



Baiada

Emergency Procedure

Manual

Tangaratta Stockfeeds
Wallamore Road Tamworth, NSW 2340

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1 Purpose:

This Emergency Procedures Manual sets out an effective means of dealing with any Emergency or Potential Emergency that may arise at Tangaratta Stockfeeds.

2 Scope:

The Emergency Procedures Manual applies to all Permanent Employees, Casual Employees, Contractors and Visitors.

3 Standard:

NSW WHS Act 2000

AS 3745 - Emergency Control Organisation and Procedures for Buildings

4 Definitions:

- Emergency Control Organisation (**ECO**) – A structured organization, which will organise an appropriate response to an emergency situation
- Emergency Warning System (**EWS**) – A system, which provides a distinctive audible, alarm tone and public address system.

5 What are Emergencies

Emergencies are events, which you may have to deal with immediately in order to reduce the threat they pose to the Safety, Health and Livelihood of the people on site at the Tangaratta Stockfeeds

Possible emergency situations include

-  Fire or the Threat of Fire,
-  Hazardous Materials Spillage or Discharge,
-  Gas Leakage or other Type of Exposure,
-  Bomb Threats,
-  Civil Disturbance,
-  Floods / Severe Storm,
-  Earthquakes,
-  Medical Emergencies,
-  External Emergency Outside Site,
-  Major Plant Failure Endangering Life
-  Unauthorised Entry
-  After Hours (e.g. Weekends and Non-Production times)

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6. Emergency Structure and Responsibilities:

6.1 Structure:

6.1.1 Emergency Planning Committee:

The Emergency Planning Committee is responsible for developing, implementing and reviewing the emergency procedures. Furthermore, the committee is responsible for ensuring that there is a sufficient number of trained staff for the Emergency Control Organisation. The Committee is made up of the Chief Warden, Deputy Chief Warden and or Wardens.

6.1.2 Emergency Control Organisation:

An Emergency Control Organisation (ECO) has been established for the Tangaratta Stockfeeds. The ECO comprises a number of persons (Wardens) located in specific areas throughout the site.

Emergency Control Organisation Chain of Command in Identification

Contact Feedmill Manager

<u>Area</u>	<u>Position</u>
Chief Warden	Feedmill Manager
Deputy Chief Warden	Maintenance Manager
	Production Manager

6.1.3 After Hours (e.g. Weekends and Non-Production times):

In the event of an emergency occurring after hours or in the absence of the Chief Warden, either the Deputy Chief Warden or most senior staff member will assume control and initiate the following:

- Advise staff in your area that there is an emergency and if safe to do so, assist any person in immediate danger
- Close doors and evacuate immediate danger area
- Person assuming control to call the Fire Brigade on 000
- Evacuate to appropriate Assembly Area and conduct roll call
- Remain at the Assembly point until the 'All Clear' is given

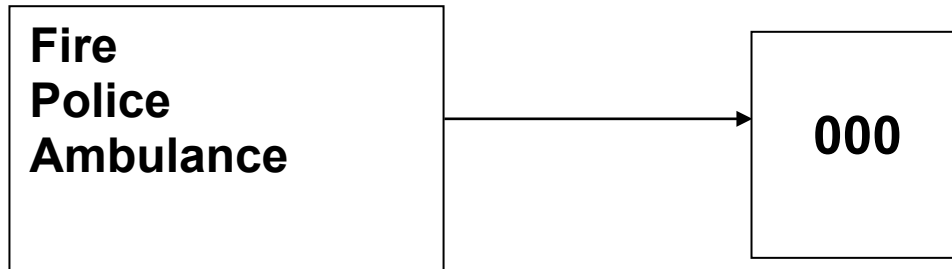
NOTE: Person assuming control to contact the following people in the order below to advise and update them on the situation.

-  WHS Manager
-  Site Manager/s
-  Supervisor

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7 Contact Numbers:

7.1 Emergency Contact Numbers:



<u>Service</u>	<u>Phone No.</u>
Closest Hospital – Tamworth Hospital	0267 677 700
Medical Centre – Belmore Surgery	0267 627 933
Fire Brigade – Chemical Spill or Leak	000
Plumber – On Site Maintenance	0401 073 369
Electrician – Rabbit Electrical	0267 655 448
Elgas (LPG)	13 11 61
APA (Natural gas)	0429 667 011
Local City Council Tamworth Regional Council	0267 675 555
EPA – (To be contacted by Fire Brigade only in event of fire OR by following PIRMP – See Appendix B)	131 555
Work cover Authority – Check with WHS Manager first.	13 10 50
Poison’s Information Centre	131 126
Confined Space Contractor On Site Maintenance	0401 073 369

7.2 Emergency Contact of Adjoining Premises:

<u>Company Name</u>	<u>Phone No.</u>	<u>Location</u>
Frank Klasen	0267 607 246	Wallamore Road
Bowlers Lane 1 Farm	0267 607 041	Bowlers Lane
Bowlers Lane 3 Farm	0267 615 472	Bowlers Lane

**** It is essential that all contact numbers are kept current and up to date****

This should occur on a quarterly basis

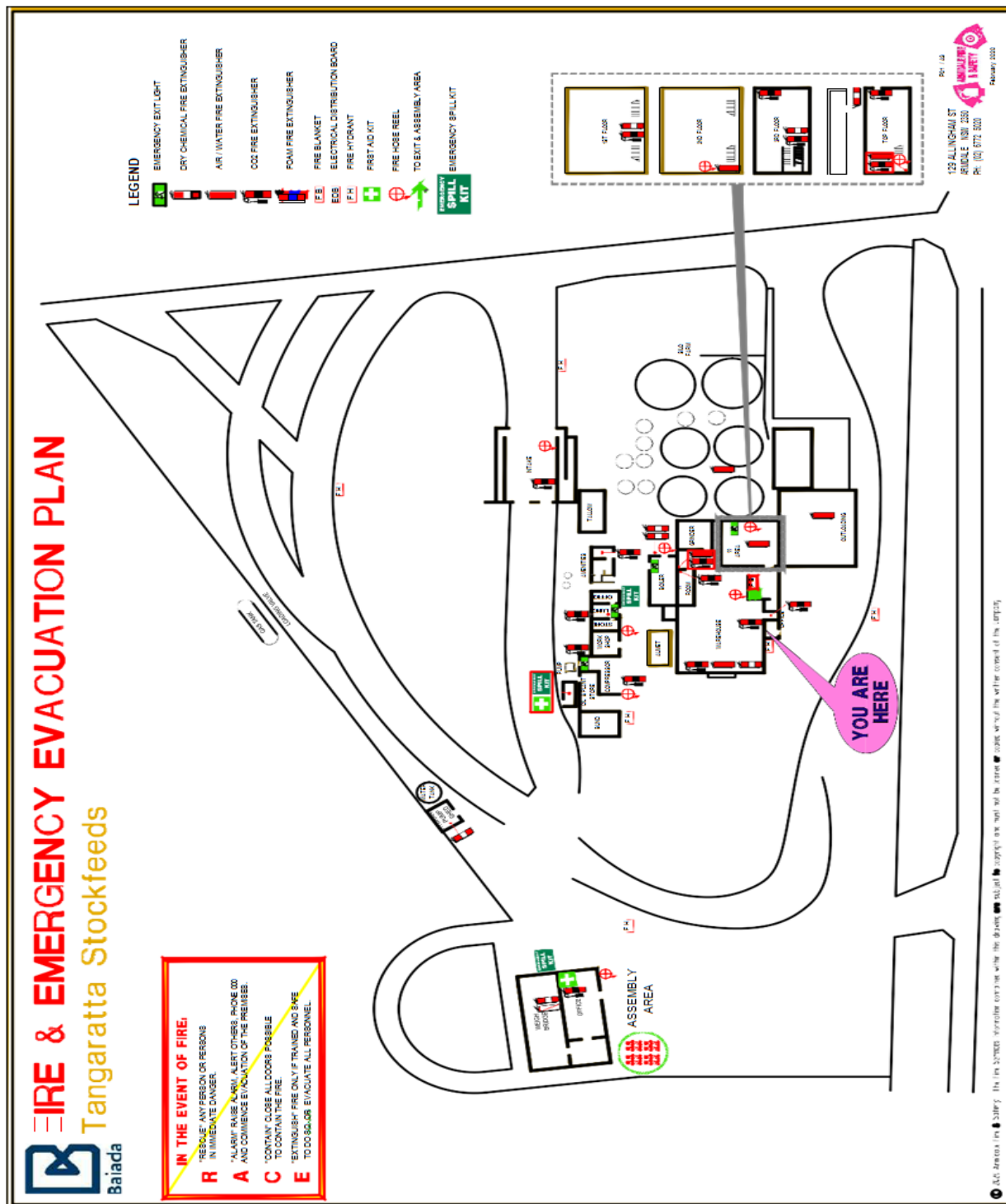
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7.3 Company Contact Numbers:

<u>Position</u>	<u>Name</u>	<u>24hr Contact Number</u>	<u>Role in Event of Activating PIRMP</u>
National Feedmill Manager	Richard Sevil	0401 704 063	Decides if Notification to Authorities is Required
WHS Manager	Sarah Moore	0417 032 858	
National Livestock WHS Coordinator	Chris Mihell	0418 118 038	
WHS Coordinator	Belinda Easton	0401 704 598	
WHS Site Representative	Kirsty O'Neile	02 6760 7272	
EMS Site Representative	Kirsty O'Neile	02 6760 7272	
Site Manager	Paul Mc Givern	0408 118 042	Activates PIRMP/Coordinates Response at Site
Production Manager	Dale Lewis	0401 704 127	Activates PIRMP/Coordinates Response at Site if Manager is absent
Environment & Sustainability Manager	Grant White	0418 118 045	Notifies Authorities if directed

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8 Evacuation Assembly Areas:



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9 Evacuation Procedures:

9.1 Fire

In the event of fire:

Emergency Control Organisation personnel should –

- Raise the alarm siren if it hasn't already been activated
- Alert all persons nearby and request assistance
- Assist and remove person(s) in immediate danger (if safe to do so)
- Close the door on the fire to contain fire spread
- Chief / Deputy Chief Warden to call the Fire Brigade on 000 and notify the Chief Warden
- Extinguish the fire (only if safe to do so)
- If threat of life exists, commence immediate evacuation
- ECO members check all areas have been cleared
- Control the movement of all staff and persons to assembly area
- Maintain control of persons at Evacuation Assembly Area
- Ensure essential services at the site have been isolated, where possible
- Commence a Roll Call.

9.2 Medical Emergencies

In the event of a medical emergency:

Emergency Control Organisation personnel should –

- Check for any threatening situation and remove it (if safe to do so)
- Remain with the casualty(s) and provide appropriate support
- Notify first aid personnel
- Delegate a person to transport advanced medical equipment
- First Aider to notify the Ambulance by dialling 000, provide as much information as possible for ambulance crews on the phone, such as
 - ✚ Name: Tangaratta Stockfeeds
 - ✚ Location: 771 Wallamore Road Tamworth NSW 2340
 - ✚ Nearest Cross Street: Bowlers Lane Tamworth 2340
 - ✚ Number of persons injured:
 - ✚ Extent of injuries (if able):
- Notify the Chief Warden
- Designate someone to meet the ambulance and direct it to the correct location

Note:

1. Provide support and appropriate assistance
2. Try not to leave the casualty alone unless emergency assistance arrives

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3. Do not move the casualty unless they are exposed to a life threatening situation

9.3 Gas Leakage

In the event of a gas leak: Instruction FDM-TI-1035-TANFDM Isolation of Natural Gas Main Line

Emergency Control Personnel should –

- Ensure the Chief Warden is notified
- Isolate the gas supply at the source (if safe to do so)
- Chief / Deputy Chief Warden to notify the Fire Brigade by dialling 000
- Shut down all air conditioners to assist in containing the leak
- Remove all ignition sources (only if safe to do so), turn off electricity
- Report to Chief Warden for information on action to be taken
- Control movements of personnel to the Evacuation Assembly Area
- Remain at Evacuation Assembly Area until otherwise notified by emergency services

Note: Refer to Safety Data Sheets for more detailed information. Chemical Registers are kept in the office.

9.4 Hazardous Substances

In the event of hazardous material spill:

Emergency Control Organisation personnel should –

If the spill may give toxic or noxious fumes:

- Chief / Deputy Chief Warden to call the fire brigade on 000
- Provide as much information as is possible when calling
- Turn off all air systems (air conditioning etc. if possible)
- Initiate full evacuation of premises ensuring assembly area is upwind from affected area

If the spill is a suspected flammable material:

- Remove ignition sources (if safe to do so)
- Ensure evacuation assembly area is at least 200 metres clear of building (may necessitate change in signed location)
- Do not re-enter affected area
- Control movements of personnel to the Evacuation Assembly Area
- Remain at Evacuation Assembly Area until otherwise notified by emergency services.

If safe to do so contain the spill using spill material provided on site. Refer to EMS-TI-124-NAT for detailed instructions for containing and clean up for spills.

Only trained and competent staff should conduct spill response procedures.

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Note: Refer to Safety Data Sheets for more detailed information. Chemical registers are kept in the office.

9.5 Personal Threat

In the event of civil disturbance:

Emergency Control Personnel should –

- Ensure Chief Warden is notified immediately
- Chief Warden to notify the Police by dialling 000 and request assistance
- Try not to provoke irrational behaviour
- Alert other emergency control personnel in your vicinity
- Initiate action to:
 - Restrict entry to the building if possible
 - Confine or isolate the presence from building occupants
- Report to the Chief Warden regularly regarding the status of occupant safety
- Evacuation should be considered (only if safe to do so)
- Have as many people as possible complete a 'Description of Offender' form with the Police (See Attachment 3).

9.6 Bomb Threat:

In the event of receiving a telephone bomb threat:

The recipient of the call should keep the caller talking (**Do not hang up at any time**) and note as many details as possible on the Bomb / Threat Checklist (See Attachment 2).

Some important details include:

- Exact wording of the threat
- Location of the device
- Time of detonation
- Sex and other details of the caller such as estimated age
- Details of speech, accent, delivery and background noises

Action to be taken by Recipient:

- Complete Bomb Threat Checklist – See Attachment 2 (**Do not hang up the phone**)
- Notify the Chief Warden who will notify the Police by phoning 000 but do not say anything that may encourage irrational behaviour
- The Chief Warden will take any further action required

Action to be taken by Emergency Control Personnel:

- Ensure that the Chief Warden is notified immediately
- Do not say or do anything that encourages irrational behaviour
- Chief Warden will organise a systematic search for a suspected device by Emergency

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Control Organisation Personnel and/or security

- Ensure that all doors are left OPEN
- Do not touch any suspicious package found
- Emergency control personnel should report back to the Chief Warden after completion of a search
- If a suspicious object is found or caller makes a specific location threat, the decision to evacuate may be exercised on the authority of the Chief Warden

9.7 Flood / Severe Storms / Cyclone:

In the event of flood or severe storm:

Emergency Control Personnel should –

- Store or secure all loose items external to the building
- Secure all windows, close blinds etc.
- Tape windows and glass and protect with sandbags (if necessary)
- Isolate / shut off electricity, water and gas services (if necessary)
- Protect valuables, disconnect electrical equipment (if necessary)
- During a severe storm, occupants should be kept away from external windows
- After the storm, evaluate structural integrity of buildings as well as occupant safety and report back to the Chief Warden

9.7.1 Cyclone Emergency (Queensland only)

In Far North Queensland, the cyclone season officially commences on 1 November and ceases on 30 April, but cyclonic events have been known to occur outside this period. Cyclones affect coastal areas up to at least 50 km inland from the sea. There can also be mini-cyclones that hit other areas, often without warning.

House-Keeping

Prior to Storm / Cyclone Season, areas should have arranged for rubbish, or other materials, which could become projectiles in the event of severe wind gusts to be removed, stored in secure areas and or tied down as appropriate. If you are aware of any rubbish etc which has not been removed, stored in secure areas and/or not tied down as appropriate then please communicate with your supervisor to ensure these issues are addressed. This is a matter of high priority.

Action Required Upon Issuance of a Cyclone Watch

A cyclone watch is normally issued when there are indications that winds above gale force are anticipated to be in the area within 24 to 48 hours. A Watch Status Notification is issued by the Bureau of Meteorology (BoM) and broadcast on local media.

Office staff should:

- Take action to store documents in the safest and most secure location available;
- Remove equipment from desks and tables adjacent to windows; if practicable.
- Check to ensure equipment stored in the open is secure;

9.7.2 Action Required Upon Issuance of a Cyclone Warning

A cyclone warning is normally issued when there are indications that winds above gale force are anticipated to be in the area within 24 hours or less. A warning status is issued by the Bureau of Meteorology (BoM). At that time staff should:

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- Turn off all electrical equipment;
- Ensure all portable outdoor furniture and related items are stored within buildings; and
- When advised to, vacate the buildings and move off the site to shelter as advised by the Queensland Emergency Service.

9.7.3 Return to Work

As soon as practicable after a storm, staff are to communicate with their supervisors to confirm availability to return to work. Normally the communication will be to the Supervisor's work telephone number. However it may be more appropriate in some circumstances to make other arrangements and this is left to the discretion of individual site.

9.8 Earthquake:

In the event of an earthquake:

Emergency Control Organisation personnel should –

- Instruct occupants to keep away from windows and seek shelter

9.8.1 After the earthquake:

- Evaluate the need to evacuate due to structural damage and fires
- Ensure Evacuation Assembly area is clear of buildings and power lines
- Isolate electricity, gas and water (if necessary)
- Arrange medical assistance where required
- Report to the Chief Warden regarding the status of occupant safety and to seek further instructions
- Tune in radios and follow any emergency instructions

9.9 Unauthorised Entry of Person:

No one is allowed on site unless they are approved Baiada employees, casuals, contractors or visitors displaying a security pass.

