



Hastings Secondary College, Port Macquarie Campus,  
Port Macquarie  
Secondary School Development

## OPERATIONAL WASTE MANAGEMENT PLAN

21/04/2021  
Report No. SO905  
Revision E

Client

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### School Infrastructure on behalf of NSW Department of Education

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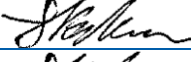

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## SCOPE

This waste management plan (WMP) only applies to the **operational** phase of the proposed development; therefore the requirements outlined in this WMP must be implemented during the operational phase of the site and may be subject to review upon further expansion for, and/or changes to the development.

The waste management of the **construction** and **demolition** phases of the development are not addressed in this report. It is EFRS's understanding that a construction and demolition WMP will be completed by a separate party appointed by the developer, and submitted separately to this report. Typically, the head contractor of the site will be responsible for removing all construction-related waste offsite in a manner that meets all authority requirements.

## REVISION REFERENCE

Revision	Date	Prepared by	Reviewed by	Description	Signed
A	18/02/2021	J Parker	A Armstrong	Draft	
B	8/03/2021	J Parker	A Armstrong	Amendment	
C	1/04/2021	J Parker	A Armstrong	Final	
D	20/04/2021	J Parker	A Armstrong	Amendment	
E	21/04/2021	J Parker	A Armstrong	Amendment	

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# TABLE OF CONTENTS

GLOSSARY OF TERMS.....	i
LIST OF TABLES.....	ii
INTRODUCTION .....	1
LOCATION/SITE DESCRIPTION.....	1
PROPOSED DEVELOPMENT .....	2
PORT MACQUARIE-HASTINGS COUNCIL .....	3
COUNCIL OBJECTIVES.....	3
STAKEHOLDER ROLES AND RESPONSIBILITIES.....	4
EDUCATION.....	5
LIMITATIONS .....	5
SECONDARY SCHOOL WASTE MANAGEMENT .....	6
ESTIMATED WASTE VOLUMES AND PROVISIONS .....	6
SCHOOL ROOMS AND FACILITIES WASTE MANAGEMENT STRATEGY .....	6
BATHROOMS.....	7
SOURCE SEPARATION.....	7
GENERAL WASTE (GARBAGE) AND RECYCLING .....	7
BULKY WASTE AND RE- USEABLE ITEMS.....	7
ORGANIC WASTE AND COMPOSTING .....	7
MANAGEMENT OF SPECIALITY WASTE STREAMS .....	7
MOVEMENT AND TRANSPORTATION OF BINS .....	8
COLLECTION OF WASTE.....	8
COLLECTION AREA .....	8
INSTALLATION EQUIPMENT AND DESIGN .....	9
EQUIPMENT SUMMARY .....	9
WASTE ROOM AREAS.....	9
GARBAGE ROOMS.....	10
CONSTRUCTION REQUIREMENTS.....	10
SIGNAGE .....	10
VENTILATION .....	10
USEFUL CONTACTS .....	11
APPENDICES.....	12
APPENDIX A ARCHITECTURAL DRAWING EXCERPTS .....	12
APPENDIX A.1 WASTE ROOM/LOADING AREA .....	12
APPENDIX B PRIMARY WASTE MANAGEMENT PROVISIONS .....	14
APPENDIX B.1 TYPICAL BIN SPECIFICATIONS .....	14
APPENDIX B.2 SIGNAGE FOR WASTE & RECYCLING BINS .....	15
APPENDIX B.3 TYPICAL COLLECTION VEHICLE INFORMATION .....	16

## **OPERATIONAL WASTE MANAGEMENT PLAN**

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APPENDIX B.4	TYPICAL MOTORISED BIN TUG .....	17
APPENDIX B.5	TYPICAL SEATED BIN MOVER.....	18
APPENDIX C	SECONDARY WASTE MANAGEMENT PROVISIONS.....	19
APPENDIX C.1	TYPICAL BACK OF HOUSE BINS .....	19
APPENDIX C.2	TYPICAL PUBLIC PLACE WASTE BINS .....	20
APPENDIX C.3	TYPICAL WORM FARM AND COMPOST BINS .....	21

## GLOSSARY OF TERMS

TERM	DESCRIPTION
<i>Baler</i>	A device that compresses waste into a mould to form bales which may be self-supporting or retained in shape by strapping
<i>Collection Area/Point</i>	The identified position or area where garbage or recyclables are actually loaded onto the collection vehicle
<i>Compactor</i>	A machine for compressing waste into disposable or reusable containers
<i>Composter</i>	A container/machine used for composting specific food scraps
<i>Crate</i>	A plastic box used for the collection of recyclable materials
<i>Garbage</i>	All domestic waste (Except recyclables and green waste)
<i>Green Waste</i>	All vegetated organic material such as small branches, leaves and grass clippings, tree and shrub pruning, plants and flowers
<i>Hopper</i>	A fitting into which waste is placed and from which it passes into a chute or directly into a waste container. It consists of a fixed frame and hood unit (the frame) and a hinged or pivoted combined door and receiving unit
<i>L</i>	Litre(s)
<i>Liquid Waste</i>	Non-hazardous liquid waste generated by commercial premises that is supposed to be connected to sewer or collected for treatment and disposal by a liquid waste contractor (including grease trap waste)
<i>LRV</i>	Large rigid vehicle described by AS 2890.2-2002 Parking facilities – Off-street commercial vehicle facilities as heavy rigid vehicle (HRV)
<i>Mobile Garbage Bin(s) (MGB)</i>	A waste container generally constructed of plastic with wheels with a capacity in litres of 120, 240, 360, 660, 1000 or 1100
<i>MRV</i>	Medium rigid vehicle
<i>Putrescible Waste</i>	Component of the waste stream liable to become putrid. Usually breaks down in a landfill to create landfill gases and leachate. Typically applies to food, animal and organic products.
<i>Recycling</i>	Glass bottles and jars – PET, HDPE and PVC plastics; aluminium aerosol and steel cans; milk and juice cartons; soft drink, milk and shampoo containers; paper, cardboard, junk mail, newspapers and magazines
<i>Refuse</i>	Material generated and discarded from residential and commercial buildings including general waste, recyclables, green waste and bulky items
<i>SRV</i>	Small rigid vehicle as in AS 2890.2-2002 Parking facilities – Off-street commercial vehicle facilities, generally incorporating a body width of 2.33

