# **OAKDALE WEST ESTATE**

Building 2A Waste Management Plan

Prepared for:

Goodman Property Services (Aust) Pty Limited 1-11 Hayes St Rosebery NSW 2018



### PREPARED BY

SLR Consulting Australia Pty Ltd ABN 29 001 584 612 10 Kings Road New Lambton NSW 2305 Australia (PO Box 447 New Lambton NSW 2305) T: +61 2 4037 3200

E: newcastleau@slrconsulting.com www.slrconsulting.com

### **BASIS OF REPORT**

This report has been prepared by SLR Consulting Australia Pty Ltd (SLR) with all reasonable skill, care and diligence, and taking account of the timescale and resources allocated to it by agreement with Goodman Property Services (Aust) Pty Limited (the Client). Information reported herein is based on the interpretation of data collected, which has been accepted in good faith as being accurate and valid.

This report is for the exclusive use of the Client. No warranties or guarantees are expressed or should be inferred by any third parties. This report may not be relied upon by other parties without written consent from SLR.

SLR disclaims any responsibility to the Client and others in respect of any matters outside the agreed scope of the work.

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# **CONTENTS**

1	INTRODUCTION	6
1.1	Overview	6
1.2	Objectives	6
2	PROJECT DESCRIPTION	6
2.1	Overview of Proposed Development	6
2.2	Overview of Proposed Construction Work	7
2.3	Overview of Proposed Operations	7
3	BETTER PRACTICE WASTE MANAGEMENT AND RECYCLING	8
3.1	Waste Management Hierarchy	8
3.2	Benefits of Adopting Better Practice	8
4	WASTE LEGISLATION AND GUIDANCE	9
5	SITE PREPARATION AND CONSTRUCTION WASTE AND RECYCLING MANAGEMENT	11
5.1	Targets for Resource Recovery	11
5.2	Waste Streams and Classifications	11
5.3	Site Preparation Waste Types and Quantities	14
5.4	Construction Waste Types and Quantities	14
5.5	Waste Avoidance	15
5.6	Reuse, Recycling and Disposal	16
5.7	Waste Storage and Servicing	17
5.7.1	Waste Segregation and Storage	17
5.7.2	Waste Storage Areas	18
5.7.3	Waste Servicing and Record Keeping	18
5.8	Site Inductions	19
5.9	Signage	19
5.10	Monitoring and Reporting	20
5.11	Roles and Responsibilities	20
6	OPERATIONAL WASTE MANAGEMENT	22
6.1	Targets for Resource Recovery	22
6.2	Waste Streams and Classifications	22
6.3	Estimated Quantities of Operational Waste	24
6.3.1	Additional Types of Operational Waste	24



# **CONTENTS**

6.4	Waste Storage Area Size	25
6.4.1	Bulky and Hazardous Waste Management	25
6.5	Waste Storage Room Location	26
6.6	Waste Storage Area Features	27
6.7	Waste Servicing	27
6.8	Waste Avoidance, Reuse and Recycling Measures	29
6.8.1	Waste Avoidance	
6.8.2	Re-use	29
6.8.3	Recycling	30
6.9	Communication Strategies	30
6.10	Signage	30
6.11	Monitoring and Reporting	31
6.12	Roles and Responsibilities	32
DOCUI	MENT REFERENCES	
TABLES		
Table 1 Table 2	SSD-9794683 and SSD-7348 MOD 6 Conditions for Waste Management Legislation and guidance	
Table 3	Potential waste types and their management methods	
Table 4	Waste generation rates for the construction of the Project	
Table 5	Estimated types and quantities of construction waste	15
Table 6	Suggested roles and responsibilities for site preparation and construction waste management	21
Table 7	Potential waste types, classifications and management methods for	Z I
	operational waste	
Table 8	Waste generation rates applied to the operations of the Project	
Table 9	Estimated quantities of operational general waste and recycling	
Table 10 Table 11	Dimensions and approximate footprint of bins	
Table 11	Total recommended storage area for operations of the Project	
Table 12	Operational waste management responsibility allocation	
FIGURES		
Figure 1	The Project Site Plan	
Figure 2	Waste management hierarchy	
Figure 3	Examples of NSW EPA labels for waste skips and bins	
Figure 4	Waste enclosure	
Figure 5	Collection vehicle travel paths	29



# **CONTENTS**

Figure 6	Example of bin labels for a	pperational waste	31
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### **APPENDICES**

Appendix A Architectural Drawings Appendix B Council Waste Management Plan Form



### 1 Introduction

#### 1.1 Overview

SLR Consulting Australia Pty Ltd (SLR) has been commissioned by Goodman Property Services (Aust) Pty Ltd (the Client) to prepare a waste management plan (WMP) in support of a development application (DA) to the Department of Planning, Industry and the Environment (DPIE) for Lot 2A of the Oakdale West Industrial Estate (the Project).

Changes to the design require a modification to the project approval and a revised waste management plan. This WMP applies to the waste generated from the site preparation, construction and operational stages of the Project and has been prepared using architectural drawings supplied by the Client and attached in Appendix A.

The relevant requirements of the SEARs issued for SSD-9794683 and SSD-7348 MOD 6 are addressed in this report as shown in Table 1.

Table 1 SSD-9794683 and SSD-7348 MOD 6 Conditions for Waste Management

SSD-9794683 and SSD-7348 MOD 6 Conditions	Relevant Sections in this WMP
Waste Management – Including details of the quantities and classification of waste streams generated during construction and operation and proposed storage, handling and disposal requirements.	Section 5 Section 6

# 1.2 Objectives

The principal objective of this WMP is to identify all potential waste likely to be generated at the Project site during construction and operational phases, including a description of how waste would be handled, processed and disposed of, or re-used or recycled, in accordance with Penrith City Council's (Council) requirements.

The specific objectives of this WMP are as follows:

- To encourage the minimisation of waste production and maximisation of resource recovery.
- To ensure the appropriate management of contaminated and hazardous waste.
- To identify procedures and chain of custody records for waste management.
- To assist in ensuring that any environmental impacts during the operational life of the Project comply with Council's development consent conditions and other relevant regulatory authorities.

# 2 Project Description

# 2.1 Overview of Proposed Development

The Client is developing the Oakdale West Industrial Estate site (Oakdale West) at Lot 11 in DP 1178389 in Kemps Creek. This site is primarily a greenfield site and will be comprised of five industrial warehouse and office precincts, including internal roads, car parking spaces and hardstand. The Project site Lot 2A is located in Precinct 2. A site plan of the Project is shown in Figure 1.



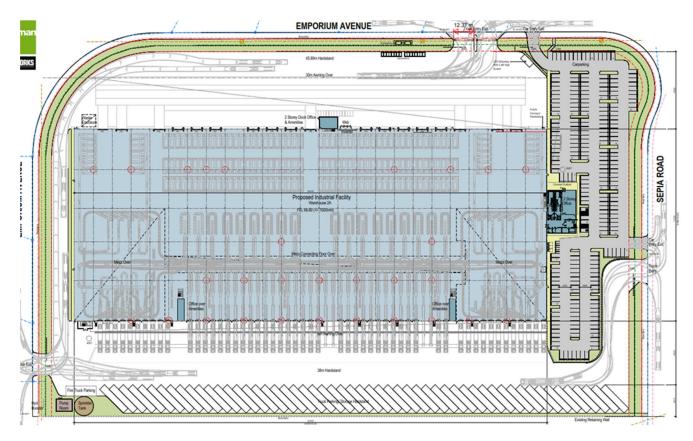


Figure 1 The Project Site Plan

# 2.2 Overview of Proposed Construction Work

The proposed work for Building 2A is expected to include site preparation and construction activities.

The anticipated construction works for the Project includes the construction of the below:

- One warehouse building
- One two-level main office
- One two-level dock office
- Two other two-level offices
- Truck and car parking areas and associated site hardstands, and
- Minor landscaping areas, a sprinkler tank and a pump room.

# 2.3 Overview of Proposed Operations

The building will be used as a distribution centre and will be operated 24-hours per day, seven days per week.



# 3 Better Practice Waste Management and Recycling

## 3.1 Waste Management Hierarchy

This WMP has been prepared in line with the waste management hierarchy shown in Figure 2, which summarises the objectives of the Waste Avoidance and Resource Recovery Act 2001.

