



NSW GOVERNMENT  
Department of Planning

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Our ref: MP07\_0041 / S07/00442-1  
Your ref: SwanBay\_Lot224

Mr Alan Wells  
Principal  
Wells Environmental Services  
PO Box 205  
EAST MAITLAND NSW 2323

Dear Alan,

**Subject: Lots 222 & 224 DP 862015, Waterfront Road, Swan Bay – MP07\_0041**

The Department has received your application for the proposed residential subdivision of the abovementioned properties.

The Director General's Environmental Assessment Requirements (DGRs) for the environmental assessment of the project for a Project Application are attached to this correspondence at **Attachment 1**. These requirements have been prepared in consultation with the relevant government agencies including Port Stephens Council ("Council").

**Attachment 2** lists the relevant plans and documents which are likely to be required upon submission of your proposal, however, this should be confirmed with the Department prior to lodgement.

It should be noted that the DGRs have been prepared based on the information provided to date. Under section 75F(3) of the Act, the Director-General may alter or supplement these requirements if necessary and in light of any additional information that may be provided prior to the proponent seeking approval for the project.

It would be appreciated if you would contact the Department at least two weeks before you propose to submit the Environmental Assessment for the project to determine:

- the fees applicable to the application;
- whether the proposal requires an approval under the Commonwealth *Environment Protection and Biodiversity Act* (EPBC Act) and any assessment obligations under that Act;
- consultation and public exhibition arrangements that will apply; and
- number and format (hard-copy or CD-ROM) of the Environmental Assessment that will be required.

A list of some relevant technical and policy guidelines which may assist in the preparation of this Environmental Assessment are attached at **Attachment 3**.

On 8 June 2007, the Director-General agreed to delegate to Council his assessment functions pursuant to Part 3A of the *Environmental Planning and Assessment Act, 1979* ("the Act"). Council's relevant contact in this regard is Mr Scott Anson, Manager Development & Building (ph: 4980 0255). Prior to exhibiting the Environmental Assessment, Council will review the document, in consultation with the Department, to determine if it adequately addresses the DGRs. Council may consult with other relevant government agencies in making this decision. If the Director-General considers that the Environmental Assessment does not adequately

address the DGRs, the Director-General may require the proponent to revise the Environmental Assessment to address the matters notified to the proponent. Following this review period the Environmental Assessment will be made publicly available for a minimum period of 30 days.

The Director-General's requirements will be placed on the Department's website along with other relevant information which becomes available during the assessment of the project. As a result, the Department would appreciate it if all documents that are subsequently submitted to the Department are in a suitable format for the web, and if you would arrange for an electronic version of the EA to be hosted on a suitable website with a link to the Department's website.

If your proposal includes any actions that could have a significant impact on matters of National Environmental Significance (NES), it will require an additional approval under the Commonwealth *Environment Protection Biodiversity Conservation Act 1999* (EPBC Act). This approval is in addition to any approvals required under NSW legislation. It is your responsibility to contact the Commonwealth Department of Environment and Water Resources in Canberra (6274 1111 or <http://www.environment.gov.au>) to determine if the proposal is likely to have a significant impact on matters of NES and would require an approval under the EPBC Act. The Commonwealth Government has accredited the NSW environmental assessment process for assessing any impacts on matters of NES. As a result, if it is determined that an approval is required under the EPBC Act, please contact the Department immediately as supplementary DGRs will need to be issued.

Copies of responses from government agencies to the Department's request for key issues and assessment requirements are enclosed at **Attachment 4**. Please note that these responses have been provided to you for information only and do not form part of the DGRs for the EA.

If you have any queries regarding these requirements, please contact Evelyn Ivinson on 9228 6574 or email [evelyn.ivinson@planning.nsw.gov.au](mailto:evelyn.ivinson@planning.nsw.gov.au).

