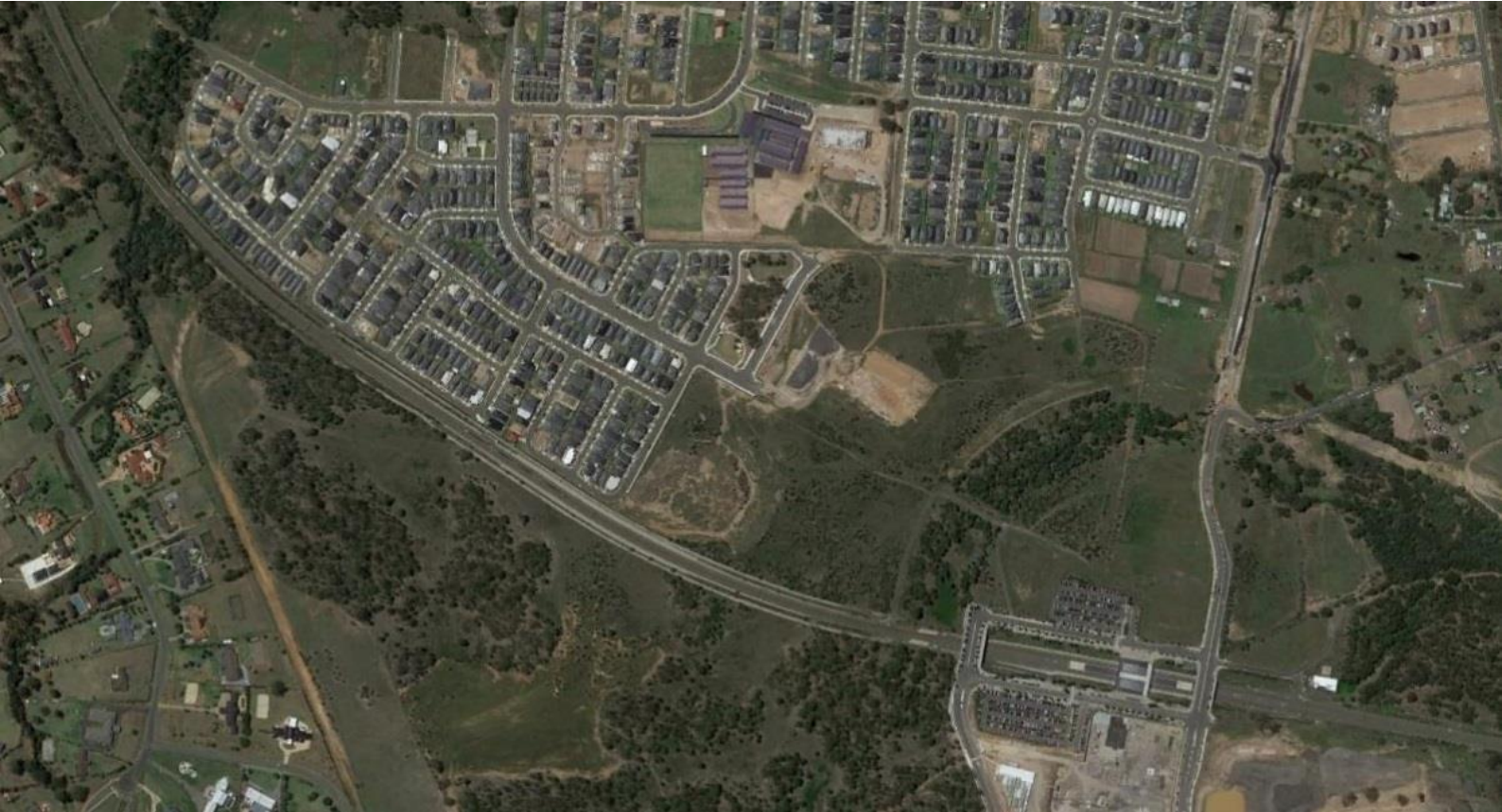


UXO RISK ASSESSMENT



NEW PRIMARY SCHOOL IN EDMONDSON PARK SITE-SPECIFIC UXO RISK ASSESSMENT

Document Reference: CSG/RCC/210507/RA



CSG DEMINING CONSULTANTS
151 Golf Links Road
MAIDEN GULLY Victoria 3551 AUSTRALIA
Telephone: +61-3-54462408 Mobile: +61-417-527264