The waste management hierarchy comprises the following principles, from most to least preferable:

- Waste avoidance, prevention or reduction of waste generation. Achievable through better design and purchasing choices.
- Waste reuse, reuse without substantially changing the form of the waste.
- Waste recycling, treatment of waste that is no longer usable in its current form to produce new products.
- Energy recovery, processing of residual waste materials to recover energy.
- Waste treatment, reduce potential environmental, health and safety risks.
- Waste disposal, in a manner that causes the least harm to the natural environment.



Image from NSW EPA (2014) NSW Waste Avoidance and Resource Recovery Strategy 2014-21.

Figure 2 Waste management hierarchy

### 3.2 Benefits of Adopting Better Practice

Adopting better practice principles in waste minimisation offers significant benefits for organisations, stakeholders and the wider community. Benefits from better practice waste minimisation include:

- Improved reputation of an organisation due to social and environmental responsibility.
- Lowered consumption of non-renewable resources.



- Reduced environmental impact, for example, pollution, from materials manufacturing and waste treatment.
- Reduced expenses from lower waste disposal.
- Providing opportunities for additional revenue streams through beneficial reuse.

# 4 Waste Legislation and Guidance

The legislation and guidance outlined in Table 2 below should be referred to during the site preparation, construction and operational phases of the Project.

Table 2 Legislation and guidance

Legislation and Guidance	Objectives
Council legislation and guidelines	
Penrith Local Environmental Plan (LEP) 2010 <sup>1</sup>	The Penrith LEP came into force for the entire Penrith local government area on 25 February 2015 and provides the legal framework of the Penrith Development Control Plan, including land use and development permitted in a set zone. The LEP also contains provisions to conserve local heritage and protect sensitive land.
Penrith Development Control Plan (DCP) 2014 <sup>2</sup>	The Penrith DCP came into effect on 17 April 2015 and supports provision of the LEP planning controls by providing detailed planning and design guidelines. The DCP has been prepared in accordance with the Waste Avoidance and Resource Recovery Act 2001.  One of the objectives of the DCP is to assist in reducing Penrith's ecological footprint by encouraging the diversion of waste from landfill. This WMP specifically addresses Part C5 – Waste Management of the DCP and the Waste Management Guidelines for Industrial, Commercial and Mixed Use.
Waste Strategy 2017-2026, Penrith City Council	Council's waste strategy sets out the waste management targets for the Penrith local government area including working towards reduced waste generation and increased landfill diversion.  The strategy was prepared in consultation with the community and informed by waste audit results. The strategy defines the actions required to reach the targets, including actions for waste diversion from landfill, resource recovery, technology innovation, community education and resource recovery facilities.
State and National legislation and gu	idelines
Building Code of Australia (BCA) and relevant Australian Standards	The BCA has the aim of achieving nationally consistent, minimum necessary standards of relevant health and safety, amenity and sustainability objectives efficiently.
Council of Australian Governments National Construction Code 2016	The National Construction Code 2016 sets the minimum requirements for the design, construction and performance of buildings throughout Australia.
NSW EPA's Better Practice Guidelines for Waste Management and Recycling in Commercial and Industrial Facilities 2012	These better practice guidelines present information on waste minimisation and resource recovery as well as information on commonly used waste management provisions. The guidelines also provide benchmarks for assessing waste production rates in Australia.

 $<sup>^{2}</sup>$  https://www.penrithcity.nsw<u>.gov.au/building-development/planning-zoning/planning-controls/development-control-plans</u>



<sup>1</sup> https://legislation.nsw.gov.au/#/view/EPI/2010/540

Legislation and Guidance	Objectives
NSW DPIE (2021) Waste and Sustainable Materials Strategy 2041	The NSW Strategy 2041 outlines the actions the NSW Government will take over the next six years, the first phase of the strategy, to deliver on its long-term objectives.  Some of the key reforms include, phasing out problematic single-use plastic items, financial incentives for manufacturers and producers to design out problematic plastics, having government agencies prefer recycled content, mandating the separation of food and garden organics for households and selected businesses and incentivising biogas generation from waste materials. Targets include, reduce total waste generated by 10% per person by 2030, have an 80% average recovery rate from all waste streams by 2030, significantly increase use of recycled content by governments and industry, phase out problematic and unnecessary plastics by 2025, halve the amount of organic waste sent to landfill by 2030, reduce litter by 60% by 2030 and plastics litter by 30% by 2025 and triple the plastics recycling rate by 2030.
NSW EPA Resource Recovery Orders and Resource Recovery Exemptions	<ul> <li>The NSW EPA has issued a number of resource recovery orders and resource recovery exemptions under the POEO (Waste) Regulation 2014 for a range of waste that may be recovered for beneficial re-use. These waste typically include those from demolition and construction works, as well as operational waste such as food waste.</li> <li>Resource recovery orders present conditions which generators and processors of waste must meet to supply the waste material for beneficial re-use.</li> <li>Resource recovery exemptions contain the conditions which consumers must meet to use waste for beneficial re-use.</li> </ul>
NSW EPA's Waste Classification Guidelines 2014	The NSW EPA Waste Classification Guidelines assists waste generators to effectively manage, treat and dispose of waste to ensure the environmental and human health risks associated with waste are managed appropriately and in accordance with the POEO Act 1997 and is associated regulations.
Protection of the Environment Operations Act (POEO) 1997 and Amendment Act 2011	The POEO Act 1997 and POEO Amendment Act 2011 are administered by the NSW Environment Protection Authority (NSW EPA) to enable the NSW Government to establish instruments for setting environmental standards, goals, protocols and guidelines. They outline the regulatory requirements for lawful disposal of waste generated during the demolition, construction and operational phases of a development, as well as the system for licencing waste transport and disposal.
The Work Health and Safety Regulation 2011	The Work Health and Safety Regulation 2011 provide detailed actions and guidance associated with the topics discussed in The Work Health and Safety Act 2011. The primary aim of the regulation is to protect the health and safety of workers and ensure that risks are minimised in work environments. Workplaces are to ensure that they are compliant with the requirements specified in the regulations. The regulations discuss items such as actions that are prohibited or obligated in work environments, the requirements for obtaining licences and registrations, and the roles and responsibilities of staff in workplaces.
Waste Avoidance and Resource Recovery Act 2001	<ul> <li>The Waste Avoidance and Resource Recovery Act 2001 aims to promote waste avoidance and resource recovery and repeals the Waste Minimisation and Management Act 1995. Specific objectives of the Waste Avoidance and Resource Recovery Act 2001 include:</li> <li>encouraging efficient use of resources</li> <li>minimising the consumption of natural resources and the final disposal of waste by encouraging the avoidance of waste and the reuse and recycling of waste</li> <li>ensuring industry and the community share responsibility in reducing/dealing with waste, and</li> <li>efficiently funding of waste/resource management planning, programs and service delivery.</li> <li>As of 2016, the addition to the Act of Part 5 defines the legislative framework for the "Return and Earn Container Deposit Scheme" whereby selected beverage containers can be returned to State Government authorities for a monetary refund.</li> </ul>



# 5 Site Preparation and Construction Waste and Recycling Management

## 5.1 Targets for Resource Recovery

Targets for new development are expected to contribute to state-specific targets. The NSW Waste and Sustainable Materials Strategy 2041 (DPIE, 2021) sets a target of 80% average recovery rate from all waste streams by 2030. Analysis by DPIE (2021) indicates that construction and demolition waste recovery rates in 2018-19 were 77%.

The construction and excavation procedures should also endeavour to reach the target stated in the Penrith DCP of 76% reduction the volume of demolition, construction and fit out waste, including excavation, going to landfill.

It is anticipated that the waste minimisation measures in the following sections will assist the Project to meet these targets. Waste reporting and audits can be used to determine the actual percentage of wastes that have been recycled during the site preparation and construction stage of the Project.

### 5.2 Waste Streams and Classifications

The site preparation and construction of the Project is likely to generate the following broad waste streams:

- Site clearance waste,
- Construction waste,
- Plant maintenance waste
- Packaging waste, and
- Work compound waste from on-site employees.

A summary of likely waste types generated from site preparation and construction activities, along with their waste classifications and proposed management methods, is provided in Table 3.

