

RANDWICK CAMPUS REDEVELOPMENT

CONSTRUCTION COMMUNICATIONS PLAN

SYDNEY CHILDREN'S HOSPITAL STAGE 1 AND CHILDREN'S COMPREHENSIVE CANCER CENTRE

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1. Introduction

In early 2019 the NSW and Federal Governments announced \$608 million to deliver brand new, state-of-the-art paediatric health, medical research and education facilities as part of the Sydney Children's Hospital Stage 1 and the Children's Comprehensive Cancer Centre (SCH S1 and CCCC, the Project).

The Randwick Campus Redevelopment team is working with the Sydney Children's Hospitals Network (SCHN), Children's Cancer Institute (CCI) and UNSW Sydney (UNSW) to plan and design Sydney Children's Hospital Stage 1 and Australia's first Children's Comprehensive Cancer Centre.

Bounded by Hospital Road, High Street and Botany Street, the redevelopment will connect with UNSW's Health Translation Hub and the Prince of Wales Hospital Integrated Acute Services Building to bring the Randwick Hospitals Campus and UNSW Kensington Campus closer together, forming the Randwick Health & Innovation Precinct.

The collocation of paediatric healthcare, education and research environments will accelerate learning discoveries, engage clinical innovation with bedside care and meet the complex health needs of Sydney's growing population with a future ready workforce.

This is a once in a generation opportunity to transform paediatric services and the next exciting phase of the broader Randwick Campus Redevelopment.

This Construction Communications Plan has been prepared in accordance with the Secretary's Environmental Assessment Requirements (SEARs) dated 2 December 2020 during the development of the Environmental Impact Statement (EIS) for the project. The Proposal includes the following elements:

- A new Emergency Department
- A new Intensive Care Unit
- Short Stay Unit
- Day and inpatient CCCC oncology units
- Children's Comprehensive Cancer Centre
- Ambulance access, parking, back of house and loading dock services accessed via the lowered Hospital Road
- Integration with the Prince of Wales Acute Services Building (ASB) and Integrated ASB (IASB), both currently under construction and UNSW HTH that is also subject to a SSDA
- Public domain and associated landscaping
 Tree removal
- Utilities services and amplification works; and
- Site preparation and Civil works

Health Infrastructure (HI) has a strong commitment to consultation across all stages of the Randwick Campus Redevelopment, including delivery and construction. Proactive engagement with Randwick Health & Innovation Precinct (the Precinct) partners and staff, consumers and the community remains a core planning objective so that we deliver a new hospital that responds to the evolving needs of staff, patients, carers, families and the community now and into the future.

HI's principles of proactive stakeholder engagement, transparent communications, coordinated and accessible information and collaboration, have informed a targeted and meaningful program of consultation and engagement that has supported all elements of the Randwick Campus Redevelopment since early concepts were announced in 2017. This plan will seek to remain consistent with and build on the proactive and coordinated engagement that has been delivered to all interested and affected stakeholders since that time.

2. About the Randwick Campus Redevelopment

The NSW Government is partnering with UNSW to strengthen the Randwick Health & Innovation Precinct through the integration of additional health education, training and research with acute healthcare services - directly benefiting patients, carers and the NSW community.

Over \$1.5 billion is being invested in health, education and research, of which over \$1 billion is from the NSW Government. To deliver on the vision for the Precinct, three major projects are being delivered by the Randwick Campus Redevelopment, including:

- A new Prince of Wales Hospital Integrated Acute Services Building, due to open in 2022
- The Project, due to open in 2025
- The proposed UNSW Sydney's Health Translation Hub, due to open in 2026

Construction of the new Prince of Wales Hospital Integrated Acute Services Building is well underway. The Project and the UNSW HTH are in planning and will submit separate State Significant Development Applications in mid- 2021.

