



MINUTES

Quarantine Station Community Committee - Meeting 51

Date: 23 June 2014, 9:30am– 12:30pm

Theme: Planning approval modifications proposal workshop

1. QSCC business matters

1.1. Welcome and acknowledgment of country

Cathy Griffin acknowledged the traditional owners past and present.

In attendance were: Cathy Griffin (elected Chairperson), Doug Sewell, Fiona Shadbolt, Peter Hay (NPWS, arrived 10:50am), Suzanne Stanton (MQS), Michael Chilcott (planning consultant), Stuart Schramm (NPWS), Sue Elks (NPWS) and Siân Waythe (NPWS).

1.2. Apologies

Apologies received from: Colin Rockcliff, Virginia Macleod (guest), Paul Lancaster Tim Lisle-Williams (guest), Max Player (MQS), Paul Davies (heritage consultant) and Peter Todman (NPWS)

1.3. Approval of the draft minutes

There was concern that the summary of comments on the modification proposal did not accurately reflect the tone of the discussion. In response the draft minutes of meeting 50 were amended with changes on pages 2, 5 and 6 (new wording underlined for ease of identification) and the inclusion of Attachment 3, a direct copy of the comment recording sheets.

2. Q Station update

Suzanne Stanton provided an update on current Q Station operations:

- Open day held on 15 June attracted 300 patrons despite the poor weather.
- Lecture series – 35 patrons attended the June lectures. Speakers for the July lecture are needed. Authors will be presenting the August lectures.
- Feature film filming over weekends in late June/early July.
- Ghost Boy film – proposal for film with a reworked story with an indigenous perspective.
- Cornell University review of IMAMS – Q Station's participation acknowledged by QSCC.

3. Workshop on MQS' proposed modifications to the Quarantine Station planning approval

3.1. Continue presentations and feedback on major changes

Notes capturing the discussion on proposed changes to the conditions on bandicoot road mortality triggers, site visitor capacity, amplified music, the environmental audit cycle and site wide plans are contained in Attachment 2.

For the purposes of the discussion on amplified noise, Cathy Griffin declared that she lives in Stuart St, Manly, which is across Quarantine Bay from the Quarantine Station.

3.2. The next steps

Actions arising from the workshop are listed below (and in Attachment 1).

Action 1: *MQS to add to the modifications proposal an amendment to the condition(s) governing the information presented on the bandicoot road mortality sign, with the purpose of improving motorists' compliance with speed restrictions and to inform the public of the full count of North Head Long-nosed bandicoot road mortalities.*

Action 2: *NPWS to provide a copy of the voluntary noise management code for Neilsen Park for consideration in redrafting the Quarantine Station noise control conditions.*

Action 3: *MQS to mark up changes to the modifications proposal in line with the workshop discussions and provide the updated version to NPWS for dissemination to the QSCC.*

On receipt of the updated version of the modification proposal NPWS and MQS will advise the QSCC of the next steps in the process and the timetable for submission to the Department of Planning and Environment.

4. Light lunch and refreshments

The meeting concluded with a light lunch provided by MQS.

Attachment 1 - QUARANTINE STATION COMMUNITY COMMITTEE MEETING ACTION LIST

Actions arising from meeting No. 51 (23 June 2014)

No	Action	Lead	Due
1	MQS to add to the modifications proposal an amendment to the condition(s) governing the information presented on the bandicoot road mortality sign, with the purpose of improving motorists' compliance with speed restrictions and to inform the public of the full count of North Head Long-nosed bandicoot road mortalities.	Suzanne Stanton	24 July 2014
2	NPWS to provide a copy of the voluntary noise management code for Neilsen Park for consideration in redrafting the Quarantine Station noise control conditions.	Peter Hay	11 July 2014
3	MQS to mark up changes to the modifications proposal in line with the workshop discussions and provide the updated version to NPWS for dissemination to the QSCC.	Suzanne Stanton	24 July 2014

Actions arising from previous meetings

No	Action	Lead	Status
1	NPWS & MQS to provide a table documenting lessor & landlord responsibilities under the planning approval and lease.	Siân Waythe & Suzanne Stanton	Outstanding.
2	NPWS to provide a copy of NPWS' line of business contacts.	Stuart Schramm	Outstanding.
3	NPWS to confirm the date of the next QSCC modifications workshop.	Siân Waythe	Complete.

