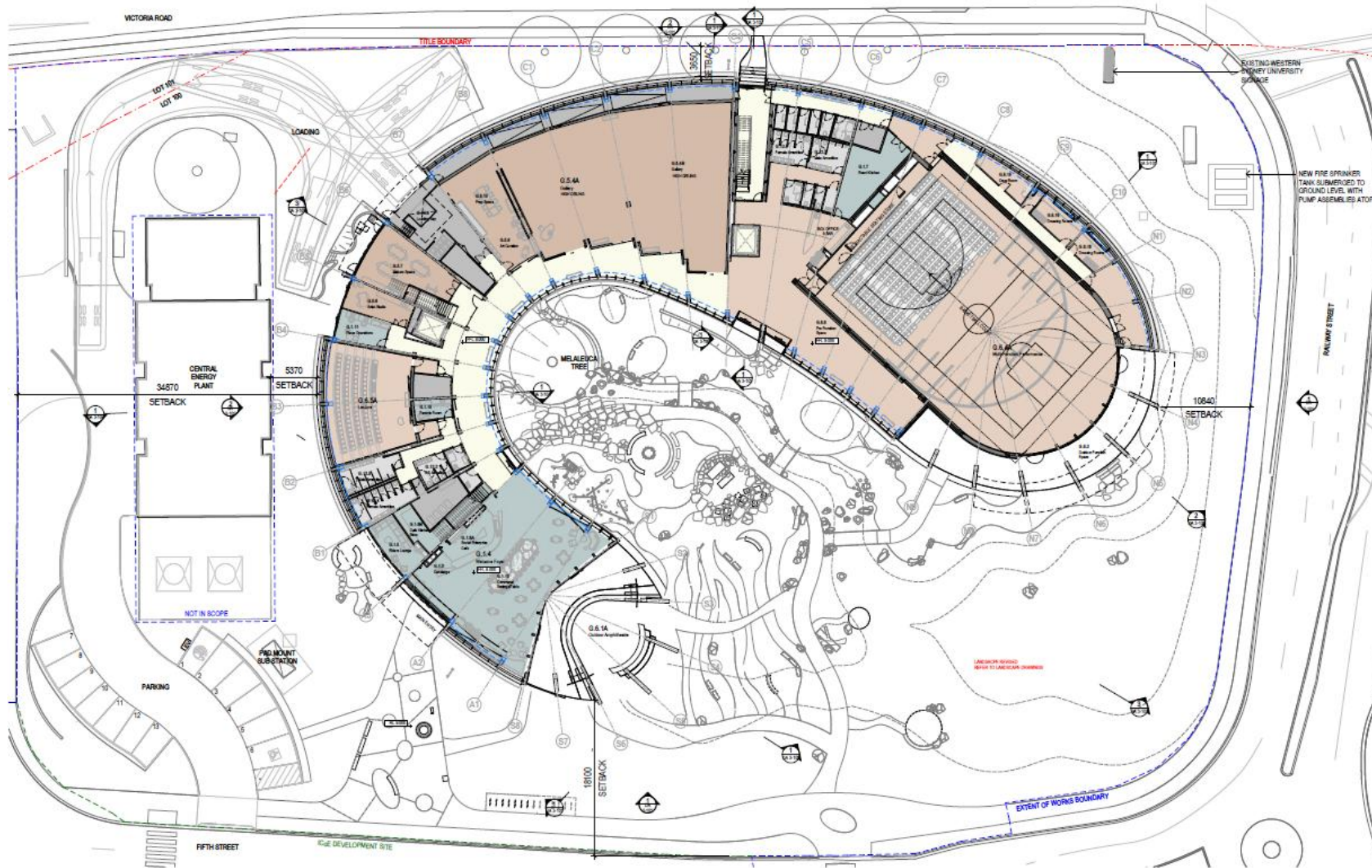
SULO	Ph: 1300 364 388	E: sales@sulo.com.au
OTTO Australia	Ph: 02 9153 6999	

CHUTES, COMPACTORS AND EDIVERTER SYSTEMS

Elephants Foot	Ph: 1800 025 073	E: info@elephantsfoot.com.au
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APPENDIX A: ARCHITECTURAL PLANS

APPENDIX: A.1 GROUND FLOOR PLAN



Source: Jackson Clement Burrows Architects, Drawing no. DA1-102, Rev 4, November 2025 – Ground Floor Plan.