## LIST OF TABLES

Table 1: Stakeholder Roles and Responsibilities.....	4
Table 2: Calculated Waste Generation – School .....	6
Table 3: Equipment Summary.....	9
Table 4: Waste Room Areas .....	9

## INTRODUCTION

EFRS has been commissioned by School Infrastructure NSW (SINSW) on behalf of the Department of Education (DOE) to prepare an Operational Waste Management Plan to accompany a State Significant Development Application (SSDA) to the NSW Department of Planning, Industry and Environment (DPIE) for proposed upgrades to Hastings Secondary College (Port Macquarie Campus), previously known as Port Macquarie High School.

Hastings Secondary College consists of two campuses, being Westport and Port Macquarie. This report has been prepared for proposed works at the Port Macquarie Campus, which consists of two properties, the main campus and the Ag Plot.

The works subject to this proposal are to be carried out on the main Port Macquarie campus which is located at 16 Owen Street, Port Macquarie (the site). The site has a secondary street frontage to Burrawan Street and adjoins Oxley Oval along the eastern boundary.

On 23 December 2020, the Secretary of the DPIE issued Secretary's Environmental Assessment Requirements (SEARs) for SSD Application No. 11920082. This report has been prepared in accordance with the SEARs requirements.

## LOCATION/SITE DESCRIPTION

The site is located approximately 1.2km south east of the Port Macquarie town centre, with access from Oxley Highway (Gordon Street) via Owen Street to the centre, William Street via Owen Street to the north and Burrawan Street via Owen Street to the south. A maintenance access road exists to the east of the site along Burrawan Street.

The site is located at 16 Owen Street, Port Macquarie and is legally known as Lot 111 in DP 1270315. The Port Macquarie Campus site is located within a coastal setting (east), with residential (single two storey and residential flat buildings) located to the west and south and Port Macquarie Bowling Club to the north. The surrounding street network provides on-street parking. Maintenance vehicular access is located off Burrawan Street.

No Natural watercourses are mapped as traversing the site. Scattered vegetation is located throughout the site, with a small area of vegetation concentrated towards the pedestrian access area.

The Port Macquarie Campus site is gently sloping downwards in three general 'platforms' towards the north, with distinct views out towards the ocean and the Hastings River. It also has a distinct view line to the row of Norfolk pine trees along the coastline. The siting of the campus provides many opportunities for ongoing cultural connection to Country. Current built form has an established language of two (2) story, face brick, low pitched metal roof buildings.

## PROPOSED DEVELOPMENT

The upgrades will support high-quality educational outcomes to meet the needs of students within the local community and deliver innovative learning and teaching spaces as follows:

- Demolition works to accommodate new works;
- Upgrade to school entry;
- Construction of new two (2) storey Creative and Performing Arts (CAPA) building;
- Construction of new Police Citizens Youth Club (PCYC);
- Partial refurbishment of Building L;
- Refurbishment and alteration to Building B;
- Removal of Building S and demountable buildings;
- New lift connections, covered outdoor learning area (COLA) and covered walkways;
- Associated earthworks, landscaping, stormwater works, service upgrades; and
- Tree removal/ tree safety works.

No change to current staff or student numbers is proposed.



## PORT MACQUARIE-HASTINGS COUNCIL

The garbage and recycling generated at this development will be guided by the services and acceptance criteria of Port Macquarie-Hastings Council. All waste facilities and equipment are to be designed and constructed to be in compliance with the Port Macquarie-Hastings Council *Developments, Public Place & Events Waste Minimisation and Management Policy* (2020), council advice, Australian Standards and statutory requirements.

### COUNCIL OBJECTIVES

- Reduce waste to landfill.
- Maximise source separation of general waste, recycling and food and garden organics.
- Embed circular economy principles by supporting the minimisation of waste and promoting the continual use of resources.
- Establish standard provisions for determining waste management requirements in developments.
- Ensure developments are designed with adequate storage, access and management of waste.
- Embed sustainable and effective waste management practices at public places and at public events.