4-4 Bandicoots

Q. How to incorporate long term recovery
+ triggers for such in lease

Agreed responsibility - would need negotiation
with other peninsular tenants to take on %
of responsibility.

More tenants/businesses now use access
If co-propensity to be dissolved, would
there be a division of responsibility with
some NPWS responsibility.

Q. Have any triggers been activated?

Trigger 2 reached but not on this site

Response: more speed humps, contributed to by
several tenants - limit unnecessary traffic, more
lighting - to address hotspots ('deathspots')

Research: by NPWS, university data analysis
on mortality/population viability

Need to incorporate maintenance of habitat
+ participation in recovery plan team/actions

②

4.11 continued

Responsibility - shared

Accountability - for activities affecting or likely to affect bandicoot mortality on site

Separate these for purposes of lease

NPWS responsibility to impart information to other tenants - education/participation component of recovery plan

Provide separate conditions to outline responsibilities & accountabilities

Protections/participation not watered down - better articulated

3

4.5 Site visitor capacity

Q. when is 6 hrs?

Not altering operational hours

condition c modifies special event days

Looking at 20 times ^{pre booked} per year to go to 600 on site if cond. c is in place.

As part of mgt, will need to address/mitigate access thru Manly - not to occur when there are other events involving road closures? in Manly town centre? _{+ / or headland}

Acknowledgement that traffic will be mitigated.

Emergency mgt plans will need to be updated - reflected in condition

Q. How are numbers recorded?

Boomgate - walk-ins thru reception

More flexibility on open days

Entire changes will go on exhibition (ref: cl. 121)

4.7 Environmental Audit

Q Commencement of lease?

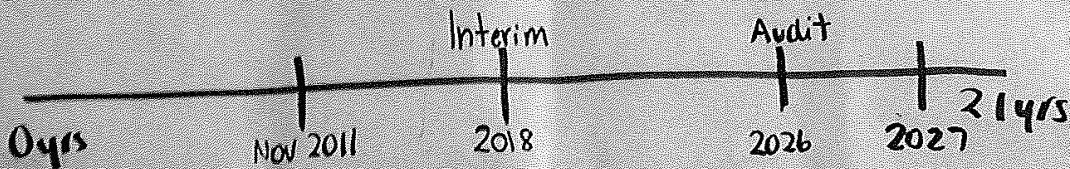
^{26 Oct}
1 Nov 2006? for ~~20~~ 21 yrs

Audit could fall outside period of lease

Fit 2 audit reports into term of lease -

2nd
Audit to inform extension

Audit relates



Set dates/years for audits every 8 yrs

Q What form ^{audit} reports will take?

Environmental ^{audit} report - done by external ~~contractor~~ auditor

Suggestions on what form interim audit will be to be put to committee

Changed condition to reflect dates of audit reporting

5

4.8 Site wide plan

~~Undertake~~ Review ^{each site wide} plan within 12 mths
of audit

Action plan - review + report on progress
every year

~~Update~~ ~~or~~ ~~changed~~ activity then ^{update} ~~review~~

Provide for any changes in format used
for environmental report.

Need to have key indicators reported
against - looking at outcomes rather than how

4.10 Amplified music on site

6

Acknowledge any noise does not impact on penguins ^{critical habitat} also lights etc - whole of activity

Include the words "ambient sound"

Noise vibration can be an issue

Split 'indoor' and 'outdoor' into separate clauses

Keep current indoor clause.

Use Council example of dBA above ambient background noise for outdoors. ~~during the day~~

Concerns about proximity to water with increased capacity for sound to travel.



DRAFT MINUTES

Quarantine Station Community Committee - Meeting 52

Date: 4 September 2014, 9:30am– 12:30pm

Theme: Planning approval modifications proposal feedback

1. QSCC business matters

1.1. Welcome and acknowledgment of country

Cathy Griffin acknowledged the traditional owners past and present.

