

Liverpool Hospital Redevelopment - Stage 2

## Infrastructure and Ancillary Hospital Works



Project Application and Environmental Assessment

## Appendix J Child Care Centre

- Initial Brief
- Site plan
- Architectural Drawings

Prepared by: LFA (Pacific) Pty Ltd



For: Department of Planning

On behalf of: NSW Health

## Appendix J Initial Brief

### LIVERPOOL HOSPITAL REDEVELOPMENT



### HEALTH PLANNING UNIT - DESIGN BRIEF CHILDCARE SERVICES

Version	Date	Distribution	Action Required	Date Required
1.0	13/07/06	Internal	Review & Development	
1.1	09/08/06	Users	Review & development	
1.2	04/09/06	ERG	Review & Development	
1.A	24/10/06	EUG	For Approval	
2.0	22/09/06	EUG	EUG Approved	
3.0	11/12/06	General	Issue for Tender	

#### 1. Description of the Unit

The Centre is committed to:

- a) encouraging social and educational opportunities for children provided with the service, and
- b) providing a positive and secure environment for such children; and
- c) employing and training staff who have the same commitment.

Under the current conditions of license, the maximum number of children at any one time is 63 inclusive of an Evening Care service. The number of children catered for per day is 52. Numbers of children in each age group currently are:

Birth to under two years: 12
Two years to under three years: 15
Three years to under six years: 25

It is envisaged that, due to the redevelopment of Liverpool Hospital and the consequent increase in FTE, the demand for childcare service will be increased by at least 50 places. The proposed number of children in each age range is:

Birth to under two years: 20
Two years to under three years: 30
Three years to under six years: 40
Evening Care Service 10

This Brief is to address the design requirements of the new Centre. Essentially this Brief is based on the Centre Based and Mobile Child Care Services Regulation 2004. The new Centre must also comply with the requirements of the Occupational Health and Safety Act 2000.

#### 2. Relative Location of Unit

The unit will be located within the ground of the Liverpool Hospital. A ground level location is preferred, with access to a safe, outdoor play area. The unit may be a stand alone facility and would need access to safe and effective drop off and pick up car parking facilities.

#### 3. Staff Structure - Projected

	No	Hours	Days	FTE
Primary Contact Staff				
Birth to under two years	6	6.30am - 6.30pm	Mon-Fri	6.00
Two years to under three years	6	6.30am - 6.30pm	Mon-Fri	6.00
Three years to under six years	6	6.30am - 6.30pm	Mon-Fri	6.00
Floating Relief Staff	2	6.30am - 6.30pm	Mon-Fri	2.00
Administrative Officer	2	8.00am - 5.00pm	Mon-Fri	1.10
Cook	2	7.00am - 6.00pm	Mon-Fri	1.25
Evening Care Staff	3	2.30pm -11.00pm	Mon-Fri	2.50
Director	1	8.00am - 5.00pm	Mon-Fri	1.10
Total				25.95

**CURRENT FTE: 14.5 HEAD COUNT:15** 

#### 4. Specific Operational Policies

#### **Philosophy**

- To provide high quality work-based child care which meets the needs of the children and parents regardless of their social or cultural background.
- To treat all children as individuals and provide a program which reflects this aim.
- For staff to be qualified through training and experience to provide high quality care and education.
- To treat all children as individuals and ensure the program reflects an anti-bias and multicultural perspective.

#### Days/Hours of operation

Mon	Tue	Wed	Thu	Fri	Sat	Sun
06:30	06:30	06:30	06:30	06:30	00:00	00:00
23.00	23.00	23.00	23.00	23.00	00:00	00:00

#### **Policies**

The following policies have been developed to reflect the Centre Based and Mobile Child Care Services Regulation 2004 – Schedule 2 Code of Conduct.

- Application/Enrolment Policy
- Fee Policy
- Disaster Plan

- Evacuation Training Policy
- Fire & Emergency Procedures Policy
- First Aid & Hygiene Procedures Policy
- HIV and AIDS Policy
- Hygiene Policy
- Immunisation Policy
- Infection Control Policy
- Medication Policy
- Nutrition Policy
- Sick Children and Communicable Diseases Policy
- Sun Safe Policy
- Anti-Bias Policy
- Behaviour Management/Discipline Policy
- Child Protection Policy
- Excursion Policy
- Multicultural Policy
- Parent/Staff Communication Policy
- Concord Hospital Occupational Health & Safety Policy
- Manual Handling Policy
- NSW Health System Code of Conduct
- Staff Confidentiality Policy
- Staff Orientation Policy

#### **Program**

The Centre aims to provide a program of activities that:

- are designed to stimulate and develop each child's social, physical, emotional, cognitive, language and creative potential, and
- are appropriate to the individual needs and development level of each child, and
- are capable of engaging the interest of children, and
- are appropriate to the development of children.

