

White Bay Cruise Terminal Operational Environmental Management Plan

Function and Event Operations

~~April-January~~ 2022~~4~~

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Glossary of Terms and Acronyms

Term	Definitions
WBCT Management	Port Authority of NSW (Port Authority) is the body responsible for the general operation and management of WBCT. Port Authority has a range of personnel responsible for carrying out the responsibilities of the WBCT management. WBCT Management refers to the Port Authority General Managers responsible for the WBCT.
Consultant	Any specialist commissioned by the Proponent / Port Authority.
Contractor	The party or company performing maintenance, service or other works on-site, and includes the party or company hiring the facility for a function or event and all employees and sub-contractors.
Control Measures	The actions to be undertaken to achieve the stated environmental objectives, including any necessary approval, applications, consultation or monitoring.
Corrective Action	Nomination of the action to be implemented if the stated objectives are not being met or maintained, including the person or organisation responsible for implementing the required action.
CRM	Community Relations Manager
Council	Inner West Council (formerly Leichhardt Municipal Council)
Cruise Ship Day	A day in which there is a cruise ship utilising the WBCT.
DPIE	Department of Planning, Industry and Environment (formerly Department of Planning and Infrastructure). DPIE is responsible for regulating the WBCT's Project Approval
Director-General	The former "Director-General" role of the Department of Planning and Infrastructure (now DPIE) (refer also to "Planning Secretary")
Environmental Issue	The aspect of the environment requiring management consideration.
Environmental Intent	Description of the intended management approach for the environmental issue.
EOM	Environment Operations Manager
EP&A Act	NSW <i>Environmental Planning and Assessment Act 1979</i>
EPA	Environment Protection Authority

ESD	Ecologically Sustainable Development
FEM	Function and Events Manager. The representative of the party or company responsible for the function or event at the WBCT.
FSE	Fire Safety Engineering
Project Approval	The approval granted by the Minister for Planning for MP10_0069 to construct and operate the WBCT
Monitoring	The process of measuring actual performance and nomination of the frequency and timeframe in which monitoring is to be carried out and/or completed.
Non-cruise ship Days	A day in which there is no cruise ship utilising the WBCT.
OEMP	Operational Environmental Management Plan.
ONMP	Operational Noise Management Plan
OTTAMP	Operational Traffic, Transport and Access Management Plan
Patron	The person or organisation visiting or making use of WBCT in a temporary or ongoing arrangement.
Performance Indicators	Nomination of the criteria against which the level of achievement of the stated environmental objectives are to be measured.
Planning Secretary, the	The Secretary of the DPIE, formerly Director-General. The Planning Secretary performs the role of the former Director-General for the purposes of the planning approval. Any reference to the Director-General in this document is now to be construed as a reference to the Planning Secretary
POEO Act	<i>NSW Protection of the Environment Operations Act 1997</i>
Reporting	Description of the required reporting arrangements, including auditing for each control measure.
Responsibility	Assignment of responsibility for carrying out each control measure to a relevant person and/or organisation including a process for dealing with complaints about the activity.
SMAMD	Senior Manager, Asset Management and Development
Trial Period	A period of three years from a date notified by Port Authority of NSW to the Planning Secretary, or until such time as the minimum number of

functions for each trial function category are held, or such other time as agreed by the Planning Secretary

WB4	White Bay Wharf No. 4
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WB5	White Bay Wharf No.5
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WBCT	White Bay Cruise Terminal
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1 Introduction

1.1 Background

The White Bay Cruise Terminal (WBCT) is a purpose-built cruise passenger terminal located at White Bay Wharf 5 (WB5), with secondary berthing at White Bay Wharf 4 (WB4).

On the 2 February 2011, the former Sydney Ports Corporation (now Port Authority of NSW) received approval for Major Project 10_0069 under Part 3A (now repealed) of the *Environmental Planning and Assessment Act 1979* (EP&A Act) to demolish an assortment of buildings and structures on the site, construct the White Bay Cruise Terminal (WBCT) and internal access road, operate the facility with berthing for up to two cruise ships, with the second ship serviced by a temporary terminal facility at WB4, and the use of the WBCT for functions, exhibitions and corporate events on non-cruise ship days (Note: the Major Project 10_0069 approval was transitioned to Division 5.2 Part 5 of the EP&A Act on 31 May 2019, and is referred to in this OEMP as the Project Approval).

The WBCT was constructed during 2012 and the first quarter of 2013 and the then Sydney Ports Corporation commenced cruise operations at the WBCT in April 2013.

Port Authority of New South Wales (the Port Authority) was established in July 2014 with the amalgamation of the Sydney, Newcastle and Port Kembla port corporations. Port Authority retained the significant maritime roles of Harbour Master, management of dangerous goods and emergency response plus responsibility for the navigation, security and operational safety needs of commercial shipping operating on Sydney Harbour. The Port Authority, which is a state-owned corporation, took also responsibility to operate the WBCT.

Condition D15 of the Project Approval (Appendix D) requires an Operational Environmental Management Plan (OEMP) to be completed for the approved WBCT project. Separate OEMPs have been prepared under Condition D15 as follows:

- An OEMP for the operation of the WBCT for cruise ships berthed at WB5 and WB4.
- An OEMP for the use of the WBCT for functions and events (this document).

The OEMP for functions and events was first prepared in 2013 and approved on the 13th May 2013 in accordance with the Project Approval by the then Director-General of the then Department of Planning and Environment (now DPIE) for functions of up to 500 patrons. On the 27 August 2020, a modification of the Project Approval was approved by the Minister for Planning and Public Spaces (MOD 6) to increase the permissible number of attendees at any one time at functions at the WBCT on non-cruise ship days, from 500 to 2,500 patrons (other details of MOD 6 are provided in Sections 1.2 and 1.3). This OEMP has been revised to address the modified Project Approval, including the requirements of MOD 6.

The aim of this OEMP is to provide detailed policies, performance criteria and procedures to minimise the physical, social and environmental impact of activities during function and event operations at the WBCT. In particular, the OEMP includes monitoring and reporting mechanisms whereby the performance of the system can be measured and agreed corrective actions implemented in a timely manner in the event of an incident.

The OEMP has been prepared in accordance with the Guideline for the Preparation of Environmental Management Plans (DIPNR 2004), and sound engineering and environmental practice.

Note that when the WBCT is not being used for cruise ship activities or for functions / events, WB5 will continue to be used for other port related activities, in the same way that it has previously been used for such activities.

1.2 Project Description

Location

The WBCT is located on the south-eastern arm of the Balmain Peninsula on the northern shore of White Bay as shown below in Figure 1. The site is located within the Inner West Local Government Area (LGA) and is approximately 2.4 km west of the Sydney CBD.



Figure 1 – Location of the WBCT

Type and Number of Functions

The types of functions/events that utilise the WBCT on non-cruise ship days include but are not limited to:

- community and / or corporate events;
- exhibitions, conventions and forums;
- food and beverage festivals;
- filming and photo shoots;
- media and product launches;
- cocktail parties and dinners;
- charity and fundraising functions;
- public events (such as Sydney Bus Museum's Annual Open Day)
- private events;
- special uses (during city wide events).

Areas external to the WBCT are able to be used for temporary structures associated with functions including but not limited to stalls, marquees, signage, temporary toilets and amusement rides. Amusement rides and similar activities, can only be erected in front of the terminal building so as to provide effective noise shielding to surrounding residences in Balmain and Rozelle and other noise sensitive receivers (Condition D8).

The following functions are prohibited within the WBCT:

- Rave and high population dance parties where occupants are highly distracted.
- Uses as concerts, rave parties and the like that involve patrons standing, dancing and the like.
- Events where LPG fuelled equipment is used and the source of fuel is bottled gas at individual equipment locations (without FSE hazard assessment, equipment location assessment and special fire hazard reduction and fire fighting arrangements).
- Events that use pyrotechnics or pyrotechnic displays and/or open flame (without FSE hazard assessment and special fire fighting arrangements).
- Stacked storage of goods, other than luggage, chairs (to a height no greater than 1.5 m) and the like.
- ~~The elevated mezzanine boarding balcony will not be used as part of a function or event.~~

As specified in Condition A9 of the Project Approval, functions are not permitted when a cruise ship is berthed at WB5, except in unforeseen circumstances, such as extreme weather or mechanical failure.

The number of functions are limited to 50 per year, and no more than 5 times per year can functions be held which included the operation of amusement rides. Further, in accordance with the Statement of Commitments, a maximum of 30 functions/events will be undertaken in any calendar year with more than 1,500 patrons on the site at any one point.

Number of Patrons and Trial Period (Functions between 501 to 2,500 patrons)

On non-cruise ship days, the WBCT is available for hire for functions for up to 2,500 patrons at any one time in accordance with the Project Approval and as described below.

For functions between 501 and 2,500 patrons, a trial period of three years from a date notified by the Port Authority to the Planning Secretary (unless otherwise agreed by the Planning Secretary) applies under Condition A11.

During the three-year trial period, a minimum of two functions within each of the function categories shown in Table 1 must be held (Condition A12).

Table 1: Trial Function Categories and Number of Patrons

Trial Function Category	Number of Patrons
Small trial function	501 to 1,000 patrons
Medium trial function	1,001 to 1,500 patrons
Large trial function	1,501 to 2,500 patrons

For each trial function category identified in Table 1, a minimum of two types of functions must be held, such as an indoor function, an outdoor function in the WB4 hardstand area, and/or WB5 car park, or an indoor and outdoor function in the WB4 hardstand area and/or WB5 car park (Condition A13). If the minimum number of trial functions identified in Table 1 are not held during the three-year trial period, the trial period for these types of trial functions continues until such time they are held (Condition A14).

Under Condition A19, following the completion of the trial period incorporating a minimum of two types of functions in each trial function category, Port Authority may seek the Planning Secretary's approval to:

- (a) continue holding functions equivalent to the trial function categories that were held during the trial period;
- (b) permit functions that are likely to generate audible noise at any sensitive receiver to the hours of 7:00 am to 12:00 midnight, 4 days in any week (Conditions D6); and
- (c) permit an increase in the noise level of background music played in the area on the southern side of the terminal building to no more than 72 dBA (Condition D10).

The reporting requirements for all Functions, including the Function categories in Table 1, are discussed in Section 2.5.