APPENDIX B: PRIMARY WASTE MANAGEMENT PROVISIONS

APPENDIX: B.1 TYPICAL BIN SPECIFICATIONS

Mobile bins

Mobile bins come in a variety of sizes and are designed for lifting and emptying by purpose-built equipment.

Mobile bins with capacities of up to 1700L must comply with *AS4123.6-2006 Mobile waste containers* which specifies standard sizes and sets out the colour designations for the bodies and lids of mobile waste containers indicating the type of materials they are used to collect.

The most common bin sizes are provided below, although not all sizes are shown. The dimensions are a guide only and differ slightly between manufacturers. Some bins have flat or domed lids and are used with different lifting devices. Refer to *AS4123.6-2006* for further details.

Table G1.1: Average dimension ranges for two-wheel mobile bins



Bin capacity	80L	120L	140L	240L	360L
Height (mm)	870	940	1065	1080	1100
Depth (mm)	530	530	540	735	820
Width (mm)	450	485	500	580	600
Approximate footprint (m ²)	0.24	0.26–0.33	0.27–0.33	0.41–0.43	0.49
Approximate weight (kg)	8.5	9.5	10.4	15.5	23
Approximate maximum load (kg)	32	48	56	96	Not known

Wheelie bin

Sources include Sulo, Single Waste, Cleanaway, SUEZ, just wheelie bins and Perth Waste for two-wheel mobile bins

Table G1.2: Average dimension ranges for four-wheel bulk bins



Bin capacity	660L	770L	1100L	1300L	1700L
Height (mm)	1250	1425	1470	1480	1470
Depth (mm)	850	1100	1245	1250	1250
Width (mm)	1370	1370	1370	1770	1770
Approx footprint (m ²)	0.86–1.16	1.51	1.33–1.74	2.21	2.21
Approx weight (kg)	45	Not known	65	Not known	Not known
Approx maximum load (kg)	310	Not known	440	Not known	Not known

Dome or flat lid container

Sources include Sulo, Signal Waste, Cleanaway, SUEZ, Just Wheelie Bins and Perth Waste

Source: *Better Practice Guide For Resource Recovery In Residential Developments 2019*, NSW Environmental Protection Authority

APPENDIX: B.2 SIGNAGE FOR WASTE AND RECYCLING BINS

Waste signs

Signs and educational materials perform several functions including:

- informing residents why it is important to recover resources and protect the environment
- providing clear instructions on how to use the bins and services provided
- alerting people to any dangers or hazards within the bin storage areas.

All waste, recycling and organic bins should be Australian Standard colours and clearly and correctly labelled, such as by a sticker on the lid and/or the body of the bin.

Communal bin storage areas should be clearly signposted with signs outlining how to correctly separate waste into the bins provided. The local council responsible for waste services may be a good source of signs and posters and can advise on what signs are suitable.

Information on who to contact to find out more about the recycling and/or other resource recovery services in the building should also be displayed in communal areas, such as on a noticeboard.

The Planet Ark website also has resources available free of charge for use by businesses and councils. These signs can be found at businessrecycling.com.au/research/signage.cfm

Figure I1.1: Examples of waste wall posters (EPA supplied)



Figure I1.2: Examples of bin lid stickers (EPA supplied)



Source: *Better Practice Guide For Resource Recovery In Residential Developments 2019*, NSW Environmental Protection Authority

Problem waste signs

The EPA has also produced a range of images and signs that can be used for problem wastes, such as fluoro globes and tubes, household and car batteries, e-waste and smoke detectors. To access these resources, contact the NSW EPA. Some examples are shown below.

Figure I2.1: Problem waste signs



Safety signs

The use of safety signs for waste resource recovery rooms must comply with *AS1319 Safety signs for occupational environments*. Safety signs must be used to regulate and control safety related to behaviour, warn of hazards and provide emergency information, including fire protection information. Suitable signs should be decided for each development as required.

Figure I3.1: Example safety signs



Source: *Better Practice Guide For Resource Recovery In Residential Developments 2019*, NSW Environmental Protection Authority

APPENDIX: B.3 TYPICAL COLLECTION VEHICLE INFORMATION

General

Appropriate heavy rigid vehicle standards should be incorporated into the road and street designs in new developments where onsite collections are proposed. Road and street designs must comply with relevant Acts, regulations, guidelines, and codes administered by Austroads, Standards Australia, NSW Roads and Maritime Services, WorkSafe NSW and any local council traffic requirements.

Applicants and building designers should consult with councils and other relevant authorities before designing new roads or streets and access points for waste collection vehicles to establish specific design requirements.

