



**ANGEL PLACE
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SYDNEY NSW 2000**

URBIS.COM.AU
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Mr Tom Matthews
Senior Project Engineer
Built
Level 4/185 Clarence Street
Sydney NSW 2000

Dear Tom,

ATLASSIAN DEVELOPMENT - PRELIMINARY UNEXPECTED FINDS PROTOCOL FOR ABORIGINAL/NON-ABORIGINAL ARCHAEOLOGY AND HUMAN REMAINS

The procedure outlined below for the Unexpected Finds Protocol (UFP) for both Aboriginal and Non-Aboriginal archaeological resources have been developed by Urbis in consultation with AMBS Heritage and ecology and intended to inform the preparation of construction of the Atlassian Development. It should be noted that the below process might be subject to change following the results of the test excavation program in the Lower Ground Floor (LGF), Upper Ground Floor (UGF) and Adina Ramp (AR) area. The final version of the UFP will be detailed in the Heritage Management Plan (HMP).

Human Remains

If potential human skeletal remains or unmarked burials are located within the Atlassian Site, the following procedure should be followed:

- All works would cease immediately at the location of the remains. The area should be demarcated with at least a 5 meter buffer and signage installed to avoid accidental impact.
- The police would be informed immediately as human skeletal remains come under the jurisdiction of the State Coroner and the Coroners Act 2009 (NSW). Under s 35(2) of the Act, a person must report the discovery to a police officer, a coroner or an assistant coroner as soon as possible.
- If the remains are historic, Heritage Council of NSW will be informed in accordance with s146 of the Heritage Act 1977 and a management strategy for the burial developed that will depend on the context of the finds.
- Should the remains be determined of Aboriginal origin, HNSW and the relevant aboriginal stakeholders should be contacted and a management strategy for the burial developed that will depend on the context of the finds.
- Works can only re-start in the area after all developed management measures are implemented and the remains are appropriately exhumed, and a letter/report is issued by the relevant authority in accordance with the above stages.

The time frame of the above-described process can't be determined at this stage and can span from a couple of days to one to few weeks. The time to manage the remains depends on a variety of factors, including origin, integrity and context of other finds.

Unexpected Historical/Aboriginal Archaeology Finds Procedure

An unexpected heritage find is an object or place that is discovered during the carrying out of the project and which may be a historic relic, artefact or Aboriginal object but was not identified in the EIS or Submissions Report or suspected to be present.

If unexpected historic relics or Aboriginal objects are exposed, work would stop in the affected area with a safe buffer of at least 5 meter around the finds and signage installed to avoid accidental impact. An Urbis/AMBS Historic or Aboriginal Archaeologist (as relevant) would be contacted to assess the integrity and significance of the exposed relic(s)/object(s). Works in unaffected areas can proceed with a safe buffer of at least 5 metres around the find. Unexpected relic(s)/object(s) that are exposed during works would be managed in accordance with the following procedure:

- If the suspected heritage find is assessed by the Urbis/AMBS Historic/Aboriginal Archaeologist to have no significance and/or integrity, Urbis/AMBS will provide written approval for work to proceed. This can be done within one to two days of discovery, depending on the time needed to expose and assess the find and providing the letter.
- If the identified relics/objects assessed by the Urbis/AMBS Historic/Aboriginal Archaeologist as having local significance, they will be exposed, further investigated and management measure will be decided. Following Urbis/AMBS' written approval that the find has been appropriately managed and removed, works may resume. This process can take one day to a week.
- If the relic or object is assessed as having state heritage significance, the Urbis/AMBS Historic/Aboriginal Archaeologist would inform the project team and Heritage NSW, in writing, with details of the nature, integrity and significance of the relic/object within two days of discovery and appropriate assessment of finds. An appropriate management strategy would be determined and implemented in consultation with Heritage NSW. This can take at least a couple of days to a week or more depending on the nature and extent of the find. AMBS would provide written approval within two days for works to resume within the affected area once all relics and/or areas of archaeological sensitivity with state heritage significance have been appropriately investigated and recorded.
- If the relic or object, on investigation, proves to be part of a feature or an archaeologically sensitive area, the Urbis/AMBS Historic/Aboriginal Archaeologist would inform the project team and Heritage NSW, in writing, with details of the nature, integrity and significance of the relic to determine the appropriate management strategy, which may include open area salvage excavation. This time frame for these works will depend on the nature and extent of the finds and could take at least a couple of days to a week or more. Works would not proceed until Urbis/AMBS provides a clearance certificate affirming that archaeological investigations have been completed, artefacts retained for analysis, and that no relics remain in situ. Clearance letter will be provided within 2 days of all relics removed and salvage finalised.



If you have any questions, please don't hesitate to contact me on 0499986833.

Yours sincerely,

A handwritten signature in black ink, appearing to read "Balazs Hansel". The signature is written in a cursive, flowing style.

Balazs Hansel
Associate Director/Archaeology