In the event of unauthorised entry:

- Inform security immediately and notify Chief / Deputy Chief Warden
- Security to contact police and request assistance
- Security to monitor intruders' activities on video surveillance and await arrival of police

Note: Ex-employees are not allowed on site unless permission is granted from the Site Manager or General Manager.

9.10 External Emergency Outside Site:

In the event of an external emergency:

Emergency Control Organisation personnel should –

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- Notify Chief Warden of any potential situation that may endanger life, property or environment on this site
- Emergency Control Organisation will follow steps contained in this package appropriate to the risk presented
- The Chief Warden will be responsible for any reasonable action deemed necessary however will take instruction from emergency services

9.11 Major Plant Failure Endangering Life:

In the event of major plant failure endangering life:

Emergency Control Organisation personnel should –

- Alert others nearby to the danger
- Remove any person(s) in immediate danger (if safe to do so)
- Alert Chief Warden to the situation
- At least an area evacuation should be initiated with a full evacuation to be left to the discretion of the Chief Warden

If a full evacuation is deemed necessary;

-  ECO members check all areas have been cleared
-  Control the movement of all staff and persons to assembly area
-  Maintain control of persons at Evacuation Assembly Area
- Consideration is to be given to allow emergency services to liaise with technical staff to deal with threat

9.12 Refusal to Evacuate:

At no time are the wardens to use physical force to remove someone who refuses to evacuate.

In this situation, the Warden will:

- Verbally persuade the occupant to evacuate
- If they still refuse, the Warden must:
 -  Leave them there
 -  Report the location of this person to the Chief Warden for the notification to the Fire Services on their arrival

9.13 Alert and Evacuation Alarm Tests Procedure:

- The procedure for testing the evacuation alarm is to be carried out monthly.
- Emergency Drills and Mock Spills are to be carried out six monthly and documented on the Emergency Response form (See Attachment 1).

9.14 Emergency Warning and Communication System:

Without communications there cannot be any interaction between the person discovering an emergency / potential emergency and the persons whose responsibility it is to combat any situation. Currently, Baiada– Tangaratta Stockfeeds has the following methods of communication:

- Verbal instructions

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- Mobile Phones
- Two-way radios

In the event of any emergency if the alarm is not working the emergency can be notified through the Chief / Deputy Chief Warden via:

- Verbal instructions

Copies of the Emergency Procedure Manual are located in the Managers office, Weighbridge, Compliance Office, Gate Box and Control Room.

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Appendixes

1 Appendix A Supporting Document:

1.1 Emergency Response Plan Assessment Form (Page1 of 2)

This form is to be completed after each implementation of the Emergency Response Plan procedures, including practice drills, and submitted to OHS Manager within 5 days.

Site Location:	Fax or send to:
Date Emergency Evacuation Plan Implemented:	
Time Emergency Evacuation Plan Implemented:	

Plan was implemented for a: ☐ Drill ☐ Fire ☐ Release ☐ Other, specify _____

Response Team members involved: ☐ Chemical Response Team
☐ Alternative ERC's

☐ Resp. Team Co-ord. Alternates ☐ Information Officer ☐ Emergency Operator/Security
☐ First Aid Team ☐ Evacuation Co-ordinators ☐ Shutdown Co-ordinators

Off-site first responders involved: ☐ Fire Dept ☐ Police Dept ☐ Hospital
☐ Community Emergency Services
☐ Other:- (Please list) _____

Systems involved: ☐ Extinguishers ☐ Sprinklers ☐ Hydrants ☐ Hose Reel ☐ Spill Kits
☐ SCBA

Established a: ☐ Hot Zone ☐ Decontamination Zone ☐ Command Post ☐ Search & Rescue

Were the plant Chief Fire Warden (CFW) or alternates, and other key members located?	☐ Yes	☐ No
Did CFW or alternates take charge of incident?	☐ Yes	☐ No
Did alarms work?	☐ Yes	☐ No
Could everyone (each area) hear the alarm (call to evacuate)?	☐ Yes	☐ No
Was personnel evacuation orderly?	☐ Yes	☐ No
Are routes and muster areas adequate?	☐ Yes	☐ No
Windssocks used to decide routes and muster points?	☐ Yes	☐ No
Was everyone accounted for after evacuating to muster area?	☐ Yes	☐ No
Was critical equipment shut down properly when evacuated?	☐ Yes	☐ No
How long did it take to account for every one? (Ideally should be 10 minutes or less)	_____ Minutes	

PRIMP enacted ☐ Yes ☐ No ☐ N/A

If NO WHY _____

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Emergency Response Plan Assessment Form (Page 2 of 2)

Were there problems in implementing the plan?	☐ Yes ☐ No
Was emergency response team performance satisfactory?	☐ Yes ☐ No ☐ N/A
Are response team personnel adequately trained?	☐ Yes ☐ No ☐ N/A
Was protection or treatment of exposed personnel on-site adequate?	☐ Yes ☐ No
Was protection or treatment of exposed personnel off-site adequate?	☐ Yes ☐ No ☐ N/A
At-risk facilities contacted: _____ or,	☐ N/A
In-house sheltering ordered?	☐ Yes ☐ No ☐ N/A
Off-site evacuation ordered?	☐ Yes ☐ No
Were the on-site communications systems adequate?	☐ Yes ☐ No
Did all systems (alarms, pages, radios, phones) work?	☐ Yes ☐ No
Did systems provide both audible and visual notification?	☐ Yes ☐ No
Did systems properly notify all employees?	☐ Yes ☐ No
Agencies contacted: _____ or,	☐ N/A
Was the off-site communications system adequate?	☐ Yes ☐ No ☐ N/A
Did the systems (radio, phones, modems, alarms) work?	☐ Yes ☐ No ☐ N/A
Was the media properly handled?	☐ Yes ☐ No ☐ N/A
Was the emergency power and lighting system adequate?	☐ Yes ☐ No ☐ N/A
Has designated person advised that essential services are isolated? (ie gas, electricity, etc.)	☐ Yes ☐ No ☐ N/A

Recommendations for changes in equipment, procedures, additional comments, etc.

Signature: _____

Date: _____

CHIEF WARDEN

Prepared By:	Kirsty O'Neile	{titleOfUser1}	Date: 20/10/2020
Checked By:	Jorge Prieto	Livestock Document Controller	Date: 21/03/2024
Authorised By:	Paul McGivern	Site Manager	Date: 21/03/2024
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1.2 Bomb Threat Checklist (Page 1 of 1):

- ♦ If you receive a bomb threat, **Do Not Hang up your Phone**, as the call can sometimes be traced.
- ♦ Remain calm and obtain as much information as possible using the checklist below.

Wording of the Threat

(Try to record exact words)

Caller's Voice (Tick Boxes)

Accent (specify)

Any impediment (specify)

Calm ☐ Angry ☐ Excited ☐

Slow ☐ Rapid ☐ Soft ☐ Loud ☐

Laughter ☐ Crying ☐ Normal ☐

Clearing Throat ☐ Deep Breathing ☐

Slurred ☐ Disguised ☐ Distinct ☐

Was the voice familiar? YES ☐ NO ☐

If yes, who did it sound like?

Keep the Caller Talking

Try to obtain as much information as possible.

Questions to Ask

1. **When** is the bomb going to explode?
2. **Where** did you plant the bomb?
3. **When** did you put it there?
4. **What** does the bomb look like?
5. **What** kind of bomb is it?

6. **What** will make the bomb explode?

7. Did **You** place the bomb?

8. **Why** did you place the bomb?

9. **Where** are you?

10. **What** is your address?

11. **What** is your name?

Estimated Age of Caller

Sex: Male ☐ Female ☐

.....

Duration of call

Recipient of Call

Name (print)

Telephone Number

Date

Time

Background Sounds

Street Noises ☐ Factory Machinery ☐

Crockery ☐ Voices ☐ Music ☐

Animals ☐ P.A. System ☐ Street ☐

Children ☐ House Noises ☐

Office Machinery ☐ Clear ☐

Was the caller familiar with the area?

