

Planning Secretary's Environmental Assessment Requirements

Section 4.12(8) of the *Environmental Planning and Assessment Act 1979*
Schedule 2 of the *Environmental Planning and Assessment Regulation 2000*

Application Number	SSD-16858710
Project Name	Pacific Brook Christian School
Location	72 – 74 Maitland Street Muswellbrook, Muswellbrook Shire
Applicant	Pacific Brook Christian School Ltd.
Date of Issue	26 April 2021
General Requirements	The Environmental Impact Statement (EIS) must be prepared in accordance with and meet the minimum requirements of clauses 6 and 7 of Schedule 2 the Environmental Planning and Assessment Regulation 2000 (the Regulation). Notwithstanding the key issues specified below, the EIS must include an environmental risk assessment to identify the potential environmental impacts associated with the development. In addition, the EIS must include: • an executive summary. • a complete description of the development, including: - o the need for the development. - o justification for the development. - o suitability of the site. - o alternatives considered. - o likely interactions between the development and existing, approved and proposed operations in the vicinity of the site. - o a description of any proposed building works (including two clear sections of the concept proposal and the Stage 1 detailed works (where applicable)). - o a description of existing and proposed operations (separate operational details for the Concept and details of Stage 1), including: ▪ staff and student numbers, hours of operation, and details of any proposed before/after school care services and/or community use of school facilities. ▪ details of how the school would continue to operate during construction activities, including proposed site management and mitigation measures to ensure the safety of users. - o site survey plan, showing existing levels, location and height of existing and adjacent structures / buildings and site boundaries. - o a detailed constraints map identifying the key environmental and other land use constraints that have informed the final design of the development. - o plans, elevations and sections of the proposed development. - o cladding, window and floor details, including external materials. - o a site plan showing all infrastructure and facilities (including any infrastructure that would be required for the development, but the subject of a separate approvals process).

	- o plans and details of any advertising/business identification signs to be installed, including size, location and finishes. - o a description of any proposed construction or operational staging including relevant timing and dependencies. - o details of construction and decommissioning including timing. - o an estimate of the jobs that would be created during the operational phases of the development and construction (for the detailed Stage only) and along with details of the methodology to determine the figures provided. • a detailed assessment of the key issues identified below, and any other significant issues identified in the risk assessment, including: - o a description of the existing environment, using sufficient baseline data and methodology to establish baseline conditions. - o an assessment of the potential impacts of all stages of the development on all potentially impacted environments, sensitive receivers, stakeholders and future developments. The assessment must consider any relevant legislation, policies and guidelines. - o consideration of the cumulative impacts due to all other developments in the vicinity (completed, underway or proposed). - o identification of all proposed monitoring or required changes to existing monitoring programs. - o measures to avoid, minimise and if necessary, offset predicted impacts, including detailed contingency plans for managing any significant risks to the environment and triggers for each action. - o details of alternative measures considered. • a consolidated summary of all the proposed environmental management and monitoring measures, identifying all commitments included in the EIS. • the reasons why the development should be approved and a detailed evaluation of the merits of the development, including consequences of not carrying out the development. The EIS must be accompanied by a report from a qualified quantity surveyor providing a detailed calculation of the capital investment value (CIV) (as defined in clause 3 of the Regulation) of the proposal, including details of all assumptions and components from which the CIV calculation is derived.
Key issues	The EIS must address the following specific matters (both in the Concept Proposal and the detailed Stages): 1. Statutory and Strategic Context Address the statutory provisions contained in all relevant environmental planning instruments, including but not limited to: • State Environmental Planning Policy (State and Regional Development) 2011. • State Environmental Planning Policy (Infrastructure) 2007. • State Environmental Planning Policy (Educational Establishments and Child Care Facilities) 2017. • State Environmental Planning Policy No 64 – Advertising and Signage. • State Environmental Planning Policy No 55 – Remediation of Land. • Draft State Environmental Planning Policy (Remediation of Land). • Draft State Environmental Planning Policy (Environment).

- Draft State Environmental Planning Policy (Educational Establishments and Child Care Facilities).
- Muswellbrook Local Environmental Plan 2009.