## STAKEHOLDER ROLES AND RESPONSIBILITIES

The following table demonstrates the primary roles and responsibilities of the respective stakeholders:

*Table 1: Stakeholder Roles and Responsibilities*

Roles	Responsibilities
Management	<ul style="list-style-type: none"> <li>Ensuring that all waste service providers submit monthly reports on all equipment movements and waste quantities/weights;</li> <li>Organising internal waste audits/visual assessments on a regular basis; and</li> <li>Manage any non-compliances/complaints reported through waste audits.</li> </ul>
Site Caretaker	<ul style="list-style-type: none"> <li>Ensuring effective signage, communication and education is provided to occupants, tenants and cleaners;</li> <li>Providing staff/contractors with equipment manuals, training, health and safety procedures, risk assessments, and PPE to control hazards associated with all waste management activities;</li> <li>Ensuring site safety for residents, children, visitors, staff and contractors;</li> <li>Abiding by all relevant OH&amp;S legislation, regulations, and guidelines;</li> <li>Assessing any manual handling risks and prepare a manual handling control plan for waste and bin transfers;</li> <li>Preventing storm water pollution by taking necessary precautions (securing bin rooms, preventing overfilling of bins)</li> <li>Cleaning and transporting of bins as required;</li> <li>Organising, maintaining and cleaning the general and recycled waste holding area;</li> <li>Organising both garbage and recycled waste pick-ups as required;</li> <li>Organising replacement or maintenance requirements for bins;</li> <li>Organising bulky goods collection when required; and</li> <li>Investigating and ensuring prompt clean-up of illegally dumped waste materials.</li> </ul>
Staff/Students	<ul style="list-style-type: none"> <li>Dispose of all garbage and recycling in the allocated MGBs provided;</li> <li>Ensure adequate separation of garbage and recycling; and</li> <li>Compliance with the provisions of Council and the WMP.</li> </ul>
Waste Contractor	<ul style="list-style-type: none"> <li>Provide a reliable and appropriate waste collection service;</li> <li>Provide feedback to staff/students in regards to contamination of recyclables; and</li> <li>Work with management/site caretaker to customise waste systems where possible.</li> </ul>
Gardening/Landscaping Contractor	<ul style="list-style-type: none"> <li>Removal of all garden organic waste generated during gardening maintenance activities for recycling at an offsite location.</li> </ul>

## EDUCATION

The caretaker/management are responsible for creating and managing the waste management education process.

Educational material encouraging the correct separation of garbage and recycling items must be provided to each staff member to ensure the correct disposal of waste, including bulky goods (old furniture, large discarded items, etc.).

## LIMITATIONS

The purpose of this report is to document a Waste Management Plan (WMP) as part of a development application and is supplied by Elephants Foot Recycling Solutions (EFRS) with the following limitations:

- Drawings, estimates and information contained in this waste management plan have been prepared by analysing the information, plans and documents supplied by the client, and third parties including Council and government information. The assumptions based on the information contained in the WMP is outside the control of EFRS;
- the figures presented in the report are an estimate only – the actual amount of waste generated will be dependent on the occupancy rate of the building/s and waste generation intensity as well as the site managements approach to educating staff and students regarding waste management operations and responsibilities;
- the site caretaker will make adjustments as required based on actual waste volumes (if waste is greater than estimated) and increase the number of bins and collections accordingly;
- the report will not be used to determine or forecast operational costs or prepare any feasibility study or to document any safety or operational procedures;
- the report has been prepared with all due care however no assurance or representation is made that the WMP reflects the actual outcome and EFRS will not be liable to you for plans or outcomes that are not suitable for your purpose, whether as a result of incorrect or unsuitable information or otherwise;
- EFRS offer no warranty or representation of accuracy or reliability of the WMP unless specifically stated;
- any manual handling equipment recommended should be provided at the recommendation of the appropriate equipment provider who will assess the correct equipment for supply;
- Design of waste management equipment and systems must be approved by the supplier.

## SECONDARY SCHOOL WASTE MANAGEMENT

The New South Wales Environmental Protection Authority *Better Practice Guide for Resource Recovery* (2019) has been referenced to calculate the total number of bins required for the school. Calculations are based on generic figures; waste generation rates may differ according to the tenants' waste management practice.

### ESTIMATED WASTE VOLUMES AND PROVISIONS

The following table shows the estimated volume (L) of garbage and recycling generated by the school in operation.

*Table 2: Calculated Waste Generation – School*

# Students		Garbage Generation Rate (L/student/week)	Generated Garbage (L/week)	Recycling Generation Rate (L/student/week)	Generated Recycling (L/week)
Secondary	758	20	15160	15	11370
Collections & Equipment		Garbage Bin Size (L)	1100	Recycling Bin Size (L)	1100
		Garbage Bins per Week	14	Recycling Bins per Week	11
		Garbage Collections per Week	3	Recycling Collections per Week	3
		Total Garbage Bins Required	5	Total Recycling Bins Required	4

It is the responsibility of the caretaker to monitor the number of bins required for the school. Waste volumes may change according to the development's management, and attitudes to waste disposal and recycling. The bin numbers, sizes and collection frequencies may need to be altered to suit the school's operation. Seasonal periods i.e. public and school holidays should also be considered.

### SCHOOL ROOMS AND FACILITIES WASTE MANAGEMENT STRATEGY

All operations within the school will share bins, the bin holding room and collection services.

The bin holding room will be located close to the new truck delivery access point off Burrawan Street. This area will contain 9 x 1100L bins in total for the collection of the garbage and recycling as per Table 2.

The caretaker, waste collection staff and cleaners will be the only personnel with access to the bin holding room. All transportation of waste and recycling must be co-ordinated with the caretaker or cleaners.

Suitably labelled garbage and recycling bins will be placed throughout each building as required for the collection of garbage and recycling generated in each space. Receptacles should be provided in convenient locations and areas of high waste generation.

The students, staff and visitors will be responsible for placing their garbage and recycling into the correct receptacle. The capacity of the source separation bins will be monitored by the caretaker and cleaners.

The cleaners will circulate throughout the building after hours and empty the garbage and recycling receptacles situated throughout the school. The cleaners will then transport the garbage and recycling to the bulk bins in the waste room and dispose of the garbage and recycling into the appropriate bins.

## **BATHROOMS**

Washroom facilities should be supplied with collection bins for paper towels (if used). Sanitary bins for female restroom facilities must also be arranged with an appropriate contractor.

