

## **Appendix E**

### Out of Hours Work Approval Procedure

# Out of Hours Work (OOHW) Approval Procedure

## Purpose

This procedure provides the approval process to work outside of the standard construction hours identified in CoA C3. This procedure has been developed to ensure compliance with the conditions of approval for the project including EPL requirements.

## Out Of Hours work approval process

The OOH work approval process is shown in Figure E-1.

For OOHW approval to be granted, the Out of Hours Work Request Form will be completed by the engineering team representative, with assessment and approvals undertaken by the community team and environmental management team.

Generally, the following information is required to enable assessment and approval of the proposed works:

- Details of the planned work including justification with reference to the categories of OOH work described in Section 2.3 of the ICNG.
- Identification of noise sensitive land uses potentially affected by the works, plant type and anticipated periods of use.
- Mitigation measures that will be implemented on site during the works.
- Details of consultation that will be carried out prior to the works. This will include consultation with potentially affected sensitive receivers, the EPA and local councils.
- Any noise or vibration monitoring that will be carried out during the works.

OOH work will only commence with the written approval of the Project Environmental Manager or delegate, who is also responsible for informing the ER and EPA of the OOH work.

**Figure E-1 Out of Hours Work Approval Flow Chart**