Yes ☐ No ☐ Other

Threat Language

Well Spoken ☐ Incoherent ☐

Educated ☐ Foul ☐

Taped ☐ Message Read ☐

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1.3 Description of Offender Form (Page 1 of 2)

Build	Thin	Fat	Solid	Large	Male	Female	Approx. Weight
--------------	------	-----	-------	-------	------	--------	----------------

Age	15 - 20	20 - 25	25 - 30	30 - 35	35 - 40	40 - 45	Approx. Age:
------------	---------	---------	---------	---------	---------	---------	--------------

Name	Was Called:	Sounded Like:
-------------	-------------	---------------

Thatch	Hair Colour Black Grey Brown Sandy Blond	Type Straight Dreadlock Wavy Afro Curly	Length Bald Shaved Short Medium Long	Condition Clean Thinning Scruffy Thick Greasy
---------------	--	---	---	--

Height	cm	ft	in
---------------	----	----	----

Eyes	Eye Colour Black Green Brown Grey Blue	Type Wide Bulging Narrow Squint Deep set	Eyebrows Bushy Joined Thin Thick Shaved	Glasses Clear Plastic Tinted Metal Dark
-------------	--	---	--	--

Complexion	Race Caucasian Indian Pacific Negro Oriental	Skin Colour Pale Fair Black Dark Brown	Skin Type Clear Greasy Pimply Olive Acne
-------------------	--	---	---

Clothing	Upper body outer garment Description and colour	Upper body inner garment Description and colour	Lower body Description and colour	Headgear Description and colour	Footwear Description and colour	Gloves Description and colour
-----------------	---	---	---	---	---	---

Identifying Marks	Scars, marks, tattoos, etc	
Description:	Description:	
Location:	Location:	

Description of Offender Form (Page 2 of 2)

Mannerisms	Posture	Movement	Face	Eyes	Speech	
	Stooped Straight	Jerky Normal Limp	Twitch Normal	Blinking Normal Glancing	Slow Stutter Accent	Fast Slurred

Description of Offender Form Continued

Further Offender Details

Are there any other noticeable or distinctive features that are not covered on the first page? (E.g. missing limbs/finger, jewellery, etc.)

Vehicle Details:

Type
 Make
 Model
 Year (approx)
 Colour
 Distinguishing Features
 Accessories
 Rego Number
 No. of Occupants
 Direction of Escape

Spoken Words:

Weapons Used:

Other Important Information:

1.4 Roles and Responsibilities (Page 1 of 3)

1.4.1 Chief Warden:

Normal Responsibilities

- Oversee and manage all work performed by other Emergency Control Organisation Personnel
- Assist management in developing emergency management policy
- Regularly review and test the Emergency Management Plan
- Appoint personnel for all positions in the Emergency Control Organisation
- Assist the Emergency Planning Committee in developing training plans and training strategies for emergency response
- Be responsible for training for all functions on the EWIS system (where applicable)
- Coordination of all drills and exercises conducted on site
- Regularly attending the meetings of the Emergency Planning Committee
- Keep and maintain a current contact listing for all personnel and emergency services.
- Conduct and/or record the weekly testing of the EWIS system and record and faults for rectification
- Distribute and maintain records of all Emergency Management Plans to Emergency Control Organisation personnel and record this information in the master copy
- Record all amendments to the distribution schedule of the Emergency Management Plan

Emergency Responsibilities

- Activation of the EWIS system, if present
- Immediately attend the emergency control point
- Ascertain the nature and scope of the emergency
- Ensure or initiate an appropriate response to the emergency
- Ensure the emergency services have been notified
- Establish and maintain regular communication with floor and area wardens via the communications officer
- Initiate an emergency evacuation if deemed necessary
- Brief the emergency services on arrival and formally hand over control of the incident to the combating agency
- Liaise with security personnel regarding the list of occupants on site
- Record the actions and progress of evacuation via wardens

On arrival of the emergency services, the Emergency Control Organisation ceases to have full authority of the premises. The Incident Controller from the combating emergency service will assume all responsibility for staff movements. Although the structure of the ECO will not change, all directions given by emergency services must be followed.

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1.4.2 Deputy Chief Warden:

- The Deputy Chief Warden shall support the Chief Warden at all times
In the absence of the Chief Warden, shall assume the role and responsibilities of the Chief Warden
- Regularly attending the meetings of the Emergency Planning Committee

1.4.3. Area Warden:

On hearing an alarm or becoming aware of a situation the Floor/Area Warden should

- Communicate to the Chief Warden by whatever means available and then act on all instructions received
- Implement emergency procedure plans for that area
- Commence emergency evacuation of the area in the situation warrants such action
- Direct Wardens under their control to check the area for abnormal situations
- Advise the Chief Warden on the situation and any actions taken at that time
- Confirm before departure that the area is fully evacuated as far as practicable
- Conduct a headcount on exiting the building of all staff in their area and report result to Chief Warden through the Communications Officer
- Notify the emergency services via phone or through the Chief Warden
- Check that all rooms are secure and doors left open or closed as required
- Assist or delegate the task of helping disabled person(s)
- Operate fire fighting equipment and attack fire (only if suitably trained and if it is safe to do so)
- Operate the intercommunication system (if available)

1.4.4 First Aiders:

On hearing an alarm or becoming aware of a situation First Aiders should –

- If possible, stand where people can easily find you, or see you're a first aider.
- Give assistance to the injured and make them comfortable. If the injury has resulted from a fall, do not move the injured person.
- Remain with the injured person until the emergency services have arrived or as long as it is safe to do so

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1.5 Fire Fighting Equipment and Techniques

1.5.1 Hydrated Hose Reels:

Hose reels are installed throughout the building. All staff should ensure they are familiar with the hose reel location and use. Hose reels are operated by turning the control valve anti-clockwise, unreeling the hose, opening the nozzle and directing the water at the base of the fire.

1.5.2 Portable Fire Extinguishers:

Extinguishers are installed throughout the building and it is important that all occupants become familiar with the type of fire extinguisher provided and where they are located. Refer to the plans posted on the walls around the building for the location of the first attack fire-fighting equipment

Types of extinguishers and fires:

CLASS A	Ordinary free burning materials such as paper, clothing, packing materials, wood and textiles. This type of fire is best combated using the following extinguisher:		
	Water		(Red)
	Dry Chemical Powder:		(Red with a White Band)
	Foam:		(Blue)
CLASS B	Wet Chemical		(Beige / Oatmeal)
	Liquids such as petrol, spirits, paint lacquers, thinners and chemicals in liquid form. This type of fire is best combated using the following extinguishers		
	Dry Chemical Powder		(Red with a White Band)
	Foam:		(Blue)
CLASS E	Carbon Dioxide:		(Red with a Black Band)
	Fire, which originates at electrical equipment. To combat these fires, extinguishers must be non-conductors of electricity such as the following:		
	Dry Chemical Powder		(Red with a White Band)
	Carbon Dioxide:		(Red with a Black Band)
CLASS F	At Baiada Poultry it must be recognised that Wet Chemical Extinguishers are located throughout the site. Wet Chemical is best used on fires of deep cooking fats and oils. All other extinguishers on these substances only have limited use. Wet Chemical can also be used on Class A fires (wood, paper, plastics), (Site Specific).		

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Wet Chemical

(Beige / Oatmeal)

1.5.3 First Attack Fire Fighting Procedures:

Only personnel who are trained in the use and operation of extinguishers and hose reels should attempt to fight the fire, if safe to do so.

- Remain calm
- Announce a fire warning to everybody in the immediate area
- Ensure the Chief / Deputy Chief Warden is advised
- Select appropriate extinguisher
- Always stay between the doorway and the fire
- Ensure someone backs you up with an additional extinguisher

Remember the PASS formula:

Pull the pin.

Aim the nozzle at the base of the fire

Squeeze the handle

Sweep the fire from side to side

Note: Be certain you know how and on what fires to use the extinguishers provided.
Report all extinguishers used to the Chief / Deputy Chief Warden so they can be replaced.

1.5.4 First Aid:

The First Aid Centre is located Production Office, Weighbridge, Control Room, Lunch Room and Workshop

1.5.5 Chemical Spill Kits:

Chemical spill kits are strategically located throughout the site. They are utilised to soak up and dispose of small spills only. Any major spill must be reported to the Chief / Deputy Chief Warden immediately. Refer to EMS-TI-124-NAT Spill Response.

Locations include:

- Outside Workshop
- Weighbridge
- Outside Boiler Shed

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Appendix B PRIMP

POLLUTION INCIDENT RESPONSE PLAN (PIRMP)

**For Tangaratta Stockfeeds
Pty Ltd
EPL 2775**

Prepared By:	Kirsty O'Neile	{titleOfUser1}	Date: 20/10/2020
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OVERVIEW

This Pollution Incident Response Management Plan (PIRMP or Plan) has been written to comply with the legislative requirements under the *Protection of the Environment Operations Act 1997* (POEO Act) and the *Protection of the Environment Operations (General) Regulation 2009*. Under the legislation referred to above, the EPL also requires a PIRMP to clearly document pollution risks, outline communication procedures to authorities and community regarding pollution incidents and testing and training for pollution response. If there is a pollution incident involving material harm or threatened material harm to human health or the environment, the PIRMP will be implemented. The definition of material harm is a pollution incident that "involves potential or actual harm to the health or safety of human beings or to an ecosystem that is not trivial, or it results in actual or potential loss of property damage that exceeds in aggregate of \$10,000 as prescribed in the Regulations".