Hours of Operation for Functions

Hours of operation of the WBCT on non-cruise ship days for functions and events are as follows:

- Functions that are likely to generate audible noise at any sensitive receiver shall be limited to the hours 7:00am to 11:30pm, 4 days in any week, unless otherwise agreed by the Planning Secretary. All patrons must vacate the site by 12:00 midnight.

Notwithstanding the above, functions that are likely to generate audible noise at any sensitive receiver must be limited to 7:00 am to 12:00 midnight, 4 days in any week, for all functions during the trial period discussed above, and following the completion of the trial period as approved by the Planning Secretary, in accordance with condition A19. All patrons are to vacate the site by 12:30 am (Condition D6).

- The operation of amusement rides and similar outdoor activities shall be undertaken between 7:00am and 10:00pm Monday to Saturday and 9:00am to 6:00pm Sundays or public holidays unless otherwise agreed by the Planning Secretary (Condition D7).
- Setup, dismantling, delivery or removal of temporary structures and amusement rides that would generate an audible noise at any residential premises (Condition D5):
 - 7:00am to 6:00pm, Mondays to Fridays, inclusive
 - 8:00am to 1:00pm on Saturdays; and
 - At no time on Sundays or public holidays.
- Set-up and cleaning of internal areas of the facility could occur at any time if it is not audible at any sensitive receiver.
- Cleaning of external areas will be undertaken between 7am – 12 midnight.

Special functions and events outside the above stated hours of operation (e.g. New Year's Eve, Australia Day, etc.) will be subject to approval by the Planning Secretary of DPIE.

Parking

The short-term car park at WB5 with around 200 spaces is available for use for parking associated with events. Up to 200 cars are also permitted to park at WB4 for functions, as overflow (if required) to the

existing WB5 car park. WB4 is located to the west of the WB5 car park. Corporate functions may be encouraged to transport patrons via organised buses/coaches, if appropriate.

1.3 OEMP Context

Applicable Legislation

Table 2 provides details of key binding legislation that applies to the operation of the WBCT for functions. In the event of any inconsistency arising between the implementation of the OEMP, and state or local government regulations for the operation of the WBCT, the regulatory requirements take priority.

Table 2: Acts and legislation applicable to WBCT Operations

Legislation	Intent	Regulatory Authority
<i>Environmental Planning and Assessment Act 1979</i>	To assess the impact of development proposals on the environment and to provide for planning approval processes.	DPIE
<i>Heritage Act 1977</i>	To conserve the Environmental Heritage of NSW.	Heritage NSW
<i>Protection of Environment Operations Act 1997</i>	The object of this Act is to achieve the protection, restoration and enhancement of the quality of the NSW environment.	EPA
<i>Protection of the Environment Operations (Clean Air) Regulation 2010</i>	Prescribes standards for certain groups of plant and premises to regulate industry's air impurity emissions	EPA
<i>Protection of the Environment Operations (Noise Control) Regulation 2017</i>	Details the requirements that a business is required to adhere to with the aim of minimising and controlling noise pollution.	EPA
<i>Protection of the Environment Operations (Waste) Regulation 2014</i>	Gives specific details as to how businesses should manage any waste or by-products generated during business activities.	EPA

Ecologically Sustainable Development

One of the objectives of the *Environmental Planning and Assessment Act 1979* (EP&A Act) is to facilitate ecologically sustainable development (ESD) by integrating relevant economic, environmental and social considerations in decision-making about environmental planning and assessment. The operation of the WBCT shall be undertaken in accordance with the principles of ESD.

Planning Process

The project was approved on 2 February 2011 under the former Part 3A of the EP&A Act. In 2011, the NSW Government repealed Part 3A of the EP&A Act and replaced it with State significant development (SSD) and State significant infrastructure (SSI) assessment systems, which commenced on 1 October 2011. On 27 May 2019, the Director, Transport Assessment (as delegate of the Minister for Planning and Public Spaces), made an order under Clause 6 of Schedule 2 of the *Environmental Planning and Assessment (Savings, Transitional and Other Provisions) Regulation 2017* declaring the WBCT project to be SSI. The order was published in the NSW Government Gazette on 31 May 2019 and took effect from that date.

The Project Approval has been modified six times. A summary of the modifications is provided in Table 3.

Table 3: Summary of Modifications of the Project Approval

Mod No.	Summary of Modifications	Approval Data
MOD 1	Amendments to strengthen environmental conditions relating to the amenity of the surrounding community, to restrict functions to a maximum of 500 patrons and the operation of amusement rides to five times per year	14 September 2011
MOD 2	Amend parking arrangements on Robert Street and remove the provision of a landscaped zone between Robert Street and the internal port access road	28 August 2012
MOD 3	Amendment to public access arrangements from Stephen Street or White Bay Park to Robert Street, Rozelle	27 March 2013
MOD 4	Clarification of the extent of removal or covering of the railway lines within the terminal site	12 March 2013
MOD 5	Administrative amendments	22 April 2013
MOD 6	<p>MOD 6 allowed an increase in the number of attendees at functions at the WBCT on non-cruise ship days, from 500 to 2,500 patrons during a 3 year trial period and subsequently subject to Planning Secretary's approval.</p> <p>During the 3 year trial period (and subsequently subject to Planning Secretary's approval):</p> <ul style="list-style-type: none"> - it allowed functions that are likely to generate audible noise at any sensitive receiver to operate until 12:00 midnight and patrons to leave the site by 12:30 am, a half hour extension to the approved hours; and 	27 August 2020

	<ul style="list-style-type: none"> - it allowed a minor increase in permitted sound levels for amplified 'background music' on the southern side of the WBCT building to no greater than 72dBA, an increase of 5dBA. <p>It allowed the temporary parking of 200 vehicles at WB4 during functions on non-cruise ships days.</p> <p>It amended the noise monitoring requirements for functions with outdoor activities and functions that include amusement rides or similar activities.</p> <p>It amended the requirement for notifying surrounding residents, Council and the Police from fourteen to seven (7) days prior to functions incorporating amusements rides or similar activities or outdoor activities in the WB4 hardstand area and/or WB5 car park after 6.00 pm and up to 12:30am</p>	
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This OEMP came into effect at the commencement of operation. There are several environmental studies that precede this document, submitted as part of the Environmental Assessment Report (Project Application) by JBA Urban Planning Consultants Pty Ltd (2010) and subsequent modifications of the Project Approval. These include (but not limited to):

- Noise impact assessments.
- Transport impact assessments.
- Statement of heritage impact.
- Air quality impact assessments.
- Services infrastructure report.
- Contamination report.

This OEMP has been prepared and updated to fulfil the requirements of Conditions of Approval D15 and D16 and the relevant requirements of the Modifications of the Project Approval, particularly MOD 6 which relates entirely to functions (refer to **Appendix D**). The table in Appendix D identifies where in this document each relevant Condition of Approval has been addressed.

OEMP Consultation

In accordance with Condition D15, the OEMP was prepared prior to the commencement of operation, in consultation with the following key environmental stakeholders (**Appendix E**):

- Transport for NSW
- Emergency Services.
- Environment Protection Agency.
- Inner West Council (formerly Leichhardt Municipal Council).

In addition, comments were provided by TfNSW, the Inner West Council and the EPA to MOD 6 (which increased the number of attendees at functions from 500 to a maximum of 2,500 patrons at any one time). TfNSW, Inner West Council and EPA's comments to MOD6 and Port Authority's responses are provided in the Modification 6 to MP10_0069 – Response to Submissions Report (March 2020) available in NSW Government's planning portal <https://www.planningportal.nsw.gov.au/major-projects/project/24106>. These comments have been considered where required in this OEMP.

Additional consultation was undertaken with Emergency Services as part of the OEMP update undertaken after MOD 6. The updated OEMP was submitted to NSW Ambulance, Fire and Rescue, and NSW Police in November 2020 for review and comment. Comments were received from NSW Ambulance (refer to **Appendix E**) and these comments have been addressed in this OEMP and in the Port Authority's WBCT Emergency Management Manual.

1.4 OEMP Objectives

The objectives of the OEMP are to:

- identify all appropriate environmental safeguards and demonstrate how they will be implemented on-site;
- manage site activities effectively;
- enable adverse impacts on the environment to be minimised;
- provide for the conservation of the site's receiving environment;
- identify suitable emergency preparedness and response procedures;
- provide details of complaints management procedures;
- meet all requirements of relevant legislation and assist with ensuring compliance of the Project Approval; and
- monitor and manage environmental and social impacts.

1.5 Environmental Policy

This OEMP is consistent with Port Authority's Environmental Policy (Appendix C).

1.6 Venue Hire Agreements

Port Authority requires potential hirers to lodge an application at least 30 days prior to the proposed function. Each application is evaluated on its merits in accordance with the Port Authority's requirements. Applications are carefully considered in terms of their impact on:

- The amenity of nearby residential sensitive receivers.
- Public safety.
- The appropriateness of the application to the character of the local area.

All preliminarily approved function and event applications are required to execute a Port Authority Venue Hire Agreement/Contract to ensure functions continue to be well managed without any public safety issues (including risks associated with excessive alcohol consumption) and to provide efficient control and management of potential amenity impacts in accordance with the Project Approval.

The Venue Hire Agreement specifies, amongst other requirements, maximum occupation limits for the function, hours for the function, Venue sound limits and requirements to control noise limits (eg. use of software-based noise limiter in emitting music equipment within the building), requirements for functions in external areas, parking requirements, etc; for details refer to Section 3, the ONMP and the OTTAMP.

Responsibilities for the preparation and implementation of Venue Hire Agreements are provided in Section 2.3.

2 Environmental Management

2.1 Components of the OEMP

Environmental issues identified in this OEMP are specific to the operational phase of the WBCT when it is being used for functions and events. The OEMP has been prepared in an issues-based format that nominates for each environmental issue or impacting activity, the tasks that are required to be addressed during the operational phases of the development, covering:

- Environmental issue.
- Environmental objectives.
- Environmental intent.
- Control measures.
- Responsibility.
- Monitoring.
- Reporting.
- Performance Indicators.
- Corrective Action.

Further details of this structure is presented within the following section.

2.2 Operational Phase Environmental Issues

Environmental issues for the operation phase of the WBCT when it is being used for a function or event have been identified in this OEMP. The functions and events operation phase OEMP issues are detailed in Table 4. Table 4 provides each environmental aspect with a propriety ranking – with 3 being the highest priority and 1 being the lowest priority. This priority ranking is used in this OEMP to ensure Port Authority focusses on those environmental aspects that are of most environmental significance.

