

8 July 2020

2190860

Mr Jim Betts
Secretary
Department of Planning and Environment
GPO Box 39
SYDNEY NSW 2000

Attention: Aditi Coomar

Dear Mr Betts,

INTERNATIONAL CHINESE SCHOOL – SSD 10260 INTERIM ACCESS ARRANGEMENT PLAN

The School will operate under an interim access plan until Stage 2 below is operational.

Staging/Timing

	Stage 1	Stage 2
Indicative timing following approval	< 1 month	Within 7 months
Number of staff at the end of Stage	15	15
Number of students at the end of Stage	63	63
Works to be carried out	Use of the Building as a school, landscaping, security fencing and pathways	construction of a one-way loop road within The Avenue to accommodate a set down/pick-up zone for five vehicles
	school building identification signage	construction of three car parking spaces and modifications to the entry/exit within the public carpark of Gore Hill Park

Operation

- The temporary drop off / pick up arrangement involving buses is to be as follows:
 - All parents will be informed that pick up / drop off is to occur from the existing school site in View Street, Chatswood.
 - Buses are to be a maximum size 22 seater Mini bus, dimensions of up to 2080mm x 6990mm.
 - Bus movements are restricted to a maximum 3 buses dropping off at 15 minute intervals, in both morning and afternoon.
 - Only one bus is to access the Gore Hill Car Park (accessed from Pacific Highway) and The Avenue at any one time.
 - The buses are not to stop within the Gore Hill Car Park (accessed from Pacific Highway), or The Avenue for any purpose other than drop off in the identified drop off single bus space – one bus at a time.
 - The principal and school marshal will to monitor the Gore Hill Car Park (accessed from Pacific Highway) to ensure that any incorrect use is flagged and parents instructed to depart and to use the system as required by the school.
 - A school marshal will ensure the safety of children at both pick up and drop off points, both morning and afternoons.

Construction Considerations

- The area to be constructed for the kiss and drop that is also used by the mini bus for temporary drop off is envisaged to be constructed on weekends or during school holidays only, and will remain open during weekdays.
- The works will need to be timed so access to the public car park is to be maintained at all times during construction works, ensuring no interruption to public or school traffic.

Yours sincerely,



Chris McGillick
Principal, Planning