In attendance were: Cathy Griffin (Chairperson), Virginia Macleod (guest), Paul Lancaster, Doug Sewell, Fiona Shadbolt, Max Player (Mawland), Peter Hay (NPWS), and Siân Waythe (NPWS).

1.2. Apologies

Apologies received from: Colin Rockcliff, Tim Lisle-Williams (guest), Suzanne Stanton (Mawland) and Stuart Schramm (NPWS).

1.3. Approval of the draft minutes

Minutes of meeting 51 were approved without change.

1.4. Review of outstanding actions

Refer to the action list in Attachment 1.

1.5. Correspondence

Nil.

1.6. Status of QSCC appointments

A new Minister for the Environment was appointed prompting Siân Waythe to update Virginia MacLeod and Tim Lisle-Williams' nominations for membership of the QSCC. Siân Waythe has taken this opportunity to seek an extension for the entire QSCC membership until 30 June 2016. The current term slated to end on 31 December 2014.

Action 1: QSCC Chairperson to write to new Minister for the Environment to support an on-going role for the QSCC.

2. MQS' proposed modifications to the Quarantine Station planning approval

2.1. MQS' feedback on adoption of QSCC' recommendations

Mawland have updated their proposal since the last QSCC meeting. Cathy Griffin has seen these changes but the other QSCC members had not seen this latest version. Members wanted an opportunity to review the proposal ahead of the QSCC providing a letter of support for the project.

Discussion was framed around the major changes (as outlined in the Modifications Proposal) and associated planning assessment and public consultation processes.

Planning assessment process

Doug Sewell sought clarification on NPWS' role in assessment of the modifications proposal. Peter Hay and Siân Waythe explained that it was their understanding that MQS would be the sole applicant for the modifications, but that NPWS will provide landholder's consent for submission of the application to the Department of Planning.

Doug Sewell asked about the opportunity community consultation during the Department of Planning assessment phase. Siân Waythe and Cathy Griffin responded that it would follow normal planning assessment processes with public exhibition. Max Player added that it would be the Department of Planning's decision on whether public exhibition would occur.

Doug Sewell added that under conditions 120 and 121 any application to increase peak visitor numbers prompts public consultation.

Air conditioning (Condition 18)

Most of the recommended changes were made. The proposed restrictions of heating and cooling systems with unacceptable acoustic impacts have been omitted.

Site capacity (Condition 120)

New condition 120(b) acknowledgement that the 20 events (with up to 600 persons) are not scheduled at the same time Manly event road closures, eg Jazz festival.

Virginia MacLeod was concerned that there was no trigger for consulting with Manly Council on the scheduling of the 20 events. She suggested that referral to relevant local authorities for off-site traffic management should be added. Peter Hay said that he thought that this matter is covered in the proposed 120 (c).

Spatial layout (Condition 20 and 21)

Doug Sewell sought confirmation that the common lounge room in Building P1 would be retained. Max Player confirmed this. This may be documented through submission on the architect's drawings for the building with the Modifications Proposal.

Site-wide plans

The future responsibilities for some site-wide plans listed in the Modifications Proposal appear incorrect. A global find and replace may be the cause. Siân Waythe advised the members that she had provided detailed comments on this to Stuart Schramm (Director Park Assets) for inclusion in NPWS' comments back to MQS. Max Player was not aware of this problem.

Doug Sewell asked what happens to site-wide plans post 2027 (21 years). The intention is for these obligations to continue into perpetuity.

Use of shade structures (Schedule 3)

There was discussion on advertising on restaurant umbrellas. Cathy Griffin noted that the bright red umbrellas at the wharf are not consistent with the current or proposed restrictions on advertising and plain colouring.

Amplified music (condition 201)

Concern was expressed that current noise restrictions are to minimise disturbance to neighbours and wildlife (especially Little Penguins) and that the proposed amendment does not recognise the potential for impacts on the Little Penguins using the burrows near the restaurant.

Co-proponency changes (condition 1)

Cathy Griffin expressed concern over future environmental management, bandicoots, penguins and Eastern Suburbs Banksia Scrub (an endangered ecological community as currently expressed in the section on co-proponency. She commented that environmental management is the responsibility of both parties.