Yours sincerely

  
Yolande Stone  
A/Executive Director  
as delegate for the Director General

17/8/07

# Attachment 1

## Director-General's Environmental Assessment Requirements

Section 75F of the *Environmental Planning and Assessment Act 1979*

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| <b>Application number</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| MP07_0041                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| <b>Project</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| 3 lot residential subdivision                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| <b>Location</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| Lots 222 & 224 DP 862015, Waterfront Road, Swan Bay                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| <b>Proponent</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| Wells Environmental Services                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| <b>Date issued</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| 17 August 2007                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| <b>Expiry date</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| 2 years from date of issue                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| <b>General requirements</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| <p>The Environmental Assessment (EA) for the <b>Project Application</b> must include:</p> <ol style="list-style-type: none"> <li>1. An executive summary;</li> <li>2. An outline of the scope of the project including: <ul style="list-style-type: none"> <li>• any development options;</li> <li>• justification for the project taking into consideration any environmental impacts of the project, the suitability of the site and whether the project is in the public interest;</li> <li>• outline of the staged implementation of the project if applicable;</li> </ul> </li> <li>3. A thorough site analysis including constraints mapping and description of the existing environment;</li> <li>4. Consideration of any relevant statutory and non-statutory provisions and identification of any non-compliances with such provisions, in particular relevant provisions arising from environmental planning instruments, Regional Strategies (including draft Regional Strategies) and Development Control Plans;</li> <li>5. Consideration of impacts, if any, on matters of national environmental significance under the Commonwealth <i>Environment Protection and Biodiversity Conservation Act 1999</i>;</li> <li>6. An assessment of the potential impacts of the project and a draft Statement of Commitments, outlining environmental management, mitigation and monitoring measures to be implemented to minimise any potential impacts of the project;</li> <li>7. The plans and documents outlined in <b>Attachment 2</b>;</li> <li>8. A signed statement from the author of the Environmental Assessment certifying that the information contained in the report is neither false nor misleading;</li> <li>9. A Quantity Surveyor's Certificate of Cost to verify the capital investment value of the project; and</li> <li>10. An assessment of the key issues specified below and a table outlining how these key issues have been addressed. All key issues should be addressed in accordance with relevant policies and guidelines.</li> </ol> |
| <b>Key Issues</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| <ol style="list-style-type: none"> <li>1. <b>Strategic Planning</b></li> </ol>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |

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| 1.1                                                               | Justify the proposal with reference to relevant local, regional and State planning strategies.                                                                                                                                                                                                                                                                                                  |
| 1.2                                                               | Demonstrate consistency with the draft Mid-North Coast Regional Strategy.                                                                                                                                                                                                                                                                                                                       |
| <b>2. Subdivision Design, Layout and Desired Future Character</b> |                                                                                                                                                                                                                                                                                                                                                                                                 |
| 2.1                                                               | Demonstrate the consistency of the proposal with the character of existing subdivision patterns in the locality, including lot size and shape, street frontage, scale of development, building envelopes, future built form controls, energy and water efficiency, and design quality controls.                                                                                                 |
| 2.2                                                               | Demonstrate the consistency of the proposed subdivision design and layout with the <i>Coastal Design Guidelines for NSW</i> , <i>NSW Coastal Policy 1997</i> and <i>SEPP 71 – Coastal Protection</i> .                                                                                                                                                                                          |
| 2.3                                                               | Identify the type of subdivision proposed across the site ie. community, torrens, strata.                                                                                                                                                                                                                                                                                                       |
| 2.4                                                               | Demonstrate that the proposed residential allotments will be wholly contained within the 2(a) Residential Zoning.                                                                                                                                                                                                                                                                               |
| 2.5                                                               | Provide details of access provisions for each proposed lot to Council's requirements.                                                                                                                                                                                                                                                                                                           |
| 2.6                                                               | Outline the long-term management and maintenance of areas to provide for bushfire management public access, revegetation and rehabilitation works, as relevant.                                                                                                                                                                                                                                 |