The program is written by the group teachers. Parents are welcomed and encouraged to provide suggestions or comments on the program. A copy of the weekly program is displayed in each room.

#### Meals

- All Meals will be fully prepared in the Centre due to the locality of the service and the inability to have foods delivered from food services.
- Meals will be served individually to children in accordance to their varying nutritional and religious dietary needs.
- All Cutleries, utensils pots, pans, plates etc will be washed in the Centre's Kitchen.

#### Linen

Clean towels will be delivered to the Centre by imprest trolley by the hospital transport service. The access for delivery and retrieval of soiled linen should penetrate the Centre as little as possible.

#### **Waste Disposal**

Waste disposal need to be collected from the Centre externally. Waste products (including household rubbish not recyclable; recyclable rubbish eg. paper/plastic bottles, disposable napkins) will be sorted at source and disposed of into nominated containers in accordance with existing hospital policy.

#### **Smoking Policy**

In accordance with NSW Health Department policy the Centre will be a no smoking zone.

#### 5. Specific Design Requirements

This section should be read in conjunction with the Schedule 1 of the Centre Based and Mobile Child Care Services Regulation 2004. Special design requirements which may influence the physical planning and detailed design of the Centre are presented below.

#### 5.1 Parent and Public Areas

#### **Entry waiting area**

The entry to a child care centre should be designed to:

- indicate the way into the building in a way welcoming to children;
- provide a covered area of about 10m<sup>2</sup> to protect users and the front door from rain;
- provide a ramp for strollers and disability access;
- provide a doorway for twin strollers and disability access;
- be well lit and;
- provide sheltered seating for waiting parents and children.

The entry or foyer area should be able to be observed from the staff office. The entry door should be fitted with a Camera & voice intercom and a key pad for staff to gain access. The door should be self locking and locked at all times with child care staff releasing the front door via intercom system for parents and visitors. The entry must be enclosed within a child proof fence. If the front door is considered to be one of the required exits for egress in the case of fire or emergency, then the area within the fence must provide  $0.5m^2$  per person for the total number of staff and children in the building.

For security purposes all external doors should be lockable by key.

#### **Foyer**

The foyer of the Centre should be a welcoming atmosphere for children and be designed to provide:

- a sheltered transition area between outdoors and indoors;
- sign in/sign out area for parents which should be a bench top or shelf.;
- a large display area for information, notices, parent library, art work, posters, etc.;
- an informal meeting place for parents;
- the foyer should be furnished with sound absorbing materials to reduce noisiness.

#### 5.2 Children's Areas

#### **Playroom Floor space**

Children's Playrooms must comply with the unencumbered floor space requirements set down in the Regulations for Long Day Care.

#### **Playroom Features**

To provide appropriate areas for the various activities that will take place, the playrooms must:

- provide the flexibility to be organised into distinct spaces for a variety of activities by use of alcoves or moveable shelving;
- provide some privacy areas which allow small groups of children to be cosy and still be supervised;
- have carpeted floor areas for floor activities, and washable floor areas for wet activities;
- have suitable areas for children to eat and drink;
- have curtains or blinds that can darken room during sleep times;
- have shelving for toys and books which are accessible to children, including open shelving capable of accommodating plastic storage crates;
- provide for TV outlet, clock and fire alarm;
- have soft areas where a child can relax after active play;
- vary in texture, lighting and colour;
- allow children to see out by having low window sills; and
- have display noticeboards which extend to child level.

For the safety of children and their adequate supervision by staff, playrooms must:

- have mechanical heating and cooling. Ceiling fans, if any, above the height to which a child can be lifted (not recommended);
- have heaters and switches located out of child reach;
- provide clear safety glass panelling, extending from 1000mm above the floor, on doors and windows and observation frames in interior walls to allow visual supervision from the playroom of other parts of the building and outdoor space used by the children;
- provide power points located out of the reach of the children;
- provide a medication cabinet with a child proof catch, located above child reach; and
- ensure that there is no step or trip point, such as a sliding door track between the playroom and outdoor area or washroom.