For consideration of the operational environmental issues associated with cruise operations refer to the separate WBCT OEMP (Cruise Operations).

Table 4: Environmental Issues covered within the OEMP

Activities	Environmental Aspect(s)	Potential Environmental Impact(s)	Rank according to priority	Relevant action plan
Function music	Noise Management	Noise nuisance to surrounding sensitive receivers	3	Noise Management (Table 9)
Function guests arriving and departing	Transport, traffic management and site access	Congestion resulting in local traffic impacts	2	Transport, Traffic Management and Site Access (Table 11)

	Noise Management	Noise nuisance to surrounding sensitive receivers	3	Noise Management (Table 9)
Set-up and operation of amusement rides	Stormwater and water quality management	Accidental spills entering Sydney Harbour or contaminating land on-site.	2	Stormwater and Water Quality Management (Table 7)
	Noise Management	Noise nuisance to surrounding sensitive receivers	3	Noise Management (Table 9)
	Transport, traffic management and site access	Congestion resulting in local traffic impacts. Traffic issues associated with the transportation of equipment possibly including oversized structures	2	Transport, Traffic Management and Site Access (Table 11)
Handling of solid waste	Waste management	Litter entering surrounding environment (Sydney Harbour)	2	Waste Management (Table 8)
	Waste management	Recyclables not being recycled	2	Waste Management (Table 8)
	Waste management	On-site build-up of litter resulting in a health, fire or safety hazard	2	Waste Management (Table 8)
Hazardous materials storage and handling	Stormwater and water quality management	Accidental spills entering Sydney Harbour.	2	Stormwater and Water Quality Management (Table 7)

	Stormwater and water quality management	Accidental spills contaminating land on-site	2	Stormwater and Water Quality Management (Table 7)
	Emergency Response	Risk of harm to human health or the environment as a result of accidental contact with hazardous or poisonous goods	3	Hazards and Risks and Emergency Response (Table 12)
	Air quality and odour	Accidental release of air pollutants or odorous substances	2	Air Quality and Odour Management (Table 13)
All site activities	Fire safety	Building operates in a safe manner for occupants	3	Hazards and Risks and Emergency Response (Table 12)
Sale / Supply of Liquor	Patron Safety	Building operates in a safe manner for occupants	3	Hazards and Risks and Emergency Response (Table 12)
	Noise Management	Noise nuisance to surrounding sensitive receivers	3	Noise Management (Table 9)

2.3 Roles and Responsibilities

All relevant staff employed, event and function operators and contractors appointed by the WBCT Management are formally advised of their obligations under the OEMP and informed of the significance of the OEMP. This process is achieved via implementation of a site-specific induction and training as required. Responsibilities under the OEMP are outlined in position descriptions, Standard Operating Procedures and generally integrated with various quality management systems.

Each staff member is also responsible for environmental compliance. There is a duty of care to the environment by all personnel. Roles and responsibilities associated with functions and events are discussed below.

Port Authority - Senior Manager Asset Management and Development (SMAMD)

Port Authority Senior Manager Asset Management and Development (SMAMD) is responsible for building maintenance, landscaping, heritage and fixed plant and equipment within and surrounding the building.

Port Authority – Venue Manager

The Venue Manager is responsible for ensuring suitable contractual arrangements are in place that require OEMP compliance during functions and events (which are managed by the Function & Events Manager), and for liaising with the Function & Events Manager and the Environment Operations Manager (EOM) in regards to OEMP compliance.

The Venue Manager's obligations and environmental responsibilities relating to operation of the development (for functions) and this OEMP include (but are not limited to):

- Receiving and assessing event and function applications.
- Ensuring OEMP compliance at events and functions by way of venue hire contracts.
- Investigating incidents of non-compliance with the OEMP during an event or function and reporting these incidents to the EOM.
- Contacting the Functions and Events Manager as required during a function to address complaints received through Port Authority's 24/7 community enquiries and complaints line (refer to Section 2.4).
- Auditing, as required, of any Contractor for environmental compliance (against this OEMP) as appropriate.

Venue Hirer - Functions and Events Manager (FEM)

On days when a function or event is held, the Functions and Events Manager (FEM) is responsible for ensuring OEMP compliance in accordance with the venue hire contract with Port Authority. This also involves facilitating subcontractors and patron compliance with the OEMP, as required.

The FEM is responsible for using the facility for functions and events in accordance with their venue hire contract, including (but not limited to):

- Implementing specific control measures contained in this OEMP that fall under the responsibility of their venue hire contract.
- Advising the Venue Manager of any non-compliance with this OEMP.
- Developing a Contractor's EMP (if required under their contract) in accordance with any site specifications under their individual contracts and the requirements of this OEMP.
- Ensuring that all staff involved in managing the function are aware of environmental responsibilities and obligations and have received environmental training in accordance with this OEMP.
- Monitoring adherence of sub-contractors to this OEMP and recommending required changes to the operator.
- Consultation with Council, State Agencies and the community as may be required by the OEMP or the Venue Manager.
- Notifying the community and relevant stakeholders, including Council and the Police, of scheduled functions and events incorporating amusement rides or similar activities, outdoor activities in the WB4 hardstand area and/or WB5 car park from 6:00pm and up to 12:30pm (in accordance with Condition D14).
- Addressing complaints related to functions as required by the Venue Manager (refer to Section 2.4).
- Security of the function.

The FEM is also responsible for any Contractors that they have engaged in works at the site, (for example, temporary structures construction and waste disposal contractors) and must ensure that these Contractors are appropriately licensed and aware of their environmental responsibilities.

Port Authority - Mobile Patrol Security

The Port Authority Mobile Patrol Security is responsible for managing the gatehouse on a 24/7 basis and ensuring that vehicles entering the site via Robert Street are suitably authorised.

Port Authority – Environment Operations Manager (EOM)

The EOM provides advice on environmental matters to the Venue Manager. The EOM is responsible for reporting non-conformances and incidents externally (eg. EPA, DPIE) as required under the planning approval or State legislation. The EOM is also responsible for the ongoing review of this OEMP as required.

Port Authority – Community Relations Manager (CRM)

The CRM is responsible for registering function related complaints in the Port Authority Complaints Register. The CRM also has responsibilities related to the implementation of the Complaints Response Procedure (for details refer to Section 2.4).

Port Authority – Work Health and Safety Manager (WHSM)

The WHSM is responsible for emergency management.

Port Authority – General Counsel

The General Counsel is responsible for ensuring that the Venue Hire Agreements include the requirements of the planning approval and OEMP. The General Counsel prepares Venue Hire Agreements in consultation with the EOM and the Venue Manager.

2.4 Complaints and Response Procedure

Community complaints and general enquiries may be received through a number of routes. The contact details and procedures for the public to make general enquiries or lodge complaints about functions and events at the White Bay Cruise Terminal are discussed below.

Port Authority Complaints Procedure and 24/7 Contact Line

The public can make general enquiries or lodge complaints about functions and events at the White Bay Cruise Terminal through Port Authority **24/7 community enquiries and complaints line** on **02 9296 4962**.

Service NSW manages Port Authority's complaints and enquiries line on a 24/7 basis. This ensures complaints are managed in real-time at any time of the day or night.

Port Authority Complaints procedure is available in Port Authority's website (<https://www.portauthoritynsw.com.au/community/community-complaints-procedure/>) and involves the following:

1. Call 24/7 community enquiries and complaints line on 02 9296 4962.
2. Service NSW will receive the complaint and take details of the nature of the call, including where possible date, time, reason for complaint, etc.
3. A verbal response is provided, including an outline of how the call will be managed.
4. Action is taken by Service NSW depending on the nature of the complaint. This may include contacting Port Authority's operations team for real-time investigation and action if required.

5. Service NSW emails the complaint to Port Authority.
6. Details on the response outcome will be emailed to the complainant by Port Authority within three working days.
7. Complaints will be registered, and allocated a reference number and kept in a central database by Port Authority.

Emergency Services

In case of fire, medical or police emergency, dial Triple Zero (000).

Emergency calls directed to Service NSW will be immediately forwarded through to the Port Authority Vessel Traffic Service (VTS) for immediate action.

Port Authority's mobile patrol security is present 24/7 at the Robert St gate.

Port Authority Office Hours (08:30 -17:00 Monday to Friday)

Complaints and enquiries can also be made during office hours through the following:

- Telephone: (02) 9296 4999 (Port Authority switchboard)
- Fax: (02) 9296 4742
- Postal: PO Box 25, Millers Point, NSW 2000
- Email: enquiries@portauthoritynsw.com.au

Notifications

In accordance with Condition D14, the telephone number of the FEM, its delegate or other appropriate venue representative, will be provided to surrounding residents, Council and the Police at least seven days prior to any function or event that incorporates amusement rides or similar activities, outdoor activities in the WB4 hardstand area and/or WB5 car park from 6:00pm and up to 12:30pm. The notification for such events is also uploaded in the Port Authority's website between one to two weeks prior to the function or event. The FEM, or its representative, will be required to be present at the WBCT for the entire function and be contactable by Port Authority's representatives.

Independent of how the complaint is received, all complaints and enquiries will be forwarded to the Port Authority's Community Relations Manager. Once a complaint is received (via the 24/7 community enquiries and complaints line, the Community Relations Manager during office hours or any other route), the matter will be investigated with the aim of resolving it as soon as practicable.

The Port Authority's Community Relations Manager will be responsible for logging all complaints into the Complaints Register. The information captured in this register will, as possible, include:

- date and time of the contact or complaint;
- means by which the contact or complaint was made (telephone, mail or email);
- any personal details of the individual who provided the information or complaint, or if no details were provided, a note to that effect;
- the nature of the comment or complaint;
- record of operational and meteorological condition contributing to the comment or complaint;
- any action(s) taken by Port Authority in relation to the comment or complaint; including any follow-up contact with the individual who provided the information or complaint;
- if no action was taken by Port Authority in relation to the comment or complaint, the reason(s) why no action was taken.

Once the complaint or enquiry has been addressed the item will be then be closed. Any actions arising that cannot be managed immediately will become an outstanding action in the register until it is closed off.

2.5 Reporting

Function Performance Reports (Functions between 501 and 2,500 patrons)

In accordance with Condition A15, Function Performance Reports will be prepared at the conclusion of each 12-month period (reporting period), or at other times as directed by the Planning Secretary, of the 3-year Trial Period required under Condition A11 for functions between 501 and 2,500 patrons. The Port Authority will notify the Planning Secretary the commencement of the 3-year trial period.