Email: carl.chirgwin@csguxo.com.au Website: www.csghdemining.com

Ver	Date of Issue	Released By	Issued To
1.0	7 th May 2021	Carl G.Chirgwin	Mr Isaac Pinkerton, Site Engineer, Richard Crookes Constructions, Artarmon, NSW
1.1	14 th May 2021	Carl G.Chirgwin	Mr Isaac Pinkerton, Site Engineer, Richard Crookes Constructions, Artarmon, NSW

TABLE OF CONTENTS

GLOSSARY OF TERMS and ABBREVIATIONS	ii
EXECUTIVE SUMMARY	v
SECTION ONE: INTRODUCTION	1
BACKGROUND	1
CSG EXPERIENCE OF THE SITE	1
SECTION TWO: OBJECTIVE AND CONDUCT OF THE UXO REVIEW	2
SECTION THREE: HISTORY OF THE SITE	3
SECTION FOUR: PREVIOUS UXO REMEDIATION IN THE AREA	4
UXO REMEDIATION	5
2005 Sub-Surface Search – REM 1 to REM 5	5
2012 Sub-Surface Search of Residential Zone North (North of Railway Alignment)	5
SUMMARY OF UXO REMEDIATION IN THE AREA	6
SECTION FIVE: ASSESSMENT OF UXO CONTAMINATION AT THE SITE	6
SECTION SIX: RECOMMENDED FURTHER ACTION AT THE SITE	7

GLOSSARY OF TERMS and ABBREVIATIONS

Term	Definition
Area - Cleared	An area from which all munitions and UXO, and explosive components thereof, have been removed or otherwise dealt with by the UXO contractor.
Area - Searched	An area that has been physically and systematically searched to ensure that all ‘anomalies’ that may possibly be caused by munitions and UXO have been located.
Clearance	The process by which a defined area is searched and all UXO and EO of a specified target size, mass or volume are located and removed from the area to a specified depth below the extant surface.
Clearance - Surface	The process by which an area is searched, with or without the use of detection equipment, and all UXO and EO laying on the surface are located and removed. When detectors are used to search through surface vegetation or debris, it is referred to as ‘Equipment Assisted’.
Clearance - Shallow	The process by which all UXO and EO are located and removed from a specific area to a depth of not less than 0.30 metres below the existing surface level.
Clearance - Deep	The process by which all UXO and EO is located and removed from an area to a specified depth greater than 0.30 metres but equal to or less than 2.5 metres.
Explosive Ordnance (EO)	All munitions containing explosives, nuclear materials and biological and chemical agents.
Munition	A device, sometimes referred to as ‘ammunition’, charged with explosives, propellants, pyrotechnics, initiating composition, or nuclear, biological or chemical material for use in connection with defence or offence including demolitions
Risk	The function of the probability of the occurrence of harm and the severity of that harm.
Risk - ‘As Low As Reasonably Practicable (ALARP)’	A level of Risk that is tolerable and from which it cannot be further reduced without incurring cost in time, effort or money that is grossly disproportionate to the benefit to be gained or for which it is impractical to implement any further measures.
Safety	The reduction of risk to a tolerable level.
Small Arms Ammunition (SAA)	Ammunition of less than 20-millimetre calibre used in pistols, rifles and machine-guns.
Unexploded Ordnance (UXO)	Munitions that have been primed, fused or otherwise prepared for use and that have been fired, thrown, dropped or otherwise propelled and have failed to operate as intended. UXO items contain energetic material in sufficient quantities to potentially cause harm to personnel or property.

