

# Preliminary Operational Management Plan

SINSW Southern Suburbs Cluster

New Liverpool Primary School

May 2021

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## Version Control

Version	Prepared by	Details	Date
1.0	CBRE	Draft for SINSW Review	5 May 2021
1.0	CBRE	Final	13 May 2021

# 1. Introduction

This Preliminary Operational Management Plan (POMP) has been prepared by CBRE for School Infrastructure NSW (SINSW) on behalf of the Department of Education (DOE). This document intends to support the State Significant Development Application (SSDA) to the NSW Department of Planning, Industry and Environment (DPIE) for the New Liverpool Primary School, forming part of the SINSW Southern Suburbs Cluster project.

The New Liverpool Primary School (NLPS) is located within the grounds of the existing Liverpool Boys and Girls High School in the Liverpool Central Business District (CBD), at 18 Forbes Street, Liverpool. The proposed new Liverpool Primary School is located in the eastern portion of the existing school grounds.

The site is legally described as Lot 1 in DP 1137425. The application seeks consent for the construction and operation of a new Liverpool Primary School. This will include construction of a new school building for core school facilities, teaching spaces, support units, preschools as well as associated landscaping and open space improvements. A detailed description of development is provided by Ethos Urban within the EIS.

On 9 January 2020, the Secretary of the DPIE issued Secretary's Environmental Assessment Requirements (SEARs) for SSD-10391. This report has been prepared in accordance with the SEARs requirements.

## 2. Location and Site Description

The site is located at 18 Forbes Street, Liverpool, on the corner of Lachlan Street and Burnside Drive, within the Liverpool CBD and Local Government Area. The broader site is owned by the NSW Department of Education and is legally described as Lot 1 in DP 1137425, comprised of the existing Liverpool Boys and Liverpool Girls High Schools on the Western portion of the same lot.

The total area of this lot is approximately 7.5 hectares, whilst the NLPS area is approximately 1.9ha. The NLPS will be located on the North-East portion of the lot, in the location of existing playing fields. There are no existing built structures on the site.

Approximately 27km South-West of the Sydney CBD, 700 metres North-East of the Liverpool CBD and 300 meters North of the George's River, the site is surrounded by a mix of civic, residential, and commercial uses. Immediately surrounding context includes the Liverpool Hospital to the South and the Liverpool Railway Corridor to the East.

The site is within close proximity to transport services, including Liverpool Train Station (approximately 700m to the South) and Warwick Farm Train Station (approximately 500m to the North).

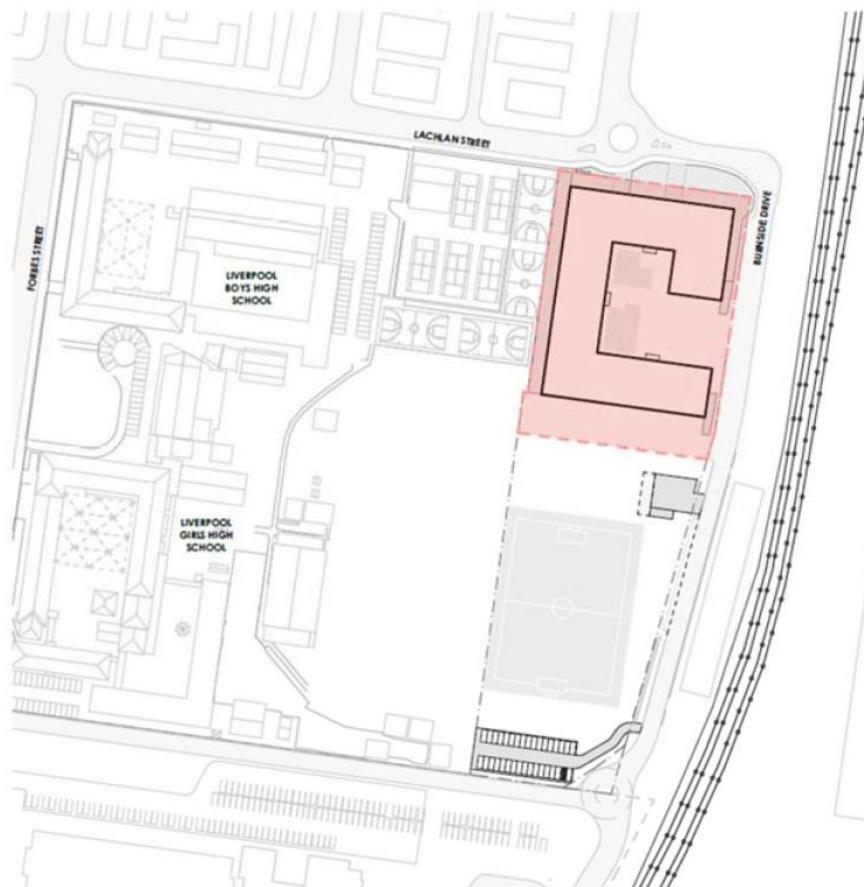


Figure 1. Proposed siting of the NLPS

### 3. Proposed Development

The development of the New Liverpool Primary School provides the opportunity to meet a growing demand for education, as well as developing a strong identity and sense of place within the Liverpool Schools precinct.

The New Liverpool Primary School project includes the following works under the SSDA pathway:

- Construction of a new 2-3 storey primary school building, including core school facilities, teaching spaces and support units.
- Operation of new primary school for 1,300 including 1,200 students, 60 support unit students and 40 preschool students.
- Associated site landscaping and open space improvements.
- Removal of two dead trees.
- School signage.