If a minimum of 2 functions of each of the function categories identified in Table 1 (including small trial function for 501 to 1000 patrons, medium trial function for 1001 to 1500 patrons, and large trial functions for 1501 to 2500 patrons) are not held during the 3 year trial period, the trial period for these functions will continue until such time these functions are held (Condition A14). For each function category identified in Table 1, a minimum of 2 types of functions, such as an indoor function, an outdoor function in the WB4 hardstand area and/or WB5 car park, or an indoor and outdoor function in the WB4 hardstand area and/or WB5 carpark, must be held (Condition A13).

The Function Performance Reports will address the following (Condition A16):

- (a) an assessment of the trial function's performance and compliance with the (relevant) terms of this approval, including any approved monitoring and management plans and any other licences, permits or approvals, and interpretation and discussion of these results;
- (b) the results of noise monitoring carried out for each trial function under condition A12 and as required by Condition D12. Notwithstanding, noise monitoring must be carried out for large trial functions with outdoor activities from 6:00 pm and up to 12:30 am in the area to the south of the cruise terminal building. Noise monitoring is to be undertaken in accordance with AS1055 for outdoor sound level measurements, or a commensurate method identified in the Operational Noise Management Plan for functions;
- (c) a comparison of the environmental impacts and performance of the trial function against the environmental impacts and performance predicted in the documents listed in condition A1 and as modified by conditions of this approval;
- (d) a list of occasions in any preceding reporting period where environmental performance requirements for the trial function have not been achieved indicating the reason for failure to meet the requirements and the action taken to prevent recurrence of that type of incident and/or non-compliance;
- (e) identification of trends in monitoring data of trial functions over the duration of the reporting period;
- (f) details of the complaints received and how these complaints were addressed and resolved including a description of any outstanding complaints and reasons why they have not been resolved;
- (g) environmental management targets and strategies for the following reporting period, taking into account identified trends in monitoring results; and
- (h) Port Authority's response to any requirements imposed by the Planning Secretary on the preceding Function Performance Report.

A copy of each Function Performance Report will be provided to the Council, EPA, TfNSW and the Community Liaison Group for their information within one month of the end of the reporting period and made publicly available on the Port Authority's website (Condition A17).

Should the minimum trial function requirements identified in Section 1.2 and Table 1 not occur during the trial period, then Function Performance Reports must continue to be prepared in accordance with conditions A15 and A16. The Function Performance Reports must be submitted to the Planning Secretary within one month following the holding of such trial functions (Condition A18).

Compliance Summary Reports

In accordance with Condition D13, Compliance Summary Reports dealing with functions and events will be prepared at the end of each quarter including a summary of:

- each function held and the number of patrons permitted in each hall; and
- any event compliance issues for that quarter, particularly in relation to noise impacts and monitoring results, including complaints received, and traffic impacts.

The reports will be made available to the Planning Secretary on request.

Records

All records required to be kept by this OEMP shall be kept for a minimum of five (5) years and shall be available for examination by a suitably qualified person authorised to inspect the OEMP. An authorised person includes a representative of a relevant regulatory agency or any other person authorised by the Port Authority.

Document Currency

The currency of all copies of the OEMP shall be reviewed on a need basis to ensure that current versions of the OEMP are available to staff and contractors and obsolete versions are removed to avoid errors and confusion. OEMP currency will also be maintained via controlled distribution of new revisions, as they become available, to relevant staff and contractors (with obsolete versions removed concurrently). The current version of the OEMP will be available on the Port Authority's website.

Non-Conformance Register

A Non-Conformance Register will be maintained which contains all corrective action notices.

2.6 Induction and Training

All staff and contractors working at the site are required to complete the Port Authority WBCT specific site induction course prior to commencing any work or activity at the WBCT. The induction includes a questionnaire which requires a minimum pass mark. The site specific induction course includes:

1. Control procedures for day-to-day and event based operational activities that can be followed to minimise environmental impacts
2. Site layout
3. Safety procedures and port security
4. Emergency evacuation
5. Spill management
6. Traffic management, Access and Parking
7. Hours of operation
8. Noise management
9. Site hazards
10. User responsibilities and site rules

This will foster an awareness of environmental issues, minimise environmental impacts and inform staff and contractors of their responsibilities and duties.

Records of all site inductions and any targeted environmental training are maintained and include who was trained, when the person was trained, the name of the trainer and a general description of the training content.

2.7 OEMP Review

The OEMP and sub plans will be reviewed on a need basis.

The review will be initiated by the EOM or the Venue Manager and will consider the following as required:

- Modifications of the Project Approval
- Any relevant agency input or requirements from DPIE.
- Relevant updates of maintenance/ operational activities.

- Environmental monitoring outcomes.
- Incidences and non-conformances outcomes.
- Changes in organisational structure and responsibilities.
- Changes in standards and legislation.
- All relevant sub-plans.

Any revisions of the OEMP will be forwarded to DPIE.

2.8 Emergency Contacts and Incident Response

The OEMP includes the phone numbers of the relevant government agencies and emergency services that may be required to be contacted during and in response to pollution incident (Table 5).

In accordance with Section 148 the *Protection of Environment Operations Act 1997* (POEO Act) there is a duty to report pollution incidents causing or threatening material harm, immediately after the person becomes aware of the incident.

In accordance with Section 147 of the POEO Act, harm to the environment is material if:

- it involves actual or potential harm to the health or safety of human beings or to ecosystems that is not trivial, or
- it results in actual or potential loss or property damage of an amount, or amounts in aggregate, exceeding \$10,000 (or such other amount as is prescribed by the regulations), and

(Note: loss includes the reasonable costs and expenses that would be incurred in taking all reasonable and practicable measures to prevent, mitigate or make good harm to the environment).

Material harm includes on-site harm, as well as harm to the environment beyond the premises where the pollution incident occurred.

Pollution incidents causing or threatening material harm must be notified to each of the following relevant authorities:

- DPIE
- the EPA
- the Ministry of Health via the Hornsby Public Health Unit
- SafeWork NSW (formerly WorkCover)
- Inner West Council
- Fire and Rescue NSW

A pollution incident that is required to be notified under section 148 of the Act, needs to be verbally notified to each relevant authority first, and then needs to be followed by notification in writing within 7 days of the date on which the incident occurred.

If the incident presents an immediate threat to human health or property, Fire and Rescue NSW, the NSW Police and the NSW Ambulance Service should be contacted first for emergency assistance - phone 000. The other response agencies must still be contacted after that to satisfy notification obligations.

If the incident does not require an initial combat agency, or once the 000 call has been made, notify the pollution incident to the relevant authorities in accordance with Section 148 of the POEO Act. Contact details of relevant authorities under Section 148 of the POEO Act and other key agencies are provided in Table 5.

Complying with these notification requirements does not remove the need to comply with any other obligations for incident notification, for example, those that apply under other environment protection legislation or legislation administered by SafeWork NSW.

Table 5: Key agency contact details

Agency	Phone Number
Port Authority	(02) 9296 4000
Sydney Water	13 20 90 (24 hours)
Ausgrid Loss of supply, fallen wires, or other electrical emergency Jemena Gas	13 13 88 (24 hours) 13 19 09
Inner West Council	(02) 9392 5000
Environment Protection Authority (EPA)	131 555 (24 hours) (The Environment Line)
NSW Ministry of Health Camperdown Public Health Unit	(02) 9391 9000 (02) 9515 9420
Police – Leichhardt Non-emergency Emergency	 (02) 9552 8099 000
NSW Ambulance Non-emergency Emergency	(02) 9320 7777 000
Fire and Rescue NSW – Leichhardt Fire Station Non-emergency Emergency	 (02) 9560 1267 000
SafeWork NSW	13 10 50

3 Implementation

3.1 Risk Assessment

As part of this OEMP, a risk assessment has been undertaken to ensure that the outcomes of the environmental assessment, conditions of approval, and any other site investigations are effectively translated into operation at the WBCT. Each Operational Environmental Management Issue Table identifies potential impacts associated with each operational activity for the site and how they are to be managed, referring to specific control measures outlined in this document.

The risk assessment process utilised, which is consistent with Australian Standard AS ISO 31000:2018 Risk Management Guidelines and Port Authority's Risk Assessment Matrix, uses qualitative measures to estimate the consequence or impact of an event, along with the estimate of likelihood.

Each risk was assessed as being low (L), moderate (M), Significant (S) or Extreme (E) in terms of both consequence and likelihood. The Risk Analysis Matrix shown in Table 6 was applied to assess the priority of the various hazards identified.

Table 6: Predicted Level of Risk

Likelihood	Consequences				
	Insignificant	Minor	Moderate	Major	Catastrophic
Almost Certain	M	S	S	E	E
Likely	M	M	S	E	E
Moderate	L	M	M	S	E
Unlikely	L	L	M	S	S
Rare	L	L	M	M	S

3.2 OEMP Environmental Impacts and Control Measures

Table 7 – Operational Environmental Management Issue – Stormwater and Water Quality Management

Stormwater and Water Quality Management	
Environmental Objectives	
<p>To avoid detrimental impact on the water quality and marine environment of Sydney Harbour.</p> <p>To maintain and protect the integrity of Sydney Harbour and other waterways.</p> <p>To comply with the following legislation:</p> <ul style="list-style-type: none"> – <i>Protection of the Environment Operations Act 1997</i> – <i>Protection of the Environment Operations Regulation (General) 2009</i> – <i>Environmental Planning and Assessment Act 1979</i> – NSW Health and Safety requirements 	
Potential Environmental Impacts	Risk Rating
1. Detrimental impact on the water quality and marine environment of Sydney Harbour.	M
2. Non-compliance with legislative requirements.	M
Control Measures	Responsibility
There will be no dumping of rubbish, chemicals, or fuels, into Sydney Harbour.	FEM
Any spillage of liquid waste, chemicals or fuels will be contained and cleaned up as soon as practical in a manner which minimises any discharge to the environment.	FEM
The Venue Manager will ensure that the FEM is aware of the location of the emergency spill kits (including bunds and clean up material) to be use dint he event of a spillage.	Venue Manager
Sewage Discharge	
In accordance with Sydney Water's trade waste requirements, a 5000 litres grease trap has been installed at the terminal building	SMAMD

Monitoring

Regular visual inspection of the ground on the wharf shall be undertaken during the function to ensure there is no accidental spillage of waste, chemicals or fuels such that they could be washed into the Harbour in a rain event.