| <b>3. Visual Impact</b>                                           |                                                                                                                                                                                                                                                                                                                                                                                                 |
| 3.1                                                               | Address the visual impact of the proposal in the context of surrounding development and relevant mitigation measures. In particular address impacts on the amenity of the foreshore, overshadowing of public reserves, loss of views from public places and cumulative impacts.                                                                                                                 |
| <b>4. Infrastructure Provision</b>                                |                                                                                                                                                                                                                                                                                                                                                                                                 |
| 4.1                                                               | Address existing capacity, requirements and staging of the development for sewerage, water, electricity, waste disposal, telecommunications and gas in consultation with relevant agencies.                                                                                                                                                                                                     |
| 4.2                                                               | Demonstrate that the design of on-site effluent disposal systems is consistent with Council's on-site effluent disposal requirements, AS1547-2000 On-site domestic waste water management requirements and the Environmental Health Protection Guidelines.                                                                                                                                      |
| 4.3                                                               | Address and provide the likely scope of a planning agreement and/or developer contributions with Council/Government agencies.                                                                                                                                                                                                                                                                   |
| <b>5. Traffic and Access</b>                                      |                                                                                                                                                                                                                                                                                                                                                                                                 |
| 5.1                                                               | Assess the traffic impacts of the development and demonstrate compliance with Port Stephens Council's traffic and car parking codes.                                                                                                                                                                                                                                                            |
| <b>6. Hazard Management and Mitigation</b>                        |                                                                                                                                                                                                                                                                                                                                                                                                 |
| <i>Contamination</i>                                              |                                                                                                                                                                                                                                                                                                                                                                                                 |
| 6.1                                                               | Identify any contamination on site and appropriate mitigation measures in accordance with the provisions of SEPP 55 – Remediation of Land.                                                                                                                                                                                                                                                      |
| 6.2                                                               | Identify key groundwater issues for the site, and demonstrate that the design and operation of on-site effluent disposal systems will not result in contamination of groundwater (nutrients, bacteria, viruses) or ecological impacts on adjacent groundwater dependent ecosystems, such as SEPP 14 wetlands, including under conditions of rising water tables associated with climate change. |
| 6.3                                                               | All potential sources of contamination to aquifer and recharge areas are to be investigated and risk management procedures for the site are to be assessed.                                                                                                                                                                                                                                     |
| <i>Acid Sulfate Soils</i>                                         |                                                                                                                                                                                                                                                                                                                                                                                                 |
| 6.4                                                               | Identify the presence and extent of acid sulfate soils on the site and, where relevant, appropriate mitigation measures in accordance with relevant guidelines.                                                                                                                                                                                                                                 |
| <i>Bushfire</i>                                                   |                                                                                                                                                                                                                                                                                                                                                                                                 |
| 6.5                                                               | Address the requirements of Planning for Bush Fire Protection 2006 (RFS).                                                                                                                                                                                                                                                                                                                       |
| <i>Geotechnical</i>                                               |                                                                                                                                                                                                                                                                                                                                                                                                 |