For further information on how to classify a waste type refer to the NSW EPA (2014) Waste Classification Guidelines<sup>3</sup>. Further information on managing site preparation and construction waste is available from the NSW EPA website<sup>4</sup>.



<sup>&</sup>lt;sup>3</sup> Available online from https://www.epa.nsw.gov.au/your-environment/waste/classifying-waste/waste-classification-quidelines

<sup>&</sup>lt;sup>4</sup> http://www.epa.nsw.gov.au/your-environment/waste/industrial-waste/construction-demolition

 Table 3
 Potential waste types and their management methods

Waste Types	NSW EPA Waste Classification	Proposed Management Method		
Site Clearance				
Green waste including timber, pine and particle board	General solid waste (non-putrescible)	Separated, some chipped and stored on-site for landscaping, remainder to landscape supplies or off-site recycling. Stumps and large trees to landfill.		
Clean fill	General solid waste (non-putrescible)	On-site re-use		
Contaminated fill	To be classified subject to the results of testing	Off-site treatment or disposal to landfill		
Excavated natural material (ENM) or virgin excavated natural material (VENM)	General solid waste (non-putrescible)	On-site re-use of topsoil for landscaping of the site, off-site beneficial re-use or send to landfill site.		
Construction				
Sediment fencing, geotextile materials	General solid waste (non-putrescible)	Reuse at other sites where possible or disposal to landfill		
Concrete	General solid waste (non-putrescible)	Off-site recycling for filling, levelling or road base		
Bricks and pavers General solid waste (non-putrescible)		Cleaned for reuse as footings, broken bricks for internal walls, crushed for landscaping or driveway use, off-site recycling		
Gyprock or plasterboard	General solid waste (non-putrescible)	Off-site recycling or returned to supplier		
Sand or soil	General solid waste (non-putrescible)	Off-site recycling		
Metals such as fittings, appliances and bulk electrical cabling, including copper and aluminium	General solid waste (non-putrescible)	Off-site recycling at metal recycling compounds and remainder to landfill		
Conduits and pipes	General solid waste (non-putrescible)	Off-site recycling		
Timber	General solid waste (non-putrescible)	Off-site recycling, Chip for landscaping, Sell for firewood Treated: reused for formwork, bridging, blocking, propping or second-hand supplier Untreated: reused for floorboards, fencing, furniture, mulched second hand supplier Remainder to landscape supplies.		
Doors, windows, fittings	General solid waste (non-putrescible)	Off-site recycling at second hand building supplier		
Insulation material	General solid waste (non-putrescible)	Off-site disposal		
Glass	General solid waste (non-putrescible)	Off-site recycling, glazing or aggregate for concrete production		
Asbestos	Hazardous waste	Off-site disposal at a licenced landfill facility.		



Waste Types	NSW EPA Waste Classification	Proposed Management Method
Fluorescent light fittings and bulbs	Hazardous waste	Off-site recycling or disposal; contact FluoroCycle for more information <sup>5</sup>
Paint	Hazardous waste	Off-site recycling, Paintback collection <sup>6</sup> or disposal
Synthetic rubber or carpet underlay	General solid waste (non-putrescible)	Off-site recycling; reprocessed and used in safety devices and speed humps
Ceramics including tiles	General solid waste (non-putrescible)	Off-site recycling at a crushing and recycling company
Carpet	General solid waste (non-putrescible)	Off-site recycling or disposal; reused for landscaping, insulation or equestrian uses
Plant Maintenance		
Empty oil and other drums or containers, such as fuel, chemicals, paints, spill clean ups	Hazardous waste: Containers were previously used to store Dangerous Goods (Class 1, 3, 4, 5 or 8) and residues have not been removed by washing or vacuuming.  General solid waste (non-putrescible): Containers have been cleaned by washing or vacuuming.	Transport to comply with the transport of Dangerous Goods Code applies in preparation for off-site recycling or disposal at licensed facility.
Air filters and rags	General solid waste (non-putrescible)	Off-site disposal
Oil filters	Hazardous waste	Off-site recycling
Batteries Hazardous waste		Off-site recycling, Contact the Australian Battery Recycling Initiative <sup>7</sup> for more information
Packaging		
Packaging materials, including wood, plastic, including stretch wrap or LLPE, cardboard and metals	General solid waste (non-putrescible)	Off-site recycling
Wooden or plastic crates and pallets	General solid waste (non-putrescible)	Reused for similar projects, returned to suppliers, or off-site recycling. Contact Business Recycling for more information <sup>8</sup>
Work Compound and Associated O	ffices	
Food Waste	General solid (putrescible) waste	Dispose to landfill with general garbage



<sup>&</sup>lt;sup>5</sup> Available online from <a href="http://www.fluorocycle.org.au/">http://www.fluorocycle.org.au/</a> or <a href="http://www.environment.gov.au/settlements/waste/lamp-mercury.html">http://www.fluorocycle.org.au/</a> or <a href="http://www.environment.gov.au/settlements/waste/lamp-mercury.html">http://www.environment.gov.au/settlements/waste/lamp-mercury.html</a>

<sup>&</sup>lt;sup>6</sup> Available online from <a href="https://www.paintback.com.au/">https://www.paintback.com.au/</a>

<sup>7 &</sup>lt;u>http://www.batteryrecycling.org.au/home</u>

<sup>8</sup> Available online from <a href="http://businessrecycling.com.au/search/">http://businessrecycling.com.au/search/</a>

Waste Types	NSW EPA Waste Classification	Proposed Management Method
Recyclable beverage containers including glass and plastic bottles, aluminium cans and steel cans	General solid waste (non-putrescible)	Co-mingled recycling at off-site licensed facility or deliver to local NSW container deposit scheme 'Return and Earn' facility <sup>9</sup>
Clean paper and cardboard	General solid waste (non-putrescible)	Paper and cardboard recycling at off-site licensed facility
General domestic waste generated by workers such as soiled paper and cardboard and polystyrene	General solid waste (non-putrescible) mixed with putrescible waste	Disposal at landfill

### 5.3 Site Preparation Waste Types and Quantities

The Client has advised that bulk earthworks, including for services, and estate road infrastructure, has been completed at Oakdale West. As part of this DA, minor change to civil design will be undertaken to accommodate the Project. SLR understands that cut and fill quantities for the Project have been undertaken by AT&L.

Section 5.3.1 of the DCP, recommends that measures are taken to minimise site disturbance and limit unnecessary excavation. The DCP also states that if excess material is transported offsite, they are to be informed of the quantity, quality, method of transport and where the material will be disposed.

All excavated spoil should be classified by an appropriately experienced environmental consultant and separated into contaminated materials, if any, uncontaminated fill, ENM or VENM.

### 5.4 Construction Waste Types and Quantities

The Construction Site Manager will need to specify the types and quantities of waste produced during construction and on this basis, the numbers and capacity of skip bins can be determined.

The Penrith DCP does not provide waste generation rates for construction activities. In the absence of readily available construction waste generation rates from Council, SLR has adopted the waste generation rates from Appendix A of The Hills Development Control Plan (DCP) 2012 for estimating the type and quantities of waste generated from construction of the Project.

The waste generation rates listed in the Hills DCP include '2 Bedroom', '3 Bedroom', 'Block of Flats', 'Factory' and 'Office'. SLR has adopted the 'Factory' and 'Office' rates to measure waste expected from the Project, as the construction of a factory and office is the most relevant in representing the construction of an industrial warehouse and office precinct.

In the absence of readily available published information for 'Carpark' construction waste generation rates, SLR has developed 'Carpark' construction rates based on the 'Office' rates by:

- Removing timber, bricks and gyprock as these materials are unlikely to be present in significant quantities in a modern carpark structure, and
- Increasing the rates for concrete, sand or soil, metal and 'other', in proportion, to maintain the total assumed tonnage per 1000 m<sup>2</sup> of construction.

<sup>&</sup>lt;sup>9</sup>Available online from <a href="http://returnandearn.org.au/">http://returnandearn.org.au/</a>





The waste generation rates are shown in Table 4.