FEM

Reporting

If accidental spillage of waste, chemicals, or fuels occurs with the potential to discharge into Sydney Harbour this shall be immediately reported to Port Authority's Venue Manager and EOM.

FEM

All monitoring data and maintenance records shall be available to the regulating authority on request.

EOM, Venue Manager

In the event of a major spill or release of pollutants from the site, the incident will be reported in accordance with the notification requirements set out in Section 2.8 of this OEMP.

EOM, Venue Manager

Performance Indicators

1. Stormwater discharge requirements are met.
2. The absence of spills resulting in detrimental impact on the water quality and marine environment of the local area.

Corrective Actions

Corrective Actions

1. Non-conformance with this OEMP shall be documented and corrective action request (CAR) issued. All CARs will be included in the non-conformance register.

Table 8 – Operational Environmental Management Issue – Waste Management

Waste Management	
Environmental Objectives	
<p>To minimise waste generated at the site and reduce to volume of waste requiring disposal to landfill.</p> <p>To prevent disposal of waste from site to receiving environments.</p> <p>To maintain the site in a neat and tidy state without build-up of litter.</p> <p>To ensure compliance with the following legislation:</p> <ul style="list-style-type: none"> - <i>Protection of the Environment Operations Act 1997</i> (POEO Act) - <i>Protection of the Environment Operations (Waste) Regulation 2014</i> - <i>Waste Avoidance and Resource Recovery Act 2001</i> 	
Potential Environmental Impacts	Risk Rating
a) Litter entering surrounding environment (Sydney Harbour).	L
b) Recyclable not being recycled.	L
c) On-site build-up of litter resulting in a health, fire or safety hazard.	M
Control Measures	Responsibility
a) Encourage contractors and suppliers to minimise packaging and select materials with less packaging.	Venue Manager
b) Ensure that a dedicated storage area for the separation, collection and recycling of waste with good access for all building occupants and for collection by recycling companies is provided and maintained.	SMAMD
c) On-site waste storage facilities of suitable scale and number shall be provided.	SMAMD, Venue Manager
d) Between collection periods, all waste / recyclable materials generated upon the site shall be kept in enclosed bins with securely fitting lids so that the contents are not able to leak or overflow.	SMAMD, Venue Manager
e) If required, ensure correct handling and storage of hazardous wastes and removal/disposal by licenced contractor to approved facility.	SMAMD

- f) Appropriate signage shall be displayed to inform personnel and visitors of waste disposal facilities.

SMAMD

Monitoring

Responsibility

Monitor quantities (volume and/or weight) of waste disposal and recycled. This monitoring shall be used to determine whether collection frequencies are adequate.

SMAMD

Inspections of the wharf area shall be undertaken after a function to ensure there is no ground waste that could be washed into the Harbour in a rain event.

SMAMD

Reporting

Responsibility

- a) If accidental spillage of waste material occurs with the potential to discharge into Sydney Harbour this shall be immediately reported to the Venue Manager.

FEM

- b) Failure of any aspect of the waste management system shall result in a review of the reasons for the failure and the implementation of corrective actions.

Venue Manager

Performance Indicators

- a) Visual inspection of on-site storage and permanent drains shall be used to assess compliance with waste management plan. The following shall indicate a failure and the need for corrective action:
- presence of litter on the property;
 - presence of litter in adjacent environments; and
 - presence of pests or nuisance species.
- b) Compliance with the *Protection of the Environment Operations Act 1997 (POEO Act)* and the *Protection of the Environment Operations (Waste) Regulation 2014*

Corrective Actions

Should extensive littering occur, a review of the waste management systems will be undertaken and appropriate measures (e.g. bin placement, education) shall be implemented, such as provision of additional waste containers (either general or specific purpose) or an increase in the frequency of waste collection.

Any waste spillage that is to occur on-site shall be cleaned up immediately using appropriate methods. If required, the responsible entity shall arrange professional clean-up services.

If a spillage could cause any part of the site to be declared contaminated, action shall be taken to remediate the area affected by that spillage to the extent that such a declaration would not be required.

If a failure in the waste management system has occurred (as a result of a spillage or extensive littering), the identified failure in the waste management procedure shall be immediately corrected.

Table 9 – Operational Environmental Management Issue – Noise Management

Noise Management	
Environmental Objectives	
<p>Minimise operational noise impact on nearby sensitive receptors.</p> <p>To ensure compliance with the following legislation:</p> <ul style="list-style-type: none"> – <i>Protection of the Environment Operations Act 1997</i> – <i>Protection of the Environment Operations (Noise Control) Regulation 2017</i> – Noise Policy for Industry (2017) <p>To ensure that the noise limits specified in condition D4 are complied with.</p> <p>To ensure that the operational restrictions imposed by conditions D4A – D10 are complied with.</p>	
Potential Environmental Impacts	Risk Rating
Noise nuisance to surrounding sensitive receivers	S
Control Measures	Responsibility
<p>a) An Operational Noise Management Plan (ONMP) for Functions has been prepared and implemented and provided in Appendix A of this report. It details methods available to mitigate noise during the use of the WBCT for functions, including:</p> <ul style="list-style-type: none"> - Details of noise limits to be applied during functions. - Mitigation measures and operational procedures to ensure that the noise controls specified in the Project Approval are implemented. - Monitoring protocols. - Procedures for responding to complaints including reporting of complaint management. - Nominated responsibilities for noise control during operation, and response to complaints. 	EOM
<p>b) A Venue Hire Agreement between Port Authority and the Functions and Events company is required for all Functions at WBCT. The Venue Hire Agreement specifies, amongst other requirements, Venue sound limits inside the building, event finish times and prohibits “amplified music” in external areas.</p>	<p>General Counsel</p> <p>Venue Manager</p> <p>FEM</p>

c) The Venue Hire Agreement will specify that no more than 2,500 people can be in attendance at any one time. The total number of patrons will need to be confirmed prior to approving the application for the Function and will be documented in the Venue Hire Agreement.	General Counsel Venue Manager
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d) The sale or supply of liquor can only occur if an appropriate liquor licence is first obtained from the Independent Liquor and Gaming Authority.	FEM
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Monitoring	Responsibility
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Monitoring of noise levels shall be undertaken during operations as per the Operational Noise Management Plan for Functions (Appendix A).	FEM / Venue Manager / EOM
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In accordance with Condition D12 noise monitoring will be carried out for functions incorporating amusement rides or similar activities, and outdoor activities in the WB4 hardstand area and/or WB5 car park from 6:00pm and up to 12:30am (for details refer to Appendix A).	FEM
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Reporting	Responsibility
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a) In accordance with Condition D13 a Compliance Summary Report will be prepared quarterly which records the details of each function and any compliance issues during that quarter (for details refer to Section 2.5).	Venue Manager, EOM
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b) In accordance with Conditions A15-A18, Function Performance Reports will be prepared for functions between 501 and 2,500 patrons at the conclusion of each 12 month period of the three-year trial period for these type of functions (for details refer to Section 2.5)	EOM
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c) Records of all noise-related complaints received and corrective actions undertaken shall be kept as per Appendix A.	CRM
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Performance Indicators

No valid noise complaints received in relation to operation of the WBCT for functions.

No exceedance of the noise limits specified in Condition D4, D9 and D10 of the Project Approval.

No functions operating outside the hours of operation approved under Conditions D5, D6 and D7 of the Project Approval.

Corrective Actions

Non-conformance with the Noise Management Plan shall be documented and a corrective action request (CAR) issued. All CARs shall be included in the non-conformance register. The person/entity responsible for the non-compliance shall implement the corrective action.

Table 10 – Operational Environmental Management Issue – Community Consultation, Enquiries and Complaints System

Community Consultation, Enquiries and Complaints System	
Environmental Objectives	
<p>The purpose of this Operational Complaints Management System is to:</p> <ul style="list-style-type: none"> • define the process of recording complaints and enquiries; • outline the communication process for addressing and resolving complaints and enquiries; • outline the process for the management and action for resolution of the complaint; • outline the required process in the case of escalation of a complaint into a dispute. 	
Potential Environmental Impacts	Risk Rating
a) Impacts on relationships with stakeholders due to poor communication and/or unresolved issues.	M
Control Measures	Responsibility
a) Use of the existing Glebe Island and White Bay Community Liaison Group to discuss WBCT-related issues	CRM
b) Ensure that the Port Authority phone lines (in Section 2.4) are available and up to date in the Port Authority's website and this OEMP.	CRM, EOM
c) The Complaints Management Procedure described in Section 2.4 of the OEMP will be applied to address and respond to issues raised by the community.	CRM
d) Make available in Port Authority's website information relevant to the public related to the use of the White Bay Cruise Terminal for Functions (OEMP, complaints and inquiries number and procedures, etc).	EOM, CRM
e) In accordance with Condition D14 all surrounding residents, Council and the Police will be notified at least seven days prior to a function which incorporates amusement rides or similar activities, and outdoor activities in the WB4 hardstand area and/or WB5 car park from 6pm and up to 12:30am. The notice will include date and nature of event, the hours of operation, the	FEM

expected patron numbers, a description of the outdoor activities, a name and contact number for an appropriate venue representative.

Monitoring	Responsibility
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Port Authority shall monitor relationships with key stakeholders through the avenues described above.

CRM

Reporting	Responsibility
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a) For audit and compliance purposes, details of all complaints are to be logged and updated in the Port Authority's Centralised Complaints Register as described in Section 2.4.

CRM

b) The Consolidated Complaints Register shall be used to track the progress of complaints handling, ensure all involved personnel understand and maintain engagement with the process and produce statistics that assist in improving the complaint management system.

CRM

a)

Performance Indicators

- a) All emergency complaints acknowledged within 2 hours via telephone.
- b) Non-emergency complaints received acknowledged within 24 hours via telephone.
- c) All complaints resolved and a response provided within 5 working days.