Having regard to the relevant environmental planning instruments:

- address the permissibility of the development, including the nature and extent of any prohibitions.
- identify compliance with the development standards applying to the site and provide justification for any contravention of the development standards.
- adequately demonstrate and document how each of the provisions in the listed instruments are addressed, including reference to necessary technical documents.

2. Policies

Address the relevant planning provisions, goals and strategic planning objectives in all relevant planning policies including but not limited to the following:

- NSW State Priorities.
- State Infrastructure Strategy 2018 – 2038 Building the Momentum.
- Future Transport Strategy 2056.
- Crime Prevention through Environmental Design (CPTED) Principles.
- Better Placed: An integrated design policy for the built environment of New South Wales (Government Architect NSW (GANSW), 2017).
- Healthy Urban Development Checklist (NSW Health, 2009).
- Draft Greener Places Design Guide (GANSW).
- Koala Habitat Protection Guideline (DPIE, 2020).
- Hunter Regional Plan 2036.
- Muswellbrook Shire Development Control Plan 2009.
- Draft Muswellbrook Local Strategic Planning Statement 2020-2040.

Concept Proposal and Detailed Stage 1 works

3. Built Form and Urban Design

- Describe the design process leading to the concept proposal.
- Address:
 - o the height, density, bulk and scale, setbacks and interface of the proposed building envelopes in relation to the surrounding development, topography, streetscape and any public open spaces.
 - o design quality and built form, with specific consideration of the overall site layout, streetscape, open spaces, façade, rooftop, massing, setbacks, building envelope articulation (where proposed), overall scope of materials and colours.
 - o how CPTED principles are to be integrated into development.
 - o how good environmental amenity would be provided, including access to natural daylight and ventilation, acoustic separation, access to landscape and outdoor spaces and future flexibility.
 - o how design quality will be achieved in accordance with Schedule 4 Schools – design quality principles of State Environmental Planning Policy (Educational Establishments and Child Care Facilities) 2017 and the GANSW Design Guide for Schools (GANSW, 2018).

	- o how services, including but not limited to waste management, loading zones, and mechanical plant are integrated into the design of the building envelopes and site layout. • Provide: - o a detailed site and context analysis to justify the proposed site planning and design approach including massing options and preferred strategy for future development. - o design quality guidelines for the future built form and integration of landscape design. - o a visual impact assessment that identifies any potential impacts on the surrounding built environment and landscape including views to and from the site and any adjoining heritage items. 4. Tree Removal and Landscaping • Provide: - o an arboricultural impact assessment prepared by a Level 5 (Australian Qualifications Framework) Arborist, which details the number, location and condition of trees to be removed and retained, includes detailed justification for each tree to be removed and details the existing canopy coverage on-site. - o a detailed site-wide landscape strategy, that: ▪ details the proposed site planting, including location, number and species of plantings, heights of trees at maturity and proposed canopy coverage. ▪ provides evidence that opportunities to retain significant trees have been explored and/or informs the plan. ▪ considers equity and amenity of outdoor play spaces, and integration with built form, security, shade, topography and existing vegetation. ▪ demonstrates how the proposed development would: – contribute to long term landscape setting in respect of the site and the streetscape. – mitigate the urban heat island effect and ensure appropriate comfort levels on-site. – contribute to objectives to increase urban tree canopy cover. <u>Relevant Policies and Guidelines:</u> • Australian Standard 4970 Protection of trees on development sites. • Draft Greener Places Design Guide (GANSW). • Technical Guidelines for Urban Green Cover in NSW (Office of Environment and Heritage (OEH), 2015). 5. Environmental Amenity • Assess amenity impacts on the surrounding locality due to the building envelopes, including solar access, visual privacy, visual amenity, overshadowing, wind impacts and acoustic impacts. A high level of environmental amenity for any surrounding residential land uses must be demonstrated. • Provide: - o shadow diagrams.
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- o a view analysis of the site from key vantage points and streetscape locations and public domain including photomontages or perspectives showing the proposed and likely future development.
- o an analysis of proposed lighting that identifies lighting on-site that will impact surrounding sensitive receivers and includes mitigation management measures to manage any impacts.
- o details of the nature and extent of the intensification of use associated with the proposed development, particularly in relation to the proposed increase in staff and student numbers and detail measures to manage and mitigate the impacts (where applicable).
- o a view impact assessment for the building envelopes that has been prepared in accordance with the established planning principles.