Table 4 Waste generation rates for the construction of the Project

Rate Type	Floor Area (m²)	Waste types and quantities (m³)							
Rate Type	Tioor Area (III )	Timber	Concrete	Bricks	Gyprock	Sand or Soil	Metal	Other	
Factory	1,000	0.25	2.10	1.65	0.45	4.80	0.60	0.50	
Office	1,000	5.1	18.8	8.5	8.6	8.8	2.75	5	
Carpark	1,000		30.6			14.3	0	8.1	

The waste generation rates for 'Factory' are applied to calculate the waste quantities from the construction of the warehouse. The 'Office' waste generation rates are applied to calculate the waste quantities from the offices. The 'Carpark' waste generation rates are applied to calculate the waste quantities from the construction of all external hard surface areas including access roads, carparks and light duty surfaces. The areas are based on the architectural drawings attached in Appendix A.

Actual waste quantities and composition will vary; however, this estimate is provided so that the Construction Site Manager can make provision for on-site or off-site re-use and recycling opportunities. The construction waste quantities anticipated from Lot 2A are provided below in Table 5.

Table 5 Estimated types and quantities of construction waste

Lot 2A component	Area (m²)	Waste types and quantities (m³)						
	Area (III-)	Timber	Concrete	Bricks	Gyprock	Sand and Soil	Metal	Other
Warehouse	34,262	86	720	565	154	1,645	206	171
Offices	1,237	63	233	105	106	109	34	62
Hardstand area	32,115	-	9,827	-	-	4,592	-	2,601
Total	67,614	149	10,779	670	261	6,346	240	2,834

A waste management plan form provided by Council is attached in Appendix B. The form is also available on Council's website<sup>10</sup>. This is to be updated by the Site Manager once waste streams, estimated quantities, and final disposal locations and recycling services have been identified.

#### 5.5 Waste Avoidance

In accordance with the Penrith DCP and better practice waste management, the Building Contractor, Building Designer and/or equivalent roles should:

- Develop a purchasing policy based on the approximate volumes of materials to be used so that the correct quantities are purchased.
- Arrange for delivery of materials on an 'as needed' basis to avoid material degradation through weathering and moisture damage.
- Communicate strategies to handle and store waste to minimise environmental, health and amenity impacts.

 $<sup>^{10}\,</sup>https://www.penrithcity.nsw.gov.au/images/documents/forms/Waste\_Management\_Plan\_Application\_Form.pdf$ 



- Select materials with a low environmental impact over the lifecycle of the building.
- Choose timber from certified plantations and avoid unsustainable timber imports including western red cedar, oregon, meranti, luan or merbau.
- Use leased equipment rather than purchase and disposal.
- Minimise site disturbance and unnecessary excavation.
- Incorporate existing trees and shrubs into the landscape plan.
- Grouping wet areas together to minimise the amount of pipe work required.
- Design the Project to require standard material sizes or make arrangements with manufacturing groups for the supply of non-standard material sizes.
- Design works for de-construction.
- Reduce packaging waste by:
  - Returning packaging to suppliers where practicable to reduce waste further along the supply chain
  - Purchasing in bulk
  - Requesting cardboard or metal drums rather than plastics
  - Requesting metal straps rather than shrink wrap, and
  - Using returnable packaging such as pallets and reels.
- Use prefabricated materials.
- Select materials for Project works with low embodied energy properties or materials that have been salvaged or recycled for the construction of the Project including concrete that utilises slag and fly ash content, structural and reinforced steel that uses recycled steel content or bulk insulation products that contain recycled content, such as recycled glass in glass-wool.
- Preferentially use paints, floor coverings and adhesives with low VOC (volatile organic compound) content.
- Reduce the use of polyvinyl chloride products.
- Implement measures to prevent the occurrence of windblown litter, dust and stormwater pollution.
- Ensure subcontractors are informed of and implement site waste minimisation and management procedures.

# 5.6 Reuse, Recycling and Disposal

Effective management of construction materials and construction and demolition waste, including options for reuse and recycling where applicable and practicable, will be conducted. Only wastes that cannot be cost effectively reused or recycled are to be sent to landfill or appropriate disposal facilities.

Refer to Table 3 for an outline of the proposed reuse, recycling and disposal methods for potential site preparation and construction waste streams generated by the Project.

In accordance with the Penrith DCP and best practice waste management, the following specific procedures should be implemented:



- Ensure the site's project management of the site includes minimising waste generation, requiring the
  appropriate storage and timely collection of waste materials, and maximising re-use or recycling of
  materials.
- Store wastes on site appropriately to prevent cross-contamination and guarantee the highest possible re-use value.
- Consider the potential of any new materials to be re-used and recycled at the end of the Project's life.
- Determine opportunities for the use of prefabricated components and recycled materials.
- Strip topsoil from areas designated for excavation and store it on site for reuse.
- Reuse excavation material will be on-site where possible.
- Re-use formwork where appropriate.
- Retain roofing material cut-offs for re-use or recycling.
- Retain used crates for storage purposes unless damaged.
- Recycle cardboard, glass and metal wastes.
- Recycle or dispose of solid waste timber, brick, concrete, asphalt and rock, where such waste cannot be re-used on site, to an appropriately licenced construction and demolition waste recycling facility or an appropriately licenced landfill.
- Dispose of all asbestos and/or hazardous wastes in accordance with SafeWork NSW and NSW EPA requirements.
- Deliver batteries and florescent lights to drop off-site recycling facility.
- Return excess materials and packaging to the supplier or manufacturer.
- Dispose of all garbage via a council approved system.

### 5.7 Waste Storage and Servicing

### 5.7.1 Waste Segregation and Storage

As outlined in the Penrith DCP, waste materials produced from site preparation and construction activities are to be separated at the source and stored separately on-site. It is anticipated that the Project will provide enough space on-site for separate storage, for example, separate skip bins or appropriately managed stockpiles, of the following waste types:

- Bricks, concrete and scrap metal
- Metal and steel, in a condition suitable for recycling at metal recycling facilities
- Timber
- Glass
- Hardstand rubble
- Uncontaminated excavation spoil, if present
- Contaminated excavation spoil, if present
- Hazardous waste, if present



- Paper and cardboard
- General co-mingled recycling waste, and
- Non-recyclable general waste.

If there is insufficient space on-site for full segregation of waste types, the Site Manager, or equivalent role, should consult with the waste and recycling collection contractor to confirm which waste types may be comingled prior to removal from the site.

### 5.7.2 Waste Storage Areas

Waste storage areas will be accessible and allow enough space for storage and servicing requirements. The storage areas will also be flexible in order to cater for change of use throughout the project. Where space is restricted, dedicated stockpile areas are to be delineated on the site, with regular transfers to dedicated skip bins for sorting.

All waste placed in skips or bins for disposal or recycling will be adequately contained to ensure that the waste does not fall, blow, wash or otherwise escape from the site. Waste containers and storage areas are to be kept clean and in a good state of repair.

As per the Penrith DCP, areas designated for waste storage should:

- Allow unimpeded access by site personnel and waste disposal contractors
- Consider environmental factors which could potentially cause an impact to the waste storage, such as slope, drainage and the location of watercourses and native vegetation
- Allow enough space for the storage of garden waste and other waste materials on-site
- Employ adequate environmental management controls to prevent off-site migration of waste materials and contamination from the waste. For example, consideration of slope, drainage, proximity relative to waterways, stormwater outlets and vegetation
- Consider visual amenity, safety, accessibility and convenience in their selection, and
- Not present hazards to human health or the environment.

#### 5.7.3 Waste Servicing and Record Keeping

The Site Manager or equivalent role is to:

- Arrange for suitable waste collection contractors to remove any construction waste from site
- Ensure waste bins are not filled beyond recommended filling levels
- Ensure that all bins and loads of waste materials leaving site are covered
- Maintain waste disposal documentation detailing, at a minimum:
- Descriptions and estimated amounts of all waste materials removed from site
- Details of the waste and recycling collection contractors and facilities receiving the waste and recyclables
- Records of waste and recycling collection vehicle movements, for example, date and time of loads removed, licence plate of collection vehicles, tip dockets from receiving facility, and



- Waste classification documentation for materials disposed to off-site recycling or landfill facilities.
- Ensure lawful waste disposal records are readily accessible for inspection by regulatory authorities such as Council, SafeWork NSW or NSW EPA, and
- Remove waste during hours approved by Council.

If skips and bins are reaching capacity, removal and replacement should be organised as soon as possible. All site generated building waste collected in the skips and bins will leave the site and be deposited in the approved site lawfully able to accept them.