The location of the playrooms in relation to other spaces should:

- have direct access to child toilet areas without passing through other rooms except locker rooms;
- have direct access to active play areas which should be outdoors; and
- ensure that there are clear pathways between functional areas which do not cross playrooms.

#### Storage of Children's Belongings

- For each child there should be sufficient storage space for a bag containing change of clothes, and art and craft work, and be positioned so that children have ready access to it. This space may be provided by open box type lockers.
- Storage of babies' belongings should be proximate to the Nappy Change area.

#### Children's Washroom

- All sanitary facilities must comply with the requirements for class 9b buildings (early childhood centres) of clause F2.3 of the Building Code of Australia.
- Toilet and washroom facilities should be accessible to and visible from each playroom and outdoor play area;
- Children's bathrooms can be shared (situated between two playrooms) provided they meet with legislation.
- The washroom must have adequate natural and mechanical ventilation and lighting;
- Hot water that is connected to any basin, bath or shower used by children must be controlled by a thermostat or otherwise regulated to between 35 degrees and 40 degrees;
- The floor must be washable, non-slip, and graded towards a floor waste drain;
- Walls should be washable to one metre:
- There should be a cupboard or shelving for storage of washroom supplies, eg toilet rolls, soap, handtowels, plastic gloves for staff, located above the level of children's reach in each washroom;
- There should be adequate space for a garbage bin.

#### **Toilets**

- The children's toilets shall be of an appropriate height for the age of the children. The seat opening should have a maximum length of 210mm and maximum width of 205mm approximately. Where adult toilets or basins are used, stable step platform made of a suitable water impervious material that is easy to clean must be provided.
- There should be a toilet roll holder for each toilet, appropriately located for children's use.
- Separate closets are not required. If partitions or doors are provided, it is not necessary for a
  closet to be any wider than 675mm, nor for the door to have a fastening on the inside, nor for
  partitions and doors to be higher than 1500mm.
- There should be a potty area for toddlers with at least one small size toilet, and space for one potty for every five children under three years of age.

#### **Hand basins**

- Child size hand basins or water trough should be mounted at between 570mm and 600mm high.
- There should be one basin for every eight children, or where troughs are used, one tap for each eight children spaced not less than 400mm apart.
- At least one tap should be accessible and suitable for children with a disability.
- Soap holders should be appropriately located and of the same number as the taps. Liquid soap dispensers over basins/trough are recommended.

- Mirrors of safety glass standard should be located at child height above each hand basin or water trough.
- Hygienic hand drying facilities are required. These should be paper towels with bin, single
  use cloth hand towels with a laundry basket to collect them after each use, or individual
  towels which can be hung without touching each other.
- Electric blow hand dryers are to be avoided as they are not completely child safe.
- Paper towel dispensers must be child safe in design and installation.
- Where individual towels are to be used for hand drying, there should be hanging space for towels, eg. on coat hooks 200mm apart in rows at 600 to 1050 mm above the floor.

#### 5.3 Requirements for babies under two years

#### **Playroom**

Babies under the age of two years should have a separate room for their play activities so they are separated from older children for safety.

- There must be at least 3.25m<sup>2</sup> of unencumbered indoor floor space for each child.
- There should be carpeted and hard cushioned floor surfaces suitable for babies crawling.
- The playroom should have immediate access to the nappy change area and the baby sleep room.
- Optimally babies should be able to see outdoors at their level.

#### Sleep Room

The babies must have a suitable sleep room for them, separate from the playroom with an individual cot for each baby.

- There should be 3 to 6 cots per sleep room to reduce disturbance of babies with different sleep patterns. There should not be more than 10 cots per sleep room.
- At least 760mm should be provided between cots as an access area and to reduce spread of airborne infections.
- There should be direct egress from the cot room. The door to the cot room should be wide enough to push a cot through.
- The cot room should be sufficiently quiet to allow babies to sleep, but provision must be made to
  ensure that staff are able to hear babies awakening (eg. an intercom). External walls may have to
  be soundproofed if the surrounding are is noisy.
- There should be viewing windows into the cot room to ensure that all children in the area are readily visible to staff.
- Fly screens should be provided on the outside windows.
- The sleep room must be well ventilated even when curtains are drawn.
- The colour scheme should be subdued.
- Lighting should be soft and with adjustable dimmer switch.

