



APPENDIX F –
COMMUNITY AND STAKEHOLDER
ENGAGEMENT STRATEGY

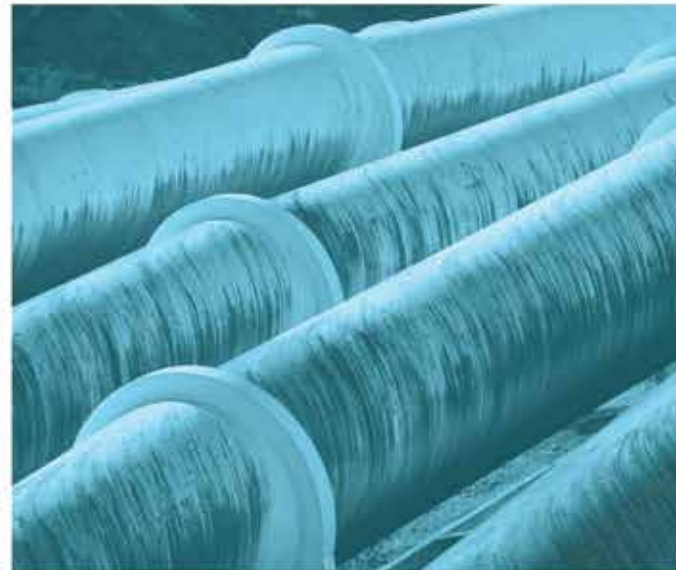




Luddenham Advanced Resource Recovery Centre

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Prepared for Coombes Property Group & KLF Holdings Pty Ltd
June 2020





Servicing projects throughout Australia and internationally

SYDNEY

Ground Floor, 20 Chandos Street
St Leonards NSW 2065
T 02 9493 9500

NEWCASTLE

Level 3, 175 Scott Street
Newcastle NSW 2300
T 02 4907 4800

BRISBANE

Level 1, 87 Wickham Terrace
Spring Hill QLD 4000
T 07 3648 1200

ADELAIDE

Level 1, 70 Pirie Street
Adelaide SA 5000
T 08 8232 2253

MELBOURNE

Ground Floor, 188 Normanby Road
Southbank VIC 3006
T 03 9993 1905

PERTH

Suite 9.02, Level 9, 109 St Georges Terrace
Perth WA 6000
T 02 9339 3184

CANBERRA

Level 8, 121 Marcus Street
Canberra ACT 2600

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EMM Sydney
Ground floor, 20 Chandos Street
St Leonards NSW 2065

T 02 9493 9500
E info@emmconsulting.com.au

www.emmconsulting.com.au

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Community and Stakeholder Engagement Strategy

Report Number

J190749 RP20

Client

Coombes Property Group & KLF Holdings


Date

11 May 2020

Version

v3 Final

Prepared by



Tania Amanovic
Environmental Scientist
11 May 2020

Approved by



Janet Krick
Senior Environmental Planner
11 May 2020

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1 The project

1.1 Overview

CFT No 13 Pty Ltd, a member of Coombes Property Group (CPG), has recently acquired the property at 275 Adams Road, Luddenham New South Wales (NSW) (Lot 3 in DP 623799, 'the subject property') within the Liverpool City Council municipality. The subject property is host to an existing shale/clay quarry (the quarry site).

CPG owns, develops, and manages a national portfolio of office, retail, entertainment, land, and other assets. The company's business model is to retain long-term ownership and control of all its assets. CPG has the following staged vision to the long-term development of the subject property:

- Stage 1 Quarry Reactivation: **Solving a problem.** CPG intends to responsibly avoid the sterilisation of the remaining natural resource by completing the extraction of shale which is important to the local construction industry as raw material used by brick manufacturers in Western Sydney. Following the completion of approved extraction activities, the void will be prepared for rehabilitation.
- Stage 2 Advanced Resource Recovery Centre and Quarry Rehabilitation: **A smart way to fill the void:** CPG in partnership with KLF Holdings Pty Ltd (KLF) and in collaboration between the circular economy industry and the material science research sector, intends to establish a technology-led approach to resource recovery, management, and reuse of Western Sydney's construction waste, and repurposing those materials that cannot be recovered for use to rehabilitate the void. This will provide a sustainable and economically viable method of rehabilitating the void for development.
- Stage 3 High Value Employment Generating Development: **Transform the land to deliver high value agribusiness jobs.** CPG intends to develop the rehabilitated quarry site into a sustainable and high-tech agribusiness hub supporting food production, processing, freight transport, warehousing, and distribution, whilst continuing to invest in the resource recovery research and development (R&D) initiatives. This will deliver the vision of a technology-led agribusiness precinct as part of the Aerotropolis that balances its valuable assets including proximity to the future Western Sydney Airport (WSA) and Outer Sydney Orbital.

This Community and Stakeholder Engagement Strategy (CSES) relates to a new development application for the development and operation of an Advanced Resource Recovery Centre (ARRC) relating to the delivery of Stage 2 above.

1.2 Project overview

CPG and KLF propose to develop the ARRC (the project) within the subject property to the north of the existing quarry void.

The project is integral in achieving the intended future agribusiness/industrial land use for the subject property as the project provides a commercially viable means to fill the quarry void (subject to separate development consent). This will support the Western Sydney Airport and ongoing development of the Western Sydney Aerotropolis.

A new State significant development (SSD) consent under Division 4.1 of the *Environmental Planning and Assessment Act 1979* (EP&A Act) is required to establish and operate the ARRC. On 24 April 2020, the Secretary of the Department of Planning, Industry and Environment (DPIE) issued Secretary's Environmental Assessment Requirements (SEARs) for the environmental impact statement (EIS) for the project. The SSD consent application number is SSD-10446.

Key components of the project are summarised as follows:

- construction and operation of an advanced construction and demolition resource recovery centre;
- all acceptance, processing, storage and dispatch of waste and recycled product will be carried out within an enclosed warehouse;
- accepting and processing up to 600,000 tonnes per annum (tpa) of waste for recycling;
- dispatch of up to approximately 540,000 tpa of recycled product;
- dispatch of approximately 60,000–120,000 tpa of non-recyclable residues either to an offsite licensed waste facility or to the adjacent quarry void (following approval to place the non-recyclable residues in the void);
- upgrade the access road from the subject property to Adams Road;
- use of the access road from the subject property to Adams Road; and
- the ARRC will operate up to 24 hours a day, 7 days per week.

The ARRC will accept general solid waste comprising building and demolition waste as well as selected commercial and industrial waste. No special, liquid, hazardous, restricted solid waste, putrescible solid waste, or odorous waste will be accepted at the ARRC.

The vast majority of materials accepted will be recovered, the remaining minor amount (10–20%) of non-recyclable residues will be disposed of at an offsite licensed landfill or to the quarry void on the site as part of rehabilitating the void.

1.3 Purpose and requirements of this strategy

The draft *Engagement in EIA – Guidance for State Significant Projects* (Draft Engagement in EIA Guideline) (DPE 2019) and Planning Secretary's Environmental Assessment Requirements (SEARs) issued for the project on 24 April 2020, require proponents to prepare a Community and Stakeholder Engagement Strategy (CSES) to ensure the community and other stakeholders have the opportunity to be involved in the planning, design and assessment of the project.

This community and stakeholder engagement strategy was prepared in accordance with the Draft EIA Guideline on behalf of CPG and KLF during the scoping phase of the project to guide the planning, scheduling and evaluation of consultation activities during the planning, design and assessment phases of the project. This strategy has subsequently been revised to include additional stakeholders identified in the SEARs.

The purpose of this CSES is to outline the community and stakeholder engagement strategy for the project, and address the SEARs requirements relevant to the current stage of the project (planning, design and assessment of the project). All SEARs requirements relevant to community and stakeholder engagement are provided in Table 1.1, with a cross-reference of where they have been addressed or an explanation as to how they will be addressed in the future.

Community and stakeholder engagement will occur during the COVID-19 pandemic and associated social distancing requirements. The engagement strategy has been prepared in consideration of these social distancing requirements.