## **SOURCE SEPARATION**

Waste avoidance, recovery and reuse of discarded materials and responsible management of hazardous waste are all crucial elements of sustainable development. Effective waste management practices in developments significantly improve environmental, social, and economic outcomes on both a local and regional scale and should be integrated into the waste management processes.

## **GENERAL WASTE (GARBAGE) AND RECYCLING**

Garbage and recycling bins will be located around the building where considered appropriate. It is recommended that bins are placed in areas of high waste generation and in convenient locations. Recycling must not be bagged.

## **BULKY WASTE AND RE-USEABLE ITEMS**

A room or caged area should be allocated for the storage of bulky waste items such as discarded furniture, eWaste, etc. The room must have a minimum doorway width of 1.5m to allow for easy movement of large waste items in and out of the room. A space should also be designated for the storage of reusable items such as crates, pallets etc.

The caretaker will be responsible the management of the bulky goods room and storage of reusable items. School staff will need liaise with the caretaker for assistance with disposing of bulky items.

## **ORGANIC WASTE AND COMPOSTING**

Recycling organic waste, such as food scraps and garden materials, dramatically reduces the quantity of waste being diverted to land fill and thus reduces the school's ecological footprint. Compost material can also be returned to the soil as a rich fertilizer and improve plant growth and the overall health of surrounding vegetation. The school may wish to pursue the use of worm farms or a communal composting facility (see APPENDIX C.3). Composting facilities are to be sited on an unpaved area with soil depth of at least 300mm.

## **MANAGEMENT OF SPECIALITY WASTE STREAMS**

The caretaker/management are responsible for making arrangements for the disposal and recycling of specialised waste streams with an appropriate contractor. Specialised wastes cannot be placed in garbage bins as they can have adverse impacts to human health and the environment if disposed of in landfill. Staff will need to liaise with the site caretaker when disposing of specialised waste streams.

Specialised waste streams include:

- Chemical Waste
- Liquid wastes
- Toner cartridges
- Lightbulbs
- eWaste
- Batteries

## **MOVEMENT AND TRANSPORTATION OF BINS**

The cleaners are responsible for the transportation of bins from their designated operational locations to the bin holding area when full and returning them once emptied to resume operational use.

Transfer of waste and all bin movements should require minimal manual handling. The school management must assess manual handling risks. If required, the school management should contact a bin-tug, trailer or tractor consultant to provide equipment recommendations.

## **COLLECTION OF WASTE**

A private contractor will be engaged by the school to service the waste and recycling to an agreed schedule. This report assumes that garbage and recycling will be collected three times per week.

The waste collection vehicle will access the site from Burrawan Street and pull-up at the new truck delivery access point adjacent to the waste room. Collection staff will collect the bins directly from the waste room.

Once all bins have been collected, the vehicle will leave the site in a forward-facing direction via the same route.

## **COLLECTION AREA**

It is Elephant Foot's understanding that the collection areas have been reviewed by a traffic consultant to confirm the swept paths, load requirements and clearances for waste collections.

## INSTALLATION EQUIPMENT AND DESIGN

### EQUIPMENT SUMMARY

Table 3: Equipment Summary

Component	Part	Qty	Notes
Equipment	Suitable Bin Moving Equipment	N/A	Optional (See APPENDIX B.4 & APPENDIX B.5 for Typical Bin Movers)

## WASTE ROOM AREAS

The areas allocated for waste storage are detailed in Table 4 below. The areas provided are estimates only. Final areas will depend upon room and bin layouts.

Table 4: Waste Room Areas

Location	Waste Room Type	Equipment	Estimated Area (m <sup>2</sup> )
Truck Delivery Access Point	Bin Holding Room	5 x 1100L Garbage Bins 4 x 1100L Recycling Bins	30
	Bulky Goods Storage Room	N/A	4

## GARBAGE ROOMS

### CONSTRUCTION REQUIREMENTS

The garbage room will be required to contain the following facilities to minimise odours, deter vermin, protect surrounding areas, and make it a user-friendly and safe area:

- waste room floor to be sealed with a two pack epoxy;
- waste room walls and floor surface is flat and even;
- all corners coved and sealed 100mm up, this is to eliminate build-up of dirt;
- a cold water facility with hose cock must be provided for washing the bins;
- any waste water discharge from bin washing must be drained to sewer in accordance with the relevant water board. (Sydney Water);
- tap height of 1.6m;
- storm water access preventatives (grate);
- all walls painted with light colour and washable paint;
- equipment electric outlets to be installed 1700mm above floor levels;
- the room must be mechanically ventilated;
- light switch installed at height of 1.6m;
- waste rooms must be well lit (sensor lighting recommended);
- optional automatic odour and pest control system installed to eliminate all pest types and assist with odour reduction – this process generally takes place at building handover – site manager makes the decision to install;
- if 660L or 1100L bins are utilised, 2 x 820mm (minimum) door leafs must be used;
- all personnel doors are hinged, lockable and self-closing;
- waste collection area must hold all bins – bin movements should be with ease of access;
- conform to the Building Code of Australia, Australian Standards and local laws; and
- childproofing and public/operator safety shall be assessed and ensured

### SIGNAGE

The site manager is responsible for waste room signage including safety signage (see *APPENDIX B.2*). Appropriate signage must be prominently displayed on walls and above all bins, clearly stating what type of waste or recyclables is to be placed in the bin underneath.

