

Meeting Title: North Kellyville Public School Bus Services

Date: 20.05.2020

Time: 3:00pm

Location: Teams Meeting

Attendees: Mark Lucas (GHD) Claudio Savian (SINSW) Tony Napoli (HSC)
Jane Tan (GHD) Andrew King (HSC) Rosie Pitt (TSA)
Rebecca Lehman (SINSW)

Apologies:

Summary

Meeting to review outcome of the Rapid Transport Assessment reviewing the current and future needs of North Kellyville Public School.

Background

Previous arrangements between SINSW and HSC were undertaken during the planning process for the new school, with an agreement between SINSW and HSC that SINSW would fund the temporary upgrades to the roads surrounding the school, and HSC undertaking a final upgrade of the roads, including widening of Hezlett Road. The agreement between SINSW and HSC also included a commitment from SINSW to cover costs associated with the installation of a signalised crossing on Hezlett Road, with the need triggered by the need for a school crossing across the widened road.

During construction of the school a design was developed for the adjacent roads and approved by HSC. The design included an indented bus bay and kiss-and-drop along Hezlett Road, and parking along the new Hipwell Avenue. The solution was installed with operation of the new school commencing in January 2019.

Following a year of operation HSC have raised issues with the ongoing operation of the indented bus layby and kiss-and-drop on Hezlett Road and parking along Hipwell Avenue, and are requesting further financial contribution to the upgrade of Hezlett Road. HSC have also requested that kiss-and-drop parking be relocated from Hezlett Road to Hipwell Avenue, and that parallel parking along Hipwell Avenue be deleted. A design for this solution has been issued to HSC for approval, with the work to be undertaken provided approval is provided prior to the end May 2020.

In order to arrive at the most appropriate solution SINSW have engaged GHD to undertake an assessment of the public transport needs within the catchment area and beyond, and have consulted with bus operators to understand how to best meet the needs of the current and future school population.

Once an appropriate solution is confirmed SINSW will seek confirmation from HSC that the conditions within the State Significant Development have been met appropriately. Should HSC provide approval for the relocation of the kiss-and-drop a modification will be sought from Department of Planning and Environment (DPIE) to the conditions as appropriate.

Item	Description
1.1	CS opened the meeting, and questioned whether HSC would be providing approval to relocate the kiss-and-drop as requested. AK confirmed approval would not be provided until confirmation has been received from DPIE that the solution is acceptable from a planning perspective.

Item	Description
	Discussed and confirmed that DPIE will not approve or comment on the relocation, but that evidence of approval will need to be provided in order to comply with conditions. <u>Action:</u> RP to provide a copy of the planning conditions applicable to HSC and external roads to confirm the process i.e. that the placement of the kiss-and-drop is not a matter for DPIE, but SINSW do need to provide evidence of agreement of the final design with Council. <u>Action:</u> AK to provide Council endorsement of the solution to relocate the kiss-and-drop by 29.05.2020 if this is something Council wish to proceed with, noting the school are in support of the proposal. <u>Action:</u> RL to raise the current discussion with DPIE for information.
1.2	ML and JT ran through the findings of the Rapid Assessment and meeting with bus operator CDC, noting the following findings: • The catchment area is well serviced by public transport, however there is a trend towards car travel. • The current indented bus layby is not used by bus operators who believe placement does not enable safe operation. CDC support the retention of the bus stop in its position outside of the school, and would also support the removal of the indentation with bus stop operating in line following the road widening works.
1.3	Noted that Council would support the removal of the indented bus layby, removing the requirement for a financial contribution for retention as part of the road widening works. RP ran through the process for notifying DPIE, noting that bus operator and HSC approval is required to facilitate further consultation with TfNSW (who originally requested the indentation), and this can then be issued to DPIE, with a statement confirming HSC agree that the relevant conditions have been satisfied.
1.4	AK raised a general comment on the implementation of the Green Travel Plan, noting that as enrolment increases in future the need for parking/kiss-and-drop space will continue to increase. RL noted a standing meeting would be set up with HSC to review current issues within the area including NKPS, and she would take further action to publicise the active travel options for students/parents to minimise the impact on the existing road network.
2.0	Meeting closed.