Table 1.1 SEARs requirements

Requirement	Addressed
Community and stakeholder engagement – including:	
<ul style="list-style-type: none"> a detailed community and stakeholder participation strategy which identifies who in the community has been consulted and a justification for their selection, other stakeholders consulted and the form(s) of the consultation, including a justification for this approach 	<p>This strategy</p> <p>Community and stakeholders to be consulted, and a justification for their selection, are outlined in Section 3</p>
<ul style="list-style-type: none"> a report on the results of the implementation of the strategy including issues raised by the community and surrounding owners and occupiers 	<p>To be addressed in the EIS</p> <p>Discussed in Section 2.4</p>
<ul style="list-style-type: none"> details on how issues raised during community and stakeholder consultation have been addressed and whether they have resulted in changes to the development and 	<p>To be addressed in the EIS</p> <p>Discussed in Section 2.4</p>
<ul style="list-style-type: none"> details of the proposed approach to future community and stakeholder engagement based on the results of the consultation. 	<p>Refer to Section 5.2.1</p> <p>Any updates to approach will be addressed in the EIS</p>
Consultation	
<p>During the preparation of the EIS, you must consult with the relevant local, State or Commonwealth Government authorities, service providers, community groups and affected landowners.</p> <p>In particular you must consult with: (delete agencies that had no comments)</p> <ul style="list-style-type: none"> Liverpool City Council Department of Planning, Industry and Environment, specifically the: <ul style="list-style-type: none"> Environment, Energy and Science Group (the Climate Change and Sustainability Division) Water Group Department of Infrastructure, Transport, Regional Development and Communications Endeavour Energy Environment Protection Authority Fire and Rescue NSW Sydney Water Transport for NSW (including the former Roads and Maritime Services) Western City and Aerotropolis Authority Western Sydney Airport Western Sydney Planning Partnership 	<p>To be addressed in the EIS</p> <p>Discussed in Section 3.2</p>
<p>The EIS must describe the consultation process and the issues raised, and identify where the design of the development has been amended in response to these issues. Where amendments have not been made to address an issue, a short explanation should be provided.</p>	<p>To be addressed in the EIS</p> <p>Discussed in Section 2.4</p>
Further consultation after 2 years	
<p>If you do not lodge a Development Application and EIS for the development within 2 years of the issue date of these SEARs, you must consult further with the Planning Secretary in relation to the preparation of the EIS.</p>	<p>Noted</p>

1.4 Community engagement objectives

The objectives of the community engagement align with the Community Participation Plan (CPP) published by NSW Department of Planning, Industry and Environment (DPIE) in November 2019, as shown in Table 1.2.

Table 1.2 Objectives of community engagement

Objectives	Actions	Comment
Open and inclusive	<ul style="list-style-type: none"> • Keep the community informed • Promote participation • Seek community input and accurately capture community views • Build strong partnerships with the community • Incorporate culturally appropriate practices when engaging Aboriginal Torres Strait Islander and culturally and linguistically diverse communities • Conduct community participation initiatives in a safe environment 	This CES outlines various engagement mechanisms to appropriately engage with and provide opportunities to cater for the different age groups, ethnicity, and individual mobility of identified community stakeholders at the convenience of the individual stakeholder.
Easy to access	<ul style="list-style-type: none"> • Outline in advance how and when the community can participate • Use best practice community participation techniques • Make relevant information available in plain English and translate information when engaging linguistically diverse communities or people living with disabilities • Incorporate visual representations to clearly illustrate possible impacts of a proposal • Ensure information is assessable for groups who find it difficult to participate in usual community participation activities • Stage events at convenient times and locations 	<p>This CES outlines how and when identified community stakeholders can be involved. A proactive approach will be taken to issue the stakeholder with an information sheet, which outlines the project, and provide them with enough time to express concerns and comments.</p> <p>The information sheet will be prepared in plain English and use clear maps and illustrations, if appropriate. Contact details will be provided on the information sheet.</p>
Relevant	<ul style="list-style-type: none"> • Establish what is up for discussion • Ensure as many community members as possible can participate • Recognise previous community input on the project and similar issues • Tailor activities to the: <ul style="list-style-type: none"> – context, which could include location, type of application, stage of the assessment process, previous engagement undertaken; and – scale, nature and known impacts for the proposal • Adjust activities (if necessary) in response to community interest and participation preferences 	The information sheet will be tailored to not only provide generic information of the project, but also include information that is most relevant to the key stakeholders.