Relevant Policies and Guidelines:

- Development Near Rail Corridors and Busy Roads - Interim Guideline (Department of Planning, 2008).

6. Transport and Accessibility

Include a transport and accessibility impact assessment, which includes, but is not limited to the following:

- analysis of the existing transport network, including:
 - o road hierarchy.
 - o pedestrian, cycle and public transport infrastructure.
 - o details of current daily and peak hour vehicle movements based on traffic surveys and / or existing traffic studies relevant to the locality.
 - o existing transport operation for 1 hour before and after (existing or proposed) bell times such as span of service, frequency for public transport and school buses, pedestrian phasing for signals.
 - o existing performance levels of nearby intersections utilising appropriate traffic modelling methods (such as SIDRA network modelling).
- details of the first stage of the proposed development, including:
 - o a map of the proposed access which identifies public roads, bus routes, footpaths and cycleways.
 - o safe pedestrian site access and vehicular access arrangements, including for service and emergency vehicles and loading/unloading, including swept path analysis demonstrating the largest design vehicle entering and leaving the site and moving in each direction through intersections along the proposed transport routes.
 - o car and motorcycle parking, bicycle parking and end-of-trip facilities.
 - o drop-off / pick-zone(s) and arrival/departure bus bay(s).
 - o any future strategies pedestrian, public transport or road infrastructure improvements or safety measures.
- analysis of the impacts due to the operation of the first stage of the proposed development, including:
 - o proposed modal split for all users of the development including vehicle, pedestrian, cyclist, public transport and other sustainable travel modes.
 - o estimated total daily and peak hour vehicular trip generation.
 - o a clear explanation and justification of the:
 - assumed growth rate applied.
 - volume and distribution of proposed trips to be generated.

- type and frequency of design vehicles accessing the site.
- o details of performance of nearby intersections with the additional traffic generated by the development both at the commencement of operation and in a 10-year time period (using SIDRA network modelling).
- o cumulative traffic impacts from any surrounding approved development(s).
- o adequacy of pedestrian, bicycle and public transport infrastructure to accommodate the development.
- o adequacy of car parking and bicycle parking provisions when assessed against the relevant car / bicycle parking codes and standards.
- o adequacy of the drop-off / pick-up zone(s) and bus bay(s), including assessment of any related queuing during peak-hour access.
- o adequacy of the existing / proposed pedestrian infrastructure to enable convenient and safe access to and from the site for all users.
- impacts of the proposed access to the development from Maitland Street including adequate traffic assessment and evidence of consultation with TfNSW.
- measures to ameliorate any adverse traffic and transport impacts due to the development based on the above analysis, including:
 - o travel demand management strategies to increase sustainable transport (such as a Green Travel Plan) / School Transport Plan.
 - o infrastructure improvements or protection measures, including details of timing and method of delivery.
- a preliminary operational traffic and access management plan for the site, the drop-off / pick-up zone(s) and bus bay(s).
- analysis of the impacts of the traffic generated during construction of the proposed development, including:
 - o construction vehicle routes, types and volumes.
 - o construction program (duration and milestones).
 - o on-site car parking and access arrangements for construction, emergency and construction worker vehicles.
 - o cumulative impacts associated with other construction activities in the locality (if any).
 - o road safety at identified intersections near the site due to conflicts between construction vehicles and existing traffic in the locality.
 - o measures to mitigate impacts, including to ensure the safety of pedestrian and cyclists during construction.
- a preliminary Construction Traffic and Pedestrian Management Plan.

Note: Further guidance is provided in the TfNSW advice attached to the SEARs.

Relevant Policies and Guidelines:

- Guide to Traffic Generating Developments (Roads and Maritime Services, 2002).
- EIS Guidelines - Road and Related Facilities (Department of Urban Affairs and Planning (DUAP), 1996).
- Cycling Aspects of Austroads Guides.
- NSW Planning Guidelines for Walking and Cycling (Department of Infrastructure, Planning and Natural Resources (DIPNR), 2004).
- Guide to Traffic Management Part 12: Integrated Transport Assessments for Developments (Austroads, 2020).