Table H4.1: Australian Standards for turning circles for medium and heavy rigid class vehicles

Vehicle class	Overall length (m)	Design width (m)	Design turning radius (m)	Swept circle (m)	Clearance (travel) height (m)
Medium rigid vehicle	8.80	2.5	10.0	21.6	4.5
Heavy rigid vehicle	12.5	2.5	12.5	27.8	4.5

Source: *Better Practice Guide For Resource Recovery In Residential Developments 2019*, NSW Environmental Protection Authority

Large collection vehicles

Waste collection vehicles may be side-loading, rear-loading, front-lift-loading, hook or crane lift trucks. Vehicle dimensions vary by collection service, manufacturer, make and model. It is not possible to provide definitive dimensions, so architects and developers should consult with the local council and/or contractors.

The following characteristics represent typical collection vehicles and are provided for guidance only. Reference to *AS2890.2 Parking facilities: off-street commercial vehicle facilities* for detailed requirements, including vehicle dimensions, is recommended.

Table B2.1: Collection vehicle dimensions

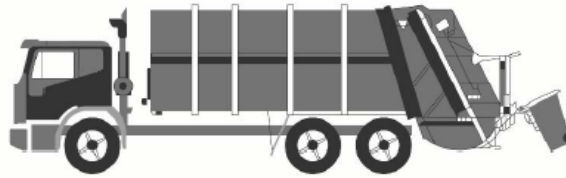
Vehicle type	Rear-loading	Side-loading*	Front-lift-loading	Hook truck	Crane truck
Length overall (m)	10.5	9.6	11.8	10.0	10.0
Width overall (m)	2.5	2.5	2.5	3.0	2.5
Travel height (m)	3.9	3.6	4.8	4.7	3.8
Operational height for loading (m)	3.9	4.2	6.5	3.0	8.75
Vehicle tare weight (t)	13.1	11.8	16.7	13.0	13.0
Maximum payload (t)	10.0	10.8	11.0	14.5	9.5
Turning circle (m)	25.0	21.4	25.0	25.0	18

* The maximum reach of a side arm is 3 m.

Sources: JJ Richards, SUEZ, MacDonald Johnson, Cleanaway, Garwood, Ros Roca, Bingo and Edbro. Figures shown represent the maximum dimensions for each vehicle type.

Rear-loading collection vehicles

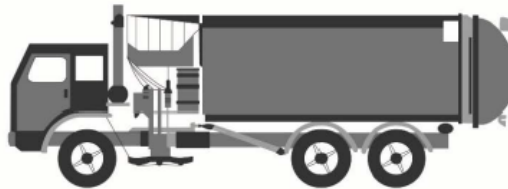
These vehicles are commonly used for domestic waste collections from MUDs and RFBs and sometimes for recycling. They can be used to collect waste stored in mobile bins or bulk bins, particularly where bins are not presented at the kerbside. They are also used for collecting bulky waste.



Rear-loading waste collection vehicle

Side-loading collection vehicles

This is the most commonly used vehicle for domestic waste, recycling and organics collections. It is only suitable for collecting mobile bins up to 360L in capacity.



Side-loading waste collection vehicle

Front-lift-loading collection vehicles

These vehicles are commonly used for collecting commercial and industrial waste. They can only collect specially designed front-lift bulk bins and not mobile bins.



Front-lift-loading waste collection vehicle

Small collection vehicles

Typically, councils and their contractors operate with large collection vehicles (heavy rigid class vehicles) because they carry greater payloads and allow for more cost-effective collection services. Some councils, or their contractors, may have smaller collection vehicles in their fleet. Early discussion with the council is important to confirm this, but it should not be assumed that the council will have access to small collection vehicles.

The waste management systems and the location of the collection point should always be designed so that the council can provide the standard domestic waste service.

Source: *Better Practice Guide For Resource Recovery In Residential Developments 2019*, NSW Environmental Protection Authority

APPENDIX C: SECONDARY WASTE MANAGEMENT PROVISIONS

APPENDIX: C.1 TYPICAL COOKING OIL CONTAINERS



Drums 205L



Pour in Bulk Tank

[View Brochure](#)



Oil Kaddy System

[View Brochure](#)



Eco System 700L Fixed

Eco System 310L mobile

Eco Systems



Direct-Connect to Fryer

Source: <http://www.auscol.com/services/collection-systems/>

APPENDIX: C.2 TYPICAL SOURCE SEPARATION BINS



Source: <https://www.sourceseparationsystems.com.au/>