Table 1.2 Objectives of community engagement

Objectives	Actions	Comment
Timely	<ul style="list-style-type: none"> Start community participation as early as possible, and continue for an appropriate period Provide regular project updates to the community Ensure the community has reasonable time to provide input Facilitate ongoing discourse with local community networks Consider holidays and other community events when setting dates for engagement initiatives 	All identified key stakeholders will be given the opportunity to participate wherever possible through various channels. A reasonable timeframe will be set aside to conduct engagement activities thoroughly. It will aim to avoid public holiday and school holiday periods when conducting engagement activities, however, if these periods are scheduled in, an extended engagement period may be considered.
Meaningful	<ul style="list-style-type: none"> Always explaining at the end of projects how community views were considered when reaching decisions Be clear about what aspects of a plan, project or proposal the community can inform Have planners and decision makers engage directly with the community Ensure responses to community input are relevant and proportionate Give genuine and proper consideration to community input Keep accurate records of community input and participation activities Regularly review the effectiveness of community participation initiatives Integrate community input into the evaluation process Comply with statutory obligations, protect privacy and respect confidentiality 	<p>The purpose of community engagement will be explained to the key stakeholders. A recording device may be used subject to the agreement with the stakeholder.</p> <p>Use of information collected during the community engagement activities will also be explained to the stakeholders and with reference to the Privacy Act.</p>

1.5 Stakeholder engagement objectives

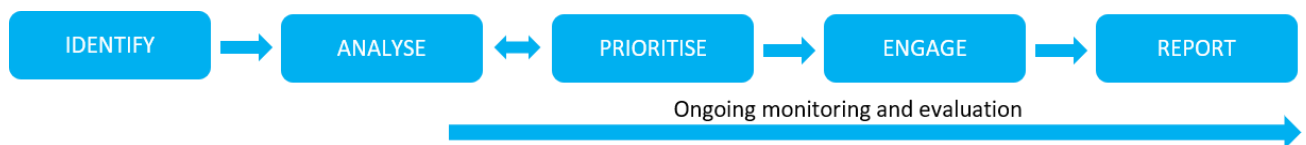
The objectives of engagement with other key stakeholders, such as government agencies and essential service providers, are as follows:

- provide clear, consistent and timely project information to key stakeholders identified in this CSES;
- gather feedback and information from stakeholders to inform the design, construction and operation of the project;
- collaborate with stakeholders in a constructive manner so as to successfully manage varying interests in the project and the site; and
- ensure any issues raised by stakeholders are considered and addressed appropriately throughout the different stages of the project.

2 Approach to community and stakeholder engagement

The approach to community and stakeholder engagement outlined in this CSES follows the process illustrated in Figure 2.1 below and described in the following subsections.

Figure 2.1 Community and stakeholder engagement process



2.1 Identification

Identification of relevant community and other key stakeholders involves identifying anyone interested in the project or process. The two broad categories of relevant community and stakeholders are those who contribute to a project and those who are affected by a project.

2.2 Analysis

Analysis of the relevant community groups/members and key stakeholders involves consideration of their potential sensitivity and the potential real or perceived impacts that could affect them as a result of the project. This is done by mapping those members/groups on the matrix shown in Figure 2.2. Where relevant community members/groups and stakeholders fall on the matrix, informs the level of engagement required.

2.3 Prioritisation

Prioritisation of community and stakeholder communication and engagement needs is incorporated in the matrix in Figure 2.2. Those who are assessed as 'low' need to be kept informed; 'medium' need to be consulted and/or involved; and 'high' need to be engaged using collaborative and/or empowerment methods.