COMMERCIAL-IN-CONFIDENCE

-iii-

CSG UXO Risk Assessment-New Primary School Edmondson Park-Ver 1.1

UXO Remediation	Another term for UXO Clearance i.e. the process of removing all UXO of a specific minimum size from a particular area to a specified depth.
UXO Risk Assessment	The analysis of all available data and information to determine the potential for UXO, by type, to be present in a specific area and to identify the threat such contamination poses to planned activities within the boundaries of the assessed area.
Visual Search	A search of the surface that does not require the use of detection equipment – though metal detectors may be used to supplement the search in areas of grasses or dust.

DISCLAIMER AND COPYRIGHT NOTICE

Basis of the Assessment

This *UXO Risk Assessment* has been developed on the basis of information obtained by CSG Demining Consultants (CSG); information provided by Richard Crookes Constructions (RCC) and information in the public domain. CSG accepts no responsibility or liability for any errors or omissions in the information provided to CSG.

The *UXO Risk Assessment* is based on the best information available, the known conditions at the project site and the known plans for the site at the time of the *Assessment*. CSG accepts no responsibility or liability for changes to these conditions, plans or information that may materially affect the validity of this *UXO Risk Assessment*.

Client

This *UXO Risk Assessment* has been prepared for use by RCC, its employees, contractors, consultants and clients in accordance with generally accepted Consulting Practice. It may not contain sufficient information for the purposes of other parties or for other uses. CSG accepts no responsibility or liability for use of this *UXO Risk Assessment* by any other party or for purposes other than for which it was conducted.

Assessment to be Considered in Entirety

This *UXO Risk Assessment* should be read in its entirety. CSG accepts no responsibility or liability for any outcomes resulting from use of only part of this *UXO Risk Assessment*.

Copyright

CSG is the owner of the copyright subsisting in this *UXO Risk Assessment*. No part of this document shall be reproduced without the express permission of CSG – except for reproduction allowed under the Licence it has granted to RCC.

Licence

CSG grants to RCC a non-exclusive licence to use and reproduce this *UXO Risk Assessment* for its internal purposes.

LIMITATIONS OF THE UXO RISK ASSESSMENT

This *UXO Risk Assessment* DOES NOT PROVIDE A GUARANTEE regarding contamination by Unexploded Ordnance (UXO) and Explosive Ordnance (EO) in the specified New Primary School in Edmondson Park site. However, in this *Assessment*, all relevant information has been analysed in order to make an informed judgement as to the potential UXO risk within the Site.

This *UXO Risk Assessment* relates only to the specified site of the new primary school in Edmondson Park. A separate *UXO Risk Assessment* should be considered for locations outside this Site.

EXECUTIVE SUMMARY

- i. In April 2021, Richard Crookes Constructions (RCC) engaged CSG Demining Consultants (CSG) to assess the site of the soon-to-be-constructed New Primary School in Edmondson Park in order to deliver:
 1. An updated Unexploded Ordnance (UXO) Risk Assessment of the Site.
 2. A suitable Management Protocol to deal with the unexpected encounter of UXO on the Site.
- ii. It should be noted that, in the context of this Assessment and Protocol, the term 'UXO' is to be taken to include Explosive Ordnance (EO) as well as UXO.
- iii. The Site lies within the boundaries of the former Defence Ingleburn Military Area. The Ingleburn Military Area was a key Army training facility from its creation as an embarkation and training camp in 1939 until the last Army unit vacated it at the end of 2000.
- iv. There have been a series of UXO investigations, including site assessments, site reconnaissance and site surveys, conducted on the former Ingleburn Military Area site in general since 1998 and at the Site between 2005 – 2012.
- v. Given the above, it is assessed that the potential for UXO contamination at the Site is minimal. It is further assessed that that the UXO Risk at the Site is already As Low As Reasonably Practicable (ALARP) i.e. is at a *'A level of Risk that is tolerable and from which it cannot be further reduced without incurring cost in time, effort or money that is grossly disproportionate to the benefit to be gained or for which it is impractical to implement any further measures.'*
- vi. There is no requirement for a special UXO Protocol or Operational Management Plan for the new Primary School. As is standard Protocol throughout Australia, if an item suspected of being a UXO is discovered, the individual or organisation making the discovery should report the find to the local Police who, in turn, will report it to Defence who will deal with the item.
- vii. It is recommended that no further physical UXO works are required at the Site. However, the negligible potential for UXO contamination on site notwithstanding, it is further recommended that RCC ensure:
 1. All personnel working on site are advised that the Site is a former military area and that, as such, there is a very remote possibility that UXO may be unexpectedly encountered.
 2. There is a UXO Management Protocol in place, and advised to all those working on site, to deal with the extremely unlikely event that UXO is unexpectedly encountered.