3. Engaging stakeholders during construction

The overarching Communications and Stakeholder Engagement Strategy for the Randwick Campus Redevelopment, as well as the Communications and Engagement plans to support each stage of the Redevelopment, including the Project, have been developed in line with HI's guiding principles for capital projects, which are:

Proactive stakeholder engagement – identification and engagement of stakeholders from the outset of the project to ensure everyone is informed across the project lifecycle

Proactive and transparent communications – direct contact with targeted stakeholders to build trusted relationships prior to any works commencing

Coordinated information – information is accessible to all impacted stakeholders as required in accordance with the agreed communication delivery dates

Collaboration – internal collaboration is encouraged for all members involved in the delivery of the project to ensure a unified approach.

There are a broad range of stakeholders who have varying degrees of involvement and engagement with the Randwick Campus Redevelopment. Significant work has been undertaken to identify and develop collaborative and productive relationships with key stakeholders and these have been and will continue to be leveraged throughout all phases of the Redevelopment.

The table below describes the communication objectives and typical methods of engagement which will be undertaken. A focus on bespoke engagement to meet the unique needs of each stakeholder endeavours to ensure optimal amenity for all stakeholders who interface or engage with the site, smooth delivery of the works and maintenance of the program so that we remain on track to deliver this essential infrastructure for NSW.

Figure 1.0 Key objectives have been set for each of the main phases for the Project

Project Phase	Objective	КРІ
Planning and design, including the Request for SEARs	 Inform community, other stakeholders and government agencies about the proposal Where possible, involve community in planning to inform decision making Build on established relationships Provide an avenue for feedback to be received and considered by the project team 	Build stakeholder awareness about the proposal, its features and how it may relate to them

Project Phase	Objective	KPI
Preparation of EIS	Create awareness about the drivers and benefits of the SCH S1 and CCCC	Build stakeholder awareness about the proposal
	Engage project neighbours as planning progresses	Ensure residents and precinct stakeholders are aware of the proposal and have clear lines of communication with the project team should they have any questions or feedback
	Provide stakeholders with clear communication channels to raise issues and provide project feedback	Stakeholders feel valued and confident their feedback is received Stakeholders receive timely responses to complaints and enquiries
	Anticipate and respond to potential issues or concerns transparently	Early identification of issues or concerns and quick resolution where possible
	Leverage existing stakeholder and community relationships to deliver meaningful and targeted engagement and consultation	Stakeholder feedback incorporated in the project design and delivery
Exhibition of EIS	Work with project neighbours to plan the delivery of the new infrastructure	Identify issues which may require mitigation or modification to optimise the program and improve amenity
Final planning for commencement of construction	Deliver accurate and timely information that addresses the needs of each stakeholder group	 Stakeholders understand key stages of construction and how impacts are managed Build and maintain project awareness Ongoing identification of issues and concerns Issues are managed promptly with transparency
Site establishment and construction	Deliver a comprehensive communications program that ensures stakeholders are pro- actively notified of and clearly understand changes to site conditions	 Stakeholders understand how the construction activities affects them Stakeholders clearly understand how to provide feedback or lodge complaints regarding construction activities
	Provide stakeholders with clear communication channels to raise issues and provide project feedback	 Stakeholders feel valued and confident their feedback is received Stakeholders receive timely responses to complaints and enquiries
	Utilise notification platforms to document and communicate potential disruptions for the Randwick Hospitals Campus	 Disruptions are communicated in a timely, interactive and transparent manner Disruptive works are approved by key campus stakeholders Stakeholders are provided with advance notice of disruptions Disruption to Hospital campus operations are minimised and effectively coordinated

Project Phase	Objective	КРІ
	Deliver site specific inductions to all workers engaged in the Project	All site workers conduct their business in a respectful manner and understand their responsibilities when working in a live Hospital environment and in close proximity to sensitive receivers
	Accurate and timely communication, tailored to the needs of each stakeholder and the community	 Early identification of issues and concerns Issues managed promptly and with maximum transparency
		 Stakeholders understand the features of the project and how it relates to them
Future stage - Commissioning and opening of SCH S1	Communicate information about the benefits to community, site changes	• Stakeholders understand the features and benefits of the project, and how they can access new services
and CCCC		Stakeholders are fully aware of changed site conditions to support public safety

4. Stakeholder Management

The Project's stakeholder environment is complex and extensive. The ongoing proactive identification of issues and sound analysis of stakeholders' needs have been critical factors in successfully managing the Project's interface with Precinct staff, health consumers, neighbours and the community.