### 5.8 Site Inductions

All staff, including sub-contractors and labourers, employed during the site preparation and construction phases of the Project must undergo induction training regarding waste management for the Site.

Induction training is to cover, as a minimum, an outline of the WMP including:

- Legal obligations and targets
- Emergency response procedures on-site
- Waste priorities and opportunities for reduction, reuse and recycling
- Waste storage locations and separation of waste
- Procedures for suspected contaminated and hazardous wastes
- Waste related signage
- The implications of poor waste management practices, and
- Responsibilities and reporting, including identification of personnel responsible for waste management and individual responsibilities.

It is the responsibility of the Site Manager or Building Contractor to notify Council of the appointment of waste removal, transport or disposal contractors.

# 5.9 Signage

Standard signage is to be posted in all waste storage and collection areas. All waste containers should be labelled correctly and clearly to identify stored materials.

Signs approved by the NSW EPA for labelling of waste materials are available online<sup>11</sup> and should be used where applicable. A selection of signs prepared by NSW EPA is provided in Figure 3.

<sup>11</sup> NSW EPA approved waste materials signage <a href="https://www.epa.nsw.gov.au/your-environment/recycling-and-reuse/business-government-recycling/standard-recycling-signs">https://www.epa.nsw.gov.au/your-environment/recycling-and-reuse/business-government-recycling/standard-recycling-signs</a>



Page 19



Figure 3 Examples of NSW EPA labels for waste skips and bins

### 5.10 Monitoring and Reporting

The following monitoring practices are to be undertaken to improve site preparation and construction waste management and to obtain accurate waste generation figures:

- Conduct waste audits of current projects where feasible.
- Note waste generated and disposal methods.
- Look at past waste disposal receipts.
- Record this information to track waste avoidance, reuse and recycling performance and to help in waste estimations for future waste management plans.

As per the Penrith DCP, records of waste volumes recycled, reused or contractor removed are to be maintained. This can include dockets or receipts verifying recycling and disposal in accordance with this WMP. This evidence should also be presented to regulatory bodies when required.

Daily visual inspections of waste storage areas will be undertaken by site personnel and inspection checklists and logs recorded for reporting to the Site Manager on a weekly basis or as required. These inspections will be used to identify and rectify any resource and waste management issues.

Waste audits are to be carried out by the Building Contractor to gauge the effectiveness and efficiency of waste segregation procedures and recycling and reuse initiatives. Where audits show that the above procedures are not carried out effectively, additional staff training will be undertaken and signage re-examined.

# 5.11 Roles and Responsibilities

All personnel have a responsibility for their own environmental performance and compliance with all legislation. It will be the responsibility of the Building Contractor to implement the WMP, and an employee and subcontractor responsibility to ensure that they always comply with the WMP.

Where possible, an Environmental Management Representative should be appointed for the Project. Suggested roles and responsibilities are provided in Table 6.



Table 6 Suggested roles and responsibilities for site preparation and construction waste management.

Responsible Person	General Tasks				
Construction Site	Ensuring plant and equipment are well maintained.				
Manager	Ordering only the required amount of materials.				
	Keeping materials segregated to maximise reuse and recycling.				
	Ultimately responsible for routinely checking waste sorting and storage areas for cleanliness, hygiene and safety issues, contaminated waste materials, and also ensuring that all monitoring and audit results are well documented and carried out as specified in the WMP.				
Construction Environmental Manager	Approaching and establishing the local commercial reuse of materials where reuse on-site is not practical.				
or equivalent	Establishing separate skips and recycling bins for effective waste segregation and recycling purposes.				
	Ensuring staff and contractors are aware of site requirements.				
	Provision of training of the requirements of the WMP and specific waste management strategies adopted for the Project.				
	Contaminated waste management and approval of off-site waste transport, disposal locations and checking licensing requirements.				
	Approval of off-site waste disposal locations and checking licensing requirements.				
	Assessment of suspicious potentially contaminated materials, hazardous materials and liquid wastes.				
	Monitoring, inspection and reporting requirements.				

Daily visual inspections of waste storage areas may be delegated to other on-site staff. All subcontractors will be responsible for ensuring that their work complies with the WMP through the project induction and contract engagement process.



# 6 Operational Waste Management

### 6.1 Targets for Resource Recovery

Targets for new development are expected to contribute to state specific targets. The NSW Waste and Sustainable Materials Strategy 2041 (DPIE 2021) sets a target of 80% average recovery rate from all waste streams by 2030. Each commercial and industrial development can contribute to this NSW State target through an effective waste management plan.

It is anticipated that the waste minimisation measures in the following sections will assist the Project to meet the state's targets. Waste reporting and audits can be used to determine the actual percentage of waste that are being, or have been, recycled during operation.

### 6.2 Waste Streams and Classifications

The operation of the Project is anticipated to generate the following broad waste streams:

- Domestic wastes generated by employees, including food wastes
- Bulk packaging wastes, including polystyrene, plastic wrapping and cardboard boxes
- Office waste
- Garden organic waste from landscaped areas
- Bulky waste items such as furniture and e-waste, and
- Stores, plant and general maintenance wastes.

Potential ongoing waste types, their associated waste classifications, and management methods are provided in Table 7.

Table 7 Potential waste types, classifications and management methods for operational waste

Waste Types	NSW EPA Classification	Proposed Management Method		
General Operations				
Clean office paper	General solid (non-putrescible) waste	Paper recycling at off-site licensed facility		
Cardboard including bulky cardboard boxes	General solid (non-putrescible) waste	Cardboard recycling at off-site licensed facility		
Recyclable beverage containers, glass and plastic bottles, aluminium cans, steel cans	General solid (non-putrescible) waste	NSW container deposit scheme 'Return and Earn', container recycling at off-site licensed facility		
Food waste	General solid (putrescible) waste	Dispose to landfill with general garbage		
Batteries	Hazardous waste	Off-site recycling, alternatively contact the Australian Battery Recycling Initiative for more information		
Mobile Phones	Hazardous waste	Off-site recycling; can be taken to the Mobile Muster program. Contact Mobile Muster for more information		



Waste Types	NSW EPA Classification	Proposed Management Method
Bulky polystyrene	General solid (non-putrescible) waste	Off-site recycling or disposal at landfill
Furniture	General solid (non-putrescible) waste	Off-site reuse or disposal to landfill
E-waste	Hazardous waste	Off-site recycling
General garbage, including non-recyclable plastics	General solid (putrescible and non-putrescible) waste	Disposal at landfill
Maintenance		
Glass, other than containers	General solid (non-putrescible) waste	Off-site recycling
Light bulbs and fluorescent tubes	Hazardous waste	Off-site recycling or disposal, contact FluoroCycle <sup>12</sup> or Lamp Recyclers <sup>13</sup> for more information
Cleaning chemicals, solvents, area wash downs, empty oil or paint drums, chemical containers	Hazardous waste if containers used to store Dangerous Goods (Class 1, 3, 4, 5 or 8) and residues have not been removed by washing or vacuuming. General solid (non-putrescible) waste if containers cleaned by washing or vacuuming.	Transport to comply with the transport of Dangerous Goods Code applies in preparation for off-site recycling or disposal at licensed facility.
Garden organics - lawn mowing, tree branches, hedge cuttings, leaves	General solid (non-putrescible) waste	Reuse on-site or contractor removal for recycling at licenced facility

For further information on how to determine a waste's classification, refer to the NSW EPA (2014) Waste Classification Guidelines. Suggestions for recycling drop off locations and contacts can be found on https://businessrecycling.com.au/ for each waste type.



<sup>12</sup> https://www.fluorocycle.org.au/

<sup>13</sup> https://www.lamprecyclers.com.au/

# 6.3 Estimated Quantities of Operational Waste

SLR has adopted the 'Offices' and 'Warehouse' waste generation rates from Penrith The Penrith DCP Industrial, Commercial and Mixed-Use Waste Management Guidelines for estimating the type and quantities of waste generated from the operational activities of the Project. The operational waste generation rates used are shown below in Table 8.

Table 8 Waste generation rates applied to the operations of the Project

Type of Premises	General Waste Generation (L/100 m²/day)	Recycling Generation (L/100 m²/day)
Warehouse	10	10
Offices	10	10

Using the waste generation rates in Table 8 above, the approximate weekly waste quantities for the Project have been calculated. The operational waste quantities were additionally calculated based on the below assumptions:

- The floor areas as presented on the architectural drawings shown in Appendix A, and
- A week comprising seven days of operation

The estimated quantities of operational waste generated by the Project are shown in Table 9.