SECTION ONE: INTRODUCTION

BACKGROUND

- 1.1 In April 2021, Richard Crookes Constructions (RCC) engaged CSG Demining Consultants (CSG) to assess the site of the soon-to-be-constructed New Primary School in Edmondson Park (Site) in order to deliver:
 1. An updated Unexploded Ordnance (UXO) Risk Assessment of the Site.
 2. A suitable Management Protocol to deal with the unexpected encounter of UXO on the Site.
- 1.2 It should be noted that, in the context of this Assessment and Protocol, the term 'UXO' is to be taken to include Explosive Ordnance (EO) as well as UXO.
- 1.3 The Site lies within the boundaries of the former Defence Ingleburn Military Area. The Ingleburn Military Area was a key Army training facility from its creation as an embarkation and training camp in 1939 until the last Army unit vacated it at the end of 2000. The activities conducted in the area related primarily to Infantry training however other unit-types such as engineers, artillery, transport, signals, medical services, ordnance and military police units were also located in the area at various times.
- 1.4 An image showing the location and boundaries of the Site is shown in Figure 1 below.



Figure 1: Boundaries of the Site

CSG EXPERIENCE OF THE SITE

- 1.5 CSG has been providing UXO Consulting support to the various owners and managers of the general Edmondson Park area since 2000 when it was still the Defence-owned

Ingleburn Military Area and was the UXO Consultant for the UXO investigation works carried out when the area was first relinquished by Defence.

SECTION TWO: OBJECTIVE AND CONDUCT OF THE UXO REVIEW

- 2.1 The review of the Site, and the subsequent development of the site-specific UXO Risk Assessment and UXO Management Protocol, was conducted during the period 28 April – 07 May 2021 by Carl Chirgwin of CSG and comprised a review, analysis and assessment of the military history of the area and documented UXO works, and the achieved outcomes, conducted at the area.
- 2.2 In conducting this Review, CSG built upon the investigations of the wider Edmondson Park and Ingleburn Military areas it had previously conducted including:
1. A UXO Risk Assessment of July 2020.
 2. Technical and value-for-money evaluation of potential UXO Contractors-July 2019.
 3. A UXO Risk Assessment of the planned Buchan Avenue Extension-May 2019.
 4. An extended Gap Analysis-Apr 2019.
 5. An initial UXO Gap Analysis-Dec 2018.
- 2.3 The key documents integral to this Review included:

1	Alpha Geoscience	<i>Metal Detector Survey - Bambi Kindergarten, Ingleburn, Sutherland, 04 August 2000.</i>
2	Bactec SE Asia	<i>FINAL REPORT, UXO Investigation, Ex-Infantry Training Area, Zouch Road, Edmondson Park, NSW, February 2005</i>
3	CSG Demining Consultants	<i>UXO Risk Assessment, Edmondson Park, NSW, Areas in Which UXO Risk is 'ALARP', CSG/LAN/200624/RA, Maiden Gully, 24 June 2020.</i>
4	CSG Demining Consultants	<i>UXO Risk Assessment, Edmondson Park, NSW, Areas in Which UXO Risk is Not Already 'ALARP', CSG/LAN/200626/RA, Ver 1.2, Maiden Gully, 01 July 2020.</i>
5	CSG Demining Consultants	<i>UXO Work 'Gap Analysis', Landcom Edmondson Park, NSW, Ver 1.2, Maiden Gully, 07 February 2019.</i>
6	CSG Demining Consultants	<i>Assessment of Unexploded Ordnance, Explosive Ordnance and Explosive Ordnance Waste Contamination, Former Defence Site Ingleburn NSW, PDTF 02/06, Maiden Gully, 17 May 2006.</i>
7	CSG Demining Consultants	<i>Review of Milsearch Pty Ltd UXO Investigation and Remediation, Block F, Zouch Road Precinct, Bardia Oval and Bambi Kindergarten Components of the Former Ingleburn Defence Site, Ingleburn, NSW, Property Disposals Project PDTF 08/06, Maiden Gully, 29 January 2009.</i>
8	CSG Demining Consultants	<i>Unexploded Ordnance Works, Ingleburn Defence Site, NSW, 1998-2011, Ver 1.21 (CSG/110620/RPT/1), 21 July 2011.</i>
9	Dames and Moore	<i>Preliminary Geotechnical and Contamination Review, Ingleburn Defence Site, North Sydney, January 1999.</i>
10	Defence	<i>EODR-EOIR Summaries by State, Sydney, 24 Sep 2018.</i>
11	Golder Associates	<i>Landcom Project 12619-Zouch Road, Edmondson Park, NSW, Remediation Action Plan, Sydney, 11 February 2011.</i>