2.4 Report

The Environmental Impact Statement (EIS) report and subsequent submissions report will document the following:

- the methods of engagement (ie the forms of consultation undertaken with particular community and stakeholder members/groups);
- report on the results of the implementation of this CSES, including:
 - the range of issues raised by the community and stakeholders consulted during the EIS process, including the surrounding owners and occupiers;
 - responses to these issues, including assessment of identified potential impacts; and

- details on how issues raised during community and stakeholder consultation have been addressed and whether they have resulted in changes to the project;
- proposed management and monitoring strategies.

2.5 Monitoring and evaluation

Ongoing monitoring and evaluation are achieved by developing and maintaining an issue register for the life of the project. This will allow for the monitoring of community and stakeholder sentiment, and in liaison with the client understand and respond to issues as they arise, re-prioritise stakeholders if required and adapt engagement methods where appropriate. Community and stakeholders will be provided the opportunity to evaluate the engagement activities through the consultation process as well as the complaints mechanism.

3 Identify community and stakeholders to be consulted

3.1 Overview

Following the approach outlined in Section 2 of this CSES, a number of key government, service provider and community stakeholders have been identified as requiring consultation during the various stages of the project.

Government stakeholders outlined below are responsible for managing planning, environmental, social/economic or governance aspects relevant to the area of the site. Given that the project is located adjacent to the Western Sydney Airport, a number of agencies responsible for the establishment and management of the airport have already been, and will continue to be, consulted throughout the various stages of the project.

The ARRC site is not connected to water, sewage and electricity services, and as such consultation in regards to these essential services has already begun with Liverpool City Council, Sydney Water and Endeavour Energy.

Lastly, the air quality impact assessment (AQIA) and noise and vibration impact assessment (NVIA) for the project have identified residential and commercial neighbouring properties which are considered sensitive receivers of the project. They have been identified under community and business stakeholders and are in the process of being consulted.

The outcomes of consultation with these community and stakeholder members/groups will be reported in the EIS and subsequent engagement reports. This CSES will continue to be updated as required.

3.2 Government and service provider stakeholders

The following local, State and Federal government authorities have been identified as key stakeholders and will continue to be consulted throughout the project:

- DPIE, specifically the:
 - Environment, Energy and Science Group (the Client Change and Sustainability Division);
 - Water Group;
- Commonwealth Department of Infrastructure, Transport, Regional Development and Communications (DITRDC);
- NSW Environment Protection Authority (EPA);
- Western Sydney Planning Partnership (WSPP);
- Western Sydney Airport Corporation (WSA Corp);
- Western City and Aerotropolis Authority;
- Transport for NSW (TfNSW), including the former Roads and Maritime Services; and
- Liverpool City Council.

- Sydney Water;
- Endeavour Energy;
- Luddenham NSW Rural Fire Service; and
- Fire and Rescue NSW.

3.3 Community and business stakeholders

The following community and business stakeholders have been identified:

- adjacent neighbours:
 - Workers Hubertus Country Club, 205 Adams Road, Luddenham;
 - 225 Adams Road, Luddenham; and
 - 285 Adams Road, Luddenham;
- nearby neighbours:
 - 185 Adams Road, Luddenham;
 - 161 Adams Road, Luddenham;
 - 5 Anton Road, Luddenham;
 - 2161-2177 Elizabeth Drive, Luddenham;
 - 2111-2141 Elizabeth Drive, Luddenham; and
 - 2150-2550 Elizabeth Drive, Luddenham.
- Luddenham Rural Fire Brigade.

Adjacent and nearby neighbours are most likely to experience potential impacts related to noise, dust, traffic and visual amenity.

Adoption of a proactive approach to engage with the potentially impacted stakeholders allows for greater understanding of the project, builds rapport and support for the project, and reduces risk to potentially impacted stakeholders and the project.

4 Issue identification

The scoping phase of the project has identified potential issues that may be of concern to identified stakeholders.

Initial consultation with neighbouring residences has not raised any concerns to date.