The PIRMP contains the following sections as required by the Regulation:

1. **Purpose, scope and responsibilities** –for this Plan
2. **Hazard, likelihood and pre-emptive actions to prevent pollution incident risks** – describes type of pollution incidents that may be possible and lists procedures that are already in place to minimise and manage pollution. Ranking of risks is referred in this section
3. **Maps** – map of project to show location of potentially affected neighbours and environmentally sensitive areas
4. **Emergency incident response procedures** – what to do in the case of material harm
5. **Early warnings and communication to neighbours** –when to contact neighbours in case of pollution incidents and information required for website
6. **Training** –information to be passed on to staff and contractors
7. **Updating of Plan** –frequency of updates
8. **Testing of the Plan** – frequency of drills to test the effectiveness of the PIRMP and the associated training
9. **Implementing of Plan** – reference to legislation requirements to carry out aspects of the Plan during a pollution incident
10. **Location of Plan** – reference to the location of this Plan

06 PURPOSE, SCOPE AND RESPONSIBILITIES:

Tangaratta Stockfeeds site is licensed to accommodate General Agricultural processing >250000 Ton processed

This site is covered by an Environment Protection Licence (EPL) number 2775 for the scheduled Livestock intensive activities.

1.1 Purpose

The purpose of this PIRMP is to improve the way pollution incidents are reported, managed and communicated to the general community.

The purpose of this Plan is to:

- Ensure comprehensive and timely communication about a pollution incident to staff at the premises, the NSW Environment Protection Authority (EPA), other relevant Authorities specified in the Act (such as local councils, NSW Ministry of Health, WorkCover NSW, and Fire and Rescue NSW, local water authorities) and people outside the facility who may be affected by the impacts of the pollution incident.
- Minimise and control the risk of a pollution incident at the facility by requiring identification of risks and the development of planned actions to minimise and manage those risks

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- Ensure that the Plan is properly implemented by trained staff, identifying persons responsible for implementing it, and ensuring that the Plan and the associated training is regularly tested for accuracy, currency and suitability

1.2 Scope

This PIRMP is for the use of all Baiada staff involved and contractors undertaking works on the site. The PIRMP will be implemented only if a pollution incident occurs that involves potential or actual harm to the health or safety of human beings or to an ecosystem that is not trivial, or it results in actual or potential loss of property damage that exceeds in aggregate of \$10,000 as prescribed in the Regulations. It does not, however, contain information on remediation post incident as this will be determined on a case by case basis in consultation with regulators and potentially environmental consultants / contractors, as required.

1.3 Responsibilities

All Baiada staff and contractors are responsible for:

- Reporting environmental incidents (covered in all Induction Training)
- Implementing this PIRMP if required, by relevant, nominated management.

This is communicated to such personnel in the relevant Baiada Induction.

All supervisors and managers are responsible for:

- Ensuring relevant staff are aware of this PIRMP
- Ensuring this Plan is made available to staff responsible for implementing the Plan and nominated authorised officers under the POEO Act
- Manage the implementation of response actions to pollution incidents
- Notifying external agencies if the Plan is enacted
- Notifying neighbours or possible affected receptors
- Testing and reviewing of this Plan

Baiada senior management are responsible for:

- Assisting with advice, reporting and response process
- Giving advice on whether environmental incidents need to be reported to external agencies
- Assisting in the notification of pollution incidents to the relevant authorities
- Assistance in communicating with neighbours and the local community about the Plan, and when incidents of a certain nature occur

1.4 Documentation

The Baiada Group Environmental Incident Register is used to record and monitor all environmental incidents within the group. The register will assist with record keeping, reporting and determining improvements to incident response and review of the Plan.

The Group Environment & Sustainability Manager is responsible for monitoring and measuring the effectiveness of incident management and of this Plan.

Triggering of the PIRMP

Within Baiada, the PIRMP is triggered by following the Flow Chart detailed in Appendix D of this Plan.

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2 HAZARD, LIKELIHOOD AND PRE-EMPTIVE ACTIONS TO PREVENT POLLUTION INCIDENT RISKS

All Baiada Environmental Protection Licensed sites have and maintain a site specific Environmental Management Plan and are ISO14001 certified.

The Environmental Management System is in place to effectively minimise the likelihood and impact of a pollution incident; however, such incidents can occur despite the best design and management methods. Any such accidental events will be acted upon using current incident response methods.

The risk assessment process for identifying any potential risks and placing control methods in place is covered under the site-specific Aspect & Impact Register maintained within the site's Environmental Management System.

Any potential impact from any activity or service from the site is identified and risked accordingly within the Significant Impacts List for Tangaratta Stock Feeds aspect and Impacts Register and is located in the Compliance office and in the EMS HUB.

Identification through a risk assessment of a site's impact from an aspect will trigger an Environmental Management Plan to be developed if flagged within the Register. The current Environmental Management Plan is located on the Tangaratta Stock Feeds Aspects Register kept in the site's Compliance office and computer.

Upon completion of the specific Environmental Management Plan to control or minimise any potential environmental impact, any procedures, training or checks that are to be implemented are recorded and placed into the site's Environmental Operational Control Manual. The manual for this site, Broiler Manual is located in the office and Syd-fp01/Sydney/environment database.

Detailed descriptions of the main hazards to human health or the environment associated with the premises, along with the likelihood of these hazards occurring, including details of any circumstances or events that could /would increase that likelihood are recorded in the Contingency Plan within the Aspects & Impacts Register for the site.

The Contingency Plan also includes detailed descriptions of the pre-emptive actions to be taken to minimise or prevent any risk of harm to human health or the environment arising from the activities on site. This includes risk assessments if close to a sensitive environment (dense population, school, etc) or, if near any facility that holds dangerous or explosive materials, the likelihood of setting off a pollution event at that site must also be considered. If there are no such neighbouring sites, this needs to be noted that these potential issues have been considered in putting together this Plan. The Contingency Plan must also include detailed descriptions of the actions to be taken immediately after an incident to reduce or control any pollution.

The risk assessment is incorporated within the Contingency Plan, and is used to identify the potential high, medium or low risk based on the following:

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LIKELIHOOD OF OCCURENCE	
A	Common occurrence
B	Known to occur or "it has happened at our premises"
C	Could occur or "I've heard of it happening" (published information)
D	Not likely to occur
E	Practically impossible

SEVERITY (Consequence)	
1	Can cause facility to shutdown for more than 24 hours
2	Can cause facility to shutdown for less than 24 hours
3	Can cause a temporary breakdown period
4	No impact to facility
5	Not of significance

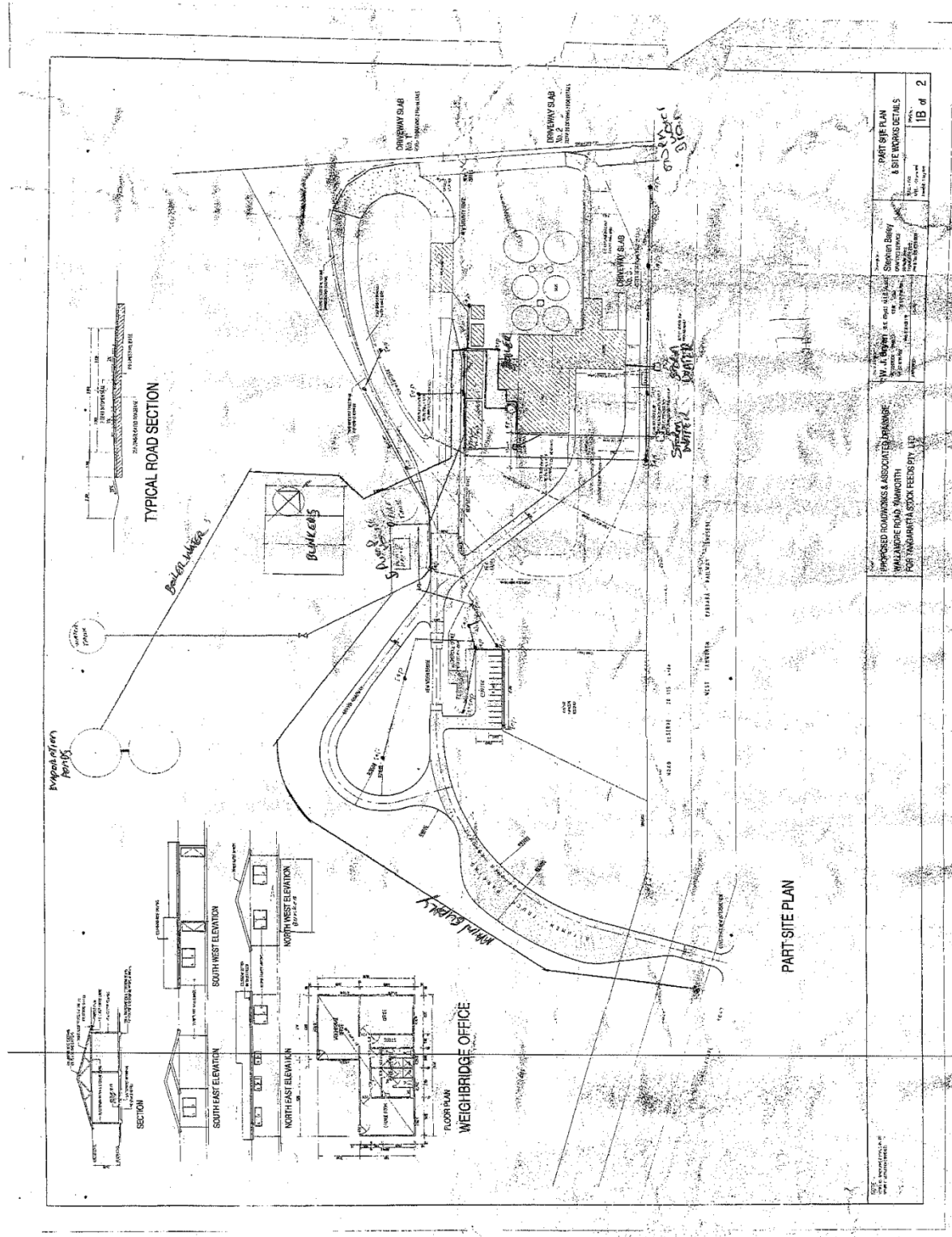
Risk Level Matrix						High Risk Control measures to be put in place
LIKELIHOOD OF OCCURRENCE						Medium Risk
SEVERITY	A	B	C	D	E	Low Risk Control measures can be placed at sites discretion
1	1	2	4	7	11	
2	3	5	8	12	16	
3	6	9	13	17	20	
4	10	14	18	21	23	
5	15	19	22	24	25	