Action 2: NPWS to provide a copy of the updated Modifications Proposal to all QSCC members.

Action 3: QSCC Chairperson to draft a letter of support for the Modifications Proposal.

Action 4: QSCC members to provide QSCC Chairperson with their input into the letter of support for the Modifications Proposal.

Action 5: NPWS to provide Sian Waythe's comments regarding responsibility for site-wide plans to the QSCC.

Action 6: NPWS to clarify the future responsibility for site-wide plans with NPWS Director Park Assets.

2.2. MQS to advise on project timeline and next steps

Max Player advised that the Modifications Proposal will be submitted to the Department of Planning in two weeks.

3. Update on community engagement initiatives

3.1. Community open day

Siân Waythe advised the QSCC of the Community Open Day scheduled for 21 September 2014. She provided flyers for the event outlining what activities will be on offer.

3.2. NPWS oral history project and reunion

Siân Waythe provided the QSCC with an overview of the Quarantine Station NPWS Oral History Project. NPWS are seeking to record oral histories from the conservation phase of the Quarantine Station's history. We will be capturing stories from current and former NPWS staff their families and others who have worked or lived at the Quarantine Station from 1984 – 2014. Stage 1 of the oral history project is a reunion event at the Community Open Day.

Virginia MacLeod offered to assist with training of volunteers.

3.3. Lecture series

Paul Lancaster and Siân Waythe advised the QSCC that the next lectures will be on 21 September under the History Week theme - The Great War. Bookings can be made via the Q Station website.

4. Update on Inscriptions archaeology and history project

Ursula Frederick, an archaeologist with Sydney University, provided an update on the Quarantine Station Inscriptions Research Project. The three year Australian Research Council funded project is investigating both the archaeology and history behind the stone inscriptions within the Quarantine Station grounds. The project is at the half way stage. Sydney University and Q Station hosted a conference in August to present the results to date.

Cathy Griffin thanked Ursula Frederick for her very interesting talk.

Action 7: NPWS and Sydney University to inquire about conservation options for the sensitive removal of lichens from inscriptions on sandstone.

Action 8: NPWS to arrange for Sydney University researchers to brief Harbour Area on the Quarantine Station archaeology project.

5. Update on North Head fauna research projects

This item was postponed until the next meeting due to time constraints.

6. Light lunch and refreshments

A light lunch was served. Thanks to Q Station for providing this service.

Attachment 1 - QUARANTINE STATION COMMUNITY COMMITTEE MEETING ACTION LIST

Actions arising from meeting No. 52 (4 September 2014)

No	Action	Lead	Due
1	QSCC Chairperson to write to new Minister for the Environment to support an on-going role for the QSCC.	Cathy Griffin	1 November 2014
2	NPWS to provide a copy of the updated Modifications Proposal to all QSCC members.	Siân Waythe	8 September 2014
3	QSCC Chairperson to draft a letter of support for the Modifications Proposal.	Cathy Griffin	1 October 2014
4	QSCC members to provide QSCC Chairperson with their input into the letter of support for the Modifications Proposal.	Cathy Griffin	19 September 2014
5	NPWS to provide Sian Waythe's comments regarding responsibility for site-wide plans to the QSCC.	Siân Waythe	8 September 2014
6	NPWS to clarify the future responsibility for site-wide plans.	Siân Waythe & Stuart Schramm	27 October 2014
7	NPWS and Sydney University to inquire about conservation options for the sensitive removal of lichens from inscriptions on sandstone.	Siân Waythe & Ursula Frederick	1 December 2014
8	NPWS to arrange for Sydney University researchers to brief Harbour Area on the Quarantine Station archaeology project.	Peter Hay	1 December 2014