Table 9 Estimated quantities of operational general waste and recycling

Lot 2A	Area (m²)	(L/day)  General Waste Recycling		(L/week)	
				General Waste	Recycling
Warehouse	34,262	3,426	3,426	23,983	23,983
Dock office	82	8	8	57	57
Amenities South offices	105	11	11	73	73
Main Office	1,050	105	105	735	735
Total	35,499	3,550	3,550	24,849	24,849

### 6.3.1 Additional Types of Operational Waste

Based the Project's proposed operational activities, SLR understands that large quantities of the recycling stream will include pallets and plastic and cardboard packaging waste. To minimise packaging waste generated in the recyclables stream, it is recommended that packing waste is returned to the suppliers where possible. Standard pallets are recommended to be returned to their owners and non-standard and broken pallets are to be stockpiled and collected as required as required as bulky waste.

The Penrith DCP requires food scraps to be placed in food waste bins and regularly collected. However, unless this is a food processing and storage facility, food quantities are unlikely to make separate collection of food viable and disposal to landfill is more likely.

If additional collection services are required, such as secured document destruction, these can be organised with a private waste contractor who can provide additional bins and take collected waste to an off-site licenced facility.



The Project is anticipated to produce minimal quantities of garden organics. This waste will be taken by a landscaping contractor who will dispose of it at a facility lawfully able to accept it.

### 6.4 Waste Storage Area Size

Waste Management Plan

The waste storage area for the Project must be large enough to adequately store all quantities of operational waste and recycling between collections. All waste storage room calculations have considered the bin dimensions listed in the Penrith DCP, as outlined in Table 10.

Table 10 Dimensions and approximate footprint of bins

Bin Capacity	Height (mm)	Depth (mm)	Width (mm)	Footprint (m²)
3 m <sup>3</sup>	1,540	1,520	2,060	3.13

To allow for ready movement of bins into and out of the bin storage area, the bin storage area is to provide a floor area of at least 200% of the total minimum bin footprint. This can also act as a contingency in the event of spikes in waste generation. Additionally, in accordance with the Penrith DCP, an additional 0.2 m is to be permitted between the bins to allow for manoeuvrability. This has been considered in the calculation of the waste storage area for each of the buildings in the Project.

The recommended storage areas do not include consideration for the storage of bulky and hazardous waste. For the additional storage space for bulky and hazardous waste, refer to Section 6.4.1.

The estimated number of bins required for weekly storage of operational waste and recycling generated by the Project are in Table 11 and are based on:

- The estimated quantities of operational waste and recycling as shown in Table 9, and
- Bin dimensions from the Penrith DCP as shown in Table 10.

Table 11 Recommended number of bins and storage area for weekly operations

Location	Bin C	apacity	Numbe	r of Bins	Total Number	Collections per Week		Recommended Storage Area
	Garbage	Recycling	Garbage	Recycling	of Bins	Garbage	Recycling	(m²)
Lot 2A	$3 \text{ m}^3$	$3  \mathrm{m}^3$	3	3	6	3	3	37.6

#### 6.4.1 Bulky and Hazardous Waste Management

As outlined in The Penrith DCP, additional storage space for the bulky waste stream must be provided. This stream includes broken pallets, broken storage units, e-waste and other materials that cannot be disposed of in the general or recyclable waste stream.

The DCP does not provide storage area dimensions for bulky waste. In the absence of this, SLR recommends space for one hook bin be allowed which can be brought to site occasionally for the disposal of bulky waste. The dimensions of a bin like this are approximately 6 m x 2 m, so it has a footprint of about  $12 \text{ m}^2$ .

Therefore, in addition to the recommended waste storage area noted in Table 11, the total waste storage area recommended for the Project is shown in Table 12.



Table 12 Total recommended storage area for operations of the Project

Location	Recommended Storage Area (m²)			
LOCATION	Waste and Recycling	Bulky waste	Total Storage Area	
Lot 2A	37.6	12	49.6	

This additional space can also act as a contingency in the event of spikes in waste generation and allow for additional bins.

The waste storage area for the Project is shown on the drawing in Figure 1 and in Appendix A and is labelled as 'Waste Enclosure'.

This is also shown in detail in Figure 4 below with the enclosure dimensions.



Figure 4 Waste enclosure

The diagram shows that the Waste Enclosure will have an area of about 49.6 m<sup>2</sup>, which will be adequate to store the proposed number and types of bins. The Waste Enclosure dimensions are also adequate to store a hook bin up to about 6 m in length

SLR recommends that waste audits be undertaken approximately one month into the operational phase of the Project to quantify actual waste generation rates. The assessment of generated waste quantities will be influenced by management, employee and tenant attitudes to recycling and disposal, and the adequacy of signage and education provided for occupants.

# 6.5 Waste Storage Room Location

The design for the waste storage areas of the Project is to take into consideration better practice waste management and recommendations from the Penrith DCP. The waste storage area should be located so that it:

- Is away from primary street frontages
- Is near any on-site loading bays
- Is convenient, safe, functional and directly accessible to users in each tenancy and servicing collection staff, but inaccessible to the public
- Avoids pedestrian or vehicular traffic hazards likely to be caused by waste collection and storage,



Has 1.8 m zone of unobstructed clearance between the waste storage area and the entrance.

The location of the Waste Enclosure largely complies with these requirements.

### 6.6 Waste Storage Area Features

In accordance with better practice waste management and the Penrith DCP, the Project's waste storage areas should have the following features:

- Blend in with the design of the wider development and the surrounding streetscape
- Be well lit and well-ventilated
- Fully enclosed and walled
- Adequate vermin prevention measures
- Reduce potential noise and odour impacts
- Enhance safety for the public
- Be connected to a water outlet for washing purposes
- Equipped with a hot and cold tap-based water supply centralised mixing valve
- Floor graded to a central drainage point which is connected to the sewer
- Have water discharge from washing flow to a sewer approved by the relevant authority
- Waterproofed and sealed non-slip floor constructed in accordance with the BCA
- Waste equipment is protected from theft and vandalism
- Be fully enclosed, walled and not permit through access to other on-site waste infrastructure
- Have a minimum 2.7 m unobstructed internal room height in accordance with the BCA
- Adequate lighting and natural or mechanical ventilation in accordance with the BCA
- Provide suitable dual door access with a minimum width of 1.8 m and a minimum 1.8 m unobstructed access corridor for the service of bins
- Provide administrative management, including signage to ensure appropriate use
- Be screened, preferably with landscape buffer planting, from public areas to reduce the impacts of noise, odour and visual amenity, and
- Flexible in design to allow for future changes in operation, tenancies and uses.

# 6.7 Waste Servicing

SLR anticipates that waste collections will be undertaken through a private contractor.

In accordance with the Penrith DCP, the following is required for the access provisions for of waste collection vehicles:

- Collection vehicles must be able to enter and exit the collection area in a forward direction (see Figure 5)
- Drawings must show the site's entry point, vehicle's route of travel and manoeuvring (see Figure 5)



- Swept path models must illustrate how a standard waste collection vehicle will enter, service and exit
  the site
- A 0.5 m unobstructed clearance is required from all obstructions for the vehicle's ingress and egress manoeuvres
- For rear loaded vehicles, an additional 2 m unobstructed loading zone is required behind the vehicle for the loading of 660 L and 1,100 L bins. Additionally, a 0.5 m side clearance is required on either side of the vehicle for driver movements and accessibility
  - 660 L and 1,100 L bins are not proposed for this development
- Unobstructed access, adequate driveways and ramps of sufficient strength to support waste collection
- Access for the collection vehicles must be separate from the entry and exit driveway of any car parking areas to and from public areas (see Figure 5)
- An acoustic assessment is to accompany the DA and account for waste collection location and times, and
- A structural engineer's report is to accompany the DA and confirm that all infrastructure used for vehicle ingress and egress movements can support the waste collection vehicle's weight. the Penrith DCP consists of dimensions for waste collection vehicles.

Figure 5 below shows the expected collection vehicle travel paths. Entry paths to the Waste Enclosure are shown in red and exit paths from the Waste Enclosure are shown in blue.