	• Australian Standard 2890.3 Parking facilities, Part 3: Bicycle parking (AS 2890.3). 7. Ecologically Sustainable Development (ESD) • Detail: - o how ESD principles (as defined in clause 7(4) of Schedule 2 of the Regulation) would be incorporated in the design. - o proposed strategies to minimise consumption of resources, water (including water sensitive urban design) and energy. - o how the future development would be designed to consider and reflect national best practice sustainable building principles to improve environmental performance and reduce ecological impact. - o how environmental design will be achieved in accordance with the GANSW Environmental Design in Schools Manual (GANSW, 2018). • Provide details for the first stage of the proposed development, including: - o an assessment against an accredited ESD rating system or an equivalent program of ESD performance. This should include a minimum rating scheme target level. - o a statement regarding how the design of the future development is responsive to the CSIRO projected impacts of climate change. - o an Integrated Water Management Plan detailing any proposed alternative water supplies, proposed end uses of potable and non-potable water, and water sensitive urban design. 8. Heritage • Identify any archaeological potential or archaeological significance on and adjacent to the site and the impacts the development may have on this significance. • Provide a statement of significance and an assessment of the impact on the heritage significance of the heritage items on and adjacent to the site in accordance with the guidelines in the NSW Heritage Manual (Heritage Office and DUAP, 1996) and Assessing Heritage Significance (OEH, 2015). 9. Aboriginal Cultural Heritage • Provide an Aboriginal Cultural Heritage Assessment Report (ACHAR) that: - o identifies and describes the Aboriginal cultural heritage values that exist across the site. - o includes surface surveys and test excavations where necessary. - o has been prepared in accordance with the Guide to investigating, assessing and reporting on Aboriginal Cultural Heritage in NSW (OEH, 2011) and Code of Practice for Archaeological Investigations of Aboriginal Objects in NSW (OEH, 2010). - o incorporates consultation with Aboriginal people in accordance with Aboriginal Cultural Heritage Consultation Requirements for Proponents (Department of Environment, Climate Change and Water, 2010). - o documents the significance of cultural heritage values of Aboriginal people who have a cultural association with the land. - o identifies, assesses and documents all impacts on the Aboriginal cultural heritage values.
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	- o demonstrates attempts to avoid any impact upon cultural heritage values and identify any conservation outcomes. Where impacts are unavoidable, the ACHAR and EIS must outline measures proposed to mitigate impacts. - o demonstrates attempts to interpret the Aboriginal cultural heritage significance identified into the development. - o outline procedures to be followed in the event Aboriginal burials or skeletal material is uncovered during construction to formulate appropriate measures to manage the impacts to this material • Any Aboriginal objects recorded as part of the ACHAR must be documented and notified to the Aboriginal Heritage Information Management System (AHIMS) within Heritage NSW of the Department of Premier and Cabinet. 10. Social Impacts • Provide a Social Impact Assessment prepared in accordance with the draft Social Impact Assessment Guideline 2020. <u>Relevant Policies and Guidelines:</u> • Draft Social Impact Assessment Guideline 2020 (Department of Planning, Industry and Environment). 11. Noise and Vibration • Provide a noise and vibration impact assessment that: - o outlines measures to minimise and mitigate the potential noise impacts on nearby sensitive receivers. - o considers sources of external noise intrusion in proximity to the site (including, road rail and aviation operations) and identifies building performance requirements for the proposed development to achieve appropriate internal amenity standards. - o demonstrates that the assessment has been prepared in accordance with policies and guidelines relevant to the context of the site and the nature of the proposed development. • Provide a noise and vibration impact assessment for the first stage of the proposed development that: - o includes a quantitative assessment of the main noise and vibration generating sources during demolition, site preparation, bulk excavation and construction. - o details the proposed construction hours and provide details of, and justification for, instances where it is expected that works would be carried out outside standard construction hours. - o includes a quantitative assessment of the main sources of operational noise, including consideration of any public-address system, school bell, mechanical services (e.g. air conditioning plant), use of any school hall for concerts etc. (both during and outside school hours) and any out of hours community use of school facilities. <u>Relevant Policies and Guidelines:</u> • NSW Noise Policy for Industry 2017 (NSW Environment Protection Authority (EPA). • Interim Construction Noise Guideline (Department of Environment and Climate Change, 2009).
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- Assessing Vibration: A Technical Guideline 2006 (Department of Environment and Conservation, 2006).
- Development Near Rail Corridors and Busy Roads - Interim Guideline (Department of Planning, 2008).