Actions arising from previous meetings

No	Action	Lead	Status
1	NPWS to provide a copy of NPWS' line of business contacts.	Stuart Schramm	Outstanding.
2	MQS to add to the modifications proposal an amendment to the condition(s) governing the information presented on the bandicoot road mortality sign, with the purpose of improving motorists' compliance with speed restrictions and to inform the public of the full count of North Head Long-nosed bandicoot road mortalities.	Suzanne Stanton	Outstanding.
3	NPWS to provide a copy of the voluntary noise management code for Nielsen Park for consideration in redrafting the Quarantine Station noise control conditions.	Peter Hay	Outstanding.
4	MQS to mark up changes to the modifications proposal in line with the workshop discussions and provide the updated version to NPWS for dissemination to the QSCC.	Suzanne Stanton	Complete. Provided at this meeting.
5	NPWS & MQS to provide a table documenting lessor & landlord responsibilities under the planning approval and lease.	Siân Waythe & Suzanne Stanton	Complete.



DRAFT MINUTES

Quarantine Station Community Committee - Meeting 53

Date: 4 December 2014, 9:30am– 12:30pm

1. QSCC business matters

1.1 Welcome and acknowledgment of country

Cathy Griffin acknowledged the traditional owners past and present.

In attendance were: Cathy Griffin (Chairperson), Colin Rockcliff, Paul Lancaster, Fiona Shadbolt, Max Player (Mawland), Suzanne Stanton (Mawland), Michael Treanor (representing Peter Hay, NPWS), Alison Gibbins (representing Stuart Schramm, NPWS), Sally Chatterjee (OEH) and Siân Waythe (NPWS).

1.2 Apologies

Apologies received from: Virginia Macleod (guest), Doug Sewell, Peter Hay (NPWS), and Stuart Schramm (NPWS). Tim Lisle-Williams has left his roles with the Tourism and Transport Forum (TTF) and QSCC.

6. Update on lecture series

Paul Lancaster provided feedback on the September lectures, which were held on the 21 September open day. Paul outlined a number of problems arising from holding the lectures on the same day as the open day:

- Patrons failing to show up to booked events.
- Patrons not being able to find the lecture venue.
- Bus drivers unaware of the location of lecture venue.
- Two hour sessions too long.
- Too many sessions in one day.

Suzanne Stanton and Max Player acknowledged that there were problems on the day. Patrons did receive an SMS the day prior to the event to remind them of their booking.

There will be no more lectures for 2014. The program will recommence in February 2015, with monthly lectures, subject to speaker availability.

Michael Treanor suggested that NPWS provide a link from the national parks visitor website to the lecture series page.

Michael Treanor spoke of the success of the NPWS 30th anniversary event, which was also held on 21 September open day. It was well attended and provided NPWS an opportunity to collect oral histories and photographs from current and former NPWS staff. He thanked Max Player for MQS' assistance with the event.

Suzanne Stanton added that the yarn bombing received the most social media hits of all the activities offered on the open day. The knitted squares were donated to charity to make blankets. The lighter meal options were also popular with visitors.

Cathy Griffin inquired how many visitors came to the open day and does MQS want to adjust the maximum visitor number limit in response? Suzanne Stanton said that visitors were not

turned away, about 800 visitors came and went over the day; and no, MQS does not want to increase the requested visitor limit over what has already been requested (ie 600).

Suzanne Stanton acknowledged the hard work of Q Station staff volunteering at the open day.

Action 1: NPWS to arrange a link from the national parks visitor website to the lecture series page on Q Station's website.

3. Update on proposed modifications to the planning approval

Suzanne Stanton provided an update on the assessment of the modifications proposal:

- The Department of Planning and Environment (DPE) has received the application.
- DPE has received the QSCC's letter on the application.
- DPE is supportive of MQS' effort in preparing the application to date.
- DPE has issued its Secretary's Environmental Assessment Requirements (SEARs) requiring MQS to provide a noise assessment and perspective drawings of the proposed shade structures in the Wharf Precinct.
- MQS has commissioned the noise report and drawings.
- Following receipt and assessment of the noise report and perspective drawings, DPE will determine the next phase of the assessment and the extent of community consultation invited (ie public exhibition or QSCC comment only).

Cathy Griffin asked if the SEARs were publicly available. This is not known.

Cathy Griffin asked if DPE had sought further clarification on the co-proponency changes.