### VENTILATION

Waste and recycling rooms must have their own exhaust ventilation system either;

- Mechanically - exhausting at a rate of 5L/m<sup>2</sup> floor area, with a minimum rate of 100L/s minimum; or
- Naturally - permanent, unobstructed, and opening direct to the external air, not less than one-twentieth (1/20) of the floor area

Mechanical exhaust systems shall comply with AS1668 and not cause any inconvenience, noise or odour problem.



## USEFUL CONTACTS

Elephants Foot Recycling Solutions does not warrant or make representation for goods or services provided by suppliers.

### **PORT MACQUARIE-HASTINGS COUNCIL CUSTOMER SERVICE**

Phone: 02 6581 8111

Email: [council@pmhc.nsw.gov.au](mailto:council@pmhc.nsw.gov.au)

### **SULO MGB** (MGB, Public Place Bins, Tugs and Bin Hitches)

Phone: 1300 364 388

### **CLOSED LOOP** (Organic Dehydrator)

Phone: 02 9339 9801

### **ELECTRODRIVE** (Bin Mover)

Phone: 1800 333 002

Email: [sales@electrodrive.com.au](mailto:sales@electrodrive.com.au)

### **RUD** (Public Place Bins, Recycling Bins)

Phone: 07 3712 8000

Email: [Info@rud.com.au](mailto:Info@rud.com.au)

### **CAPITAL CITY WASTE SERVICES** (Private Waste Services Provider)

Phone: 02 9359 9999

### **REMONDIS** (Private Waste Services Provider)

Phone: 13 73 73

### **SITA ENVIRONMENTAL** (Private Waste Services Provider)

Phone: 13 13 35

### **NATIONAL ASSOCIATION OF CHARITABLE RECYCLING ORGANISATIONS INC.** (NACRO)

Phone: 03 9429 9884

Email: [information@nacro.org.au](mailto:information@nacro.org.au)

### **PURIFYING SOLUTIONS** (Odour Control)

Phone: 1300 636 877

Email: [sales@purifyingsolutions.com.au](mailto:sales@purifyingsolutions.com.au)

### **MOVEXX** (Bin Movers)

Phone: 1300 763 444

### **AUSCOL** (Recycling Oils & Animal Fats)

Phone: 1800 629 476

### **KOMPACT EQUIPMENT** (Equipment & Servicing Provider)

Phone: 1300 566 722

Email: [info@kompactequipment.com.au](mailto:info@kompactequipment.com.au)