12. Biodiversity

- Provide a Biodiversity Development Assessment Report (BDAR) that assesses the biodiversity impacts of the proposed development in accordance with the requirements of the *Biodiversity Conservation Act 2016*, *Biodiversity Conservation Regulation 2017* and Biodiversity Assessment Method, except where a BDAR waiver has been issued in relation to the development or the development is located on biodiversity certified land.
- Where a BDAR is not required because a BDAR waiver has been issued in relation to the development, provide:
 - o a copy of the BDAR waiver and demonstrate that the proposed development is consistent with that covered in BDAR waiver.
 - o an assessment of flora and fauna impacts where significant vegetation or flora and fauna values would be affected by the proposed development.

Note: Further guidance is provided in the Biodiversity and Conservation Division Standard Environmental Assessment Requirements attached to the SEARs.

13. Contributions

- For the first stage of the proposed development, identify:
 - o any Section 7.11/7.12 Contribution Plans, Voluntary Planning Agreements or Special Infrastructure Contribution Plans that affect land to which the application relates or the proposed development type.
 - o any contributions applicable to the proposed development under the identified plans and/or agreements. Justification is to be provided where it is considered that the proposed development is exempt from making a contribution.
 - o any actions required by a Voluntary Planning Agreement or draft Voluntary Planning Agreement affecting the site or amendments required to a Voluntary Planning Agreement affected by the proposed development.

14. Staging

- Assess impacts of staging (construction and operation) and where it is proposed and detail how construction works and operations would be managed to ensure public safety and amenity on and surrounding the site.

15. Utilities

- In consultation with relevant service providers:
 - o assess the impacts of the development on existing utility infrastructure and service provider assets surrounding the site.
 - o identify any infrastructure upgrades required off-site to facilitate the development and any arrangements to ensure that the upgrades will be implemented on time and be maintained.
 - o provide an infrastructure delivery and staging plan, including a description of how infrastructure requirements would be co-ordinated, funded and delivered to facilitate the development.

16. Stormwater Drainage

- Provide:
 - o a preliminary stormwater management strategy for the development that:
 - is prepared by a suitably qualified person in consultation with Council and any other relevant drainage authority.
 - includes a preliminary design of the stormwater system including details the proposed drainage design for the site including on-site detention facilities, water quality measures and the nominated discharge point.
 - demonstrates compliance with Council or other drainage authority requirements.
- Where drainage infrastructure works are required that would be handed over to Council, provide full hydraulic details and detailed plans and specifications of proposed works that have been prepared in consultation with Council and comply with Council's relevant standards.

Relevant Policies and Guidelines:

- Guidelines for developments adjoining land managed by the Office of Environment and Heritage (OEH, 2013).

17. Flooding

- Identify any flood risk on-site in consultation with Council and having regard to the most recent flood studies for the project area and the potential effects of climate change, sea level rise and an increase in rainfall intensity.
- Assess the impacts of the development, including any changes to flood risk on-site or off-site, and detail design solutions to mitigate flood risk where required.

Relevant Policies and Guidelines:

- NSW Floodplain Development Manual (DIPNR, 2005).

18. Soil and Water

- Provide:
 - o an assessment of potential impacts on surface and groundwater (quality and quantity), soil, related infrastructure and watercourse(s) where relevant.
 - o The identification of an adequate and secure water supply for the life of the project. This includes confirmation that water can be sourced from an appropriately authorised and reliable supply.
 - o details of measures and procedures to minimise and manage the generation and off-site transmission of sediment, dust and fine particles.
 - o an assessment of salinity and acid sulphate soil impacts, including a salinity management and/or Acid Sulphate Soils management strategies, where relevant.

Relevant Policies and Guidelines:

- Managing Urban Stormwater - Soils and Construction Volume 1 (Landcom, 2004).
- Acid Sulfate Soil Manual, (NSW Acid Sulfate Soil Management Advisory Committee, 1998).
- Acid Sulfate Soils Assessment Guidelines (DoP, 2008).