# 4. Operations

## 4.1. Existing and proposed use

The existing development on site comprises the two high schools positioned on the western portion of the site and ancillary facilities. Liverpool Girls High School in the south-west of the site consists of three, two-storey buildings. Ancillary at grade car parking is provided to the east of Liverpool Girls High School. In the north-west of the site, Liverpool Boys High School comprises approximately four two-storey buildings, with adjacent at grade carparking and various sports courts located to the east.

In the eastern portion of the site, at present, a large oval and grassed open space is provided. Both schools have open space and playgrounds adjacent to the buildings, whilst the eastern open space is shared between the schools. A portion of this shared playing field forms the site of the New Liverpool Primary School.

The proposed use of the site is a brand new Core 35 Primary School, including the following key spaces:

- Covered Outdoor Learning Space (COLA)
- Community and shared facilities
- Canteen
- Library
- Administration and staff rooms
- Teaching and learning areas (home bases/classrooms)
- Special programs unit
- Support unit

## 4.2. School Population

The school population is anticipated as follows:

- 1200 students
- 40 preschool students
- 60 support students
- 98 FTE staff
- 4 preschool staff

#### 4.3. Hours of Use – School Bell Times

The following hours of operation are proposed for the new primary school:

- 09:00 to 15:10 – Monday
- 09:00 to 15:10 – Tuesday
- 09:00 to 15:10 – Wednesday
- 09:00 to 15:10 – Thursday
- 09:00 to 15:10 – Friday

#### 4.4. Hours of Use – Out of School Hours Care (OSHC)

The following hours of operation are proposed for the OSHC:

- 06:30 to 09:00, 15:10 to 18:30 – Monday
- 06:30 to 09:00, 15:10 to 18:30 – Tuesday
- 06:30 to 09:00, 15:10 to 18:30 – Wednesday
- 06:30 to 09:00, 15:10 to 18:30 – Thursday
- 06:30 to 09:00, 15:10 to 18:30 – Friday

#### 4.5. Hours of Use – Extra Curricular / Community Programs

The following hours of operation are proposed for extra curricular and community programs which will run outside of normal school hours:

- 15:30 to 18:30 – Monday
- 15:30 to 18:30 – Tuesday
- 15:30 to 18:30 – Wednesday
- 15:30 to 18:30 – Thursday
- 15:30 to 18:30 – Friday

#### 4.6. Preschool Capacity

The centre-based childcare (preschool) has capacity of up to 40 children aged between 3-5 years old and 4 staff members.

The preschool comprises two internal playrooms, preparation areas, staff rooms, and a COLA on the southern side of the school building. A total of 400m<sup>2</sup> of unencumbered outdoor play area is provided, resulting in 10m<sup>2</sup> per child.

## 4.7. Preschool Hours of Use

The following hours of operation are proposed for the preschool:

- 07:00 to 18:00 - Monday
- 07:00 to 18:00 - Tuesday
- 07:00 to 18:00 - Wednesday
- 07:00 to 18:00 – Thursday
- 07:00 to 18:00 - Friday

## 4.8. Cleaning and Waste Management

An estimate of the school's waste generation is approximately 915L of waste and 915L of recycling per school day (including the childcare centre).

Two 660L mobile bins will be provided for general waste and two for recycling. The bins will be stored in a consolidated area to the south of the school buildings, adjacent to the proposed hardstand. Small, localised bins will be provided throughout the school and waste will be transferred to the bin store daily.

Collection will occur five times per week by a private contractor. The bin collection vehicle has direct access to the bin room off Burnside Drive via the hardstand area. This area will be closed-off outside of collection times to discourage parking by other users.

Cleaning contractors will be appointed by DoE to clean and maintain the external areas. In addition, the NLPS General Assistant is responsible for grounds maintenance including lighting, gardening and mowing. The General Assistant will also report any service issues through to SINSW Asset Management Unit for investigation.

## 4.9. Emergency Egress

NLPS and collocated preschool will develop an Emergency Response Procedures and Emergency Evacuation Plans during the operational readiness phase of the project and prior to the commencement of operations. These procedures and plan will incorporate appropriate training for staff and will also consider the current emergency response procedures of the adjacent High Schools to ensure alignment where appropriate.

## 4.10. Car Parking

A staff car park of 33 car spaces is to be provided under a separate planning pathway. The 33 spaces provided reflects the strategy to encourage other forms of transport besides private vehicle travel, particularly as the school is new and there is no precedent of providing large amounts of parking on site.

25 indented parking bays are proposed along Burnside Drive to accommodate student pick-up/drop-off. Burnside Drive will be widened by approximately 2.5 metres, and a new roundabout will be provided at the southern end of Burnside Drive to accommodate this. These works will also be undertaken under a separate approval pathway.

Due to the varying hours of operation, it is anticipated that preschool students, primary school students and out of school hours care children will be dropped off and picked up at different times, which will reduce the traffic impact on these parking bays.

## 4.11. Complaint Management

The NLPS will develop a Complaints Policy during the operational readiness phase of the project which covers parents, students and members of the local community and this will be reviewed and revised on a regular basis as required by the appointed School Principal.

## 4.12. Incident Register

The NLPS will develop an Accident/Incident & Injury Reporting Policy and procedures during the operational readiness phase of the project that apply to all employees, students, volunteers and contractors. The policy and procedures will provide a mechanism for reporting and recording incidents in accordance with legislative requirements, analysing the data to implement corrective action, monitor and improve the safety of all who may be impacted on by the business of the NLPS. This policy will be reviewed and revised on a regular basis as required by the appointed School Principal.