Suzanne Stanton indicated that they did not. It is something for NPWS and MQS, as landlord and lessee, resolve and update the lease accordingly.

Cathy Griffin acknowledged MQS' co-operation in the preparation of the application. She also acknowledged the QSCC's work in improving the application.

Action 2: NPWS and MQS to investigate if the SEARs are publicly available and provide a copy or link to the QSCC.

1.1. Approval of the draft minutes

Minutes of meeting 52 were approved without change. (Moved by Cathy Griffin and seconded by Fiona Shadbolt).

1.2. Review of outstanding actions

Refer to the action list in Attachment 1.

Suzanne Stanton advised that there were limits on the Sydney University's Quarantine Stanton project team's time and focus. The grant had restrictions and a commercial impetus.

Cathy Griffin informed the QSCC that in response to the high bandicoot road mortality on Darley Road Manly Council will be installing traffic calming devices soon. Michael Treanor added that NPWS are advocating for a roundabout at the Darley Rd, Bluefish Rd and North Head Scenic Dr intersection to improve pedestrian safety.

2. Status of QSCC appointments and extension

Cathy Griffin and Siân Waythe advised the QSCC that there is still no confirmation on what is occurring with boards and committees. NPWS and the Minister's Office are aware that the QSCC's current term will expire on 31 December 2014. NPWS will inform current members as soon as further advice is received.

4. 2013-14 Monitoring results

Siân Waythe presented a summary of monitoring results for the 2103 and 2014 calendar years. This covered the environmental and social indicators monitored by NPWS. Refer to [Attachment 2](#) for a copy of the summary table.

The following indicators were performing within accepted ranges:

- Aboriginal site condition.
- QSCC attendance.
- Camfield's Stringbark abundance.
- Sunshine Wattle abundance.
- Little Penguin burrow activity.
- Fauna road deaths within the lease area.
- Fox and cat abundance.
- Lease breach notifications.

Rabbit and black rat abundance varied over the two year period with results within and outside results the acceptable ranges. This is probably reflective of the populations' ability to increase rapidly in response to favourable environmental conditions.

Adult bandicoot road death results improved from the poor result in November 2012.

Fuel loads have increased in 2014 with four out five monitoring sites with fuel loads outside the acceptable range. A hazard reduction burn is scheduled for Autumn 2015.

Bandicoot activity at the impact, rehabilitated and control sites areas continued to be below the acceptable range. NPWS has commissioned a review of the monitoring data to determine if this decline in recorded foraging activity reflects a decline in bandicoot abundance.

5. Update on North Head endangered population research projects

Siân Waythe provided an overview of the current research and recovery projects for the Little Penguin population, Long-nosed nosed Bandicoot population and the bush rat reintroduction. Refer to [Attachment 3](#) for a copy of the presentation.

Cathy Griffin thanked Siân Waythe and NPWS for their ongoing conservation and environmental monitoring work. She suggested that a press release be issued to promote this good work and Q Station's environmental performance.

Action 3: NPWS prepare press releases promoting NPWS' fauna conservation work on North Head and Q Station's environmental performance.

1.3 Correspondence

Cathy Griffin wrote to the Minister for the Environment seeking his support for QSCC's on-going role. The Minister has responded acknowledging the QSCC's work, however there was no advice on timing of the QSCC's term extension.

Max Player acknowledged the great job Cathy Griffin has done as QSCC Chairperson.

Cathy Griffin raised the future of the Quarantine Station ferry service. The NSW Government is seeking to license only one Manly passenger ferry service. The Ecohopper service, which stops at Quarantine Wharf, may not be supported in the future with a berth at Manly Wharf.

Action 4: QSCC Chairperson to write to the Minister for the Environment seeking extension of the QSCC's term.

Action 5: QSCC Chairperson to write to the Premier and the Minister for the Transport Environment to support on-going ferry services to the Quarantine Station.

7. Other business

Cathy Griffin, Suzanne Stanton and Michael Treanor spoke on the success of the World Parks Congress (WPC), held in Sydney in November 2014. Delegates enjoyed Q Station and the Sydney Harbour tours.