	- Managing Urban Stormwater: Soils and Construction Volume 1 (Landcom 2004) and Volume 2 (A. Installation of Services; B. Waste Landfills; C. Unsealed Roads; D. Main Roads; E. Mines and Quarries) (DECC, 2008). - Guidelines for development adjoining land managed by the Office of Environment and Heritage (OEH, 2013). 19. Waste - Identify, quantify and classify the likely waste streams to be generated during construction and operation. - Provide the measures to be implemented to manage, reuse, recycle and safely dispose of this waste. - Identify appropriate servicing arrangements (including but not limited to, waste management, loading zones, mechanical plant) for the site. - Provide a hazardous materials survey of existing aboveground buildings that are proposed to be demolished or altered. <u>Relevant Policies and Guidelines:</u> - Waste Classification Guidelines (EPA, 2014). 20. Contamination - Assess and quantify any soil and groundwater contamination and demonstrate that the site is suitable for the proposed use in accordance with SEPP 55. This must include the following prepared by certified consultants recognised by the NSW Environment Protection Authority: - Preliminary Site Investigation (PSI). - Detailed Site Investigation (DSI) where recommended in the PSI. - Remediation Action Plan (RAP) where remediation is required. This must specify the proposed remediation strategy. - Preliminary Long-term Environmental Management Plan (LEMP) where containment is proposed on-site. - Provide a hazardous materials survey of existing aboveground buildings that are proposed to be demolished or altered. <u>Relevant Policies and Guidelines:</u> - Managing Land Contamination: Planning Guidelines - SEPP 55 Remediation of Land (DUAP, 1998). - Sampling Design Guidelines (EPA, 1995). - Consultants Reporting on Contaminated land – Contaminated Land Guidelines (EPA, 2020). - National Environment Protection (Assessment of Site Contamination) Measure (National Environment Protection Council, as amended 2013).
Plans and Documents	The EIS must include all relevant plans, architectural drawings, diagrams and relevant documentation required under Schedule 1 of the Regulation. Provide these as part of the EIS rather than as separate documents. Any plans and diagrams included in the EIS must include key dimensions, RLs, scale bar and north point. In addition to the plans and documents required in the General Requirements and Key Issues sections above, the EIS must include the following: Section 10.7(2) and (5) Planning Certificates (previously Section 149(2) and (5) Planning Certificate).

	• Design report to demonstrate how design quality would be achieved in accordance with the above Key Issues including: - o architectural design statement. - o diagrams, structure plan, illustrations and drawings to clarify the design intent of the proposal. - o detailed site and context analysis. - o analysis of options considered to justify the proposed site planning and design approach. - o summary of feedback provided by GANSW and NSW State Design Review Panel (SDRP) and responses to this advice. - o summary report of consultation with the community and response to any feedback provided. • Geotechnical and Structural Report. • Accessibility Report.
Consultation	During the preparation of the EIS, you must consult with the relevant local, State or Commonwealth Government authorities, service providers, community groups, relevant special interest groups, including local Aboriginal land councils and registered Aboriginal stakeholders and affected landowners. In particular, you must consult with: • the relevant Council. • Government Architect NSW (through the NSW SDRP process). • Transport for NSW. Consultation should commence as soon as practicable to inform the scope of investigation and progression of the proposed development. The EIS must describe and include evidence of the consultation process and the issues raised and identify where the design of the development has been amended in response to these issues. Where amendments have not been made to address an issue, a short explanation should be provided. Targeted consultation in accordance with the draft Social Impact Assessment Guideline 2020 (Department of Planning, Industry and Environment) must also occur where there is a requirement to prepare and submit a Social Impact Assessment.
Further consultation after 2 years	If you do not lodge a development application and EIS for the development within two years of the issue date of these SEARs, you must consult further with the Planning Secretary in relation to the preparation of the EIS. If any other significant issues are identified in the risk assessment, that are not identified in this SEARs, the Planning Secretary must be consulted in relation to the preparation of the EIS.
References	The assessment of the key issues listed above must consider, but not be limited to, relevant guidelines, policies, and plans as identified.