### **ELEPHANTS FOOT RECYCLING SOLUTIONS** (Chutes, Compactors & eDiverter Systems)

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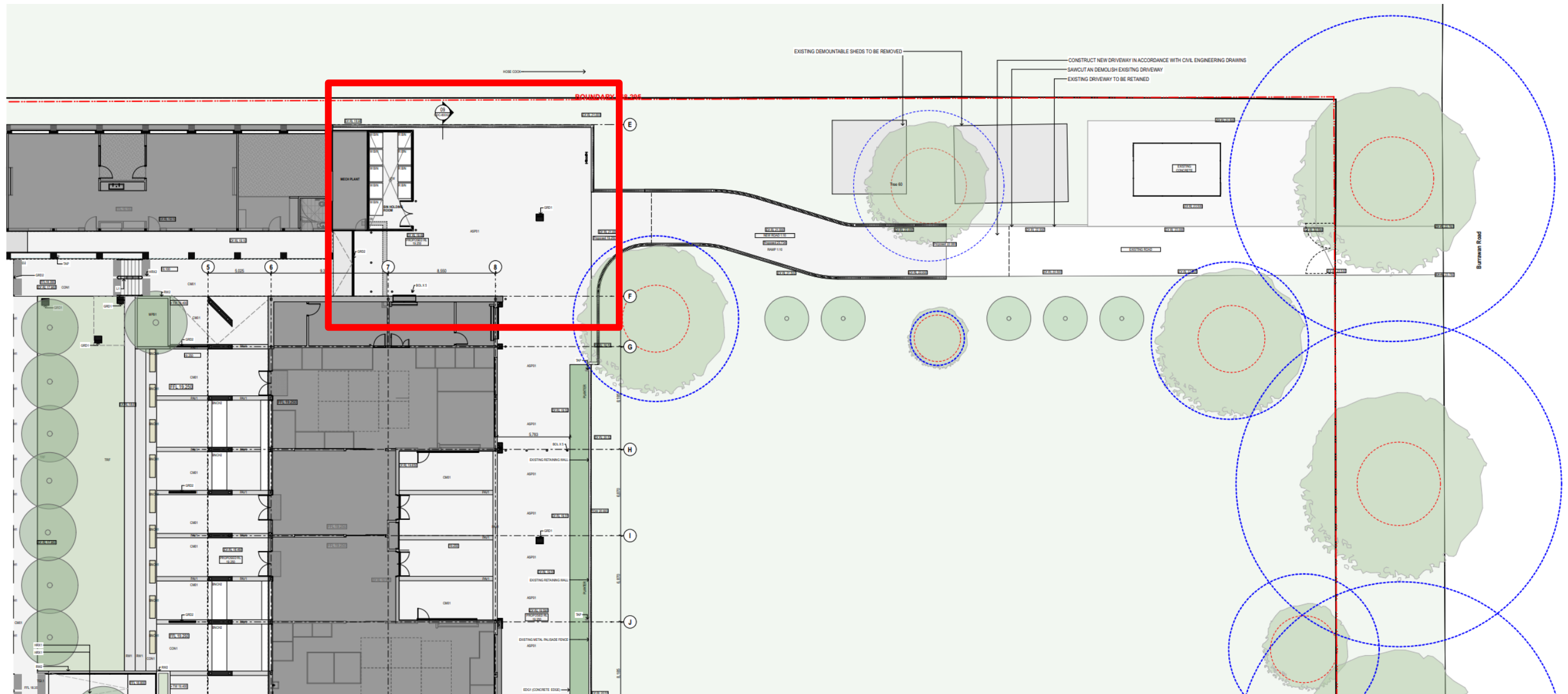
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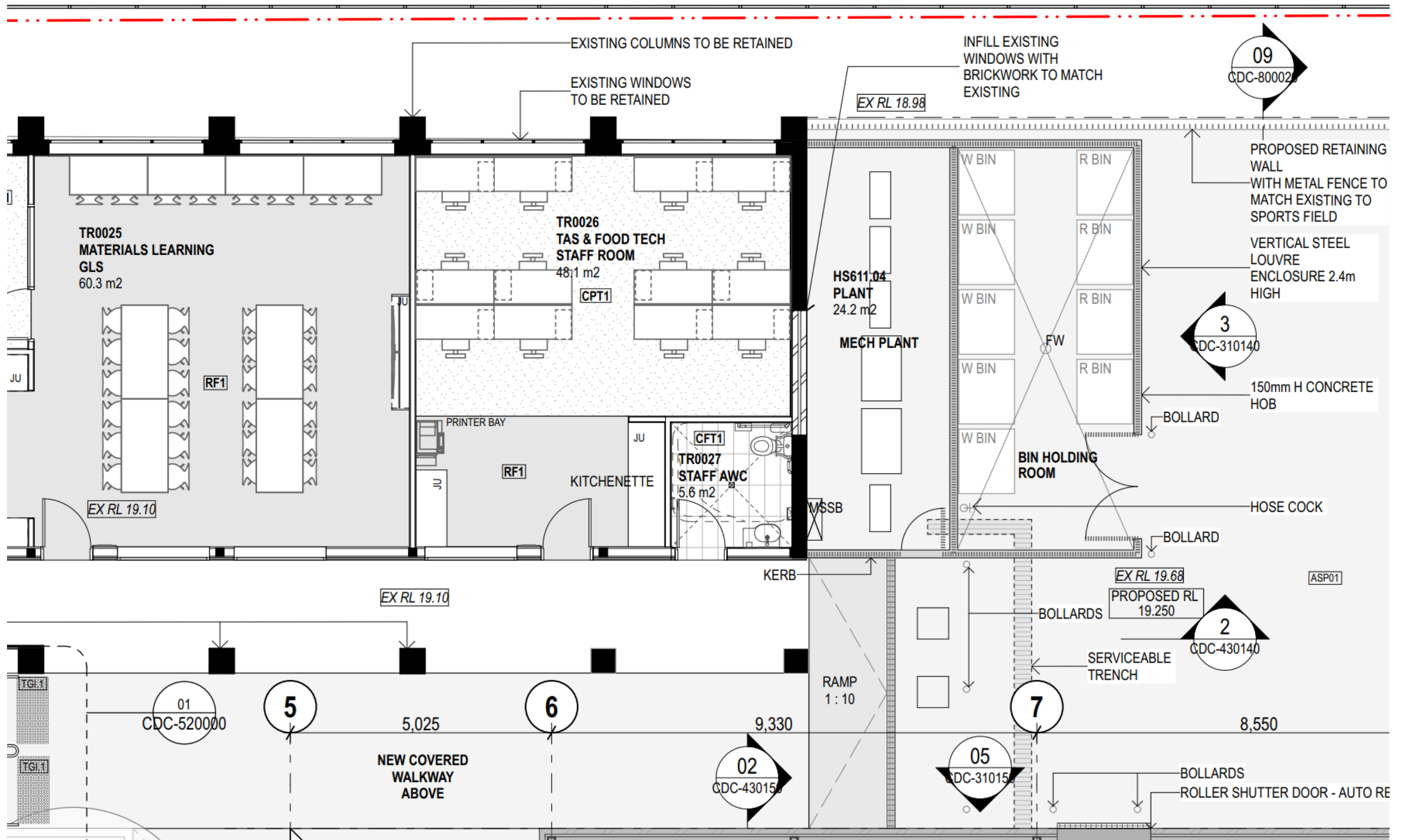
## APPENDICES

### APPENDIX A ARCHITECTURAL DRAWING EXCERPTS (From CDC Approval. Not part of SSD Submission)

#### APPENDIX A.1 WASTE ROOM/LOADING AREA



Source: FJMT Studio, Drawing No. CDC-800010, Rev.03, 31/03/21 – Landscape Plan – TAS Access Driveway



Source: FJMT Studio, Drawing No. CDC-201040, Rev.03, 31/03/21 – Building T – General Arrangement Plans

## OPERATIONAL WASTE MANAGEMENT PLAN

### APPENDIX B PRIMARY WASTE MANAGEMENT PROVISIONS

#### APPENDIX B.1 TYPICAL BIN SPECIFICATIONS

The most common bin sizes are provided below, although not all sizes are shown. These dimensions are a guide only and differ slightly between manufacturers.