Initial consultation with WSA Corp has raised concerns regarding the design of the ARRC site and potential impacts on WSA operations.

Issues raised during initial consultation and through the preliminary environmental review as part of the scoping report are summarised in Table 4.1. Engagement activities will focus on clearly communicating the assessment methodology, results and proposed mitigation to address these issues.

Table 4.1 **Issue identification**

Environmental aspect	Potential impact on community
Noise and vibration	<ul style="list-style-type: none">• daytime noise• night-time noise• sleep disturbance• vibration
Air quality/dust emission	<ul style="list-style-type: none">• dust emissions• impacts to airport operations
Traffic and transport	<ul style="list-style-type: none">• additional light and heavy vehicle movements• road safety• road network capacity• traffic congestion (particularly to emergency services)• road surface damage
Hazards and risks	<ul style="list-style-type: none">• dangerous goods transportation• attraction of wildlife/vermin• fire hazard• risks to safe airspace
Visual	<ul style="list-style-type: none">• change in visual landscape character• lighting impacts• design of ARRC• potential for litter
Surface water	<ul style="list-style-type: none">• erosion and sediment control• surface water contamination• attraction of wildlife
Biodiversity	<ul style="list-style-type: none">• impacts to native vegetation• impacts on the Oakey Creek riparian corridor

5 Engagement strategy

This CSES meets the requirements of DPIE's Draft Engagement in EIA Guideline and project SEARs, and have adopted the approach outlined in Section 2.

5.1 When to engage?

Community and stakeholder engagement will occur concurrently with project design and preparation of the EIS. It will be ongoing during construction and operations. However, post-approval community and stakeholder engagement is not included in this CSES.

5.2 How to engage?

5.2.1 Method

The proposed engagement activities for the identified community and stakeholders are presented in Table 5.1.

Table 5.1 Engagement mechanism

Stakeholder	Method	Potential issues of concern	Goal
Department of Planning, Industry and Environment (DIRD), and specifically: <ul style="list-style-type: none"> Environment, Energy and Science Group; and Water Group. 	Ongoing project discussion	<ul style="list-style-type: none"> impact that causes detrimental environmental and social outcome 	<ul style="list-style-type: none"> informing DPIE of project progress resolving of issues during EIS preparation applying DPIE guidelines to engagement activities
Department of Infrastructure, Transport, Regional Development and Communications (DITRDC)	Ongoing project discussion	<ul style="list-style-type: none"> potential impact on WSA operations 	<ul style="list-style-type: none"> informing DITRDC of project progress incorporating DITRDC input into the detailed design of the ARRC
NSW Environment Protection Authority (EPA)	Ongoing project discussion	<ul style="list-style-type: none"> impact that causes significant environmental damage licensing 	<ul style="list-style-type: none"> informing EPA of project progress following EPA technical assessment guidelines
Western Sydney Planning Partnership (WSPP)	Ongoing project discussion	<ul style="list-style-type: none"> project design project compatibility with Aerotropolis vision 	<ul style="list-style-type: none"> informing WSPP of project progress incorporating WSPP input into the detailed design of the ARRC
Western Sydney Airport Corporation (WSA Corp)	Ongoing project discussion	<ul style="list-style-type: none"> potential impact on WSA operations 	<ul style="list-style-type: none"> informing WSA Corp of project progress incorporating WSA Corp input into the detailed design of the ARRC