#### **Bottle Preparation Area**

- The bottle preparation and sterilisation area should be in a separate enclosed area which is not accessible to children but has vision into the main area.
- There should be running water, bench space, storage space, and a power point.

- The bottle preparation area must be separate from the nappy changing area.
- The area must be constructed from water impervious material.
- There must be space for refrigeration facilities for infant formulae, milk and food.
- There must be space for a board for notes on special diets, etc.
- There must be a childproof cupboard for detergents and other dangerous substances.

#### Nappy Change Area (0-2yrs and 2-3yr play rooms)

The area should be adjacent to the cot room. There should be:

- good vision from this area to the playroom, so staff can see other children while changing nappies;
- space for a garbage bin for paper waste and disposable nappies;
- adequate natural ventilation and approved mechanical exhaust ventilation system; and
- smooth, impervious and easily cleaned floor covering.

#### The area should include:

- one changing bench for every ten children who wear nappies, each at least 850mm deep with an impervious washable surface;
- a bathing area inclusive of bath tub with flexible spray hose and temperature regulated hot
  and cold running water, located within change area. This needs to have a door for privacy
  and include windows for supervision of staff.
- shelves with smooth impervious surfaces, designed to be within reach and adequate to store clean nappies, nappy change solution, soap, towels and disposable gloves;
- a high cabinet with child-proof catches for storage of disinfectants or other dangerous substances;
- sanitary facilities for the storage of soiled nappies pending their laundering or disposal;
- adequate facilities for rinsing infant's soiled clothing;
- a handwashing basin with short lever taps and sanitary hand drying facilities, for use by staff
  in the immediate vicinity of the nappy changing tables; and
- a flushing sink with flexible hose and spray for rinsing nappies. This sink may be located in the laundry.

#### **Babies Covered Outdoor Area**

The area should be a safe, flat, soft, shaded outdoor area so that babies are not restricted to indoor activities.

- The area should be contained by a see-through, low, child safe fence or balustrade.
- There should also be a contained, level area where wheeled toys can be used for the development of babies' walking skills safe from faster moving children.
- There should be provision for outdoor nappy change facilities, adjacent to the babies outdoor area, to allow carers to maintain supervision of babies.

#### 5.4 Outdoor Space and Landscaping

 The outdoor space should be adequately shaded. It is recommended that a minimum of 50% shade be provided to external ground areas.

- The outdoor play space should have immediate access to toilets from both indoor and outdoor areas.
- The outdoor space should be located to the north or north east of the building and not be south of the building.
- The external area should be of such a shape to allow constant supervision and access to children.
- There should be opportunities for babies to be separated from older children with the outdoor area.
- The external spaces should utilise the site's natural features where appropriate.
- Attention should be given to the design and construction detailing to provide a variety of experiences.
- Planting design should be functional, educational and visually pleasing.
- Plants selected are to be child safe, this is are not to be poisonous or contain toxins that
  cause skin irritations or flowers or seed capsules or other appendages that cause hay fever
  or other irritations. Their berries or nuts are to of a size and shape to cause no harm to
  children through ingestion.
- Fencing is to be non climbable.
- Soil testing may be necessary in play areas if lead based paint has been used on the property in the past.
- The external areas are to include (but not limited to) the following:
  - security fencing and two security gates and be in accord to fire regulations;
  - 3m wide access within the fence for maintenance vehicles to annually empty the sandpit;
  - sheltered verandah;
  - definition of the external areas into activity zones eg. open spaces for gross motor development, quieter areas for cognitive skill development;
  - sandpit and shade cover;
  - o tap to facilitate water play, ideally adjoining the sandpit;
  - outdoor storage areas;
  - a variety of surfaces eg. paved areas for wheeled toys, natural grass;
  - provision of softfall surfacing under climbing equipment and areas of constant wear;
     and
  - o planting to provide privacy, fine spaces, provide shade and screen the fence.

#### 5.5 Staff Areas

#### Office

- The office should have a view to the entry and the centre generally, using one-way safety glass panels for privacy.
- The office may also provide a sick bay area for children so that a sick child can be continually accompanied until collected by parents.

#### Staff Resource Room

- An area where staff hold informal meetings and have meal breaks in a degree of privacy.
- Facilities for staff refreshments to be provided.