Average dimension ranges for two-wheel mobile bins



Wheelie bin

Bin capacity	80L	120L	140L	240L	360L
Height (mm)	870	940	1065	1080	1100
Depth (mm)	530	530	540	735	820
Width (mm)	450	485	500	580	600
Approximate footprint (m <sup>2</sup> )	0.24	0.26–0.33	0.27–0.33	0.41–0.43	0.49
Approximate weight (kg)	8.5	9.5	10.4	15.5	23
Approximate maximum load (kg)	32	48	56	96	Not known

Sources include Sulo, Single Waste, Cleanaway, SUEZ, just wheelie bins and Perth Waste for two-wheel mobile bins

Average dimension ranges for four-wheel bulk bins



Dome or flat lid container

Bin capacity	660L	770L	1100L	1300L	1700L
Height (mm)	1250	1425	1470	1480	1470
Depth (mm)	850	1100	1245	1250	1250
Width (mm)	1370	1370	1370	1770	1770
Approx footprint (m <sup>2</sup> )	0.86–1.16	1.51	1.33–1.74	2.21	2.21
Approx weight (kg)	45	Not known	65	Not known	Not known
Approx maximum load (kg)	310	Not known	440	Not known	Not known

Sources include Sulo, Signal Waste, Cleanaway, SUEZ, Just Wheelie Bins and Perth Waste

Average dimension ranges for bulk bins over 1700L in capacity



Bulk bins greater than 1700L

Bin capacity)	1m <sup>3</sup>	1.5m <sup>3</sup>	2m <sup>3</sup>	3m <sup>3</sup>	4.5m <sup>3</sup>	6m <sup>3</sup>
Height (mm)	1000	910–1250	865–1000	1020–1580	1440–2014	1650
Depth (mm)	1000	905–1000	1300–1400	1470–1700	1605–1900	1900
Width (mm)	1400	1805–2010	1830–2000	1400–2010	1800–2010	2000
Approximate footprint (m <sup>2</sup> )	1.4	1.63–2.01	2.4–2.8	2.1–3.4	2.9–3.8	3.8

Sources include TORO Waste Equipment, SUEZ, Signal Waste, Perth Waste and ACT Industrial

Source: New South Wales Environmental Protection Authority *Better Practice Guide for Resource Recovery* (2019)

## **APPENDIX B.2 SIGNAGE FOR WASTE & RECYCLING BINS**

### **Waste Signs**

Signs for garbage, recycling and organics bins should comply with the standard signs promoted by the EPA (Environmental Protection Authority).

Examples of waste wall posters (EPA supplied)



Examples of bin lid stickers (EPA supplied)



### **Problem Waste Signs**

The EPA has also produced a range of images and signs that can be used for problem wastes, such as fluoro globes and tubes, household and car batteries, e-waste and smoke detectors. To access these resources, contact the NSW EPA. Some examples are shown below.



### **Safety Signs**

The use of safety signs for waste resource recovery rooms must comply with *AS1319 Safety signs for occupational environments*. Safety signs must be used to regulate and control safety related to behaviour, warn of hazards and provide emergency information, including fire protection information. Suitable signs should be decided for each development as required.

Example safety signs



Source: New South Wales Environmental Protection Authority *Better Practice Guide for Resource Recovery* (2019)

## APPENDIX B.3 TYPICAL COLLECTION VEHICLE INFORMATION

Australian Standards for turning circles for medium and heavy rigid class vehicles

Vehicle class	Overall length (m)	Design width (m)	Design turning radius (m)	Swept circle (m)	Clearance (travel) height (m)
Medium rigid vehicle	8.80	2.5	10.0	21.6	4.5
Heavy rigid vehicle	12.5	2.5	12.5	27.8	4.5

Source: New South Wales Environmental Protection Authority *Better Practice Guide for Resource Recovery* (2019)



## APPENDIX B.4 TYPICAL MOTORISED BIN TUG



### Typical applications:

- Move trolleys, waste bin trailers and 660/1100L bins up and down a ramp incline.
- Quiet, smooth operation with zero emissions and simple to use, no driver's licence required
- Suitable for:
  - High rise building & apartment basements
  - Large factories & warehouse with sloped ground
  - Caravan parks & other large outdoor areas

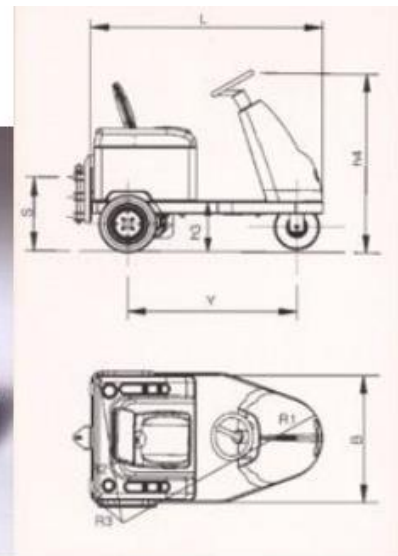
### Features:

- 1 tonne tow capacity of inclines up to 8 degrees
- 500kg tow capacity if inclines up to 14 degrees
- CE Compliant
- 4.5 km/h max speed
- 2 x 80amp batteries – includes charger
- Powerful transaxle
- Hitch to suit 660L bins

### Safety Features:

- Intuitive paddle lever control
- Stops and repels the unit if activated when reversing.
- Site assessment recommended to assess ramp incline steepness (*See Useful Contacts*)

## APPENDIX B.5 TYPICAL SEATED BIN MOVER



		UNIT M.	BULL 2	BULL 4
Manufacturer	DEC			
Model	BULL			
Platform loading cap.	Nominal capacity	kg	-----	-----
Pull capacity	Pull nominal capacity	kg	2000	4000
Power type	Electric - endothermic		electric	electric
Control type	Standing / seated thiller / steer		seated / steer	seated / steer
Tyres	Pn=pneum. Se=superelastic		Pn	Pn
Wheels	N. front/rear - x drive	n.	1/2X	1/2X
Platform dimensions	L x B (lengh x width)	mm	-----	-----
Platform hight	h6 = unload clearence	mm	-----	-----
Overall dimensions	L = lenght	mm	1500	1600
	B = width	mm	900	930
	h1 = foot leve	mm	1820	1960
	h3 = Seat height	mm	310	340
	h4 = Steer height	mm	1250	1330
Turning radius	R1 = front min. external	mm	1400	1500
	R2 = rear min. external	mm	1000	1000
	R3 = front min. internal	mm	400	400
Aisle width	A = 180° turn	mm	2200	2300
Tow hook height	s = center from ground	mm	220-350-490	240-380-520