Corrective Actions

- a) Non-conformance with this plan shall be documented and a corrective action request (CAR) issued. All CARs shall be included in the non-conformance register.
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Table 11 – Operational Environmental Management Issue – Transport, Traffic Management and Site Access

Transport and Traffic Management and Site Access	
Environmental Objectives	
Ensure safe and efficient access of general traffic to and from the WBCT.	
Potential Environmental Impacts	Risk Rating
a) Functions causing traffic impacts in internal and external roads	M
b) Traffic causing injury or loss of life	L
Control Measures	Responsibility
<p>a) An Operational Transport, Traffic and Access Management Plan (OTTAMP) for Functions and Events has been prepared for the WBCT, (refer to Appendix B). The OTTAMP will be implemented to:</p> <ul style="list-style-type: none"> - Ensure the efficient and orderly management of traffic and pedestrian activities at the WBCT. - Manage parking arrangements for functions and events. - Manage parking arrangements for staff and contractors associated with functions. - Manage access arrangements for port related traffic that will continue to obtain access to the port via Robert Street while a function is taking place at the WBCT. 	EOM
b) Ensure that the FEM is aware of its obligations under the OTTAMP as set out in a Venue Hire contract with Port Authority.	Venue Manager
Monitoring	Responsibility
The effectiveness of the control measures implemented for traffic management shall be monitored by the Venue Manager as per Appendix B to allow for the revision of the OTTAMP as required to deliver the performance outcomes listed below.	EOM, Venue Manager
Reporting	Responsibility

-
- a) Traffic incidents and complaints will be registered through the Port Authority Corporation Centralised Complaints Register. CRM

Performance Indicators

No valid traffic complaints

No traffic accidents on or relevant to the site.

Corrective Actions

Non-conformance with this plan shall be documented and a corrective action request (CAR) issued. All CARs shall be included in the non-conformance register.

Table 12 – Operational Environmental Management Issue – Hazards and Risks and Emergency Responses

Hazard and Risks and Emergency Responses	
Environmental Objectives	
To ensure emergency response procedures are adequate.	
Potential Environmental Impacts	Risk Rating
a) Risk of harm to human health or the environment as a result of fire or exposure to dangerous or hazardous goods.	M
Control Measures	Responsibility
<p>a) An Emergency Plan (EP) and a Safety Management System (SMS) were prepared prior to operation in accordance with Conditions of Approval B24 and B25.</p> <p>An Emergency Management Manual has been prepared under the EP and provides all management requirements and specific actions to be taken in the event of emergencies. The Emergency Management Manual is updated every 5 years, immediately after an incident or whenever a change is made to the contents by a nominated “competent” person in accordance with AS3745-2010 <i>Planning for emergencies in facilities</i>.</p>	WHSM
b) The Venue Hire Contract to include requirements for fire evacuation and safety, which covers (but not limited to) requirements for fire wardens during functions, security officers, use of DGs, compulsory inductions and inspections.	General Counsel
c) Chemicals, flues and oils will be stored and handled in appropriately roofed and bunded areas in accordance with Condition of Approval B26 (see Table 5).	SMAMD, EOM
c) All personnel associated with managing a function to be informed of emergency evacuation procedures. Every single person working at the WBCT is required to complete a compulsory induction.	WHSM, FEM

d) Any hazardous substances will be properly stored in secured locations and adequate signage installed to warn of the location of dangerous goods. All personnel associated with a function to be informed of dangerous goods storage areas and instructed to avoid these areas.	SMAMD
e) In the event of a spill, refer to Table 5 Stormwater Management.	FEM
f) The sale or supply of liquor can only occur if an appropriate liquor licence is first obtained from the Independent Liquor and Gaming Authority.	FEM
g) To ensure the building operates in a safe manner for occupants the following fire safety management measures will be implemented: <ul style="list-style-type: none"> - In accordance with Condition A7, the total number of occupants during a function or event shall not exceed 2,500. - Smoking is prohibited anywhere in the enclosed areas of the building, including services pods and meal rooms. - Routine servicing and maintenance are undertaken for fire safety systems and emergency equipment. - External fire hydrants, fire detection and occupant warning systems, fire hose reels, exit & emergency signage will be maintained in a manner compliant with the fire safety regulations. - Pyrotechnics must not be used inside the terminal at any time. - Emergency exit routes are included in standard event arrangements, particularly large "sit-down" dinner events, in accordance with Fire evacuation and safety requirements - Venue hirers will not be allowed to bring or permit any explosive, fuel, ammunition, firearm or flammable liquid or substance or any dangerous weapon to be brought into or used in the White Bay Cruise Terminal or structures constructed in its environs except with the express written permission of the Venue Manager 	SMAMD WHSM Venue Manager
h) An Emergency Services meeting point has been established at White Bay 3.	WHSM

Site personnel is required to have the Emergency Plus app which has a function that refers to @what3words. This system has grid referenced the entire planet into 3m² plots of land and if this reference is used when initiating an emergency call our Triple Zero (000) call centre can geolocate the incident to a 3m² point.

The WBCT's Emergency Management Manual has been updated to include the Emergency Services meeting point and the requirement for site staff to have the Emergency Plus app.

Monitoring	Responsibility
In accordance with Part 9 of the EP&A Regulation, Fire Safety Statements are prepared on an annual basis confirming that fire safety measures have been assessed by an accredited fire safety practitioner and comply with applicable fire safety requirements. The Annual Fire Safety Statements are provided to Council and the Fire Commissioner, and are displayed in the building.	SMAMD
Six monthly wet and dry fire testing	SMAMD
An inspection of dangerous goods storage areas and spill kits should be made prior to each function to ensure storage areas and spill kits are in a suitable condition for the function.	SMAMD
Monitoring of emergency agency protocols on an annual basis to update any emergency response requirements or evacuation plans.	<u>WHSM</u> SMAMD

Reporting	Responsibility
a) The Venue Manager is to report any accident or emergency to the relevant emergency agency in accordance with Section 2.8.	Venue Manager

Performance Indicators

- a) No serious injury or damage/loss of property caused by operational activities.

Corrective Actions

Non-conformance with this OEMP shall be documented and corrective action request (CAR) issued. All CARs will be included in the non-conformance register.

Liaison with the New South Wales Police Service and relevant emergency service agencies shall be undertaken from time to time in relation to crime prevention.

Table 13 – Operational Environmental Management Issue – Air Quality and Odour Management

Air Quality and Odour Management	
Environmental Objectives	
To minimise airborne transportation of pollutants, including odour, from the developed project site.	
Potential Environmental Impacts	Risk Rating
a) Odour nuisance.	L
Control Measures	Responsibility
a) Events will not be permitted to carry out activities that are likely to result in the emission of air pollutants or which will require the release of odorous substances. Burning of any garbage, vegetation or other combustible material is not permitted.	Venue Manager
b) If an event requires odorous substances to be handled or includes activities which will result in the potential for the emission of air pollutants or odours then an event specific Air Quality and Odour Management Plan shall be required by the event contract.	Venue Manager
i) The event specific Air Quality and Odour Management Plan will include Identification of potential air pollution sources, and measures to prevent the release of air pollutants and odorous substances.	FEM
Reporting	Responsibility
The FEM is to report the accidental release of air pollutants or odorous causing substances to the Venue Manager	FEM
Performance Indicators	
a) No release of air pollutants or odour from operation activities	
b) No valid complaints received.	
Corrective Actions	
Non-conformance with this plan shall be documented and a corrective action request (CAR) issued. All CARs shall be included in the non-conformance register.	

Table 14 – Operational Environmental Management Issue – Energy and Water Consumption

Energy and Water Consumption	
Environmental Objectives	
To reduce the use of non-renewable water and energy resources.	
Potential Environmental Impacts	Risk Rating
a) Inefficient use of valuable water resources.	L
b) Inefficient use of energy contributing to the greenhouse gas emissions.	L
Control Measures	Responsibility
a) Rainwater collected from the roof of the WBCT will be stored in rainwater tanks and then re-used for toilet flushing and irrigation for landscaping on-site to reduce the consumption of potable water.	SMAMD
b) Purchase water efficient appliances (AAA rating system or above) such as dishwashers and washing machines.	SMAMD
c) Reduce potable water demand through the efficient use/avoidance of evaporative or water cooling tower systems.	SMAMD
d) Use and maintain low energy and energy efficient appliances (such as fridges, fans and printers) and ensure appliances turn off when not required.	SMAMD
e) Use energy efficient light bulbs or compact fluorescent lights.	SMAMD
f) Maximise use of natural light for lighting workspaces.	SMAMD
g) Perform comprehensive pre-commissioning and quality monitoring of building services performance.	SMAMD
h) Purchase renewable or 'green' energy for use on-site where possible.	SMAMD

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- | | |
|---|-------|
| i) Where feasible the terminal building shall make use of building monitor sensors for lighting and climate control that can review and adjust internal conditions. | SMAMD |
|---|-------|

Monitoring	Responsibility
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- | | |
|---|-------|
| Monitor water main and sub-metres to detect leaks, monthly. | SMAMD |
| Monitor electrical main and sub-metres, monthly. | |

Reporting	Responsibility
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- | | |
|---|-------|
| Monitoring records shall be used to create an ESD report that shall be submitted to the Port Authority annually. This report shall include updates on water and energy savings, and identification of future opportunities. | SMAMD |
|---|-------|

Performance Indicators

- | |
|--|
| No unsubstantiated significant increases in water or energy consumption. |
|--|

Corrective Actions

- | |
|--|
| Non-conformance with this plan shall be documented and a corrective action request (CAR) issued. All CARs shall be included in the non-conformance register. |
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APPENDIX A

NOISE MANAGEMENT PLAN

APPENDIX B

TRANSPORT TRAFFIC AND ACCESS MANAGEMENT PLAN

APPENDIX C

PORT AUTHORITY OF NSW - ENVIRONMENTAL POLICY

Commitment to Responsible Environmental Management

Port Authority of New South Wales is committed to protect and preserve port lands under its control and port waters in the ports of Sydney Harbour, Botany Bay, Newcastle, Port Kembla, Port of Eden and Port of Yamba. Port Authority also recognises that activities within the ports must be carried out in accordance with sound commercial practice. Our Environmental Policy covers the following sections:

Compliance with Health, Safety and Environmental Laws

Ensuring compliance with health, safety and environmental laws is adhered to, whilst taking corrective action when deficiencies are detected.

Port Use Planning

All development on port lands under its control is managed by the Port Authority to optimise efficiency while minimising the risk to and impact of that development on the ports and their surrounding communities.

Safe Handling of Materials

Port Authority manages and enforces the NSW dangerous goods regulations for port areas in order to provide for the safe and efficient handling of such goods.

Minimise Resource Usage

The Port Authority acts to minimise the use of raw materials, toxic substances, energy, water and other resources and encourages other port users to adopt a similar policy.