12	G-tek Australia	<i>Post Activity Report, PD68/2008, Unexploded Ordnance Surveys, Defence Site, Ingleburn, V3.05, Dural, 14 July 2011.</i>
13	G-tek Australia	<i>Post Activity Report, 11076TRNG, Unexploded Ordnance Search and Clearance, Edmondson Park, VI.1, Dural, 24 January 2013.</i>
14	G-tek Australia	<i>Works Area Release, Project 16033AVER, Release No: 16033/001, Dural, 13 May 2016.</i>
15	JBS Environmental	<i>Future Regional Park, Site Environmental Management Plan, Conservation Zone South Rail Alignment (41945-55483(Rev 0)), Sydney, 18 October 2013.</i>
16	JBS Environmental	<i>Validation Report, Conservation Zone South of Rail Alignment, Landcom Project 12619 Zouch Road, Edmondson Park, NSWJBS 41945-52536 (rev 0), Sydney, 4 May 2015.</i>
17	Milsearch	<i>Stage 1 Preliminary Contamination Investigation, Zouch Road, Ingleburn 92 Ha Site, Canberra, Sep 2000.</i>
18	Milsearch	<i>Landcom 92 Ha Site, Zouch Rd, Ingleburn (Former Army Infantry Centre), Stage 2 Munitions Contamination Investigations, 21 January - 6 April 2002, Canberra, 30 June 2002.</i>
19	Milsearch	<i>Landcom 92 Ha Site, Zouch Rd, Ingleburn (Former Army Infantry Centre), Stage 2 Munitions Contamination Investigations, Additional Investigations 2003, 10 June 2003.</i>
20	Milsearch	<i>Landcom Zouch Road, UXO Investigation Work, Summary Map of Activity by Milsearch Pty Ltd to Sep 2003, Sydney, Sep 2003.</i>
21	Milsearch	<i>Post Activity Report-Ingleburn Defence Site Unexploded Ordnance Assessment and Remediation-Project PPDF 08/06, Canberra, 20 December 2007.</i>
22	URS Australia	<i>Investigation of Sporting Field (Block F), Ingleburn Defence Site, North Sydney, September 2001.</i>
23	URS Australia	<i>Validation Report for the Rifle Range Precinct, Ingleburn Defence Site, North Sydney, May 2003.</i>
24	URS Australia	<i>Validation Report for the Suspected Grenade Range at the Zouch Road Precinct, Ingleburn Defence Site, October 2003.</i>
25	URS Australia	<i>Validation Report for the Sewerage Sludge Disposal Area located East of the Sewerage Treatment Plant, Ingleburn Defence Site, North Sydney, November 2004.</i>

Table 1: Key UXO-Related Documents Reviewed By CSG

SECTION THREE: HISTORY OF THE SITE

- 3.1 The former Defence Ingleburn Military Area, operational from 1939 until the early 2000's, covered approximately 392 hectares and housed a wide variety of units including Infantry, Engineer, Signals and similar units.