#### 5.6 Service Areas

#### Kitchen

- The area is a designated area for preparing all meals and storage. The area must be safe and hygienic.
- The area must include a stove, microwave, double sink, suitable disposal facilities, hot water supply, commercial dishwasher, adequate freezer and refrigeration of foods, store pantry, grease trap, and separate air conditioning unit.
- The area must separate from any nappy changing facilities.
- The area should be located that it does not cause noise disturbance to children's sleeping areas.
- Construction and fit out of the kitchen must comply with the Food Act 1989 and the National Food Premises Code.

#### Laundry

- The area must be suitably equipped for washing and designed with regard to its chemical hazards.
- The area must comply with clause F2.3 (c) (iii) of the building Code of Australia.
- The cleaner's cupboard may be within the laundry. Any such cupboard should have space for brooms, vacuum cleaner, buckets, mops, cleaner's chemicals and supplies, be lockable and have a childproof catch.
- There should be a clean linen storage cupboard for nappies, plastic pants, towels, spare clothes, sheets and blankets outside the laundry or toilet washroom in a location convenient to playrooms and nappy change area.
- Should include a washing machine and clothes dryer

#### **Craft Preparation Facilities**

- A separate area providing an art/craft bench with an inset tub (70lt.) and a wash trough hand basin with cold water and hot water controlled by a thermostatic mixing valve regulated to between 35 degrees and 40 degrees in each play room for use in craft activities.
- The area must:
  - o be adjacent to an indoor play area; and
  - o not be adjacent to any food preparation facilities, toilet or nappy change area.

#### 5.7 Other Design Requirements

#### **Storage Facilities**

The Centre must have:

 storage facilities that are secure and inaccessible to children for dangerous cleaning materials, disinfectants, poisonous and other dangerous substances, tools, equipment, toiletries, medications and first aid equipment.

- independent access for children to books and equipment that is suitable to the children's development and needs and that is representative of a wide range of cultures.
- storage facilities for indoor and outdoor equipment.
- Storage facilities or Archive area for the storage of Centre files etc.

#### **Fencing**

- Outdoor play spaces must be fenced on all sides with fences at least 1200mm high.
- All gates leading to or from play areas must be of the same height as the fence and be equipped with a child-proof self-locking mechanism.
- Fence or gate must prevent children from scaling or crawling under it and inhibit or impede intruders from entering the premises.
- The premises must be isolated from any hazards, including water hazards or roads, by a fence that is at least 1500mm in height or by an approved pool fence.
- Any side of a stairway, ramp, corridor, hallway or external balcony that is not abutting a wall must be enclosed to prevent a child being trapped or falling through.
- Age appropriate child-proof self-locking barriers must be provided at the top and bottom of stairs on the premises.

#### **Glass**

Any glazed area that is accessible to children is:

- glazed with safety glass, if the Building Code of Australia requires the area to be glazed with safety glass, or
- in any other case, either:
  - treated with a product that prevents glass from shattering if broken, or
  - guarded by barriers that prevent a child from striking or falling against the glass.

#### Ventilation, Light and Heating

- The premises must be properly ventilated, lit and heated.
- All heating and cooling units must be adequately secured and guarded to prevent injury to children through contact with hot surfaces or moving parts or the emission of any sparks or flames.
- The controls of all equipment that may be hazardous to children must be guarded to prevent access by children.
- Fans must be placed in a position that is inaccessible to children.

#### First Aid

- The premises must be equipped with a suitable and fully stocked first-aid kit of a kind approved by the WorkCover Authority for the purposes of the Occupational Health and Safety (First-aid) Regulation 1989 that is kept in a position that is inaccessible to children but readily accessible to primary contact staff and other staff in an emergency.
- An adult and child cardio pulmonary resuscitation flow chart must be displayed in a prominent position on the premises.

#### **Play Equipment**

- Play equipment (whether fixed or not) must not constitute a hazard to children because of:
  - o the height from which a child can fall, or
  - the likelihood that a child can be trapped, pinched or crushed in the equipment or struck by it, or
  - o sharp or rough edges and projections or rust, or
  - lack of stability.
  - o play equipment must comply with any relevant standards issued by Standards Australia.
- The surfacing used underneath or around play equipment must comply with the requirements of Australian and New Zealand Standard AS/NZS 4422:1996.

#### **Emergency Procedures and Fire Safety**

The premises must be provided with:

- appropriately placed smoke detectors;
- a fire blanket that is kept adjacent to the cooking facilities;
- a fire extinguisher.

