

## **MANAGEMENT PROTOCOL IN EVENT OF DISCOVERY OF EXPLOSIVE ORDNANCE (EO), UNEXPLODED ORDNANCE (UXO) or EXPLOSIVE ORDNANCE WASTE (EOW)**

### **Purpose**

This Protocol describes the procedure to be followed in the unlikely event that Explosive Ordnance (EO), Unexploded Ordnance (UXO) or Explosive Ordnance Waste (EOW) is discovered at the Jordan Springs Public School site.

### **Potential Ordnance Risk**

A UXO Risk Assessment has assessed that the risk of encountering an item of UXO or EO within the Jordan Springs Public School site is negligible and is already 'As Low As Reasonably Practicable' (ALARP).

Nonetheless, as the Jordan Springs Public School site is within the boundary of the former St Marys Munition Filling Factory, there can be no guarantee that no item of UXO or EO will ever be encountered. As such, it is appropriate to have an established Protocol to follow in the very unlikely event that such an item is found.

This Protocol has been developed to guide you in the unlikely event that you or a fellow worker find an item of UXO, EO or EOW.

### **Identification and Characteristics of Explosive Ordnance Waste (EOW)**



EOW is the waste material, such as packaging, fragmentation or casings, of munitions that have been fired or used.

EOW poses no threat. However, it should not be handled unless essential to do so and only then if (a) it is 100% definite that the item is EOW and (b) it is necessary to shift it.



**You MUST report each find of EOW to your supervisor/site management**

### **Identification and Characteristics of Explosive Ordnance (EO) & Unexploded Ordnance (UXO)**



EO and UXO is any military munition that still contains explosive material. Basically, it looks like what you would expect a military munition to look like.



**IF YOU FIND EO, UXO OR ANY SUSPICIOUS ITEM, YOU MUST TREAT IT AS A UXO.  
DO NOT TOUCH IT!!**

**IMMEDIATELY REPORT IT TO YOUR SUPERVISOR/SITE MANAGEMENT**

### **UXO Awareness**

**Remain aware of your surroundings, do not touch or go near any UXO or suspicious items and report any suspicions or concerns about UXO to your Supervisor/Site Management.**

**Avoid radio transmissions or use of mobile phones within a 50-metre radius of any UXO and keep vehicles with VHF/HF radios at least 150 metres away from UXO.**

## **ACTION TO BE TAKEN IF A SUSPICIOUS ITEM IS ENCOUNTERED**

1. If UXO, a munition or suspicious item is found, **STOP** all work **IMMEDIATELY** within **50 metres** of the location of the item and **NOTIFY** all other people within the immediate area.
2. **DO NOT TOUCH THE ITEM!**
3. If possible, place a recognisable marking nearby but at a safe distance from the item so it can be easily found again and take a digital photograph of the item that can be forwarded to Police if appropriate.
4. All people are to **WITHDRAW** from the immediate area (minimum of 50 metres) as soon as possible.
5. Immediately **REPORT** the item to a **SUPERVISOR/SITE MANAGEMENT** and provide the following detail:
  - The **LOCATION** of the item.
  - A **DESCRIPTION** of the shape, colour, material and approximate dimensions of the item (gathered without physically touching the item).
  - Any **MARKINGS ON THE ITEM** (again, identified without physically touching the item).
  - The location and markings placed near the item.
6. The **SUPERVISOR** is to:
  - Ensure all people are **WITHDRAWN** from the immediate area.
  - **ISOLATE** the area.
  - **PREVENT** movement into the area.
  - **NOTIFY SITE MANAGEMENT** at the work site.
7. **SITE MANAGEMENT** will notify the local Police of the find. They, in turn, will notify Defence and request that they investigate and deal with the item.
8. Work is **NOT** to **RECOMMENCE** within the immediate area of the item until it has been dealt with by Police or Defence and **SITE MANAGEMENT** has notified that it is safe to re-enter the area.

