

## Marco Amorelli

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**From:** Hiu-Fung Lee <Hiu-Fung.Lee@sopa.nsw.gov.au>  
**Sent:** Wednesday, 2 March 2022 2:23 PM  
**To:** Marco Amorelli  
**Cc:** Sherwin.Rasquinha1@det.nsw.edu.au; Rikki Marks; Nicola Lehane; Steve Norcott  
**Subject:** RE: Sydney Olympic Park new high school-P5 Parking Availability  
**Attachments:** Customer Creation-Change 18.01.22.pdf; P1 Car park office.jpg; 03 SOPA - Parking Permit TnCs 21.07.21.pdf

Good Afternoon Marco,

The whole process to set up new account and to apply for new cards won't go over 3 weeks.  
If you are commencing in Jan 2024, I would recommend you start the process around Nov 2023.  
So your account won't be cancel by the system due to inactive.

For the new account set up:  
Please fill in attached "Customer Creation Change form" and return to all.  
Nicola or myself will forward to SOPA account department to set up a new invoice account.

Once your account has been set up (estimate 10 working days), we can then confirm the final number & type of card you require (i.e. 30 x P5 MF).  
I will then email you when cards ready for you to pick up at P1 car park office (Map Attached).  
Normally it will take 48 hours turnover for new card application on my end.

Appreciated if you can sign the T&C and return as well.

Note:

1. There's a min. of 3 months term.

Kind Regards,

**Hiu-Fung Lee (Wing)**  
Secure Parking Finance Manager – SOP  
**Sydney Olympic Park Authority**

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**From:** Steve Norcott <Steve.Norcott@sopa.nsw.gov.au>  
**Sent:** Wednesday, 2 March 2022 12:28 PM  
**To:** 'Marco Amorelli' <mamorelli@cadenceaust.com>  
**Cc:** Sherwin.Rasquinha1@det.nsw.edu.au; Rikki Marks <rmarks@cadenceaust.com>; Hiu-Fung Lee <Hiu-Fung.Lee@sopa.nsw.gov.au>; Nicola Lehane <Nicola.Lehane@sopa.nsw.gov.au>  
**Subject:** RE: Sydney Olympic Park new high school-P5 Parking Availability

Hi Marco

I can confirm for the foreseeable future that SOPA can provide thirty (30) Monday to Friday 6 am to 6:30 pm Long Term Parking spaces at P5 Car Park.

I have Cc...d both Hiu-Fung Lee (aka 'Wing') and Nicola Lehane in this response who can advise in relation to associated administrative forms.

Regards,  
**Steve Norcott**  
Senior Manager, Parking  
**Sydney Olympic Park Authority**

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**From:** Marco Amorelli <[mamorelli@cadenceaust.com](mailto:mamorelli@cadenceaust.com)>  
**Sent:** Wednesday, 2 March 2022 12:05 PM  
**To:** Steve Norcott <[Steve.Norcott@sopa.nsw.gov.au](mailto:Steve.Norcott@sopa.nsw.gov.au)>  
**Cc:** [Sherwin.Rasquinha1@det.nsw.edu.au](mailto:Sherwin.Rasquinha1@det.nsw.edu.au); Rikki Marks <[rmarks@cadenceaust.com](mailto:rmarks@cadenceaust.com)>  
**Subject:** Sydney Olympic Park new high school-P5 Parking Availability  
**Importance:** High

Hi Steve,

Further to previous correspondence with Rikki Marks regarding the availability of long-term parking in P5, we are seeking confirmation of the following:

- 30 spaces are available in P5 for a long-term leasing arrangement, for the purpose of staff parking for the Sydney Olympic Park new high school at Wentworth Point,
- Commencing January 2024, for a minimum term of no less than 12 months at a time,

Could you please confirm the above by return email, and kindly provide all associated administration forms for us to lock this in?

Your prompt response would be greatly appreciated.

Regards

Marco Amorelli  
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**Cadence Australia Pty Ltd**  
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We are pleased to announce our merger with Aver  
into a single, stronger project management consultancy  
and advisory business servicing Sydney, Brisbane  
and Melbourne - more updates to follow.

**CADENCE** | **AYER** | **BEYOND 2020**



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Sydney Olympic Park is a great place for leisure, sport, education and business.

To find out what's going on at the Park and be part of our great offers and competitions, register for What's On? updates.

Visit <http://www.sydneyolympicpark.com.au/register>

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## LONG TERM PARKING TERMS AND CONDITIONS

A limited number of Long Term Parking spaces may be available specifically for those employed by local businesses and residents at Sydney Olympic Park wishing to park on a long-term basis (minimum 3 months). SOPA's Long Term Parking can **not** be purchased for specific event periods only (eg: Royal Easter Show).