The Project team has developed a deep understanding of stakeholders and the engagement environment which has informed the timing, method and level of engagement across all stages of the redevelopment.

In communicating and engaging with stakeholders, the Randwick Campus Redevelopment aims to ensure:

- Stakeholders are aware of the Project and its purpose within the broader redevelopment
- Stakeholders understand the impacts, benefits and drivers for the Project
- Stakeholders understand how they can find out more, ask questions and provide feedback about the Project
- Stakeholders are given the opportunity to provide input into the planning and design of the Project within communicated parameters
- Stakeholders are listened to and understand how their feedback has been used.

Stakeholder Group	Areas of Interest	Engagement objectives	Typical methods of engagement
Sydney Children's Hospitals Network Executive Board Donors Staff Patients and families Visitors Volunteers Unions Suppliers Sydney Children's Hospital Foundation	All aspects	 Build awareness Ensure accurate and timely information is provided to staff and other stakeholders, including regular updates, pop-up stalls and briefings where required Show staff they are valued partners Highlight benefits and drivers for the project Work with Executive, Corporate Services and Engineering to ensure impacts to neighbouring services and facilities are minimised for all users 	 Project Governance Staff Forums, Ward updates, Pop-Up Stands Randwick Campus Redevelopment Control Group Communications materials – signage, newsletters, intranet, noticeboard, email Social media
Children's Cancer Institute • Executive • Board • Donors • Consumers • Visitors • Volunteers • Unions • Suppliers	All aspects	 Build awareness Show staff they are valued partners Ensure accurate and timely information to staff and other stakeholders, including regular updates, pop-up stalls and briefings where required Highlight benefits and drivers for the SCH S1 and CCCC, including future health, education, research and employment opportunities 	 Communications materials – newsletters, fact speets intranet

Figure 2.0 Table of stakeholders- Summary of engagement objectives and methods

Stakeholder Group	Areas of Interest	Engagement objectives	Typical methods of engagement
University of NSW Executive Board Staff Students of UNSW 	All aspects	 Build project awareness Ensure accurate and timely information, including regular updates and briefings Work with UNSW to ensure staff and students have advance notice of issues which may affect them 	 Briefings – formal and informal UNSW Newsletter Pop up information stands Virtual Community Engagement Signage
Randwick Health & Innovation Precinct • Executives • UNSW • HI • South East Sydney Local Health District • SCHN	All aspects	 Involved in project Governance Actively participate in strategic development Project and Precinct Champions - representing the vision and engaging other stakeholders to participate Ensure all Precinct Partners are engaged on project development and progress 	 Project and Precinct Governance Briefings – formal and informal
 Randwick Hospitals Campus Royal Hospital for Women Prince of Wales Hospital Prince of Wales Private Hospital Eastern Suburbs Mental Health Service Other health and research institutions 	All aspects	 Build project awareness Ensure accurate and timely information to staff and other stakeholders, including regular updates Highlight benefits and drivers for the project including future health, educational and employment opportunities Work with Executive, Corporate 	 Briefings - Staff Forums, Ward Updates Communications materials – newsletters, intranet, noticeboard, email Virtual Community Engagement Pop-Up information stands Variable Message Signage

Stakeholder Group	Areas of Interest	Engagement objectives	Typical methods of engagement
		Services and Engineering to ensure impacts to neighbouring services and facilities are minimised for all users	
 Randwick City Council General Manager Planning Traffic and engineering staff Communication Manager Councillors 	Planning components	 Build project awareness Ensure accurate and timely information, especially around the planning process and potential impacts on local residents Provide detailed briefings as required Collaborate during planning to ensure feedback, technical requirements are adequately considered in building design and construction staging 	 Formal and informal briefings, letters Written correspondence
 Government Agencies (local and state) Transport for NSW CBD and South East Sydney Light Rail Greater Sydney Commission Heritage NSW GANSW NSW EPA Ambulance NSW Ausgrid Sydney Water Sydney Airport Corporation Limited (SACL) CASA Air Ambulance 	 Planning components Precinct development 	 Build project awareness Collaborative approach to planning and vision Regular meetings, focused on interface issues, traffic and access and construction management 	 Project and Precinct Governance Briefings – formal and information Communications materials – newsletters, email

