

SECURITY MANAGEMENT PLAN FOR CEO TWO KARAOKE

PREMISES SITUATED AT:

BASEMENT, 350-360 PITT STREET, SYDNEY NSW 2000

Prepared by

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For

CEO Karaoke Sydney

Licensee

Donald Liang for CEO Two Karaoke Sydney

Issue

A

Date

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Report Register

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SMP-CEO-Issue A	A	28 th Apr 2010	Development Application to City of Sydney Council

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PART 1 – Purpose

This Plan of Security Management is proposed to be implemented to ensure that the karaoke is run at all times in a way that is consistent with good management and does not disturb the quiet and good order of the neighbourhood.

This Plan of Security Management aims to provide a clear, concise and practical framework for the security management of the *CEO Two Karaoke*.

PART 2 – Security Staff and Arrangements

A member of staff who is responsible for security and designated for that task shall be on duty at all times the karaoke is open.

As and when required, 1 uniformed security officer will patrol the subject premises between the hours of 11.00am till close so as to ensure the quiet and good order of the neighbourhood.

Security guards will be on duty at the rate of 1/100 patrons. When 2 security guards are on duty, one shall be positioned at the street entrance and the other in the foyer/patrolling the premises. Both security guards shall be in communication with each other by walkie talkie/ appropriate technology.

The lessee shall require that security officer to:

1. Be dressed in readily identifiable uniform displaying identification as a security officer and be appropriately licensed.
2. Report to the manager/lessee to obtain a briefing on any specific duties to be addressed on the evening before commencing duty.
3. Patrol the karaoke and its curtilage on a regular basis.
4. Security and management will patrol in the venue on a regular basis, not just reviewing the CCTV.
5. Security will use metal detector (either provide by the venue or by security company) to scan all patrons entering the premises and check all bags that are bringing into the establishment.
6. Request any karaoke patron in the streets patrolled to behave in a quiet and orderly manner and to have regard to nearby residents, if that request is considered necessary or appropriate.
7. Prevent any person detected as intoxicated entering the premises and bring to the notice of the manager or lessee any person on the premises who might be considered intoxicated.

8. At the end of each shift bring any incidents that have occurred and the actions taken to the attention of the manager/lessee. Details of incidents reported shall be recorded in an "Incident Book".
9. At closing times monitor patron behaviour in the vicinity of the karaoke until all patrons have left the vicinity of the premises, taking all practical steps to ensure the quiet and orderly departure of patrons.
10. Collect any rubbish on the streets that may be associated with the karaoke's operations when final patrols are being conducted.
11. Co-operate with the Police and any other private security personnel operating in the vicinity of the karaoke.
12. Report any matters involving violence to Police as soon as practicable

The lessee shall make the Incident Book available to Council and the Police at a reasonable time within seven days of receipt of a written request from the Council or the Police.

The lessee/manager shall record in the Incident Book, in addition to the matters noted above, any complaints made directly to the management or staff of the karaoke by local residents or business people about the operation of the karaoke or the behaviour of its patrons.

A full and current copy of all current development and licensing consents for the operation of the licensed premises and the security management plan will be kept on-site and made available to Police or Council Officers, upon request.

CCTV shall be installed within the premises and at the street entrance. Management and security personnel shall monitor security camera footage

PART 3 – Amendment to this Plan

If, in circumstances where experience shows that it is reasonable or desirable to modify any provision of this plan for the better management of the karaoke, that modification shall be made to the plan only with the consent of Council, which consent shall not be unreasonable withheld.