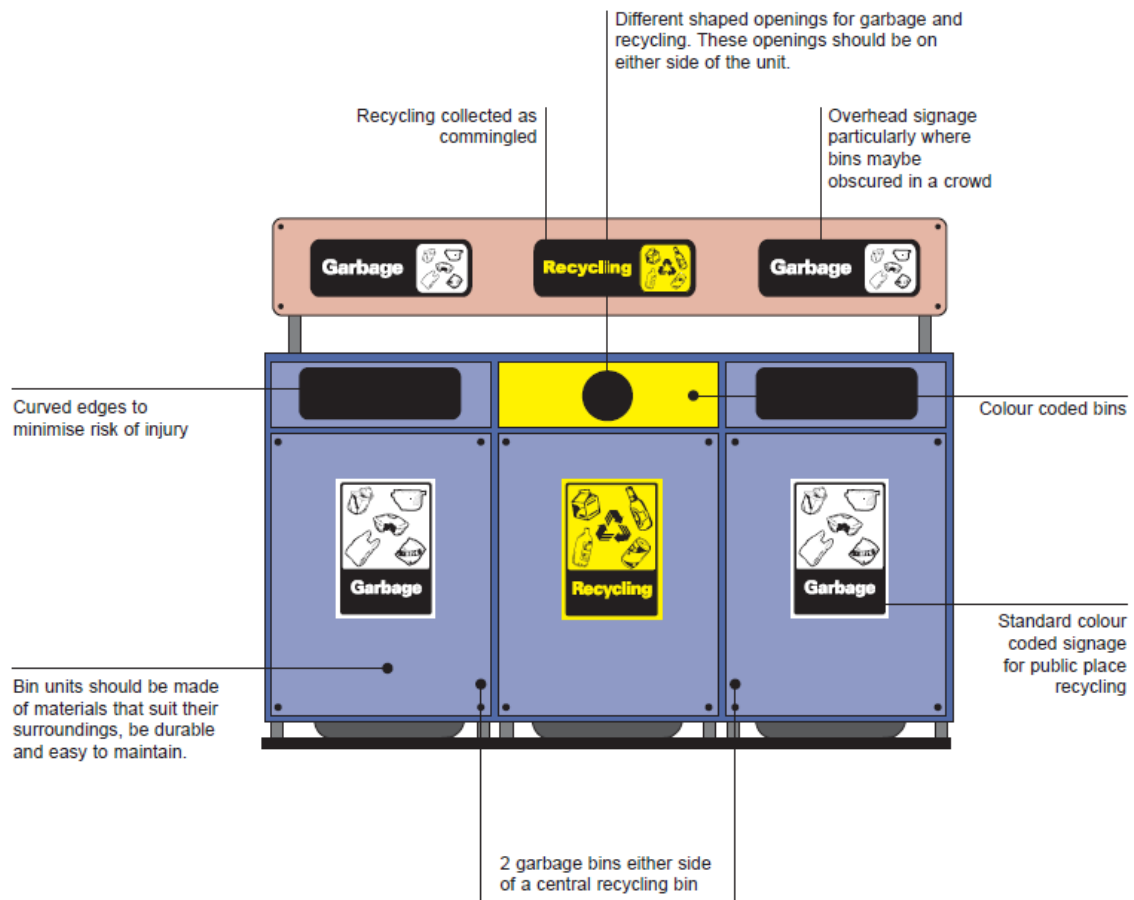


## APPENDIX C SECONDARY WASTE MANAGEMENT PROVISIONS

### APPENDIX C.1 TYPICAL BACK OF HOUSE BINS



## APPENDIX C.2 TYPICAL PUBLIC PLACE WASTE BINS



Source: *Department of Environment and Conservation (NSW) Better Practice Guide for Public Place Recycling* (2005)

## APPENDIX C.3 TYPICAL WORM FARM AND COMPOST BINS

### Worm farms



Worm farms or vermiculture systems transform food and other organic material into vermicast (worm compost) and vermi-liquid (liquid extraction from a worm farm). Seafood, seafood shells, meat or bones, and dairy products are not an acceptable part of the worms' diet and should not be applied to these systems. Worm farms can occupy a small footprint and be located on balconies or in gardens. The worm farm should be placed in a sheltered position to avoid getting too hot in summer.

Worm farms come in different sizes and designs and are sold through hardware stores and often at local government offices. Medium and large-scale worm farms can service many households and commercial activities. These larger systems need a management process to ensure they are properly maintained.

### Onsite composting



Compost tumblers and bins and compost bays transform food and other organic material into useful soil enhancer (compost). They are more versatile than worm farms as they can generally process a wider range of materials, including woody garden organics and can be placed in the sun. A variety of compost bins and tumblers are available from hardware stores or some local councils. There are also various online resources on how to construct them using recycling materials such as timber pallets. The footprint area requirement for a typical single household compost bin is about 1m x 1m x 1m.

Before setting up an onsite composter or worm-farm system, check with council for any local requirements such as setback distances from property boundaries.

*SOURCE: Better practice guide for resource recovery in residential developments 2019, NSW Environmental Protection Authority*