- 3.2 Training within the Ingleburn Military Area focused primarily on the use of personal weapons, pyrotechnics and infantry crew-served weapons. These included 0.38inch, 9mm and flare pistols; 0.303inch and 7.62mm rifles; 0.303inch and 7.62mm machine guns; parachute and trip-wire activated flares; hand-thrown and rifle-projected Practice, High Explosive (HE) and Smoke grenades; 2inch, 3inch and 81mm Practice and Smoke mortars and 3.5-inch Anti-Tank (ATk) Practice rockets and Energa ATk

Practice rifle grenades. At the height of its activities, the Ingleburn Military Area contained:

1. At least two 25 metre rifle ranges.
2. Several grenade ranges.
3. Mortar and anti-armour rocket firing ranges.
4. Obstacle courses.
5. Various sporting fields and facilities.

- 3.3 'Live' Small Arms Ammunition (SAA) was used on the Ingleburn site and there is evidence that HE hand-grenades and rifle-projected grenades may also have been used. There is however no evidence of the use of HE mortars or HE ATk rockets/rifle grenades within the Edmondson Park area.

SECTION FOUR: PREVIOUS UXO REMEDIATION IN THE AREA

- 4.1 There have been a series of UXO investigations, including site assessments, site reconnaissance and site surveys, conducted on the former Ingleburn Military Area site in general and on the Edmondson Park component of the site since 1998.
- 4.2 Between 1998 and 2003, these UXO investigations identified a number of areas of potential UXO contamination north of the extant railway alignment. These areas were:
1. Sewerage Sludge Disposal Area (SSDA) to the immediate east of the Sewerage Treatment Plant (STP) in the east of the subject area
 2. Remediation Area 1 (REM 1)
 3. REM 2
 4. REM 3
 5. REM 4
 6. REM 5
- 4.3 The locations of the identified potential UXO-contaminated areas in the general area of the Site, both north and south of the Railway Alignment are:

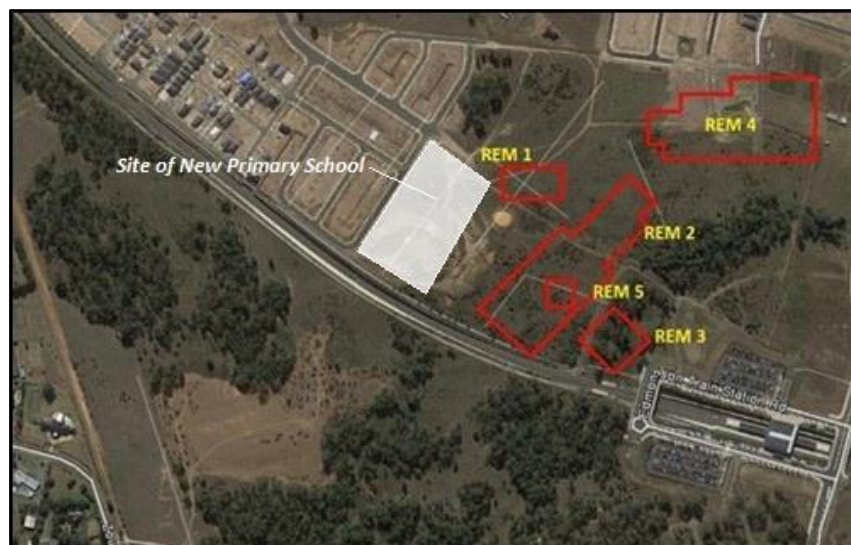


Figure 2: Potential UXO Areas North of Railway Alignment

UXO REMEDIATION

- 4.4 There were a series of UXO Clearance works conducted across the Edmondson Park area between 2000 and 2016. The completed UXO works for which it has been possible to find documented confirmation are:
1. 2005: Sub-Surface UXO Survey and Clearance of Areas REM 1 to REM 5 north of the railway alignment.
 2. 2012: Sub-Surface UXO Search of the Residential Zone (RZ) north of the railway alignment.
 3. 2012: Visual Surface UXO Search of the Conservation Zone South Rail Alignment (CZSA) and two small conservation areas north of the railway alignment.