Parking rates vary depending on location (ie: which car park) and access limits (ie: 6am to 6.30pm Monday to Friday only, or 24/7 access). Current rates are posted on SOPA's web site at: <https://www.sydneyolympicpark.com.au/Parking/Long-Term-Parking>

SOPA will use its best endeavours to locate permit holders within their allocated car park; however relocation may be required at times of major events, particularly during the Royal Easter Show event period when certain car parks are temporarily unavailable. For this reason parking in a particular car park can not be guaranteed and it may be necessary to relocate to a different car park should the need arise.

SOPA Long Term Parking does not allow for on-street parking, parking in a pay & display car park, parking outside of a marked bay and/or in contravention of a regulatory sign. Infringement may be issued without warning for non-compliance.

SOPA Long Term Parking will be charged each month, in advance on the respective monthly anniversary date. Payment must be made via SOPA's direct debit system (ie Westpac PayWay) and access permits will be deactivated within 24 hours following advice of a declined transaction (eg: insufficient funds and 'Do Not Honour'). A \$33 Administration Fee will apply in such cases when seeking reinstatement. Continuous decline of payment may result in SOPA terminating the respective parking access.

It is important to understand that the SOPA parking permit (ie: proxy card) **must** be used in sequence (1 Entry followed by 1 Exit). If you have forgotten your pass and/or you push for a ticket on entry, you will be charged the full casual rate applicable, as per the ticket. Continuous misuse of your permit may result in SOPA terminating your parking access.

For those holding a SOPA Parking Permit in excess of the minimum 3 month period, suspension of the permit may be permitted whilst on leave of absence (Note: Minimum 1 month and up to 6 months, or maternity leave for up to 12 months with a doctor's certificate). An Administration Fee of \$33 will apply.

Cancellations and refunds may only be considered after the permit is **physically received** by SOPA's parking contractor - Secure Parking. Lost and/or not returned parking permits will incur a \$33 non-refundable Lost Fee. For the purposes of any refund, usage will be calculated at the current full casual rate (presently \$30 per day). As an example; after the initial commitment period of 3 months, a request for refund after 5 days of the following (ie: 4th) month, will equate to \$30 X 5 days = \$150.00 owing. Any residual may be refunded.

All SOPA Parking Permit fees are subject to increase by the Sydney CPI (rounded up or down to the nearest dollar) each 1 July, or as otherwise determined and advised by SOPA on its website.

Please note that these Terms and Conditions may be subject to change from time to time. You should check SOPA's website at: <https://www.sydneyolympicpark.com.au/Parking/Long-Term-Parking/Long-Term-Parking-Terms-and-Conditions> periodically to keep informed of any changes.

In order to administer the arrangements, SOPA collects and securely stores the name and address of the individual and any associated company, credit card details, e-mail address, contact phone numbers and vehicle registration numbers. You are entitled to access that information and amend, or delete it.

For more information about Long Term Parking at Sydney Olympic Park, please contact Secure Parking on 02 9714 7077.

I understand and accept the aforementioned Sydney Olympic Park Authority Parking Permit Terms and Conditions:

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PRINT NAME

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COMPANY / EMPLOYER or RESIDENTIAL ADDRESS

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EMAIL ADDRESS

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CONTACT NUMBER

---

SIGNATURE

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DATE

REQUEST TYPE				
SAP Company Code				Cluster Entity Name
<b>Creation</b> <i>Enter ALL Customer and Customer payment details</i>	<input type="checkbox"/>	<b>Modify</b> <i>Enter details to be updated</i>	<input type="checkbox"/>	<b>SAP Customer No. (Existing)</b>

CUSTOMER DETAILS				
<i>All fields compulsory – Mark N/A where not applicable</i>				
Customer Name				
Trading As				
Create in Company Code				
ABN Number				
Street Address (line1)				
Street Address (line2)				
Suburb				Postcode
Postal PO Box		Suburb		Postcode
Country <i>(If not Australia)</i>				
Contact Name				
Phone				Fax
Mobile				
Email				
Terms of Payment				

APPROVAL			
Title	Name	Signature	Date
Requestor			
Manager			

PROCESSING (DPE Cluster Finance Shared Services ONLY)			
SAP Customer Code		Counter Party Code	
Search Term			
Title	Name	Signature	Date
Entered by			
Checked By			



**★ P1 Car Park Office**

Tesla Destination Charger

Stadium Australia

ANZ ATM ANZ Stadium

Bluespresso Bar

Sydney Olympic Park Athletic Centre

ibis budget Sydney Olympic Park

Quest at Sydney Olympic Park

Sydney Olympic Park Sports Halls

Monster Skatepark

Playground

Cathy Freeman Park Public Toilet

Sydney Showground

Jimmy's Catch

Southree Pavilion

Exhibition Hall 5

The Dome

Active Metal Pty

Olympic Park Station

Abattoir Blues

McDonald's Olympic Boulevard Fast Food • \$

Pullman at Sydney Olympic Park

Cafe Aqua