



Making a payment into the Biodiversity Conservation Fund for an offset obligation in NSW

Form 2 - Charge Quote Statement (Stage 2) and Payment Application (Stage 3)

This form is to be completed by persons who propose to meet an offset obligation required under the *Biodiversity Conservation Act 2016* (NSW) (BC Act) by making payment into the Biodiversity Conservation Fund (BCF) under section 6.30 (1) of the BC Act.

This form includes the Charge Quote provided by the NSW Biodiversity Conservation Trust (BCT), in response to the information provided by the proponent in the Stage 1 Charge Quote Application (Form 1). The Charge Quote has been calculated using the BCF Charge System. This Charge (with monthly indexation) can then be used in Stage 3 of this form to apply to make a payment into the BCF.

A Charge Quote can be prepared once a development application with an offset obligation has been submitted to a consent authority (including an application for biodiversity certification, approval under Part 5.1 of the *Environmental Planning and Assessment Act 1979* (EP&A Act) or Part 5A of the *Local Land Services Act 2013* (LLS Act)). **A Payment to the BCF can only be made once development consent (or biodiversity certification or approval) has been granted.**

Information that is required to be submitted to proceed with a payment to the BCF is identified on page 5 of this form (Stage 3 - Payment Application).

If you need help completing the form or you have other queries, please contact the BCT via telephone on 1300 992 688 or email at bcfpayments@bct.nsw.gov.au.

Timeframes for finalising a Payment

The BCT proposes the following timeframes to finalise a payment and provide a Section 6.33 Certificate once all required data is supplied:

Stages of paying into the BCF	Timeframe
Acknowledgement of Payment Application	Up to 5 business days to receive an email confirmation.
Approval to make payment – No invoice requested	Up to 5 business days to receive email confirmation including instructions on how to pay via bank transfer into the Biodiversity Conservation Fund.
Approval to make payment – Invoice requested	Up to 15 business days to receive email confirmation including the requested invoice to pay into the Biodiversity Conservation Fund (complete Part A and C for an invoice).
Issue of Section 6.33 Certificate	Up to 5 business days once payment is received.

It is the proponent's responsibility to ensure the application to make payment and required information is provided before the Charge Quote expires. The BCT may require a new Charge Quote Application if the quote expires and required data has not been supplied (i.e. the final approval has not been granted). It is important to note that an applicant can only hold one Charge quote for a project and the BCT will not issue another quote for the same credits identified in this Charge Quote Statement for the same financial year.

Stage 2: Charge Quote Statement

PART A - APPLICANT DETAILS

The BCT has completed the details based on the Stage 1 Application. If the details have changed, contact the BCT directly and we will provide advice on next steps.

Applicant (individual or Sole trader)			
Title			
Full name			
ABN (If applicable)			
Applicant (company)			
Company	Southern Cross Community Housing Ltd		
ACN	503 073 288 13	GST registered	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
ARBN		GST registered	<input type="checkbox"/> Yes <input type="checkbox"/> No
Contact details			
Name (if different to above)	Stephen King *Amended as per details provided via email		
Phone		Mobile	0412 385 003
Fax		Email	stephen@scch.org.au
Mailing address			
Address	Level 1/154 Meroo Rd		
Suburb / city	Bomaderry		
State / territory	NSW	Postcode	2541
Country	Australia		

PART B – CHARGE QUOTE TO MAKE A PAYMENT TO THE BIODIVERSITY CONSERVATION FUND

1. Project Details¹

Applicant Name	Southern Cross Community Housing Ltd	BCF Quote Number	Q00462
		Quote Issued Date	06/08/2024
Project Name	Bomaderry, 25 Moss Vale Road	Quote Expiry Date	05/08/2027
		Project Type	Infrastructure - Roads
Statutory Obligation Reference	SF10851	EPBC Act Controlled Action?	N/A
Statutory Obligation Approved?	Yes	Quote Size	Small
Local Government Area	Shoalhaven City Council	IBRA Subregion	Illawarra

2. Ecosystem Credits – no ecosystem credits

3. Species Credits

Species	Common Name	Species model category	Number of BAM Credits	Predicted Price per Credit	Risk Premium per Credit	Delivery Fee per Credit	Total Charge per Credit	Total Charge	Monthly Indexation per Credit	Method
<i>Chalinolobus dwyeri</i>	Large-eared Pied Bat	M2D1	1	\$1,040.00	\$96.72	\$120.00	\$1,256.72	\$1,256.72	\$5.97	T2

4. Notes/disclaimers

A Payment can only be made once development consent has been granted. This includes the conferral of biodiversity certification, approval under Part 5.1 of the EP&A Act or Part 5A of the LLS Act.

ALL PRICES ARE GST EXCLUSIVE

The total charge is calculated at the time a payment application is submitted, for the number of credits sought and will include monthly indexation for each month between when a charge quote is issued, and payment application is submitted.

¹ If details have changed since the Charge Quote application was submitted, contact the BCT for advice

The charge estimated is only valid for the project described in 1 above.

A request for a new Charge Quote for the project invalidates any previous Charge Quotes.

Charges are not negotiable.

5. Method Key²

T1 = cost structure model – ecosystem credits, Tool 1 in BOPC order

T2 = cost structure model – species credits, Tool 2 in BOPC order

T3 = econometric model, Tool 3 in BOPC order

T4 = market soundings, Tool 4 in BOPC order

+ = price triangulated between methods.