2005 Sub-Surface Search – REM 1 to REM 5

- 4.5 During 2005, BACTEC South East Asia Pty Ltd (BACTEC) conducted Sub-Surface UXO clearance to a depth of 0.30m at sites REM 1 to REM 5 north of the railway alignment.
- 4.6 The outcomes of the UXO Search and Clearance of REM 1 to REM 5 were:
1. REM 1, REM 2 and REM 3:
 - a. 54 x 36M grenade base plugs
 - b. 100 x spent 0.303” small arms ammunition (SAA)
 - c. 428 x spent Blank SAA
 2. REM 4:
 - a. Three x Practice UK M29 ATk rockets (fired)
 - b. 12 x Practice UK M29 ATk rocket fragments
 - c. One x Practice Fuse L5 Mk2 assembly (fired)
 3. REM 5:
 - a. 105 x 36M grenade base plugs
 - b. 64 x 36M grenade fragments
 - c. 48 x spent 0.303” SAA
 - d. 568 x spent Blank SAA

2012 Sub-Surface Search of Residential Zone North (North of Railway Alignment)

- 4.7 During the 2012 project, G-tek Australia Pty Ltd (G-tek) also conducted a Shallow sub-surface search of the Residential Zone North (RZN), covering an area of approximately 38.6 hectares north of the railway alignment – which encompasses what is now the New Primary School in Edmondson Park site. The search located and removed:
1. One x 36M High Explosive Grenade.
 2. 11 x 36M Practice Grenade.
 3. One x 81mm Practice Mortar.
 4. 2,100 x ‘spent’ Small Arms Ammunition (SAA).
 5. Quantity of ‘spent’ pyrotechnics.
 6. Significant quantity of SAA waste.

SUMMARY OF UXO REMEDIATION IN THE AREA

- 4.8 The totality of the Edmondson Park area subjected to UXO Works since 2000, categorized as either Surface or Sub-Surface Search, is shown in Figure 3 below.



Figure 3: Totality of Area Subjected to UXO Works Since 2000

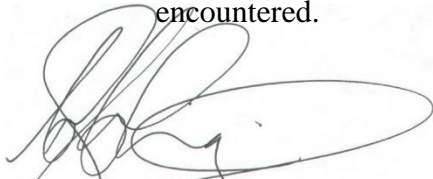
SECTION FIVE: ASSESSMENT OF UXO CONTAMINATION AT THE SITE

- 5.1 In assessing the potential for UXO contamination at the New Primary School in Edmondson Park site, CSG has taken into account:
1. The previous UXO Survey and Clearance works conducted at the Site by Defence-accredited UXO Clearance Contractors.
 2. The fact that, even though the general area north of the railway alignment has been reasonably heavily developed over the past years, there have been no reports of UXO being found in the area.
- 5.2 Given the above, it is assessed that the potential for UXO contamination at the Site is minimal.
- 5.3 Further, it is assessed that that the UXO Risk at the Site is already As Low As Reasonably Practicable (ALARP) i.e. is at a 'A level of Risk that is tolerable and from which it cannot be further reduced without incurring cost in time, effort or money that is grossly disproportionate to the benefit to be gained or for which it is impractical to implement any further measures.'
- 5.4 It is further assessed that, given that the site is already ALARP and considering the scope and scale of UXO remediation works previously conducted at the school site and the extent of the earthmoving and other construction activities involved in the construction of the school and surrounds, there is no requirement for a special UXO Protocol or Operational Management Plan for the new Primary School. As is standard Protocol

throughout Australia, if an item suspected of being a UXO is discovered, the individual or organisation making the discovery should report the find to the local Police who, in turn, will report it to Defence who will deal with the item.

SECTION SIX: RECOMMENDED FURTHER ACTION AT THE SITE

- 6.1 It is recommended that no further physical UXO works are required at the Site. However, the negligible potential for UXO contamination on site notwithstanding, it is further recommended that RCC ensure:
1. All personnel working on Site are advised that it is a former military area and that, as such, there is a very remote possibility that UXO may be unexpectedly encountered.
 2. There is a UXO Management Protocol in place, and advised to all those working on site, to deal with the extremely unlikely event that UXO is unexpectedly encountered.