Sally Chatterjee (Director, Customer Experience Division, OEH) spoke on:

- Good feedback from delegates at the WPG.
- Relaunch of the national parks visitor website, with better opportunities to promote our partners' tourism offerings.
- National parks tourism campaign launch for Spring 2015, a digital campaign aimed at Gen Y.

Cathy Griffin advised that an app is being developed for Manly Scenic Walkway. Manly Council is talking with NPWS to incorporate the national park sections of track.

Sally Chatterjee advised that NPWS was happy to provide syndicated content to all app developers wanting content on NSW national parks.

Cathy Griffin raised the poor state of the track from Stuart St to Collins Beach. Michael Treanor added that NPWS is waiting for external funding to upgrade signage and tracks on North Head.

Suzanne Stanton updated the QSCC on Q Station's recent achievements:

- Q Station won a silver award for unique accommodation.
- Dr Peter Hobbins (Sydney University's Quarantine Station Project Team) won the Conforth Medal for his PhD.
- New movie – *Quarantine Station Hauntings*. A Blair Witch type of movie, aimed at youth.
- The Bachelor television show featured Q Station.
- MQS and TTF have written a paper on adaptive reuse. To be launched soon.

Max Player showed the QSCC a newspaper article from Britain which stated that heritage means happiness. Refer to [Attachment 4](#) for a copy of the story.

8. Light lunch and refreshments

A light lunch was served. Thanks to Q Station for providing this service.

Attachment 1 - QUARANTINE STATION COMMUNITY COMMITTEE MEETING ACTION LIST

Actions arising from meeting No. 53 (4 December 2014)

No	Action	Lead	Due
1	NPWS to arrange a link from the National Parks website to the lecture series page on Q Station's website.	Michael Treanor/Peter Hay	1 February 2015
2	NPWS and MQS to investigate if the SEARs are publicly available and provide a copy or link to the QSCC.	Stuart Schramm & Suzanne Stanton	18 December 2014
3	NPWS prepare press releases promoting NPWS' fauna conservation work on North Head and Q Station's environmental performance.	Siân Waythe	15 February 2015
4	QSCC Chairperson to write to the Minister for the Environment seeking extension of the QSCC's term.	Cathy Griffin	18 December 2014
5	QSCC Chairperson to write to the Premier and the Minister for the Transport Environment to support on-going ferry services to the Quarantine Station.	Cathy Griffin	18 December 2014

Actions arising from previous meetings

No	Action	Lead	Status
1	NPWS to provide a copy of NPWS' line of business contacts.	Alison Gibbins (Stuart Schramm)	Outstanding.
2	NPWS and Sydney University to inquire about conservation options for the sensitive removal of lichens from inscriptions on sandstone.	Siân Waythe & Ursula Frederick	1 February 2015
3	NPWS to arrange for Sydney University researchers to brief Harbour Area on the Quarantine Station archaeology project.	Peter Hay (Michael Treanor)	31 January 2015
4	MQS to add to the modifications proposal an amendment to the condition(s) governing the information presented on the bandicoot road mortality sign, with the purpose of improving motorists' compliance with speed restrictions and to inform the public of the full count of North Head Long-nosed bandicoot road mortalities.	Suzanne Stanton	Complete.
5	NPWS to provide a copy of the voluntary noise management code for Nielsen Park for consideration in redrafting the Quarantine Station noise control conditions.	Peter Hay	Complete.
6	QSCC Chairperson to write to new Minister for the Environment to support an on-going role for the QSCC.	Cathy Griffin	Complete.
7	NPWS to provide a copy of the updated Modifications Proposal to all QSCC members.	Siân Waythe	Complete.
8	QSCC Chairperson to draft a letter of support for the Modifications Proposal.	Cathy Griffin	Complete.
9	QSCC members to provide QSCC Chairperson with their input into the letter of support for the Modifications Proposal.	Cathy Griffin	Complete.
10	NPWS to provide Siân Waythe's comments regarding responsibility for site-wide plans to the QSCC.	Siân Waythe	No further action. Action redundant.
11	NPWS to clarify the future responsibility for site-wide plans.	Siân Waythe & Stuart Schramm	Complete.