Stakeholder Group	Areas of Interest	Engagement objectives	Typical methods of engagement
Information and Communications Technology providers • eHealth • HealthShare	All aspects	 Collaborative approach to planning and vision Regular meetings focused on developing a strategy for an integrated IT network, and planning campus logistics and back of house services in collaboration with the Prince of Wales IASB project team 	Formal and informal briefings
Ministry of Health Consumers Members of the community actively participating in planning for the Redevelopment	 Precinct development Funding Financial and workforce implication Project benefits realisation All aspects as required 	 Collaborative approach to planning and vision Collaborate during planning to ensure feedback, technical requirements are adequately considered in building design and construction staging Build project awareness Keep informed Where relevant, involve the project's 	 Monthly CCAC meetings Website, phone and email
Kedevelopment		involve the project's CCAC in planning for matters which relate to or impact consumers and the community	 Briefings – formal and informal Pop ups Signage, factsheets, project website
 Indigenous community La Perouse Local Aboriginal Land Council Bidjigal People Aboriginal Health Council Local Aboriginal Groups Gujaga Foundation 	All aspects as required – especially planning	 Engaged in planning throughout project development Identify opportunities for meaningful Aboriginal engagement 	 Briefings – formal and informal Seek opportunities for representation of Aboriginal history and connection to place in the building design Engaged regarding Aboriginal Archaeology Virtual Community Engagement

Stakeholder Group	Areas of Interest	Engagement objectives	Typical methods of engagement
Community Immediate neighbours	All aspects as required – especially as they relate to project planning, design and delivery	 Build project awareness, keep regularly informed about developments Understand key impacts and mitigations proposed as part of the project Regular contact to discuss project developments Provide digital content and newsletters targeted at items of interest for those living, working, doing business near the hospital campus Where relevant, involve the Project's CCAC in planning for matters which relate to or impact consumers and the community 	 Community Engagement Officer to perform regular consultation by door knock as project information becomes available with immediate neighbours Construction impact notifications Regular community updates Website, phone and email Community information drop in session Virtual community engagement
Community Local business Commercial 	All aspects as required	 Build awareness, keep regularly informed about developments Understand key impacts and mitigations proposed as part of the project Regular contact to discuss project developments Provide digital content and newsletters targeted at items of interest for those living, working, doing business near the hospital campus Where relevant, involve the project's CCAC in planning for matters which relate to or impact consumers and the community 	 Community Engagement Officer to perform regular consultation by door knock as project information becomes available with immediate neighbours Regular community updates Website, phone and email Virtual community engagement Business Chamber briefings

Stakeholder Group	Areas of Interest	Engagement objectives	Typical methods of engagement
Community Wider community	All aspects as required	 Provide regular engaging and informative content that promotes accurate information and highlights the benefits of the project 	 Regular community updates Website, phone and email Virtual community engagement Community information drop in session