3 MAPS

A detailed map showing the location of the premises to which the Licence relates, the surrounding area that may be affected by a pollution incident, the location of potential pollutants on the premises and the location of any stormwater drains on the premises and the discharge locations of the stormwater drains to the nearest watercourse or water body.



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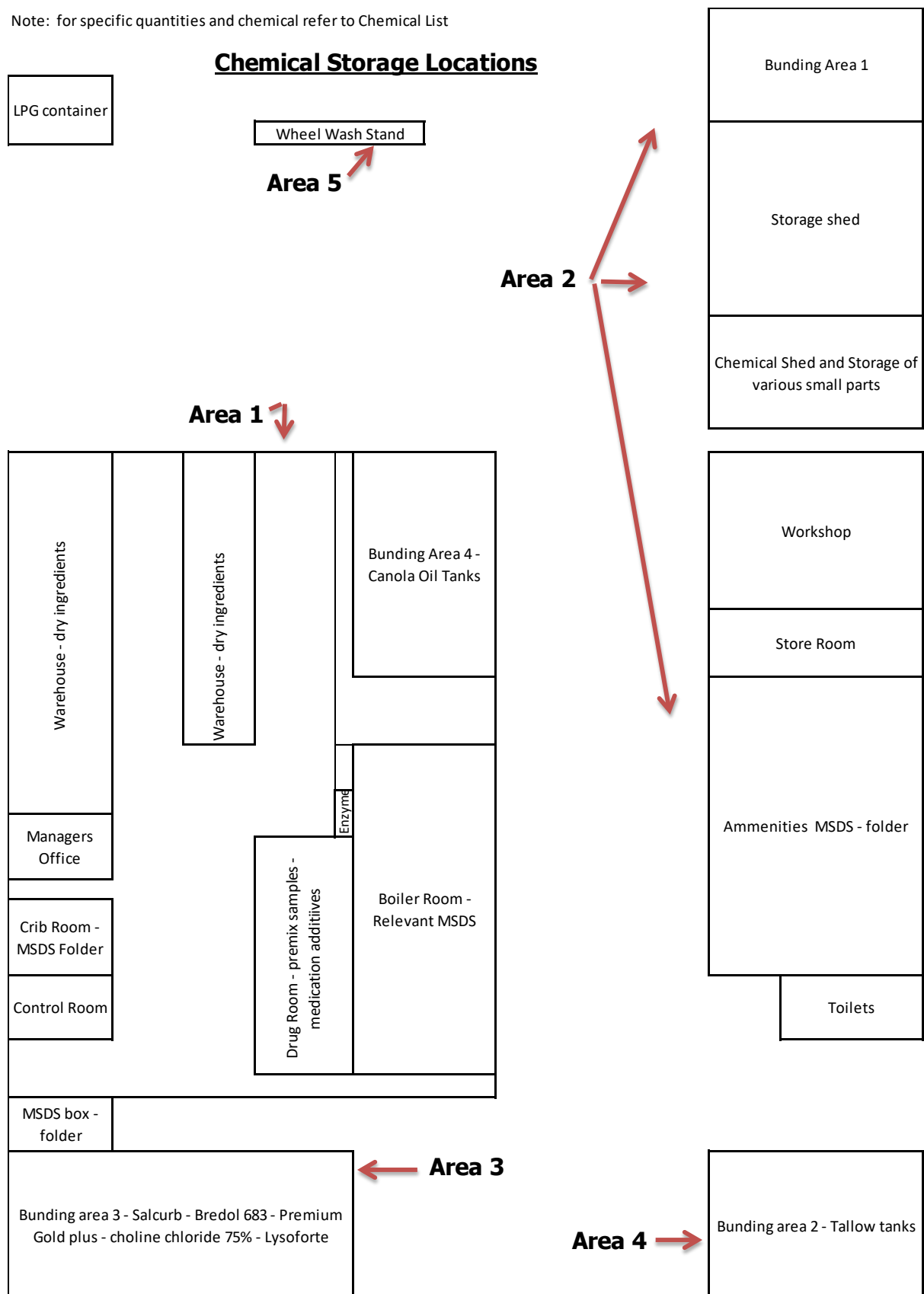


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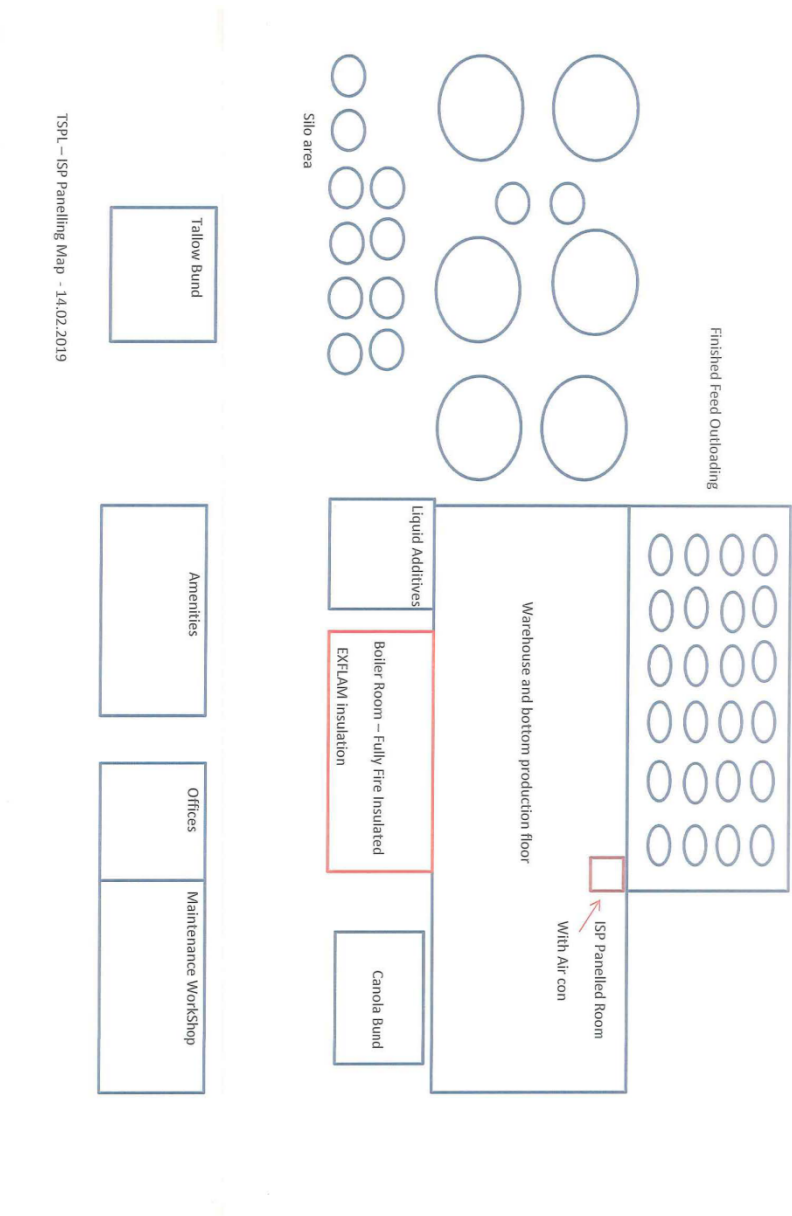


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Note: for specific quantities and chemical refer to Chemical List



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TSPL – ISP Paneling Map - 14.02.2019

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4 EMERGENCY INCIDENT AND RESPONSE PROCEDURES

Internal communications – refer to **section 7.3** of this Emergency Procedure Manual. This Pollution Incident Response Management Plan is to be enacted immediately following a pollution incident by the License Holder and Occupier of the Premises – refer to the Flow Chart at Appendix D for guidance in enacting this. The procedure to be followed by the responsible person notifying or coordinating with the relevant authorities is defined within the National Task Instruction – *EMS-TI-126-NAT* Receiving & Recording Environmental Complaints & Incidents.