Immediate Response to Incidents

Port Authority maintains an emergency response capability within the ports of Newcastle, Sydney Harbour, Botany Bay, Port Kembla, Eden and Yamba to respond to marine emergencies. Port Authority will respond to port related emergencies and is the lead agency for responses to maritime incidents and clean-up of marine pollution within a broader area of operations stretching from Fingal Head, Port Stephens to Gerroa, Seven Mile Beach, south of Port Kembla. Port Authority may also extend its emergency response capability to assist in a co-ordinated response to a marine incident in other State ports and other NSW state waters.

The Port Authority requires that all incidents within the ports' boundaries be reported immediately.

Training Program

Port Authority continues to develop training programs and exercises to maintain a high level of environmental, safety awareness and emergency preparedness.

Cooperation

Port Authority co-operates with other regulatory authorities, its contractors, tenants and other port users to uphold its responsibilities.

Continual Improvement

Port Authority sets strategies and implements actions to continually improve its safety and environmental performance.

APPENDIX D

CONDITIONS OF PROJECT APPROVAL COVERED IN OEMP

Reference	Condition	Addressed								
A7	The use of the project site for functions shall not exceed a total of 500 patrons on the site at any one time, unless undertaken in accordance with Conditions A11 to A19.	Section 1.2								
A9	Functions are not permitted when a cruise ship is berthed at White Bay Wharf No. 5, except in unforeseen circumstances, such as extreme weather or mechanical failure.	Section 1.2								
A11	The Proponent may hold functions between 501 and 2,500 patrons, for a trial period of three years from a date notified by the Proponent to the Planning Secretary, unless otherwise agreed by the Planning Secretary.	Section 1.2								
A12	<p>During the three-year trial period, the Proponent must hold a minimum of two functions within each of the following trial function categories:</p> <table><tr><th>Trial function category</th><th>Number of patrons</th></tr><tr><td>Small trial function</td><td>501 to 1000 patrons</td></tr><tr><td>Medium trial function</td><td>1001 to 1500 patrons</td></tr><tr><td>Large trial function</td><td>1501 to 2500 patrons</td></tr></table>	Trial function category	Number of patrons	Small trial function	501 to 1000 patrons	Medium trial function	1001 to 1500 patrons	Large trial function	1501 to 2500 patrons	Section 1.2
Trial function category	Number of patrons									
Small trial function	501 to 1000 patrons									
Medium trial function	1001 to 1500 patrons									
Large trial function	1501 to 2500 patrons									
A13	For each trial function category identified in Condition A12, a minimum of two types of functions must be held, such as an indoor function, an outdoor function in the WB4 hardstand area and/or WB5 car park, or an indoor and outdoor function in the WB4 hardstand area and/or WB5 car park.	Section 1.2								
A14	If the minimum number of trial functions identified in condition A12 are not held during the three-year trial period, the trial period for these types of trial functions continues until such time they are held.	Section 1.2								
A15	The Proponent must prepare a Function Performance Report at the conclusion of each 12 month period (reporting period) of the trial period, or at such other times as directed by the Planning Secretary. The Function Performance Report must be submitted to the Planning Secretary no later than one month following each reporting period.	Section 2.5								
A16	<p>The Function Performance Report must address the following:</p> <p>(a) an assessment of the trial function’s performance and compliance with the (relevant) terms of this approval, including any approved monitoring and management plans and any other licences, permits or approvals, and interpretation and discussion of these results;</p> <p>(b) the results of noise monitoring carried out for each trial function under condition A12 and as required by</p>	Section 2.5								

Reference	Condition	Addressed
	<p>Condition D12. Notwithstanding, noise monitoring must be carried out for large trial functions with outdoor activities from 6:00 pm and up to 12:30 am in the area to the south of the cruise terminal building. Noise monitoring is to be undertaken in accordance with AS1055 for outdoor sound level measurements, or a commensurate method identified in the Operational Noise Management Plan for functions;</p> <p>(c) a comparison of the environmental impacts and performance of the trial function against the environmental impacts and performance predicted in the documents listed in condition A1 and as modified by conditions of this approval;</p> <p>(d) a list of occasions in any preceding reporting period where environmental performance requirements for the trial function have not been achieved indicating the reason for failure to meet the requirements and the action taken to prevent recurrence of that type of incident and/or non-compliance;</p> <p>(e) identification of trends in monitoring data of trial functions over the duration of the reporting period;</p> <p>(f) details of the complaints received and how these complaints were addressed and resolved including a description of any outstanding complaints and reasons why they have not been resolved;</p> <p>(g) environmental management targets and strategies for the following reporting period, taking into account identified trends in monitoring results; and</p> <p>(h) the Proponent's response to any requirements imposed by the Planning Secretary on the preceding Function Performance Report.</p>	
A17	A copy of each Function Performance Report must be provided to the Council, EPA, TfNSW and the Community Liaison Group for their information within one month of the end of the reporting period and made publicly available on the Proponent's website.	Section 2.5
A18	Should the minimum trial function requirements identified in Condition A12 not occur during the trial period, then Function Performance Reports must continue to be prepared in accordance with conditions A15 and A16. The Function Performance Reports must be submitted to the Planning Secretary within one month following the holding of such trial functions.	Section 2.5
A19	<p>Following the completion of the trial period incorporating a minimum of two types of functions in each trial function category, the Proponent may seek the Planning Secretary's approval to:</p> <p>(a) continue holding functions equivalent to the trial function categories that were held during the trial period;</p>	Section 1.2

Reference	Condition	Addressed
	<p>(b) permit functions that are likely to generate audible noise at any sensitive receiver to the hours of 7:00 am to 12:00 midnight, 4 days in any week (Conditions D6); and</p> <p>(c) permit an increase in the noise level of background music played in the area on the southern side of the terminal building to no more than 72 dBA (Condition D10).</p>	
B29	<p>The Proponent shall not permit any offensive odour, as defined under section 129 of the <i>Protection of the Environment Operations Act 1997</i>, to be emitted from the site which impacts on any sensitive receptors.</p> <p>Burning of any garbage, vegetation or other combustible material is not permitted.</p>	Section 3.2 Table 13
D4	<p>The Proponent shall design, construct, operate and maintain the project to ensure that the LA10 noise emitted from Functions shall not exceed the background noise level in an Octave Band Centre Frequency (31.5Hz – 8kHz inclusive) by more than 5db between 7.00am and 12:00 midnight at the boundary of any affected sensitive receiver.</p> <p>The Proponent shall ensure that the LA10 noise emitted from the site shall not exceed the background noise level in an Octave Band Centre Frequency (31.5Hz – 8kHz inclusive) between 12:00 midnight and 7.00 am at the boundary of any affected sensitive receiver.</p> <p>For the purpose of this condition, the LA10 can be taken as the average maximum deflection of the noise emission from the site.</p>	Section 3.2 Table 9 Appendix A
D4A	<p>The Proponent must ensure that a noise limiter capable of limiting and controlling amplified music is used on all audio equipment for functions and will result in compliance with the LA10 noise limits in Condition D4.</p>	Section 3.2 Table 9 Appendix A
D5	<p>The Proponent must only undertake setup, dismantling, delivery or removal of temporary structures, and amusement rides associated with the project that would generate an audible noise at any residential premises during the following hours:</p> <p>a) 7:00 am to 6:00 pm, Mondays to Fridays, inclusive;</p> <p>b) 8:00 am to 1:00 pm on Saturdays; and</p> <p>c) at no time on Sundays or public holidays.</p>	Sections 1.2, 3.2 Table 9 Appendix A
D6	<p>D6. Functions that are likely to generate an audible noise at any sensitive receiver must be limited to 7:00am to 11:30 pm, 4 days in any week, unless otherwise agreed by the Planning Secretary. All patrons are to vacate the site by 12:00 midnight. The Proponent is to provide appropriate venue management staff to supervise patrons vacating the site to ensure that noise and disturbance is minimised.</p>	Sections 1.2, 3.2 Table 9 Appendix A

Reference	Condition	Addressed
	Notwithstanding the above, functions that are likely to generate audible noise at any sensitive receiver must be limited to 7:00 am to 12:00 midnight, 4 days in any week, for all functions during the trial period in accordance with condition A11, and following the completion of the trial period, in accordance with condition A18. All patrons are to vacate the site by 12:30 am.	
D7	The operation of amusement rides must only occur 5 times a year. The operation of amusement rides and similar outdoor activities must only be undertaken between 7:00am and 10:00pm Monday to Saturday and between 9:00am and 6:00pm Sundays or public holidays, unless otherwise agreed by the Director-General.	Sections 1.2, 3.2 Table 9 Appendix A
D8	Amusement rides and similar activities must only be erected in front of the terminal building so as to provide effective noise shielding to surrounding residences and other noise sensitive receivers.	Section 1.2, 3.2 Table 9 Appendix A
D9	Amusement Rides and other equipment to be used outside for functions must have a maximum sound power level of 106dBA.	Sections 3.2 Table 9 Appendix A
D10	<p>D10. Amplified music other than background music must be confined to inside the terminal building with all doors and windows closed and the roof sealed. For the purpose of this condition, 'background music' is music that is less than 67 dBA at 10 metres from speakers in any direction.</p> <p>Notwithstanding the above, 'background music' may be played outside the terminal building with the location of the speakers restricted to the southern side of the terminal building, at a height of no greater than 4 m above the ground, and at a sound level no greater than 72 dBA at 10 metres from the speakers in any direction, for all functions during the trial period in accordance with condition A11, and following the completion of the trial period, in accordance with condition A18.</p>	Sections 1.2, 3.2 Table 9 Appendix A
D12	<p>Noise monitoring must be carried out for functions incorporating amusement rides or similar activities, and outdoor activities in the WB4 hardstand area and/or WB5 car park from 6:00 pm and up to 12:30 am.</p> <p>The results of the monitoring must be provided to the Department on a quarterly basis (with the report required by condition D13) and made available to the EPA, Police and Council upon request. Noise monitoring is to be undertaken in accordance with AS1055 for outdoor sound level measurements, or a commensurate method identified in the Operational Noise Management Plan (Functions).</p>	Section 3.2 Table 9 Appendix A