² More information on the tools are in the BOPC Order - www.bct.nsw.gov.au/sites/default/files/2022-09/Biodiversity%20Offsets%20Payment%20Calculator%20Order%2030%20Sep%202022.pdf



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Stage 3: Payment Application

PART C – INVOICE DETAILS

Please consider whether you need an invoice, noting the payment timeframes in the table below:

Invoice requested	Timeframe
NO	Up to 5 business days to receive email confirmation including instructions on how to pay via bank transfer into the Biodiversity Conservation Fund.
YES	Up to 15 business days to receive email confirmation including the requested invoice to pay into the Biodiversity Conservation Fund.

1. **Do you need an invoice to make a payment?** NO YES

2. If **NO** to Question 1, please continue to Part D.

3. If **YES** to Question 1, please confirm and complete all information in Part A (Page 2).

To create and issue an invoice we require the following information to be provided:

- Applicant details: either individual, sole trader, or company including (if applicable) the ACN/ACRN or ABN (for individuals) and if GST registered.
- Contact details: name, contact number, and email.
- Mailing address.

PART D – BIODIVERSITY CREDIT OBLIGATIONS AND SUPPORTING DOCUMENTATION

To provide payment into the Biodiversity Conservation Fund to meet an offset obligation you must demonstrate a statutory requirement to retire biodiversity credits (e.g. as part of a development approval). The BCT has completed the details based on the Stage 1 Charge Quote Application (Form 1). If details have changed or additional credit types are included a new Charge Quote may be required – if this is the case, please contact the BCT directly to determine the next steps.

Project Name:	Bomaderry, 25 Moss Vale Road
NSW statutory obligation reference³ (mandatory):	SF10851
Commonwealth EPBC Act controlled action approval reference (if applicable):	N/A
BCF Reference (OFFICE USE ONLY):	Q00462

Supporting documentation required

To make payment into the Biodiversity Conservation Fund it is mandatory to provide the following supporting documentation. Where the documentation was previously provided with the Charge Quote Application (Form 1) it is not required to be resubmitted unless the project has changed.

Status of documentation required or previously submitted

Documentation required	Status
Approved NSW statutory development application including all biodiversity credit obligations OR Documentation demonstrating a determining authority’s consideration of the environmental impact of an activity assessed under Part 5.1 of the EP&A Act (for example any REF and determination report prepared) OR Approval by the Native Vegetation Panel for clearing of native vegetation under Part 5A of the LLS Act OR Order granting biodiversity certification under Part 8 of the BC Act	<input type="checkbox"/> REQUIRED <input checked="" type="checkbox"/> Previously submitted
Commonwealth EPBC Act controlled action approval including all conditions of approval relating to the offset obligation(s) to be met through payment into the BCF	<input type="checkbox"/> REQUIRED <input type="checkbox"/> Previously submitted <input checked="" type="checkbox"/> N/A
GIS shape files (projected / georectified) of the development impact boundary	<input checked="" type="checkbox"/> REQUIRED <input type="checkbox"/> Previously submitted

[GIS Shapefiles provided on 02/09/2024](#)

³ This refers to either: a development application number for a development consent under Part 4 of the Environmental Planning and Assessment Act 1979 (**EP&A Act**); a State significant infrastructure approval under the previous Part 5.1 (now Part 5, Division 5.2) of the EP&A Act; a decision of a determining authority to carry out or approve the carrying out of an activity under Part 5 of the EP&A Act; a biobank statement number; or biodiversity certification number.

Indicate the type and number of credits that you are seeking to make a payment to the Biodiversity Conservation Fund. Refer to the relevant footnotes for each field for assistance completing the table. The BCT will confirm the final payment amount (including monthly indexation) once the application is submitted.

IBRA Subregion	Offset trading group/Species Name ⁴	Number of biodiversity credits ⁵	HBT credits (Yes/No)	OFFICE USE ONLY:	
				<input type="text" value="0"/> x monthly indexation applied per credit	
				Total Charge per Credit ⁴	Final Charge ⁶
	Chalinolobus dwyeri - Large-eared Pied Bat	1	No	\$1,256.72	\$1,256.72
Total (excluding GST)					\$1,256.72
GST					\$125.67
Total (including GST)					\$1,382.39

Edits in blue made by NM on 04/08/2024

⁴ As displayed in the Charge Quote above (Part B). Please note the Expiry Date within the Charge Quote – if the application to make payment is not received before this date a new Charge Quote will be required.

⁵ Number must not exceed final obligation in development approval but may be lower than obligation and/or different to the number provided in the Quote above.

⁶ The BCT will populate the Final Charge (including the monthly indexation) before the payment can be made.

PART E – LODGING APPLICATION

Once you have fully completed and signed the form, send the application with all attachments to the Biodiversity Conservation Trust in one of the following ways:

By email:

Email your complete application with the required accompanying documentation to bcfpayments@bct.nsw.gov.au.

If the email and its attachments are too large to send, please contact us via the mailbox to organise method of delivery.

By post:

Post your complete application with the required accompanying documentation to:

Biodiversity Conservation Trust

Locked Bag 5022

PARRAMATTA NSW 2124

Australia

PART F – FINANCIAL REPORTING (OFFICE USE ONLY)

Total Breakdown (Inc. GST) - OFFICE USE ONLY			
Admin fee \$132.00	GL 8990	Cost Center: BC22	Tax Code: S1
Obligation \$1,250.39	GL 2336	Cost Center: BC22	Tax Code: S1