In the event of the Pollution Incident Response Management Plan being enacted, whereby a pollution incident occurs that involves potential or actual harm to the health or safety of human beings or to an ecosystem that is not trivial, or it results in actual or potential loss of property damage that exceeds in aggregate of \$10,000 as prescribed in the Regulations, the following contacts are to be notified in the priority shown:

Table 1 – Regulatory authority notification details

Service	Contact Details
1. Emergency Services	1300 729 579 (Only if the incident presents an immediate threat to human health or property)
2. NSW EPA	131 555
3. The NSW Ministry of Health	0267 648 000 0293 919 000
4. The NSW WorkCover Authority	13 10 50
5. Tamworth Regional Council	0267 675 555 Ross Briggs 0491 188 220 Brendan Woods 0418 219 135
6. Fire and Rescue NSW	1300 729 579

For specific clean up instructions please refer to the site Environmental Operational Control Manual, or the Contingency Plan within the Aspects & Impacts Register and for spill response refer to ***EMS-TI-124-NAT***.

5 EARLY WARNINGS AND COMMUNICATION TO NEIGHBOURS

In the event of a pollution incident occurring where it is deemed that the pollution has the potential to cause material harm, consideration will be given to notifying the occupiers of the nearby external premises.

Direction in this regard, will be in accordance with ***EMS-TI-126-NAT*** following discussions with senior management. The Aspects & Impacts Contingency Plan Register will be used as a guide during this decision process.

Nearby receptors that could possibly be affected are listed in *Table 2*.

Any communication with likely effected receptors will include any possible controls to minimise the potential impact, and this may include directions to remain indoors and closing of doors and windows. Instructions of this nature will be communicated through senior management, utilizing the Contingency Plan as a guide.

Coordination of this communication with residential areas of significant population will be by the Emergency Services. Nearby receptors with a lesser population will be communicated with on a case by case basis following discussions with senior management, either by phone, media release or door knock, as deemed appropriate. Updates to the situation will be provided as required, as directed by the emergency services and will be conducted by either emergency services or appointed site personnel, as deemed appropriate. This will be determined by the magnitude of the incident.

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Table 2 – Nearby neighbour contact details

Direction	Name	Contact Details
North	Klasen's Dairy	Will be door knocked if required
East	Residence on Wallamore Road	Will be door knocked if required
South	Bolwers Lane 1 Farm, Residence on Bowlers Lane	0267 607 041 and will be door knocked if required
West	No receptors	

6 TRAINING

The Regulations stipulate that Plans must include details on the nature and objectives of any staff training program on implementing the Plans. Details of the training program must include the frequency of training and how the records of any training are kept.

Accordingly, all staff and management training is in accordance with the site's Environmental Management System. The site's training needs analysis matrix and associated registers, located in the site office, contains the training records for relevant staff. The training objectives are:

- to ensure all relevant personnel are aware of this Plan and that they understand how to enact its contents
- that personnel are capable and competent in the required emergency response and do so without causing harm to themselves or to the environment
- that clear testing regimes are known, understood and followed
- that personnel are equipped to follow the procedures and contents of this Plan and its associated documentation
- that refresher training is scheduled at appropriate intervals and conducted according to those intervals

The matrix / register contains identified staff that are appropriately trained in:

Nature / Objectives	Frequency	Location of Records
Site Induction Training	2 yearly	Employee Training Folder
PIRMP & Emergency Response	Annual	Employee Training Folder
Spill Response	Annual	Employee Training Folder
Chemical Training	Annual	Employee Training Folder
Fire Warden	Annual	Employee Training Folder
Fire Extinguisher	Annual	Employee Training Folder

All training is to include assessments that determine competency of the participants

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7 UPDATING OF THE PLAN

Effective date: 22/10/23

Review date This Plan will be updated according to the following:

- Within 12 months from the last update;
- Within one month of an Incident where this Plan was enacted
- As identified after testing of the Plan (see Section 8)

8 TESTING OF THE PLAN

The testing of this plan will be integrated into the current emergency and incident testing program which is scheduled in the site's Environmental Management System's annual checklist, located at the sites office and on the lotus notes document control. The MINIMUM requirement is that testing is conducted annually.

Records of the testing of the Plan will be retained on site and also forwarded for storing on the national environmental storage location, currently located on *Syd-fp01/Sydney / Environmental*

A detailed record of the testing of the Plan will be prepared after each test is undertaken, this will be recorded on the National Pollution Incident Response Management Plan Assessment Form EMS-F-014-NAT. If the test identifies any shortcomings in the Plan, especially the implementation of the spill response procedures, the Plan will be corrected or appropriate non-conformance actions will be undertaken. All preventative actions that are undertaken are to be recorded and signed off on the Assessment Form EMS-F-014-NAT.

9 IMPLEMENTATION OF THE PLAN

The POEO Act 1997 s 153F requires the Plan be implemented if a pollution incident occurs. \$2 million maximum fines apply for failing to implement the Plan.

Hence if a pollution incident occurs:

- It must be responded to according to this Plan and its reference documents.
- An incident report must be completed – **EMS-F-007-NAT**

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LOCATION OF THE PLAN

The availability of this Plan will be made available by locating printed copies in the same locations as the Environment Protection Licence (EPL) is located – namely in the Managers Office, Compliance Office, Weighbridge, Control Room and Gate Box

A copy will also be located in the site's Emergency Procedure Manual for which it is integrated. This is displayed on site at Managers Office, Compliance Office, Weigh Bridge, Control Room and Gate Box

Unlike the EPL, this Plan is to only be available to those who are to implement the Plan. This is made clear by The POEO (General) Regulation 2009 s98D(3) which States

4) Any personal information within the meaning of the Privacy and Personal Information Protection Act 1998 is not required to be included in a plan that is made available to any person other than a person referred to in subclause (1).

If components of the Plan are considered to contain sensitive private information, then only those cleared should be permitted access to the full Plan. Alternative Plans with such sensitive information removed (e.g. contact phone numbers and names) can be more widely distributed. Full plans will be made available to the relevant government agencies, on request or during an incident response activity.

The sections of this Plan that are required to be publically available and displayed on the company website can be found in Appendix C.

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APPENDIX C – PUBLICALLY AVAILABLE INFORMATION

This appendix has been prepared for purposes of making publically available the requirements of the Pollution Response Management Plan, which has been modified to exclude all personal information relating to the Privacy and Personal Information Protection Act 1998.

In the event of the Pollution Incident Response Management Plan being enacted, whereby a pollution incident occurs that involves potential or actual harm to the health or safety of human beings or to an ecosystem that is not trivial, or it results in actual or potential loss of property damage that exceeds in aggregate of \$10,000 as prescribed in the Regulations, the following contacts are to be notified in the priority shown.