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| 6.6                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Provide an assessment of any geotechnical limitations that may occur on the site and appropriate design considerations that address these limitations.                                                            |
| <b>Flooding</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                                                                                                                                                                                                   |
| 6.7                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Provide an assessment of any flood risk on the site in consideration of relevant provisions of the NSW Floodplain Development Manual (2005) and Council's flood management guidelines.                            |
| 6.8                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Consider the potential impacts of any filling on the flood regime of the site and adjacent lands.                                                                                                                 |
| <b>7. Water Cycle Management</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                                                                                                                                                                                                   |
| 7.1                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Address and outline measures for Integrated Water Cycle Management (including stormwater) based on Water Sensitive Urban Design principles.                                                                       |
| 7.2                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Demonstrate that the proposed development will result in no net increase in pollutants to adjoining land and water bodies, and SEPP 14 Coastal Wetland No. 789, consistent with relevant policies and guidelines. |
| 7.3                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Assess the impacts of the proposal on surface and groundwater hydrology and quality during both construction and occupation of the site.                                                                          |
| <b>8. Heritage and Archaeology</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                                                                                                                                                                                   |
| 8.1                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Identify whether the site has significance for Aboriginal cultural heritage and measures to preserve any significance.                                                                                            |
| 8.2                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Identify any items of European heritage significance and measures for their preservation.                                                                                                                         |
| 8.3                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Address impacts on World Heritage areas, places listed on the National Heritage List and protected under the EPBC Act, as relevant.                                                                               |
| <b>9. Flora and Fauna</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                                                                                                                                                                                   |
| 9.1                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Outline potential impacts on aquatic and terrestrial flora and fauna and their habitats (within the meaning of relevant legislation).                                                                             |
| 9.2                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Assess any potential impacts on koala habitat with reference to relevant policies and guidelines.                                                                                                                 |
| 9.3                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Outline measures for the conservation of existing wildlife corridor values and/or connective importance of any vegetation on the subject land.                                                                    |
| 9.4                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Address impacts on migratory species, RAMSAR wetlands and species listed the EPBC Act.                                                                                                                            |
| <b>10. Noise</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                                                                                                                                                                                                   |
| 10.1                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | Address potential noise impacts for future residents and appropriate mitigation measures.                                                                                                                         |
| <b>Consultation</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                                                                                                                                                                                   |
| You should undertake an appropriate and justified level of consultation with the following agencies during the preparation of the environmental assessment:                                                                                                                                                                                                                                                                                                                                                          |                                                                                                                                                                                                                   |
| (a) <i>Agencies or other authorities:</i>                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                                                                                                                                                                                   |
| <ul style="list-style-type: none"> <li>• Port Stephens Council;</li> <li>• Department of Environment and Climate Change;</li> <li>• NSW Rural Fire Service;</li> <li>• Department of Water and Energy;</li> <li>• Roads and Traffic Authority;</li> <li>• Hunter-Central Rivers Catchment Management Authority;</li> <li>• Department of Primary Industries;</li> <li>• relevant Local Aboriginal Land Council/s and other Aboriginal community groups; and</li> <li>• relevant infrastructure providers.</li> </ul> |                                                                                                                                                                                                                   |
| (b) <i>Public:</i>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                                                                                                                                                                                   |
| Document all community consultation undertaken to date or discuss the proposed strategy for undertaking community consultation. This should include any contingencies for addressing any issues arising from the community consultation and an effective communications strategy.                                                                                                                                                                                                                                    |                                                                                                                                                                                                                   |
| The consultation process and the issues raised should be described in the Environmental Assessment.                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                                                                                                                                                                                   |
| <b>Deemed Refusal Period</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                                                                                                                                                                                   |
| <b>60 days</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                                                                                                                                                                                                   |