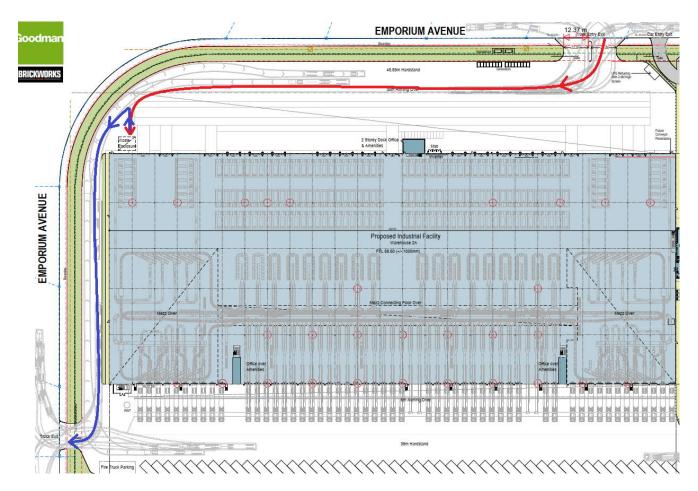


Figure 5 Collection vehicle travel paths

## 6.8 Waste Avoidance, Reuse and Recycling Measures

#### 6.8.1 Waste Avoidance

Waste avoidance measures include:

- Participating in take-back services to suppliers to reduce waste further along the supply chain
- Avoiding printing where possible
- Review of packaging design to reduce waste but maintain 'fit for purpose'
- Providing ceramic cups, mugs, crockery and cutlery rather than disposable items
- Purchasing consumables in bulk to avoid unnecessary packaging
- Presenting all waste reduction initiatives to staff as part of their induction program, and
- Investigating leased office equipment and machinery rather than purchase and disposal.

### 6.8.2 Re-use

Possible re-use opportunities include establishing systems with in-house and supply chain stakeholders to transport products in re-useable packaging where possible.



### 6.8.3 Recycling

Recycling opportunities include:

- Collecting and recycling e-waste
- Flatten or bale cardboard to reduce number of bins required
- Paper recycling trays provided in office areas for scrap paper collection and recycling
- Collecting printer toners and ink cartridges in allocated bins for appropriate contractor recycling, and
- Development of 'buy recycled' purchasing policy.

### 6.9 Communication Strategies

Waste management initiatives and management measures should be clearly communicated to building managers, owners, employees, customers and cleaners. Benefits of providing this communication include:

- improved satisfaction with services
- increased ability and willingness to participate in recycling
- improved amenity and safety
- improved knowledge and awareness through standardisation of services
- increased awareness or achievement of environmental goals and targets
- reduced contamination of recyclables stream
- increased recovery of recyclables and organics material, if implemented, and
- greater contribution to targets for waste reduction and resource recovery, the environment and heritage conservation.

To realise the above benefits, the following communication strategies should be considered:

- Use consistent signage and colour coding throughout the Project
- Ensure all staff are trained in correct waste separation and management procedures
- Provide directional signage to show location of and routes to waste storage area
- General waste and co-mingled recycling bins should be clearly labelled and colour-coded to ensure no cross contamination, where applicable
- Employees and cleaners should adhere to the WMP for compliance, in consultation with management, and
- Repair signs and labels promptly to avoid breakdown of communications.

## 6.10 Signage

As outlined in the Penrith DCP, the waste storage and collection areas should be provided with appropriate signage. These signs should clearly identify waste management procedures and provisions to contractors, tenants and visitors should be distributed around the Project.

Key signage considerations are:



- Clear and correct labelling on all waste and recycling bins, indicating the correct type or types of waste that can be placed into a given bin, as shown in Figure 6
- Signposts and directions to location of waste storage areas
- Clear signage in all waste storage areas to instruct users how to correctly separate waste and recycling
- Maintaining a consistent style colour scheme and system for signs throughout the Project, and
- Emergency contact information for reporting issues associated with waste or recycling management.

Colour-coded and labelled bin lids are necessary for identifying bins. All signage should conform to the relevant Australian Standard and use labels approved by the NSW EPA<sup>14</sup>. The design and use of safety signs for waste rooms and enclosures should comply with Australian Standard AS 1319 Safety Signs for the Occupational Environment and clearly describes the types of materials designated for each bin.



Figure 6 Example of bin labels for operational waste

# 6.11 Monitoring and Reporting

Monitoring is recommended to ensure waste and recycling management arrangements and provisions for the Project are functional, practical and are maintained to the standard outlined in this plan, at a minimum.

Visual assessments of bins and bin storage areas should be conducted by the building manager, at minimum:

- Weekly, in the first two months of operation to ensure the waste management system is sufficient for the operation, and
- Every six months, to ensure waste is being managed to the standards outlined in this document.

In addition, audits are to be conducted on a half-yearly basis to ensure WMP provisions are maintained.

Quantities of waste and recycling associated with disposal of waste and recycling, including dockets, receipts and other physical records should be recorded by the Building Manager. This is to allow reviews of the waste management arrangements and provisions at the site over time. Records of waste disposal should also be available to regulatory authorities such as the NSW Environmental Protection Authority and SafeWork NSW, upon request.

Page 31

<sup>&</sup>lt;sup>14</sup> NSW EPA waste signage and label designs http://www.epa.nsw.gov.au/wastetools/signs-posters-symbols.htm



Any deficiencies identified in the waste management system, including, but not limited to, unexpected waste quantities, is to be rectified by the Building Manager as soon as it is practical. Where audits show that recycling is not carried out effectively, management should carry out additional staff training, signage re-examination and reviews of the waste management system where the audit or other reviewing body has deemed necessary. If this waste management plan no longer sufficiently meets the needs of the Project, review and updates to maintain suitability must be undertaken.

### 6.12 Roles and Responsibilities

It is the responsibility of the Building Manager, or equivalent role, to implement this WMP and a responsibility of all warehouse tenants and staff to follow the waste management procedures set out by the WMP. SLR recommends that all subcontractors enlisted by the Client are to have roles and responsibilities identified and the Project's waste management system clearly explained. A summary of recommended roles and responsibilities are provided in Table 13.