#### **Hot Water**

Hot water from any outlet accessible to children must be regulated to keep the temperature of water from the outlet within a temperature range that does not pose a risk to the health, welfare or safety of persons (including children), and that complies with the Building Code of Australia and with the recommendations or instructions of the manufacturer of the hot water system.

#### **Plants**

- Any poisonous vegetation must be identified and provision made to ensure that the vegetation is not accessible to children.
- Any vegetation that can lead to injury or severe discomfort (for example, because of sharp prickles or prominent thorns) must be identified and provision made to ensure that the vegetation is not accessible to children.
- Any vegetation that attract bees must be identified and not to be planted in the children's outdoor play areas.

#### **Car Parking**

• Adequate parking is available for the dropping off/picking up of children so that it does not cause inconvenience to hospital staff/residents or is detrimental to child safety.

#### 6. Schedule of Accommodation

ROOM	No.	Area m2	Total m2 – minimum
			<u>required</u>
Internal Activity Areas 3-5 years (25@3.5sq.m/child) 1 Activity Areas 2-3 years (15@3.5sq.m/child) Activity Area 0-2 years (10@ 4.00sq.m/child) Sleep Room/ Media Room 2, 3-5 share Cot Rooms(5 cots @2.6sq.m/child. 2 Bottle/food preparation ( shared) . 3 Nappy Change/Bathing Area (0-2yrs & 2-3 yrs) . 4 Bathrooms (all classes, 1 between two rooms). 5 Craft Preparation area.10	2 2 2 1 4 1 2 3 6	88 53 40 14	176 106 80 <b>14</b>
Support (Internal) Office (Manager).11 Kitchen. 6 Pantry. Staff Room. 7 Staff WC/Shower/Change.8 Staff WC Laundry/Cleaner's room/store Foyer/entry/pram park. Receptionist + general office space for 2 staff=1 FTE.9 Curriculum Planning + meeting room. Breast feeding room/retreat	1 1 1 1 1 3 1 1 1		
Storage Areas Store room equipment – general (1 per room) Storeroom equipment – large Storeroom – bedding . Storeroom-archives ( confidential files etc)	6 1 3 1		
TOTAL INTERNAL AREAS			
Support Areas (External)			
Covered entry area minimum Playground – 2-5yrs = 70 chn, min. 7.5sq.m/child. 12 Recommend 10sq.m/child Playground for 0-2yrs = 20chn, min.7.5sq. m/child (recommend 10sq. m/child Covered terrace 2.4m wide x width of building Outdoor store. Outdoor Store – general, large Car park, 10 spaces at 30sq.m each.13	1 2 1 1 3 1	262.5 +14 150	525 +14 150
TOTAL EXTERNAL AREAS			

- 3.25m<sup>2</sup> of unencumbered indoor play space per child
- One cot or culturally appropriate form of bedding for each child under 2 years of age filling a licensed place, There should not be more than 10 cots per sleep room.
- A small kitchenette/ bottle prep room for the preparation, refrigeration of bottles and babies meals. A microwave, fridge/freezer, hot water zip, sink required.
- A fixed nappy changing bench or mat for every 10 children or part thereof. Bath tub area within nappy change for the bathing of children 0-5 yrs.
- A minimum of one junior toilet for every 15 children or part thereof. One hand basin for every eight children. Bathrooms can be shared providing relations are adhered to. Allocation of one bathroom per 2 playrooms.
- Full kitchen for the preparation, storage, and disposal of all meals, foods etc. refer to 6.1 of specific design requirements
- Staff room needs to be adequate for the projected 25.95 FTE.
- WC/Shower/change provisions required for staff for infection control purposes i.e. bodily fluids of children.
- Reception/ admin provisions need to accommodate two staff as the service will operate up to 17 hours per day.
- Collocated/adjacent to Activity Areas.
- Including sick bay area.
- 7 m<sup>2</sup> of useable outdoor play space per child. The outdoor play space must be adequately shaded
- Dropping-off and picking up of children car parking area. One car space per 4 children.

#### **Reference Documents**

- New South Wales Consolidated Regulations, Centre Based and Mobile Child Care Services Regulation 2004.
- Department of Family and Community Services, **Planning to Succeed in Child Care**, November 2001.
- Canterbury City Council, **Development Control Plan (No. 25) Child Care Centres Code**, 27 March 1997.
- Central Sydney Area Health Service, **Canterbury Hospital Redevelopment Child Care Unit, Issue 1**, 13 February 1996.

# Appendix J Site Plan and Architectural Drawings