## Attachment 2

### Plans and Documents to accompany the Application

|                                               |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
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| <b>Plans and Documents of the development</b> | <p>The following plans, architectural drawings and diagrams of your proposal as well as the relevant documents will be required to be submitted for your application:</p> <ol style="list-style-type: none"> <li>1. The <b>existing site survey plan</b> is to be drawn to 1:500 scale (or other appropriate scale) and show: <ul style="list-style-type: none"> <li>• the location of the land, the measurements of the boundaries of the land, the size of the land and north point;</li> <li>• the existing levels of the land in relation to buildings and roads;</li> <li>• location and height of existing structures on the site; and</li> <li>• location and height of adjacent buildings and private open space.</li> </ul> </li> <li>2. <b>Aerial photographs</b> of the subject site with the existing site boundary and proposed lot boundaries superimposed.</li> <li>3. A <b>Site Analysis Plan</b> must be provided which identifies existing natural elements of the site (including all hazards and constraints), existing vegetation, property dimensions, footpath crossing levels and alignments, existing pedestrian and vehicular access points and other facilities, slope and topography, natural features such as watercourses, rock outcrops, utility services, boundaries, orientation, view corridors and all structures on neighbouring properties where relevant to the application (including windows, driveways etc.).</li> <li>4. A <b>locality/context plan</b> drawn to 1:500 scale (or other appropriate scale) should be submitted indicating: <ul style="list-style-type: none"> <li>• significant local features such as parks, community facilities and open space, water courses and heritage items;</li> <li>• the location and uses of existing buildings, shopping and employment areas;</li> <li>• traffic and road patterns, pedestrian routes and public transport nodes; and</li> <li>• The existing site plan and locality plan should be supported by a written explanation of the local and site constraints and opportunities revealed through the above documentation.</li> </ul> </li> <li>5. The <b>Environmental Assessment</b> in accordance with the Director-General's Environmental Assessment Requirements as outlined in Attachment 1.</li> <li>6. <b>Subdivision plans</b> are to show the following:- <ul style="list-style-type: none"> <li>• The location, boundary dimensions, site area and north point of the land, and names of roads fronting the land;</li> <li>• Title showing the description of the land with lot and DP numbers etc;</li> <li>• Existing and proposed subdivision pattern including all measurements and sites areas of existing and proposed allotments;</li> <li>• Location and details of all proposed roads and footpaths;</li> <li>• Location of all structures proposed and retained on site;</li> <li>• Cross sections of roads, including gradients, widths, road names, footpaths etc.</li> <li>• Existing and proposed finished levels in relation to roads, footpaths and structures;</li> <li>• Location and details of access points to the subdivision;</li> <li>• Existing vegetation on the land and vegetation to be retained;</li> <li>• Location of services and infrastructure, and proposed methods of</li> </ul> </li> </ol> |
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|                                  | <p>draining the land;</p> <ul style="list-style-type: none"> <li>Any easements, covenants or other restrictions either existing or proposed on the site;</li> <li>Type of subdivision proposed (Torrens, strata and/or community title).</li> </ul> <p>7. <b>Stormwater Concept Plan</b> - illustrating the concept for stormwater management from the site and must include details of any major overland flow paths through the site and any discharge points to the street drainage system. Where an on-site detention system is required, the type and location must be shown and must be integrated with the proposed landscape design. Site discharge calculations should be provided;</p> <p>8. <b>Erosion and Sediment Control Plan</b> – plan or drawing that shows the nature and location of all erosion and sedimentation control measures to be utilised on the site;</p> <p>9. <b>Landscape Concept Plan</b> – plan or drawing that shows the basic detail of planting design and plant species to be used, listing botanical and common names, mature height and spread, number of plants to be utilised and surface treatments (i.e. pavers, lawn etc);</p> <p>10. <b>Construction Management Plan</b> – a plan which outlines traffic and pedestrian management during construction and management of impacts on amenity of adjoining properties and appropriate mitigation measures including noise, dust and sediment and erosion controls;</p> <p>11. <b>View analysis</b> – artist's impression, photomontages, etc of the proposed development in the context of the surrounding development.</p> |
| <b>Specialist advice</b>         | <p>Specialist advice, where required to support your Environmental Assessment, must be prepared by suitably qualified and practicing consultants in relation to issues including, but not limited to, the following:</p> <ul style="list-style-type: none"> <li>Flora and Fauna;</li> <li>Bushfire;</li> <li>Landscaping;</li> <li>Geotechnical and/or hydro geological (groundwater);</li> <li>Stormwater/drainage;</li> <li>Contamination in accordance with the requirements of SEPP 55; and</li> <li>Acid Sulphate Soil Management Plan.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| <b>Documents to be submitted</b> | <ul style="list-style-type: none"> <li>12 hard copies of the Environmental Assessment;</li> <li>12 sets of architectural and landscape plans to scale, including one (1) set at A3 size (to scale);</li> <li>1 copy of the Environmental Assessment and plans on CD-ROM (PDF format), not exceeding 5Mb in size (see below); and</li> <li>If the Environmental Assessment is bulky and lengthy in volume, you will be required to package up each Environmental Assessment ready for distribution by the Department to key agencies.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| <b>Electronic Documents</b>      | <p>Electronic documents presented to the NSW Department of Planning for publication via the Internet must satisfy the following criteria:-</p> <ul style="list-style-type: none"> <li>Adobe Acrobat PDF files and Microsoft Word documents must be no bigger than 1.5 Mb. Large files of more than 1.5 Mb will need to be broken down and supplied as different files.</li> <li>File names will need to be logical so that the Department can publish them in the correct order. Avoid sending documents that are broken down in more than 10 files.</li> <li>Image files should not be bigger than 2Mb. The file names will need to be clear and logical so the Department can publish them in the correct</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |

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|  | <p>order.</p> <ul style="list-style-type: none"><li>• Graphic images will need to be provided as [.gif] files.</li><li>• Photographic images should be provided as [.jpg] files.</li><li>• Large maps will need to be presented as individual files and will need to be calibrated to be no more than 2Mb each.</li><li>• Images inserted into the document will need to be calibrated to produce files smaller than 1.5Mb. Large images will need to be presented as individual files and will need to be calibrated to be no more than 2Mb each. The file names will need to be clear and logical so the Department can publish them in the correct order.</li></ul> <p>Alternatively, these electronic documents may be placed on your own web site with a link to the Department of Planning's website.</p> |
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## Attachment 3

### State Government technical and policy guidelines

The following list provides relevant technical and Policy Guidelines which may assist in the preparation of the Environmental Assessment. It should be noted, however, that this list is not exhaustive as other documents and policies may need to be reviewed. It is also important to note that not of all of these guidelines may be relevant to your proposal.

The majority of these documents can be found on the relevant Departmental Websites, on the NSW Government's on-line bookshop at <http://www.bookshop.nsw.gov.au> or on the Commonwealth Government's publications website at <http://www.publications.gov.au>.

| Aspect                                  | Policy /Methodology                                                                                         |
|-----------------------------------------|-------------------------------------------------------------------------------------------------------------|
| <b>Biodiversity</b>                     |                                                                                                             |
| <b>Flora and Fauna</b>                  | Draft Guideline for assessment of impacts on Threatened Species under Part 3A (Department of Planning 2005) |
| <b>Fish and Aquatic Ecosystems</b>      | Why do Fish Need to Cross the Road? Fish Passage Requirements for Waterway Crossings (NSW Fisheries, 2003)  |
|                                         | Threatened Species Management Manual (NPWS, 1998)                                                           |
| <b>Coastal Planning</b>                 |                                                                                                             |
|                                         | NSW Coastal Policy 1997 - A sustainable Future for the New South Wales Coast, NSW Government, 1997          |
|                                         | Coastal Design Guidelines for NSW, PlanningNSW, February 2003                                               |
|                                         | NSW Wetlands Management Policy (DLWC, March 1996)                                                           |
| <b>Bushfire</b>                         |                                                                                                             |
|                                         | Planning for Bushfire Protection 2006 (NSW Rural Fire Service)                                              |
| <b>Contamination of Land</b>            |                                                                                                             |
|                                         | Best Practice in Contaminated Sites (Commonwealth DEH, 1999, ISBN 0 642 546460)                             |
| <b>Environmental Management Systems</b> |                                                                                                             |
|                                         | NSW Government Interim Water Quality and River Flow Environmental Objectives (DEC)                          |
|                                         | Guidelines for the preparation of Environmental Management Plans (DIPNR, 2004)                              |
| <b>Heritage</b>                         |                                                                                                             |
| <b>Aboriginal</b>                       | Draft Guideline for assessment of impacts on Aboriginal Heritage under Part 3A ( Planning 2005)             |
|                                         | Interim Community Consultation Requirements for Applicants (DEC, 2004)                                      |
| <b>Non-Indigenous</b>                   | Assessing Heritage Significance Update for Heritage Manual (Heritage Office, 2000)                          |
|                                         | NSW Heritage Manual (NSW Heritage Office, 1996)                                                             |
| <b>Noise</b>                            |                                                                                                             |
|                                         | Environmental Criteria for Road Traffic Noise (EPA, 1999)                                                   |

| Aspect                                       | Policy /Methodology                                                                                                             |
|----------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------|
|                                              | Acoustics - Road traffic noise intrusion - Building siting and construction (Standards Australia, 1989, AS 3671-1989)           |
| <b>Rehabilitation</b>                        |                                                                                                                                 |
|                                              | Managing Urban Stormwater: Soils & Construction (NSW Landcom, March 2004) - "The Blue Book"                                     |
| <b>Safety and Hazards</b>                    |                                                                                                                                 |
|                                              | Electrical Safety Guidelines (Integral Energy)                                                                                  |
| <b>Soils</b>                                 |                                                                                                                                 |
|                                              | Acid Sulfate Soil Manual (ASSMAC)                                                                                               |
|                                              | Contaminated Sites: Sampling Design Guidelines (EPA, 1999)                                                                      |
| <b>Traffic &amp; Transport</b>               |                                                                                                                                 |
|                                              | Guide to Traffic Engineering and Guide to Geometric Design of Rural Roads (Austroads, 2003, AP-G1/03)                           |
|                                              | Guide to Traffic Generating Developments (RTA, 2002)                                                                            |
| <b>Urban Design: Cycleway/Pathway Design</b> |                                                                                                                                 |
|                                              | Guidelines for the Design and Construction of Paths and Cycleways along Watercourses and Riparian Areas (Version 2) (DIPNR/DNR) |
| <b>Water</b>                                 |                                                                                                                                 |
|                                              | Water quality guidelines for the protection of aquatic ecosystems for upland rivers. (ANZECC, 2000)                             |
| <b>Floodplain</b>                            | NSW Government Floodplain Development Manual - the Management of Flood Liable Land (DIPNR, 2005)                                |
| <b>Groundwater</b>                           | NSW State Groundwater Quality Protection Policy (DLWC, 1998, 0 7313 0379 2)                                                     |
| <b>Stormwater</b>                            | Managing Urban Stormwater: Soils & Construction (NSW Landcom, March 2004) - "The Blue Book"                                     |
| <b>Waterways</b>                             | Waterways Crossing Design & Construction (Version 4 – DIPNR/DNR Draft Guidelines)                                               |
| <b>EPBC Act</b>                              |                                                                                                                                 |
| <b>For a Controlled Action</b>               | Commonwealth Environment Protection and Biodiversity Conservation Act 1999: Guide to implementation in NSW: March 2007          |

**Attachment 4**  
**Agency Responses to Request for Key Issues**  
**- For Information Only**