5. Communications channels

Figure 3.0 - Core communications channels for construction management

ΤοοΙ	Purpose	Frequency	Targeted Stakeholders
24/7 community information phone			All impacted stakeholders
Website	To inform the community about who is responsible for the construction activities and the contact details for further information about the work. An alternative channel to provide feedback or lodge complaints in addition to the 24/7 phone.	Ongoing	All impacted stakeholders
Email, managed during business hours	An alternative channel to provide feedback or lodge complaints in addition to the 24/7 phone.	Ongoing	All impacted stakeholders
Site signage			All impacted stakeholders
Disruptive Works Notice Process	Our LiveOps system, a collaborative digital platform, will be utilised to effectively plan and program works which affect live operations		RCR project team
Construction Notices - Community	To inform the community about upcoming works on site and outline how to contact the project	works on site and monthly/ as required	
Site Coordination Meetings	To provide information related to upcoming activities as well discuss onsite issues coordination of design and delivery	ivities as well (as directed) sues	
Construction Coordination Meetings	To help ensure works and materials handling on and around the Randwick Hospitals Campus are coordinated with all neighbouring contractors	Fortnightly / monthly (as required)	 RCR project team Site contractors
	Opportunity to provide project status updates for the respective projects		
Subcontractor Induction	Educate staff and workers about the correct protocols and procedures when dealing with stakeholders	Prior to commencing works onsite	Onsite contractors and staff

ΤοοΙ	Purpose	Frequency	Targeted Stakeholders
Daily pre-start / Toolbox meetings	Ensure staff and workers have real time information regarding site issues and the correct protocols and procedures are clearly understood when working on site	Prior to commencing works onsite	Onsite contractors and staff
Project Updates	To provide an update on the Project's overall progress, key achievements and next stages. Updates to be distributed via email, phone or in person	Monthly as required	To be disseminated via RCR project team

6. Communication and engagement protocols

6.1 Stakeholder notification

Stakeholder engagement and community notification will:

- · Outline the reason that the work is required
- Outline the location, nature, and duration of the proposed works
- · Outline work hours
- Be written in plain English
- Provide access to language services to support Culturally and Linguistically Diverse Stakeholders
- · Include a diagram that clearly identifies the location of the proposed works, where required
- Include 1800 Community Contact number, project email address and website details

The below table outlines minimum notification periods that will be targeted for stakeholder and community notification. Notification periods prescribed within development approvals or by approving bodies will be strictly adhered to.

- A Community notice
- B Project website
- C Email to impacted stakeholders
- D Doorknock to impacted residents (including calling card)
- E Stakeholder briefing

Figure 4.0 Notification periods

			COMMUNICATION CLASSIFICATION			
Construction activity classification	Notification period	Α	В	С	D	Е
Monthly project resident update (general work)	3 days	•	•			
Out of boundary works (low impact)	3 days	•	•			
Out of hours work (low impact)	3 days	•	•			

Out of hours work (high impact work that may cause sleep disturbance)	5 days	•	•	•	•	
Disruptions to public access (traffic and pedestrian diversions)	7 days	•	•	•	•	•
Significant disruptions (i.e. road closure, disruption to services, closure of access)	7 – 14 days	•	•	•	•	•

6.2 Management of complaints and enquiries

Stakeholder contact is any communication with a stakeholder or community member that results in a transfer of, or request for information. A contact may be a complaint, an enquiry, a comment or a compliment. All stakeholder contact will continue to be documented and captured within the Project's record management system.

The following stakeholder contact matrix will be used to guide the approach to stakeholder contact.

Figure 5.0 Stakeholder contact matrix

Classification	Description	Action
High Issue cannot be resolved by the project team	 Involves media attention/coverage Involves political and/or government agencies Relates to safety or security incident 	 Immediate report to the HI Communications Director No comment to be provided by the Project team
Medium Issue cannot be immediately resolved	 Involves an individual or group expressing negative sentiments towards the project with risk of further action The stakeholder raising the issue is not satisfied with the response provided 	 Project Stakeholder Manager engages the broader Project team to investigate further, determine a suitable outcome and respond appropriately Issue is reported on following reporting protocols
Low Issue can be responded to immediately	 Involve an individual or group expressing negative sentiments towards the project Involves an individual or group expressing concern for project impacts and outcomes There is no threat of further action 	 Project Stakeholder Manager provides the appropriate response and notifies the broader project team as required Records of low-level issues to be tracked and reported on following reporting protocols

6.3 Stakeholder contact and complaints

There will be times during construction when the Principal Contractor and its sub-contractors come into contact with stakeholders. Staff will be required to direct all public enquiries at all times to the 24/7 1800 Community Contact number report, which has been operational since 2017.

