

**Sydney Resolution Concert Series
Glebe Island
31st December 2011 and 3rd January 2012**

Hamiltons Hospitality Pty Ltd

Alcohol Management Plan

OBJECTIVE:

To identify and outline issues related to the consumption of alcohol at Glebe Island on 31st December 2011 and 3rd January 2012 for the Sydney Resolution Concert Series.

AIM:

The aim is to document the plans for the Responsible Service of Alcohol in consultation with Police, Security and Event Management

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Version 1*

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Introduction

There is little doubt that when it comes to measuring the quality of New Years festivities, the City of Sydney already holds a prime place on the global scale. The following proposal outlines an event that Will lift the cities 2011 celebrations to an even greater level of excitement boosting visitation to Sydney and exposure to the Sydney New Years Eve fireworks on a worldwide scale.

The proposal involves the utilization of Glebe Island as the venue for a spectacular New Years Eve concert followed by a second concert on the 3rd of January. The venue will cater for a capacity of up to 40,000 patrons each concert day. Audience for the New Years Eve event will be broken up into 7,000 seated, 27,000 general admission and 6,000 in grandstand style seating. The event on the 3rd of January will be all general admission.

Arrangements are being made to screen the New Years Eve event worldwide to over 50 countries though project partner Universal Music. This coverage, supported by our world--renowned fireworks display as a stunning backdrop, will make for compulsive viewing around the globe.

Glebe Island is a unique and ideally positioned setting for an event of this nature. Glebe Island also offers great accessibility to our New Years Eve patrons. Being within walking distance of several main rail connections and having direct links with major roads and freeways allow for easy access for the large number of patrons anticipated.

The alcohol management plan is designed to form a harm minimisation plan to minimise the risks on staff, patrons and the community at large. It also serves to document the management and operation of all licensed areas and bar operations. It aims to outline the responsible practices that will be used to plan well organised and safe licensed areas within the music festival.

Alcohol Management Plan

Pre Event Planning

The Alcohol Management Plan will be prepared by Hamiltons Hospitality Pty Ltd in conjunction with Event Management, Police and Security.

All points outlined in this document have been approved as safe processes to assist in the Responsible Service of alcohol.

This document will form part of the Management Plan for the event. If this document conflicts with the License conditions on any point, the conditions will take precedence.

Police and Licensee Communication

There will be direct communication between the licensee (assigned bar manager) and the senior police officer for the duration of the event. All bar management and the licensee will be in direct contact with radios. The management and control of licensed areas will be done with licensee.

It is planned to use a Special Event License for this event. Initial discussions have been made with Police on this. Licensee for the event will be Mark Hamilton from Hamiltons Hospitality Pty Ltd.

Site Entry and Exit

- Establish entry terms and conditions.
- Establish entry and exit procedures.
- Bag checks conducted by licensed security staff as per entry procedures and any alcohol found on patrons will be confiscated.
- Security staff and entry staff to assess patrons on entry for signs of intoxication (drugs and or alcohol), if intoxicated people are found they will not be allowed to enter the venue
- It is an Over 18 event so no under 18 people will be allowed access to the site.