Table 13 Operational waste management responsibility allocation

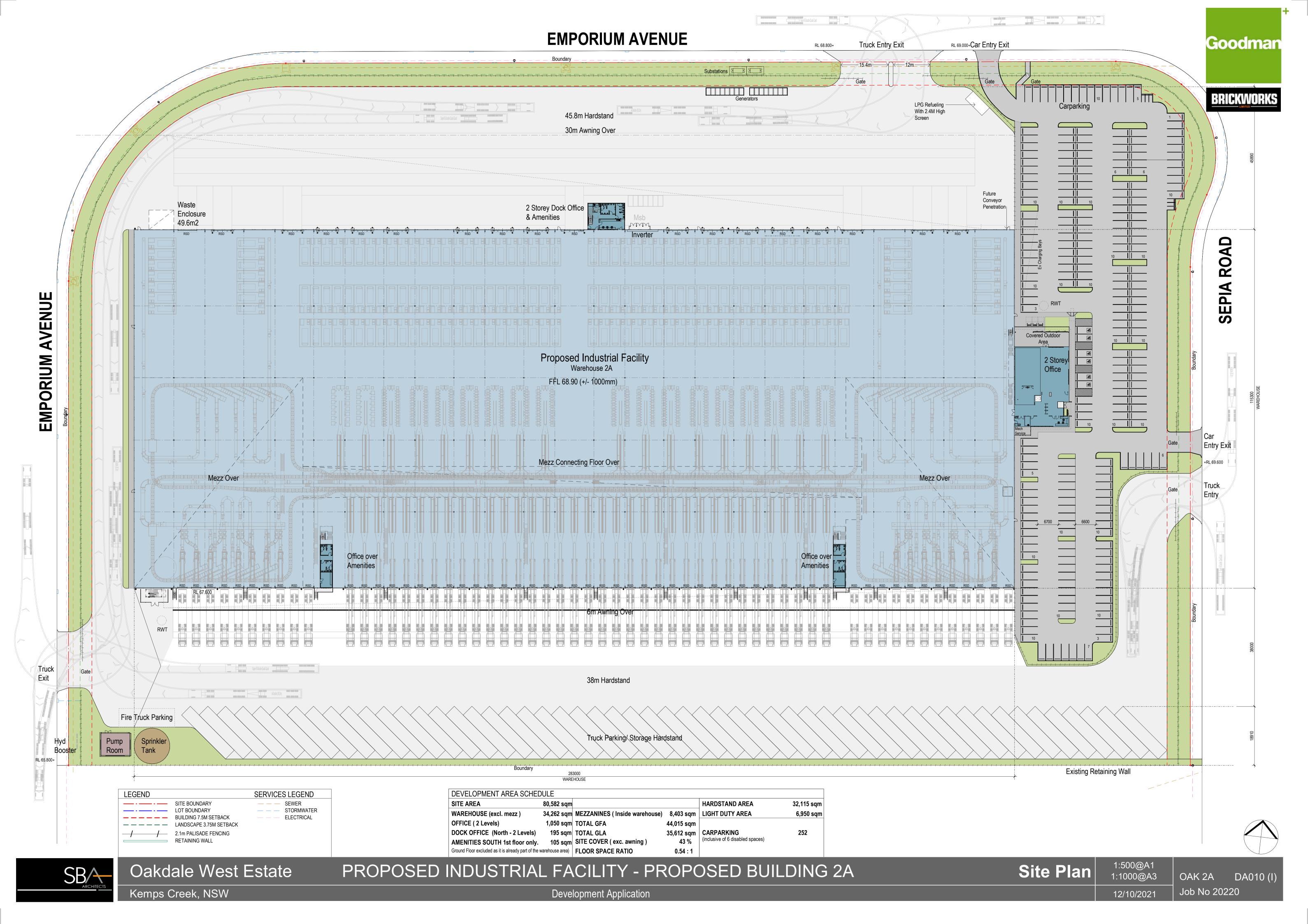
Responsible Person	General Tasks		
Management	Ensure the WMP is implemented throughout the life of the operation.		
3	Update the WMP on a regular basis (e.g. annually) to ensure the Plan remains applicable.		
	Undertake liaison and management of contracted waste collections.		
	Organise internal waste audits on a regular basis.		
	Manage any complaints and non-compliances reported through waste audits etc.		
	Perform inspections of all waste storage areas and waste management equipment on a regula basis.		
	Organise cleaning and maintenance requirements for waste management equipment.		
	Monitor bins to ensure no overfilling occurs.		
	Ensure effective signage, communication and education is provided to alert visitors, employee and cleaners about the provisions of this WMP and waste management equipment use requirements.		
	Monitor and maintain signage to ensure it remains clean, clear and applicable.		
	Ensure waste and recycling storage rooms are kept tidy.		
	Ensure that regular cleaning and daily transfer of bins is being undertaken by the cleaners		
	Ultimately responsible for the management of all waste management equipment, cleaning requirements, waste transfer and collection arrangements.		
Cleaners and Staff	Removal of general waste, recyclables, cardboard waste and hazardous waste from floor areas for transfer to centralised waste and recycling collection rooms daily or as required.		
	Cleaning of all bins and waste and recycling rooms on a weekly basis or as required.		
	Compliance with the provisions of this WMP.		
Gardening Contractor, as applicable	Removal of all garden organics waste generated during gardening maintenance activities for recycling at an off-site location or reuse as organic mulch on landscaped areas.		



# **APPENDIX A**

**Architectural Drawings** 





# **APPENDIX B**

Council Waste Management Plan Form



# WASTE MANAGEMENT PLAN

**DEMOLITION, CONSTRUCTION AND USE OF PREMISES** 

If you need more space to give details, you are welcome to attach extra pages to this form.  PLEASE COMPLETE ALL PARTS OF THIS FORM THAT ARE RELEVANT TO YOUR DEVELOPMENT APPLICATION (DA).

IF YOU NEED MORE SPACE TO GIVE DETAILS, YOU ARE WELCOME TO ATTACH EXTRA PAGES TO THIS FORM.

Council will assess the information you provide on this form along with your attached plans. We will take into account the types and volumes of waste that could be produced as a result of your proposed development, and how you are planning to:

- minimise the amount of waste produced
- maximise re-use and recycling
- store, transport and dispose of waste safely and thoughtfully.

#### **APPLICANT DETAILS**

First name		Surname	
Postal Address Street No.	Street name		
Suburb			Post code
Contact phone num	ber	Email address	
	OUR PROPO	OSED DEVELOPMI	ENT
Suburb			Post code
What buildings and	other structures a	re currently on the site?	
Briefly describe you	r proposed develo	ppment	
Applicant Signature			Date



### **SECTION 1: DEMOLITION**

SEC	TION 1: [	SECTION 1: DEMOLITION						
Mate	erials		Destination					
			Re-use and recyc	ling	Disposal			
Mate	erial	Estimated volume (m² or m³)	ON-SITE*  Specify proposed re- use or on-site recycling	OFF-SITE Specify contractor and recycling facility	Specify contractor and landfill site			
	ovation soil, rock)							
Gree	en waste							
Brick	KS.							
Cond	crete							
Timb (Plea type	se specify							
Plast	terboard							
Meta (Plea type	ase specify							
Othe	er							

<sup>\*</sup>Please include details on the plans you submit with this form, for example location of on-site storage areas/ containers, vehicle access point/s.



### **SECTION 2: CONSTRUCTION**

	SECTION 2: (	CONSTRUCT	ION			
	Materials		Destination			
			Re-use and recyc	Disposal		
	Material	Estimated volume (m² or m³)	ON-SITE*  Specify proposed reuse or on-site recycling	OFF-SITE  Specify contractor and recycling facility	Specify contractor and landfill site	
	Excavation (eg soil, rock)					
	Green waste					
	Bricks					
	Concrete					
	Timber (Please specify type/s)					
	Plasterboard					
	Metals (Please specify type/s)					
	Other					



<sup>\*</sup>Please include details on the plans you submit with this form, for example location of on-site storage areas/ containers, vehicle access point/s.

### SECTION 3: WASTE FROM ON-GOING USE OF PREMISES

If relevant, please list the type/s of waste that may be generated by on-going use of the premises after the development is finished.	Expected volume (average per week)
development is finished, for example through lease conditio caretaker/manager. Describe any proposed on-site storage a attach plans showing the location of waste storage and colle for tenants and collection vehicles.	and treatment facilities. Please



### **ASIA PACIFIC OFFICES**

#### **BRISBANE**

Level 2, 15 Astor Terrace Spring Hill QLD 4000

Australia T: +61 7 3858 4800 F: +61 7 3858 4801

#### **MACKAY**

21 River Street Mackay QLD 4740 Australia

T: +61 7 3181 3300

#### SYDNEY

Tenancy 202 Submarine School Sub Base Platypus 120 High Street North Sydney NSW 2060

Australia

T: +61 2 9427 8100 F: +61 2 9427 8200

#### AUCKLAND

68 Beach Road Auckland 1010 New Zealand T: 0800 757 695

#### **CANBERRA**

GPO 410 Canberra ACT 2600 Australia

T: +61 2 6287 0800 F: +61 2 9427 8200

#### **MELBOURNE**

Level 11, 176 Wellington Parade East Melbourne VIC 3002

Australia

T: +61 3 9249 9400 F: +61 3 9249 9499

#### **TOWNSVILLE**

12 Cannan Street South Townsville QLD 4810 Australia

T: +61 7 4722 8000 F: +61 7 4722 8001

#### **NELSON**

6/A Cambridge Street Richmond, Nelson 7020

New Zealand T: +64 274 898 628

#### DARWIN

Unit 5, 21 Parap Road Parap NT 0820 Australia

T: +61 8 8998 0100 F: +61 8 9370 0101

#### **NEWCASTLE**

10 Kings Road New Lambton NSW 2305 Australia

T: +61 2 4037 3200 F: +61 2 4037 3201

#### WOLLONGONG

Level 1, The Central Building UoW Innovation Campus North Wollongong NSW 2500

T: +61 2 4249 1000

#### **GOLD COAST**

Level 2, 194 Varsity Parade Varsity Lakes QLD 4227 Australia

M: +61 438 763 516

#### PERTH

Ground Floor, 503 Murray Street Perth WA 6000 Australia

T: +61 8 9422 5900 F: +61 8 9422 5901