Reference	Condition	Addressed
D13	<p>At the end of each quarter the Proponent must prepare a Compliance Summary Report. The report must provide a summary of:</p> <ul style="list-style-type: none"> a) each function held and the number of patrons permitted in each hall; b) any event compliance issues for that quarter, particularly in relation to: <ul style="list-style-type: none"> — noise impacts and monitoring results, including complaints received; and — traffic impacts. <p>The report must to be integrated into the Compliance Tracking Program and made available to the Director-General on request.</p>	Section 2.5
D.14	<p>The Proponent must notify surrounding residents, Council and the Police seven days prior to functions incorporating amusement rides or similar activities, and outdoor activities in the WB4 hardstand area and/or WB5 car park from 6:00 pm and up to 12:30 am. The notice must include the following:</p> <ul style="list-style-type: none"> (a) date and nature of the function; (b) the hours of operation for the function and expected patron numbers; (c) details of bump-in and bump-out activities; (d) proposed outdoor activities; and (e) the name and contact number for an appropriate venue representative. The representative must be on site for the entire function. 	Sections 2.4, 3.2 Table 10
D.15	<p>The Proponent must prepare and implement an Operational Environmental Management Plan that details the environmental management framework, practices and procedures to be followed during the operation of the project. The Plan must be consistent with the Guideline for Preparation of Environmental Management Plans (DIPNR, 2004). The Plan must be prepared in consultation with relevant Government agencies, including but not limited to TfNSW, EESG, Emergency Services and Council, and must include, but not necessarily be limited to:</p>	<p>This document.</p> <p>Section 1</p>
(a)	<p>A description of all relevant activities to be undertaken during the operation of the project, including for cruise ship days and functions.</p>	Section 1.2
(b)	<p>Statutory and other obligations that the Proponent is required to fulfil during operation, including all approvals, consultations, and agreements required from authorities and other stakeholders, and key legislation and policies.</p>	Section 1.3

Reference	Condition	Addressed
(c)	A description of the roles and responsibilities for all relevant employees involved in the operation of the project.	Section 2.3
(d)	Details of how the environmental performance of the project will be managed and monitored, and what actions will be undertaken to address identified adverse environmental impacts. In particular, the following environmental matters shall be addressed in the Plan:	Chapter 3
(d)(i)	Transport and traffic management and site access	Chapter 3.2 Table 11, Appendix B
(d)(ii)	Noise management	Section 3.2 Table 9, Appendix A
(d)(iii)	Air quality and odour management	Section 3.2 Table 13
(d)(iv)	Stormwater and water quality management	Section 3.2 Table 9
(d)(v)	Landscaping maintenance	OEMP (Cruise Operations)
(d)(vi)	Hazards and risks and emergency responses.	Section 3.2 Table 12
(d)(vii)	Energy and water consumption.	Section 3.2 Table 14
(d)(viii)	Waste management.	Section 3.2 Table 8
(d)(ix)	Community consultation, enquiries and complaints system.	Section 2.4, Section 3.2 Table 10
D15	<p>The Plan must be submitted to the Department at least a month prior to operation and approved by the Planning Secretary prior to the commencement of operations. Nothing in this approval restricts the Proponent from incorporating the Plan into existing environmental management systems administered by the Proponent.</p> <p>One month prior to holding any function with more than 500 patrons, the Proponent must provide a copy of the updated</p>	This document, Section 1

Reference	Condition	Addressed
	OEMP for functions, and have the plan approved by the Planning Secretary prior to the function occurring.	
D16	As part of the Operational Environmental Management Plan for the project required under condition D15 of this approval, the Proponent shall prepare and implement:	See below:
(a)	<p>an Operational Transport, Traffic and Access Management Plan. The plan is to be prepared in consultation with the TfNSW, Council and Emergency Services. The plan is to detail measures to manage the operational traffic impacts for the project, and must have consideration of the Guide to Traffic and Transport Management for Special Events. The Plan must include but not limited to:</p> <ul style="list-style-type: none"> i) standard operational traffic management measures and procedures used during cruise ship and function operations for a range of expected operational scenarios, including measures to reduce peak AM and PM vehicle movements; ii) special events procedures to manage traffic and car parking impacts during non-standard events (such as arrival of large cruise ships, early arrival or late departure of cruise ships) that are likely to cause extensive queuing and traffic delays; iii) parking arrangements for long term stays; iv) priority infrastructure for taxis and hire cars to enter and exit the site during cruise ship visits; v) predicted traffic volumes, types and routes; vi) a Workplace Travel Plan to promote the use of the shuttle bus service and public transport, walking and cycling by employees; vii) a Transport Access Guide to inform passengers patrons of transport options to the site, including the shuttle bus service; viii) the maintenance of safe pedestrian and cycle access from Robert Street to White Bay Wharf No.5; ix) the provision of safe public access to the foreshore; and x) a procedure for handling traffic and access complaints that includes recording, investigating, reporting and follow-up action. 	Appendix B
(b)	<p>an Operational Noise Management Plan is to be prepared in consultation with Council. The plan is to detail measures to manage the operational noise impacts for the project, including but not limited to:</p> <ul style="list-style-type: none"> identification of noise sources and scenarios associated with the operation of the project, including for cruise ship days and functions; noise mitigation measures to be applied during the use of the project during cruise ship days and functions; selection of quiet equipment and plant consistent with the noise limit requirements of this approval; maintenance regimes of all equipment to ensure correct working order; 	Appendix A

Reference	Condition	Addressed
	a monitoring and recording regime for cruise ship operations and functions; and a procedure for handling noise complaints that includes recording, investigating, reporting and follow-up action.	
(c)	<p>an Operational Odour Management Plan to outline measures to minimise odour impacts associated with the operation of the project. The Plan must include, but not necessarily be limited to:</p> <ul style="list-style-type: none"> i) identification of all point and diffuse sources of odour associated with the operation; ii) a detailed description of the odour mitigation methods and management practices that will be used to ensure offensive odour impacts do not occur off site; iii) a detailed description of the methods used for monitoring the effectiveness of the odour mitigation methods and management practices for all point and diffuse sources of odour; iv) details of proposed contingency measures should odour impacts occur; and v) a procedure for handling potential odour complaints that includes recording, investigating, reporting and follow-up action. 	<p>Section 3.2 Table 13</p> <p>No odour is expected to be released during function and event operations.</p> <p>If an event requires odorous substances to be handled or includes activities which result in the potential for the emission of odours then an event specific Odour Management Plan will be prepared.</p>

Reference	Condition	Addressed
(d)	<p>An Operational Air Quality Management Plan to detail measures to manage the air quality impacts of the project and to ensure the operation of the project addressed the air quality criteria identified in Condition B28. The Plan shall include but not necessarily be limited to:</p> <ul style="list-style-type: none"> i) Identification of all sources of sulphur dioxide (SO₂) and solid particles associated with the operation of the project ii) Identification of potential air quality impacts from the operation of the project iii) An air quality monitoring programme to confirm the air quality performance of the project during cruise ship days iv) A description of SO₂ and solid particle mitigation measures and management practices that could be implemented should exceedances of the air quality criteria in Condition B28 occur as a result of the project v) Demonstration of how the requirements of condition B30 (Shore to Ship Power) have been considered vi) An outline of all responsibilities regarding air quality management for all employees vii) A periodic review of the air quality management plan, which includes a review of the extent to which the air quality criteria have been met, complaints from external stakeholders, effectiveness of mitigation measures and any other changing circumstances. 	<p>Section 3.2 Table 13</p> <p>No air pollutants are expected to be released during function and event operations.</p> <p>If an event includes activities which result in the potential for the emission of air pollutants then an event specific Air Quality Management Plan will be prepared.</p>

APPENDIX E

RESULTS OF CONSULTATION WITH RELEVANT AGENCIES AND KEY STAKEHOLDERS

Agency	Issue	Addressed
Former Leichhardt Council (now Inner West Council)	No specific issues were received from Council in relation to the original WBCT OEMP (Functions).	The issues raised by Council in relation to the use of the WBCT for cruise operations can be found in WBCT OEMP (Cruise Operations) .
Transport for NSW and RMS	Comments were received from TfNSW and the RMS at a meeting held on 30 January 2013.	Issues raised generally related to the use of the WBCT for cruise operations. Where relevant to functions and events the issue has been listed below and responded to.
	Potential for cumulative operational issues associated with the Temporary Glebe Island Convention Centre.	The original OEMP included a commitment to review, and if necessary, update the OEMP at the time that the OEMP was prepared for the temporary Convention Centre. A review of the OEMP was not required.
	Provide details about the provision of public transport to the WBCT.	Appendix B includes a Travel Access Guide to assist passengers in using public transport to access the WBCT.
	Provide details about the provision of suitable parking and access arrangements for people with disabilities.	The WBCT has been designed to provide for this, and includes dedicated disabled car parking adjacent to the building entrance.
	It was suggested to consider timing restrictions in the short term car park to assist managing on-site parking and the traffic flows.	The car park will be available for use by patrons for the duration of events. However, cars left overnight will be towed, as specified in Appendix B.
	Clarify whether taxis would be marshalled.	Appendix B includes details about how taxis would be marshalled during periods of

Agency	Issue	Addressed
		peak onsite traffic movements.
NSW Police	The sale/supply of liquor at the WBCT can only occur if an appropriate liquor licence is granted by the Independent Liquor and Gaming Authority.	Table 9 (Noise) and 12 (Safety) specify that the sale/supply of liquor can only occur in accordance with a liquor licence.
NSW Ambulance	Emergency response protocols	Section 2.8 sets out that in an emergency 000 is to be called.
	Emergency access / egress	The building has been designed to ensure that emergency service vehicles can access the building.
	<p>In response to the 2021 OEMP update, NSW Ambulance recommended:</p> <ul style="list-style-type: none"> - To establish an Emergency Services meeting point at the site. - Site personnel to have the Emergency Plus app which has a function that refers to @what3words. This system has grid referenced the entire planet into 3m² plots of land and if this reference is used when initiating an emergency call our Triple Zero (000) call centre can geolocate the incident to a 3m² point 	Section 3.2, Table 12

Comments were provided by TfNSW, the Inner West Council and the EPA to MOD 6 (which increased the number of attendees at functions from 500 to a maximum of 2,500 patrons at any one time). TfNSW, Inner West Council and EPA's comments to MOD6 and Port Authority's responses are provided in the Modification 6 to MP10_0069 – Response to Submissions Report (March 2020) available in NSW Government's planning portal <https://www.planningportal.nsw.gov.au/major-projects/project/24106>. These comments have been considered where required in this OEMP.