Table 1 – Regulatory authority notification details

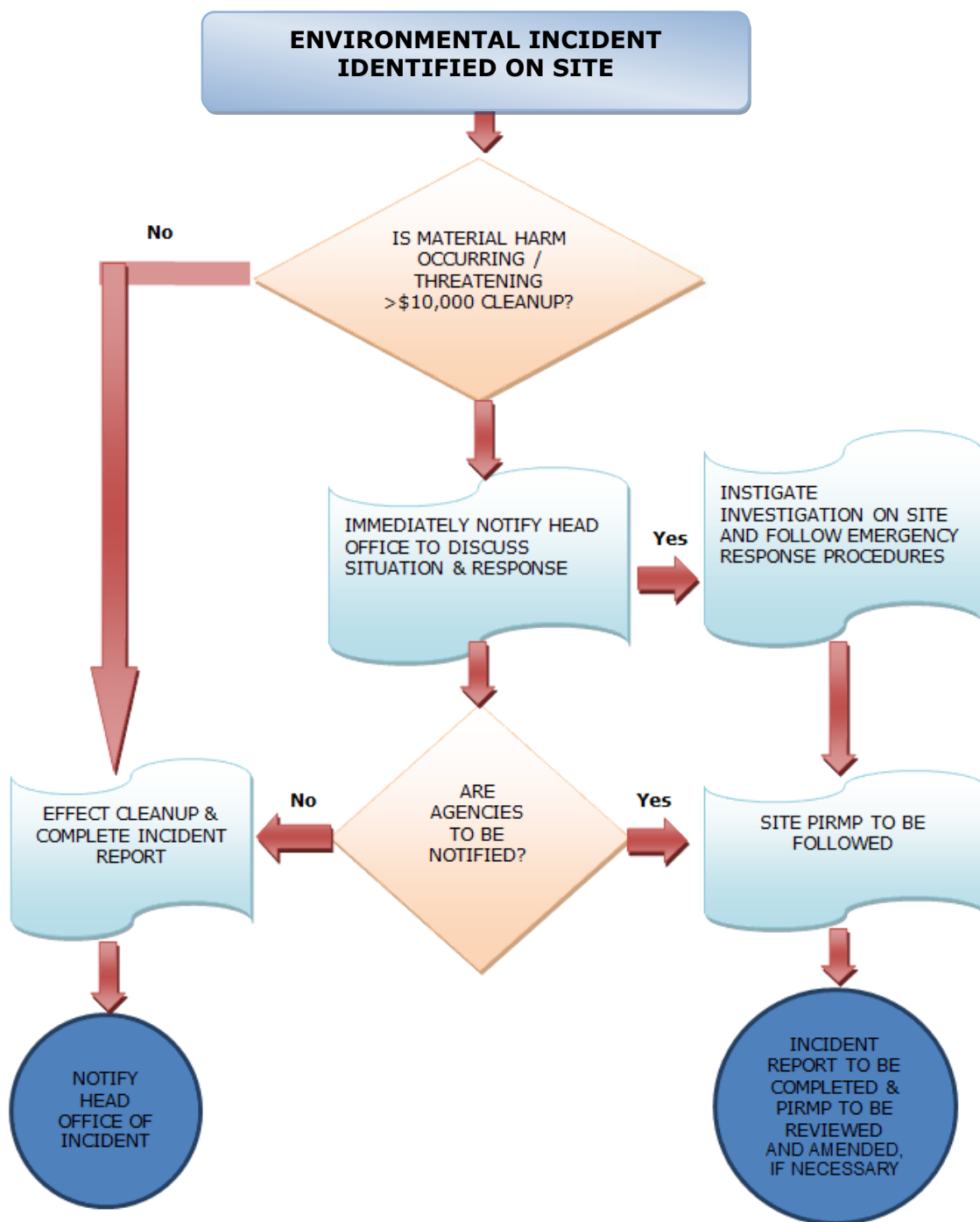
Service	Contact Details
1. Emergency Services	1300 729 579 (Only if the incident presents an immediate threat to human health or property)
2. NSW EPA	131 555
3. The NSW Ministry of Health	0267 648 000 0293 919 000
4. The NSW WorkCover Authority	13 10 50
5. Tamworth Regional Council	0267 675 555 Brendan Woods 0418 219 135
6. Fire and Rescue NSW	1300 729 579

In the event of a pollution incident occurring where it is deemed that the pollution has the potential to cause material harm, consideration will be given to notifying the occupiers of the nearby external premises, identified in **Table 2**, of the risk. Any communication with likely affected receptors will include any possible controls to minimise the potential impact, and this may include directions to remain indoors and closing of doors and windows. Coordination of this communication will be by the Emergency Services.

Table 2 – Nearby neighbour contact details

Direction	Name	Contact Details
North	Klasen's Dairy	Will be door knocked if required
East	Residence on Wallamore Road	Will be door knocked if required
South	Bolwers Lane 1 Farm, Residence on Bowlers Lane	0267 607 041 and will be door knocked if required
West	No receptors	

APPENDIX D – ENVIRONMENTAL INCIDENT FLOWCHART



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APPENDIX E – PIRMP ASSESSMENT FORM

Form located on ELO [BAIADaprod//Compliance//Controlled Documents//National//Environment Management System//National Forms//Pollution Incident Response Management Plan\(PIRMP\)Assessment Form](#)



Form

Pollution Incident Response Management Plan (PIRMP) Assessment Form

CONTROLLED

1

This form is to be completed after each implementation of the PIRMP procedure. If the PIRMP was enacted due to an actual pollution incident, this form along with the completed incident form EMS-F-007-NAT is to be forwarded to Head Office **within 24 hours**.

Pendle Hill Australian Business Number (ABN) 47000426808
Baiada Poultry Pty Limited Australian Business Number (ABN) 96002925948
Bartler Enterprises Pty Limited Australian Business Number (ABN) 22000451374
Staggles Foods Products Pty Limited Australian Business Number (ABN) 37071008565
Tangaratte Stockfeeds Pty Limited Australian Business Number (ABN) 51001278584

Site:	EPL Number (need to obtain <u>BEFORE</u> making any calls to Authorities)
Date & Time of Event:	
Drill ☐	Pollution Incident ☐
Person completing report:	Name: Position:
Nature of incident: (Release/Spill/other)	
Name of Person who Observed the Pollution Incident: (Please include contact details)	
Staff who were Notified of Incident:	
Date/Time of Notification to Head Office? (Please also specify any contacts that were unable to be contacted)	
Summary of Discussion:	
Was Flow Chart utilized in the decision process? (Please specify reasoning for enacting PIRMP)	
Staff member assigned to notify regulators:	
This Section to be Completed by Staff Member Assigned to Notify Regulators	
1. Was Emergency Services contacted on 000? ☐ Yes ☐ No (Not required for a drill)	
Time Called: Time Appropriate Person Spoken To:	

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CONTROLLED



Form

Pollution Incident Response Management Plan (PIRMP) Assessment Form

Comments:	
2. NSW EPA contacted on 131 555? ☐ Yes ☐ No	
Time Called: Time Appropriate Person Spoken To:	
Comments:	
3. NSW Ministry of Health? ☐ Yes ☐ No Phone Number: :	
Time Called: Time Appropriate Person Spoken To:	
Comments:	
4. The NSW Work Cover Authority on 13 10 50? ☐ Yes ☐ No (Not required for a drill)	
Time Called: Time Appropriate Person Spoken To:	
Comments:	
5. Local Council? ☐ Yes ☐ No Council Name: Phone Number:	
Time Called: Time Appropriate Person Spoken To:	
Comments:	
6. NSW Fire & Rescue on 1300 729 579? ☐ Yes ☐ No (Not required for a drill)	
Time Called: Time Appropriate Person Spoken To:	
Comments:	

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Form

Pollution Incident Response Management Plan (PIRMP) Assessment Form

7. Confirmed With Site that All Relevant Agencies Notified? ☐ Yes ☐ No	
Time Called:	
Time Appropriate Person Spoken To:	
Comments:	

□

This Section to be completed if neighbouring residents/businesses were advised	
Was notification required to any affected neighbours? ☐ Yes ☐ No	
Comment if applicable: (Please include reason if No communication was made)	

General Comments on Drill, Including Cleanup / Actions Taken

Drill/ Plan Review:
Document any failures/Recommendations for changes below

Confirm Implementation of Identified Recommendations :
I

Date Closed :
Signed off By:
Position:

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APPENDIX F – AMENDMENT REGISTER

Amend Date	Type of Amendment	By Whom
Amend Date	Type of Amendment	By Whom
	<i>Document Written</i>	<i>OHS Coordinator</i>
<i>11.1.2011</i>	<i>Document content transferred to New Template</i>	<i>Livestock Document Controller</i>
<i>4.11.2012</i>	<i>Inclusion of PIRMP's</i>	<i>Group E&S Manager</i>
<i>24.7.2013</i>	<i>Contact details undated</i>	<i>Livestock Document Controller</i>
<i>18.10.2013</i>	<i>Document content transferred to New Template version 5</i>	<i>Assistant to Feedmill Manager</i>
<i>06.12.2013</i>	<i>Chemical storage location map and site map updated</i>	<i>Assistant to Feedmill Manager</i>
<i>22/09/2016</i>	<i>Changed to latest version of document – changes to template</i>	<i>Compliance Coordinator</i>
<i>01/05/2018</i>	<i>Review</i>	<i>Compliance Coordinator</i>
<i>14/02/2019</i>	<i>Update emergency contact numbers and ISP map</i>	<i>Compliance coordinator</i>
<i>03/07/2019</i>	<i>Update emergency contact numbers</i>	<i>Compliance Coordinator</i>
<i>31/10/2019</i>	<i>Update Emergency contact numbers and review document</i>	<i>Compliance Coordinator</i>
<i>12/12/2019</i>	<i>Update spill kit locations and Safety devices for pollution control and chemical map</i>	<i>Compliance Coordinator</i>
<i>08/09/2020</i>	<i>Update Emergency contacts and review</i>	<i>Compliance Coordinator</i>
<i>20/10/2020</i>	<i>Update Emergency contacts and review</i>	<i>Feedmill Hand</i>
<i>01/02/2021</i>	<i>Updated WHS Coordinator Name</i>	<i>Feedmill Administration</i>
<i>19/10/2021</i>	<i>Updated National Manager and Site Manager</i>	<i>Compliance Co Ordinator</i>
<i>9/6/2022</i>	<i>Reviewed document-update spill kit locations</i>	<i>Compliance Co Ordinator</i>
<i>21/10/22</i>	<i>Reviewed document</i>	<i>Compliance Co Ordinator</i>
<i>17/3/23</i>	<i>Reviewed document – updated TRC contact numbers & spill kit locations</i>	<i>Compliance Co Ordinator</i>
<i>19/10/23</i>	<i>Reviewed Document –updated date of plan</i>	<i>Compliance Co Ordinator</i>
<i>21/3/24</i>	<i>Reviewed Document – added Production Manger</i>	<i>Compliance Co Ordinator</i>

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