The Principal Contractor will be required to document all stakeholder related feedback received in a professional and timely manner in accordance with the protocols set out in this Plan. This system ensures transparent and concise approach to reporting and monitoring on stakeholder related feedback.

6.4 Stakeholder response timeframes

In line with HI guidelines, the Principal Contractor will be required to meet the following response times for any stakeholder feedback received:

Figure 6.0 Stakeholder response timeframes

Activity	Response Timeframe
Email enquiry acknowledgment	1 business day
Email / onsite enquiry response	5 business days
Site phone line	30 minutes
Website contact form	3 business days

6.5 Incident Management

Health Infrastructure's Incident and Communications and Stakeholder Management Plan has been developed for the purposes of providing an incident-specific, proactive framework for the management of incidents and issues with the potential to arise in the construction of major capital works.

The Project will comply with the Incident Management Framework as outlined within the Plan. All incidents will be managed by the Project.

7. Issues Analysis

Due to the high-profile nature of the Project, its location within a prominent precinct in Sydney's east, and the vast number of stakeholders involved, it is important to identify potential issues that could arise throughout any phase of the project and proactively develop and implement mitigation strategies wherever possible.

Figure 7.0 Stakeholder risk and mitigation strategies matrix

	Theme	Details	Mitigation Strategies
PLANNING	Stakeholder requests have not been accommodated	During construction planning users request haven't been actioned or addressed	 Hold open, engaging and collaborative working group sessions and outline the parameters so the users understand where, and why, changes can and cannot be accommodated
NOLODATION Comparison of the Randwick Hospitals Campus	Management of disruption to services and/or infrastructure disruption	 Develop a detailed services disruption process that is approved and communicated to all relevant parties prior to works commencing All services disruptions are planned, approved, carefully coordinated, and communicated in a timely manner Disruption Works Notices are disseminated in a timely fashion to ensure works are planned in a considerate and timely manner Advise the builder not to commence disruptive works without approval of a Disruptive Works Notice 	
	Vibration, noisy works and/ or dust arising from site	 Disruptive Works Notices are disseminated in a timely fashion to ensure works are planned in a considerate and timely manner Noise, dust and vibration control measures are to be implemented inside and outside the Hospitals and Community Health Centres 	
		Unapproved obstruction and use of Hospital Road	 No unapproved obstruction or parking of plant and/or equipment within dedicated hospital parking zones or access ways All onsite contractors to be advised of no parking areas within signage to be displayed in and around site office
	ar im nc ov su oc	Avoid or minimise any construction impacts (such as noise, dust, mud) to owners or surrounding building occupants	 Employ reasonable methods of noise and dust suppression on all compressors, jack-hammers, and other high-noise impact machinery Community Construction Notices are disseminated in a timely fashion to ensure works are planned in a considerate and timely manner Regularly clean public roads which the site sits on as required or when conditions call for it and/or at the request of local authorities
		Contractor Parking	 Contractors are not permitted to park onsite in order to reduce impact to local road networks and ensure on street parking availability
		Security of Site	 Employ proper and adequate precautions to prevent unauthorised access to the site

	Project Communications	Impacted/ interested stakeholders are communicated with in a timely and accurate manner	 Disruptive Works Notices and/or Community Construction Notices are disseminated in a timely fashion to ensure works are planned in a considerate and timely manner Project signage to link to a project information website which provides details on upcoming activities and project progress Project communication material is provided to stakeholders in advance of works occurring
		Coordination impacts from adjacent construction sites	 Facilitate a fortnightly Campus Construction Coordination Group with representatives of contractors from the adjacent building sites Ensure there is clear delineation and timed communication between projects to minimise construction fatigue and accuracy of information
	Transportation and Movement	Changes to pedestrian and/or vehicular access to Randwick campus and/ or adjacent neighbouring properties	 Any changes are carefully planned in coordination with the project team, Authorities and Randwick Hospitals Campus management. Changes are then clearly communicated via onsite signage, briefings, letterbox drops, and the Disruptive Works Notice
		Wayfinding difficulties	 Display of temporary signage and wayfinding.