Bar Areas

- There is at present a plan for 2 licensed bar area. These will be separated into the VIP Dining Area and the General Public Area.
- Consultation with the caterer for the VIP Dining Area will be required to finalise bar setups in this area.
- In the General Public Area there will be 4 large bar service areas and a number of small 'wine bars' in the village precinct in the licensed area.
- Bars will open at 3pm and will close at 2am on New Years Eve and 10.30pm on 3rd January. (unless advised otherwise)
- The licensed area shall be defined by way of a sufficient barrier to prevent patrons entering or leaving the licensed premises only through the designated entry & exits.
 - The licensed area covers an area as defined in the site map.
- No person shall be permitted to take alcohol or glass into or out of the licensed area.
- Bar areas will comply with legislative requirements and a copy of the liquor license will be displayed in licensed areas.
- The event is an Over 18 only event.
- All appropriate licensing signage will be displayed correctly.
- An Incident register will be kept in the bar area for any issues not handled by security. The security log will be kept in the security control centre.
- Additional signage will be placed in the bar areas to communicate the following:
 - Drink quantities
 - Prices
 - Bar Closing Time
 - Other important communication.
 - There will be communication about alcohol intoxication.
- All staff shall have read & signed a site induction form, which will include the License and conditions and the Alcohol Management Plan.
- All bar sales will be done with cash registers and cash. There will be no tokens for the event.
 - There will be EFTPOS facilities within the licensed area.
- Drink Quantities:
 - All drinks will be served in either plastic or aluminium cans.
 - All Alcoholic drinks will be opened at the bar and poured into cups.
 - No Shots or similar drinks designed to be drunk rapidly will be sold at the event.
 - Free water will be available at each Bar.
 - Food will be available in the licensed area for the duration of the event.
 - Full Strength and Midstrength alcohol will be sold for the event.
 - Water, Soft Drinks, Light Beer and Midstrength Beer will be available at all bars at all times.
 - There will be 1 level of service throughout the event:
 - 4 Drink limit per person from opening of bar until Close of the bar.
 - Please note that event management, security and NSW Police in consultation with bar management, will adjust these drink limits, if these limits need to be cut down earlier if required. All reasonable

requests will be implemented.

- Crowd Control barriers will be used to form “zig-zag” queuing systems and be approximately 8 metres long. It will be explained to Bar staff, RSA Marshalls and Security to watch patron behaviour in the queues to monitor people who might be intoxicated. These will be at all Bar Service areas.
- Final Security and RSA numbers will be agreed with Police and Event Management prior to the event, dependant on the final forecast Ticket sales, Bar sizes and number.
- There will be a minimum of 1 Security Guards at every entry and exit point
- There will be a minimum of 1 RSA Marshall & 1 Security Guard positioned at all Bar Service Areas while they are open.
- Soft drink and water will be available until the close of the event.

Cleaning

Rubbish will be collected from the licensed area throughout the event.

Toilets

Toilets will be installed as per event management plan.

Food

Food will be available for the duration of the event.

Security and RSA Management

Effective crowd management and strict following of Security and Alcohol Management guidelines.

- Well trained and well briefed bar staff. All bar staff will have had the chance to read the conditions before they start their shift. All staff will receive a detailed brief before the start of their first shift and also a brief at the start of each day.
- Bag checking will occur at the entry but Security and RSA marshalls will also be mindful that some patrons will have a bag with and will keep an eye out for people having alcohol not purchased at the event.
- Experienced Bar Managers in each bar with direct communication to senior management
 - All Bar Managers will have the authority to make decisions in relation to the running of the bar.
- Security and RSA Marshalls
 - In consultation with security, an agreed number of security and RSA Marshalls will be used on the bar areas to assist in the operation of the bars mainly in the queuing and service areas of the bars.
 - An RSA marshal will be placed on each queuing area for the bar service area.
- RSA Marshalls (Bar related)
 - Bar management and staff will be used as RSA marshalls throughout the management of the event. They will be RSA trained and fall under the management of the licensee. These staff will vary during the day at the discretion of the Bar Management Team
 - Some RSA Marshalls and Bar Managers will be identifiable by high visibility vests with aforementioned titles on the back of the vest identifying their role. Other marshalls will have no vests and will be in the crowd to identify any alcohol related issues.
 - During the event they will move about checking bar areas, queuing

areas, and all other areas and generally be aware of any actions that may include alcohol, safety or anti-social related issues.

- If intoxicated people or underage drinking is found they will approach the person and ask them to leave. If they refuse then security will be called and they will be escorted out of the venue.
- It is the responsibility of the RSA marshalls to find the problems and if they cannot be dealt with reasonably, then security will be involved.
- Apart from the marshalls, throughout the evening, all bar staff will be reminded to lookout for any alcohol related issues as per their own RSA training and bar service requirements.

First Aid / Emergency Medical Services

All staff and patrons have immediate access to medical assistance on site.

Summary

Whilst the intention of this plan is to form the management plan for the licensed bar areas it should also be noted that all bar management staff will work with any changes required by Police, security and event management.

Please note this is a draft plan and consultation will be required with NSW Police and other stakeholders to finalise the detail of this document.