Carl G. Chirgwin
Managing Director/Principal Consultant

MANAGEMENT PROTOCOL IN EVENT OF DISCOVERY OF EXPLOSIVE ORDNANCE (EO), UNEXPLODED ORDNANCE (UXO) or EXPLOSIVE ORDNANCE WASTE (EOW)

Purpose

This Protocol describes the procedure to be followed in the unlikely event that Explosive Ordnance (EO), Unexploded Ordnance (UXO) or Explosive Ordnance Waste (EOW) is discovered at the New Primary School in Edmondson Park site.

Potential Ordnance Risk

A UXO Risk Assessment has assessed the risk of encountering an item of UXO or EO within the New Primary School in Edmondson Park site is negligible and is already 'As Low As Reasonably Practicable' (ALARP).

Nonetheless, as the New Primary School in Edmondson Park site is within the boundaries of the former Ingleburn Military Area, there can be no guarantee that no such items will ever be encountered. As such, it is appropriate to have an established Protocol to follow in the very unlikely event that such an item is found.

This Protocol has been developed to guide you in the unlikely event that you or a fellow worker find an item of UXO, EO or EOW.

Identification and Characteristics of Explosive Ordnance Waste (EOW)



EOW is the waste material, such as packaging, fragmentation or casings, of munitions that have been fired or used.

EOW poses no threat. However, it should not be handled unless essential to do so and only then if (a) it is 100% definite that the item is EOW and (b) it is necessary to shift it.



You MUST report each find of EOW to your supervisor/site management

Identification and Characteristics of Explosive Ordnance (EO) & Unexploded Ordnance (UXO)



EO and UXO is any military munition that still contains explosive material. Basically, it looks like what you would expect a military munition to look like.



**IF YOU FIND EO, UXO OR ANY SUSPICIOUS ITEM, YOU MUST TREAT IT AS A UXO.
DO NOT TOUCH IT!!
IMMEDIATELY REPORT IT TO YOUR SUPERVISOR/SITE MANAGEMENT**

UXO Awareness

Remain aware of your surroundings, do not touch or go near any UXO or suspicious items and report any suspicions or concerns about UXO to your Supervisor/Site Management.

Avoid radio transmissions or use of mobile phones within a 50-metre radius of any UXO and keep vehicles with VHF/HF radios at least 150 metres away from UXO.

ACTION TO BE TAKEN IF A SUSPICIOUS ITEM IS ENCOUNTERED

1. If UXO, a munition or suspicious item is found, **STOP** all work **IMMEDIATELY** within **50 metres** of the location of the item and **NOTIFY** all other people within the immediate area.
2. **DO NOT TOUCH THE ITEM!**
3. If possible, place a recognisable marking nearby but at a safe distance from the item so it can be easily found again and take a digital photograph of the item that can be forwarded to Police if appropriate.
4. All people are to **WITHDRAW** from the immediate area (minimum of 50 metres) as soon as possible.
5. Immediately **REPORT** the item to a **SUPERVISOR/SITE MANAGEMENT** and provide the following detail:
 - The **LOCATION** of the item.
 - A **DESCRIPTION** of the shape, colour, material and approximate dimensions of the item (gathered without physically touching the item).
 - Any **MARKINGS ON THE ITEM** (again, identified without physically touching the item).
 - The location and markings placed near the item.
6. The **SUPERVISOR** is to:
 - Ensure all people are **WITHDRAWN** from the immediate area.
 - **ISOLATE** the area.
 - **PREVENT** movement into the area.
 - **NOTIFY SITE MANAGEMENT** at the work site.
7. **SITE MANAGEMENT** will notify the local Police of the find. They, in turn, will notify Defence and request that they investigate and deal with the item.
8. Work is **NOT** to **RECOMMENCE** within the immediate area of the item until it has been dealt with by Police or Defence and **SITE MANAGEMENT** has notified that it is safe to re-enter the area.