Table 5.1 Engagement mechanism

Stakeholder	Method	Potential issues of concern	Goal
Western City and Aerotropolis Authority	Project discussions as required	<ul style="list-style-type: none"> project design project compatibility with Aerotropolis vision 	<ul style="list-style-type: none"> informing Aerotropolis Authority of project progress
Transport for NSW	Ongoing project discussion	<ul style="list-style-type: none"> impacts to road network, intersection capacity and road safety 	<ul style="list-style-type: none"> informing TfNSW of project progress application of TfNSW and Austroads technical assessment guidelines
Liverpool City Council	Ongoing project discussion	<ul style="list-style-type: none"> environmental and social impacts in the Liverpool LGA 	<ul style="list-style-type: none"> informing Council of project progress application of relevant council guidelines
Sydney Water	Discussions during the EIS process, prior to construction and as required	<ul style="list-style-type: none"> site connection to water services 	<ul style="list-style-type: none"> seeking advice regarding connection to water services informing Sydney Water of site activities relevant to water services
Endeavour Energy	Discussions during the EIS process, prior to project construction and as required	<ul style="list-style-type: none"> site connection to electricity connection 	<ul style="list-style-type: none"> seeking advice regarding electricity connection informing Sydney Water of site activities relevant to electricity usage
Luddenham NSW Rural Fire Service	Project discussions as required	<ul style="list-style-type: none"> fire hazard and emergency access 	<ul style="list-style-type: none"> informing Luddenham RFS of project progress following relevant RFS guidelines
Fire and Rescue NSW	Project discussions as required	<ul style="list-style-type: none"> fire hazard and emergency access 	<ul style="list-style-type: none"> informing Fire and Rescue NSW of project progress application Fire and Rescue NSW guidelines
Workers Hubertus Country Club	Information sheet In-depth consultation	<ul style="list-style-type: none"> potential impacts that affect patrons or operations 	<ul style="list-style-type: none"> informing Workers Hubertus Country Club of project design, progress and potential impacts open discussion of concerns
Neighbouring residences	Information sheet In-depth consultation (selected stakeholders)	<ul style="list-style-type: none"> potential impacts that affect stakeholder's quality of living, physical and mental health, or daily routine 	<ul style="list-style-type: none"> informing neighbouring residences of project design, progress and potential impacts open discussion of concerns

Further detail regarding the content and process for information sheet and in-depth consultation is provide in the following subsections.

i Information sheet

An information sheet will be posted to community stakeholders identified in Section 3.3. It will provide the following information:

- project description;
- proponent details;
- approval process;
- purpose of community engagement;
- community engagement mechanism; and
- contact details.

The information sheet will be prepared in plain English and provide clear maps and illustrations. Contact details will be provided with an invitation to comment on the project or request additional information.

5.2.2 In-depth consultation

The applicants, with assistance from EMM as required, will seek to discuss the project directly with the most affected stakeholders. The aims will be to:

- build relationships;
- to describe the proposed project;
- listen to community and stakeholder's concerns; and
- revise project design and management measures where possible and reasonable.

It is acknowledged that not every stakeholder will want to participate. However, a wide view of the project and potential revisions, will be gained through the consultation strategy.

Given the current global health advice, in-depth consultation will generally be through electronic mediums, particularly telephone calls and emails.

6 Evaluation

6.1 Evaluation of information collected

All personal identifications and feedbacks collected during community engagement activities will be reviewed, screened, saved and documented in accordance to the NSW *Privacy and Personal Information Protection Act 1998*. When the result of community engagement is released to the public, comments that reveal personal identify will be de-identified unless permission is provided by the community stakeholder.

All agency stakeholder engagement activities will be reviewed, saved, documented and filed by the proponents.

6.2 Evaluation of this Strategy

This CSES will be reviewed and updated throughout the assessment process as needed, for example:

- following receipt of SEARs;
- change of project scope and design; and
- external factors influence the process of engagement strategy.

6.3 Implementation of community and stakeholder engagement strategy

The results of the implementation of this CSES will be included in the EIS and subsequent reports, as detailed in Section 2.4. The results will include details of how issues raised during community and stakeholder consultation have been addressed and whether they have resulted in changes to the project.

References

DPE 2019, Guideline 7 Draft Engagement in EIA – Guidance for State Significant Projects, June 2019, reviewed 17 March 2020, EMM database, Department of Planning and Environment (now Department of Planning, Industry and Environment).

DPIE 2019, Community Participation Plan, November 2019, reviewed 17 March 2020, https://shared-drupal-s3fs.s3-ap-southeast-2.amazonaws.com/master-test/fapub_pdf/Community+Participation+Plan/DPIE+CPP.pdf, Department of Planning, Industry and Environment.



